

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE November 28th, 2017
TIME: 4:00 pm
PLACE: Recreation Centre –Pine Room



PRESENT: Dan Rose, Area E Director PRRD, Chair
Comm. Alec Brownlee –*arrived at 4:20pm*
Comm. Merlin Nichols
Comm. Ernest Pfanner
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD
Comm. Sharon Sullivan
Carol Newsom, Chief Administrative Officer
Randy Rusjan, Director of Parks & Recreation
Melissa Millsap, Manager of Leisure Facility Services
Amanda Stewart, Recreation Programs Manager

ABSENT: Trish Morgan, Manager of Community Service, PRRD
Comm. Norma Tower

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:02pm

2. ADOPTION OF THE AGENDA & MINUTES:

MOVED by Comm. Nichols, SECONDED by Comm. Pfanner

THAT the Agenda for November 28th, 2017 be accepted.

CARRIED

MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Pfanner, SECONDED by Comm. Nichols

THAT the minutes from October 24th, 2017 be accepted

CARRIED

3. DELEGATION:

Nil

4. CORRESPONDENCE:

C1: PRRD Invitation –Received for Information
MOVED by Comm. Nichols, SECONDED by Comm. Brownlee
THAT the Correspondence be received for information.
CARRIED

5. REPORTS:

MOVED by Comm. Nichols, SECONDED by Comm. Brownlee
THAT Reports R1 through R5 are received for approval.
CARRIED

6. NEW BUSINESS:

NB1: Chetwynd Health Blitz

MOVED by Comm. Pfanner, SECONDED by Comm. Sullivan

THAT the Civic Properties Commission approves the same reduced rate of \$27.79 + tax per hour for the Chetwynd Health Blitz on May 23, 2018, that they have received for the past two years.

CARRIED

NB2: 2018 CDRC Provisional Budget

MOVED by Comm. Pfanner, SECONDED by Comm. Brownlee

THAT the Civic Properties Commission approve the 2018 Provisional operating and capital budgets for the Chetwynd and District Rec Centre, with the understand that the budgets may change in January or early February 2018, once the Peace River Regional District has reviewed its assessment, and year end financial numbers, and assesses any potential tax affect.

CARRIED

7. NEXT MEETING:

January 23, 2018 - 4:00 pm Chetwynd & District Rec. Centre

8. ADJOURNMENT: Comm. Rose adjourned the meeting at 4:42pm



Dan Rose,
Chairperson

Amanda Stewart
Secretary

1

2

3