

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE June 3, 2019
TIME: 4:00 pm
PLACE: Rec Centre – Pine Room

PRESENT:

Dan Rose, Area E Director PRRD, Chair
Steve McLain, Director of Recreation
Carol Newsom, Chief Administrative Officer
Comm. Allen Courtoreille
Comm. Walter MacFarlane
Comm. Janet Wark
Comm. Larry Houley, Alternate Chair
Elaine Webb, Recreation Programs Manager
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via polycom)

ABSENT: Comm. Rochelle Galbraith

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:00pm.

2. DIRECTOR'S NOTICE OF BUSINESS: NIL

3. ADOPTION OF THE AGENDA:

MOVED by Comm. Wark, SECONDED by Comm. Houley

THAT the Agenda for June 3, 2019 be accepted

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Houley, SECONDED by Comm. Wark

THAT the minutes from May 28, 2019 be accepted.

CARRIED

NB-3

MOVED by Comm. Wark, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission approves the disposal of the two (2) obsolete pieces of kitchen equipment currently in storage at the rec Centre; at the discretion of the Director of Recreation.

CARRIED

To be forwarded to PRRD board for approval.

NB-4

MOVED by Comm. MacFarlane, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission cancels the Pool Sanitizing upgrade of the necessary upgrades to the existing gas Chlorine system; not to exceed \$50,000.00.

CARRIED

NB-5

MOVED by Comm. Wark, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission delegates approved Capital Projects to the District of Chetwynd to award, manage, and supervise; as long as the District of Chetwynd Purchasing Policy and established budgets are followed.

CARRIED

To be forwarded to PRRD board for approval.

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 4:55pm

Dan Rose,
Chairperson

Elaine Webb
Secretary