



MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: September 19th, 2017
TIME: 4:00 pm
PLACE: Recreation Centre –Pine Room

PRESENT: Dan Rose, Area E Director PRRD, Chair
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager
Carol Newsom, Chief Administration Officer
Comm. Merlin Nichols
Comm. Ernest Pfanner
Comm. Norma Tower
Comm. Sharon Sullivan
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD –telecom

ABSENT: Trish Morgan, Manager of Community Service, PRRD
Comm. Alec Brownlee

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:02pm

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Nichols, SECONDED by Comm. Pfanner

THAT the Agenda for September 19th, 2017 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Tower, SECONDED by Comm. Pfanner

THAT the minutes from August 8th, 2017 be accepted.

CARRIED

3. DELEGATION:

NII

4. CORRESPONDENCE:**C1:****5. REPORTS:**

MOVED by Comm. Sullivan, SECONDED by Comm. Nichols

THAT Reports R1 through R3 are received for approval.

CARRIED

MOVED by Comm. Pfanner, SECONDED by Comm. Nichols

THAT Report R4 is received for approval.

CARRIED

MOVED by Comm. Nichols, SECONDED by Comm. Pfanner

THAT Report R5 is received for approval.

CARRIED

R5

Arena Project Update -Received for Information

6. NEW BUSINESS:**NB1: Simply Perfect Catering**

Motioned by Comm. Nichols, SECONDED by Comm. Sullivan

THAT the Civic Properties Commission approves to retain the 2016/2017 lease rate for 2017/2018 for Simply Perfect Catering.

CARRIED

NB2: Curling Rink Contract

MOVED by Comm. Pfanner, SECONDED by Comm. Sullivan

THAT the Civic Properties Commission approves that there will be no rate increase for the Chetwynd Curling Club for the 2017/2018 curling season.

CARRIED

NB3: Arena Upgrade Project ribbon cutting -for discussion

Date decided for ribbon cutting: Thursday November 2nd, 2017 at 2pm

7. NEXT MEETING:

October 24th, 2017 - 4:00 pm Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Rose adjourned the meeting at 4:32pm



Dan Rose,
Chairperson



Amanda Stewart
Secretary