PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

for the meeting to be held on Thursday, October 16, 2014
in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC
following the Electoral Area Directors' Committee Meeting

---

1. **CALL TO ORDER:** *Director Hiebert to Chair Meeting*

2. **DIRECTORS' NOTICE OF NEW BUSINESS:**

3. **ADOPTION OF AGENDA:**

4. **MINUTES:**
   M-1 Rural Budgets Administration Committee Meeting Minutes of September 11, 2014.

5. **BUSINESS ARISING FROM THE MINUTES:**

6. **DELEGATIONS:**

7. **CORRESPONDENCE:**
   C-1 September 17, 2014 letter from the North Peace Seniors Housing Society requesting support from Electoral Area C toward Phase 2 of the North Peace Care Centre project.

   C-2 September 18, 2014 Funding Amendment from Rose Prairie Community Curling Club requesting funds from the 2011 and 2012 Grant-in-Aid funds to go toward payment of insurance.

   C-3 For information: Summary from the Northern BC High School Rodeo Association regarding contestants and fuel costs for travel to Des Moines.

   C-4 September 18, 2014 letter from the Northern Environmental Action Team (NEAT) regarding funding toward Food Secure Kids: An In-Class Agricultural Education Program.

8. **REPORTS:**
   R-1 Financial Report – September 2014

   R-2 October 10, 2014 report from Bruce Simard, Trish Morgan and Paulo Eichelberger regarding Peace Agriculture Weather Monitoring.

9. **NEW BUSINESS:**

10. **DIARY:**

11. **ADJOURNMENT:**

PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: September 11, 2014
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hadland, Meeting Chair
Director Goodings
Director Hiebert
Director Schembri

Staff
Chris Cvik, CAO
Kim Frech, Chief Financial Officer
Shannon Anderson, Deputy CAO
Trish Morgan, Manager of Community Services
Jeff Rahn, GM of Environmental Services
Diana Mitchell, Recording Secretary

Other
Mike Zygun, Force Engineering 1:30 pm
re: Proposed Prespatou Community Hall/Rink

Call to Order — The Chair called the meeting to order at 1:12 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings - North Peace Fall Fair - History of payments
- Force Engineering presentation

Director Schembri - SPCA funding re: feral cats

ADOPTION OF AGENDA:

August 14, 2014 Agenda

MOVED by Director Goodings, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee agenda for the September 11, 2014 meeting, including items of new business, be adopted as amended:

1. **CALL TO ORDER:** *Director Hadland to Chair Meeting*
2. **DIRECTORS' NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **MINUTES:**
   M-1 Rural Budgets Administration Committee Meeting Minutes of August 14, 2014.
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
   C-1 Thank you letter from Theran Basset re: bursary.
   C-2 September 5, 2014 Natural Gas Extension Grant Application, for $5,000, from Dustin Hustak.
   C-3 September 5, 2014 letter, estimate and design from Heather Longworth, Curator, Fort St. John North Peace Museum regarding signs for the Old Fort Historical Cemetery.

ADOPTION OF AGENDA: continued

8. **REPORTS:**
   R-1 September 8, 2014 report from Shannon Anderson regarding design and tendering of a public sewage receiving facility located in Charlie Lake. Handout - BackgCombiound material
   R-2 Grant-in-Aid
      a) Handout – Report regarding unspent Grant-in-Aid funds (unclaimed 2010 allocations)
      b) Discussion - Fall GIA Application workshops.
   R-3 Financial Report – August 2014
9. **NEW BUSINESS:**
   NB-1 North Peace Fall Fair – Grant History
   NB-2 Force Engineering – Delegate re: Update on Proposed Prespatou Community Hall/Rink
   NB-3 Director Schembri - SPCA funding re: feral cats
10. **DIARY:**
11. **ADJOURNMENT:**

CARRIED.

ADOPTION OF MINUTES:

M-1
August 14, 2014 RBAC Minutes

ADOPTION OF MINUTES

MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee Meeting Minutes of June 19, 2014 be adopted with the following change:

- item C-1 to read: "…$761.51 from Electoral Area C Fair Share…"

CARRIED.

BUSINESS ARISING:

CORRESPONDENCE:

C-2
Natural Gas Extension: Dustin Hustak

MOVED by Director Hiebert, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve an Electoral Area D Fair Share Natural Gas Extension Grant for Dustin Hustak in the amount of $5,000.

CARRIED.

C-3
Old Fort Historical Cemetery

It was noted that the request for funds on the August 14, 2014 Rural Budgets Administration Committee Agenda from the Fort St. John North Peace Museum regarding the Old Fort Historical Cemetery was incomplete; therefore, an updated request for funds was submitted.

MOVED by Director Hadland, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve $5,000 from the Electoral Area C Cemetery Function and $1,414.49 from Electoral Area C Fair Share, for a total of $6,414.49 to the Fort St. North Peace Museum to complete the Old Fort Historical Cemetery sign project and install a fence around the perimeter of the cemetery property.

CARRIED.

REPORTS:

R-1
Tender re: Public Sewage Receiving Facility

MOVED by Director Hiebert, SECONDED by Director Schembri,
That the report regarding a public sewage receiving facility in Charlie Lake be referred until later in the meeting.

CARRIED.

R-2
Grant-in-Aid re: unclaimed allocations; Application Workshops

MOVED by Director Schembri, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize the return of the following GIA funding allocations unclaimed beyond three years, to the funding area to be utilized to reduce the tax requisition in the next calendar year:

Electoral Area B

• 2005-2009 GIA Allocation for North Peace Light Horse Association	$ 65.49
• 2010 GIA Allocation for North Peace Light Horse Association	$ 2,738.82
Total Return to funding area	$ 2,804.31

Electoral Area C

• 2005-2009 GIA Allocation for North Peace Light Horse Association	$ 1,420.19
• 2010 GIA Allocation for North Peace Light Horse Association	$ 4,586.27
Total Return to funding area	$ 6,006.46

CARRIED.

It was noted that staff will look at offering Grant-in-Aid Application workshops to organizations on alternate years.

VARY AGENDA

MOVED by Director Hiebert, SECONDED by Director Schembri,
That the agenda be varied to deal with Item NB-2 at this time.

CARRIED.

NEW BUSINESS:

NB-2
Force Engineering

Mike Zygun - Project Manager / Principal

Prespatou, BC Proposed Community Hall / Covered Rink
The delegation provided an update on the proposal for design services with respect to the proposed community hall / covered rink to be built in Prespatou, BC. Topics included:

- long range plan
- existing issues
- concept design
- cost estimates
- proposal does not include as built drawing

It was noted that staff will advise the Prespatou Farmers Institute: to proceed with entering into the agreement with Force Engineering; and, to invite Director Goodings and/or staff to the meetings regarding the facility.

REPORTS (continued)

R-1
Tender re: Public Sewage Receiving Facility

MOVED by Director Hiebert, SECONDED by Director Schembri,
That Item R-1 be dealt with at this time.

CARRIED.

MOVED by Director Goodings, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve a loan of up to $300,000 from the Rural Loan Fund to fund the detailed design and tendering of a public sewage receiving facility located in Charlie Lake.

CARRIED.

R-3
Financial Report

Staff will check if the North Peace Fall Fair Society is exempt from paying taxes.

NEW BUSINESS:

NB-1
North Peace Fall Fair – Grant History

Staff will provide Director Goodings with information regarding funding that the North Peace Fall Fair has received since 2005.

NB-3
SPCA Funding re: Feral Cats

MOVED by Director Schembri, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve an Electoral Area E Fair Share grant of up to $5,000 payable to the South Peace SPCA to go toward the Trap Neuter Release Feral Cat Program at Aspen Mobile Estates near Chetwynd; with $2,500 paid now and the remaining funds released following successful assessment of the program

CARRIED.

ADJOURNMENT

MOVED by Director Hiebert, SECONDED by Director Schembri,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 2:30 p.m.

Director Hadland, Meeting Chair

Diana Mitchell, Recording Secretary

NPSHS

NORTH PEACE SENIORS HOUSING SOCIETY
Suite 101, 9816 – 108th Avenue, Fort St. John, B.C. V1J 5S4
Tel: (250) 785-8983 • Fax: (250) 785-0302 • E-mail: npshs@fsjmail.net

September 17, 2014

Office of: Karen Goodings
Director, Electoral Area "B"

Dear Karen:

The North Peace Seniors Housing Society, a not for profit society, has been working diligently for the past several years toward providing much needed additional housing for our seniors. Our mandate has been to provide affordable housing to the seniors of Fort St. John and Area since 1966.

In 2009, we were approved for a grant of $10.000 per unit to a maximum of $150,000 from Electoral Area "C" Fair Share Funds, toward the construction of a Seniors Complex. This money was released to us in 2013 to help us complete our renovation project of the North building of the former North Peace Care Center. In November 2013, we successful opened the doors to 18 Independent Seniors mini apartments with meal supports, and we appreciate your support in helping us do this.

Presently, we are in the preliminary stages of renovating the South building of the former North Peace Care Centre (which we now refer to as NPSHS Apartment #4). This is Phase 2 of the NPCS renovation project. We are renovating this building into Supportive housing in which we plan to have twenty-five (25) units. We have started the process and hope to open this building in 2015.

We all recognize that the need for seniors housing in Fort St. John is high and we already have 27 applications for supportive housing and another 120 applications for Independent Seniors housing.

Again we thank you for your past support, and hope that Electoral Area C will be supportive of our new project which will help fill the needs of Fort St. John and area seniors housing.

Sincerely,

G Weber

Gail Weber
Chairman, NPSHS

cc file

-----Original Message-----
From: North Peace Seniors Housing Society [mailto:npshs@fsjmail.net]
Sent: October-07-14 12:24 PM
To: Diana Mitchell
Cc: Kim Frech; Gail Weber
Subject: Re: Phase 2 NPCS Renovation Project

Diana
Attached please find our Cost analysis of this project. It is estimated to be a 1.8 million dollar project. I have also included for you a
conceptual floor plan and possible floor plans for the units. At this
point we do not have any other contributors to the project, however we are looking at having a fundraiser to help. NPSHS has some funds put away to pay for some of the initial costs, but we will more than likely
be securing a large mortgage for this project. Should you need any
other information prior to you meeting, please let me know.

Thanks and have a great day.

Kimberly Wilson
Manager
North Peace Seniors Housing Society
101-9816-108th Avenue
Fort St. John, BC V1J 5S4

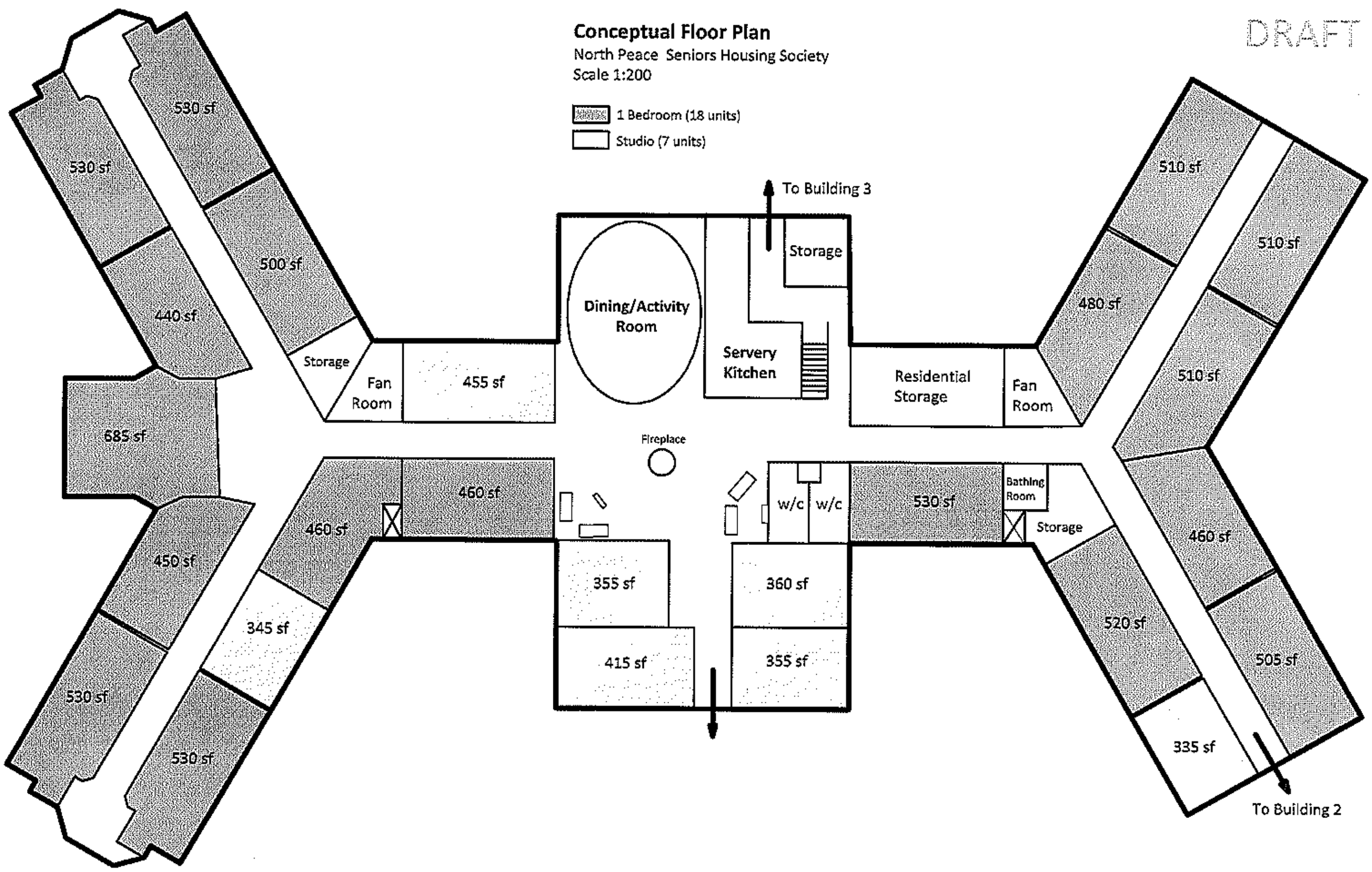
npshs@fsjmail.net

NORTH PEACE SENIORS HOUSING SOCIETY
Order of Magnitude Capital Cost Estimate
Building Four | Renovation

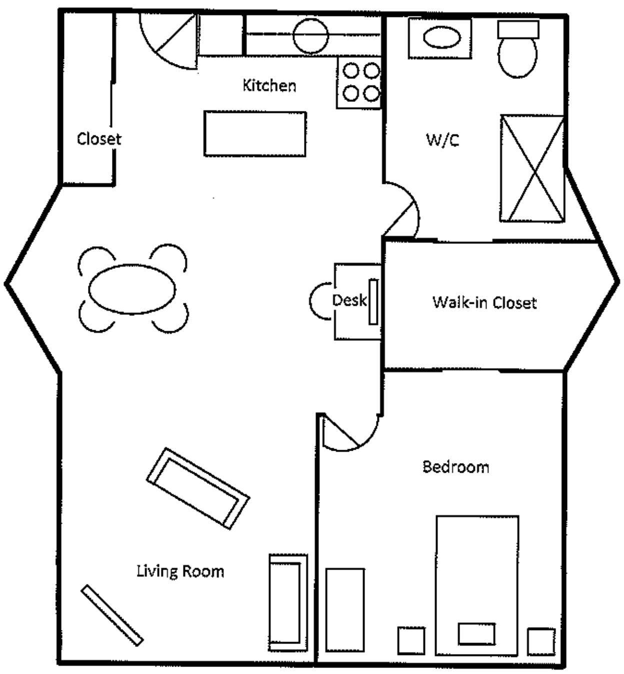
Estimate based on the following assumptions and information:	
Location:	100 Street and Peace River Road, Fort St. John, BC
Gross Floor Area (sq. ft.):	22,224
Number of Units:	25
Project brief:	Renovate Building 4 to create 25 studio and one bedroom units, ranging in size, and provide a connection to Building 3. Requires some asbestos abatement.

Description	Quantity	Unit	Rate	Total
HARD COSTS				
Asbestos abatement and interior wall removal of all interior space	1	Lump Sum	220,000	220,000
Demising wall reinstatement and drywall ceilings	1	Lump Sum	440,000	440,000
Millwork/flooring	1	Lump Sum	220,000	220,000
Electrical rough-in	1	Lump Sum	110,000	110,000
Electrical fixtures	1	Lump Sum	25,000	25,000
Plumbing rough-in	1	Lump Sum	120,000	120,000
Plumbing fixtures	1	Lump Sum	50,000	50,000
Mechanical (replace air handling and sprinkling adjustments)	1	Lump Sum	220,000	220,000
Kitchen servery (miscellaneous upgrade)	1	Lump Sum	25,000	25,000
			Subtotal Hard Costs	**$1,430,000**
CONTINGENCIES				
Escalation Contingency (per year from 2014)	1	2%	2.0%	28,600
Construction Contingency			8.0%	114,400
			Subtotal Contingencies	**$143,000**
FFE				
Furniture, fixtures and softwares (estimated allowance)	1	Lump Sum	40,000	40,000
			Subtotal FFE Costs	**$40,000**
SOFT COSTS				
Soft costs including design fees, planning and administration costs, legal, insurance etc.			15.00%	214,500
			Subtotal Soft Costs	**$214,500**
GST Payable				
On specific taxable items (assumes rebate)			1.75%	31,981
			Subtotal GST	**$31,981**
Total Development Costs		*PSF*	$83.67	**$1,859,481**

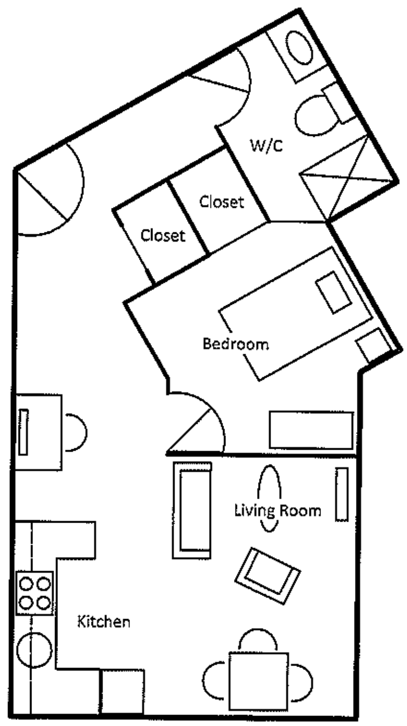
Notes:
1. Preliminary cost estimates, subject to further estimates by a professional Cost Consultant/Quantity Surveyor.



Conceptual Floor Plan
North Peace Seniors Housing Society
Scale 1:200
1 Bedroom (18 units)
Studio (7 units)
DRAFT
To Building 3
Storage
Dining/Activity Room
Servery Kitchen
Residential Storage
Fan Room
Fan Room
Storage
455 sf
530 sf
530 sf
500 sf
440 sf
685 sf
450 sf
460 sf
460 sf
345 sf
530 sf
530 sf
Fireplace
w/c
w/c
530 sf
Bathing Room
Storage
355 sf
360 sf
415 sf
355 sf
510 sf
510 sf
480 sf
510 sf
460 sf
520 sf
505 sf
335 sf
To Building 2



1 Bedroom
(App. 685 sf)



1 Bedroom
(App. 460 sf)

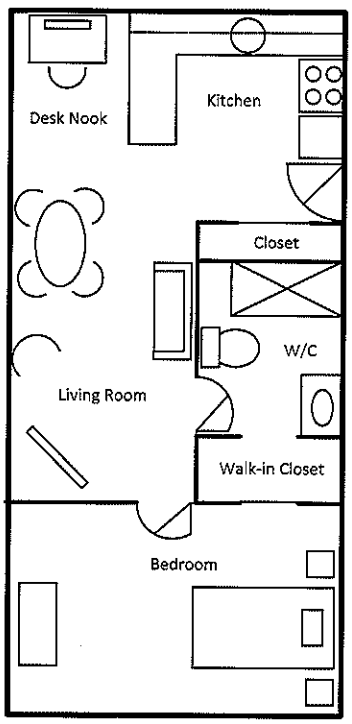
Conceptual Unit Plans II

North Peace Seniors Housing Society

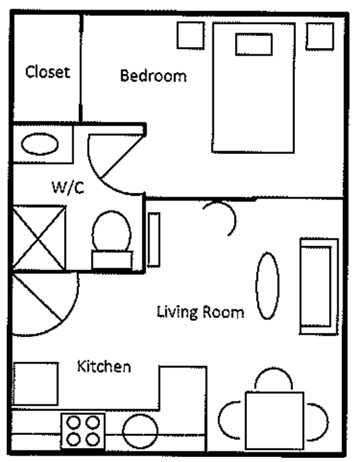
Scale 1:50

CITY SPACES

October 16, 2014



1 Bedroom
(App. 500 sf)
(average)



Studio
(App. 300 sf)
(smallest)

Conceptual Unit Plans

North Peace Seniors Housing Society

Scale 1:50

C I T Y S P A C E S

October 16, 2014

RURAL BUDGETS ADMINISTRATION COMMITTEE
FAIR SHARE POLICIES

SENIORS HOUSING

1. Any proponent group requesting Fair Share grants must be a BC registered not-for-profit society.

2. An economic viability study must be prepared by the proponent that would be consistent with the requirements of the Ministry Responsible for Housing and the Ministry Responsible for Seniors, which must show the proposed source of all capital costs and operational costs for a five year period.

3. Seniors housing must be made available to any BC senior, regardless of race, religious affiliation or other discriminatory factors. A statement to this effect must be made in writing to the Regional District, signed by the authorized officers of the proponent registered society.

4. Fair Share funds may not be used for the operation of the proponent society for the proposed facility.

5. One grant, within a five year period, to a maximum of $250,000 may be provided from any one Electoral Area.

6. A grant to a maximum of $5,000 may be provided toward the preparation on an economic viability study, in addition to the grant referred to above.

7. No other Regional District funding source, including Grant-in-Aid or tax levies, may be requested for the feasibility study or the construction of the proposed facility.

8. Each Electoral Area may provide the maximum grant for the same specific proposal.

9. Grant recipients must recognize the Regional District for its contribution through:
   - displayed of a plaque of appreciation; and
   - a joint press release.

C-2

PEACE RIVER REGIONAL DISTRICT
RECEIVED
DAWSON CREEK
SEP 19 2014
Referred To: Jill R
File No.:

Reception DC

From: Tracey Moore <tracym@uniserve.com>
Sent: September-18-14 9:05 PM
To: prrd dc
Subject: Funding amendments
Attachments: Funding Amendment 2012 to 2014.docx; Funding Amendment 2011 to 2014.docx

Hi there,

Please find attached two funding amendment requests from the Rose Prairie Community Curling Centre. Please let me know if you require any further information.

Thanks so much,

Tracey Moore
Rose Prairie Community Curling Centre

PEACE RIVER REGIONAL DISTRICT
Recreation and Cultural Grants-in-Aid
Schedule "D" – Funding Amendment

APPLICANT INFORMATION

Name of Organization: Rose Prairie Community Curling Centre	**Date:** September 18, 2014
Contact: Tracey Moore	**Phone:** 250-827-3898
Mailing Address: General Delivery, Rose Prairie, BC V0C 2H0	
Email: tracym@uniserve.com	**Fax:** 250-827-3339

PROJECT TO PROVIDE FUNDS

Year Funds Granted: 2012	**Have you completed this project?** yes

Current Project Description: ***(project for which funds were originally applied for)***
We have completed the projects applied for as follows: New chairs were purchased and a hand wash sink was installed.

Amount Granted: $8000	**Amount to Reallocate:** 636.25

PROJECT TO RECEIVE REALLOCATED FUNDS

TOTAL Cost of New Project: $1771.00

Proposed New Project/Operational Expense: ***(reason for request and description of project, project budget)***
The Curling Center has experienced huge increases in our general utility and operational costs. One of our major expenses is our commercial property insurance. We would like to reallocate the 2011 and 2012 remaining funds to help pay for this year's insurance policy.

FOR OFFICE USE ONLY

Funds Remaining: *(showing last 3 years)*	2013	**Project Name:** Improvement/fence repair	**Amount Available =** $1,426.48
	2012	**Project Name:** chairs,trolley,sink, display	**Amount Available =** $ 522.58
	2011	**Project Name:** septic tank,table,water system, curling supplies	**Amount Available =** $ 636.25
		Total Unused Funds =	$2,585.31

This is Part 1 of 2
Note that the request is to use unclaimed GIA funds to assist with insurance costs in 2014. President, Tracey Moore, stated that they have not paid there insurance yet, due to the increase in it, they have been holding off paying it (see attached email correspondence)
Under the GIA policy Statement, insurance is an eligible cost for Area B; however no application for funding for 2014 GIA was made by Rose Prairie, they decided they would not apply as they were going to focus on completion of their previous projects.

PEACE RIVER REGIONAL DISTRICT
Recreation and Cultural Grants-in-Aid
Schedule "D" – Funding Amendment

APPLICANT INFORMATION

Name of Organization: Rose Prairie Community Curling Centre	**Date: September 18, 2014**
Contact: Tracey Moore	**Phone:** 250-827-3898
Mailing Address: General Delivery, Rose Prairie, BC V0C 2H0	
Email: tracym@uniserve.com	**Fax:** 250-827-3339

PROJECT TO PROVIDE FUNDS

Year Funds Granted: 2011	**Have you completed this project?** Yes

Current Project Description: ***(project for which funds were originally applied for)***
We have completed the projects applied for as follows: New tables, a used ice scraper and a storage shed were purchased, we continued maintenance on our fire suppression system and purchased any needed curling supplies.

Amount Granted: $9000.00	**Amount to Reallocate:** 511.58

PROJECT TO RECEIVE REALLOCATED FUNDS

TOTAL Cost of New Project: $1771.00

Proposed New Project/Operational Expense: ***(reason for request and description of project, project budget)***
The Curling Center has experienced huge increases in our general utility and operational costs. One of our major expenses is our commercial property insurance. We would like to reallocate the 2011 remaining funds to help pay for this year's insurance policy.

FOR OFFICE USE ONLY

Funds Remaining: *(showing last 3 years)*	2013 **Project Name:** Improvement/fence repair	**Amount Available =**	$1,426.48
	2012 **Project Name:** chairs,trolley,sink, display	**Amount Available =**	$ 522.58
	2011 **Project Name:** septic tank,table,water system, curling supplies	**Amount Available =**	$ 636.25
		Total Unused Funds =	$2,585.31

This is Part 2 of 2
Note that the request is to use unclaimed GIA funds to assist with insurance costs in 2014. President, Tracey Moore, stated that they have not paid there insurance yet, due to the increase in it, they have been holding off paying it (see attached email correspondence)
Under the GIA policy Statement, insurance is an eligible cost for Area B; however no application for funding for 2014 GIA was made by Rose Prairie, they decided they would not apply as they were going to focus on completion of their previous projects.

C-2

Arrow Insurance Agency Ltd.
9920 107th Avenue
Fort St. John, BC V1J 2P6
Phone : 250-785-1676 Fax : 250-785-5455

INVOICE# 61138		Page 1
ACCOUNT NO. ROSEP-1	OP NH	DATE 07/17/14
PRODUCER		

Rose Prairie Community
Curling Centre
General Delivery
Rose Prairie, BC V0C 2H0

Eff Date	Trn	Type	Description		Amount
08/21/14	REN	C-CP	Commercial Insurance Renewal	$	1,893.00
			Invoice Balance:	**$**	**1,893.00**

YOU CAN PAY YOUR INVOICE THROUGH INTERNET BANKING USING THE ABOVE ACCOUNT NUMBER. REPLACE ANY DASHES (-) WITH A ZERO

October 16, 2014

ement Cost Contractor's
urance

C-2

Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

Business Insurance Policy

Renewal

Policy Number: 5A1363719

Intact Insurance Company hereinafter called the Insurer.

The Policy Declarations together with the Supplementary Declarations, Policy Conditions, forms, riders and endorsements, if any, issued to form a part thereof, completes the Policy.

POLICY DECLARATIONS

Insured Name Rose Prairie Community Curling Centre

Mailing Address General Delivery
Rose Prairie, BC V0C2H0

Policy Period **From** August 21, 2014 **To** August 21, 2015
12:01 a.m. standard time at the postal address of the Named Insured stated herein.

Insured's Business Operation Curling Club - Curling Hall Building

Broker Arrow Insurance Agency Ltd.
9920 107th Avenue FORT ST. JOHN, British Columbia V1J2P6

Phone No. 250-785-1676

Broker No. 28603

Branch ID B

Total Policy Premium $ 1,893

Minimum Retained Policy Premium $ 0

Billing Method Agency Bill

In witness whereof the Insurer has duly executed this policy, provided however that this policy shall not be valid or binding unless countersigned by a duly Authorized Representative of the Insurer.

Jennie Mourkos

Authorized Representative

Authorized Representative

This Policy Contains a Clause(s) That May Limit the Amount Payable

inta

Head Office: 1200, 321 - 6th Avenue S.W., Calgary, Alberta T2P 4W7

Business Insurance Policy

Policy Number: **5A1363719**

Insurance provided subject to the Declarations, Terms, and Conditions of the policy and its Forms only for the coverages for which specific Forms are attached and for which a specific Limit or Amount of Insurance is shown hereunder.

PROPERTY AND BUSINESS INTERRUPTION COVERAGES

Location Number: 1

Location Address: 7027 260 Road
Rose Prairie, BC

Postal Code: V0C 2H0

Premises Occupied as: Curling Club - Curling Hall Building

FORM#	FORM AND COVERAGE(S)	DEDUCTIBLE	PERILS	VALUATION	CO-INSURANCE	LIMIT OF INSURANCE
BF02	Commercial Building and Contents Broad Form					
	Building	$ 1,000	Broad Form	Actual Cash Value	90%	$ 417,389
	Contents of Every Description	$ 1,000	Broad Form	Replacement Cost	90%	$ 42,448
E023	Flood Extension	$ 25,000				
E040	Replacement Cost Building(s) or Equipment (Broad Form)			Replacement Cost		

Jill Rickert

From: Tracey Moore <tracym@uniserve.com>
Sent: September-22-14 3:27 PM
To: Jill Rickert
Cc: Trish Morgan
Subject: Re: Rose Prairie Funding amendments

Hi Jill,

I apologize for not getting back to you on Friday, but didn't get off work until after the insurance company was closed....anyway, our cost for the upcoming 2014/15 year will be $1883.00. Our policy actually was due Aug 21, 2014 but have put them off for the moment. This is for a full year. I have asked Arrow to forward me the invoice and policy information, I can forward that to you as well when I receive it. Hope that covers the information you need, if not please let me know.

Thanks so much for your help,

Tracey
On 2014-09-19, at 11:23 AM, Jill Rickert wrote:

Hi Tracey;

I received both funding amendment requests today. Couple of follow up questions and clarification I need from you.

1. What is the total cost of the commercial property insurance for the curling centre?
2. What year is the insurance policy for? Is it 2014? If so, what is the duration dates for the policy?

Rose Prairie didn't apply for GIA in 2014 to assist with a project or insurance costs, so I will need more info from you to determine how we deal with this request. I will definitely send it to the Rural Budgets Committee to consider, but I will need to provide more info with it so, they can determine whether our policy can support this.

Please let me know as soon as you can. Feel free to call me as well if need be.

Thank you,

Jill Rickert
Community Services Coordinator
Direct: 250-784-3209
Jill.Rickert@prrd.bc.ca

Peace River Regional District
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC V1G 4H8
Toll-free (24 hour): 1-800-670-7773
Office: 250-784-3200
Fax: 250-784-3201
www.prrd.bc.ca

From: Leona Smith outlook [mailto:leonasmith789@outlook.com]
Sent: October-06-14 2:00 PM
To: Jill Rickert
Subject: Travel Assitance Junior rodeo

Hi Jill,
I have finally completed fuel expenses for Des Moines, Iowa, as attached (these were just our costs incurred). I did not do Canadians in Nanton, AB. If you like, I will compile that for you also. Contestants that traveled in the Regional District were:
Lannae Boyd
Jenna Drinkall
Derek Hadland
Jaytin Jones
Makayla Jones
Dexter Kieth
Tommi-Sue Little
Falllyn Mills
Tyrel Roberts
Wade Roberts
Megan Smith
Below is the link for an article of all the Junior rodeo contestants that participated. Please let me know if you require any further information regarding the travel assistance. We thank you for the $500 provided for assistance. Every little bit helps.
Leona Smith

From: diamond@pris.bc.ca [mailto:diamond@pris.bc.ca]
Sent: September-10-14 4:37 PM
To: leonasmith789@outlook.com
Subject: Leona Smith suggests you read this

NBCHSR Des Moines

Hi, this is the article suggested by Leona Smith:

http://www.northernhorizon.ca/local-highlights/sports/1.1257396

Des Moines Fuel Expenses - National Competition Junior High Rodeo			
Jun-15	Coop, Dawson Creek, BC	$ 147.21	
Jun-15	Coop, Valleyview, AB	$ 110.20	
Jun-15	Coop, Mayerthorpe, AB	$ 69.18	
Jun-16	Coop, Vegreville, AB	$ 100.65	
Jun-16	Coop, Radisson, SK	$ 134.54	
Jun-17	Coop, Weyburn, SK	$ 90.55	
Jun-17	Pilot, Minot, ND, USA	$ 109.31	
Jun-17	Esso, Chamberlain, SK	$ 125.14	
Jun-18	Cenex, Fergus Falls, MN, USA	$ 98.74	
Jun-18	Interstate Tesoro, Jamestown, ND, USA	$ 129.52	
Jun-19	Marathon Petro, Coon Rapids, MN, USA	$ 83.38	
Jun-19	Shell Oil, Dows, IA, USA	$ 98.45	
Jun-29	Holiday Stnstore, Aberdeen, SD, USA	$ 78.76	
Jun-29	Cenex, Carrignton, ND, USA	$ 102.20	
Jun-29	Cenex Farmers, Velva, ND, USA	$ 67.79	
Jun-29	Cenex Cubby, Mitchell, SD, USA	$ 33.78	
Jun-30	Cenex Farmers, Kenmare, ND, USA	$ 55.74	
Jun-30	Coop, Weyburn, SK	$ 95.20	
Jun-30	Esso, Chamberlain, SK	$ 95.88	
Jul-01	Coop, Delisle, SK	$ 118.64	
Jul-02	Eastalta Co-Op Gas, Eastalta AB	$ 132.06	
Jul-02	Coop, Redwater, AB	$ 64.48	
Jul-03	Coop, Valleyview, AB	$ 63.58	
Jul-03	Coop, Dawson Creek, BC	$ 88.01	
		$ 2,292.99	

Northern Environmental Action Team

10027 – 100 Street
Fort St. John, BC
V1J 3Y5
Tel: (250) 785-6328
1-888-689-6328
Fax: (250) 785-6378
info@neat.ca www.neat.ca

September 18, 2014

Chair Goodings and Directors,
Peace River Regional District Board

Re: Food Secure Kids: An In-Class Agricultural Education Program

Over the past two years, the Northern Environmental Action Team (NEAT) has developed and delivered an in-class program targeting Grade 3 students that deals with local gardening and food security. During this period we have secured funding to run these programs in Fort St John and Dawson Creek. These in-town classes are sponsored by a variety of supporters such as the North Peace Credit and Savings Union, Canadian Natural Resources Limited, TD Friends of the Environment and Telus. Annually it is our goal to provide this program to at least four classes in each town.

Throughout 4-sessions students explore plants and plant systems, what types of produce will grow in this region and why, where our food comes from, companion planting, the importance of pollinators and healthy eating. Students also grow seedlings that they can transplant into a community garden, edible planters or share with friends and family (see attached for lesson plans).

This program fits within both the Grade 3 and 4 prescribed learning outcomes (PLOs) and has been a successful introduction to local food systems. Thus far, we have been able to offer this program to select classes in Fort St John and Dawson Creek but would like to be able to expand the reach of Food Secure Kids into the surrounding rural areas.

There are approximately twenty rural schools in School District 59 and 60 where Food Secure Kids could be offered. NEAT has the capacity to provide this programming, however, we need financial support to carry this out. Included below is a cost breakdown for <u>one classroom</u>. Ideally we would like to engage six to eight classrooms/schools throughout the district and are requesting funding from the Regional District to fund the additional costs.

Estimate Program Budget for One Classroom

Description		Cost
Supplies		$ 100.00
Staff time (17 hours)		$1000.00
Travel		$ 150.00
	Total	$1250.00

Feedback from teachers and students that participated as well as residents from the community has been very positive. Community health officers, farmers, bee keepers, community gardeners and other special guests have participated in Food Secure Kids over the past two years and were excited to see students exploring food from the ground up. Parents have reported that their children have tried new foods since participating and the engagement around growing food within the community has been strengthened.

Food Secure Kids addresses some of the main issues identified in the Regional Agricultural Plan by discussing the importance of water as an agricultural resource along with ways to increase the ability of plants to retain water through periods of drought, for example, increasing organic content in the soil and mulching. Additionally, Food Secure Kids bring their knowledge home with them and influence their friends and family on the importance of local agriculture and the small scale ways in which they can participate in their food system.

Food security has become a hot topic of late and there is nowhere the risk of food insecurity is felt more poignantly than northern communities with limited transportation opportunities. Chetwynd found this during the summer of 2011 when parts of the Pine Pass washed out and restricted food delivery trucks for days. The average citizen is unaware of the fragility of the local food system and the extent of our dependence on imported produce. Today it is common to eat pork from the United States, apples from Chile, kiwi from New Zealand or vanilla from Mexico; while this variety may indeed be the spice of life, the ramifications of overlooking local production capacity can be disastrous in the long term.

By allowing students the opportunity to explore food systems in a hands-on way, they are becoming advocates for local production and support of agriculture that have a lifetime of influence ahead of them.

The Northern Environmental Action Team believes strongly in the impact of this program and hopes that we can work together to improve agricultural awareness and food security throughout the Region.

Sincerely,

Karen Mason-Bennett
Program Coordinator

Food Secure Kids Lesson Outlines

Session One

Estimated time	Activity	Supplies Needed
5 mins	Introduction & Program Overview	Workbooks
10 mins	What is Food Security? • Brainstorm all the different types of food you have in your house? What is your favourite? How would you feel if you couldn't have your favourite? • What do we need to get food every week? • How does food get to us here? What can we grow? What travels?	Pictures of Food Pictures of transportation

10 mins	How do Plants Grow?
	• Introduce the plant life cycle – (diagram in their workbook)
	• What do plants need to grow & be healthy? Water, Light & Food
	  ○ Food – What to plants need? Compost
	  ○ Light – how much is enough?
	  ○ Water – how much? Does it need to be clean?
		Workbook
		Visual plant life cycle

20 mins	Plant seedlings in groups • Have students break into groups of four & rotate through the planting stations. • Illustrate plant markers • Make a prediction about what they will look like in 1, 2 and 3 weeks	Seeds, pots, soil, watering can Paper, scissors, craft sticks, markers
5 mins	Journal about today's session	Workbook

Session Two

Estimated time	Activity	Supplies Needed
15 mins	Food Miles – Pin the food on the map • Where does our food come from? • How does it get here?	World Map Grocery flyers Fruit Cards with travel miles on them
15 mins	Local Kebabs • What can we grow locally? • Why is it better to grow food here than to ship it from all over the world? • Have students make a local "kebab" and a non-local "kebab" using grocery flyers and craft sticks. Compare the items between the two sticks.	Grocery Flyers Long craft/popsicle sticks
10 mins	Community Web – To illustrate that many things you need as a community can be found locally. Have students clear a space and stand in a circle (outside or in the gym would be great for this). The first person holds the end of the yarn, states a skill that would be of interest to everyone else. The remaining people that would like to learn this skill or could benefit from it, put their hands up and the yarn is thrown to one of them. For example, Person #1 "I like mowing the lawn." Five classmates put their hand up because they would like Person #1 to mow the lawn for them. Person #1 picks one of them and throws them the ball while holding onto their end. They become Person #2 and the game continues.	Ball of yarn
5 mins	Journal about this session	Workbook

Session Three

Estimated time	Activity	Supplies Needed
5 mins	Introduction	
40 mins	Special Guest: Bee Keeper, Farmer, or Health Unit	
5 mins	Journal about this session Word search	Journal

Session Four

Estimated time	Activity	Supplies Needed
10 mins	Check on the plants – compare with the prediction of how the plant would look during this week. Do our plants need support? What are some things we could use to help them grow taller?	Journal A variety of items that can be turned into supports: straws, popsicle sticks, skewers etc.
5 mins	Being Healthy Brainstorm all the ways that we can stay healthy: Exercise, Good Food, Sleep, Water, Hand washing (hygiene)	
5 mins	Hand Washing Demo ***Ask Teacher First*** • Rub some hand lotion on your hands & sprinkle some glitter on them. "Sneeze" into your hands & spread some glitter around. Talk about germs, how small they are and how they spread. Walk around the class touching desks, pencils, shoulders, shake hands etc. Move onto the next section, but keep in mind we are coming back to this	Hand lotion Sparkles
15 mins	Canada Food Guide Have students look at the Canada Food Guide and think about some items they can eat from each section. Break into four groups. Have each group make a healthy meal in each of these situations: Camp out, early morning field trip/hockey practice, picnic at the beach, but trip.	Food Guides Paper & Pens/Pencils
10 mins	Sometimes Foods Discuss unhealthy foods, what similar characteristics do they have (sugar, fat, salt, etc)? Are any of these fruits or vegetables? Why not? Have students "pin the food on the board" under Always or Sometimes. Discuss the importance of vitamins and what they do to keep you healthy.	Sets of food choices with Velcro on back Vitamin Alphabet
3 mins	Take a minute and look around the classroom. What has glitter on it? Imagine if those were real germs. Reinforce washing hands often & sneezing in your sleeve.	
3 mins	Go over the transplant plan: Date, time, location, weather, etc.	

Planting Day

Estimated time	Activity	Supplies Needed
1 Day	Walk/Bus to planting location Split into three groups: Planting, Craft, Game Have students start transplanting their seedlings into designated areas.	Craft & Supplies Games Seedlings, shovels, watering cans

Peace River Regional District
REPORT

To: Rural Budgets Administration Committee

From: Kim Frech, Chief Financial Officer

Date: October 6, 2014

Subject: Financial Report – September 2014

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid *(4 pages)* - 2005 to 2014 balances remaining
   - Page 1 - Area B, Area C, Area E
   - Page 2 - Sub-Regional
   - Page 3 - Youth Travel Recipient Listing
   - Page 4 - Scholarship/Bursary Recipient Information

2. Fair Share Money Market Fund *(1 page).* Report Includes:
   a. Opening Balance
   b. Revenues (interest, annual payment/subscription, etc.)
   c. Commitment amount *(first column after name of payee)*
   d. Previous Years Payments
   e. Payments made this year *(next 4 columns - column for each Area)*
   f. Balance remaining of the Commitment *(last column)*
   g. Actual Balance
   h. Total Remaining Commitment
   i. Balance available *after* remaining Commitments

3. BC Rail (includes revenue, expenditures and future commitments) *(1 page)*

4. Reserve (Appropriated Surplus) Balances *(2 pages)*

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Thank you.

Staff Initials: Dept. Head: Kim Frech CAO: Chris Cvik

Peace River Regional District Grants-In-Aid
Summary of Payables - 2014

September 30, 2014

Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	
			103,000.00	107,000.00	103,000.00	103,000.00	103,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	
AREA B			103,000.00	107,000.00	103,000.00	103,000.00	94,608.17	
	Big Bam Ski Hill	-	-	-	10,000.00	19,000.00	-	29,000.00
	Buick Creek Community Club	-	3,046.04	12,000.00	5,000.00	-	-	20,046.04
	Cache Creek Community Club	182.13	-	-		-	-	182.13
	Cecil Lake Rec. Commission	-	-	-		-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-
15,895.17	Golata Creek Recreation Society	-	(0.00)	-		-	9,299.93	9,299.93
22,830.00	Goodlow Community Club		-	5,929.60	-	7,834.24	15,512.55	29,276.39
	Halfway Graham Community Club	1,411.19	-	-		-	-	1,411.19
18,100.00	King's Valley Christian Camp	-	-	-	-	3,542.28	5,663.14	9,205.42
12,643.00	Montney Rec. Commission	-	-	862.14	-	5,206.38	12,643.00	18,711.52
7,390.00	North Peace 4-H Senior Council	-	-	-	-	-	-	-
8,500.00	North Peace Fall Fair Society	-	-	-	-	-	-	-
5,750.00	North Peace Historical Society	-	-	-	2,064.67	-	5,750.00	7,814.67
	North Peace Light Horse Assn.	65.49	2,738.82	-	2,900.00	-	-	5,704.31
	Osborn Community Club	-	-	280.06	2,643.56	3,725.00	-	6,648.62
	Rose Prairie Curling Society	-	-	511.58	636.25	1,426.48	-	2,574.31
1,000.00	Area B Rural Bursary	-	-	-	-	-	1,000.00	1,000.00
1,500.00	Youth Travel	-	-	-		-	1,000.00	1,000.00
94,608.17	**Total Area B**	**1,658.81**	**5,784.86**	**19,583.38**	**23,244.48**	**40,734.38**	**50,868.62**	**141,874.53**
		2005-2009	2010	2011	2012	2013	2014	
			Budget	Budget	Budget	Budget	Budget	
			100,000.00	100,000.00	100,000.00	100,000.00	112,025.88	
			Allocated	Allocated	Allocated	Allocated	Allocated	
AREA C			100,000.00	100,000.00	100,000.00	87,924.72	93,297.04	
	Big Bam Ski Hill	-	-	-	16,000.00	31,000.00	-	47,000.00
40,512.04	Charlie Lake Community Club	-	935.94	2,910.55	-	-	40,512.04	44,358.53
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-
35,535.00	Lake Point Golf Club	-	-	-	-	4,241.96	-	4,241.96
	North Peace 4H Senior Council					2,415.92	-	2,415.92
8,500.00	North Peace Fall Fair Society				-	-	-	-
5,750.00	North Peace Historical Society	-	0.00	-	-	629.75	5,750.00	6,379.75
	North Peace Light Horse Assn.	1,420.19	4,586.27	10,000.00	2,900.00	-	-	18,906.46
	Whiskey Jack Nordic Ski Club	-	-	-	-	-	-	-
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-
1,000.00	Youth Travel	-	-	-	-	-	1,000.00	1,000.00
93,297.04	**Total Area C**	**1,420.19**	**5,522.21**	**12,910.55**	**18,900.00**	**38,287.63**	**47,262.04**	**124,302.62**
		2005-2009	2010	2011	2012	2013	2014	
			Budget	Budget	Budget	Budget	Budget	
AREA E			102,000.00	102,000.00	102,000.00	111,610.00	103,150.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	
			102,000.00	102,000.00	92,390.00	110,460.00	103,150.00	
27,650.00	Camp Emile	-	(0.00)	0.00	-	0.00	22,144.47	22,144.47
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	2,500.00	2,500.00
10,000.00	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	10,000.00	10,000.00
4,000.00	Chetwynd Gymkhana	-	-	-	-	5,964.10	4,000.00	9,964.10
19,889.74	Chetwynd Rod & Gun Club	-	-	-	-	6,109.42	19,889.74	25,999.16
8,000.00	Foothills Team Roping Club		-	-	-	777.16	8,000.00	8,777.16
3,500.00	Jackfish Community Association	-	-	(0.00)	-	11,943.77	3,500.00	15,443.77
4,400.00	Little Giants Figure Skating Club	-	-	-	-	-	4,400.00	4,400.00
14,405.00	Little Prairie Heritage Society	-	-	(0.00)	4,239.26	4,295.38	9,935.37	18,470.01
	Moberly Lake Community Assn.	-	-	-	5,435.31	-	-	5,435.31
	Pine Valley Exhibition Park Soc.	-	-	(0.00)	-	4,750.00	-	4,750.00
	Pine Valley Motor Sports		-	-	-	-	-	-
4,800.00	Pine Valley Seniors Assn.	-	-	-	-	73.00	4,800.00	4,873.00
	Sagitawa Christian Camping Society	-	-	-	-	-	-	-
1,000.00	Area E West Bursary						1,000.00	1,000.00
3,005.26	Youth Travel	-	-	-	-	-	2,205.26	2,205.26
103,150.00	**Total Area E**	**-**	**(0.00)**	**0.00**	**9,674.57**	**33,912.83**	**92,374.84**	**135,962.24**

	SUB-REGIONAL	2005-2009	2010 Budget 130,000.00 Allocated 130,000.00	2011 Budget 130,000.00 Allocated 130,000.00	2012 Budget 130,000.00 Allocated 130,000.00	2013 Budget 150,000.00 Allocated 149,916.11	2014 Budget 150,084.00 Allocated 150,084.00	
4,953.25	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	4,953.25	4,953.25
4,953.25	Bessborough Community Club	-	-	74.96	-	-	4,953.25	5,028.21
11,398.49	Cutbank Community Club	-	-	-	-	0.00	11,398.49	11,398.49
20,753.25	Dawson Creek Sportsman's Club	-	-	-	-	-	20,753.25	20,753.25
9,995.32	Doe River Recreation Commission	-	-	-	-	-	9,995.32	9,995.32
7,390.00	Farmington Community Association		-	-	-	-	7,390.00	7,390.00
2,753.25	Groundbirch Rec. Commission	-	-	-	-	-	1,753.25	1,753.25
	Hats n' Chaps Gymkhana	-	-	-	3,958.99	-	-	3,958.99
	Kilkerran Recreation Commission					3,000.00	-	3,000.00
14,453.25	Kiskatinaw Fall Fair	-	-	-	-	2,484.01	528.05	3,012.06
18,550.64	McLeod Rec. & Social Services Society	-	-	-	-	-	18,550.64	18,550.64
4,500.00	Rolla Ratepayers	-	-	-	-	-	4,500.00	4,500.00
7,453.25	Sunset Prairie Recreation Commission	-	-	0.00	4,201.95	513.89	7,453.25	12,169.09
1,773.25	Swan Lake Enhancement Society	-	-	-	-	-	-	-
3,453.25	Tomslake Community Cultural Assn.	-	-	-	-	-	3,453.25	3,453.25
20,750.00	Tomslake & District Rec Commission	-	-	-	-	(0.00)	20,750.00	20,750.00
12,453.55	Tupper Community Club	-	-	-	-	-	12,453.55	12,453.55
3,000.00	Post Secondary Bursary	-	-	-	-	-	1,500.00	1,500.00
1,500.00	Youth Travel	-	-	-	-	-	1,500.00	1,500.00
150,084.00	**Total Sub-Regional**	**0.00**	**0.00**	**74.96**	**8,160.94**	**5,997.90**	**131,885.55**	**146,119.35**
441,139.21	**COMBINED GRAND TOTALS**	**3,079.00**	**11,307.07**	**32,568.89**	**59,979.99**	**118,932.74**	**322,391.05**	**548,258.74**

Prior Years Payable total = **225,867.69**

2014 Payable total = **322,391.05**

Total GIA Payable = **548,258.74**

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014
Area B		**Total To-Date**	**2010**	**2011**	**2012**	**2013**	**2014**
	Northern BC High School Rodeo	500	500				
	Northern BC High School Rodeo	500				500	
	Megan Smith, Rodeo travel	500					500
	TOTAL granted for year		500	1,500	0	1,500	1500
	TOTAL used		500	0	0	500	500
	BALANCE Remaining		0	0	0	0	1000

Area C		Total To-Date	2010	2011	2012	2013	2014
	Inconnu Swim Club	300		300			
	Northern BC High School Rodeo	1,000	500		500		
	Northern BC High School Rodeo	500				500	
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000
	TOTAL used		500	300	500	500	0
	BALANCE Remaining		0	0	0	0	1000

Area E		Total To-Date	2010	2011	2012	2013	2014
	3 Nations Midget Hockey	650		350		300	
	Auroras Speed Skating Club	250		250			
	Chet Girls Club Volleyball	750	250		500		
	Chet Scotiabank Bantam Giants Hockey	850	350		500		
	Chet Secondary Boys Wrestling	350	350				
	Chet Secondary Girls Volleyball	1,250	250		200	800	
	Chet Talisman Energy Pee Wee Giants Hockey	500			500		
	Electric Eels Swim Club	600		300	300		
	Chetwynd Secondary Highschool Golf Team	300				300	
	Dawson Creek Juvenile Girls Curling	500					500
	Chetwynd Girls Club Volleyball	300					300
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26
	TOTAL used for year		1,200	900	2,000	1,400	800
	BALANCE Remaining		0	0	0	0	2205.26

Sub-Regional		Total To-Date	2010	2011	2012	2013	2014
	Northern BC High School Rodeo	1,000			1,000		
	Northern BC High School Rodeo	1,000				1,000	
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500
	TOTAL used for year		0	0	1,000	1,000	0
	BALANCE Remaining		0	0	0	0	1500

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name		Amount	Amount Remaining	Date Claimed
2014	Rebecca Hedges		1,000	1,000	
2013	Makayla MacLeod		1,000	0	13-Aug-13
2012	Eliza Li		1,000	0	2012
2011	Talia Miller		500	0	2011
2010	Kendra Young		500	0	2010
		TOTAL	2,000	0	

Area C Scholarship

Year	Name		Amount	Amount Remaining	Date Claimed
2014	Dylan Kassian		1,000	0	**23-Aug-14**
2013	Daisy Petrucci		1,000	0	15-Aug-13
2012	Stephanie Sutherland		1,000	0	2012
2011	Hannah Leber		500	0	2011
2010	Tawny Hosker		500	0	2010
		TOTAL	4,000	0	

Area E Bursary

Year	Name		Amount	Amount Remaining	Date Claimed
2014			500	500	
2014			500	500	
		TOTAL	1,000	1000	

Sub-Regional Bursary & Scholarship

Year	Name		Amount	Amount Remaining	Date Claimed
2014			1,500	1,500	
2014	Landon Farrow Trades		1,500	0	**16-Sep-14**
2013	Brenna McCullough - Academic		1,500	0	25-Sep-13
2013	Brad Skytte - Trades		1,500	0	Jul-13
2012	Kole Pierce		1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)		1,500	0	2013
2011	Anders Carlstad		1,500	0	2011
2011	Gary Gordon		1,500	0	2011
2010	Erica Woolf		1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)		1,500	0	2010
		TOTAL	9,000	0	

R-1

Fair Share Commitments	September 2014		K. Goodings Area B	A. Hadland Area C	W. Hiebert Area D	J. Schembri Area E	Total Fair Share
January 1, 2013 opening balance			1,590,899.07	4,654,731.49	2,182,292.57	1,977,711.04	10,405,634.17
Total interest earned to date			15,484.47	37,940.40	20,407.64	18,279.29	92,111.80
Subscription F/S $			645,691.75	645,691.75	645,691.75	645,691.75	2,582,767.00
COMMITMENTS	Commitment	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B							
Addiction Centre	100,000.00						100,000.00
*Area B Municipal Facilities	13,200.00						13,200.00
Clearview Arena; Crawl Space R&M	75,000.00						75,000.00
Electrical Extension Grants	12,000.00						12,000.00
FSJ; Water Sys Upgrades (pymt to 2022)	100,000.00						100,000.00
FSJ Library(annual payment)	31,300.00		31,300.00				-
Hudson's Hope Library	6,800.00						6,800.00
Livestock Protection Program	50,000.00		25,000.00				25,000.00
NP Cultural Centre (pymt to 2017)	28,125.00						28,125.00
NP Fall Fair; Display Buildings	47,600.00		35,465.00				12,135.00
NP Search & Rescue; Training	750.00		750.00				-
Rural Gasification	180,000.00	27,367.25	5,000.00				147,632.75
Rural Improvements Grant	1,435,973.54						1,435,973.54
School Dist 60; Rural Bus Funding	198,694.00						198,694.00
	2,279,442.54	27,367.25	97,515.00	-	-	-	2,154,560.29
Area C							
Addictions Centre	100,000.00						100,000.00
CL Swr Lift Station Upgrades	80,000.00	9,885.83		8,630.86			61,483.31
CL Swr Upgrade Project (Collections Sys)	3,200,000.00	74,578.33		1,612,694.35			1,512,727.32
FSJ Airport Sub Communal H20/Swr Fees	12,559.97	11,200.00					1,359.97
FSJ; Water Sys Upgrades (pymt to 2022)	100,000.00						100,000.00
FSJ Library(annual payment)	15,000.00			15,000.00			-
FSJ NP Museum; Old Fort Cemetery Sign	2,176.00			761.51			1,414.49
Livestock Protection Program	50,000.00			25,000.00			25,000.00
NP Search & Rescue; Training	750.00			750.00			-
**NP Cultural Centre (pymt to 2017)	14,062.00						14,062.00
Regional Parks Improvements	100,000.00						100,000.00
Rural Improvements Grant	1,083,249.83						1,083,249.83
School Dist 60; Rural Bus Funding	176,230.00						176,230.00
Water & Sewer	500,000.00						500,000.00
	5,434,027.80	95,664.16	-	1,662,836.72	-	-	3,675,526.92
Area D							
Bear Mnt Nordic Ski Assn; Ski Trails	10,000.00						10,000.00
CGF Church; PRRD OCP/Zoning Fees	1,500.00				1,500.00		-
Electrical Extension Grants	1,358.67				1,974.33		(615.66)
Hats 'n Chaps Gymkhana; Arena Rebuild	15,800.00				15,360.00		440.00
Livestock Protection Program	50,000.00				25,000.00		25,000.00
Mile Zero Roping Club; Tractor/Skid Steer	20,000.00						20,000.00
Northern Lights Recovery Centre	100,000.00						100,000.00
NP Search & Rescue; Training	750.00				750.00		-
Regional Parks & Trails (Parks)	75,000.00						75,000.00
Regional Parks & Trails (Trails)	25,000.00						25,000.00
Rolla Dyking System; Debris Trap	5,000.00						5,000.00
Rolla Sewer - Annual Oper. Grant	17,500.00	6,709.00			7,000.00		3,791.00
Rolla Sewer - Upgrades	20,000.00	17,429.53					2,570.47
Rural Gasification	1,000,000.00	43,798.50			10,000.00		946,201.50
Rural Improvements Grant	1,415,804.53						1,415,804.53
Rural Water Dev-Tmlk,Frmtg Const	125,032.17						125,032.17
School Dist 60; Rural Bus Funding	2,612.00						2,612.00
Sunrise Vly Mt View Cem Columbarium	5,000.00	4,340.00			660.00		-
Swan Lake Environmental Study	20,000.00	15,554.63					4,445.37
Swan Lake Weir Aluminum Gates	34,000.00	8,133.75					25,866.25
	2,944,357.37	95,965.41	-	-	62,244.33	-	2,786,147.63
Area E							
Bear Mnt Nordic Ski Assn; Ski Trails	4,000.00						4,000.00
Bissett Creek Riparian Mitigation	10,000.00						10,000.00
Camp Sagitawa; Phase 1 Climbing Wall	20,000.00						20,000.00
Chetwynd & Dist. Rec Complex	1,325,000.00	1,269,278.08					55,721.92
Chetwynd Rod & Gun Upgrades	20,103.82	17,786.23				2,317.59	-
Chetwynd Seniors Housing Society	150,000.00						150,000.00
Electrical Extension Grants	5,000.00						5,000.00
Chetwynd Medical Clinic	100,000.00						100,000.00
Hasler Tower Project	107,000.00	98,836.73					8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild	3,950.00					2,184.00	1,766.00
Little Prairie Heritage Soc; Engineering	25,000.00	3,150.00				2,940.00	18,910.00
Little Prairie Heritage Soc; Museum Repair	103,808.00					98,348.29	5,459.71
Little Prairie Heritage Soc; Tables, Tents	8,300.00						8,300.00
Livestock Protection Program	50,000.00					25,000.00	25,000.00
Mile Zero Roping Club; Tractor/Skid Steer	5,000.00						5,000.00
Moberly Lk Comm Emerg Connect	20,000.00	19,906.96					93.04
Moberly Lk Fire Dept. Fencing	6,000.00	5,613.73					386.27
Northern Lights Recovery Centre	100,000.00						100,000.00
NP Search & Rescue; Training	750.00					750.00	-
Pine Valley Exhibition Prk; Pen Expansion	56,530.00					25,700.00	30,830.00
Rural Gasification	700,000.00						700,000.00
Rural Improvements Grant	1,142,811.99						1,142,811.99
Senior Assisted Living	30,000.00						30,000.00
South Peace SPCA; Aspen Estate Feral Cats	5,000.00					2,500.00	2,500.00
Sunset Pr Rec Comm; Fair Kitchen	58,000.00						58,000.00
	4,056,253.81	1,414,571.73	-	-	-	159,739.88	2,481,942.20
Actual Balance Sep 30, 2014			2,154,560.29	3,675,526.92	2,786,147.63	2,481,942.20	11,098,177.04
Total Remaining Commitment			2,154,560.29	3,675,526.92	2,786,147.63	2,481,942.20	Total Fair Share
Balance available after remaining commitments			-	-	-	-	Reserve

* Remaining amount from the previous, Area B Municipal Facilicites commitment, established for groups within the municipality serving the rural areas

October 16, 2014

Peace River Regional District
BCR Grants in lieu
September 30, 2014

		Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening balance		25,494.52	29,261.85	-	1,595.96	56,352.33
	January	23.48	27.00	-	1.48	51.96
	February	19.90	24.27	-	1.32	45.49
	March	21.69	26.52	-	1.46	49.67
	April	20.99	25.70	-	1.43	48.12
	May	21.52	26.37	-	1.47	49.36
	June	21.00	25.73	-	1.43	48.16
	July	21.45	26.28	-	1.46	49.19
	August	21.31	26.13	-	1.46	48.90
	September	20.78	25.47	-	1.42	47.67
	October					-
	November					-
	December					-
2014 Interest		192.12	233.47	-	12.93	438.52
Expenditures						
Clearview Minor Hockey; Gold Sponsor		1,500.00				1,500.00
BC WI; Site C; Prime Land Assesment		573.39	573.39			1,146.78
FSJ Community Arts Council Funding		100.00	100.00			200.00
Total Expenditures		2,173.39	673.39	-	-	2,846.78
September 30, 2014		23,513.25	28,821.93	-	1,608.89	53,944.07
Commitments						
NP Fall Fair Soc; Fair Ground Well Testing Sy		8,000.00				8,000.00
Balance available		15,513.25	28,821.93	-	1,608.89	45,944.07

October 16, 2014

Appropriated Surplus Balances as of September 30, 2014

RESERVES

911 Emergency Capital Reserve	$	25,044.84	Green "Carbon" Project Reserve	$	11,460.82
BC Rail	$	53,944.07	Harp/Imp Sewer Capital Reserve	$	5,579.89
Buick Creek Arena Capital Reserve	$	101,774.26	Harp/Imp Sewer Operating Reserve	$	5,579.89
Buick Creek Arena Operating Res	$	61,140.43	Information System Plan Reserve	$	267,575.46
Building Reserve	$	597,478.51	Insurance Reserve	$	472,164.44
Charlie Lake Fire Capital Reserve	$	363,145.51	Kelly Lake Comm Ctr. Operating Reserve	$	15,187.83
Charlie Lake Sewer Capital Reserve	$	124,520.47	Kelly Lake Comm Ctr. Capital Reserve	$	12,150.26
Charlie Lake Sewer Operating Reserve	$	37,104.39	Kelly Lake Sewer Capital Reserve	$	11,212.28
Chetwynd Arena Capital Reserve	$	1,235,108.89	Kelly Lake Sewer Operating Reserve	$	20,114.52
Chetwynd Leis Cntr Capital Reserve	$	1,727,481.41	Landfill Closure Reserve	$	303,755.91
Chilton Sewer Capital Reserve	$	24,925.00	Moberly Lake Fire Capital Reserve	$	10,177.39
Chilton Sewer Operating Reserve	$	21,120.43	North Pine TV Reserve	$	45,864.67
Chilton Sewer Debenture Reserve	$	0.00	NP Economic Development Commission	$	69,508.43
Clearview Arena Operating Reserve	$	61,367.39	NP Leisure Pool Building Repl Res	$	577,498.54
CLFD Fundraising	$	-	NP Leisure Pool Capital Reserve	$	245,976.76
CLFD Operating Reserve	$	10,070.32	Regional Parks Capital Reserve	$	30,375.63
Comm Parks Water Capital Reserve	$	10,177.39	Regional Parks Operating Reserve	$	30,375.63
Comm Parks Water Operating Res	$	15,397.88	Rolla Creek Dyking Operating Reserve	$	4,095.78
Community Works (Gas Tax)	$	4,609,319.43	Rolla Sewer Capital Reserve	$	6,833.72
DC/PC Fire Capital Reserve	$	431,245.66	Rolla Sewer Operating Reserve	$	11,902.37
Election Reserve	$	3,502.71	Rural (Loan Fund)	$	3,667,878.89
Emergency Plan Reserve	$	251,004.66	Rural Fringe	$	2,001,676.47
Fair Share	$	11,098,177.04	Solid Waste Capital Reserve	$	4,725,892.95
Feasibility Reserve	$	212,676.91	Solid Waste Operating Reserve	$	1,014,505.43
Friesen Sewer Capital Reserve	$	2,051.20	Sub-Reg Recreation Insurance Reserve	$	111,498.65
Friesen Sewer Operating Reserve	$	15,119.46	Tomslake Fire Reserve	$	102,523.68
FSJ Airport Sewer Capital Reserve	$	34,755.69	Vehicle (Admin) Reserve	$	90,904.17
FSJ Airport Sewer Operating Reserve	$	44,566.93	Vehicle (BI) Reserve	$	41,494.36
FSJ Airport Water Capital Reserve	$	8,141.90	Vehicle (SW) Reserve	$	101,460.89
FSJ Airport Water Operating Reserve	$	21,167.12	**TOTAL**	**$**	**35,216,755.61**

Loans in Loan Fund	Loans Approved	Loans Issued	Oustanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	110,000.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	500,000.00
Friesen Sewer (2015)	33,548.00	33,548.00	3,724.00
North Pine Farmers Insitute (2015)	100,000.00	100,000.00	41,504.22
Public Sewage Facility Design & Tender (2015)	300,000.00		
Whiskey Jack Nordic Ski Club (2013)	20,000.00	20,000.00	-
Total	**1,478,548.00**	**1,178,548.00**	**655,228.22**

"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Rural Sewage System Study (AECOM)	38,556.50	35,248.23		3,308.27
Rural Sewage System Pilot Project	-			-
Total	**$38,556.50**			**$3,308.27**

Gas Tax	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena	25,000.00	13,563.17	5,677.39	5,759.44
Charlie Lk Sewer Lagoon Upgrades & Three Phase Power Ext. @ Treatment Plant	2,500,000.00	153,610.43	203,841.70	2,142,547.87
Charlie Lk Sewer Monitoring	100,000.00	94,587.27		5,412.73
Clearview Arena; Boiler & Water Heater	40,000.00		40,000.00	-
Clearview Arena; Water System Retrofit	7,768.26			7,768.26
Doe River Rec Comm; Septic Tank Upgrades	2,600.00			2,600.00
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airprt Sub H20 Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Kiskatinaw Watershed Research Project	240,000.00	160,000.00	40,000.00	40,000.00
Little Prairie Heritage Soc.; Museum Lighting	6,160.00		4,751.49	1,408.51
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Rural Sewage System Study (AECOM)	38,556.50	35,248.23		3,308.27
Rural Sewage System Pilot Project	-			-
Tomslake & District Fire Department; Gas Furnace	20,000.00			20,000.00
				-
Total	**$3,222,221.76**	**$626,569.50**	**$294,270.58**	**$2,301,381.68**

Peace River Regional District
REPORT

To: Rural Budgets Administration Committee Date: October 10, 2014

From: Bruce Simard, General Manager of Development Services
Trish Morgan, Manager of Community Services
Paulo Eichelberger, Manager of Solid Waste

Subject: Peace Agriculture Weather Monitoring

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve in principle, an expenditure of $18,660.00 from gas tax funds as a grant to contribute to the purchase and operation of up to 9 weather stations that will provide improved weather information for agriculture producers, and more timely weather information for PRRD emergency response.

BACKGROUND/RATIONALE:

This is being brought forward at this time to confirm funding sources and enable the project to order equipment this fall and prepare for operation in 2015.

Work on the ***Peace Region Climate Adaptation Strategy(2013)*** is being led by the BC Agriculture & Food Climate Action Initiative supported by a Working Group of producers from the region. A strategy being pursued has been to improve the quality and availability of weather information so that producers can better adapt to changing weather conditions. (see attached)

With funding from *Growing Forward 2* an assessment of gaps in weather monitoring was conducted in early 2014 and 10-20 additional weather sites have been suggested to improve the weather information available. It was also identified that there would be good opportunity to locate 9 of these sites at PRRD transfer stations because there is security, power (if needed), and internet connection. These sites are:

- Buick Creek
- Prepatou
- Doig Creek
- Rose Prairie
- Cecil Lake
- Goodlow
- Toms Lake*
- Upper Halfway*
- Groundbirch*

Producers will be actively recruiting other cooperating land owners for the balance of the stations. Location at transfer sites would be contingent upon a suitable agreement for access.

Staff Initials: Dept. Head: Bruce Simard CAO:

An added benefit of the weather stations would be to provide the PRRD with more timely and accurate local weather information for emergency response activities. Considering the installation of weather stations was considered as a pilot project activity in the PRRD Emergency Response program.

In a Sep 2014 meeting with the Working Group it was agreed that ownership of, and responsibility for the weather stations would rest with producers. (while agreed to, the specific arrangements are expected to be finalized this fall)

The $18,660.00 would contribute to a two year budget that would include the purchase, installation and operation of the weather stations. Discussions continue amongst producers to develop an operational budget for a further 3 years.

The $18,660.00 amount represents 30% of the two year costs. Producers will contribute 30% and the remaining 40% will come from GF2 funding. (Total cost = $77,660.00)

The project also consists of acquiring decision support tools (software) for consolidation and reporting of the weather information. This will cost $57,200.00 for which producers will contribute 26% ($15,000) and GF2 funding 74% ($42,200). The PRRD is not being asked to contribute to this portion.

The total project cost for the first 2 years is $134,860.00 for which contributions are requested as follows:

GF2 Grant =	$82,540	(61%)
Producers =	$33,660	(25%)
PRRD =	$18,660	(14%)

STRATEGIC PLAN RELEVANCE:
Development of a Regional Agriculture Plan has been a strategic priority of the Board. Complimentary to this, the Board has supported the development of the ***Peace Region Climate Adaptation Strategy.*** The Board has also partnered by providing funding ($5,500) toward a feasibility study for an agriculture land use inventory (ALUI) to support the development of an agriculture water demand model)

FINANCIAL CONSIDERATION(S):
Funding to be provided from Gas Tax funds, with no impact on a PRRD service or additional taxation.

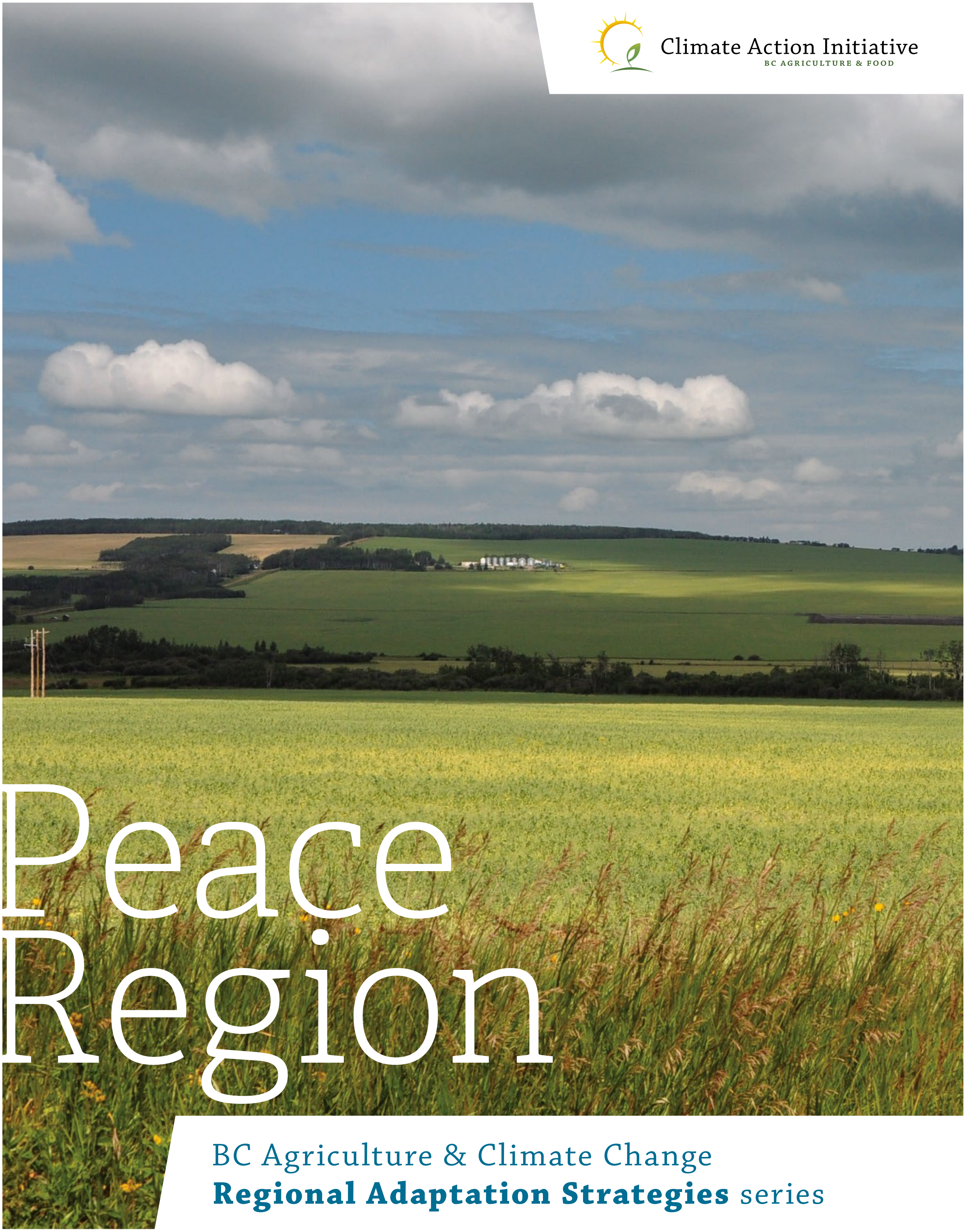
$7500 was allocated in the 2014 Emergency Response budget. It is recommended that these funds be carried forward for weather stations that would be for PRRD emergency interests only.

OTHER CONSIDERATION(S):

COMMUNICATIONS:

R-2

Climate Action Initiative
BC AGRICULTURE & FOOD



Peace Region

BC Agriculture & Climate Change
Regional Adaptation Strategies series

October 16, 2014

Impact Area 3 > Strategy 3.1
Increase climate & weather data monitoring & analysis

Availability of local and agriculturally relevant weather data is limited in the Peace region at present. A relatively small number of producers have their own weather stations and many rely on the widely distributed government weather stations. These stations may be located far from a producer's micro-climate and may not collect the data that producers require for decision-making.

Producers require improved local weather data for immediate and near-term decisions but also to evaluate shifts occurring over time. Weather monitoring, and compilation and analysis of weather data over time, is important for informing other types of research such as assessing changes that are occurring with pests and diseases (see Actions 4.1 and 4.2), or evaluating potential crop and variety suitability (Action 4.3a).

There are public and private sector entities collecting weather data in the Peace region but this data is either unavailable to producers, or is not available in a form that is useful. Seeking partnerships to improve existing data is one option. Another is to significantly increase the number of on-farm monitoring stations and to link this data into broader data sharing networks such as Farm West or Weather Bug.

Potential Partners

- ***Agricultural organizations***
- BC Ministry of FLNRO
- BC Hydro
- ***BC Ministry of Agriculture***
- ***BC Ministry of Environment***
- Industry (forestry/oil and gas)

ACTION 3.1A **Evaluate options for improving weather data collection and analysis (costs, timelines, long-term sustainability etc.)**	ACTION 3.1B **Implement selected option and ensure availability of weather data to producers**
i Communicate with various private and public sector entities currently collecting weather data in the Peace region — determine its accessibility and utility for producers ii Evaluate the costs/benefits of developing additional farm weather stations and potential for linkage into existing networks iii Determine options for generating "value-added" data products — i.e., data collection option that would best support producer decision-making and feed into other research (e.g., pest monitoring) iv Share evaluation findings across commodity groups to select best option and develop implementation plan	i Identify and convene key partners for implementation of plan for improving agricultural weather data ii Secure any necessary resourcing/ funding for implementation iii Implement preferred option iv Communicate availability of improved weather/climate data to producers

Climate Action Initiative
BC AGRICULTURE & FOOD

Peace Adaptation Strategies - Implementation
Draft project outline – September 26, 2014

Peace Agriculture Weather Monitoring and Decision Support Tools

Introduction

During the development of the *Peace Adaptation Strategies*, participating producers identified the lack of accessible and agriculturally relevant weather data for the Peace region as a significant baseline data gap. Increasing producer access to weather data to support real-time, seasonal and long-term decision-making and planning emerged as a high priority. Improved baseline weather data is also needed to inform other actions identified through the *Adaptation Strategies* such as strengthening monitoring for pests and diseases. As a first step, a comprehensive assessment of current weather monitoring and data availability, as well as options for improvement, was completed in the spring of 2014.

Background: Assessment findings

1. **Monitoring gaps** – Many of the region's agricultural operations are located too far from existing weather stations for the monitoring data to be applicable to them. To increase producer access to accurate weather data, additional strategically located stations are needed. At present there are only four government weather stations In Peace region that are in reasonable proximity to agricultural areas. There are also privately owned stations on agricultural land but these are not geographically distributed.

The most notable gaps in weather monitoring are in the northeast part of the region from Clayhurst to Prespatou. One new station was established on a farm in the Clayhurst area this summer (as part of the pest monitoring project). There are also gaps south and southwest of Dawson Creek and north of highway 29, west of highway 97. It is estimated that between 10 and 20 strategically placed stations would considerably improve the coverage for the Peace region's agricultural areas, providing many more operations with applicable information.

2. Improved access to data and decision support tools – In addition to an increased number of suitably located weather monitoring stations, a single broadly accessible source for the collected weather data is another priority identified by producers. The ability to link raw weather data to production decision support tools is also important. The assessment identifies two existing agriculturally focused data management and delivery providers that could potentially play a role in next steps: FarmWest and WeatherFarm.

3. Maintaining data quality and availability – A commitment to on-going maintenance of weather monitoring equipment is critical to ensuring that data quality is retained over time. Both the ownership and locations of monitoring stations will play a role in how effectively stations can be maintained, as will ensuring that there is funding and/or human resources committed for maintaining the network.

Weather monitoring equipment requires maintenance and will eventually need to be replaced. The assessment encourages a partnership-based approach that would facilitate maintaining the network as a shared responsibility (across multiple beneficiaries).

4. Decision support tools –Linking local weather data into relevant production decision support tools (DSTs) could add considerable extra value to monitoring activities. DST's have the potential to translate raw weather data into more practical production-related terms. The assessment identifies a number of DSTs that could be useful for Peace producers. Both FarmWest and WeatherFarm provide decision-support tools of various kinds. While some DSTs may be transferable (once the climate data is available) others would require additional investment to make them suitable for the Peace region. The assessment notes that there is particular interest in DSTs that address crop pest and disease issues.

Proposed Project

This project is intended to support long-term availability of improved weather data for agricultural producers in the Peace. It represents a refinement of options identified through the assessment, in order to fulfill this priority action from the *Peace Adaptation Strategies*.

Given the number of significant issues around weather data availability in the Peace region, an implementation project is proposed with the following objectives:

- To establish a collaborative approach to expanding and maintaining the weather monitoring network within the BC Peace region;
- To Increase the quantity and quality of weather data available to support producer decisions (real-time, seasonal and long-term); and
- To increase the availability of relevant decision support tools for Peace region producers.

I. **Expanding and maintaining the weather monitoring network** [Winter 2014 to Winter 2016]

Multiple options have been identified for filling the weather monitoring gaps. However, the approach most suitable for addressing the gaps is to locate some monitoring stations at Peace River Regional District landfill sites and some stations on strategically located farms. The Regional District sites are relatively accessible and secure and have power and internet connections. Farm sites provide the benefit of enabling broad geographic coverage and potential for connections to other agricultural research and monitoring activities. It is anticipated that a number of individual producers will be willing to participate as cooperators in the network.

Monitoring equipment would be purchased and maintained through a collaborative agreement and stations have the potential to serve the needs of multiple partners. A collaborative approach enables sharing of the costs associated with establishing and maintaining the network – as well as facilitating broad access to the data which will be of value to a number of groups.

Taking into consideration the existing monitoring stations, nine PRRD sites have been identified (in the assessment) as relatively high priority for agriculture:

- Buick Creek
- Prepatou
- Doig Creek
- Rose Prairie
- Cecil Lake
- Goodlow
- Toms Lake*
- Upper Halfway*
- Groundbirch*

The three sites with asterisks were also identified as high priority by the PRRD. Some combination of these nine sites would fill a number of critical weather data gaps in agricultural areas and address the immediate monitoring priorities of the regional district. Producer cooperator sites will also be included in the project – the exact number of sites will be determined by set-up and maintenance costs (to be established through a competitive process). The final selection of sites will be determined through dialogue with producer groups and the PRRD.

KEY ACTIVITIES:

a. Confirm the type, number and locations of weather stations to be established
b. Select a data provider
c. Develop a multi-year agreement [5 years] for maintenance responsibilities/contributions
d. Purchase and install monitoring equipment
e. Ensure effective linkage between monitoring and the selected data provider
f. Conduct quarterly or bi-annual site visits to ensure that monitoring equipment is functioning effectively and undertake any necessary repairs

II. Developing decision support tools [Winter 2014 to Winter 2015]

While a number of decision support tools could be of value to Peace producers, a more in-depth analysis is required to determine their applicability and the potential investment/effort that would be involved in developing them for the Peace context. Some tools may be relatively easy to develop with existing weather data and agronomic thresholds; these could be developed as a second stage in this project. Others may involve a significant investment of time and money and this would be beyond the scope of this project.

KEY ACTIVITIES:

a. Inventory and analyze existing decision support tools applicable to the Peace production context including:

- Practical value of information generated
- Potential cost of adapting tool for the Peace context (transferability)

b. Provide summary of findings to Peace industry organizations

c. Develop tools that are relatively low-cost/straightforward

III. Increasing producer knowledge of weather data and decision support tools [Winter 2015]

Following the installation of the new monitoring stations, communicating this to producers through three to four workshops across the region will help to ensure that the data is accessed. These workshops could also be used as an opportunity to gather perspectives on decision support tools and to continue to enhance the monitoring network by (where appropriate) encouraging producers to consider investing in their own monitoring stations. It could also provide an opportunity to share more in depth information about how weather data is linked to other industry activities such as variety trials and pest monitoring.

A very brief info-sheet on the how to access the data, what data is available, and how it can be applied could also be developed and distributed through the producer associations and on-line.

KEY ACTIVITIES:

a. Conduct workshops to enhance producer awareness of new weather monitoring stations and potential applications of data
b. Provide information for producers about potential benefits associated with installing their own stations, as well as options for cost-shares (if available)
c. Develop and distribute info-sheet

Overall Project Timeline: November 2014 to November 2016

Estimated cost: $134,860

Climate Action Initiative
BC AGRICULTURE & FOOD

EXPENSES		
Part 1: Monitoring network		*Budget Notes*
8 Weather Stations (Estimated minimum number)	$28,000	The exact cost of stations to be determined through competitive process
Establishment of stations and functionality (Contractor for set-up)	$15,000	This would support having a local person trained during installation and contracted to check stations – possibly also data roll-up?
Service/maintenance ($1,200 per year x 8 stations x 2 years)	$19,200	This is mid-way between assessment numbers on annual service/maintenance
Fund replacement parts (8 stations x 15% x 2 years)	$8,400	This is on the high end of recommendation
Administration	$7,060	
Total for stations & maintenance	$77,660	
Part 2: DSTs and Producer information		
Producer workshops & info-sheet	$12,000	
Decision support tools	$40,000	
Administration	$5,200	
Producer informational supports	$57,200	
Total project cost	$134,860	

CONTRIBUTIONS	
Part 1: Monitoring network	
Peace River Regional District (30% of stations, 30% of maintenance costs)	$18,660
Industry organizations	$18,660
Growing Forward 2	$40,340
Total for stations & maintenance	$77,660
Part 2: DSTs and producer information	
Industry organizations	$15,000
Growing Forward 2	$42,200
Informational supports	$57,200
Total GF2	**$82,540**
Total industry organizations	**$33,660**
Total PRRD	**$18,660**