



**PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting**

A G E N D A

for the meeting to be held on Thursday, February 20, 2014
in the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC
following the Electoral Area Directors' Committee Meeting

1. **CALL TO ORDER:**

2. **DIRECTORS' NOTICE OF NEW BUSINESS:**

3. **ADOPTION OF AGENDA:**

4. **MINUTES:**

M-1 Rural Budgets Administration Committee Meeting Minutes of January 16, 2014.

5. **BUSINESS ARISING FROM THE MINUTES:**

6. **DELEGATIONS:**

7. **CORRESPONDENCE:**

C-1 For Ratification: FSJ Airport Subdivision - Reallocation of Fair Share funds.

C-2 January 29, 2014 Grant Application from Bear Mountain Nordic Ski Association requesting funds toward third year of a 3-year project to clear trails.

C-3 2014-2015 Membership Invoice from FCM (Federation of Canadian Municipalities).

C-4 NCLGA Annual Membership Dues.

C-5 2014 UBCM Annual Dues.

C-6 February 4, 2014 email from Mike McConnell, Peace River Regional Cattlemen's Association requesting information to continue the Livestock Protection Pilot Program.

C-7 January 21, 2014 thank you letter from the British Columbia Women's Institute.

C-8 Thank you and invitation from the Whiskey Jack Nordic Ski Club.

8. **REPORTS:**

R-1 February 7, 2014 report from Bruce Simard regarding discontinuation of the Rural Onsite Sewage Pilot Study.

R-2 January 26, 2014 chart from Kim Frech regarding options for distribution of Fair Share to Electoral Areas.

R-3 February 13, 2014 report from Jeff Rahn regarding Rolla Dyke upgrade funding.

R-4 January 2014 Financial Report.

9. **NEW BUSINESS:**
10. **DIARY:**
11. **ADJOURNMENT:**

Handout - C9

Tomslake Volunteer Fire Department funding request.



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: January 16, 2014

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hadland, Meeting Chair
Director Goodings
Director Hiebert
Director Schembri

Staff
Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community Services
Diana Mitchell, Recording Secretary

Call to Order The Chair called the meeting to order at 11:15 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

MOVED by Director Schembri, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee agenda for the January 16, 2014 meeting, including additional items for the agenda, be adopted as amended:

1. **CALL TO ORDER: Director Hadland**
2. **DIRECTORS' NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of November 21, 2013.
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
 - C-1 For Ratification: Approved by consensus November 28, 2013.
November 27, 2013 letter from the Whiskey Jack Nordic Ski Club requesting a loan from the PRRD to pay its invoice to the Western Economic Diversification Fund.
 - C-2 December 10, 2013 Funding Amendment from the Golata Creek Recreation Society requesting \$3,364.74 from 2012 GIA funds to go toward placement of electric radiant style heaters and electrical upgrade in the Golata Creek Hall.
 - C-3 January 2, 2014 Funding Amendment from the Cache Creek Community Club requesting \$3,159.65 from 2005 GIA funds to purchase a tent for arena activities.
 - C-4 December 31, 2013 Funding Amendment from the Cecil Lake Recreation Commission requesting \$1,270.41 from 2010 GIA funds to go toward a pop dispensing machine and bar upgrades for the hall.

ADOPTION OF AGENDA: continued

- C-5 January 9, 2014 letter from Danyell Dutka, Team Manager, Dawson Creek Juvenile Girls Curling Team, requesting financial assistance for her daughter Taylor Dutka's travel to Alberta Provincials, February 28 – March 2, 2014 in High River, Alberta.
- C-6 Annexation Impact Study Phase 2 – Final Draft Report October 2013.
- C-7 Federation of Canadian Municipalities Annual Conference and Trade Show May 30-June 2, 2014 Niagara Falls, ON (authorization for a Director to attend – conference agenda is not available yet).
- C-8 November 19, 2013 letter from UBCM regarding the Gas Tax Agreement Community Works Fund payment.
- C-9 Thank you from Devereaux Elementary School students, teachers and PAC.

Handout

- C-10 Sponsorship for the March 15-21, 2014 Female Bantam Championship in Fort St. John, BC - hosted by the Clearview Colts.

8. REPORTS:

- R-1 Review of Rural Budgets Administration Committee policies.
- R-2 Fair Share Allocation – Discussion (no written report)
- R-3 Paperless agendas for EADC and RBAC – Discussion (no written report)
- R-4 Financial Report – November 2013.

Handouts

- R-5 January 15, 2014 report from Jill Rickert regarding Moberly Lake and District Golf Club.
- R-6 January 15, 2014 report from Jill Rickert regarding Sunset Prairie Recreation Commission – unused 2011 and 2012 GIA Funds.
- R-7 January 16, 2014 report from the Electoral Area Directors' Committee regarding the UBCM Electoral Area Directors Meetings February 4 & 5, 2014 and the Local Government Leadership Academy Forum February 5 & 7, 2014.

9. NEW BUSINESS:

10. DIARY:

11. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1
November 21, 2013
RBAC Minutes

ADOPTION OF MINUTES

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee Meeting Minutes of November 21, 2013 be adopted.

CARRIED.

BUSINESS ARISING:

NEW BUSINESS:

Handouts R5, R6, R7, C10

CORRESPONDENCE:

C-1
Whiskey Jack Nordic
Ski Club - Loan

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee ratify a \$20,000, from the Rural Loan Fund, to the Whiskey Jack Nordic Ski Club to go toward payment of its invoice to claim the grant from Western Economic Diversification Fund.

CARRIED.

CORRESPONDENCE: continued

C-2
Golata Creek
Recreation Society
Funding Amendment

MOVED by Director Goodings, SECONDED by Director Hadland,
That the Rural Budgets Administration Committee approve the December 10, 2013
Funding Amendment Application from the Golata Creek Recreation Society requesting
\$3,364.74 from its 2010 Grant-in-Aid funds to go toward placement of electric radiant
style heaters and electrical upgrade in the Golata Creek Hall.

CARRIED.

C-3
Cache Creek
Community Club
Funding Amendment

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approves the January 2, 2014
Funding Amendment Application from the Cache Creek Community Club requesting
\$3,159.65 from its 2005 Grant-in-Aid funds to purchase a tent for arena activities.

CARRIED.

C-4
Cecil Lake Recreation
Commission Funding
Amendment

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve the December 31, 2013
Funding Amendment Application from the Cecil Lake Recreation Commission
requesting \$1,270.41 from 2010 Grant-in-Aid funds to go toward a pop dispensing
machine and bar upgrades for the hall.

CARRIED.

C-5
Dawson Creek
Juvenile Girls Curling
Team – funding
request

MOVED by Director Schembri, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve a \$500.00 Electoral Area E
travel grant to the Dawson Creek Juvenile Girls Curling Team to go toward Taylor
Dutka's travel to Alberta Provincials in High River, February 28 to March 2, 2014.

CARRIED.

C-6
Annexation Impact
Study Phase 2

Director Hadland requested staff submit 'Annexation' as a topic for discussion at the
February 4 & 5, 2014 Electoral Area Directors' Meeting in Richmond.

C-8
Gas Tax Agreement

It was noted that staff will provide information on the new rates for the Gas Tax
Agreement's Community Works Fund program at the next Rural Budgets meeting.

C-10
Female Bantam
Championships 2014

MOVED by Director Goodings, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve Gold Sponsorship of \$1,500,
from Electoral Area B BC Rail, to Clearview Minor Hockey for the Female Bantam
Championship tournament, March 15-21, 2014 in Fort St. John.

CARRIED.

REPORTS:

- R-1
RBAC Policies review
- MOVED by Director Goodings, SECONDED by Director Schembri,
That the Rural Budgets Administration Committee approve updates to the Rural
Budgets Administration Committee Fair Share Policies as revised by the Committee.
- CARRIED.
- R-2
Fair Share Allocation
- It was noted that staff will provide information on optional scenarios for the Fair Share
allocation.
- R-4
Financial Report
- The Financial Report was reviewed with the following being noted:
Staff will:
- provide Director Hiebert with background information on the Rolla Ratepayers;
 - provide Director Goodings with some history on the establishment of the Rose
Prairie Curling Rink; and
 - ensure that the Charlie Lake Community Club is aware they have Fair Share
funds to use.
- R-5
Moberly Lake and
District Golf Club
- MOVED by Director Schembri, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve returning the unused 2011
Grant-in-Aid funding allocation for the Moberly Lake and District Golf Club, in the
amount of \$8,195.36, to Electoral Area E to reduce the tax requisition in 2014.
- CARRIED.
- R-7
Electoral Area
Directors Meeting and
Local Government
Leadership Academy
- MOVED by Director Goodings, SECONDED by Director Schembri,
That the Electoral Area Directors be authorized to attend the UBCM Electoral Area
Directors Meeting, February 4 & 5, 2014; and the Local Government Leadership
Academy Forum, February 5 & 7, 2014 in Richmond, BC.
- CARRIED.

ADJOURNMENT

MOVED by Director Schembri, SECONDED by Director Hiebert,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 3:00 p.m.

For Ratification:
Amendment was approved by all
4 Electoral Area Directors Jan. 25, 2014.

----- Original message -----

From: Kim Frech
Date: 01/25/2014 8:44 AM (GMT-07:00)
To: Karen Goodings, Jerrilyn Schembri, Leonard Hiebert
Cc: PRRD_Internal
Subject: Amendment to Fair Share Commitment

Chair Goodings, Director Schembri and Director Hiebert,

We are having a problem at the FSJ Airport Subdivision and know there has to be a leak at a property either where the meter is not working properly and we are “averaging” the charges until the meter is fixed, or it is the system lines or fire hydrants. Whatever the issue is, it is resulting in very high overages (difference between the main meter and total individual meters is the “communal” water which is charged equally between all accounts). This bill for the October to December period would result in adding an additional \$230 to each bill, which would be excessive and caused by a leak or break somewhere in the system that we have not detected yet. Based on a spot reading we just had done it may have been found and rectified since January because the usage seems to be lower. This will be known better at the end of the month.

To avoid this high overage charge, Director Hadland has approved the use of Fair Share funds to cover \$200 of the overage to each account and the remaining \$30 would be charged to the customer (numbers are approximate) as the communal water charge.

There are funds remaining in projects that are completed and already allocated to the FSJ Airport Water System. Therefore, we only require approval to reallocate the funds remaining of the FSJ Airport Subdivision Water Main Project (\$7,970.57) and the FSJ Airport Sub Water PVR Valve (\$4,589.40) to the FSJ Airport Sub Leakage Costs & Detection (\$12,559.97).

Director Hadland has approved and if the other Directors approve, it will be included on next agenda for ratification.

Thank you and have a great weekend.

Kim Frech
Chief Financial Officer
Peace River Regional District

February 20, 2014

Grant Request Application Form



C-2

Date: January 29, 2014

JAN 31 2014

Society Number: 545828

Information Required about the Applicants:

Name of Organization: <u>Bear Mountain Nordic Ski Association</u>	Electoral Area Served: <u>D-E (whole region)</u>
Contact Person: <u>PAT O'REILLY</u>	Alternate Contact: <u>Christopher Garwah</u>
Position: <u>Vice President Trails and Facilities</u>	Position: <u>President / Head Coach</u>
Mailing Address: <u>Box 724, Dawson Creek</u>	Mailing Address: <u>Box 21033, Dawson Creek</u>
Postal Code: <u>V1G 4H7</u>	Postal Code: <u>V1G 4X8</u>
Telephone Number: <u>(250) 782- (Wk/Res)</u>	Telephone Number: <u>(250) 782-9705 (Wk/Res)</u>
Fax number/Email: <u>poreilly@pris.bc.ca</u>	Fax Number/Email: <u>bearmountainnordic@gmail.com</u>

Includes

Legal Description of Property: NE, SE, SW 1/4s Section 24, NW, NE, SW, SE 1/4s Section 13, Township 77, Range 15, West of 6th Meridian
13562 Radar Lake Road

Executives of Organization

President:	<u>Christopher Garwah</u>
Vice President / Vice Chairman:	<u>Pat O'Reilly</u>
Treasurer:	<u>Jan Patterson</u>

Information required about the proposed project - include a copy of the Society Resolution requesting this grant

Describe the Project for which your Organization is requesting a Grant:

See attached detail. Third year of 3 year project to remove stumps and danger (dead) trees along 25 kilometres of BMNSA trails and trails maintenance work.

2014 - \$47000⁰⁰

What is total cost of the Project:	<u>\$ Total over 3 yrs \$141,000⁰²</u>
What is the amount requested from the Regional District:	<u>\$14,000⁰⁰ for 2014</u>

Please include:

- a) Capital Project Budget, including all sources of funding *Note attached*
- b) Year-end financial statements including current Bank Balance; and *attached*
- c) Project budget *attached*

Signature of Applicant: <u>Patrick E. O'Reilly</u>	Date: <u>January 29, 2014</u>
--	-------------------------------

For Regional District Use only

Funding Source Fair Share:	BCR Grant-in-lieu:
Other:	Coding:

Bear Mountain Nordic Ski Association

Balance Sheet As at Mar 31, 2013

C-2^{Page}

ASSET

Current Assets

Petty Cash	20.00	
Gaming	102.51	
BMNSA chequing account	44,941.61	
Snow Cat Account	0.00	
Total Cash		45,064.12
Total Receivable		0.00
Prepaid Co-op account		0.00
Prepaid Windsor Plywood Account		0.00
Total Current Assets		45,064.12

CAPITAL ASSETS

Snowcat	43,450.30	
Snowcat Roller & Groomer	20,000.00	
Flex Tiler	26,000.00	
Twin Track	0.00	
Twin Track Roller & Groomer	4,000.00	
Bobcat/Stump Grinder	10,027.20	
Grooming Equipment	1,800.00	
Trail Equipment	12,500.00	
Yamaha Side-By-Side	0.00	
Ski Equipment	14,898.45	
Ski Equipment Trailer	8,165.61	
Misc. Equipment	4,345.51	
SeaCan	0.00	
Rental Shack	0.00	
Shop	92,382.74	
Caretaker Facility	97,594.61	
Total Capital Assets		335,164.42
Total Other Assets		0.00
TOTAL ASSET		380,228.54

LIABILITY

Current Liabilities

Account Payable	535.00	
Other Trade Payables	0.00	
GST Charged on Sales	7,588.04	
GST Paid on Purchases	-5,043.74	
Total Payable		2,544.30
Total Current Liabilities		3,079.30
Total Long Term liabilities		0.00
TOTAL LIABILITY		3,079.30

EQUITY

OWNERS EQUITY

Retained Earnings - Previous Year	392,569.28	
Current Earnings	-15,420.04	
Total Equity		377,149.24
TOTAL EQUITY		377,149.24
LIABILITIES AND EQUITY		380,228.54

LAST FISCAL YEAR
ENDING MARCH 31, 2013



Bear Mountain Nordic Ski Association

Income Statement Apr 01, 2012 to Mar 31, 2013

Page

C-2

REVENUE

Sales Revenue

Membership	11,420.05
Ski Lessons	0.00
Drop Box	3,461.08
Fundraising	300.00
Megal Lottery Deposits	0.00
Donations	25,435.00
Donations - Shop/Caretaker	0.00
Grants	2,500.00
Peace River Regional District Gr...	15,000.00
Northern Development Initiative Tr...	0.00
Brush Removal Fundraising	0.00
Stump Grinder Rental	600.00
Rental	17,695.60
Rental - Caretaker	3,000.00
Gaming	0.00

Net Sales	79,411.73
------------------	------------------

Total Other Revenue	2.97
----------------------------	-------------

TOTAL REVENUE	79,414.70
----------------------	------------------

EXPENSE

TOTAL COST OF SALES	32,208.89
----------------------------	------------------

General & Administrative Expe...

Advertising & Promotions	1,121.52
Bad Debts	496.91
Caretaker facility	1,595.51
Courier & postage	108.94
Contract work	3,850.00
Society Fees	25.00
CCBC Registration	1,810.00
DCAA Registration	940.00
Interest & Bank Charges	706.56
Insurance	1,550.00
Office Supplies	2,020.35
Grant Applications	0.00
Fundraising costs	0.00
Miscellaneous	1,032.12
Ski Supplies	1,593.91
Ski Programs	356.00
Adventure Ski Playground	0.00
Trail Maintenance	11,755.99
Repair & Maintenance	9,311.35
Rental Expense	4,448.47
Building Expense	3,036.72
Shop supplies	5,242.96
Stump grinding expenses	9,504.77
Small Equipment	0.00
Fuel	1,198.81
Transporting	226.29
Utilities - Living Quarters	693.67

Total General & Admin. Expen...	62,625.85
--	------------------

TOTAL EXPENSE	94,834.74
----------------------	------------------

NET INCOME	-15,420.04
-------------------	-------------------

Bear Mountain Nordic Ski Association

Balance Sheet As at Jan 31, 2014

C-2^{Page}

CURRENT YEAR - TO - DATE

ASSET

Current Assets

Petty Cash	20.00	
Gaming	6,454.85	
BMNSA chequing account	14,030.05	
Snow Cat Account	0.00	
Total Cash		20,504.90
Total Receivable		2,850.00
Prepaid Co-op account		0.00
Prepaid Windsor Plywood Account		0.00
Total Current Assets		23,354.90

CAPITAL ASSETS

Snowcat	43,450.30
Snowcat Roller & Groomer	20,000.00
Flex Tiler	26,000.00
Twin Track	0.00
Twin Track Roller & Groomer	4,000.00
Bobcat/Stump Grinder	10,027.20
Grooming Equipment	1,800.00
Trail Equipment	12,500.00
Yamaha Side-By-Side	6,955.00
Ski Equipment	14,898.45
Ski Equipment Trailer	8,165.61
Misc. Equipment	4,345.51
SeaCan	0.00
Rental Shack	0.00
Shop	92,382.74
Caretaker Facility	97,594.61
Total Capital Assets	342,119.42

Total Other Assets 0.00

TOTAL ASSET 365,474.32

LIABILITY

Current Liabilities

Account Payable	172.86
Other Trade Payables	0.00
GST Charged on Sales	685.28
GST Paid on Purchases	-2,692.23
Total Payable	-2,006.95

Total Current liabilities -1,834.09

Total Long Term liabilities 0.00

TOTAL LIABILITY -1,834.09

EQUITY

OWNERS EQUITY

Retained Earnings - Previous Year	377,149.24
Current Earnings	-9,840.83
Total Equity	367,308.41

TOTAL EQUITY 367,308.41

LIABILITIES AND EQUITY 365,474.32



Bear Mountain Nordic Ski Association

Income Statement Apr 01, 2013 to Jan 31, 2014

C-2**REVENUE****Sales Revenue**

Membership	12,109.55
Ski Lessons	0.00
Drop Box	1,596.77
Fundraising	6,352.00
Megal Lottery Deposits	0.00
Donations	58,903.26
Donations - Shop/Caretaker	0.00
Grants	15,000.00
Peace River Regional District Gr...	0.00
Northern Development Initiative Tr...	0.00
Brush Removal Fundraising	0.00
Stump Grinder Rental	0.00
Rental	0.00
Rental - Caretaker	3,600.00
Gaming	0.00

Net Sales	97,561.58
------------------	------------------

Total Other Revenue	3.57
----------------------------	-------------

TOTAL REVENUE	97,565.15
----------------------	------------------

EXPENSE

TOTAL COST OF SALES	0.00
----------------------------	-------------

General & Administrative Expe...

Advertising & Promotions	929.09
Caretaker facility	6,525.57
Courier & postage	0.00
Contract work	21,075.00
Society Fees	25.00
CCBC Registration	1,710.00
DCAA Registration	0.00
Interest & Bank Charges	2.79
Insurance	1,550.00
Office Supplies	891.79
Grant Applications	0.00
Fundraising costs	0.00
Miscellaneous	302.18
Ski Supplies	203.00
Ski Programs	0.00
Adventure Ski Playground	0.00
Trail Maintenance	46,755.43
Repair & Maintenance	5,163.21
Rental Expense	138.02
Building Expense	5,777.79
Shop supplies	677.37
Stump grinding expenses	12,750.00
Small Equipment	1,379.79
Fuel	671.95
Transporting	780.00
Utilities - Living Quarters	98.00

Total General & Admin. Expen...	107,405.98
--	-------------------

TOTAL EXPENSE	107,405.98
----------------------	-------------------

NET INCOME	-9,840.83
-------------------	------------------

Budget for Bear Mountain Nordic Ski Association trails project 2012, 2013, and 2014.

- 1100 stumps ground to below ground level - \$24,000.00
- 2300 trees, hand felled limbed and bucked(\$50.00 per large tree = \$115,000.00) - includes removal of blocks and debris beyond the trailside
- repair 5 culverts and replace where needed(3 hours per culvert at \$80.00 per hour = \$1200.00 plus materials)
- repair 3 bridge abutments(3 hours per bridge at \$80.00 per hour = \$720.00 plus materials)

Total project \$140,920.00

Project done over 3 years = \$46,973.00 each year

As indicated, the first two years of the project are completed. Our intention is to complete the final third by the fall of 2014.

**Bear Mountain Nordic Ski Association
Land Use Agreement and Land Description**

Our project will support the operation of this year around Recreational Facility that encompasses 500 hectares that we hold under a long term Land Use Agreement with the Ministry of Tourism, Sports and the Arts (MTSA) within Recreational Reserve Site (16660-20/5989). Our specific 500 hectare Management Agreement No. is 16660-27/REC2007DPC001.

The Bear Mountain Nordic Ski Trails System is located at 13562 Radar Lake Road. It includes the NE, SE, SW1/4s Section 24, NW, NE, SW, SE 1/4s Section 13, Township 77, Range 15, West of 6th Meridian

Security Reg'n # 545828

**Bear Mountain Nordic Ski Association
Information for The Peace River Regional District
-regarding request for funding
January, 2014**

In 2012, we presented the Peace River Regional District with a proposal to fund a portion of the first year of a 3 year project to upgrade our ski trails system. The proposed project was to remove stumps along the 25 kilometres of trails, remove trees that were too close to the trailside thus interfering with the trail groomer, and remove dead pine and poplar trees that are posing a hazard. Additionally, we have to complete major work on one footbridge, minor work on two other footbridges, replace one culvert, place three new culverts, and mow the brush and grass on the 25 kilometres of trail.

In 2012, we estimated the total project costs at \$140,920.00. Our intention was to spend \$46,973.00 in each of 3 years to complete the project. PRRD made \$15,000.00 available to us in 2012. We used that money to purchase a stump grinder. That machine is allowing us to complete the stump grinding part of the project by the late fall of 2014. So, we are a little better than two thirds through the total project, the stump grinding and the danger tree falling. We are ahead of schedule.

In addition to your support over the last two years, we received support from the City of Dawson Creek, the Dawson Creek Athletic Association, the Elks, Dawson Creek Rotary clubs, North Slope Enterprises and a number of volunteer companies and individuals.

We did not have to ask the PRRD for help in 2013. Your support on the stump grinder and donations from others allowed us to complete the second year of the project – in fact, we are about 70% done. **In order to complete this project, we are requesting \$14,000.00 from the Peace River Regional District in this year, 2014, the third and completion year of the project.** The money will go towards machines to power the stump grinder, and tree falling and bucking.

Total amount of actual cash required for 2014(the final year):	\$46,973.00
Total investment to complete the project over 3 years:	\$140,920.00

We are approaching the Dawson Creek Athletic Association for \$10,000.00, the City of Dawson Creek for \$10,000.00, North Slope Enterprises for \$6000.00 and two corporations for their support. We are confident that we will realize \$46,000.00 which will allow us to complete the project. One way or the other we will finish this project this year.

Background

We have quietly been putting together a major project in the Bear Mountain Demonstration Forest. Over 27 years we have an investment in our facility of 1.5 million dollars. We are open for community use 24 hours a day, 7 days a week, 365 days a year. We have been proud to have the Peace River Regional District as one of our partners. This partnership helps us to forge ahead with this project. We would like to have anybody from the PRRD, especially new board members, come and have a look at our project to get an idea of the scope of what we have done since we last talked to you. In addition to the work on the trails, we have completed a \$200,000.00+ building project. We now

have a shop and caretaker living quarters that will protect our investment. Our caretaker also keeps an eye on the snowmobile club's cabin adjacent to us.

This past winter, 2012/13 was an excellent year for skiing, we groomed the trails on October 15th and did not look back! Snow conditions were just superb, we had excellent skiing all winter! Our last ski day was May 4th! This winter, we have had excellent skiing from November 16 to date. It was great during the past warm spell! However, the wind storm brought down about 150 big trees. We have had 35 volunteers working at cleaning up. We really need to get the dead and dying trees felled along the trails.

Membership numbers are growing and registrations in our ski schools and Jack Rabbit Programs are up significantly. We have 40 kids coming out regularly to lessons on Saturdays. We have trained 8 new coaches this month. We have established an outreach to school and community groups where we take a trailer to them and offer ski training on their site. City and rural residents make up our membership. Our club is open to the whole region. We get drop-ins from outside the region too. The reality is that our memberships and ski fees do not come anywhere near covering the costs of the work we have done. Our plan is to build for the future, so we chase many grants and donations. We put in a great amount of volunteer work to build our facility. It is a facility that is a year around resource to the region. Spring, summer and fall sees heavy use by hikers, mountain bikers, bird watchers, horseback riders and runners.

Goals of the Bear Mountain Nordic Ski Association:

- provide a facility which adds to the year around quality of life and health of our citizens in Dawson Creek and surrounding community
- increase club membership to 500 members by 2016 with a focus on kids, youth, families and seniors throughout the Peace River region (Whitehorse has over 1600 members in its club)
- increase opportunities to develop the physical fitness and health of the region's population
- provide a competition class Nordic Ski facility for hosted B.C. Winter Games (We have two skiers, a boy and a girl, competing in the BC Winter Games at Whistler in late February!)
- provide a competition class Nordic Ski training facility to support the development of Nordic skiing in our region
- continue our tradition of volunteerism, multiplying greatly the impact of each dollar we obtain in support of our project

*** Please notice the list of work done between 2004 and 2013 in this information package.**

In addition to this contract work, the club will put in 2000 hours of volunteer hand work, per year, to remove the limbs, blocks and debris that will be left from the falling and bucking. If we counted that volunteer work at \$15.00 per hour, that would provide the additional \$30,000.00 in kind resources per year. This volunteering relates to this project only. The club does that much volunteer time again towards club operations. We will continue to fund raise and use our membership income to make up the remainder.

We want to do as much of the work as we can as a club, however, when it comes to powersaw work, the tree falling, we are required by Worker's Compensation to have that work professionally done.

In addition to the above, the club has set out a prioritized plan for the future which includes the following:

• purchase of 20 more ski packages for our community programs	\$ 5,000
• upgrade the solar/wind system on the caretaker facility	\$ 30,000
• build a fund to replace the 1997 snowcat groomer	\$225,000
• ski lodge on the trail system	\$100,000
• develop and build a biathlon range	\$ 40,000
• build a cabin in southwest corner of trail system	\$ 5,000
• lighting of 6 km of trail	\$ 80,000

We have been building up an account to accomplish these ends. We will continue to build this account from donations, rentals, fund raising and memberships.

History of work by Bear Mountain Nordic Ski Association:

- 1960 to 1975 - a small cross country ski club that operated sporadically.
- 1975 - trails were established at the south end of 17th street. At that time the club operated between 8th street and the Bear Mountain downhill area.
- 1988/89 - Doug MacLennan and Pat O'Reilly initiated the establishment of the 1700 hectare Bear Mountain Demonstration Forest.
- 1990 to 1992 - layout of the trails within 500 hectares of the Demonstration Forest.
- 1992 to 1995 - clearing of the trails system.
- winter of 1993/94 - club began ski activities at the new location at Radar Lake. We continued to operate both locations from 1992 to 1995, then began focussing only on our present facility as it was put together.
- 1992 to 2003 - we have cleared and cleaned up 23 kilometres of intersecting trails 5 metres in width. We have placed 44 steel culverts, 80 drainage features, 7 bridges, 2 small heated log shelters, 1 large heated log shelter, 1 log cabin and 4 toilets. We have a parking lot, complete trail signage including large directional signs at the trailhead, a steel gate and cattle guard.
- 1980's to date - we set and groom trails in Kin Park for the use of schools and city residents.
- 1993 to date - we have operated a viable club on this facility. Our paid membership has ranged between 85 and 150 people. We benefit about 500 skiers, however, most of these do not buy memberships, they pay a day fee. We also have a number of users that do not pay. If people cannot afford to pay, we encourage them to ski anyway.
- 2003 - established the Bear Mountain Nordic Ski Association (Society # S 45828).
- 2004 - widened 25 kilometres of trails from a 3 metre width to 5 metres \$15,000.00 +
- 2004 - purchased a 1995 twin track Alpine II snowmachine for trail maintenance. \$7500.00
- 2005 - between Christmas 2004 and August of 2005 we built a 14' X 34' race shack with an overall investment of \$75000.00 dollars. This building is paid for and earns us money. When we are not using the building on the trails, we rent it out to the oilfield. The proceeds, \$125.00 per day, go into paying off what we owe and after that they go into our development accounts.
- 2005 - paid for 186.5 hours of machine time to fill hundreds of root ball holes along the length of the trails. The total cost of this project was close to \$15000.00 shared by two donors and the club.
- 2005 - brushed 25 km of ski trails for a total of \$6300.00 costs shared three ways.
- 2005 - purchased two pieces of small grooming equipment for the twin track at a cost of just under \$4000.00.
- 2005 - cat work, cut and fill to level the stadium area removing trees and roots. \$7500.00.
- 2005 - sidecut and contour several hills along the length of the trail system \$2000.00.
- 2005 - work on fences, gates, danger trees, blowdown and other maintenance \$6000.00.

• 2006/2007

In the last year and one-half we have put \$30,000.00 worth of materials into the project and completed a number of major projects (Our labour is on top of that, some paid, most donated.) This work has not been added into our list of assets listed later in this letter.

Replaced a 20 metre footbridge

New decking and railings plus substructure repairs on 2 16 metre footbridges

New decking and railings plus substructure repairs on 2 8 metre footbridges

Replace superstructure and repairs to substructure on 3 10 metre vehicle bridges

Upgrading of toilet facilities, new holes with steel cribbing and adding one more toilet for a total of 5 toilets on the trails

Complete re-signing of the whole trails system with 125 signposts

One mile of fencing

Development of our kids adventure ski area

Felling of over 300 danger trees

Purchased a new powersaw for felling danger trees

Gravelling of parking lot and loading area
 Building of a new loading ramp
 Acquiring a snow roller
 Dirt work in 8 areas along the trail system to improve contouring and drainage
 Brushing along trails where growth was becoming a problem
 Placed new steel gate, 6 metres wide at the trail head
 Frequent repairs to our old snowcat, including replacement of the engine
 Sold our old and failing 1974 snowcat (originally donated to us in 1995 by B.C. Hydro)
 Repairs to borrowed snowcat

2007/2008

Initiation of work on an adventure ski playground as a resource for our instructional ski programs for kids. (This includes our Jack Rabbit and our school ski programs.) We received \$10,000.00 from the Dawson Creek Athletic Association to support this work.
 Removed 300 beetle killed Pine trees from the trailhead area with the support of the Ministry of Tourism Culture and the Arts. (Including planting of 800 pine and spruce seedlings in this area.)
 Annual removal of blowdown trees and danger trees along the trail system. 300+ trees this past year.
 Arranged an investment of \$37,500.00 in a gravel pad, forms, steel and concrete for a shop floor which will eventually support a shop for our equipment and a small suite to house a caretaker. (This was accomplished by significant donations from North Slope Enterprises, Loisel Ranches, Reg Norman Trucking, Tyler's Excavating, Rentco Equipment and AltaGas.)
 Purchased a 1997 Bombardier Plus MP snowcat and track upgrades. (\$50,000.00)
 Completed major maintenance upgrades on this machine. (\$37,000.00)
 Made a \$13,800.00 down payment on a snow tiller and track setting pans for this machine.
 Placed 8 picnic tables along the trail system. 6 have yet to be assembled.
 Placed 5 concrete picnic tables at Radar Lake.

2008/2009

Our most significant strides forward in 2008/09 were the result of our Job Opportunity Program. We were fortunate to have an energetic, capable and dependable crew who showed great initiative and were well supervised and directed. There was much more work to the project than we anticipated. The crew's production exceeded our expectations significantly!
 Felled, limbed and bucked flat several thousand trees along 25 kilometres of trail.
 Roughed out 7 kilometres of hiking/snowshoe trail.
 Limbed felled trees for one tree length along trails – piled and burned these
 Improved drainage by brushing the upstream and downstream ends of 40 culverts and 7 bridges, extending 8 culverts and added 5 new culverts.
 In 25 areas along the trail system we sidecut and widened to 7 metres
 Two coats of paint, stain or oil, as required, on 6 toilets, one cabin, 3 shelters and 12 picnic tables
 Built one new toilet and placed it over a cribbed hole.
 Replaced a roof on one toilet
 Fenced the trailhead area placing one new double gate on the driveway
 Pressure washed all buildings prior to painting
 Built 3 wood fences around 3 shelters
 Raised two shelters and placed them on cement blocks
 Significant improvements to our adventure ski area
 Fire guarded all buildings
 Built a 300 metre driveway from the access road to the shop area
 Built a fence and double metal gate at the driveway entrance
 Placed two culverts in this driveway
 Removed stumps along the trail system
 Placed and built 12 picnic tables and 8 benches along trails
 Placed shale to bring the grade up to the shop floor level
 Purchased trusses for the shop roof
 Purchased metal roofing for the shop

Purchased metal siding for the outside of the shop
These have been the major projects lately. There have been many other smaller projects.

2010

Planted 100 spruce trees at the trailhead
Landscaped shop pad and placed concrete
Placed sewer line for the caretaker quarters
Build a pad 16 X 60 which will support the caretaker living quarters
Additional brushing of the Adventure ski area

2011

Completed cat shop, fully insulated, heated and wired for generator
Completed caretaker living quarters. Solar powered with water and sewer.
Removed 300+ blowdown trees from the trails
4000+ hours of volunteering by club members and non members to run the business of the club, to run club programs, fund raise, complete the building project, remove blowdown trees from the trails, to get up firewood for the stoves and firepits that we provide, maintain and operate our rental trailer, to plant trees, repair fences and gates, brush trails, mow grass, repair facilities and a multitude of tasks that keep our operation viable.
Received large donations of labour, tools, equipment and materials to complete our building project.
Placed new donor signs at the trailhead

2012/2013

Ground about 800 stumps to below ground level
Felled 1500+ pine and poplar danger trees
Mowed brush and grass on 25 kilometres of trail each year
Built lean to roofs over the doors of the living quarters and the shop
Cut and moved 800 blown down trees from trails
Cut trailside willow and alder
Upgraded our snowmobile from a 1994 twin track to a 2012 Skandik
Purchased a second hand side by side ATV
Mechanical repairs and maintenance on the snowcat groomer
Repair and maintenance on the solar system for the living quarters building
Landscaping and seeding on the sewage system
Put up firewood for the cabin, shelters, shop and living quarters building
Built a storage shed for caretaker
Gravelled parking lot and driveway(Thanks to Caribou Road Services)
Groomed stadium and trails for skiers
Replaced \$5000.00 worth of batteries on the solar system

While our focus in this request is Cross Country Skiing, our facility gets year round use by a wide range of community members. Bird watchers, hikers, mountain bikers, horseback riders, runners, many and various school programs and the broad range of outdoor enthusiasts use our trails. Our club brings people into Dawson Creek and provides a significant recreation opportunity for our community.

Funding sources used in the last few years (supported by tremendous volunteer input!!):
*****From 2003 to 2013 our club has received grants and donations of materials, labour and machine time from a wide range of donors.**

Major among these donations are the following:

- \$5,000 from City of Dawson Creek – trails maintenance, disposing of blowdown trees and falling danger trees(this donation was made about 7 years ago).
- \$10,000 from Regional District – towards snowcat replacement.

- \$10,000 from Dawson Creek Athletic Association –twin track, roller, groomer.
- \$17,000 from City of Dawson Creek – stadium clearing, timing office and trails project(about 5years ago).
- \$7,500 from Encana – trails project, timing office.
- \$9,500 machine time from Encana and Herb Nodes Construction – Cat work for stadium development, contouring hills, cut and fill projects.
- Donations through the Winter Games Committee from the committee, Dawson Co-op, Action Industrial First Aid, Louisiana Pacific, Henderson Roofing, North Slope Enterprises and a multitude of other local donors which allowed us to build a \$75,000 timing office.
- \$10,000 from North Slope Enterprises for machine time on trails.
- \$26,000 worth of materials from Ministry of Forests to refurbish bridges, fences, gates, picnic tables, signage.

In 2007, 2008 and 2009 the club received grants and donations of materials, labour and machine time as follows:

- \$10,000 from the Dawson Creek Athletic Association for an adventure ski playground and instructional area.
- \$37,500.00 for a gravel pad, forms, steel and concrete for a shop floor. (This was accomplished by significant donations from North Slope Enterprises, Loiselle Ranches, Reg Norman Trucking, Tyler's Excavating, Rentco Equipment and AltaGas.) AltaGas being the major donor.
- \$2500.00 from Talisman to support the purchase of the track grooming equipment of the snowcat.
- \$10,000.00 from Peace River Regional District
- A Community Development Trust, Job Opportunities grant of \$161,000.00 accomplished major work on the trails. Most significantly, the removal of thousands of dead pine trees.

In 2010/11 we received the following:

- \$10,000.00 from the Regional District.
- \$20,000.00 from Action Oilfield Services
- \$5000.00 from Lakeview Credit Union
- \$2000.00 from the Oilmen
- \$4000.00 from Greensmart Industries
- \$4000.00 from the Co-op
- \$2500.00 from Windsor Plywood
- \$500.00 from R Home Supply
- \$1200.00 from Louisiana Pacific
- \$5600.00 from Loiselle Ranches
- \$30,000.00 from Northern Development Initiative Trust
- \$6500.00 from Marion Construction
- \$30,000.00 from Alta Gas
- \$10,000.00 from the City of Dawson Creek
- \$2000.00 from Peace Country Petroleums
- \$500.00 from RHome Supply
- \$2000.00 from Moch Electric
- \$1000.00 from Zwick's Plumbing and Heating
- \$50,000.00 from North Slope Enterprises
- \$1000.00 from John Miller Welding
- Plus a number of smaller donations

Donors and Participants in our project

- City of Dawson Creek
- Peace River Regional District
- Many, many individual volunteers from a broad segment of the community
- B.C. Ministry of Forests
- B.C. Hydro (donated 1974 Bombardier snowcat)
- Loiselle Ranches

- FRBC
- Case Power and Equipment
- Leo Offerson
- George Hauber Contracting
- North Slope Enterprises
- Bernard O'Reilly Welding
- Reg Norman Trucking
- O'Reilly family
- Doug MacLennan
- Bear Mountain Nordic Ski Club members
- Bear Mountain Downhill Ski Club
- Educational Forest Society
- Alberta Energy Corporation
- FRDA II
- Paradise Valley Snowmobile Club
- Reg Norman Trucking
- Gary McCullough
- Arnie Jonassen and Spir-L-Ok Industries
- Peace Country Maintenance
- Ministry of Highways
- Dave Caldwell
- John Miller Mechanical
- Exel Heliarc Welding, John Sudnik
- Bob's Service
- South Peace Electric, Steve Mizeri
- Signs and Things
- Phil Erickson and crew
- Tim Erickson
- Heather and Bob Newman
- Tiger Printing and Stationers
- Louisiana Pacific
- Dawson Creek Athletic Association
- B.C. Winter Games Committee
- Herb Nodes Construction
- Encana
- Action Industrial First Aid
- Henderson Roofing
- Windsor Plywood
- Dawson Co-op
- Caribou Road Services
- Club membership fees
- partnership with B.C. Forest Service
- partnership with School District #59
- cooperation with seismic companies and AEC
- firewood sales
- Powder King Ski Resort
- Ministry of Tourism, Culture and the Arts
- Rotary Clubs
- Kiwanis Club
- Rotary Mega Lottery
- Some 30 small local companies and many private individuals
- Tyler's Excavating and Contracting
- AltaGas
- Talisman
- Rentco Equipment
- Lakeview Credit Union

- R Home Supply
- Action Oilfield Services
- Greensmart Industries
- the Elks
- Rips Shoe Renew

This is a flavour of the cooperation we have had.

Typical events sponsored by the Bear Mountain Nordic Ski Club:

- Winter Games competition in Wistler
- Jack Rabbits learn to ski programs for kids
- Loppets
- School skiing on our trails
- School and community ski instruction at Kin Park, where we groom and set trails and teaching lanes.
- Moonlight skis
- Family days
- Ski lessons for adults
- Work weekends
- Cat tours for seniors
- Zone qualifying events
- Provincial Games
- Outdoor/environmental Studies programs for school students
- Opportunities for the public to hike, bike, bird watch and horseback ride
- Participation in Canada Ski Fest
- Coaching clinics
- Waxing and equipment clinics
- Birthday parties
- Cabin stays
- Guided hikes
- Snowshoeing

General comments:

The snowcat groomer and track setting equipment we have purchased, supports the cross country ski offering at the Bear Mountain Nordic Ski Association trails. Grooming has to be done whenever we have a snowfall or whenever the trails glaze up between snowfalls as a result of warmer conditions or just the normal sublimation of the trail snowpack. The groomer mixes the snow, lays it out in an 18 foot wide pack and sets the classic ski tracks and the skate skiing pad. A multi directional blade on the front of the unit pulls snow onto the trails and shapes and contours as necessary. Stumps and trees along the trails are causing us unnecessary maintenance costs and are a potential danger for users. We have expensive equipment and we need to address this problem. Winter is our longest season in this area. In a normal year, we can start skiing in November and ski until the second week of April. Some years we get 22 weeks of skiing. That is an exceptionally good year. Twenty weeks is more the norm.

Keeping in mind the broad range of recreational and athletic opportunity that the Bear Mountain Nordic trails offer year around, this specific request focuses on winter recreational and athletic opportunities. We want to raise the quality of our ski facility with improved grooming along with other developmental projects we have going. Cross country ski facilities in western Canada that produce competitive athletes, are meticulous about their trail grooming. Their trails qualify technically to run competitive events for their members and outside competitors. Inadequate grooming would be akin to offering an ice surface at the arena or the curling rink that presented a rough, unpredictable surface, with soft spots and generally inconsistent quality. We want to upgrade to Cross Country B. C. standards. (We are a member of CCBC) This will benefit our Jack Rabbits programs (skiing for kids and teens), our beginning skier training programs, allow us to offer advanced ski training and just generally make skiing more popular and pervasive in the community. We want to contribute to the athletic development of our young people and create some Devon Kershaws, Alex Harveys, Becky Scotts, Chandra Crawfords and Sara Renners from the Peace River region. (Devon Kershaw won the

World Cup in Moscow last year) We are building a legacy for local residents, visitors and athletes in a variety of ways from recreational uses to high level performance skiing. Our members have logged many hours of volunteer work over the years. In 2005 we established a five year plan with the goal of having a facility that could be used as a training venue for the 2010 Olympics. While that did not happen, we have coaches from Canada's Nordic Team that come to Dawson Creek to provide coaching staff development for our club. We have also become involved with Alta Gas, one of the major sponsors of Canada's Nordic team.

You will see by looking at this information, that we have strong support for the work we do. Our club does as much work as we can on a volunteer basis to stretch the dollars we get. We get a lot done!! We have support, both private and public. If you would like more detail, we will present it. We recognize many groups and bodies for the support we get. We would be pleased to do any recognition signing and public relations that you would deem suitable. Just let us know what is appropriate. We can do radio, television(local and CBC) and newspaper spots, put up signs and write articles.

There is developing public interest in the project and we want to cultivate this interest. We focus on cross country skiing. Including members, day users, Jack Rabbit programs, ski lessons, school groups and community groups working with young people we approach 2000 ski days a year. Our goal is to get to 6000 ski days. The better, more consistent our grooming, the more skiers we will attract. We typically have 130 to 165 paid up members. In addition, that many more people ski and just pay our day fee. On top of that schools and groups that work with children use the trails free of charge. Last year there would have been about 450 students on the trails. If we can get to 400 paid up members we would be very self sufficient. Our goal is to get to 500 paid up members.

The picture is broader than skiing, in winter, when you add in the other 3 seasons. We accommodate hikers, mountain bikers, bird watchers, horseback riders, cross country runners and people just out for a walk. We top 4000 user days in the off season. We know that increasing our ski days will increase the off season use as more people will become more familiar with our offering on the trails.

Our intention is to make our trails and membership in our organization as accessible as possible. Membership fees are very affordable. We want families to participate. Family membership \$230, Adult \$105, Couple \$200, Senior \$85, Senior couple \$160, Youth \$45, under 6 free, per person day rate if not a member \$10. A family day rate is \$15. A membership fee includes membership in the provincial body, Cross Country B. C. In addition to the fee, each member, who is able, is required to contribute 10 hours of volunteer time to club maintenance and development. The executive lays out and supervises this work.

Schools and groups working with young people ski free if as part of their organization's program. Kids use the trails throughout the year. Outside ski season use of the trails is free of charge! We have a policy that if an individual, family or group cannot afford our rates, and they convince us of actual hardship, we allow them to ski free or to pay into the drop box whatever they feel they can afford. We have a standing offer to seniors that if they want to get out for a day or part of a day, we put them on a list and they come for a ride in the groomer when we are working the trails. We do the same for handicapped groups of all ages.

Our trails see users from a broad area of the Peace River District both urban and rural. We have users from as far west as Mackenzie, North to Fort Nelson and Fort St. John, South to Tumbler Ridge, East to Grande Prairie, Spirit River and Rycroft, Alberta.

In summary:

We are extremely proud of what we have done to date. We have a major facility in place with minimal funds expended. The Peace River Regional District has been an instrumental part of this project. We serve the community with a focus on families, youth and kids. We have worked long and hard at this and will continue to do so. This funding support will allow us to take our project to the next level, a bona fide competition class facility for the region.

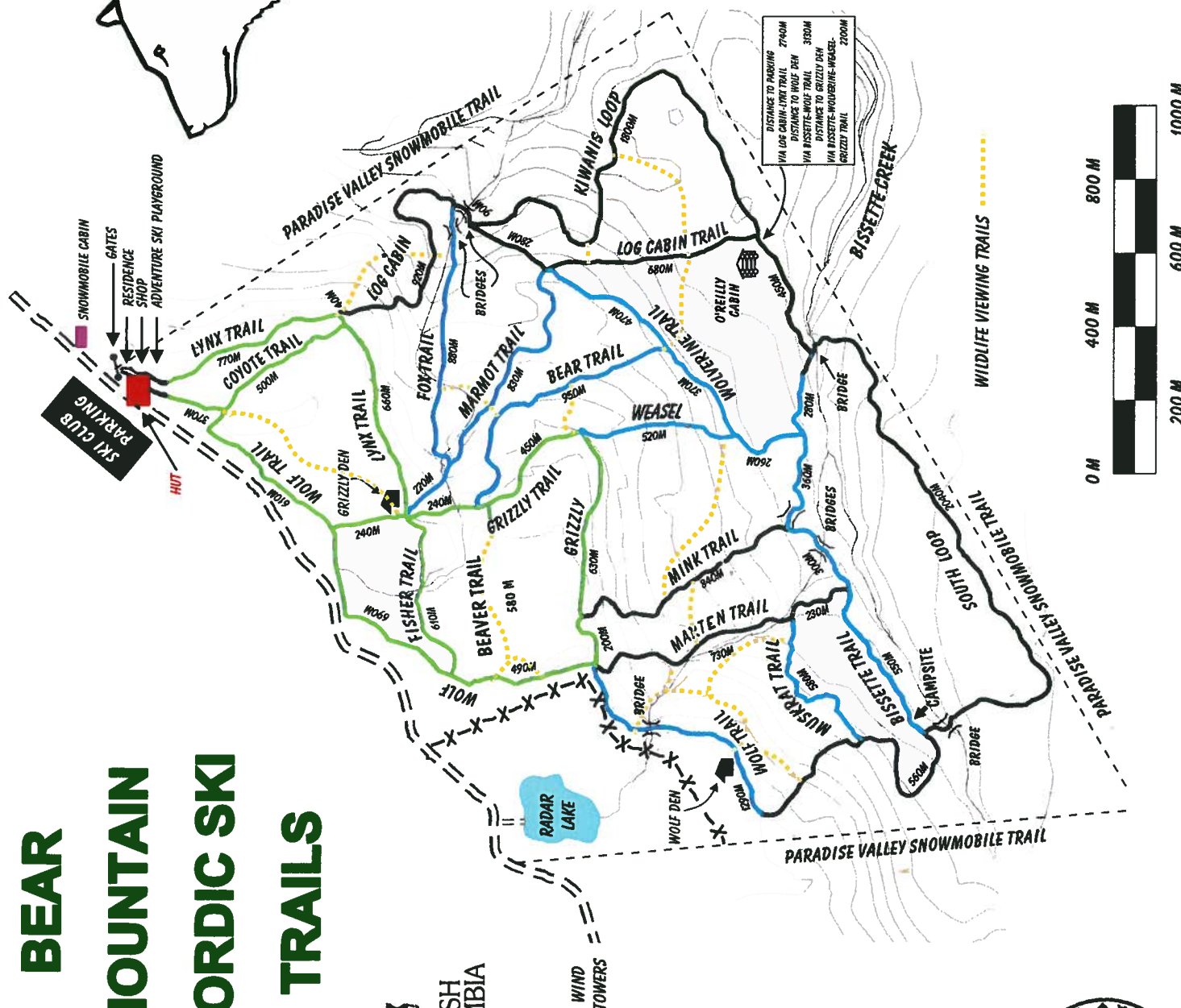
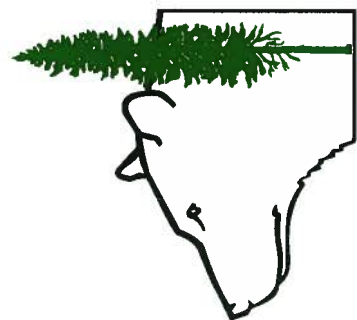
For answers to your questions, further information or a tour of our project, call Pat O'Reilly at (250) 782 - 8796 or email me at poreilly@pris.bc.ca

BEAR MOUNTAIN NORDIC SKI TRAILS

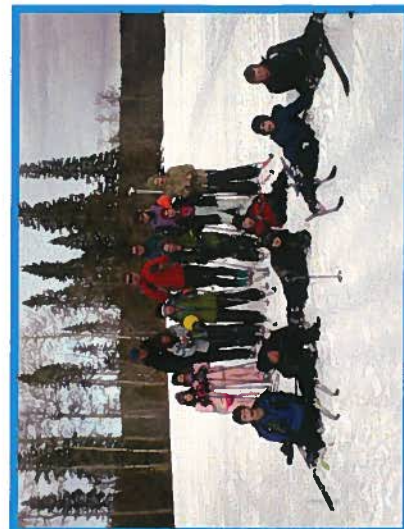


BEGINNER
INTERMEDIATE
ADVANCED
SNOWSHOE/VIEWING TRAIL

LYNX TRAIL 1430M
WOLF TRAIL 3640M
COYOTE TRAIL 500M
GRIZZLY TRAIL 1760M
FISHER TRAIL 610M
BEAVER TRAIL 580 M
FOX TRAIL 880M
MARMOT TRAIL 1050M
BEAR TRAIL 950M
WEASEL TRAIL 520M
WOLVERINE TRAIL 1100M
BISSETTE TRAIL 1940M
MUSKRAT TRAIL 580M
MARTEN TRAIL 960M
MINK TRAIL 840M
KIWANIS LOOP 1800M
LOG CABIN TRAIL 2010M
SOUTH LOOP 2040M



DISTANCE TO PARKING
VIA LOG CABIN-LYNX TRAIL 2740M
DISTANCE TO WOLF DEN VIA BISSETTE-WOLF TRAIL 3100M
DISTANCE TO GRIZZLY DEN VIA BISSETTE-WOLVERINE-WEASEL GRIZZLY TRAIL 2200M



RULES AND FEES

RULES:

1. **WALKING IS NOT PERMITTED ON GROOMED TRAILS.**
2. **All users must wear membership tags so they are visible.**
3. **NO DOG WALKING** allowed on trails in winter.
4. **Snowshoeing** on the extreme outside edge of the trails **ONLY!** Stay OFF set tracks and skate pad. Use snowshoe trails.
5. **You are responsible for your own safety! Be prepared and know your capabilities.**

Membership Fees

Adult (19 - 59)	\$105.00
Senior (60+)	\$85.00
Youth (6-18)	\$45.00
Couple	\$200.00
Senior Couple (60+)	\$160.00
*Family	\$230.00

** A family is defined as parents and dependant children to age 18 living in same household. Fees cover 2 adults and 2 children. ADD \$20 fee for each additional child. Membership includes CCBC Insurance.*

Youth Ski Program \$ 40.00

**members only*

**some equipment available for new members*

Day Pass Fees for Non-Members

Single Person	\$ 10.00
Family	\$15.00

Membership Information:

Linda Johnson 250-782-6337

Trail Information/Conditions:

Pat O'Reilly 250-782-8796

General Club Information:

Rob Jones	250-719-4558
Chris Garvagh	250-782-9705
Tracy Meszaros	250-786-0296
Elaine Peterson	250-782-7516
Judy Christenson	250-219-5800



BEAR MOUNTAIN NORDIC SKI ASSOCIATION

Is a family ski club open to members from throughout the Peace region.

Has a mission to make winter the most enjoyable season of the year by organizing ski lessons and clinics, youth ski programs, family events, tour days, picnics, races and more.

Provides hiking, cross-country running, wildlife watching, mountain biking, and horseback riding facilities in the summer.

Is based on volunteerism and has benefited from the hard work of individuals, companies and agencies. It can only continue with the help of your membership and participation.

Each member is encouraged to put in 10 hours volunteering on club projects and activities. We do development work winter and summer. Please help us keep the club going.

Mail form and fees to:

**Bear Mountain Nordic
Ski Association
Box 21033
Dawson Creek, BC
V1G 4X8**





FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Membership Invoice
2014-2015
Facture d'adhésion

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Mr. Fred Banham
Regional District of Peace River
P.O. Box 810
1981 Alaska Avenue
Dawson Creek, BC V1G 4H8
Canada

INVOICE/FACTURE: 30123
DATE: 09/25/2013
ACCOUNT/COMPTE: 17798
DUE DATE/DATE LIMITE: 03/31/2014

ITEM/DESCRIPTION	AMOUNT/MONTANT
Membership Fee for April 1/14 to March 31/15 / Frais de cotisation du 1 ^{er} avril 2014 au 31 mars 2015 Municipal Dues Calculated with a base fee of \$325.00 plus per capita fees of \$2,762.41 (fee population of 20,193 x 13.68 cents).	\$3,087.41
Optional contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors (fee population of 20,193 x 1.75 cents).	\$353.38
2014 MEMBERSHIP FEES 01-2-1190-218 	
TOTAL:	\$3,440.79
PAID AMOUNT/MONTANT PAYÉ:	\$0.00
BALANCE DUE/MONTANT DÛ:	\$3,440.79

Please include a copy of this invoice with your payment.
Veuillez retourner une copie de la facture avec votre paiement.
Thank You/Merci

2014

February 20, 2014



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

C-3

**Account Details /
Détails du compte**

Regional District of Peace River, BC

ACCOUNT/COMPTE: 17798

DATE: 9/25/2013

MEMBERSHIP FEES PAID BY / FRAIS D'ADHÉSION PAYÉS PAR :

Regional District of Peace River

	Population*
Peace River B	5,552
Peace River C	6,398
Peace River D	5,479
Peace River E	2,764
	20,193

MEMBERSHIP FEES PAID BY MUNICIPALITY / FRAIS D'ADHÉSION PAYÉS PAR LA MUNICIPALITÉ

	Population*
City of Dawson Creek	11,583
City of Fort St. John	18,609
District of Chetwynd	2,635
District of Hudson's Hope	970
District of Taylor	1,373
District of Tumbler Ridge	2,710
Village of Pouce Coupe	738
	38,618
TOTAL:	58,811



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS



October 16, 2013

Dear Members of Council:

I am pleased to contact you about renewing your annual membership with the Federation of Canadian Municipalities (FCM).

As the mayor of Lachine, I know first-hand how difficult it can be to work within tight budgets yet still deliver vital services on which my community depends. Getting value for every dollar spent is important to my community, just as I'm sure it is for yours.

I want to remind you that FCM membership delivers exceptional value for the Regional District of Peace River. The Regional District of Peace River will benefit from FCM-driven programs by receiving an estimated \$1,210,000 from the Gas Tax Fund this year.

But it gets better.

As a direct result of FCM's successful two-year campaign for a long-term infrastructure plan, we won the first-ever indexing of the Gas Tax Fund. Starting in 2015, the Gas Tax Fund index of two per cent per year kicks in and, with compounding, will be worth an extra \$130,000 to your community after just five years.

Add to that the more than \$700 million per year that, thanks to FCM, Canadian municipalities receive in GST rebates, along with new federal programs that will provide \$47 billion in infrastructure funding for municipalities over the next 10 years.

When you add it all up, being a member of FCM just makes sense. You are an important part of a respected, national organization that listens to you, understands your needs, represents your interests effectively in Ottawa and gets results for you in real dollars.

Please keep our voice strong and renew your membership today.

Thank you!

Claude Dauphin
FCM President

President
Président

Claude Dauphin
Maire,
Arrondissement de Lachine,
Ville de Montréal, QC

First Vice-President
Premier vice-président

Brad Woodside
Mayor,
City of Fredericton, NB

Second Vice-President
Deuxième vice-président

Raymond Louis
Councillor,
City of Vancouver, BC

Third Vice-President
Troisième vice-président

Clark Somerville
Councillor,
Regional Municipality of
Halton, ON

Past President
Présidente sortante

Karen Lebowicz
Councillor,
City of Edmonton, AB

Chief Executive Officer
Chef de la direction

Brock Carlton
Ottawa, ON

24, rue Clarence Street,
Ottawa, Ontario K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca



**INVOICE**

Invoice #: 2314

January 28th, 2014

In account with: **Peace River Regional District**
 Box 810
 Dawson Creek BC, V1G 4H8

**NCLGA Annual Membership Dues – Peace River Regional District**

Based on a \$500.00 flat fee + 50% population + 50% assessment

Total Owing: \$21,401.87

Please note that effective January 2009 the NCLGA annual membership fee is calculated on a formula of a flat fee + 50% population + 50% assessment; and the flat fee will be determined annually by the Board of Directors as approved by the membership at the General Meeting held September 24, 2008 at the UBCM Convention.

Since this method of determining membership dues began in 2009, NCLGA has not increased the total financial request from our members.

In order to ensure voting privileges, please pay dues prior to the Annual General Meeting, May 7th – 9th, 2014

Please make cheques payable to: North Central Local Government Association
 206 - 155 George Street,
 Prince George, BC, V2L 1P8

2014 NCLGA Membership Dues

01-2-1190-218

2014



UNION OF B.C. MUNICIPALITIES

Suite 60 – 10551 Shellbridge Way
Richmond, British Columbia
Canada, V6X 2W9

Phone: (604) 270-8226 Fax: (604) 270-9116
E-mail: ubcm@ubcm.ca

INVOICE

TO: Peace River Regional District
Box 810
Dawson Creek, BC V1G 4H8

Invoice Date: Jan 31, 2014
Invoice No: D-3868
Due: upon receipt
Reference: 2014 UBCM Annual Dues

DESCRIPTION	AMOUNT
Population: 21,047 <i>Your UBCM dues have been calculated using population estimates (Dec 2013 release) provided by BC STATS, the central statistical agency of the Province of British Columbia.</i>	
Annual Dues: First 5,000 population at 0.6602 \$3,301.00 Next 10,000 at 0.4794 \$4,794.00 Next 15,000 at 0.3017 \$1,824.38 Balance at 0.0618 \$0.00	
Subtotal:	\$9,919.38
5% GST: (10815 0541)	\$495.97
Total:	\$10,415.35



UNION OF B.C. MUNICIPALITIES

Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

REMITTANCE PORTION

Peace River Regional District

2014 Annual UBCM Dues

Date: Jan 31, 2014

Invoice # D-3868

TOTAL DUE:

\$10,415.35

AMOUNT
ENCLOSED:

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.

February 20, 2014

----- Original message -----

From: Mike McConnell

Date: 02/04/2014 4:14 PM (GMT-08:00)

To: kgooding@pris.bc.ca

Subject: Livestock Protection Pilot Program

Hi Karen.

We want to thank the rural directors for their support of the Livestock Protection Pilot Program.

The pilot has been very successful. Over \$160,000 has been paid out in compensation claims as of January 31, 2014.

If we continue to receive claims at the present rate, funding for the pilot program will be fully allocated by late spring.

How do we apply for funding to continue the program on an ongoing basis?

Mike McConnell, president

Peace River Regional Cattlemen's Association.



British Columbia Women's Institute

PO Box 36

Barriere, BC V0E 1E0

Telephone – 1-250-672-0259

Email – bcwi@bcwi.caWebsite – www.bcwi.ca

January 21, 2014

Peace River Regional District
Box 810
Dawson Creek, BC V1G 4H8

Attention: Karen Goodings – Area B, Arthur Hadland – Area C

Dear Karen and Arthur;

British Columbia Women's Institute would like to thank you for your generous donation towards the extra costs for our Consultants for Site C Clean Energy Project. Eveline Wolterson, EvEco Consulting gave an excellent presentation to the Panel. All we can say is we have tried our best to save this precious Peace River Valley.

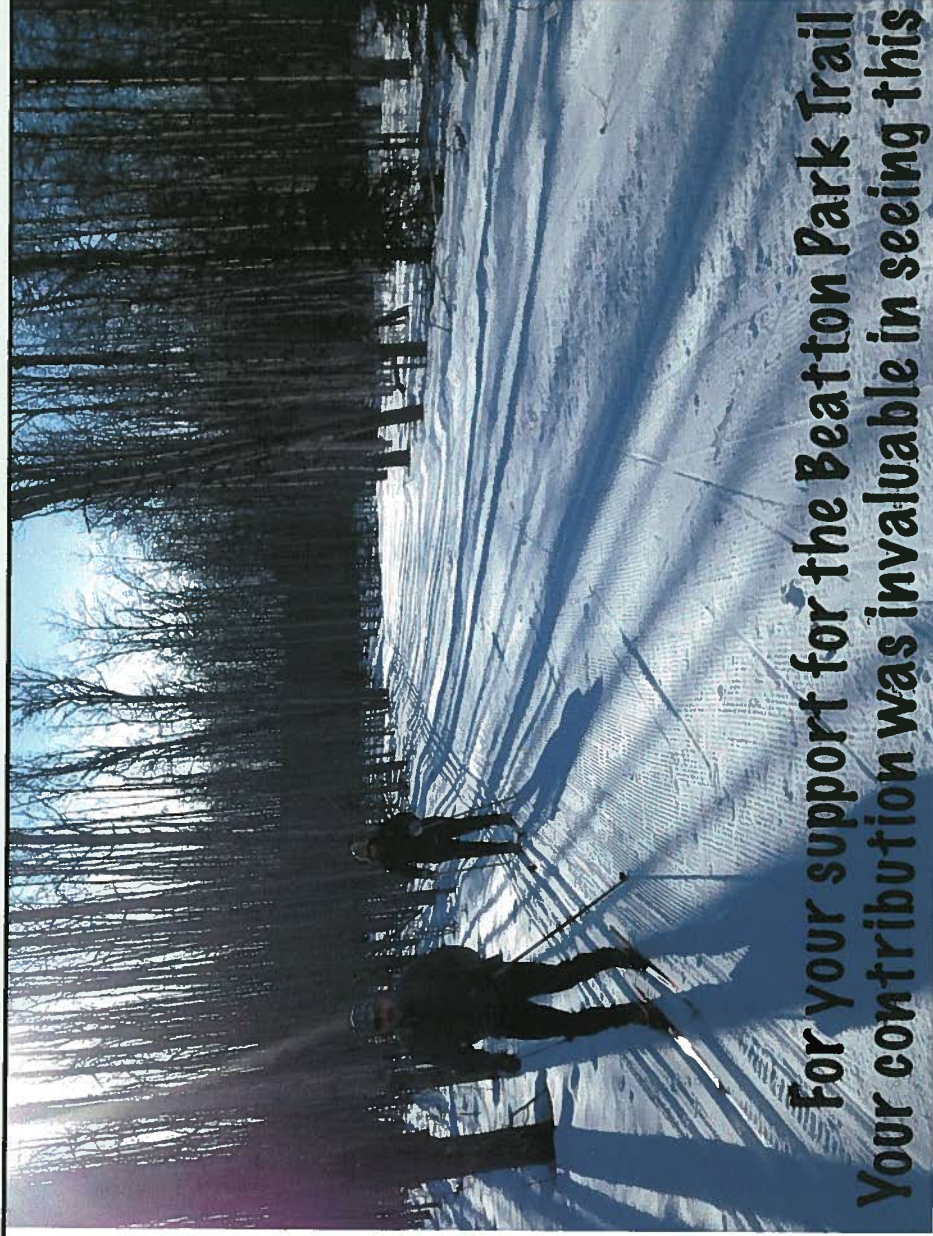
Sincerely For Home and Country,

Jill Copes
President
British Columbia Women's Institute

JC/bb

Thank You

Peace River Regional District



February 20, 2014



For your support for the Beaton Park Trail Expansion Project.
Your contribution was invaluable in seeing this project to completion.

2013

Please come to a dedication event at the

New Beattton Park Trails

Saturday February 22 at 11 am

With a Kids' Loppet to follow at 1 pm

Join representatives
from the PRRD,
the Province,
the Federal Government,
First Nations,
BC Parks
and our other sponsors.

North Peace Savings
and Credit Union
Shell Canada
Suncor Energy
TransCanada Pipeline
Conoco Phillips
Talisman Energy
EnCana
Penn West
FSJ Coop
Surerus Pipeline
Grizzly Construction
RentCo Equipment
Clean Harbours
Xcel Surveys
Canada Culvert
Aim Trucking
Principle Trucking
Energetic Services



Bring your
skis and
take a tour
of the easy
trails with
one
of our club
members!

Warming
Hut will
be open!
Hot
chocolate!



Take the 271 Road off the Alaska Highway and follow the
signs to Beattton Provincial Park. Parking will be tight -
there is lots of parking along the road. Event takes place
just inside the trailhead so walkers are welcome.

Dress warmly!

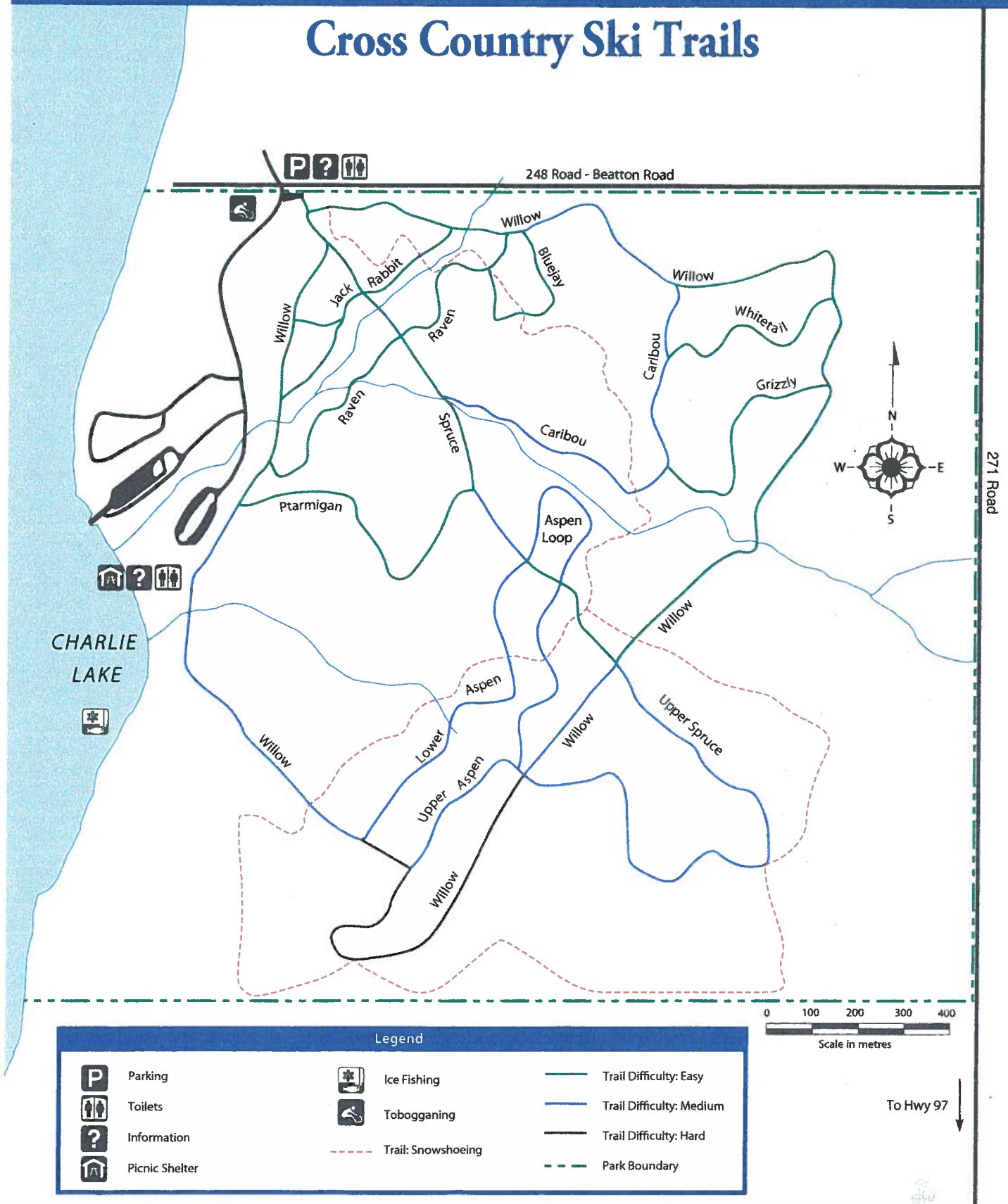


Whiskey Jack Nordic Ski Club

February 20, 2014

Beaton Provincial Park

Cross Country Ski Trails





**Sponsors are invited to
take a tour of the trails with one of
our groomers on one of our
grooming snowmobiles
on the February 22
Dedication Event at Beaton Park.**

**Tours will be on a first come first
served basis starting at 11:30 am.
Please dress for the weather.**



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Bruce Simard, General Manager of Development Services

Date: February 7, 2014

Subject: Rural Onsite Sewage Pilot Study

RECOMMENDATION:

THAT the initiative to undertake a Rural Onsite Sewage Pilot Study, be discontinued, considering that private enterprise and homeowner demand has begun to stimulate the use of alternative onsite sewer systems, without the need for investment of public funds.

THAT the commitment of \$75,000 from each of the Rural Loan Fund and Gas Tax Fund be cancelled.

BACKGROUND/RATIONALE:

In February 2011 RBAC approved funding to conduct a pilot study that would provide proof of concept for onsite sewage disposal using engineered mounds, on lots to a minimum size of 2 acres, funded 50% from the Fair Share Rural Loan Fund and 50% from the Gas Tax Fund. This was done in accord with policy recommended in the North Peace Fringe Area OCP and supported by the electoral directors as a means to better utilize rural subdivision land, add value by eliminating large open lagoons, and facilitate reduced rural sprawl, compared to the current 4.5 acre minimum lot size standard.

The idea was to demonstrate and promote innovative sewage disposal technologies, which were not otherwise occurring in the region. However, since then, private enterprise and a few home owners have begun to implement such innovative solutions through the established Onsite Sewage Disposal Regulation. Over the last couple years, certified installers and designers have been installing such systems, without the involvement of government. A few systems have been installed for new homes on Bear Mountain.

This demonstrates that the capacity and knowledge to install alternative onsite sewage systems within the requirements of provincial regulations, is developing on its own. It is likely that there is no longer a need for the PRRD to invest resources in an attempt to jump start this kind of activity. It would seem sufficient for the PRRD to adjust its land use policies to facilitate the opportunity for smaller lots (min. 2 acres), and then allow market demand to lead adoption of the alternative systems. To this end, 3 newer OCPs (NPFA; Rural OCP; SPFA) already include opportunities in specific areas, to develop with a minimum lot size of 2 acres, subject to approved onsite sewage disposal systems.

It is recommended that the initiative to undertake a Rural Onsite Sewage Pilot Study be discontinued, considering that private enterprise and homeowner demand has begun to stimulate the use of alternative onsite sewer systems without the need for investment public funds.

Financial Considerations:

A budget of \$150, 000 had been allocated (50% from Fair Share Rural Loan Fund; 50% from Gas Tax Fund), and no funds have been expended to date. As funding was to come from non-requisition sources, there is no impact to property taxation. This funding could be available for other purposes.

Staff Initials:

Dept. Head: *Bruce Simard* CAO:

February 20, 2014

Options for distribution of Fair Share to Electoral Areas

As requested at the January 16, 2014 RBAC Meeting

2013 Total	2,366,287
------------	-----------

	Area B	Area C	Area D	Area E	Total
Current Method					
Equal Distribution	591,572	591,572	591,572	591,572	2,366,287

	Area B	Area C	Area D	Area E	Total
Alternate Method	Used 2014 Completed Roll - Converted Assessment				
Assessment					
Land & Improv	782,088,351	204,134,636	375,338,214	300,304,006	1,661,865,207
	1,113,595	290,662	534,434	427,595	2,366,287
	47%	12%	23%	18%	100%
Improv Only	626,499,193	141,381,029	320,924,691	268,309,305	1,357,114,218
	1,092,374	246,514	559,570	467,829	2,366,287
	46%	10%	24%	20%	100%

	Area B	Area C	Area D	Area E	Total
Alternate Method	Used numbers from last year's budget				
Population	(2012 Provincial Estimate distributed by census percentages)				
Provincial Estimate	6,160	7,098	6,079	3,067	22,404
	650,613	749,683	642,058	323,933	2,366,287
	27%	32%	27%	14%	100%



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Jeff Rahn, General Manager of Environmental Services

Date: February 13, 2014

Subject: Rolla Dyke Upgrade Funding

RECOMMENDATION:

that the Rural Budgets Administration Committee approve a \$5,000 Electoral Area 'D' Fair Share grant for the installation of a debris trap as part of the Rolla Dyking system.

BACKGROUND/RATIONALE:

Watercourse dyking on Rolla Creek was established in the early 1990's to control flooding and protect neighbouring property and residences. "Rolla Creek Watercourse Dyking Local Service Area Establishment Bylaw 647, 1989" was established to provide taxation authority for the upkeep of the dyking system.

On-going problems are being experienced with debris plugging the inlets of three culverts in Rolla Creek west of 215 Road. The culverts are part of a flood mitigation system. A debris trap is recommended for installation upstream of the culverts to maintain flow in Rolla Creek, reduce the risk of flooding, and facilitate the periodic removal of debris.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S): In accordance with "Rolla Creek Watercourse Dyking Local Service Area Establishment Bylaw 647, 1989", the amount of moneys expended for annual operation and maintenance costs for the Rolla Creek watercourse dyking shall not exceed \$1,500 per year. Parcel taxation, therefore, cannot be increased to provide for the installation cost of the debris trap, hence the request for Fair Share funding to complete the work.

COMMUNICATIONS CONSIDERATION(S): None

OTHER CONSIDERATION(S): None

Staff Initials:

Dept. Head:

CFO
CAO:

February 20, 2014



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Kim Frech, Chief Financial Officer

Date: February 12, 2014

Subject: Financial Report – January 2014

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid (*4 pages*) - 2005 to 2012 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (*1 page*). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (*first column after name of payee*)
 - d. Previous Years Payments
 - e. Payments made this year (*next 4 columns - column for each Area*)
 - f. Balance remaining of the Commitment (*last column*)
 - g. Actual Balance
 - h. Total Remaining Commitment
 - i. Balance available *after* remaining Commitments
3. BC Rail (includes revenue, expenditures and future commitments) (*1 page*)
4. Reserve (Appropriated Surplus) Balances (*2 pages*)

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Thank you.

Staff Initials:

Dept. Head:

A handwritten signature in black ink, appearing to read 'Kim Frech', is written over the 'Dept. Head:' label.

CAO:

February 20, 2014



**Peace River Regional District Grants-In-Aid
Summary of Payables - January 2014**

R-4

**Current Year
Allocation**

		2005-2009	2010	2011	2012	2013	2014	GIA Remaining
			Budget 103,000.00	Budget 107,000.00	Budget 103,000.00	Budget 103,000.00		
AREA B								
	Big Bam Ski Hill	-	-	-	10,000.00	19,000.00		29,000.00
	Buick Creek Community Club	-	3,046.04	12,000.00	5,000.00	-		20,046.04
	Cache Creek Community Club	3,159.65	-	-	-	-		3,159.65
	Cecil Lake Rec. Commission	-	-	-	-	-		-
	Fort St. John Gradfest	-	-	-	-	-		-
	Golata Creek Rec. Society	-	3,364.74	-	-	-		3,364.74
	Goodlow Community Club	-	-	5,929.60	-	7,834.24		13,763.84
	Halfway Graham Community Club	1,411.19	-	-	-	-		1,411.19
	King's Valley Christian Camp	-	-	-	-	12,266.88		12,266.88
	Montney Rec. Commission	-	-	862.14	-	8,300.00		9,162.14
	North Peace 4-H District Council	-	-	-	-	5,574.50		5,574.50
	North Peace 4-H Senior Council	-	-	-	-	-		-
	North Peace Fall Fair Society	-	-	-	17,600.00	-		17,600.00
	North Peace Historical Society	-	-	-	3,507.30	14,625.50		18,132.80
	North Peace Light Horse Assn.	65.49	2,738.82	-	2,900.00	-		5,704.31
	Osborn Community Club	-	-	1,610.14	2,643.56	3,725.00		7,978.70
	Rose Prairie Curling Society	-	-	511.58	636.25	4,500.00		5,647.83
	Area B Rural Bursary	-	-	-	-	-		-
	Youth Travel (\$1000 not carried to 2014)	-	-	-	-	-		-
-	Total Area B	4,636.33	9,149.60	20,913.46	42,287.11	75,826.12	-	152,812.62
AREA C			Budget 100,000.00	Budget 100,000.00	Budget 100,000.00	Budget 87,974.72		
	Big Bam Ski Hill	-	-	-	16,000.00	31,000.00		47,000.00
	Charlie Lake Community Club	-	935.94	2,910.55	-	-		3,846.49
	Fort St. John Gradfest	-	-	-	-	-		-
	Lake Point Golf Club	-	-	-	-	16,688.30		16,688.30
	North Peace 4-H District Council	-	-	-	-	6,574.50		6,574.50
	North Peace Fall Fair Society	-	-	-	10,000.00	-		10,000.00
	North Peace Historical Society	-	-	-	-	15,000.00		15,000.00
	North Peace Light Horse Assn.	1,420.19	4,586.27	10,000.00	2,900.00	-		18,906.46
	Whiskey Jack Nordic Ski Club	-	-	-	-	-		-
	*Area C Scholarship	-	-	-	-	-		-
	Youth Travel (\$500 not carried to 2014)	-	-	-	-	-		-
-	Total Area C	1,420.19	5,522.21	12,910.55	28,900.00	69,262.80	-	118,015.75
AREA E			Budget 102,000.00	Budget 102,000.00	Budget 92,390.00	Budget 111,610.00		
	Camp Emile	-	3,289.63	6,071.15	-	306.19		9,666.97
	Chetwynd & Dist Rec. Centre	-	-	-	-	1,750.00		1,750.00
	Chetwynd Electric Eels Swim Assn.	-	-	-	-	8,660.00		8,660.00
	Chetwynd Gymkhana Club	-	-	-	-	5,964.10		5,964.10
	Chetwynd Rod & Gun Club	-	-	-	-	15,000.00		15,000.00
	Chetwynd Speed Skating	-	-	-	-	-		-
	Foothills Team Roping Club	-	-	-	-	12,500.00		12,500.00
	Jackfish Community Assn.	-	-	8.11	-	19,000.00		19,008.11
	Little Giants Figure Skating Club	-	-	-	-	-		-
	Little Prairie Heritage Society	-	-	-	4,314.29	4,295.38		8,609.67
	Moberly Lake & District Golf Club	-	-	-	-	-		-
	Moberly Lake Community Assn.	-	-	-	5,435.31	-		5,435.31
	Pine Valley Exhibition Park Soc.	-	-	-	-	4,750.00		4,750.00
	Pine Valley Seniors Assn.	-	-	-	-	73.00		73.00
	Pine Valley Motor Sports	-	-	6,000.00	-	-		6,000.00
	Sagitawa Christian Camping Soc.	-	-	-	-	-		-
	Youth Travel (\$600 not carried to 2014)	-	-	-	-	-	(500.00)	(500.00)
-	Total Area E	-	3,289.63	12,079.26	9,749.60	72,298.67	(500.00)	96,917.16

February 20, 2014



Peace River Regional District Grants-In-Aid
Summary of Payables - January 2014

R-4

Current Year
Allocation

		2005-2009	2010	2011	2012	2013	2014	GIA Remaining
			Budget 130,000.00	Budget 130,000.00	Budget 130,000.00	Budget 150,000.00		
SUB-REGIONAL								
	Bessborough Community Club	-	-	74.96	-	-		74.96
	Cutbank Community Club	-	-	-	-	-		-
	Dawson Creek Sportsman's Club	-	-	-	-	-		-
	Doe River Recreation Commission	-	-	-	-	-		-
	Farmington Community Association	-	-	-	-	-		-
	Groundbirch Rec. Commission	-	-	-	-	-		-
	Hats n' Chaps Gymkhana	-	-	-	3,958.99	2,000.00		5,958.99
	Kilkerran Recreation Commission	-	-	-	-	3,000.00		3,000.00
	Kiskatinaw Fall Fair	-	-	2,737.28	-	2,484.01		5,221.29
	McLeod Rec. & Social Services Soc.	-	-	-	-	-		-
	Rolla Rate Payers	-	-	-	-	-		-
	Sunset Prairie Recreation	-	-	5,418.63	8,557.14	2,500.00		16,475.77
	Swan Lake Enhancement Soc.	-	-	-	-	-		-
	Tomslake & District Rec Commission	-	-	-	-	5,348.39		5,348.39
	Tomslake Community Cultural Assn.	-	-	-	-	-		-
	Tupper Community Club	-	-	-	-	-		-
	Post Secondary Bursary	-	-	-	-	-		-
	Youth Travel (\$500 not carried to 2014)	-	-	-	-	-		-
-	Total Sub-Regional	-	-	8,230.87	12,516.13	15,332.40	-	36,079.40

COMBINED GRAND TOTALS	6,056.52	17,961.44	54,134.14	93,452.84	232,719.99	(500.00)	403,824.93
------------------------------	----------	-----------	-----------	-----------	------------	----------	------------

Prior Years Payable total =

404,324.93

2013 Payable total =

(500.00)

Total GIA Payable = 403,824.93

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014
Area B	Northern BC High School Rodeo	500	500				
	Northern BC High School Rodeo	500				500	
	TOTAL granted for year		500	1,500	0	1,500	0
	TOTAL used		500	0	0	500	0
	BALANCE Remaining		0	0	0	0	0
Area C	Inconnu Swim Club	300		300			
	Northern BC High School Rodeo	1,000	500		500		
	Northern BC High School Rodeo	500				500	
	TOTAL granted for year		1,000	1,000	1,000	1,000	0
	TOTAL used		500	300	500	500	0
	BALANCE Remaining		0	0	0	0	0
Area E	3 Nations Midget Hockey	650		350		300	
	Auroras Speed Skating Club	250		250			
	Chet Girls Club Volleyball	750	250		500		
	Chet Scotiabank Bantam Giants Hockey	850	350		500		
	Chet Secondary Boys Wrestling	350	350				
	Chet Secondary Girls Volleyball	1,250	250		200	800	
	Chet Talisman Energy Pee Wee Giants Hockey	500			500		
	Electric Eels Swim Club	600		300	300		
	Chetwynd Secondary Highschool Golf Team	300				300	
	Dawson Creek Juvenile Girls Curling	500					500
	TOTAL granted for year		2,000	2,000	2,000	2,000	0
	TOTAL used for year		1,200	900	2,000	1,400	500
	BALANCE Remaining		0	0	0	0	-500
Sub-Regional	Northern BC High School Rodeo	1,000			1,000		
	Northern BC High School Rodeo	1,000				1,000	
	TOTAL granted for year		1,500	1,500	1,500	1,500	0
	TOTAL used for year		0	0	1,000	1,000	0
	BALANCE Remaining		0	0	0	0	0

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2014		1,000		
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
	TOTAL	2,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2014		1,000		
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
	TOTAL	4,000	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2014		1,500		
2014		1,500		
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
	TOTAL	9,000	0	

Fair Share Commitments		January 2014			K. Goodings	A. Hadland	W. Hiebert	J. Schembri	Total
					Area B	Area C	Area D	Area E	Fair Share
January 1, 2013 opening balance					1,590,899.07	4,654,731.49	2,182,292.57	1,977,711.04	10,405,634.17
Total interest earned to date					1,467.74	4,294.41	2,013.36	1,823.91	9,599.42
Subscription F/S \$									-
COMMITMENTS		Commitment	Previous Yrs. Payments	Fair Share Payments This Year					Remaining Commitment
Area B									
Addiction Centre		100,000.00							100,000.00
*Area B Municipal Facilities		20,000.00							20,000.00
Electrical Extension Grants		12,000.00							12,000.00
FSJ; Water Sys Upgrades (pymt to 2022)		100,000.00							100,000.00
FSJ Library(annual payment)		31,300.00							31,300.00
NP Cultural Centre (pymt to 2017)		28,125.00							28,125.00
NP Fall Fair; Display Buildings		47,600.00							47,600.00
Rural Gasification		180,000.00	27,367.25						152,632.75
Rural Improvements Grant		1,100,709.06							1,100,709.06
		1,619,734.06	27,367.25	-	-	-	-		1,592,366.81
Area C									
Addictions Centre		100,000.00							100,000.00
CL Swr Lift Station Upgrades		80,000.00	9,885.83						70,114.17
CL Swr Upgrade Project (collections Sys)		3,200,000.00	74,578.33						3,125,421.67
FSJ Airport Sub Communal H2O/Swr Fees		12,559.97	11,200.00						1,359.97
FSJ; Water Sys Upgrades (pymt to 2022)		100,000.00							100,000.00
FSJ Library(annual payment)		15,000.00							15,000.00
**NP Cultural Centre (pymt to 2017)		14,062.00							14,062.00
Regional Parks Improvements		100,000.00							100,000.00
Rural Improvements Grant		633,068.09							633,068.09
Water & Sewer		500,000.00							500,000.00
		4,754,690.06	95,664.16	-	-	-	-		4,659,025.90
Area D									
Electrical Extension Grants		1,358.67							1,358.67
Northern Lights Recovery Centre		100,000.00							100,000.00
Regional Parks & Trails (Parks)		75,000.00							75,000.00
Regional Parks & Trails (Trails)		25,000.00							25,000.00
Rolla Sewer - Annual Oper. Grant		17,500.00	6,709.00						10,791.00
Rolla Sewer - Upgrades		20,000.00	17,429.53						2,570.47
Rural Gasification		1,000,000.00	43,798.50						956,201.50
Rural Improvements Grant		857,380.50							857,380.50
Rural Water Dev-Tmlk,Frmtg Const		125,032.17							125,032.17
Sunrise Vly Mt View Cem Columbarium		5,000.00	4,340.00						660.00
Swan Lake Environmental Study		20,000.00	15,554.63						4,445.37
Swan Lake Weir Aluminum Gates		34,000.00	8,133.75						25,866.25
		2,280,271.34	95,965.41	-	-	-	-		2,184,305.93
Area E									
Chetwynd & Dist. Rec Complex		1,325,000.00	1,269,278.08						55,721.92
Chetwynd Rod & Gun Upgrades		20,103.82	17,786.23						2,317.59
Chetwynd Seniors Housing Society		150,000.00							150,000.00
Electrical Extension Grants		5,000.00							5,000.00
Hasler Tower Project		107,000.00	98,836.73						8,163.27
Little Prairie Heritage Soc; Engineering		25,000.00	3,150.00						21,850.00
Little Prairie Heritage Soc; Museum Repair		103,808.00					3,000.00		100,808.00
Moberly Lk Comm Emerg Connect		20,000.00	19,906.96						93.04
Moberly Lk Fire Dept. Fencing		6,000.00	5,613.73						386.27
Northern Lights Recovery Centre		100,000.00							100,000.00
Rural Gasification		700,000.00							700,000.00
Rural Improvements Grant		744,194.86							744,194.86
Senior Assisted Living		30,000.00							30,000.00
Sunset Pr Rec Comm; Fair Kitchen		58,000.00							58,000.00
		3,394,106.68	1,414,571.73	-	-	-	3,000.00		1,976,534.95
Actual Balance Jan 31, 2014				1,592,366.81	4,659,025.90	2,184,305.93	1,976,534.95		10,412,233.59
Total Remaining Commitment				1,592,366.81	4,659,025.90	2,184,305.93	1,976,534.95		Total Fair Share
Balance available after remaining commitments				-	-	-	-		Reserve
* Remaining amount from the previous, Area B Municipal Facilities commitment, established for groups within the municipality serving the rural areas									

Peace River Regional District
BCR Grants in lieu
January 31, 2014

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening balance	25,494.52	29,261.85	-	1,595.96	56,352.33
January	23.48	27.00	-	1.48	51.96
February					-
March					-
April					-
May					-
June					-
July					-
August					-
September					-
October					-
November					-
December					-
2014 Interest	23.48	27.00	-	1.48	51.96
Expenditures					
Clearview Minor Hockey; Gold Sponsor	1,500.00				1,500.00
Total Expenditures	1,500.00	-	-	-	1,500.00
January 31, 2014	24,018.00	29,288.85	-	1,597.44	54,904.29
Commitments					
NP Fall Fair Soc; Fair Ground Well Testing System	8,000.00				
Balance available	16,018.00	29,288.85	-	1,597.44	46,904.29

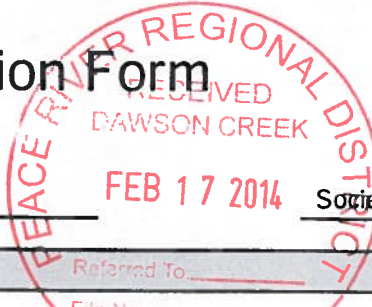
Loans in Loan Fund	Loans Approved	Loans Issued	Oustanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	137,500.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	650,000.00
Friesen Sewer (2015)	33,548.00	33,548.00	7,452.00
North Pine Farmers Insitute (2015)	100,000.00	100,000.00	41,504.22
Whiskey Jack Nordic Ski Club (2013)	20,000.00	20,000.00	20,000.00
Total	1,178,548.00	1,178,548.00	856,456.22

"Grants" from Loan Fund Interest	Committed	Remaining
Rural Sewage System Study (AECOM)	38,556.50	3,308.27
Rural Sewage System Pilot Project	75,000.00	75,000.00
Total	\$113,556.50	\$78,308.27

Gas Tax	Committed	Remaining
Buick Creek Arena	25,000.00	11,436.83
Charlie Lk Sewer Lagoon Upgrades	2,000,000.00	1,846,389.57
Charlie Lk Sewer Monitoring	100,000.00	5,412.73
Chet. Com. Soc.- Energy Efficient Windows & Doors	30,435.00	-
Energy & Emissions Climate Action Plan	128,137.00	35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00
FSJ Airprt Sub H2O Meters & Infrastructure	30,000.00	30,000.00
Kelly Lake Community Centre - Upgrades	50,000.00	1,392.40
Kiskatinaw Watershed Research Project	240,000.00	40,000.00
Lake Point Golf & Country Club; Lighting Retrofit	11,000.00	-
Rolla Sewer Lift Station Pumps & Electric	30,000.00	4,059.60
Rural Sewage System Study (AECOM)	38,556.50	3,308.27
Rural Sewage System Pilot Project	75,000.00	75,000.00
Swan Lake Watershed Study	57,200.00	-
Tupper Community Hall; Sewer System Repairs	13,949.25	-
Total	\$2,833,277.75	\$2,054,124.00



Grant Request Application Form



Date: February 15, 2014

FEB 17 2014

Society Number: S-0018210

Information Required about the Applicants:

Referred To _____

File No. _____

Name of Organization: <u>Tomslake Dist Vol Fire Dept</u>	Electoral Area Served: <u>D</u>
Contact Person: <u>Iva Tuttle</u>	Alternate Contact: <u>ERNIE NELLER</u>
Position: <u>Financial Officer</u>	Position: <u>PRESIDENT</u>
Mailing Address: <u>P.O. Box 49</u>	Mailing Address: <u>P.O. Box 49 Tomslake</u>
Postal Code: <u>Tomslake BC V1A 2L0</u>	Postal Code: <u>V1A 2L0</u>
Telephone Number: <u>250 786-5818</u> (Wk/Res)	Telephone Number: <u>250 786-5858</u> (Wk/Res)
Fax number/Email: <u>250 786-5533</u>	Fax Number/Email: <u>250 786-5330</u>

tuttle@xplornet.com

Legal Description of Property: 15407 Tomslake Drive Tomslake BC

Executives of Organization

President: <u>ERNIE Neller</u>	<u>ERNIE NELLER</u>
Vice President / Vice Chairman: <u>George Giersch</u>	<u>George Giersch</u>
Treasurer:	<u>Iva Tuttle</u>

Information required about the proposed project - include a copy of the Society Resolution requesting this grant

Describe the Project for which your Organization is requesting a Grant:

to install a natural gas furnace as a primary heat source in the fire hall. Currently using radiant Electric heaters installed in 1984. Hydro increasingly hard to get parts. We will need to modify a room for the furnace. Room is currently unfinished storage room.

What is total cost of the Project: <u>Approx</u>	<u>\$ 47,800 with tax</u>
What is the amount requested from the Regional District:	<u>\$ 20,000</u>

Please include:

- Capital Project Budget, including all sources of funding
- Year-end financial statements including current Bank Balance; and
- Project budget

Signature of Applicant: Iva Tuttle

Date: Feb 15, 2014

For Regional District Use only

Funding Source Fair Share:	BCR Grant-in-lieu:
Other:	Coding:

C-9

T. Steward Sheet Metal Ltd.
5511-50th St Box 297
Pouce Coupe, BC V0C 2C0
Ph: (250) 786-0112 Fax: (250) 786-0108

January 5/2014

Att: Iva Tuttle

Toms Lake Fire Dept.

To supply and install new 94% efficient Lennox furnace with supply duct to all rooms in the buildings with central return air. The furnace will go in the breezeway that the firemen will be constructing.

The budget price including material, labour and gas permit will be \$30,000.00 + tax.

* If the firemen cut and frame all of the holes, it will be less.

February 20, 2014

(Furnace Room)

To: Toms Lake & District Volunteer Fire Dept.

Date

Feb 11 / 14

Terms

Estimated Delivery Date

We thank you for the opportunity of submitting the following prices and specifications.

Quantity	Description	Unit Price	Amount
	(Furnace Room)		
	- remove existing wall & roll up door		
	- Ground prep & concrete slab		
	- Frame wall with walk in door		
	- Insulate & vapour barrier		
	- Electrical & plumbing		
	- plywood sheathing & painting		
	- metal cladding Exterior		
	- provide access from hall to furnace room		
	- provide access for ductwork & Exhausting of furnace		
			12,675.00
	(Does not include the Supply & Install of Furnace)		
		GST	633.75
		PST	887.25
		Total	14,196.00

This quotation is valid for: 90 days

By Al Poppe A.G.P. Carpentry

This is not an invoice

113275