

CIVIC PROPERTIES COMMISSION MEETING AGENDA
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DATE: April 30, 2019
LOCATION: Spruce Room
TIME: 4pm

1. Call the meeting to order
2. Adoption of Agenda
3. Minutes from the previous meeting-March 26, 2019
4. Delegations/Presentations- NIL
5. Correspondence C1 - Chetwynd Int. Chainsaw Carving Championship Society
6. Reports: Old Business-Discount Policy

 R-1
 R-2
 R-3
 R-4
7. New Business: NB-1 Refrigeration Plant Exhaust Venting
 NB-2 Curling Club Contract
8. Adjournment:

Next scheduled meeting:

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE March 26, 2019
TIME: 4:00 pm
PLACE: Rec Centre – Pine Room

PRESENT: Comm. Larry Houley, Alternate Chair

Randy Rusjan, Director of Recreation
Steve McLain, Manager of Leisure and Facility Services
Elaine Webb, Recreation Programs Manager
Carol Newsom, Chief Administrative Officer
Comm. Allen Courtoreille
Comm. Janet Wark
Comm. Rochelle Galbraith
Comm. Walter MacFarlane
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via polycom)

ABSENT: Dan Rose, Area E Director PRRD, Chair
Trish Morgan, General Manager of Community Services

1. CALL THE MEETING TO ORDER:

Comm. Houley called the meeting to order at 4:00pm.

2. ADOPTION OF THE AGENDA:

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Agenda for March 1, 2019 be accepted with the deletion of item #4
(Delegation /Presentations: Indoor Playground Committee)

CARRIED

3. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Houley

THAT the minutes from March 1, 2018 be accepted.

CARRIED

Commission asked about skate sharpening vendor that worked at the NHM tournament. Staff to inquire with Allie Auger of their attendance.

Commission asked Staff inquired about Hal Holden – Skate Sharpener who wrote a letter to commission wanting to come to the rec centre once a week to sharpen skates. Staff have not heard back from him but he was told he has to re-apply next year.

4. CORRESPONDENCE: NIL

5. REPORTS:

R-1 MOVED by Comm. Wark, SECONDED by Comm. Courtoreille

THAT reports R1 is received for approval.

CARRIED

R-2 MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

THAT reports R2 is received for approval.

CARRIED

R-3 MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT reports R3 is received for approval.

CARRIED

R-4 MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

THAT reports R4 is received for approval.

CARRIED

6. NEW BUSINESS

NB1

Discount Policy

MOVED by Comm. Courtoreille, SECONDED by Comm. Wark

THAT the Civic Properties Commission table recommendations #1, #2, #3 and #4 to the next meeting.

CARRIED

NB2

Letter received from Sara Nickerson Success by6/Children First Chair

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Civic Properties Commission approves the same reduced rate of \$27.79 + tax per hour for the Chetwynd Health Blitz on May 15, 2019, that they have received for the past three years.

CARRIED

NB3

Family Day Free Use Proposal

MOVED by Comm. Wark, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission approves offering free use of the Recreation Centre for the family day Statutory Holiday; to include swimming, skating, wall climbing, and court use.

CARRIED

7. NEXT MEETING: April 30 2019 - Chetwynd & District Rec Centre

8. ADJOURNMENT: Comm. Houley adjourned the meeting at 4:43pm

Larry Houley,
Alternate Chairperson

Elaine Webb
Secretary

CIVIC PROPERTIES COMMISSION

To: Civic Properties Commission
From: Steve McLain, Director of Recreation
Date: April 30, 2019

Request for Decision

Explanation:

The Chetwynd International Chainsaw Carving Society has sent a letter requesting waiving the fees for the Cottonwood Hall and Kitchen for a two (2) hours rental on June 5th; which represents \$319.97 in revenue. The Society has not received this discount in past events.

Recommended motion:

THAT the Civic Properties Commission approves the request for waiving the fees for the Cottonwood Hall and Kitchen on June 5th during the Chetwynd International Chainsaw Championship event being held on June 6th - 8th, 2019.

OR:

THAT the Civic Properties Commission denies the request for waiving the fees for the Cottonwood Hall and Kitchen on June 5th during the Chetwynd International Chainsaw Championship event being held on June 6th - 8th, 2019.

Submitted By:

Steve McLain

Director of Recreation.



Chetwynd International Chainsaw Carving Championship Society
PO Box 2361, Chetwynd BC V0C 1J0
Email: chetwyndchainsawcarvings@gmail.com

April 18, 2019

Dear Civic Properties Commission;

This year marks the 15th Annual Chetwynd International Chainsaw Carving Championship held in partnership with the District of Chetwynd. The event brings world renown carvers to our event, some of the carvers have huge social media followers, and we have been told many times over that it is a great honor for carvers to receive an invitation to the Chetwynd event. The planning, organizing and finding sponsorships for the event and fundraising is done by the Chetwynd International Chainsaw Carving Championship Society, we are a non-profit group with a Board of 8 volunteers. The planning is well underway to host this years event which will be held as usual on the second weekend of June. The dates of this year event are June 6th, 7th, 8th and 9th. We kick off the event with a Carvers Reception on June 5th where carvers and sponsors get a chance to meet and be recognized, the highly anticipated log draw is held at this time as well.

The Chetwynd International Chainsaw Carving Championship draws people from surrounding communities as well as being a huge draw for tourists from around the world, our carvings are a must see for people visiting, or passing through town.

The Chetwynd International Chainsaw Carving Championship Society is requesting free use of the Cottonwood Hall and Kitchen for June 5th, 2019 from 10 am to 12 pm.

We look forward to hearing from you. If you have any questions or require further information please call one of the contacts listed below

Thank you for your consideration.

The CICCSC Board

**Contacts: Chris Larsen (President) 250-788-6024 Vicki Embree (Vice President) 250-788-6407
Laura Thomas (Secretary) 250-788-5958 or Wilma Richardson (Treasurer) 250-788-6771**

April 30, 2019

THAT the Civic Properties Commission lift the Discount Policy from the table for discussion.

Current Discounted Admission Policy

- *Section 10 - Doctors, Nurse Practitioners, and Locums working in the community get free access*
- *Section 11 – Specific Emergency Medical Services; Chetwynd Fire Department, Chetwynd BC Ambulance, Chetwynd RCMP and Auxiliary RCMP, and Chetwynd Victim Services receive 50% off of six month or one year passes for the Gym and the Pool*
- **Current Cost/“Lost” Revenue**
 1. *Fire Department – year to date – five (5) 50% discounted passes sold – approximate “lost” revenue of \$1,250.00, based on annual adult membership rates.*
 2. *RCMP – year to date – eight (8) 50% discounted passes sold – approximate “lost” revenue of \$2,000.00, based on annual adult membership rates.*
 3. *Doctors – free admission - January, 2016 to March, 2019, 177 gym visits (\$1,460.00) and 122 swims (\$671.00), for a total “lost” revenue of \$2,131.00, based on annual adult membership rates; or \$710.33 per year.*
- **Positive Impacts**
 1. *These programs help to attract and retain professionals for our community.*
 2. *Discounts don’t really cost us money – and do help us to increase attendance, utilize our facilities to capacity, and serve the needs of the whole community. Discounts do not significantly impact the facility on the expense side in areas like maintenance, staffing, or similar operational costs. Offering discounts should increase overall attendance with a corresponding increase in revenue and expansion of our customer base.*
 3. *Other program spin offs – As an example, Doctor Banas now leads a popular exercise and self defense class that generated \$312.00 of revenue for the facility in three (3) months.*
 4. *Emergency first responders, who are often volunteers or part time employees, can maintain fitness levels, and reduce stress, at an affordable cost.*
 5. *RCMP attendance at the facility also provides a police presence which helps us to provide safe recreational spaces to our patrons.*

A few of the communities offering discounted recreation admission for low income families and at risk youth include – Edmonton, Calgary, Vancouver, Surrey, Saanich, Vernon, Langley, and Richmond.

Why offer discounts?

Because they help increase attendance and we all benefit:

“A large body of scientific evidence substantiates the health, social and economic benefits of broad participation in recreation programs for low income families, such as:

- Increased appropriate access to existing social, health, and community services;

- Enhanced physical and psycho-social health of families;
- Increased attendance and achievement at school;
- Decreased number of behavioural/emotional problems among children;
- Increased self-reliance and enhanced life management;
- Decreased use of emergency services (emergency medical services, child welfare, police) and increased proactive use of health promotional services;
- Reduced future costs in emergency services;
- More efficient use of existing resources; and
- Increased ability of agencies and organizations to work together across sectors."

Source

Totten, M. (2007). *Access to Recreation for Low-Income Families in Ontario: The Health, Social and Economic Benefits of Increasing Access to Recreation for Low-Income Families; Research Summary Report*. Toronto, Ontario: Ministry of Health Promotion."

- "Roughly two in five adults strongly agree that dropping or reducing user fees at places like arenas and swimming pools would help them become more active.
- 35% of parents strongly agree that dropping or reducing user fees at places like arenas and swimming pools would help their children become more active."

Source

Canadian Lifestyle and Fitness Research Institute

<http://www.cflri.ca/sites/default/files/node/426/files/99pam.pdf>

Some examples:

"Saanich helps low income residents access recreation services and programs at our recreation centres.

Leisure Involvement for Everyone (LIFE)

- Discount coupons
- Drop-in admissions
- Discounted annual memberships

You are eligible if

- You're a Saanich resident
- You live on a low income or receive B.C. Benefits — Income Assistance, B.C. Benefits Disability or Youth Works.
- Your combined household income is within or below the Statistics Canada low-income threshold for the previous year. See Line 150 on your Notice of Assessment for your individual income

If you are applying for the LIFE 2018, the following Low-income threshold numbers will be used (Per # of People in Household)

- 1 = \$22,352
- 2 = \$31,611
- 3 = \$38,715
- 4 = \$44,704
- 5 = \$49,981
- 6 = \$54,751
- 7 = \$59,138"

"The **City of Edmonton** is proud to introduce an expanded Leisure Access Program that is more accessible for more low-income Edmontonians. If you didn't qualify before because you were over the previous income threshold, then you might qualify today.

Who Qualifies?

You may qualify if you are an Edmonton resident and one of the following applies:

- You are on AISH (Assured Income for the Severely Handicapped) or you receive the CPP-Disability Benefit (Canada Pension Plan)
 - You are on Government of Alberta Income Support or Learner's Income Support
 - You are a new immigrant or a refugee (To qualify, you must have been in Canada less than one year and have not filed a tax return)
 - You are a child under government care
-

PROGRAMS: Everybody gets to play

Overview

"Everybody gets to play is a Canada-wide initiative developed by the Canadian Parks and Recreation Association that aims to make recreation more accessible for children and youth from low-income families. As the provincial provider of the initiative, the Alberta Recreation and Parks Association develops research to aid in the advocacy of recreation accessibility.

Recreation is a right. All children and youth have the right to engage in age-appropriate play and recreational activities, as declared by the United Nations and Canada's Governments. Recreation is essential to human development. Recreation has the power to develop physical, social and psychological skills, increasing resilience, mental health, self-esteem and other strengths needed for success as an adult.

We as a recreation sector have a responsibility to ensure recreational opportunities are accessible to all Albertans. Increasing access requires a change of attitude and a commitment to creating affordable opportunities for the entire community." <https://arpaonline.ca/program/egtp/>

Recommendation #1

- That the Civic Properties Commission amends the existing Discount Policy to include varied health care professionals and local first responders as new requests are received. Examples might include Chetwynd Search and Rescue, LPN's, Mental Health Counselors, Dentists, Chiropractors; and similar groups, individuals, or organizations. And That the Civic Properties Commission approves a discount of 75% for low income patrons and patrons referred to the Rec Centre by a registered health care professional as part of an established recovery or treatment plan i.e. "at risk" youth; and allow facility Management staff to approve requests to streamline the approval process.

Recommendation #2

- That the Civic Properties Commission amends the existing Discount Policy to include varied health care professionals and local first responders as new requests are received. Examples might include Chetwynd Search and Rescue, LPN's, Mental Health Counselors, Dentists, Chiropractors; and similar groups, individuals, or organizations. And That the Civic Properties Commission approves a discount of 50% for low income patrons and patrons referred to the Rec Centre by a registered health care professional as part of an established recovery or treatment plan i.e. "at risk" youth; and allow facility Management staff to approve requests to streamline the approval process.

Recommendation #3

- That the Civic Properties Commission keeps current Discount Policy "as is" and considers new requests for discounts on a case-by-case basis as received by Commission.

Recommendation #4

- That the Civic Properties Commission "Grandfathers" in the current discounted pass holders and deletes Sections 10 and 11 from the Discount Policy.

Submitted By,

Steve McLain

Manager of Leisure and Facility Services

CIVIC PROPERTIES COMMISSION

R-1
R-2

To: Civic Properties Commission
From: Steve McLain, Manager of Leisure & Facility Services
Date: April 30, 2019

- Started capital projects – Chlorine Conversion, Score Clock, Ice Resurfacer, and Plant Venting
- Hosted a Bronze Cross/Medallion Combination course - March 25-29, five enrolled and successfully completed. Have enough for second course in June.a
- Still short some staffing positions – New AS 2 started April 2 and AS 1 started April 16. Have re-posted Manager and Supervisor positions
- Event season starting – NHM tournament and Tradeshow completed; Minerals North planning underway

Room & Hall usage for February		
ROOM	2019	2018
Spruce	2	2
Pine	10	9
Aspen	17	16
Birch	0	0
Tamarack	2	19
Cottonwood	1	3
Kitchen	0	0
Curling Rink	0	0
Curling Lobby	0	16
Rec Lobby	1	1
TOTAL ROOM RENTALS	33	66

Room & Hall usage for March		
ROOM	2019	2018
Spruce	9	8
Pine	9	8
Aspen	22	15
Birch	49	0
Tamarack	54	2
Cottonwood	5	0
Kitchen	0	0
Curling Rink	7	6
Curling Lobby	19	2
Rec Lobby	1	2
TOTAL ROOM RENTALS	175	43

February	Swim	Waterslide	Swim Lessons	Swim Club	Gym	After Hours Gym Access
February	3460	1559	350	394	3239	293
2017	4650	1381	383	322	3862	513
February	3092	1310	394	283	2736	486

March	Swim	Waterslide	Swim Lessons	Swim Club	Gym	After Hours Gym Access
March 2017	4249	3423	586	305	3568	305
March 2018	3761	1984	343	266	3277	425
March 2019	2773	1859	244	112	3297	477

CIVIC PROPERTIES REPORT

To: Civic Properties Commission
From: Elaine Webb, Recreation Programs Manager
Re: Civic Properties Report for **March 2019**

March 2019

Program	2019	2018
Court Rentals	26	27
Court Punches	5	11
Fitness Drop-in	59	78
Fitness Registrations	39	44
Fitness Sessions (bought)	0	5
Fitness Sessions (used)	6	5
Wall Rental	0	0
Public Climb	42	44
Toonie Climb	13	10
Wall Belay Test	0	0
Walking Track	569	319
Adult Sports	6	43
Student Sports	0	3
Pickle ball	0	0
Arena Rentals	104	184
Skate Rentals	127	160
Helmet Rentals	25	37
Drop-in Hockey	68	45
Toonie Skate	59	92
Public Skate	88	105
Skating Punch Card	0	1
Free Skate	22	4
Parent & Tot Skate	33	33
Adult Programs	6	0
Youth Programs	52	46
Pre-teen Dance	30	29
Mini Athletes	13	12
Children's Programs	156	44
Special Events	1	0
	1549	1381

Pre-Teen Dance – St. Patrick's Dance

February 2019

Program	2019	2018
Court Rentals	43	32
Court Punches	7	13
Fitness Drop-in	42	56
Fitness Registrations	58	66
Fitness Sessions (bought)	0	7
Fitness Sessions (used)	3	7
Wall Rental	2	0
Public Climb	21	78
Toonie Climb	13	16
Wall Belay Test	0	0
Walking Track	661	351
Adult Sports	15	73
Student Sports	4	4
Pickle ball	0	0
Arena Rentals	131	132
Skate Rentals	66	76
Helmet Rentals	22	29
Drop-in Hockey	82	22
Toonie Skate	58	77
Public Skate	102	98
Skating Punch Card	0	1
Free Skate	22	32
Parent & Tot Skate	17	6
Adult Programs	15	0
Youth Programs	2	10
Pre-teen Dance	71	59
Mini Athletes	42	21
Children's Programs	10	9
Special Events	0	0
	1509	1275

Pre-Teen Dance – Valentines

January 2019

Program	2019	2018
Court Rentals	6	10
Court Punches	1	3
Fitness Drop-in	32	41
Fitness Registrations	13	19
Fitness Sessions (bought)	0	5
Fitness Sessions (used)	2	4
Wall Rental	1	0
Public Climb	45	30
Toonie Climb	18	22
Wall Belay Test	0	0
Walking Track	616	369
Adult Sports	26	57
Student Sports	1	9
Pickle ball	0	0
Arena Rentals	152	206
Skate Rentals	81	101
Helmet Rentals	17	23
Drop-in Hockey	64	50
Toonie Skate	73	67
Public Skate	175	116
Skating Punch Card	0	0
Free Skate	46	24
Parent & Tot Skate	16	21
Adult Programs	0	0
Youth Programs	23	10
Pre-teen Dance	83	54
Mini Athletes	28	10
Children's Programs	19	0
Special Events	0	0
	1538	1251

Pre-Teen Dance – Glow Stick Party

Happy Spring Break

R-3

Chetwynd & District Rec Centre ages 6-12yrs

\$170.00 Weekly - \$40.00 Full Day - \$20.00 Half Day / Bring a lunch - Snacks Provided

March 18

- Spa Day – Nails, facials and much more / 9am – 12pm
- Wacky Craft Day – Get ready for crazy crafting / 12:15 – 2:00pm
- Mini & Multi Sport – Organized multiple sports / 2:15-4:15pm

March 19

- Movie Mania – Come in you PJ's, bring a blanket & watch (2) movies on our new blow up movie screen. After each movie there will be a fun quiz! Prizes to be won / 9:00am – 1:00pm
- Fun Swim – Afternoon games in pool / 1:15 - 3:15pm
- Mini & Multi Sport - Organized multiple sports / 3:30-4:15pm

March 20

- Baking Battle – Join us for a SPRING BREAK baking battle! Bring your friends to create amazing treats / 9am – 1pm
- Skating – filled with games & fun / 1:15 – 2:15pm
- Fun Swim – Afternoon games in pool / 2:30 – 4:15pm

March 21

- Lego Madness / 9 – 10:15am
- Tie Dying / 10:30am – 12:00pm
- Movie Mania – Come in you PJ's, bring a blanket & watch (2) movies on our new blow up movie screen. After each movie there will be a fun quiz! Prizes to be won / 12:15pm – 3:00pm
- Mini & Multi Sport - Organized multiple sports / 3:15-4:15pm



March 22

- Fun Swim – Afternoon games in pool / 9am – 11am
- Wacky Craft Day – Get ready for crazy crafting / 11:15 – 1:15pm
- Mini & Multi Sport - Organized multiple sports / 1:30 – 2:45pm
- Crazy Court Climbers / 3:00-4:15pm

(Programs subject to change)



March 25

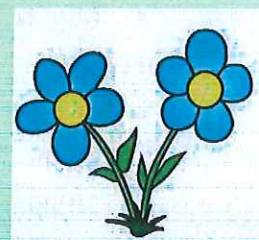
- Science Experiments – Join us for exciting experiments / 9am – 11:00pm
- Mini & Multi Sport - Organized multiple sports / 11:15-12:30pm
- Board Games – Fun and exciting challenging games / 12:45 – 1:45pm
- Fun Swim – Afternoon games in pool / 2:00 – 4:15pm

March 26

- Movie Mania – Come in you PJ's bring a blanket & watch (2) movies on our new blow up movie screen. After each movie there will be a fun quiz! Prizes to be won / 9:00am – 1:00pm
- Fun Swim – Afternoon games in pool / 1:15 - 3:15pm
- Bingo / 3:30 – 4:15pm

March 27

- Lego Madness / 9am – 1pm
- Wacky Craft Day – Get ready for crazy crafting / 1:15 – 3:15pm
- Face Painting / 3:30 - 4:15pm



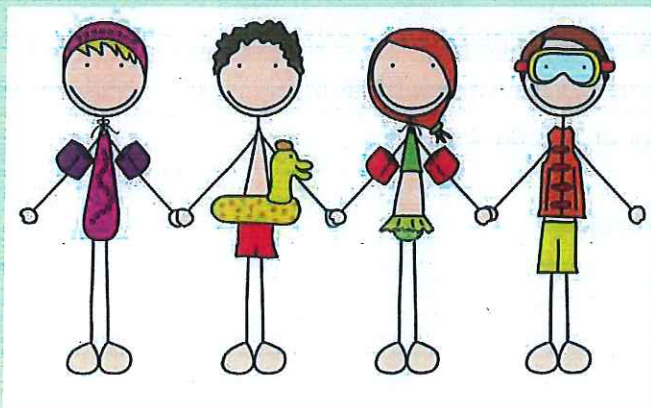
March 28

- Clay Making – / 9am – 11am
- Baking – We will bake our own lunch / 11:15am – 12:45pm
- Mini & Multi Sport – Organized multiple sports / 1:00 – 1:45pm
- Fun Swim – Afternoon games in pool / 2:00 – 4:15pm

March 29

- Easter Bunny Workshop – decorating Easter baskets, bunny cut out's and much more Easter fun/ 9 – 11am
- Crazy Court Climbers / 11:15am – 12:00pm
- Movie Mania – Come in you PJ's, bring a blanket & watch (2) movies on our new blow up movie screen. After each movie there will be a fun quiz! Prizes to be won / 12:15pm – 4:15pm

(Programs subject to change)





SPRING BREAK

Chetwynd & District Rec Centre ages 3 – 5yrs

MONDAY/WEDNESDAY/FRIDAY

March 18 – 29

\$60.00 per child / 9:00-11:00am

Fun class filled with laughing, playing & games

'Bring own snack'

For more information call

250-788-2214



CHETWYND & DISTRICT REC CENTRE

HOME ALONE / 8-12YRS

This is the perfect course if you have a child between the ages 8-12, and would like them to learn safety and planning skills, so that they will be able to care for themselves while home alone for short periods of times.

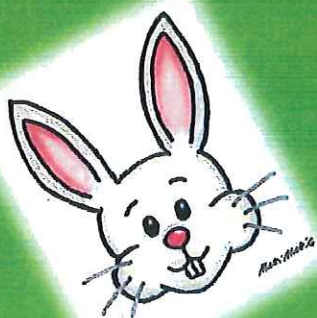
TUESDAY MARCH 19 / 9AM – 2PM

\$20/PERSON

Bring a lunch & snacks

Pre-registration is required

R-3



BUNNY

RUN

Saturday
April 13, 2019

Join us for our
1ST Annual
5km Bunny Run

START TIME:
12:00PM

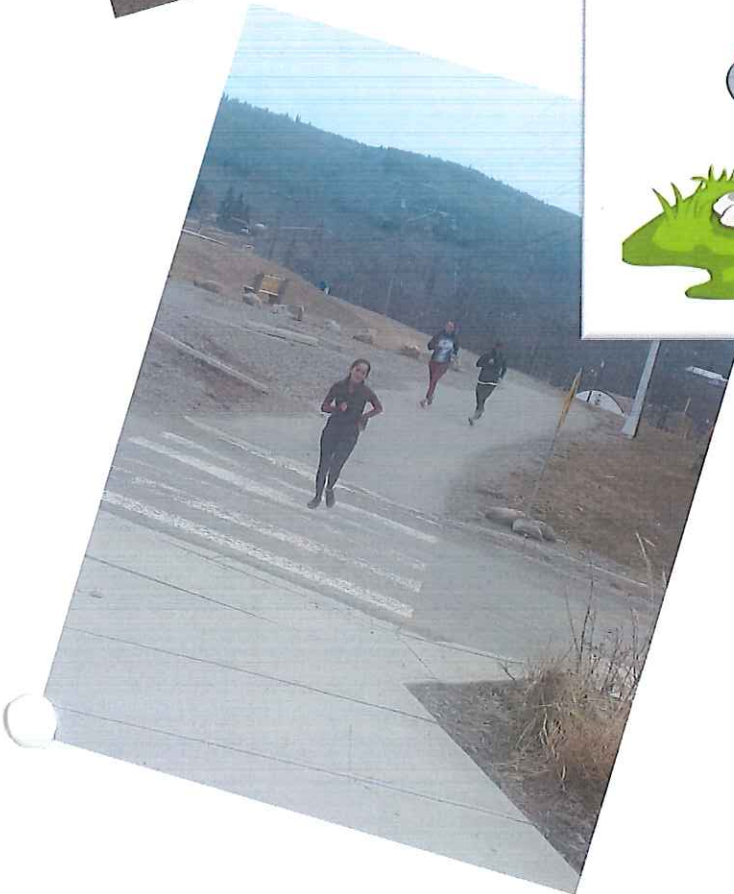
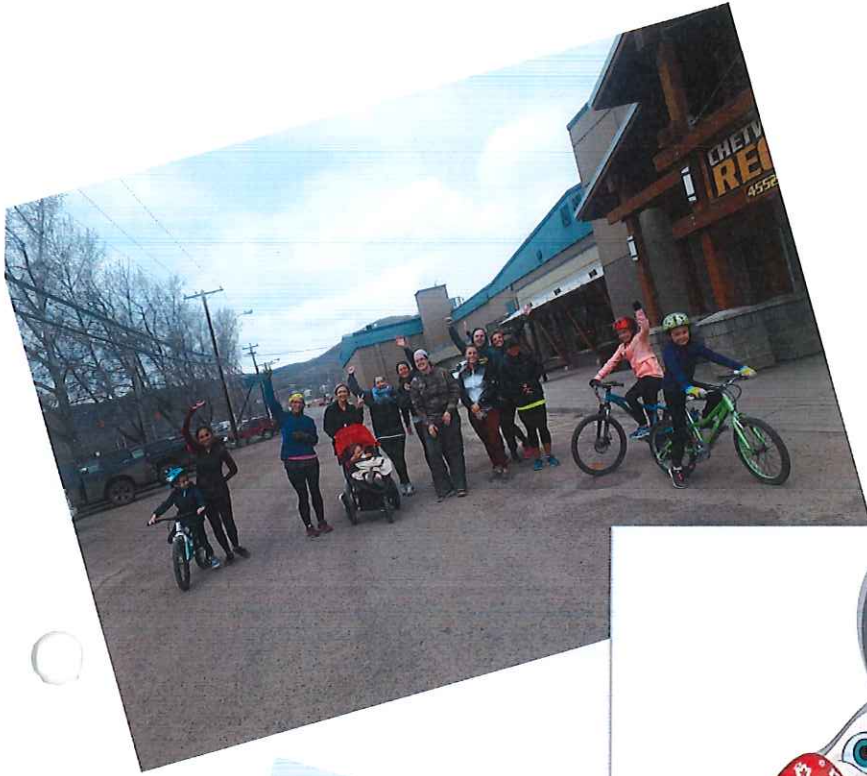
\$10.00 Per Adult

\$7.00 Per Teen

Meet @ the
Chetwynd & District
Rec Centre



1st Annual Bunny Run



DISTRICT OF CHETWIND GL Department Report

GL5330
Date : Apr 15, 2019
Page : 1
Time : 8:41 am
R-4

Year : 2019
Period : 3

Budget : Budget Values
Group by: Default

Description	Open Bal	Current	Year to Date	Budget	Variance	% Used
RECREATION CENTRE						
Recreation Centre						
REVENUES						
Recreation Centre						
470 Ice Time	-22,074.27	-16,059.57	-38,133.84	-103,820.00	-65,686.16	36.73
471 Other Operations	-10,078.69	-8,124.11	-18,202.80	-95,787.00	-77,584.20	19.00
472 Recreation Programmes	-7,610.27	-9,799.74	-17,410.01	-60,000.00	-42,589.99	29.02
599 Miscellaneous Revenue	-820.07	-1,790.90	-2,610.97	0.00	2,610.97	0.00
RECREATION CENTRE						
	-40,583.30	-35,774.32	-76,357.62	-259,607.00	-183,249.38	29.41
REVENUES						
	-40,583.30	-35,774.32	-76,357.62	-259,607.00	-183,249.38	29.41
EXPENSES						
Recreation Centre						
750 Facilities Administration	33,925.39	30,328.23	64,253.62	423,106.00	358,852.38	15.19
751 Facilities Operations	49,059.78	96,972.13	146,031.91	943,770.00	797,738.09	15.47
753 Ice Plant Operations	2,249.62	2,724.78	4,974.40	22,000.00	17,025.60	22.61
754 Exterior Grounds	652.50	580.00	1,232.50	33,600.00	32,367.50	3.67
755 Concession & Lounge	1,978.63	998.99	2,977.62	19,500.00	16,522.38	15.27
756 Programmes - Administration	13,774.75	10,665.62	24,440.37	99,502.00	75,061.63	24.56
757 Programmes	13,047.34	10,557.49	23,604.83	88,147.00	64,542.17	26.78
821 Land Improvements	0.00	0.00	0.00	50,000.00	50,000.00	0.00
823 Building Improvements	0.00	0.00	0.00	45,000.00	45,000.00	0.00
824 Vehicles	0.00	0.00	0.00	140,000.00	140,000.00	0.00
825 Machinery and Equipment	0.00	0.00	0.00	15,000.00	15,000.00	0.00
RECREATION CENTRE						
	114,688.01	152,827.24	267,515.25	1,879,625.00	1,612,109.75	14.23
EXPENSES						
	114,688.01	152,827.24	267,515.25	1,879,625.00	1,612,109.75	14.23

DISTRICT OF CHETWYND
GL Department Report

GL5330 Page : 2
Date : Apr 15, 2019 Time : 8:41 am

Year : 2019
Period : 3

Budget : Budget Values

Description	Open Bal	Current	Year To Date	Budget	Variance	% Used
RECREATION CENTRE						
Recreation Centre	74,104.71	117,052.92	191,157.63	1,620,018.00	1,428,860.37	11.80
RECREATION CENTRE Total	74,104.71	117,052.92	191,157.63	1,620,018.00	1,428,860.37	11.80

DISTRICT OF CHETWYND
GL Department Report

GL5330
 Date : Apr 15, 2019
 Page : 1
 Time : 8:41 am

Year : 2019
 Period : 3

Budget : Budget Values
 Group by: Default

Description	Open Bal	Current	Year to Date	Budget	Variance	% Used
LEISURE POOL						
Leisure Pool						
REVENUES						
Leisure Pool						
470 Swim Revenue	-16,375.91	-12,847.46	-29,223.37	-99,500.00	-70,276.63	29.37
471 Fitness Revenue	-792.98	-400.23	-1,193.21	-5,500.00	-4,306.79	21.69
472 Passes	-135.24	0.00	-135.24	0.00	135.24	0.00
473 Rental Revenue	-3,142.21	-2,180.30	-5,322.51	-21,500.00	-16,177.49	24.76
474 Weight Room Revenue	-38,997.87	-16,146.08	-55,143.95	-165,000.00	-109,856.05	33.42
475 Other Revenue from own Sources	-1,922.98	-748.20	-2,671.18	-6,600.00	-3,928.82	40.47
478 Sale of Pool Accessories	-1,007.99	-409.90	-1,417.89	-5,000.00	-3,582.11	28.36
479 Miscellaneous Revenue	-114.38	-2,068.90	-2,183.28	-10,000.00	-7,816.72	21.83
LEISURE POOL						
	-62,489.56	-34,801.07	-97,290.63	-313,100.00	-215,809.37	31.07
REVENUES						
	-62,489.56	-34,801.07	-97,290.63	-313,100.00	-215,809.37	31.07
EXPENSES						
Leisure Pool						
730 Pool Administration	20,032.29	17,566.59	37,598.88	143,467.00	105,868.12	26.21
731 Pool Office	18,070.48	16,203.30	34,273.78	233,160.00	198,886.22	14.70
732 Pool Operations	63,820.17	53,854.49	117,674.66	805,511.00	687,836.34	14.61
733 Pool Maintenance	23,504.04	30,633.28	54,137.32	316,076.00	261,938.68	17.13
734 Exterior Grounds	0.00	0.00	0.00	5,000.00	5,000.00	0.00
823 Building Improvements	0.00	0.00	0.00	60,000.00	60,000.00	0.00
825 Machinery & Equipment	0.00	0.00	0.00	110,000.00	110,000.00	0.00
LEISURE POOL						
	125,426.98	118,257.66	243,684.64	1,673,214.00	1,429,529.36	14.56
EXPENSES						
	125,426.98	118,257.66	243,684.64	1,673,214.00	1,429,529.36	14.56

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DISTRICT OF CHETWYND
GL Department Report

GL5330 Page : 2
 Date : Apr 15, 2019 Time : 8:41 am

Year : 2019
 Period : 3

Budget : Budget Values

Description	Open Bal	Current	Year To Date	Budget	Variance	% Used
LEISURE POOL						
	Leisure Pool					
	62,937.42	83,456.59	146,394.01	1,360,114.00	1,213,719.99	10.76
LEISURE POOL Total	62,937.42	83,456.59	146,394.01	1,360,114.00	1,213,719.99	10.76

CIVIC PROPERTIES COMMISSION

To: Civic Properties Commission
From: Steve McLain, Director of Recreation
Date: April 30, 2019

Request for Decision

Explanation:

The ammonia refrigeration plant's exhaust venting currently meets the refrigeration code; however WorkSafe BC requires the exhaust venting stack to extend above the roof line. Work on the exhaust venting upgrade design began in 2018, and was carried over into the 2019 budget with an approved amount of \$45,000.00.

Recommended motion:

THAT the Civic Properties Commission moves to the Peace River Regional District Board that authority be given to District of Chetwynd staff to award and enter into a contract with the successful bidder to complete the ammonia refrigeration plant's exhaust venting upgrade, upon closing of the tender, and at the recommendation of the project Mechanical Engineer, Mirkwood Engineering.

Submitted By: Steve McLain
Director of Recreation.

CIVIC PROPERTIES COMMISSION

To: Civic Properties Commission
From: Steve McLain, Director of Recreation
Date: April 30, 2019

Request for Decision

Explanation:

The Chetwynd Curling Club and the District of Chetwynd staff have completed the 2019 – 2020 season contract. The contract is fundamentally the same as last year with a few minor changes to hours of operation and sheets being used by the club.

Recommended motion:

THAT the Civic Properties Commission approves and moves to the Peace River Regional Board, the 2019 – 2020 Curling Club contract as presented.

Submitted By: Steve McLain
Director of Recreation.