

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE August 8th, 2017
TIME: 4:00 pm
PLACE: Recreation Centre –Pine Room

PRESENT: Larry Houley, Area E Director PRRD, Chair Alternate
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager
Comm. Alec Brownlee
Comm. Ernest Pfanner
Comm. Norma Tower
Carol Newsom, Chief Administrative Officer
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD -*Telecom*

ABSENT: Trish Morgan, Manager of Community Service, PRRD
Comm. Merlin Nichols
Comm. Sharon Sullivan
Kim Frech, Chief Financial Officer -PRRD
Kevin Franson, Director of Financial Administration

1. CALL THE MEETING TO ORDER:

Comm. Houley called the meeting to order at 4:01pm

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Brownlee, SECONDED by Comm. Pfanner

THAT the Agenda for August 8th, 2017 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the minutes from May 23rd, 2017 be accepted

CARRIED

3. DELEGATION:

Nil

4. CORRESPONDENCE:

- C1: Letter to Buffalo Aerial Services Ltd. –Received for information**
- C2: Evacuee Capacity for Chetwynd Study –Leo Sabulsky, Fire Chief and Emergency Coordinator –District of Chetwynd –Received for information**

5. REPORTS:

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT Reports R1 through R5 are received for approval.

CARRIED

- R5 Arena Project Update -Received for Information**

6. NEW BUSINESS:

- NB1: Revision to the after-hours gym access policy**

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves the revision of the after hour access to the gym policy to include 1 month memberships and wave that they need to be residents of Chetwynd.

CARRIED

- NB2: Free Use during the Open House September 13th**

MOVED by Comm. Tower, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves free use during the Open House for Rock Climbing, Wallyball and Waterfit between 6-9pm.

CARRIED

- NB3: Adult workout and child space**

MOVED by Comm. Brownlee, SECONDED by Comm. Tower

THAT the Civic Properties Commission approves the free space for parents and children to allow for fitness activities and a safe area for children to play in the far back Curling Lobby.

CARRIED

NB4: Pool weekend operating hours

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approves the adjusted weekend pool hours to be from 10:00am-5:30pm on Saturdays and Sundays starting when the pool reopens in August 2017 after the pool shut-down.

CARRIED

7. NEXT MEETING:

September 19th, 2017 - 4:00 pm Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Houley adjourned the meeting at 4:41pm

Dan Rose,
Chairperson

Amanda Stewart
Secretary