

Minutes of North Peace Leisure Pool Commission Meeting



Date: February 5, 2019

Time: 10:00 a.m.

Place: NPLP – Meeting Room

Chair: Commissioner Karen Goodings, Director Area B, PRRD

Present: Commissioner Arlene Boon, Alternate Director Area B, PRRD
 Commissioner Brad Sperling, Director Area C, PRRD
 Commissioner Willi Couch, Alternate Director Area C, PRRD
 Commissioner Becky Grimsrud, Councillor, City of Fort St. John
 Trevor Bolin, Councillor, City of Fort St. John
 Moira Green, General Manager Community Services
 Karin Carlson, Director of Recreation and Leisure Services, City of Fort St. John
 Teriney McGuire, Acting Pool Manager
 Charity Nelson, Recreation Programmer
 Robin Langille, Director of Facilities and Grounds, City of Fort St. John
 Corey Callison, Facilities Manager, City of Fort St. John
 Karen Prouse, Administrative Assistant II, City of Fort St. John
 Conference Call: Lyle Smith, Chief Financial Officer, PRRD

1. Call Meeting to Order:

The meeting was called to order at 10:04 a.m.

2. Additions to the Agenda:

NPLP Building discussion – the state of the NPLP building after closure.

Action

3. Adoption of the Agenda:

Resolution No. 02/19

MOVED by Commissioner Boon

SECONDED by Commissioner Grimsrud

“THAT, the agenda be adopted as presented or amended.”

CARRIED

Action

4. Adoption of the Minutes:

Resolution No. 03/19

MOVED by Commissioner Boon

SECONDED by Commissioner Grimsrud

“THAT, the minutes of the North Peace Leisure Pool Committee Meeting of December 4, 2018 and January 8, 2019 be accepted as presented.”

CARRIED

Action

5. Business Arising from the Minutes:

- Grant funding for Special Olympics
- Lift for the hot tub, applying for grants for this option.
- Quotes requested for cost of lift to present to Pool Commission.

Action

Looking into grant funding

6. Delegation:

None

Action

7. Old Business:

None

Action

8. Correspondence:

None

Action

9. New Business:

None

Action

10. Reports:	Action
a) Acting Pool Manager Report – Teriney McGuire, City of Fort St. John: ▪ Please see attached for review b) Facilities Manager Report – Corey Callison, City of Fort St. John; ▪ Please see attached for review c) Recreation Programmer - Charity Nelson, City of Fort St John; ○ Spring Recreation Guide going out on March 1, 2019 (https://www.fortstjohn.ca/EN/main/parks-rec/recreation-leisure-guide.html). ○ January Pro-D Day pool attendance was over 200 ○ Comments from patron would like to see inflatables brought back on Saturdays, will speak with Teriney McGuire, Acting Pool Manager ○ Upcoming events for February and March: ○ National Women's Day Swim, Sweetheart Swim and Skate, ○ Free swim moved to February 16th and pool open for regular admission on Family Day ○ Extend invitation to new Canadians for International Women's Day. ○ Charity will look into hosting men's only swim and report to Commission. b) Director of Recreation & Leisure Services – Karin Carlson, City of Fort St. John: ▪ Review of first 2 months of finances: ○ Improvements completed at the pool during shutdown has resulted in a decrease in utilities ○ Major improvements have had had considerable effects on consumption ○ Big leaks were fixed in 2014 ○ Skimmers were fixed in 2018 and the budget reflects less water loss ○ Staffing at the end of 2018 – did get a lot of budget personnel lines corrected in November have went through detailed reports and 2018 corrected ▪ Call back to Lyle 10:40 am ▪ Lyle Smith, H.B.Com, CPA, CGA Chief Financial Officer ○ Lyle describes his financial report for 2019 budget. ○ Put forth scenarios for a transfer to reserve ○ Keep tax fairly level ○ If we were going to increase that transfer to reserve then our tax is going to go up ○ Brad what do we normally put in, do we have standard ○ Director Recreation & Leisure services suggested reserves may only be to the original value of the pool ○ Report done 2/3 years ago found 7 years life expectancy ○ Good to keep annual reserve contribution at close to a million but not impact the net tax levy paid by the resident or by industry Lyle signed off at 10:59am Discussion on heat temperature of the change rooms, ambient temperature vs radiant heat temperature - Facilities to look into change rooms for radiant heat. Facility: what will happen to the existing facility when a new pool is built? - Commissioners were updated with the NPLP Feasibility Study - Site structure, components to include etc.	M2

11. Adjournment: Resolution No. 04/19 MOVED by Commissioner Goodings SECONDED by Commissioner Bolin <i>"THAT, the regular meeting of the North Peace Leisure Pool Committee be adjourned."</i> CARRIED The meeting was adjourned at 11:35 a.m.		Action
_____	_____	
Karin Goodings, Chairperson	Karen Prouse, Recording Secretary	
_____	_____	
Date/Year	Date/Year	
12. Next Meeting: North Peace Leisure Pool – Pool Meeting Room Tuesday, June 4, 2019 at 9:00 am.		Action Clerk book the Meeting room.