

Minutes of Regular North Peace Leisure Pool Commission Meeting



Date: January 27, 2017

Time: 1:30 p.m. – 3:00 p.m.

Place: Council Committee Room – City Hall

Chair: Commissioner Bruce Christensen, Councillor, City of Fort St. John

Present: Commissioner Willi Couch, Alternate for Director Sperling, PRRD
 Commissioner Arlene Boon, Alternate Director Area B, PRRD
 Commissioner Karen Goodings, Director Area B, PRRD
 Commissioner Gord Klassen, Councillor, City of Fort St. John

Ross deBoer, Director of Recreation and Leisure Services, City of Fort St. John
 Kim Frech, Chief Financial Officer, PRRD
 Dan Kazymyrskiy, Director of Finance, City of Fort St. John
 Karin Carlson, Pool Manager, City of Fort St. John
 Robin Langille, Director of Facilities and Grounds, City of Fort St. John
 Corey Callison, Facilities Manager, City of Fort St. John
 Carrie Storozynsky, Clerk III, City of Fort St. John
 Maxine Blennerhassett, Recording Secretary, City of Fort St. John

Absent: Commissioner Brad Sperling, Director Area C, PRRD

1. Call Meeting to Order:

The meeting was called to order at 1:41 p.m.

2. Additions to the Agenda:

None

Action

3. Adoption of the Agenda:

Resolution No.01/17

MOVED by Commissioner Boon

SECONDED by Commissioner Couch

"THAT, the agenda be adopted as presented."

CARRIED

Action

4. Adoption of the Minutes:

Resolution No.02/17

MOVED by Commissioner Goodings

SECONDED by Commissioner Klassen

"THAT, the minutes of the North Peace Leisure Pool Committee Meeting of December 6th, 2016 be accepted as presented."

CARRIED

Action

5. Business Arising from the Minutes:

- The Pool Manager looked into the increase to 'salaries and wages' line in the budget:
 - Increase is due to collective agreement wage increases;
- Request to install storage cabinet and display case:
 - Groups have identified a preferred location working with the Pool Manager, but have not installed the unit yet, as it is currently being built.

Action

6. Delegation:

None.

Action

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10. Reports:	Action
a) Pool Manager Report – Karin Carlson, City of Fort St. John: - The Pool Manager reviewed her report highlighting the following: - New lesson set has begun; - There has been a significant reduction in lessons offered to the public to help with issues including staff shortages, staff burnout and limited physical space for some lessons; - An information package explaining the reduction has been sent out in the community; - Accessibility equipment, including a second lift, wheelchair/shower chair and a new change table for the disabled change room have been installed; - The Pool Manager encouraged all Commissioners to check out the new equipment; - Currently have lots of staff turnover with 4 staff members going on mat leave; Discussion - Commissioner Christensen asked about the recent Health & Safety incident at the pool; - The Pool Manager gave a briefing on the incident, highlighting the following: - A member of the public overdosed on fentanyl in the hallway between the NPA and the NPLP, with NPLP staff members involved in first response; - The Director of Recreation and Leisure Services informed the Commission that the City has budgeted for a comprehensive security review and funding for implementation for 2017; - Security has been an issue in many of the City's facilities and the NPLP will be included in the review, with safety as a major priority; - The Pool is a public facility, therefore staff have been exercising discretion when asking individuals to leave, escalating issues that involve disturbances to staff or other members of the public, and/or intoxication; - The Pool has an established process for staff to follow in these circumstances; - Facility and Pool Staff have now been conducting more frequent checks in the hallway; - The Commission thanked the Pool Manager and Staff for effectively managing the situation; b) Director of Facilities and Grounds Report – Robin Langille, City of Fort St. John: - The Director of Facilities and Grounds introduced Corey Callison, the new Facilities Manager to the Pool Commission: - Corey has been with the City for several years, with 4-5 years of experience as the Pool Supervisor; - The Director of Facilities and Grounds reviewed his report highlighting the following: - Since the building envelope repair, there have been no complaints about cold temperatures in the change room area; - Staff will still be making the changes to the hallway area planned for 2017; - Could also fix the issue with adding a special insert into the duct work that heats the air as it comes out; - Fluctuating water usage levels do indicate that there likely is one or more small leaks in the leisure pool; - Not losing a lot of water but could be a new leak since the skimmer lines were last repaired; - Staff having been conducting tests to try to accurately locate the leak; - The leak is likely located in the skimmer line, just haven't been able to reach a scope through the narrow lines; - Interior design and décor refresh: - The Commission reviewed the conceptual plans at the Dec. 6 meeting, Staff is looking for direction on whether to proceed on the project for this year; - Project would take approximately \$250,000 - \$300,000 to complete and has not been added to the budget for 2017; - The Commission discussed the project, on whether to defer, cancel, or move forward on it; No. 04/17 MOVED by Commissioner Klassen "THAT, the North Peace Leisure Pool Commission recommends to defer the interior design and décor refresh project for 2017, to be revisited for discussion during 2018 budget deliberations." CARRIED	Facilities Manager – Obtain quotes for duct heating system insert

Discussion:

- Commissioner Couch asked if Staff have looked into options for the stanchions on the pool deck;
- The Director of Facilities and Grounds stated that Staff will look into possible options for the stanchions, to be presented at the next meeting.

11. Adjournment:

Resolution No. 05/17

MOVED by Commissioner Sperling

SECONDED by Commissioner Couch

"THAT, the regular meeting of the North Peace Leisure Pool Committee be adjourned."

CARRIED

The meeting was adjourned at 2:38 p.m.

Bruce Christensen, Chairperson

Maxine Blennerhassett, Recording Secretary

Date/Year

Date/Year

12. Next Meeting:

North Peace Leisure Pool – Pool Meeting Room
Tuesday, March 7th, 2017 at 09:00 am.

Action

Pool Clerk book the Council Committee Room