

# Minutes of Regular North Peace Leisure Pool Commission Meeting



**Date:** October 2, 2018  
**Time:** 9:03 a.m. – 10:20 a.m.  
**Place:** NPLP – Meeting Room

**Chair:** Commissioner Bruce Christensen, Councillor, City of Fort St. John  
**Present:** Commissioner Arlene Boon, Director Area B, PRRD  
 Commissioner Willi Couch, PRRD  
 Commissioner Brad Sperling, Director Area C, PRRD  
 Commissioner Gord Klassen, Councillor, City of Fort St. John  
 Commissioner Karen Goodings, Director Area B, PRRD  
 Moira Green, General Manager, City of Fort St. John  
 Robin Langille, Director of Facilities and Grounds, City of Fort St. John  
 Ross deBoer, Director of Recreation and Leisure Services, City of Fort St. John  
 Karin Carlson, Pool Manager, City of Fort St. John  
 Angie Bernardin, Deputy Treasurer/Collector, City of Fort St. John  
 Corey Callison, Facilities Manager, City of Fort St. John  
 Charity Nelson, Recreation Programmer, City of Fort St. John  
 Carrie Storzynsky, Administrator II, City of Fort St. John  
**Absent:** Trish Morgan, General Manager, PRRD

## 1. Call Meeting to Order:

The meeting was called to order at 9:03 a.m.

## 2. Additions to the Agenda:

- None

Action

## 3. Adoption of the Agenda:

Resolution No. 15/18

MOVED by Commissioner Goodings

SECONDED by Commissioner Boon

***"THAT, the agenda be adopted as presented or amended."***

CARRIED

Action

## 4. Adoption of the Minutes:

Resolution No. 16/18

MOVED by Commissioner Goodings

SECONDED by Commissioner Couch

***"THAT, the minutes of the North Peace Leisure Pool Committee Meeting of August 7, 2018 be accepted as presented."***

CARRIED

Action

## 5. Business Arising from the Minutes:

Capital Plan: Curb replacement around the front of the NPLP building.

- Rounded curb and brick pathway posed concern for public it was very slippery, so bricks were removed and curb will be maintainable for winter clearing.

Action

## 6. Delegation:

None

Action

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| <b>7. Old Business:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action                                                             |
| None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                    |
| <b>8. Correspondence:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action                                                             |
| Bradley and Ryder – letter written noting the cleanliness and facility staff were doing a great job!<br>BC Hydro agreement – update, organizations have made requests.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                    |
| <b>9. New Business:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action                                                             |
| Code of Conduct Policy<br>○ Proposed change to align the Code of Conduct Policy with the Fees and Charges Bylaw so City of Fort St. John Recreation Policy and added updates are accepted and staff can proceed.<br><br>Resolution No. 17/18<br>MOVED by Commissioner Goodings                                                 SECONDED by Commissioner Boon<br><b>"THAT, the North Peace Leisure Pool Committee approves the Code of Conduct Policy be adjusted to align with the Fees and Charges Bylaw with the City of Fort St. John."</b><br><br>CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                    |
| <b>10. Reports:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Action</b>                                                      |
| a) Community Services Report – Trish Morgan, PRRD:<br>Resolution No. 18/18<br>MOVED by Commissioner Sperling                                                 SECONDED by Commissioner Boon<br><b>"THAT, the Community Services Report regarding the North Peace Leisure Pool Feasibility Study Update #4 be received for information."</b><br><br>CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Received for information.                                          |
| b) Financial Report – Angie Bernardin, Deputy Treasurer, City of Fort St. John:<br>○ Water usage is down as leaks etc. were repaired and are holding up well.<br>○ Revenues are down a bit – with the exception of lessons and programs.<br>○ Partly due to the new spray park – it is a free water park.<br><br>Resolution No. 19/18<br>MOVED by Commissioner Sperling                                                 SECONDED by Commissioner Couch<br><b>"THAT, the Finance Reporting regarding the North Peace Leisure Pool be received for information."</b><br><br>CARRIED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                    |
| c) Facility Report – Corey Callison, City of Fort St. John:<br>○ Facility Reports;<br>▪ Urban Systems and DGS: October 6 <sup>th</sup> completion date for front of building construction, delayed 3 days due to asphalt plant going down.<br>▪ Water slide closure, air balancing will add a new fan and pump; will cost 1/3 <sup>rd</sup> of the cost – and deliver this week – will open the slide and monitor.<br>▪ Pool Shutdown completed and was successful – did all repairs that were anticipated.<br><br>d) Pool Manager Report – Karin Carlson, City of Fort St. John:<br>○ User Stats are down a little, Aqua fit down, decrease of seniors attending fitness class.<br>○ Grade 4 swim program<br>○ Complimentary swim passes – in place for Site C.<br>○ Presentation – Shawna Marie Phillips and her son are able to use pool more frequently?<br>▪ Belts/lifts are installed and able to use.<br>▪ Wheelchairs starting to wear out...possible water wheel chair, there are grants we could look into.<br>○ Community Engagement Fees and Charges – working on Oct. 2 <sup>nd</sup><br>○ Preparing budget for PRRD also budqet to PRRD for Nov. from City of Fort St. John. | Grant funding to look into for Special O or rotary, hydro or NDIT. |

- Signage discussion – Exterior signage comes down – New Signs with Urban Systems; Recommended lettering
- Recommending: Branding Review of PRRD and City of Fort St. John

Resolution No. 20/18

MOVED by Commissioner Klassen

SECONDED by Commissioner Sperling

***"THAT, the North Peace Leisure Pool Branding/Signage be reviewed to inform a better decision on the exterior signage."***

CARRIED

**d) Recreation Programmer Report – Charity Nelson, City of Fort St. John:**

- Life Guards;
  - Shortage of guards, similar situations in other communities like Chetwynd.
  - Proposing a life guard scholarship program; leadership
  - Design a course to offer incentives to continue in programs and encourage young hires through training and cost saving initiatives.
  - Tier incentive to be cost effective – 40% off over
- Fall Programs;
  - Summer camps are all full, responsible for 5-8yr. and 8-12yr. olds
  - Mayham was successful
  - FSJ Loves families event on October 7<sup>th</sup> Northern Nija warriors – competitive week
  - Monday, October 8<sup>th</sup> hosting family free swim

**c) PRRD Report – Trish Morgan, General Manager of Community Services PRRD:**

- Reporting;
  - That the Pool Commission receive North Peace Leisure Pool Feasibility Study Update #3 for information
  - Elected officials have been invited to events
  - Listening to what the community input and opinion is and to inform public

**11. Adjournment:**

**Action**

The meeting was adjourned at 10:20 a.m.

  
Bruce Christensen, Chairperson

  
Carrie Storozynsky, Recording Secretary

Dec. 4, 2018  
Date/Year

Dec. 4, 2018  
Date/Year

**12. Next Meeting:**

**North Peace Leisure Pool – Pool Meeting Room  
Tuesday, December 4, 2018 at 1:00 pm.**

**Action**

**Clerk book the Meeting room.**

M3

