

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE March 1, 2019
TIME: 4:00 pm
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Steve McLain, Manager of Leisure and Facility Services
Elaine Webb, Recreation Programs Manager
Carol Newsom, Chief Administrative Officer
Comm. Janet Wark
Comm. Rochelle Galbraith
Comm. Walter MacFarlane
Comm. Larry Houley
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (polycom)

ABSENT: Comm. Allen Courtoreille
Randy Rusjan, Director of Parks & Recreation
Trish Morgan, General Manager of Leisure and facility Services (polycom)
Lyle Smith, CFO (polycom)

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. ADOPTION OF THE AGENDA:

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Agenda for March 1, 2019 be accepted.

CARRIED

3. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Houley

THAT the minutes from January 29, 2018 be accepted.

CARRIED

4. DELEGATION: Indoor Playground Committee

Indoor Playground Committee gave a re-cap on the indoor playground, and requested to have permission to thank SSB6 on social media for the \$5000.00 that went towards the proposal cost.

5. CORRESPONDENCE:

MOVED by Comm. Houley, SECONDED by Comm. Wark

THAT the Moberly Lake Fire Department letter request for a door prize donation, be declined.

CARRIED

6. REPORTS:

R-1 MOVED by Comm. Houley, SECONDED by Comm. Galbraith

THAT reports R1 through R4 are received for approval.

CARRIED

7. NEW BUSINESS

NB1 Charla Balisky – request for Rec Centre subsidy

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Civic Properties Commission defers the Chetwynd Primary Care Nurses request to a future meeting for further discussion surrounding the discount policy.

CARRIED

NB2 Hal Holden – skate sharpening

MOVED by Comm. Wark, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission allows Sharper Edge Sports to rent the arena skate rental shop, or an alternate space at the same hourly rate as the Spruce Room B rate of \$14.58 per hour plus applicable taxes, on Tuesday's from 5-9pm.

CARRIED

This applies until March 25, 2019 only, Hal Holden owner of Sharper Edge Sports will have to re-apply to the Commission for the 2019-2020 season to commission.

- NB3** Chetwynd Public Library – community yard sale
- MOVED by Comm. Wark, SECONDED by Comm. Houley
- THAT the Civic Properties Commission grant the Chetwynd Public Library free use of the Curling Rink for the Community Yard Sale
- CARRIED
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- NB4** NHM Committee – tournament fees
- MOVED by Comm. Houley, SECONDED by Comm. Galbraith
- THAT the Civic Properties Commission not waive any rental fees for the tournament weekend.
- CARRIED
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- NB5** Pool Sanitization Project
- MOVED by Comm. Houley, SECONDED by Comm. Rochelle
- THAT the Civic Properties Commission approves the 2019 AME Group Sanitization project report recommendation upon approval of the 2019 budget; and approves AME Group to proceed with the final design of the project, and preparation and management of the Tender documents AND;
- THAT staff bring back to the Civic Properties Commission, a recommendation that the successful bidder, and the DOC enter into a contract, and that the recommendation be forwarded to the PRRD for approval in order to meet the project completion deadline.
- CARRIED
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- NB6** Appointed New Director of Recreation
- Carol Newsom congratulated Stephen McLain as our new to be Director of Recreation
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- NB7** Family Day – Free
- Staff to review past Canada Day events to estimate cost if free Family Day programs are offered in the future.

7. **NEXT MEETING:** March 26, 2019 - Chetwynd & District Rec Centre

8. **ADJOURNMENT:** Comm. Rose adjourned the meeting at 5:34pm

Dan Rose,
Chairperson

Elaine Webb
Secretary