

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: November 26, 2019
TIME: 4:00 pm
PLACE: Rec Centre – Pine Room

PRESENT:

Dan Rose, Area E Director PRRD, Chair
Carol Newsom, Chief Administrative Officer
Comm. Allen Courtoreille
Comm. Janet Wark
Comm. Larry Houley, Alternate Chair
Comm. Rochelle Galbraith
Comm. Walter MacFarlane
Steve McLain, Director of Recreation
Elaine Webb, Recreation Programs Manager
Kristina Phillips, Manager of Leisure Services
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via polycom)

ABSENT:

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:08pm.

2. DIRECTOR'S NOTICE OF BUSINESS: NIL

3. ADOPTION OF THE AGENDA:

MOVED by Comm. Wark, SECONDED by Comm. Galbraith

THAT the Agenda for November 26, 2019 be accepted

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the minutes from October 22, 2019 be accepted.

CARRIED

5. DELEGATIONS/PRESENTATIONS: NIL

6. CORRESPONDANCE: NIL

7. OLD BUSINESS:

OB-1 MOVED by Comm. Galbraith, SECONDED by Comm. MacFarlane

Civic Properties Commission tabled the request of 50% discount for the Chetwynd Primary Care Nursed on a 3, 6 or 12 month gym or pool pass.

CARRIED

Staff to bring back for next meeting 'Terms of Reference'.

OB-2 MOVED by Comm. Wark, SECONDED by Comm. Galbraith

THAT the Civic Properties Commission allows Sharper Edge Sports to rent the arena skate rental shop, or an alternate space at the same hourly rate as the Spruce Room B rate of \$14.58 per hour plus applicable taxes, on Tuesdays from 5-9pm.

CARRIED

8. REPORTS

R-1 – R-4 MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT reports R-1 through R-4 are received for approval

CARRIED

9. NEW BUSINESS:

NB-1 Request for Decision

MOVED by Comm. Rochelle, SECONDED by Comm.

THAT the Civic Properties Commission recommend to the Board of the Peace River Regional District that pre-budget approval be given for the Sound System and Conference Amenities capital project at the Chetwynd and District Recreation Centre at a cost of \$86,814.21; and that this project remains in the 2020 Capital Budget regardless of grant awards.

AND

THAT the Civic Properties Commission request that the Board of the Peace River Regional District provide a resolution of support for the application to the Northern Development Initiative Trust from the Chetwynd and District Recreation Centre for a grant of up to \$50,000 for the Sound System & Conference Amenities from the Economic Diversification Infrastructure fund.

CARRIED

NB-2

Request for Decision

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission recommend to the Board of the Peace River Regional District that conditional approval be given for the Spray Park/Indoor Playground capital project at the Chetwynd and District Recreation Centre at a cost of up to \$700,000.00. The project is to be funded in partnership with the Peace River Regional District and the District of Chetwynd, and is subject to the award of significant grant capital funding.

AND

THAT the Civic Properties Commission request that the Board of the Peace River Regional District provide a resolution of support for the application for the Cultural Spaces Canada Grant and the Northern Development Initiative Trust (NDIT) Economic Development Infrastructure Grant for funding up to \$350,000.00 for the Spray Park/Indoor Playground project at the Chetwynd and District Recreation Centre.

CARRIED

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:06pm

Next Meeting December 17, 2019

Dan Rose,
Chairperson

Elaine Webb
Secretary