

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE May 28, 2019
TIME: 4:00 pm
PLACE: Rec Centre – Pine Room

PRESENT:

Dan Rose, Area E Director PRRD, Chair
Steve McLain, Director of Recreation
Carol Newsom, Chief Administrative Officer
Comm. Janet Wark
Comm. Rochelle Galbraith
Comm. Larry Houley, Alternate Chair
Elaine Webb, Recreation Programs Manager
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via polycom)

ABSENT:

Comm. Allen Courtoreille
Comm. Walter MacFarlane

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. ADOPTION OF THE AGENDA:

Requested from Commissioner Houley that future agendas contain "Director's Notice of Business" as Item #2.

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Agenda for May 28, 2019 be accepted

CARRIED

3. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the minutes from April 30, 2019 be accepted.

CARRIED

4. DELEGATIOS/PRESENTATIONS: NIL

5. CORRESPONDANCE:

C-1 MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Civic Properties Commission provides the Chetwynd Public Library with 12 individual free multi-use passes for welcome to Chetwynd packages for new residents moving into the community.

CARRIED

6. OLD BUSINESS:

OB-1 MOVED by Comm. Wark, SECONDED by Comm. Houley

THAT the Civic Properties Commission adopts the amended Discount Policy as presented.

CARRIED

OB-2 MOVED by Comm. Wark, SECONDED by Comm. Houley

THAT the Civic Properties Commission tables the request of 50% discount for the Chetwynd Primary Care Nursed on a 3, 6 or 12 month gym or pool pass.

CARRIED

7. REPORTS

R-1 – R-3 MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT reports R-1 through R-3 are received for approval

CARRIED

8. NEW BUSINESS:

NB-1 Request for Decision

MOVED by Comm. Galbraith, SECONDED by Comm. Houley

THAT the Civic Properties Commission waives swim admission fees for families, youth, teens and seniors from July1 to August 5, 2019 on Mondays, Tuesdays and Wednesdays.

CARRIED

NB-2 Request for Decision

MOVED by Comm. Galbraith, SECONDED by Comm. Wark

THAT the Civic Properties Commission awards the purchase of the ice resurfacer to Kendrick Equipment Ltd. At the lowest quoted price \$118,546.40, plus optional equipment like extra blades and blade changing safety jig; extras not to exceed the established budget limitations of \$140,000.00

CARRIED

STAFF to send a letter to the PRRD to see if any interest in our old Olympia's.

NB-3 MOVED by Comm. Wark, SECONDED by Comm. Houley

THAT the Civic Properties Commission ratifies the email poll conducted May 14, 2019 to allow Buffalo Ariel Services to operate tour flights from the Chainsaw Carving Championship event location on June 7, 8 and 9, 2019, and provide a letter of support.

CARRIED

NB-4 MOVED by Comm. Wark, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission defers the capital budget line item for the arena score clock replacement from \$15,000.00 to \$22,000.00 to allow the purchase of a second period countdown clock until we receive other quotes.

CARRIED

NB-5 Staff talked about the pot holes in the parking lot. Steve reported back that he had spoken to Alex Adams, Director of Engineering & Public Works to coordinate with his staff and also coordinate painting the parking lot lines.

Staff talked about the skate sharpening company that was working during the memorial hockey tournament, and how to prevent a company coming into the facility without the Recreation Centre knowing.

NEXT MEETING: June 25th, 2019 - Chetwynd & District Rec Centre

9. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:00pm