

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE April 11, 2018
TIME: 4:01 pm
PLACE: Rec Centre – Aspen Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Randy Rusjan, Director of Parks & Recreation
Steve McClain, Manager of Leisure and Facility Services
Elaine Webb, Recreation Programs Manager
Comm. Merlin Nichols
Comm. Ernest Pfanner
Comm. Sharon Sullivan
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via telecom)

ABSENT: Comm. Alec Brownlee
Carol Newsom, Chief Administrative Officer

GUEST: Walter MacFarlane

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:02pm.

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Sullivan, SECONDED by Comm. Pfanner

THAT the Agenda for April 11th, 2018 be accepted.

CARRIED

3. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Mayor Nichols, SECONDED by Comm. Sullivan

THAT the minutes from January 23rd, 2018 be accepted.

CARRIED

4. DELEGATION: Nil

5. CORRESPONDENCE:

C1: Letter from Chetwynd Old-Timer's Hockey Club

MOVED by Mayor Nichols, SECONDED by Comm. Sullivan

THAT the Civic Properties not approve the Chetwynd Old-Timers Hockey Club's request for a lease arrangement for dressing room #2 due to the potential need of all dressing rooms during tournament weekends.

C2: Report from Andrew Higgins High Performance Climbing Walls

MOVED by Mayor Nichols, SECONDED by Comm. Pfanner

THAT the report from Andrew Higgins High Performance Climbing Wall was received for information.

CARRIED

Indoor Play Ground

MOVED by Comm. Pfanner, SECONDED by Mayor Nichols

THAT Civic Properties Commission direct staff to contact Success By 6 to inform them that the Civic Properties Commission will provide space adjacent to the climbing wall area for an indoor playground. Director Rose will provide funding for design development (architectural and engineering) of the playground space and the Civic Properties Commission will pay for the removal of the climbing wall. Success By 6 will be required as part of the project cost to pay for sound mitigation a potential wall dividing the playground and reception desk and an adult supervision area with tables and chairs a well as any other specified requirements.

CARRIED

C3: After-Hours Gym Access Request

MOVED by Mayor Nichols, SECONDED by Comm. Sullivan

THAT the Civic Properties Commission approve winter (approx. Sept through march) after hours gym access not be granted before 6am on Saturdays and Sundays while the refrigeration plant is in operation, and that summer operating hours will return to 3am on Saturday and Sunday when the refrigeration plant is not in operation (approx. April through Aug)

CARRIED

6. REPORTS:

R-1

MOVED by Mayor Nichols, SECONDED by Comm. Pfanner

THAT reports R1 through R5 are received for approval.

CARRIED

Commission asked for staff to get a cost of other meeting places in Chetwynd.

7. NEW BUSINESS:

NB1:

MOVED by Comm. Pfanner, SECONDED by Mayor Nichols

Walking Track

THAT the Civic Properties Commission Amend the current walking track policy on a trial basis up to 1 year subject to change to allow children under 13 year of age to utilize the walking track, provided they are supervised by an adult, and that parents sign in and out at reception desk, and that signage be installed advising of adult supervision.

NB2:

New Appointment for Civic Properties

MOVED by Mayor Nichols, SECONDED by Comm. Sullivan

THAT Civic Properties Commission recommend to the PRRD that Walter MacFarlane be appointed as a new Civic Properties Commissioner.

CARRIED

7. NEXT MEETING:

May 22, 2018 - Chetwynd & District Rec Centre

8. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:50pm



Dan Rose,
Chairperson



Elaine Webb
Secretary