



**PEACE RIVER REGIONAL DISTRICT
DEVELOPMENT SERVICES
TEMPORARY USE PERMIT REPORT
TUP No. 174/2015**

OWNER: Top Notch Oilfield Contracting Ltd. (Applicant) **DATE:** November 9, 2018
AREA: Electoral Area B
LEGAL: District Lot 4244 Peace River
LOT SIZE: 4.23 ha (10.45 acres)
LOCATION: Mile 134 – Pink Mountain area

PROPOSAL

To operate a 200 person worker camp on the subject property.

RECOMMENDATION: [ALL DIRECTORS – CORPORATE UNWEIGHTED]

THAT the Regional Board authorize the issuance of Temporary Use Permit No. 174/2015 for a period of three years for the purpose of operating a 200 person work camp on District Lot 4244.

Reasoning:

- Temporary Uses are permitted by the OCP.
- The proposed development falls outside of the ALR.

ALTERNATIVE OPTIONS

OPTION 1: THAT the Regional Board refuse the issuance of Temporary Use Permit No. 174/2015.

LAND USE POLICIES AND REGULATIONS

OFFICIAL COMMUNITY PLAN (OCP): Agricultural-Rural, Rural OCP Bylaw No. 1940, 2011
ZONING: A-2 (Large Agricultural Holdings Zone) Zoning Bylaw No. 1000, 1996
AGRICULTURAL LAND RESERVE (ALR): No
BUILDING PERMIT AREA: Voluntary

SITE CONTEXT

The subject property is located on the north side of HWY 97 N approximately 140 km northwest of the City of Fort St. John, just before Mile 135. This parcel is surrounded by forested Crown Land.

SITE FEATURES

LAND: From aerial photos, the subject property appears to be mainly treed with a small cleared portion.
STRUCTURES: There are a variety of small mobile buildings for serving as an office and residences.
ACCESS: Access to the subject property is from Mile 135 Road. This road has access to HWY 97 N.

CLI SOIL RATING: Data is not available for the subject property.

FIRE: This area is not covered by any fire protection area.

COMMENTS AND OBSERVATIONS

PROPOSAL: The applicant is proposing a 200 person camp on the subject property. The applicant states that the proposed camp will be a dry camp.

ALR: The subject property does not fall within the ALR.

OCP: PRRD Rural OCP Bylaw No. 1940, 2011, designates the subject property as Agricultural Rural. Section 18, Policy 1 allows temporary uses anywhere in the plan area. Therefore, this proposal is supported by the OCP.

ZONING: PRRD Zoning Bylaw No. 1000, 1996 zones the subject property as A-2 (Large Agricultural Holdings Zone). Industrial worker camps are not allowed in an A-2 zone, however, temporary uses are allowed in all zones. Therefore, a temporary use permit is required.

WATER: The applicant plans to store water on site and procure through local vendors.

SEWAGE: The applicant plans to store sewage onsite and haul to an unspecified municipal treatment facility.

IMPACT ANALYSIS

CONTEXT: The proposed camp site is surrounded by forest with some areas cleared for resource development.

AGRICULTURE: This property is not within the ALR and is mainly forested. The soil ratings on surrounding lands are not favourable for agriculture.

POPULATION: The proposal will increase the temporary population in the area by up to 200 individuals.

TRAFFIC: Transportation will be by private vehicle and parking will be provided onsite. The applicant has not completed a Traffic Impact Study.

COMMENTS RECEIVED FROM MUNICIPALITIES, FIRST NATIONS AND AGENCIES

Fort St. John The City of Fort St. John is concerned with the possible cumulative impacts of the quantity and placement of work camps in the service area of Fort St. John.

[see attached letter for full response]

Taylor No response received.

Dawson Creek Interests unaffected.

Hudson's Hope No response received.

Chetwynd No response received.

Pouce Coupe No response received.

RCMP Interests unaffected.

- O&G Comm.** Oil and gas permit holders in the vicinity of the subject area have been contacted by the Oil and Gas Commission to advise of potential emergency response plan updates.
- PRRD Protective Services** Please ensure you file your emergency response plan with the Peace River Regional District via email to prrd.dc@prrd.bc.ca and advise the Peace River Regional District the date the camp is activated and the date the camp is demobilized so that we are aware of where people are located on the landscape in the event of an emergency requiring evacuation.
- Northern Health** As the Peace River Regional District is aware, camps can place pressures on community health services and typically on-site health and safety programs at industrial camps are only required to meet WorkSafeBC legislation. In response, Northern Health is requesting that camps move beyond minimum first aid requirements for on-site health care and develop a Health and Medical Services Plan (HMSP) outlining how they will manage their impacts to the local health care system and work collaboratively with Northern Health for medical escalations and traumas (scaled appropriately to the size of the camp).
- Northern Health** We ask that the camp is made aware of and asked to follow the recommendations contained in our best management guides to reduce local health care impacts and promote the health and wellbeing of the workforce:
- [Health and Medical Services Plan Best Management Guide for Industrial Camps](#)
 - [Communicable Disease Control Plan Best Management Guide for Industrial Camps](#)
 - [Health and Safety During the Opioid Overdose Emergency: Northern Health's Recommendations for Industrial Camps](#)
- Please ensure to follow all applicable legislation. Obtain necessary permits and approvals as applicable. Legislation examples (not limited to):
- Public Health Act – Food Premises Regulation, Sewerage System Regulation, etc
 - Drinking Water Act – Drinking Water Protection Regulation
 - Food Safety Act
- Must not cause a public health hazard
- MoTI** No response received.

PUBLIC NOTIFICATION

Pursuant to Section 494 of the *Local Government Act*, public notification was mailed to nearby landowners on November 5, 2018. Though Section 7 of PRRD's Development Application Procedures and Fees Bylaw No. 2165, 2016 only requires mailed notification to landowners within 1500 metres, the notification area was expanded to 2500 metres due to the subject property's location in relation to neighbouring properties.

Pursuant to Section 494 of the *Local Government Act*, the notice was advertised in the Alaska Highway News in the November 8, 2018 and November 15, 2018 issues and the Northern Horizon in the November 9, 2018 issue.

Additional public notification was advertised on www.energeticcity.ca from November 8 – 22, 2018.

At the time of finalization of this report, no letters from the public were received as a result of this notification.

ATTACHMENTS

1. Maps
2. Application
3. Municipal and Agency Referral Responses
4. Draft Temporary Use Permit

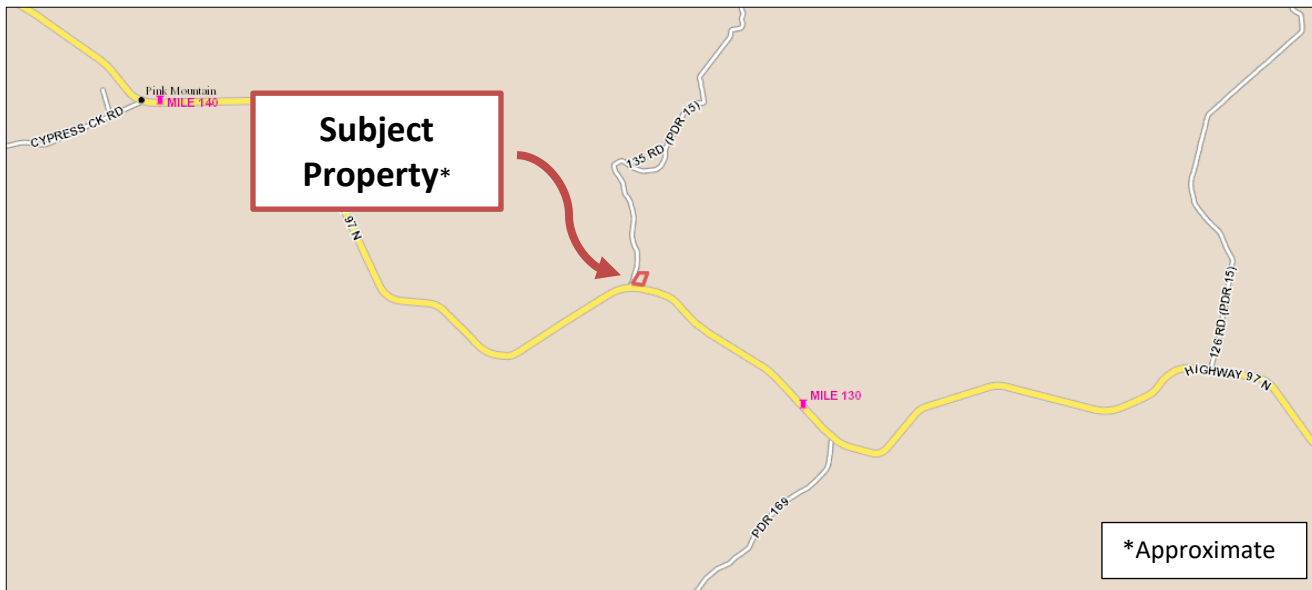


TEMPORARY USE PERMIT REPORT

MAPS

FILE NO. 15-174 (Top Notch Oilfield Contracting Ltd)

General location





TEMPORARY USE PERMIT REPORT

MAPS

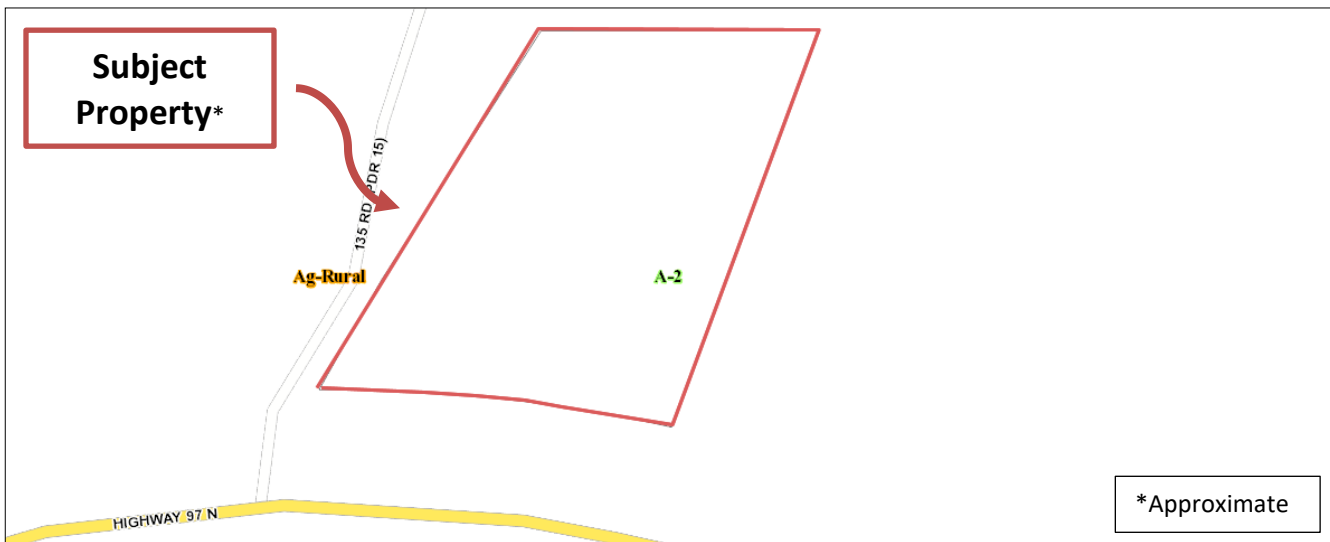
FILE No. 15-174 (Top Notch Oilfield Contracting Ltd)

Photo imagery



PRRD Rural Official Community Plan Bylaw 1940, 2001

PRRD Zoning Bylaw 1000, 1996





TEMPORARY USE PERMIT REPORT

MAPS

FILE NO. 15-174 (Top Notch Oilfield Contracting Ltd)

Agricultural Land Reserve (outside) & CLI Soil Classification (data not available)





PEACE RIVER REGIONAL DISTRICT

Box 810, 1961 Alaska Avenue, Dawson Creek, BC V1G 4H8 Telephone: (250) 784.3200 Fax: (250) 784.3201	9505 - 100 th Street, Fort St. John, BC V1J 4N4 Telephone: (250) 785.8084 Fax: (250) 785.1125
Toll Free: 1.800.670.7773	

Receipt #: _____

Application for Development

1.		FEES
<input type="checkbox"/>	Official Community Plan Amendment	\$1,000.00
<input type="checkbox"/>	Zoning Amendment	\$ 650.00
<input type="checkbox"/>	Official Community Plan and Zoning Amendment combined	\$1,050.00
<input checked="" type="checkbox"/>	Temporary Use Permit	\$ 350.00
<input type="checkbox"/>	Development Permit	\$ 165.00
<input type="checkbox"/>	Development Variance Permit	\$ 165.00
<input checked="" type="checkbox"/>	Sign requirement [Amended by By-law No. 1998, 2010]	\$ 150.00

The applicant, on those parcel(s) subject to an amendment to:

- i) an official community plan and/or zoning by-law;
- ii) temporary commercial or industrial use permit;

shall post a development application sign on the subject property, as provided by the Regional District.

A \$150.00 fee will be charged for utilizing the sign and a \$100.00 refund will be issued upon return of the sign to the Regional District.

2. Please print

Property Owner's Name <i>Top Notch Oilfield Contracting Ltd.</i>	Authorized Agent of Owner (if applicable):
Address of Owner <i>Box 16459</i>	Address of Agent
City / Town / Village <i>Fort St John, BC</i>	City / Town / Village
Postal Code <i>V1J4H9</i>	Postal Code
Telephone Number: <i>250-261-3814</i> Fax Number: <i>250-785-0675</i>	Telephone Number: Fax Number:
e-mail address: <i>tnoc.Hd@gmail.com</i>	e-mail address:

3. Full legal description of each property under application	Area of each lot
DL 4244	4.23 (ha) acres
	ha. / acres
	ha. / acres
	Total area ha. / acres

4. Civic address or location of property: Mile 135 of Alaska Highway

5. Particulars of proposed amendment
Please check the box(es) that apply(ies) to your proposal.

Official Community Plan (OCP) amendment:
Existing OCP designation: _____
Proposed OCP designation: _____
Text amendment: _____

For a Zoning amendment:
Existing zone: _____
Proposed zone: _____
Text amendment: _____

Development Variance Permit: - describe proposed variance request:

Temporary Use Permit (describe proposed use):
for temporary Campsite use

For a Development Permit: By-law No. _____ Section: _____

6. Describe the existing use and buildings on the subject property:

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

- a) North Industrial yard for equipment
- b) East for water Accommodation, Fifth wheel trailer,
- c) South engineer Shack.
- d) West _____

8. Describe the proposed development of the subject property, attach a separate sheet if necessary:


9. Reasons and comments in support of the application, attach a separate sheet if necessary.

The following information is required. Failure to provide any of the following may delay the application.

1. A copy of the proof of ownership. [For example: Certificate of Title or recent Tax Assessment] for the subject property or properties.
2. A Sketch Plan of the subject property, showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries, dimensions and area of any proposed lots (if subdivision is being proposed);
 - the location of permanent buildings and structures on the subject property, with distances to property lines;
 - the location of any proposed buildings, structures, or additions thereto, with distances to property lines;
 - the location of any existing sewage disposal systems;
 - the location of any existing or proposed water source; and
3. Additional or more detailed information may be requested by the Regional District following review of your application.

If the Regional District believes it to be necessary for the property boundaries and the location of buildings and structures to be more accurately defined, a plan prepared by a British Columbia Land Surveyor may be required.

I / We hereby declare that the information provided in this application is, to the best of my / our knowledge, true and correct in all respects, and I / we enclose the required fee with this application.

Signature of Owner/s:	
Signature of Owner/s:	
Date:	July 30, 2015

Agents Authorization

Should the property owners elect to have someone act on their behalf in submission of this application, the following must be signed by all property owners.

I / We	and	hereby authorize
(name)	to act on my/our behalf in respect of this application.	
Address of agent:		
Telephone:	Fax:	Email:


Signature of Owner/s:

July 30, 2015
Date

Signature of Owner/s:

Date

CC# 4535 10228613 6122
Exp 11/17

Please call me to clarify you have received information, thanks. 

November 22, 2016

PLAN EPC1126

**SURVEY PLAN OF DISTRICT LOT 4244
PEACE RIVER DISTRICT
T000 94Q.000**

This is the final and true copy of this plan to be submitted to the Registrar of Deeds for registration in the Public Records of the State of Florida.

LEGEND
 This plan is a subdivision of land and is subject to all laws and regulations governing the same.
 This plan is subject to all laws and regulations governing the same.
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 This plan is subject to all laws and regulations governing the same.

- POINTS PLACED**
- ⊙ Standard Concrete Post
 - ⊙ Standard Occupied Post
 - ⊙ Standard Iron Post
 - ⊙ Diameter
 - ⊙ Lath

NOTES: ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF UNLESS OTHERWISE SPECIFIED.
 THIS PLAN IS SUBJECT TO ALL LAWS AND REGULATIONS GOVERNING THE SAME.

P&NS BLOCK C

GROUP 94-S-1

Unsurveyed
Crown Land

DL 4244
AREA = 4.25 AC

TYPE	AREA	PERCENT
1.1000 AC	26.10	6.14
0.1000 AC	2.38	0.56
0.1000 AC	2.38	0.56
0.1000 AC	2.38	0.56

South East Corner of DL 4244
 Surveyed by: [Name]
 Date: [Date]
 Method: [Method]
 Instrument: [Instrument]

can-am geomatics can-am geomatics llc 1111 S. W. 11th St. Fort Lauderdale, FL 33304 Phone: 754.777.3333 Fax: 754.777.3333	CAN-AM FILE #20181017 CAD FILE: 20181017.dwg LID: 20181017 DATE: 10/17/18 DRAWN BY: JPC
	Name: JPC Title: Surveyor License: 1211549
	Date: 10/17/18 Drawn by: JPC
	Scale: 1" = 100'



Athabasca Catering Limited

Boomtown Lodge



Top Notch Oilfield Contracting Ltd.

Who We are

ACLP is your one stop remote camp service provider with over 20 years' experience in remote mining industry. We specialize in local, First Nation and Aboriginal hiring providing positive influence for regional economical impact commitments. ACLP have thrived in the catering industry for several reasons; among them is high client satisfaction, high quality food service, qualified and skilled management at all levels and a willingness to do what it takes to get the job done safely, professionally and skillfully.

Top Notch has built a diversified First Nation corporation, supplying equipment and manpower to Western Canada for over a decade. Top Notch has earned a reputation for providing safe and quality service to the resource industry.

Top Notch and ACLP together combined these two reputable First Nation companies will deliver TOP NOTCH accommodation ensuring comfort, rest and quality in FOOD and SERVICE.



Purchasing

In addition to local employment opportunities, we believe commitment to the local business community for procurement of products and services is imperative. We are aware that such local initiatives promote sensitivity to local community interests that desire to share in the opportunities flowing from the regional resources and we are entirely supportive of those efforts.



Safety & Training

Putting Safety as the forefront of our working culture it is easier to see the attainability of achieving a "Mission Zero" work environment.

- ❖ Athabasca Catering COR certification is one of the first acquired in Saskatchewan's Hospitality industry;
- ❖ Our commitment to safety ensures all our safety protocols are met or exceeded.
- ❖ We are partnered in the goal 'Mission Zero'.
- ❖ WHMIS training, JHA, JTO training and taking part in daily safety meetings are regular events for Athabasca Catering employees.
- ❖ We exceed the mandatory OH&S Committee meeting frequency and exceeds the safety committees training requirements.





Athabasca Catering Limited

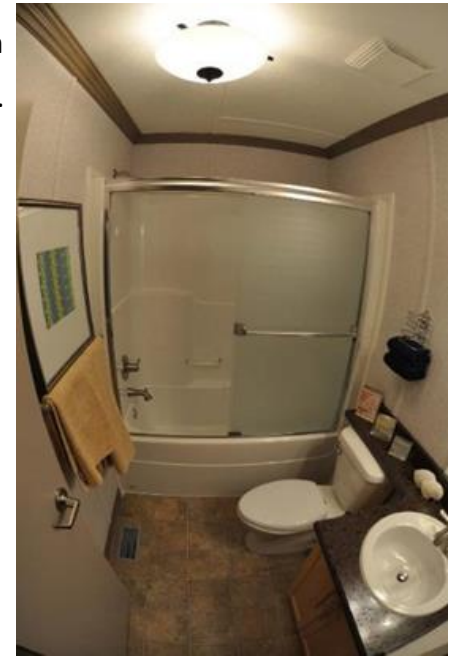
Boomtown Lodge



WHAT WE OFFER

Hotel Quality Linens and Beddings

Our standard linen is a minimum 250 thread count. All rooms are equipped with mattress, pad, fitted bottom sheet, flat sheet, hypo-allergenic blanket & comforter. Each guest receives 2 bath towels, 1 hand towel and 1 face cloth daily.





Athabasca Catering Limited

Boomtown Lodge

TNOC



Trained and Certified Staff

All our staff have acquired Pre-Employment A&D testing before heading out to work with TNOC. All culinary staff have Food Safe and WHMIS. All our large camp Chefs have Red Seal designation or higher. All housekeeping staff have WHMIS certification. Staff are provided with department appropriate uniforms to serve our guests.



Recipe for: Bannock Bread

Bannock, a simple type of scone was cooked in pioneer days over open fires. Variations in flours and the addition of dried or fresh fruit make this bread the simple choice of Canadian campers even today.

INGREDIENTS

6 cups flour	3 tbsp baking powder	2 cups currants or raisins
1 cup lard	1 tbsp salt	3 ½ cups water

❖ You will need a medium sized mixing bowl

DIRECTIONS

1. In the bowl, mix the flour and lard together by hand then add the baking powder, salt and the currants or raisins.
2. Add water and work the ingredients through the dough.
3. Next, you have two options: the camp fire or the oven.
4. To cook over the camp fire, divide the dough into four lumps and firmly wrap each lump around the end of a four-foot stick and prop securely over the fire until golden brown.
5. To cook in an oven, spread the dough out into a 16" square cake pan. Bake at 425 degrees for about 20 minutes or until golden brown.





Athabasca Catering Limited

Boomtown Lodge



Top Notch Oilfield Contracting Ltd.

Safety First

We have some of the highest standards in the business, all of our staff are equipped with slip resistant footwear and culinary staff are supplied with cut gloves. All our rig camps maintain a 3:1 safety ratio of certification in Standard First Aid, our large camps maintain a similar ratio.



202A

We have a comprehensive QA/QC program that has been developed to fit your needs from daily Toolbox meetings to cleaning schedules, with semi-monthly visits from our Field Supervisor and Quarterly site visits from our Senior Management team.



The hours of operation for food service are as follows:

Breakfast: 5:00 am – 8:00 am

Lunch: 12:00 pm – 1:00 pm

Dinner: 5:00 pm – 8:00 pm

These hours may be modified as required.



Athabasca Catering Limited



Top Notch Oilfield Contracting Ltd.

Boomtown Lodge

ACLP Quick Facts:

- ❖ Over 20 years operational experience providing clients with quality catering solutions with growth to 9 different locations
- ❖ We proudly hire, train and promote Aboriginal employees
- ❖ Our managers receive first aid, CPR & AED training
- ❖ Millions of dollars in salaries to our Aboriginal employees

Theatre Unit

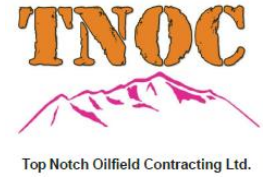


Gymnasium



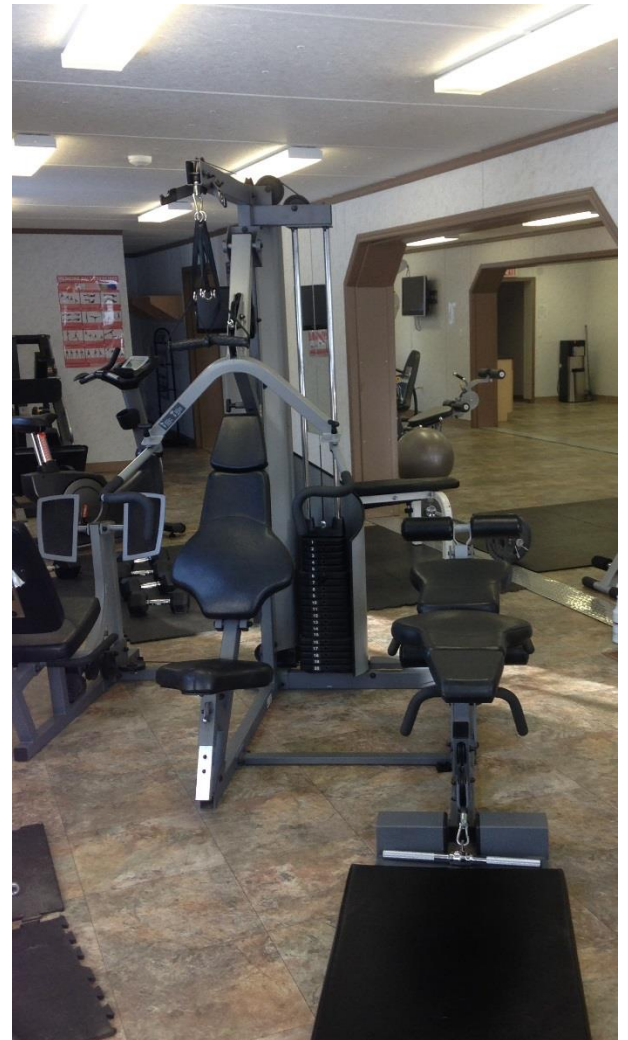


Athabasca Catering Limited



Boomtown Lodge

Gymnasium





PEACE RIVER REGIONAL DISTRICT

Work Camp - Background Information

Completion of the information below is required by the Peace River Regional District Board in order to properly assess Work Camp applications.

Services	Function	Requirement	Confirmation/Documentation (attach supporting documents)
Water	Use of local government water source	Pre-approval from local government	Plan to store water on site, procure through local vendors.
	Use of river or other natural water resource	Permitting or agreement in place	N/A
Sewer	Use local government sewer receiving facility	Pre-approval from local government	Plan to store on site and haul to municipal treatment facility.
	Use of on-site treatment	Pre-approved from Ministry of Health/Ministry of Environment	optional
Transportation Roads ↓ Top Notch - Do you have anything on file?	Ministry of Transportation Traffic Impact Study or Traffic Impact Study completed by a Ministry approved company	Completion of <u>Traffic Impact Study</u>	
	Noise and Dust Address the concern about Noise and Dust	Provide a copy of the Operational Impact Plan that addresses how noise and dust concerns will be addressed.	
Transportation Travel	Will the camp be fly in, fly out Will employees be bused to work area, will a shuttle from a municipal centre operate	Explanation on whether it is an open or closed camp and the Company's plan for worker Transportation	Camp will be closed. Transportation by private vehicle; parking provided on site.

diverse. vast. abundant.

PLEASE REPLY TO:

Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca

9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

November 22, 2018

Work Camp - Background Information

Completion of the information below is required by the Peace River Regional District Board in order to properly assess
Work Camp applications.

Services	Function	Requirement	Confirmation/Documentation (attach supporting documents)
Housing	Will all employees be housed at the work camp	Explanation on whether other accommodation will be used (i.e. hotels, RV camps)	Yes all employees will be housed at the camp.
Recreation	What is being planned for employee recreation activities	Confirmation of discussion with municipalities around recreation if not using on-site recreation	Recreation facility to include; games room, theater room, gym area with weights and cardio equipment. optional gymnasium.
Policing Athabasca	What is planned for on-site security (policing)	Confirmation details for site security	Roaming security checks performed hourly. Report suspicious activity to local authorities.
	What is the camp's plan around crime prevention	Confirmation of open or dry camp and policies on, alcohol, drugs, hunting, trespassing, off-site behaviour, etc.	Dry camp. Strict Drug & Alcohol policy (one strike).
Social	What is being planned for on-site health services	Information of level of on-site health service	Client supplied medicals on site.
Reclamation	Demobilization	Documentation on site remediation plans	Private land, minimal site work required.
* Emergency Management Athabasca	Safety	Information on Emergency Management Procedures including notification process to local and provincial government agencies	

Work Camp - Background Information


Completion of the information below is required by the Peace River Regional District Board in order to properly assess Work Camp applications.

Services	Function	Requirement	Confirmation/Documentation (attach supporting documents)
Communications	Internet/Cell Phone	Information on mitigation plans to local communication infrastructure as a result of additional demand	<p>Standalone Satellite system.</p> <ul style="list-style-type: none"> • Internet & TV through third party provider. • Good cellular service available at site. Booster tower optional.
BC Assessment	Notification	Communication of Work Camp to BC Assessment	Information will be shared with BC assessment once final camp size has been confirmed.



TEMPORARY USE PERMIT
REFERRAL FORM

Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

Peace River Regional District	Temporary Use Permit #15-174	Date: August 30, 2018									
<p>You are requested to comment on the attached TUP for potential effect on your agency's interests. We would appreciate your response within 21 days (September 20, 2018). If no response is received within that time, it will be assumed that your agency's interests are unaffected.</p>											
<p>PURPOSE OF PERMIT: To operate a worker's camp for up to 200 oil and gas industry workers.</p>											
<p>GENERAL LOCATION: Mile 134, Highway 97N</p>											
<p>LEGAL DESCRIPTION: District Lot 4244</p>											
<p>AREA OF PROPERTY 4.5 ha (10.5 acres)</p>	<p>ALR STATUS: Outside</p>	<p>OCP DESIGNATION: Agricultural-Rural</p>									
<p>Land Owner: Top Notch Oilfield Contracting</p>											
<p>Please fill out the Response Summary on the back of this Form. If your agency's interests are unaffected, no further information is required. In all other cases, we would appreciate receiving additional information to substantiate your position and, if applicable, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this bylaw.</p>											
 <p>Michael Blatz</p>		<p>Title: <u>North Peace Land Use Planner</u></p>									
<p>This referral has also been forwarded to the following agencies:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Northern Health Authority (Angela.Stenbraaten@northernhealth.ca) <input type="checkbox"/> Northern Health Authority (resource.development@northernhealth.ca) Barb Oke <input type="checkbox"/> Ministry of Transportation & Infrastructure (Nicole.Hansen@gov.bc.ca) via eDAS <input type="checkbox"/> Oil & Gas Commission (Ben.Rauscher@BCOGC.ca) <input type="checkbox"/> Royal Canadian Mounted Police (dave.tyreman@rcmp-grc.gc.ca) <input type="checkbox"/> Ministry of Forest, Lands, Natural Resources and Rural Development (Authorizingagency.FortStJohn@gov.bc.ca) 											
<p>Other:</p> <table border="0"> <tr> <td><input type="checkbox"/> District of Chetwynd (d-chet@gochetwynd.com)</td> <td><input type="checkbox"/> District of Hudson's Hope (clerk@hudsonshope.ca)</td> <td><input type="checkbox"/> District of Taylor (lford@districtoftaylor.com)</td> </tr> <tr> <td><input type="checkbox"/> City of Dawson Creek (admin@dawsoncreek.ca)</td> <td><input type="checkbox"/> Village of Pouce Coupe (admin@poucecoupe.ca)</td> <td><input type="checkbox"/> District of Tumbler Ridge (tradmin@dtr.ca)</td> </tr> <tr> <td><input type="checkbox"/> City of Fort St. John (RJamurat@fortstjohn.ca) (CJackson@fortstjohn.ca)</td> <td><input type="checkbox"/> Dawson Creek Fire Department (shorty@dawsoncreek.ca)</td> <td></td> </tr> </table> <p>(As per the Management of Development Function)</p>			<input type="checkbox"/> District of Chetwynd (d-chet@gochetwynd.com)	<input type="checkbox"/> District of Hudson's Hope (clerk@hudsonshope.ca)	<input type="checkbox"/> District of Taylor (lford@districtoftaylor.com)	<input type="checkbox"/> City of Dawson Creek (admin@dawsoncreek.ca)	<input type="checkbox"/> Village of Pouce Coupe (admin@poucecoupe.ca)	<input type="checkbox"/> District of Tumbler Ridge (tradmin@dtr.ca)	<input type="checkbox"/> City of Fort St. John (RJamurat@fortstjohn.ca) (CJackson@fortstjohn.ca)	<input type="checkbox"/> Dawson Creek Fire Department (shorty@dawsoncreek.ca)	
<input type="checkbox"/> District of Chetwynd (d-chet@gochetwynd.com)	<input type="checkbox"/> District of Hudson's Hope (clerk@hudsonshope.ca)	<input type="checkbox"/> District of Taylor (lford@districtoftaylor.com)									
<input type="checkbox"/> City of Dawson Creek (admin@dawsoncreek.ca)	<input type="checkbox"/> Village of Pouce Coupe (admin@poucecoupe.ca)	<input type="checkbox"/> District of Tumbler Ridge (tradmin@dtr.ca)									
<input type="checkbox"/> City of Fort St. John (RJamurat@fortstjohn.ca) (CJackson@fortstjohn.ca)	<input type="checkbox"/> Dawson Creek Fire Department (shorty@dawsoncreek.ca)										

November 22, 2018



TEMPORARY USE PERMIT
REFERRAL FORM

Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

	RESPONSE SUMMARY	Temporary Use Permit #15-174
<input type="checkbox"/> Approval recommended for reasons outlined below	<input type="checkbox"/> Interests unaffected by Temporary Use Permit	
<input type="checkbox"/> Approval recommended subject to conditions below	<input checked="" type="checkbox"/> Approval NOT recommended due to reasons outlined below	

See attached

Signed: <i>Renée Jackson</i> for <i>Jamnat</i>	Title: <i>Planning Technologist</i>
Date: <i>Sept. 19, 2018</i>	Agency: <i>City of Fort St. John</i>



City of Fort St. John
10631 100 Street | Fort St. John, BC | V1J 3Z5
(250) 787 8150 City Hall
(250) 787 8181 Facsimile

September 19, 2018

RE: Referral – TUP 15-174 (Top Notch Oilfield Contracting)

Please note the following considerations:

The application does not state the length of time that the TUP is being requested for.

The City of Fort St. John is concerned with the possible cumulative impacts of the quantity and placement of work camps in the service area of Fort St. John. The cumulative impacts are not addressed in the referral.

This proposed camp lies in the vicinity of Pink Mountain and is in proximity to a number of other Temporary Use Permit applications. The City is seeking confirmation of the total number work camps and people within those camps, in the approximate area of Pink Mountain. Based on PRRD referrals received we estimate that that camps accommodating 4250 people have been approved by the Regional District since 2014 in the Pink Mountain area.

Based on the information provided, we note the City of Fort St. John is the closest major service centre for these approved camps.

Providing water services to these camps may rely on a municipal water source. The City is concerned with the continued reliance of water from customers outside the municipal boundary who may rely on municipal water as their permanent water source solution. The application indicates water will be procured through local vendors, but does not specify whom or that vendors primary water source, which may be the City of Fort St. John.

The City is concerned with ensuring the levels health services and RCMP services are given appropriate compensation/consideration, and are not diminished for the City's permanent population as a result of the cumulative number of workers in these work camps.

Sincerely,

Renee Jamurat, Planning Manager
City of Fort St. John

November 22, 2018

Michael Blatz

From: Aaron Thompson <athompson@dawsoncreek.ca>
Sent: Thursday, September 20, 2018 9:14 AM
To: Michael Blatz
Subject: RE: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

Michael,

The City of Dawson’s Creek interests are unaffected by this application.



Aaron Thompson, BPI

City Planner
City of Dawson Creek
P - 250.784.3601
www.dawsoncreek.ca
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Please ~ only print this email if necessary!

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From: Alex Wallace
Sent: September-19-18 4:41 PM
To: Aaron Thompson
Subject: FW: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

From: Admin Account
Sent: September 17, 2018 3:09 PM
To: Kevin Henderson; Alex Wallace
Subject: FW: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

From: Michael Blatz [mailto:Michael.Blatz@prrd.bc.ca]
Sent: September-17-18 2:29 PM
To: PRRD_Internal
Subject: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

Good afternoon,

The PRRD received an application for a Temporary Use Permit (TUP) to operate a worker's camp for up to 200 oil and gas industry workers near Mile 134 of Highway 97N.

Please review the attached application and respond with any comments by **October 8, 2018**.

If you have any questions, don't hesitate to get in touch.

Best,

Michael Blatz | Land Use Planner

PEACE RIVER REGIONAL DISTRICT | Direct: 250-785-8084

michael.blatz@prrd.bc.ca | www.prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT



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Michael Blatz

From: Dave TYREMAN <Dave.TYREMAN@rcmp-grc.gc.ca>
Sent: Wednesday, October 3, 2018 12:02 PM
To: Michael Blatz
Subject: Re: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

No issues.

Sergeant Dave Tyreman

Operations NCO
Fort St John RCMP/ Government of Canada
En charge des operations
GRC de Fort St. John /Gouvernement du Canada.
office/ tél: 250-787-8109
cell/ cellule: 250-261-1161
fax/ téléc: 250-787-8133
>>> Michael Blatz <Michael.Blatz@prrd.bc.ca> 2018/09/17 2:28 PM >>>
Good afternoon,

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If you have any questions, don't hesitate to get in touch.

Best,
Michael Blatz | Land Use Planner
PEACE RIVER REGIONAL DISTRICT | Direct: **250-785-8084**
michael.blatz@prrd.bc.ca | www.prrd.bc.ca



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TEMPORARY USE PERMIT
REFERRAL FORM

Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

R-7

Peace River Regional District	Temporary Use Permit #15-174	Date: September 17, 2018
-------------------------------	------------------------------	--------------------------

You are requested to comment on the attached TUP for potential effect on your agency's interests. We would appreciate your response within 21 days (**October 8, 2018**). If no response is received within that time, it will be assumed that your agency's interests are unaffected.

PURPOSE OF PERMIT: To operate a worker's camp for up to 200 oil and gas industry workers.

GENERAL LOCATION: Mile 134, Highway 97N

LEGAL DESCRIPTION: District Lot 4244

AREA OF PROPERTY 4.5 ha (10.5 acres)	ALR STATUS: Outside	OCP DESIGNATION: Agricultural-Rural
---	------------------------	--

Land Owner: Top Notch Oilfield Contracting

Please fill out the Response Summary on the back of this Form. If your agency's interests are unaffected, no further information is required. In all other cases, we would appreciate receiving additional information to substantiate your position and, if applicable, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this bylaw.

Michael Blatz, Title: North Peace Land Use Planner

This referral has also been forwarded to the following agencies:

- Northern Health Authority
- Ministry of Transportation & Infrastructure via eDAS
- Oil & Gas Commission
- Royal Canadian Mounted Police
- Ministry of Forest, Lands, Natural Resources and Rural Development

Other:

- District of Chetwynd
- District of Hudson's Hope
- District of Taylor
- City of Dawson Creek
- Village of Pouce Coupe
- District of Tumbler Ridge
- City of Fort St. John

(As per the Management of Development Function)

November 22, 2018

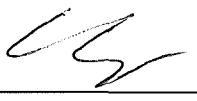
Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201



TEMPORARY USE PERMIT
REFERRAL FORM

RESPONSE SUMMARY		Temporary Use Permit #15-174
<input type="checkbox"/> Approval recommended for reasons outlined below	<input checked="" type="checkbox"/> Interests unaffected by Temporary Use Permit	
<input type="checkbox"/> Approval recommended subject to conditions below	<input type="checkbox"/> Approval NOT recommended due to reasons outlined below	

Oil and Gas permit holders in the vicinity of the subject area have been contacted by the Oil and Gas Commission to advise of potential Emergency Response Plan updates.

Signed:  Allison Mackay	Title: Environmental Specialist.
Date: Sept. 26, 2018	Agency: OGC



TEMPORARY USE PERMIT
REFERRAL FORM

Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

R-7

Peace River Regional District	Temporary Use Permit #15-174	Date: September 17, 2018
<p>You are requested to comment on the attached TUP for potential effect on your agency's interests. We would appreciate your response within 21 days (October 8, 2018). If no response is received within that time, it will be assumed that your agency's interests are unaffected.</p>		
<p>PURPOSE OF PERMIT: To operate a worker's camp for up to 200 oil and gas industry workers.</p>		
<p>GENERAL LOCATION: Mile 134, Highway 97N</p>		
<p>LEGAL DESCRIPTION: District Lot 4244</p>		
<p>AREA OF PROPERTY 4.5 ha (10.5 acres)</p>	<p>ALR STATUS: Outside</p>	<p>OCP DESIGNATION: Agricultural-Rural</p>
<p>Land Owner: Top Notch Oilfield Contracting</p>		
<p>Please fill out the Response Summary on the back of this Form. If your agency's interests are unaffected, no further information is required. In all other cases, we would appreciate receiving additional information to substantiate your position and, if applicable, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this bylaw.</p>		
<p>_____</p> <p>Michael Blatz,</p>		<p>Title: <u>North Peace Land Use Planner</u></p>
<p>This referral has also been forwarded to the following agencies:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Northern Health Authority <input type="checkbox"/> Ministry of Transportation & Infrastructure via eDAS <input type="checkbox"/> Oil & Gas Commission <input type="checkbox"/> Royal Canadian Mounted Police <input type="checkbox"/> Ministry of Forest, Lands, Natural Resources and Rural Development 		
<p>Other:</p> <ul style="list-style-type: none"> <li style="width: 33%;"><input type="checkbox"/> District of Chetwynd <li style="width: 33%;"><input type="checkbox"/> District of Hudson's Hope <li style="width: 33%;"><input type="checkbox"/> District of Taylor <li style="width: 33%;"><input type="checkbox"/> City of Dawson Creek <li style="width: 33%;"><input type="checkbox"/> Village of Pouce Coupe <li style="width: 33%;"><input type="checkbox"/> District of Tumbler Ridge <li style="width: 33%;"><input type="checkbox"/> City of Fort St. John 		
<p><i>(As per the Management of Development Function)</i></p>		

November 22, 2018

Michael Blatz

From: Demaniuk, Megan <Megan.Demaniuk@northernhealth.ca>
Sent: Thursday, September 20, 2018 10:23 AM
To: Michael Blatz
Cc: Resource Development
Subject: FW: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018
Attachments: 15-174 TUP Top Notch Referral.pdf; Scanned from a Xerox Multifunction Printer.pdf

Hi,

Please find attached and below Northern Health's comments.

If you have any questions please feel free to contact me.

Thank you,

Thank you for the opportunity to contribute to the review of the Temporary Use Permit application for the Top Notch Oilfield Contracting work camp. As the Peace River Regional District is aware, camps can place pressures on community health services and typically on-site health and safety programs at industrial camps are only required to meet WorkSafeBC legislation. In response, Northern Health is requesting that camps move beyond minimum first aid requirements for on-site health care and develop a Health and Medical Services Plan (HMSP) outlining how they will manage their impacts to the local health care system and work collaboratively with Northern Health for medical escalations and traumas (scaled appropriately to the size of the camp).

We ask that the camp is made aware of and asked to follow the recommendations contained in our best management guides to reduce local health care impacts and promote the health and wellbeing of the workforce:

- [Health and Medical Services Plan Best Management Guide for Industrial Camps](#)
- [Communicable Disease Control Plan Best Management Guide for Industrial Camps](#)
- [Health and Safety During the Opioid Overdose Emergency: Northern Health's Recommendations for Industrial Camps](#)

Melissa Aalhus
Technical Advisor, Health and Resource Development ([ECHO Network](#) Regional Coordinator)
Northern Health
Tel: 250.263.6027

Megan Demaniuk
Administrative Support

Northern Health
Health Protection and Disease Prevention
10115 110 Avenue, Fort St John, BC V1J 6M9
Tel: (250) 263-6060
Fax: (250) 263-6086
E-mail: megan.demaniuk@northernhealth.ca

From: Michael Blatz [<mailto:Michael.Blatz@prrd.bc.ca>]
Sent: Monday, September 17, 2018 2:29 PM
To: PRRD_Internal <prrd.internal@prrd.bc.ca>
Subject: PRRD File # 15-174 | Temporary Use Permit | Please comment by October 8 2018

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Best,

Michael Blatz | Land Use Planner

PEACE RIVER REGIONAL DISTRICT | Direct: 250-785-8084

michael.blatz@prrd.bc.ca | www.prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT



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TEMPORARY USE PERMIT REFERRAL FORM

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Box 810, 1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

Table with 2 columns: RESPONSE SUMMARY and Temporary Use Permit #15-174. Includes checkboxes for approval recommendations.

Handwritten text: Please ensure to follow all applicable legislation obtain necessary permits approvals as applicable? Legislation examples (not limited to) Public Health Act - Food Premises Regulation Sewerage System Reg et Drinking Water Act, Drinking Water Protection Regulation Food Safety Act MUST NOT cause a public health hazard.

Signed: [Signature] Title: Environmental Health Officer
Date: Sep 18/2018 Agency: Northern Health

