

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE August 22, 2018
TIME: 4:00 pm
PLACE: Rec Centre – Tamarack

PRESENT: Dan Rose, Area E Director PRRD, Chair
Randy Rusjan, Director of Parks & Recreation
Steve McLain, Manager of Leisure and Facility Services
Elaine Webb, Recreation Programs Manager
Carol Newsom, Chief Administrative Officer
Comm. Alec Brownlee
Comm. Merlin Nichols
Comm. Walter MacFarlane
Comm. Larry Houley
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via telecom)

ABSENT: Comm. Ernest Pfanner

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. ADOPTION OF THE AGENDA:

MOVED by Comm. Brownlee, SECONDED by Comm. Houley

THAT the Agenda for August 22, 2018 be accepted.

CARRIED

3. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. MacFarlane, SECONDED by Comm. Nichols

THAT the minutes from July 24, 2018 be accepted.

CARRIED

4. DELEGATION: Nil

5. CORRESPONDENCE:

C1: MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

Fitness Equipment

THAT the Fitness Equipment be received for approval.

CARRIED

6. REPORTS:

R-1 MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

THAT reports R1 through R4 are received for approval.

CARRIED

THAT staff look into grants for solar panels.

7. NEW BUSINESS:

NB1: MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

Concession RFP

THAT the Civic Properties Commission recommend to the Peace River Regional District Board that the 2018-2021 Rec Centre Concession contract be awarded to 'Mamma G's Country Kitchen' for the annual amount of \$20,000; AND that Rec Centre Administration be authorized to enter into an Operating Agreement with Mama G's Country Kitchen; AND, that the above recommendations be forwarded to the Peace River Regional District Board for approval.

CARRIED

NB2: MOVED by Comm. Nichols, SECONDED by Comm. Brownlee

Figure Skating Harness

THAT the Civic Properties Commission approve the purchase of a new harness and pulley system for the Figure Skating Club for approximately \$4,000 dollars, AND That the funds come from cancelling the approved capital purchase of lobby blinds in the amount of \$6,000 dollars.

CARRIED

7. **NEXT MEETING:** September 25, 2018 - Chetwynd & District Rec Centre

8. **ADJOURNMENT:** Comm. Rose adjourned the meeting at 4:18pm



Dan Rose,
Chairperson



Elaine Webb
Secretary

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