

PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE MEETING

A G E N D A

for the meeting to be held on **Thursday, March, 12, 2015** in the
Regional District Office Boardroom 1981 Alaska Avenue,
Dawson Creek, BC, immediately following the Regional Board Meeting.

1. **Call to Order:**
2. **Adoption of Agenda:**
3. **Adoption of Minutes:**
 - M-1 Regional Parks Committee Meeting Minutes of February 12, 2015
5. **Business Arising from the Minutes:**
6. **Reports:**
 - R-1 February 6, 2015 - Jill Rickert, Community Services Coordinator, 2015 Recreational Trails Grants-in-aid Applications Report
 - R-2 March 6, 2015 – Trish Morgan, Manager of Community Services, Whiskey Jack Ski Trails Grant Application (referred from Recreational & Cultural GIA)
7. **New Business:**
8. **Items for Information:**
 - I-1 March 6, 2015 Trails GIA Summary of Payables
 - I-2 Recreational Trails Grant-in-Aid Policy
 - I-3 March 6, 2015 Updated Trails GIA Requests and Allotments.
8. **Adjournment:**



**PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE
MEETING MINUTES**

DATE: February 12, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT: **Directors**
 Director Dan Rose
 Director Rob Fraser
 Director William Plowright

Staff
 Trish Morgan, Manager of Community Services
 Jill Rickert, Community Services Coordinator
 Suzanne Garrett, Corporate Services Coordinator

Call to Order: The meeting was called to order at 4:45 p.m.

Election of Chair Ms. Morgan called for nominations for the office of Committee Chair for 2015.

MOVED by Director Fraser, SECONDED by Director Plowright,
 that Director Rose be nominated for the office of Chair for 2015.

CARRIED.

Director Rose accepted the nomination.

Ms. Morgan called a second time for nominations for the office of Committee Chair for 2015.

Ms. Morgan called a third time for nominations for the office of Committee Chair for 2015.

Seeing no further nominations, Ms. Morgan declared nominations to be closed and declared Director Rose as Regional Parks Committee Chair for 2015, by acclamation.

Election of Vice-Chair Ms. Morgan called for nominations for the office of Committee Vice-Chair for 2015.

MOVED by Director Plowright, SECONDED by Director Rose,
 that Director Fraser be nominated for the office of Vice-Chair for 2015.

CARRIED.

Director Fraser accepted the nomination.

Ms. Morgan called a second time for nominations for the office of Committee Vice-Chair for 2015.

Ms. Morgan called a third time for nominations for the office of Committee Vice-Chair for 2015.

Seeing no further nominations, Ms. Morgan declared nominations to be closed and declared Director Fraser as Regional Parks Committee Vice-Chair for 2015, by acclamation.

ADOPTION OF THE AGENDA:

MOVED by Director Plowright, SECONDED by Director Fraser,
that the Regional Parks Committee agenda for the February 12, 2015 meeting
including additional items, be adopted.

Call to Order

Director's Notice of New Business

Adoption of the Agenda

Minutes

M-1 Regional Parks Committee Meeting Minutes of September 9, 2014

Reports

R-1 February 5, 2015 report from Trish Morgan, Manager of Community Services regarding
the draft Regional Parks budget

R-2 February 6, 2015 report from Jill Rickert, Community Services Coordinator regarding
2015 Recreational Trails Grants-in-aid Applications

New Business

Items for Information

I-1 November 18, 2014 – BC Hydro Blackfoot Board Launch Report

I-2 Recreational Trails Grant-in-Aid policy

I-3 February 5, 2015 Summary of Payable – Recreational Trails Grant-in-Aid

Adjournment

CARRIED.

MINUTES:

M-1
September 9, 2014
MOVED by Director Fraser, SECONDED by Director Plowright,
that the Regional Parks Committee Meeting Minutes of September 9, 2014 be
adopted.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

Blackfoot Park Boat Launch update
Following the public meeting at Blackfoot and the Committee recommendation to
the Board a letter was forwarded to BC Hydro requesting that they consider
construction of a public boat launch and parking area at an alternative location,
namely on the Southwest ¼ of LS 5, Section 24, Township 82, Range 14, W6M.

To date, BC Hydro has not responded.

REPORTS:

R-1
Draft 2015
Regional Parks
budget
MOVED by Director Plowright, SECONDED by Director Fraser,
that the Regional Parks Committee accept the 2015 Regional Parks budget as
presented, and that the budget be forwarded to the Regional Board for approval in
the 2015 Annual Financial Plan.

CARRIED.

R-2
2015 Recreational
and Trails grant-in-
aid applications
MOVED by Director Fraser, SECONDED by Director Plowright,
that the February 6, 2015 report from Jill Rickert, Community Services Coordinator
regarding the 2015 Recreational and Trails grant-in-aid applications be referred to
the March 12, 2015 meeting.

CARRIED.

Adjournment
MOVED by Director Plowright, SECONDED by Director Fraser,
that the meeting adjourn.

CARRIED.

The meeting adjourned at 5:10 p.m.

Director Rose, Chair

S. Garrett, Corporate Services Coordinator



Peace River Regional District REPORT

To: Regional Parks Committee

Date: February 6, 2015

From: Jill Rickert, Community Services Coordinator

Subject: 2015 Recreational Trails Grants-in-Aid Applications

RECOMMENDATION:

That the Regional Parks Committee recommend to the Board of Directors the approval of the 2015 Recreational Trails Grant-in-Aid applicants and the applicable funding in the amounts as determined by the Committee after review and assessment of the attached applications.

BACKGROUND/RATIONALE:

1. **Bear Mountain Nordic Ski Association:** Request for \$28,500 to complete phase two of the upgrades to the Nordic trail network the association operates; specifically, bridges 3 and 5 located on Bissette Trail and bridge 4 located at the junction of the South Loop Trail and the Kiwanis Loop. This area is used by many for Nordic skiing and snowshoeing, running, hiking, mountain biking, bird watching, horseback riding, orienteering, outdoor studies and more and the association maintains this system year round providing an opportunity for healthy lifestyles. This applicant meets all eligibility criteria to be funded under the Recreational Trails Grants-in-Aid Policy. This applicant successfully completed phase one of this project under the 2014 Recreational Trails Grants-in-Aid.

Staff Recommendation: That a grant be provided to a maximum of \$28,500. (Exact amount to be determined by the Committee for recommendation to the Board).

2. **Northland Trail Blazers Snowmobile Club:** Request for \$35,400 to complete brushing project on the Stewart Lake and Halfway Trail. This society would like to continue to work on the same trail network they were funded for in 2014, in which they received \$29,149.50 for brushing and mulching along 65km of the Mud Creek and Septimus Creek trails. These trail systems are used throughout the Peace Region, providing an opportunity for outdoor recreation to people and linking the communities of Dawson Creek, Fort St. John, Wonowon, Pink Mountain and Prophet River. This applicant meets all eligibility the criteria to be funded under the Recreational Trails Grants-in-Aid Policy. This applicant has completed the layout on the 2014 project, mulching will take place in the spring of 2015 to complete it.

Staff Recommendation: That a grant be provided to a maximum of \$34,050. (Exact amount to be determined by the Committee for recommendation to the Board).

3. **Timberline Trail and Nature Club:** Request for \$5,220 to build a multi-use trail in the Swan Lake area just south of the lake. This trail would enhance the area of Swan Lake and provide the public access for walkers (including wheelchair and stroller accessibility), runners, and cyclists (without limiting the existing ATV use) to some unique habitats and wildlife in the South Peace. It is important to note that this club is not a registered non-profit society but is a member club of the Federation of BC Naturalists and is proposing that any funding received would be allocated to the Federation of BC Naturalists to be distributed by them to Timberline Trail and Nature Club. This organization does not yet have a land use agreement with the Province of BC. **This applicant does not meet all the eligibility criteria to be funded under Recreational Trails Grants-in-Aid Policy at this time.**

Staff Recommendation: That the Regional Parks Committee not recommend approval of Timberline Trail & Nature Club's grant application as they do not meet the eligibility requirements at this time and that their application not be forwarded to the Board for consideration.

Staff Initials:

J. Rickert

Dept. Head

J. Morgan

CAO:

Ch. Birk

Page 1 of 2

4. **TR Ridge Riders Snowmobile Association:** Request for \$21,552.07 to upgrades to the Wolverine access road (FSR) for better access to the trails; improve signage for trails; and build a warming shelter. The current trail system enhances the community of Tumbler Ridge; however they are used by many for year round outdoor recreation. The association has good working relations with snowmobile clubs in both Dawson Creek and Chetwynd and often collaborate on ideas of creating extensions to current trails in order to better connect the communities. **This applicant meets all the eligibility criteria to be funded under the Recreational Trails Grants-in-Aid Policy with the exception of conducting road work on the Wolverine FSR.**

Staff Recommendation: That a grant be provided to a maximum of \$8,000 for signage, a warming shelter and equipment only and that funds not be provided for the maintenance of the Wolverine FSR. (Exact amount to be determined by the Committee for recommendation to the Board).

5. **Wolverine Nordic and Mountain Society:** Request for \$9,000 to complete enhancements to the existing Windfall Lake hiking trail. This society plans to install a boardwalk over a section of wet meadow stretching 120 meters over the existing of trail as well as signage to provide direction and bring awareness to the natural environment of the trail. This hiking trail enhances the community of Tumbler Ridge and the entire Peace Region with scenery such as mountain peaks, alpine lakes, and cliffs containing caves and fossils as well as beautiful meadows. This applicant meets all the eligibility criteria to be funded under the Recreational Trails Grants-in-Aid Policy.

Staff Recommendation: That a grant be provided to a maximum of \$9,000. (Exact amount to be determined by the Committee for recommendation to the Board).

STRATEGIC PLAN RELEVANCE: Recreational Trails Grants-in-Aid is supported as an operational priority as part of the Regional Parks and Trails Master Plan adopted by the Board of Directors on July 24, 2014.

FINANCIAL CONSIDERATION(S): \$75,000 has been recommended for approval by the Regional Board, under the Regional Parks Budgets in the 2015 Annual Financial Plan for the Peace River Regional District. This funding will assist to provide trail development and maintenance grants throughout the areas of the region.

COMMUNICATIONS CONSIDERATION(S): Information on to apply for funding was advertised in the local newspapers as well as posted to the Peace River Regional District website. Recreational Trail groups in the North Peace, South Peace, Tumbler Ridge, and Chetwynd areas were informed by email and invited to apply for funding. All recipients of the grant, once determined, will receive a letter confirming their approval of funding.

OTHER CONSIDERATION(S): Please see the attached applications and spreadsheet detailing the grant requests:

1. Bear Mountain Nordic Ski Association
2. Northland Trail Blazers Snowmobile Club
3. Timberline Trail and Nature Club
4. TR Ridge Riders Snowmobile Association
5. Wolverine Nordic and Mountain Society

This information was enclosed with this report at the Feb 12, 2015 Parks Committee Meeting. Director McPherson was issued copies of the applications above by email on Mar. 6, 2015



Peace River Regional District REPORT

To: Regional Parks Committee

Date: March 6, 2015

From: Trish Morgan, Manager of Community Services

Subject: Whiskey Jack Ski Trails Grant Application

RECOMMENDATION(S):

That the Regional Parks Committee receive Whiskey Jack Nordic Ski Club's grant application for consideration for a regional trails grant.

BACKGROUND/RATIONALE:

At the February 19, 2015 Rural Budgets Administration Committee meeting, the Directors reviewed the 2015 (rural) Recreational and Cultural Grants-in-Aid applications. Upon review it was recommended to refer the Whiskey Jack Nordic Ski application to the Regional Parks Committee for consideration of a regional trails grant.

Whiskey Jack Nordic Ski Club maintains cross country trails in Beatton Provincial Park. Their work has been supported for a number of years through Electoral Area C Recreational and Cultural Grants-in-Aid. With the development of a regional trails grant, it is now more appropriate for the group to apply for a regional trails grant vs a rural grant-in-aid.

Attached is the organization's rural grant-in-aid application. Given that much of the information that they submitted in their application is the same as what is required under the trails grant, we have not asked them to resubmit their application in a new format. Whiskey Jack meets the eligibility criteria for a regional trails grant.

Whiskey Jack is requesting \$20,000 to build a shop/storage building to house a larger grooming machine. The total cost of the project is \$148,353.

STRATEGIC PLAN RELEVANCE: The regional trails grants are a key deliverable of the Regional Parks and Trails Master Plan.

FINANCIAL CONSIDERATION(S): \$75,000 is proposed to be budgeted for regional trails grants in 2015.

COMMUNICATIONS CONSIDERATION(S): none

OTHER CONSIDERATION(S): see attached application

Staff Initials:

Dept. Head:

T. Morgan

CAO:

Ch. Birk

Page 1 of 1



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid Schedule "A" - Application

Date: January 25, 2015

Society Number: S-0046479

APPLICANT INFORMATION

1) Name of Organization: Whiskey Jack Nordic Ski Club

2) Contact Person: Eliza Stanford

Position: President

Mailing Address: 9508 113 Avenue

Phone: 250 785 0973

Fax: [Click here to enter text.](#)

Email: Eliza.s@telus.net

Website: [Click here to enter text.](#)

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No *(please check one)*

3) Purpose of Your Organization: To provide and maintain cross country ski trails at Beaton Provincial Park and the Links Golf Course

4) If applicable, does your organization own any facilities or properties? ☐ Yes ☒ No *(please check one)*

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.
[Click here to enter text.](#)

5) Executives of Your Organization:
President/Chair

Name: Eliza Stanford

Phone: 250 785 0973

Email: eliza.s@telus.net

Vice President/Vice Chair

Name: Ken Johnson

Phone: 250 785 0628

Email: cljohnsons@pris.ca

Treasurer

Name: Danielle Layman

Phone: 250 785 8510

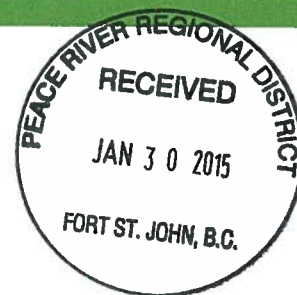
Email: dlayman@telus.net

Secretary

Name: Ken Johnson

Phone: 250 785 0628

Email: cljohnsons@pris.ca





6) Please describe the programs and activities that your organization sponsored in the last year:

Qty Per Year	Activity/Program	Dates
2	Snow fence set up and take down	October and May each year
2	Loppets (fun ski races)	February and March
20 +	Grooming of trails	Weekly, Nov. - March
3 +	Autumn trail maintenance: mowing, tree clearing, etc .	September, October
1	Free after school kid's program, weekly	January - March
ongoing	Rental Ski program – skis available all season to the public	November - March
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Click here to enter text.	Click here to enter text.	Click here to enter text.

7) Please provide a 5 year action plan for your organization.

Fundraise for shop and build shop in autumn, 2015

Year 1:

Fundraise for grooming machine and acquire machine.

Year 2:

Year 3: Maintain trails with grooming machine. Grow membership with increased programming such as lessons, rentals and Jackrabbits (kids program developed through Cross Country BC) Establish annual fundraising goals to meet increased insurance and maintenance.

Year 4: Reassess assets to see what is surplus to our needs. Continue maintaining trails, through tree management and grooming machine maintenance.

Continue grooming and developing programming.

Year 5:

PROPOSED PROJECT INFORMATION



- 8) **Describe the Year 1 project or general operations for which your organization is requesting funding.**
To build a shop/storage building adjacent to the existing compound at Beaton Park. This shop, 30x40, will eventually house a grooming machine such as a Piston Bully or Prinoth. We will expand the existing perimeter chainlink fence to include the new building. The site will be cleared of trees, and excavated for a concrete foundation. We are looking to hire a general contractor for the building as the expertise for this sort of project lies outside of our membership capabilities. We are being optimistic with our timeline and hope to complete the project by the fall of 2015.
- 9) **How essential is the project to the community?**
In order for the WJNSc to continue maintaining trails at a high quality, we need a bigger grooming machine that can handle large snowfalls or the freeze/thaw cycles. Our current fleet of sleds and grooming attachments are now inadequate for the task of grooming the wider trails and grooming now requires a large time commitment (10 hours) per week. The issues are: it takes 3 passes with a snowmobile to groom 15 kms of trails; "river bumps" develop and are impossible to eradicate with lightweight equipment; a freeze/thaw weather cycle makes snowmobile grooming impossible as the sleds cannot chew up the top ice layer to reset the track; heavy snowfalls are problematic as the snowmobiles strain to pack down the snow, and struggle up the hills pulling the attachments; any slight slope to the trails can be fixed with a large groomer as they can plow the snow on the high side to shift over to the lower side and groom the trail at the same time. The need for the new grooming machine is clear and before we acquire the machine, we need a storage facility.
- 12) **What is the availability of the nearest similar project or facility?**
Dawson Creek.
- 13) **How many people will use your facility/program in the next year?**
A rough estimate is a doubling in the number of users of the trails. Our membership this year is almost 100 members, with an unknown number of skiers using the trails who are not members. We require skiers to sign in so we estimate approximately 30-50 skier visits per week when conditions are favourable. When it is icy and we are unable to groom, skier usage is dramatically down. If we were to have a bigger grooming machine, we would be able to provide excellent ski conditions during such "icy" weather and skiers would be able to use the trails no matter the weather.
- 14) **What is the degree of support from the community at large?**
We have been getting incredible support from the community, both as moral support and financial and in-kind support when we embark on a project. We have completed several projects over the past 10 years and every time we get businesses and individuals volunteering to help us achieve our goals. Corporate donations have been strong in the past and that indicates that a facility like the Beaton Trails is essential to making this area an attractive place to live.



Schedule "A" Application

- 15) **Describe your anticipated voluntary support and donations of labour, materials and/or funds you hope to receive or have received for your project:**
We have budgeted for a contractor to do the bulk of the work and we anticipate much volunteer labour or in-kind support for many of the smaller jobs. For example, we can rent a small hoe and do the clean up ourselves (such as stump removal). Our membership has come out to help with all small tasks in the past, and with an increased membership, we expect that we will be successful in recruiting help for any work outside of the contracted construction of the building itself.
- 16) **Approximately how many volunteer hours does your membership contribute each year?**
457 hours
- 17) **If there are continuing costs to operate or maintain your project, how do you plan to meet these costs in the future?**
Continuing costs will include increased insurance premiums. We have raised our membership dues and will embark on annual fundraising effort such as a raffle. We are fully aware of the increased annual maintenance costs of a larger grooming machine, and will work to establish a fundraising program to meet the new annual budget of the club.
- 18) **TOTAL funds requested from the Regional District: \$20,000**
- 19) **What is the total cost of insurance(s) your organization pays each year? \$3,000**

INCLUDED THE FOLLOWING ATTACHMENTS WITH YOUR APPLICATION

- a) Year-end financial statements - income statement and balance sheet.
- b) Detailed project and/or operations budget.
- c) 3 quotes for labour, equipment or material costs valued at over \$3,000
- d) Annual Report(s)

Signature of Applicant

250 785 0973

Phone Number

Whiskey Jack Nordic Ski Club Storage Building Budget January 2015

Item	Description	Unit	Est. qty.	Unit price	Amount
1	Existing perimeter fence location adjustment		1	3,000	3,000
2	Site clearing, trails access route	*(a)	1	9,460	9,460
3	Base prep, foundation installment		1	19,830	19,830
4	Weeping tile, sump pit		1	11,000	11,000
5	1200 sq. ft. steel building package	* s/i	1		
6	Building package delivery to site	* s/i	1		
7	Building installation	* s/i	1	33,766	33,766
8	garage door		1	5,000	5,000
9	Electrical exterior		1	4,000	4,000
10	Electrical interior		1	2,000	2,000
11	Electrical fittings	ea	9	100	900
12	Locks and hardware	ea	3	200	600
13	Signage	ea	3	500	1,500
14	500 gallon fuel storage 10 gauge & containment basin		1	2,200	2,200
15	Fire extinguisher	ea	4	70	280
16	Shelving		1	400	400
17	Site clean up	m2	1	2,500	2,500
18	Seeding	ea	2	100	200
19	170 m 8' chainlink fence & double gate		1	11,700	11,700
20	Archeological assessment		1	600	600
21	Structural engineer		1	2,500	2,500
22	Geotechnical report		1	2,500	2,500
23	Licenses and fees		1	210	210
	SUBTOTAL				114,146
	Project Management				11,400
	Contingency				17,100
	GST		5%		5,707
	TOTAL				\$148,353

*(a) see attached detailed budget

* s/i = supply and install

Whiskey Jack Nordic Ski Club Storage Building Budget January 2015

Grants:	
PRRD - GIA	20,000
PRRD - Fair Share	10,000
NDIT	30,000
Other gov't grants	35,000
Other Revenue:	
Corporate	12,000
WJNSC contribution	16,353
Raffle	5,000
In-kind	20,000
TOTAL	148,353

(a)

R-2

Beatton Park Shop Install - Site Preparation Cost

Day	task	2 man falling crew \$100/hr	equipment operator \$60/hr	60D hoe \$1600/wk	fuel for hoe	mob/dem ob hoe	assumptions
1	hand falling and racking 5 foot lengths	1000	600	230	150	300	hoe; 120 liter tank, burn 100 lpd @ \$1.5/l
2	hand falling and racking 5 foot lengths	1000	600	230	150		10 hours per day
3	stump with mini hoe		600	230	150		shop - 40*30 feet
4	stump with mini hoe/pile burning		600	230	150		gravel - 6 inch lift on 50*40 area or 37 yds (3 end dumps)
5	pile burning		600	230	150		gravel - \$15/yd*37 yds + 3 hrs/load delivery at \$150/hr
6	strip organics from shop area		600	230	150		gravel - total cost of \$1500
7	spread gravel for shop pad		600	230	150		
8	demob mini hoe					300	
	total	2000	4200	1610	1050	600	
	Grand total	9460					

WHISKEY JACK NORDIC SKI CLUB SOCIETY

FINANCIAL STATEMENTS

APRIL 1, 2013 - MARCH 31, 2014

(UNAUDITED - SEE NOTICE TO READER)

Whiskey Jack Nordic Ski Club Society

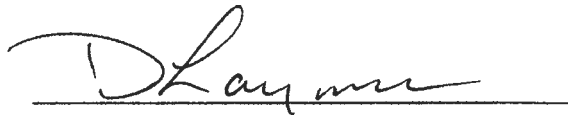
Financial Statements Year Ending March 31, 2014

The financial statements of the Whiskey Jack Nordic Ski Club (WJNSC) have been prepared by Directors in accordance with generally accepted principles, consistently applied and appropriate in the circumstances. The financial statements have, in the Board of Directors' opinion, been properly prepared with reasonable limits of materiality and within the framework of the accounting policies summarized in the notes to the financial statements.

The Board of Directors depends on a system of internal controls that provide reasonable assurance, on a cost-effective basis, that the financial information is reliable and accurate. The system of internal controls is monitored by the Board of Directors. No internal or external audits are conducted into these controls.

The Board of Directors has not engaged any accounting firm to prepare these statements. The responsibility for the accuracy and completeness of the representations in the financial statements remains with the Board of Directors.

Signed, this 31st day of March, 2014.

A handwritten signature in cursive script, appearing to read 'DLayman', is written over a horizontal line.

Danielle Layman, Director

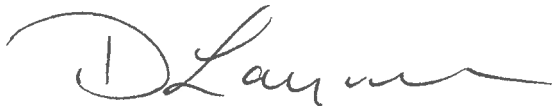
WHISKEY JACK NORDIC SKI CLUB SOCIETY

**FINANCIAL STATEMENTS
Year Ending March 31, 2014**

Notice to Reader

We have compiled the balance sheet of the Whiskey Jack Nordic Ski Club as at March 31, 2009 and the statements of income for the year then ended from information provided by the Board of Directors. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information nor have we engaged anyone to perform such activities. Readers are cautioned that these statements may not be appropriate for their purposes.

Signed this, 31st day of March, 2014.

A handwritten signature in dark ink, appearing to read 'DLayman', with a long horizontal flourish extending to the right.

Danielle Layman, Director

Statement of Operations
April 1, 2013 - March 30, 2014

EXPENSES

Fuel	354.86
Membership Insurance	990.00
Equipment - purchase	-
Equipment - maintenance	336.00
Advertising	105.02
Office	204.07
Insurance - sleds	1,974.00
Society fee	25.00
Table rental - one-stop	15.00
Signage	144.45
Trail project	<u>228,592.33</u>

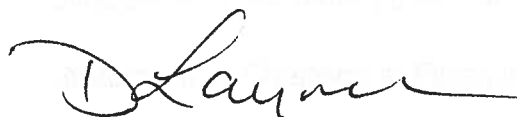
Total Expenses \$232,740.73

REVENUE

Memberships	4,220.00
Interest	56.72
Drop Box	474.70
Equipment sales - ski swap	85.25
Donations - personal	380.00
Donations - corporate	19,950.00
Grants for trail project	<u>225,916.42</u>

Total Revenue \$251,083.09

Revenue over Expenses \$18,342.36



Treasurer, Whiskey Jack Nordic Ski Club

The WJNSC currently holds membership with the Fort St. John Sports Council, and is a member group with Cross Country BC, the provincial sport organization for cross country skiing.

No member or volunteer with the WJNSC received remuneration for their services. Reasonable expenses would be reimbursed.

The WJNSC currently holds no debts.

(Unaudited – See Notice to Reader)

STATEMENT PERIOD ENDING	2014.12.31
ACCOUNT #	468231
PAGE	2 of 3

Chequing Accounts

Details of 101 - Chequing - Organization

Associate Type : Signing Authority Mrs Eliza A Stanford : John M Norrish : Ms Danielle Lynn Layman
Kenneth A Johnson

Account Rate: 0.25%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2014-12-01	Balance Forward			32,736.52
2014-12-04	Cheque Deposit		670.00	33,406.52
	Cash Deposit		164.00	33,570.52
2014-12-12	Cheque # 236	151.60		33,418.92
2014-12-16	Cheque Deposit		765.00	34,183.92
	Cash Deposit		77.00	34,260.92
	Cheque Deposit		600.00	34,860.92
	Cash Deposit		80.00	34,940.92
2014-12-19	Cheque # 234	70.46		34,870.46
2014-12-20	Cheque # 238	2,024.00		32,846.46
2014-12-30	Cheque # 239	222.70		32,623.76
2014-12-31	Cheque # 240	103.39		32,520.37
	Interest Deposit:		7.08	32,527.45
Totals:		2,572.15	2,363.08	

Details of 102 - GAMING ACCOUNT

Associate Type : Signing Authority Kenneth A Johnson : Mrs Eliza A Stanford : John M Norrish
Ms Danielle Lynn Layman

Account Rate: 0.25%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2014-12-01	Balance Forward			0

Shares

Details of 391 - Membership Equity Shares

Associate Type : Signing Authority John M Norrish : Mrs Eliza A Stanford : Kenneth A Johnson
Ms Danielle Lynn Layman

Account Rate: 0.0%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2014-12-01	Balance Forward			51.42

WHISKEY JACK NORDIC SKI CLUB - PHOTOS FROM BEATTON TRAIL PROJECT

WHISKEY JACK NORDIC SKI CLUB - PHOTOS FROM BEATTON TRAIL PROJECT

WHISKEY JACK NORDIC SKI CLUB - PHOTOS FROM BEATTON TRAIL PROJECT



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid Schedule "C" – Annual Report

Date of Report: Jan. 5, 2015

Name of Organization: Whiskey Jack Nordic Ski Club

Mailing Address: 9508 113 Avenue, Fort St. John V1J 2W9

Project Summary

- 1) For what Grant-in-Aid funding year does this report refer to? (i.e., when were funds approved)

- 2) What activities did your organization complete or start in the last year for which you received Grants-in-Aid funding? (this may include capital projects, events or general operations)
Began a trail expansion project at Beaton Park ski trails start Sept. 2013, completion November 2014.

- 3) Please describe the progress you made on your capital projects, events or general operations for which you applied for Grants-in-Aid funding.
 - a. What was accomplished or completed with assistance from Grants-in-Aid funding? existing trails
Clearing + mulching crew hired to widen + clear new trails. construction crew employed to install new culverts at stream crossings. Grading of sites completed. Sign posts installed. Signs erected.
 - b. What projects or events were not accomplished that you had applied for funding for? OR what operational costs have not been incurred that you had applied for funding for? Please state why any projects or events were not completed or costs were not incurred.
 - Rock placement at culvert ends to anchor the soil.
 - Interpretive signs not completed to date.

Both items not done. Difficult to secure a contractor + supply of rock at a cheaper rate than oil field prices. We are not allowed to work in the park in the summer which reduces our window. Interpretive signs are being produced by EN, not us.
 - c. What is your plan to complete your projects and/or events or utilize your operational cost funding?

we will endeavour to complete the rock placement when we have secured a reasonable quote and confirmation of availability of contractor.
we keep asking for an update to the interpretive signs but receive no reply. we are holding the funds for this component of the project.
 - d. What is your timeframe for completing your projects, events or utilizing your operational cost funding?

The project is more or less complete. Trails are fully in use. The interpretive signs will be put up (posts are installed) as soon as signs are ready. Rock will be placed in non-winter months before winter of 2015/16.

WHISKEY JACK NORDIC SKI CLUB TRAIL BUDGET November 2014

Description	Unit	Est. quantity	Unit price	total	invoices rec'd	invoices paid	
Mulching and Clearing							
8 meter width for new trail	6.6 ha						
3 meter width for existing	1.33 ha						
total hectares to be cut	7.93 ha						
Mulching and Clearing - cost					\$155,031.31	\$155,031.31	
Supervision					\$34,916.00	\$34,916.00	
REPAYMENT OF BC PST							(\$2,185.25)
Rock work							
rock delivery and placement at culvert ends				\$10,000	not yet completed		
Archeological							
Assessments					\$3,203.20	\$3,203.20	
based on 50% subsurface testing							
Stream Crossings and Culverts							
culverts					\$9,915.05	\$9,915.05	
additional culvert extension		1	\$2,159.70	\$2,159.70	\$2,159.70	2,159.70	
installation and dirt work					DONATION		
extension - rental of hoe					\$2,576.70	\$2,576.70	
extension - labour					\$3,024	\$3,024	
subtotal - trail work						\$210,825.96	
Signage							
trail marker	ea	50	\$26	\$1,300		\$2,923.77	
map signs	ea	25	\$129	\$3,225		\$5,087.04	
Welcome Parks sign		1	\$358	\$358		\$358.40	
Sponsor banner		1	\$500	\$500		\$560.00	
Misc. signs					\$422.23	\$422.23	
Interpretive signs	ea	5	\$500	\$2,500	*		
Set up - Int. signs				\$2,500	* work not yet completed		

WHISKEY JACK NORDIC SKI CLUB TRAIL BUDGET November 2014

Description	unit	est. quantity	unit price	total	invoices rec'd	invoices paid	
Posts					\$883.39	\$883.39	
Stain					87.54	\$87.54	
subtotal - signage						\$10,322.37	
Installation							
sign post installation	day	2	\$1,900	\$3,800	Donation - Rentco		
side gate replacement				\$1,120	890.01	890.01	
Miscellaneous							
restoration - seeding				\$1,000	195	195	
dedication (provincial) on rock				\$500	* work not yet completed		
Misc. mailing, opening event					\$105.21	\$105.21	
subtotal misc items						\$1,190.22	
Sub totals							
							210,825.96
							10,322.37
							1,190.22
Invoices paid							
Minus Xcel overcharge						minus	222,338.55
Total paid							2,185.25
Total budget incl. invoices rec'd and estimates					\$235,653.33		220,153.30
Total available funding							
							224,371.00
Discrepancy							
Invoices not yet received							4,217.70
Outstanding							\$15,500
							\$11,282.30

[illegible]

INTEGRITY

Post Structures

IntegrityPostStructures.com

Salesperson: Jason Murrell

Email: jason@integritypostframe.com

Phone: 780-581-5559

Fax: 403-770-8593

Quote Number: **38928**

Eliza Sanford

FSJ, British Columbia, 250-261-8927

eliza.s@telus.net

6896

Date Created: January 29, 2015

Quote Expires **February 13, 2015**

Building

30' x 40' x 12' Machine Shed

\$33,766 + GST

* Includes Labour / Materials / Freight / PST

Standard Features

Posts	4' O.C. 3 ply 2" x 8", glued, nailed and factory gusset pressed, standard laminated poles with PWF bottoms. Includes the new Integrity Post Disc . (Eve posts only, gable posts are estimated at 8' O.C. or 6' O.C.)
Trusses	4' O.C. Engineered and designed to meet or exceed local conditions
Strapping	2" x 6" wall and roof strapping @ 2' O.C.
Metal Cladding	Premium 29 gauge Hi-Tensile FC36 profile metal including a 3/4" (large rib)

Included Options	Quantity	Width	Height	Window Inserts	Location	Insulated	Operator
Prepared Opening	1	18	10		End Wall		0
3' Standard Steel Door	1				CHOOSE		
Gable Vents	4						
Farm Blueprints	1						
This building is not insulated							

Upgrade Options

To upgrade to our Concrete Perma Columns add **\$3,442.61**.

Warranty

We stand behind our buildings with a lifetime warranty on Perma-Columns, manufacturer's 40-year warranty on paint on metal cladding and 5-year warranty on workmanship.

Expiry

This quote expires on **February 13, 2015**. Please contact Jason Murrell at 780-581-5559 for more information.

THANK YOU FOR THE OPPORTUNITY TO QUOTE ON YOUR BUILDING!

DATE 11/05/14

PAGE 1 R-2

 * HOME HARDWARE BUILDING CENT *
 * 9820 108th Street *
 * 250 787 0371 *
 * FORT ST. JOHN BC V1J 0A7 *

ACCOUNT: CASH-00

LOCATION 01 - HOME CENT

PHONE NO () -

ORDER # 155062-00

ORD DATE 11/05/14

INVOICE#

INV DATE

DEL DATE 11/05/14

SALES ID FRO

PO

STATUS QUOTE

+----- A/R ADDRESS -----+

+--- DELIVERY INSTRUCTIONS ---+

WHISKEY JACK NORDIC SKI CLU

B

RECEIPT REQUIRED FOR RETURN
 OF MERCHANDISE

RECEIPT REQUIRED FOR RETURN
 OF MERCHANDISE

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price Loc
A	SFT*	1200		AREA	SFT	.000	.00 01
AS	EA *	1		ALUMINUM SOFFIT	EA	.000	.00 01
G	EA *	1		GYPROC	EA	.000	.00 01
GA	SFT*	96.33		GABLE WALL AREA	SFT	.000	.00 01
GH	FT *	5.667		GABLE HEIGHT	FT	.000	.00 01
H	LFT*	16		HEIGHT	LFT	.000	.00 01
I	EA *	1		INSULATION	EA	.000	.00 01
L	LFT*	40		LENGTH	LFT	.000	.00 01
ODW	LFT*	20		OVERHEAD DOOR WIDTH	LFT	.000	.00 01
OH	IN *	24		OVER HANG	IN	.000	.00 01
P	LFT*	140		PERIMETER	LFT	.000	.00 01
PITCH	IN *	4		ROOF PITCH	IN	.000	.00 01
W	LFT*	30		WIDTH	LFT	.000	.00 01
WA	SFT*	2240		WALL AREA	SFT	.000	.00 01

300

FRAMING

2108	EA	1		2X10-8' #2 & BTR DRY SPR.	EA	8.770	8.77 01
21216	EA	2		2X12X16 SPRUCE	EA	33.270	66.54 01
2144879	LB	37		NAILS,PHOSPHT COAT 2-1/4	LB	2.000	74.00 01
2144913	LB	32		NAILS,BOX COATED 3 1/2"	LB	1.750	56.00 01
2414	EA	2		2X4-14' #2 & BTR DRY SPR.	EA	5.970	11.94 01
248	EA	1		2X4-8' #2 & BTR DRY SPR.	EA	3.670	3.67 01
2611221	RL	2		GASKET, SILL PLATE 6"75'	RL	10.990	21.98 01
2616	EA	136		2X6-16 #2 BTR DRY SPRUCE	EA	10.870	1478.32 01
2616T	EA	9		TREATED WOOD 2X6-16'	EA	15.270	137.43 01
				GROUND CONTACT ACQ			
380	EA	74		4X8-3/8" O.S.B.	EA	11.090	820.66 01

400

ROOF SYSTEM

1416	EA	8		1X4-16' CONST SPRUCE	EA	4.870	38.96 01
2110664	PK	.88		KWIK-KLIPS, 250/BAG 7/16"	PK	15.990	14.07 01
2140347	LB	32		NAILS,ROOF 1-1/4"GV ELECT	LB	2.270	72.64 01
2144860	LB	27		NAILS, BOX COATED 2"	LB	2.000	54.00 01
2410	EA	20		2X4-10' #2 & BTR DRY SPR.	EA	4.470	89.40 01
25MDG	BDL	58		25YR MARATHON DUAL GREY	BDL	21.990	1275.42 01
				3 TAB SHINGLES			
2616	EA	12		2X6-16 #2 BTR DRY SPRUCE	EA	10.870	130.44 01
2682172	EA	38		TIE,HURRICN G185 18GA 4"	EA	1.790	68.02 01

E 11/05/14

PAGE 2 R-2

 * CONTINUED *
 * HOME HARDWARE BUILDING CENT *
 * 9820 108th Street *
 * 250 787 0371 *
 * FORT ST. JOHN BC V1J 0A7 *

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price	Loc
7160	EA	55		4X8-7/16" O.S.B.	EA	11.290	620.95	01
MISC	EA *	1		TRUSS PACKAGE 4/12 PITCH	EA	3848.610	3848.61	01
				24 O/H 19 COMMON 1 DSGE				
				1 DSGE STRUCURAL 2 LADDER				
WARE	EA	17		WHITE ALUM ROOF EDGE 9'10	EA	6.990	118.83	01
425				**WINDOWS AND DOORS**				
MISC	EA *	1		TX450	EA	3212.000	3212.00	01
30401PR6	EA *	1		3/0 DOOR, MET. 6-PANL RH 6"	EA	309.990	309.99	01
FV1714	EA	1		17A VILLA ENT 4-1 KD	EA	24.990	24.99	01
FV436A	EA	1		32D GT SNG D'BOLT 4-1 KA5	EA	23.990	23.99	01
440				***METAL CLADDING***				
2416	EA	140		2X4-16' #2 & BTR DRY SPR.	EA	7.270	1017.80	01
				ROOF AND WALL STRAPPING				
MISC	EA *	1		METAL CLADDING	EA	3609.300	3609.30	01
500				***ROOF VENTILATION***				
WACR	EA	17		3/8"X12' WHITE ALUM.CHANN	EA	6.190	105.23	01
WAF6	EA	17		6"X9'10"WHITE ALUM,FASCIA	EA	13.490	229.33	01
WAS	EA	20		16"X12 WHITE ALUM, SOFFIT	EA	17.990	359.80	01
				16SQ FT PER PIECE				
WN4	EA	3		WHITE NAIL SOFFIT	EA	10.990	32.97	01
				1/2 LB				
600				***INSULATION***				
1072723	BX *	6		STPL4T5-8,1000STCR5019 14 BX	BX	4.290	25.74	01
2034569	EA	21		SEAL, ACOUSTICAL HB 900ML	EA	6.690	140.49	01
24IN	EA.	40		24X24 INSULATION STOP	EA.	.990	39.60	01
2645971	RL	3		POLY 1500 SQFT CGSB 6 MIL	RL	84.990	254.97	01
R2015	BAG	29		R20X15" F.F. 78.3 SQ.FT.	BAG	46.790	1356.91	01
				FOR 6"WALL				
WS2	EA *	100		WEATHERSHIELD 2 LOOSE-FIL	R52	.979	1174.80	01
				INSULATION (48 LIFT SIZE)				
700				****PLYWOOD INTERIOR****				
12S	EA	108		4X8-1/2" STD SPR PLYWOOD	EA	26.970	2912.76	01
NET BALANCE							23841.32	
TOTAL GST/HST							1192.06	
TOTAL PST							1487.36	
TOTAL							26520.74	

2,992.5

- 2992.51
 \$ 23,528.23



W.L. Construction Ltd.
P.O Box 6357
Fort St. John, BC
V1J 4H8

Telephone (250) 787- 7707
Fax (250) 787-2350

December 17, 2014

To: Eliza Stanford

Re: Cold Storage shed

W.L. Construction is pleased to provide you with an estimated budget of **\$46,172 (Forty Six Thousand One Hundred Seventy Two Dollars) +GST** for a 40'x30' slab on grade foundation and installation of wood building package with metal cladding. This price includes the following:

- Gravel package to be approximately 40'x50'x18"
- Supply and install gravel including equipment for compaction and spreading
- Dig thickened edge for concrete slab
- Supply and install rebar
- Supply and install concrete including pump truck for placement and finishing
- Saw cut and seal concrete

Estimated Foundation costs \$19,830

- Install 2x6 wood wall package
- Install gable wood trusses and strapping
- Install 7/16" OSB on roof
- Install 1/2" Plywood on inside of shop walls
- Install metal cladding on outside walls
- Install metal fascia and soffit
- Install one man door and one overhead door
- Allowance for Zoom Boom for one day to place trusses and man lift for two weeks

Estimated Building costs \$26,342

Not Included:

- Structural engineering (Estimated at \$800-\$1,200)
- Geotechnical report
- Cutting and clearing, or removal of brush and top soil
- Weeping tile, or sump
- Asphalt shingle installation
- Insulation, or vapour barrier installation

If you have any questions please contact the undersigned. We look forward to working with you on this project.

Regards,
Carina Milan
Estimator/Project Manager
250-787-7707
cmilan@wlconstruction.com

Peace River Bldg

9511 85 Ave
 Fort St John, BC
 V1J 6M5
 (250) 785-2116
 (250) 785-9113

INVOICE ASSIGN

Page 1 of 4

Terminal 7

13-01-2015 11:25:45 AM

PO No.

BobbiB

Sold To:

Stanford, Eliza
 BC

EstimateTERMS: NET 10

Part Number	Description	Ordered	Shipped	List	Price	Total
Pick-Up Pricing - Delivery Available Quantities/ Measurements to be Confirmed by Customer Metal is Custom Order - Arrives the week after order is placed If customer prefers us to do Blown-In Insulating - \$1.25/sq.ft.@R52 (approx.1200sq.ft.)						
Roof Metal Cladding						1,821.63
Duraclad29gaCol	Duraclad 29ga Colored - 36" coverage	535	535	2.39	2.39	1,278.65
30.00 @ 214.00 Metro Brown Customer to verify colour						
14C-MetBr-114-pcs	#14 HH WW A-Metro Brown-1-1/4"	1,200	1,200	0.10	0.10	120.00
RR12-Col-29-12	Ridge Cap Colored 29ga - 12"	5	5	22.76	22.76	113.80
Metro Brown						
GT3-Col-29-09	Gable Trim 3-Colored-29g-9"	8	8	17.86	17.86	142.88
Metro Brown						

Con

Does not include:
 wood for framing

See Addendum quote
 (Rona)

9511 85 Ave
Fort St John, BC
V1J 6M5
(250) 785-2116
(250) 785-9113

Page 2 of 4

ASSIGN

Stanford, Eliza
BC

Part Number	Description	Ordered	Shipped	List	Price	Total
Pick-Up Pricing - Delivery Available Quantities/ Measurements to be Confirmed by Customer Metal is Custom Order - Arrives the week after order is placed If customer prefers us to do Blown-In Insulating - \$1.25/sq.ft.@R52 (approx.1200sq.ft.)						
Eave1-Col-29-06	Eave Trim 1-Colored-29g-6"	10	10	13.13	13.13	131.30
	Metro Brown					
Stitch-MetBr-pcs	#14 Stitch Screws HH WW-Metro Brown	250	250	0.14	0.14	35.00
Exterior Wall Metal Cladding						2,183.94
Duraclad29gaCol	Duraclad 29ga Colored - 36" coverage	636	636	2.39	2.39	1,520.04
	28.00 @ 144.00 4.00 @ 156.00 4.00 @ 168.00 4.00 @ 180. 4.00 @ 192.00 4.00 @ 204.00 Metro Brown Customer to verify colour					
14C-MetBr-114-pcs	#14 HH WW A-Metro Brown-1-1/4"	1,425	1,425	0.10	0.10	142.50
CC2-Col-29-12	CC2 Corner Colored 29ga - 12"	5	5	22.76	22.76	113.80
	Metro Brown					

Continued Next Page

9511 85 Ave
Fort St John, BC
V1J 6M5
(250) 785-2116
(250) 785-9113

Page 3 of 4

ASSIGN

Stanford, Eliza
BC

Part Number	Description	Ordered	Shipped	List	Price	Total
Pick-Up Pricing - Delivery Available Quantities/ Measurements to be Confirmed by Customer Metal is Custom Order - Arrives the week after order is placed If customer prefers us to do Blown-In Insulating - \$1.25/sq.ft.@R52 (approx.1200sq.ft.)						
DC1-Col-29-04	DC1 Drip Cap Colored 29ga - 4"	15	15	9.70	9.70	145.50
	Metro Brown					
JMDC-Col-29-04	JMDC- J Trim Colored 29ga - 4"	25	25	9.70	9.70	242.50
	Metro Brown					
Stitch-MetBr-pcs	#14 Stitch Screws HH WW-Metro Brown	140	140	0.14	0.14	19.60
Insulation						2,357.90
Poly-CGSB-20ft	CGSB Vapor Barrier Poly - 20ft x 100ft - 2000sqft	2	2	89.95	89.95	179.90
R20-15	R20-15 Fiberglass - Brown - 78.33sqft	23	23	37.21	36.09	830.09
	Walls - 1680 sq.ft.					
Stop2424	Insulation Stop - Cardboard 24 x 24	40	40	0.85	0.85	34.00
BlownInCellulose	Blown-In Cellulose Insulation - Bag - 13 SqFt @ R52 (approx 1200sq.ft.)	92	92	12.98	12.98	1,194.16
Acoustical 825ml	Acoustical Sealant Large - 825ml	20	20	5.49	5.49	109.80
Misc	Stanley Staples-1/4" - 5000/box	1	1	9.95	9.95	9.95

Continued Next Page

Sub Total	\$6,924.72
PST 7%	\$343.03
GST 5%	\$346.24
Eco Fee	\$0.00
Total	\$7,613.99

Addendum quote for Beaton Park shop

30x40 shop, 12' high
18 foot garage door, 10'high
one man door
no insulation
no windows

Rona:

lumber	\$2,699.27
roof truss package	<u>\$4,258.43</u>
Subtotal	\$6,957.70
PST	487.04
Total Rona	\$7,444.74



More saving.
More doing.

Your Store: **Cumberland #121**
Use My Current Location or [find store](#)

[Tool & Truck Rental](#) | [Installation Services and Repair](#) | [Gift Cards](#) | [Help](#)

VersaTube | Model # VS2304010416GW | Internet # 100659679

30 ft. x 40 ft. x 10 ft. Garage

☆☆☆☆☆ [Write the First Review](#)

\$10,695.00 / each



Does not include:
- shipping to site
- PST
- different color (extra)

COORDINATING ITEMS (16)

YOUR CURRENT PRODUCT



\$10695.00 each

VersaTube 30 ft. x 40 ft. x 10 ft. Garage

Item Selected



\$7995.00 each

VersaTube 24 ft. x 32 ft. x 8 ft. Garage

Select This Item



\$6695.00 each

VersaTube 20 ft. x 30 ft. x 10 ft. Garage

Select This Item



\$9395.00 each

VersaTube 30 ft. x 32 ft. x 10 ft. Garage

Select This Item

1 of 6

1 Item(s) Selected

[ADD ITEMS TO CART](#)

PRODUCT OVERVIEW Model # VS2304010416GW Internet # 100659679

The VersaTube 30 ft. x 40 ft. x 10 ft. steel building can be used as a garage, workshop, or storage building with an adequate 1,200 sq. ft. of space. Pre-engineered for DIY installation, it features pre-cut premium heavy duty 2 in. x 3 in. galvanized structural steel tube frame components and patented Slip-Fit connections for faster assembly. Strong all-steel construction is resistant to fire, termites, mold and rot for lasting use and is engineered to meet most building codes for wind and snow load. Framing for a 16 ft. x 7 ft. garage door opening and one side entry door opening allows convenient entry and exit, as well as accommodating your choice of doors (not included).

- 1,200 sq. ft. garage provides plenty of room for vehicles or other storage
- Sidewall height 10 ft., overall height 13 ft. 9 in.
- Popular color combination of Green siding with White roof and trim
- Call VersaTube at 1-800-900-7222 for additional color options
- Engineered for 28/20 lb./sq. ft. ground/roof snow load at 110 MPH C exposure wind load
- Stamped engineering drawings and calculations available for an additional fee
- Installation on a concrete slab with built-in footings and a sheeting ledge recommended not included
- Package includes frame system, framing for both doors, 29-gauge steel roof and wall panels, trim, hardware, butyl caulk tape, closure strips, concrete anchor bolts and assembly instructions
- Garage/building frame and sheet metal packages will ship and deliver separately
- Forklift or other unloading capability required, with truck liftgate service, customer must be prepared to assist with unloading
- Lead Time: Ships in 21 days or less from receipt of order
- Made in USA

SPECIFICATIONS**DIMENSIONS**

Assembled Depth (in.)	482 in	Garage Door Width (in.)	192.0
Assembled Height (in.)	165 in	Product Depth (in.)	482 in
Assembled Width (in.)	360 in	Product Height (in.)	165.0
Coverage Area (sq. ft.)	1200	Product Width (in.)	360 in

DETAILS

Frame Material	Metal	Roof Color Family	White
Maximum Roof Load (lb.)	20.0	Roof Construction	Metal
Maximum Wind Resistance (mph)	110.0	Side Door	Yes
Number of Garage Doors	1	Siding Color Family	Green
Product Weight (lb.)	5886 lb	Window(s)	No
Returnable	90-Day		

WARRANTY / CERTIFICATIONS

Manufacturer Warranty	20-year limited on frame. Sheet metal varies by manufacturer.
-----------------------	---

How can we improve our product Information? [Provide feedback.](#)



See if you have pre-qualified for The Home Depot Consumer Credit Card without impacting your credit score.

[Check Now](#)

SHIPPING AND DELIVERY OPTIONS



Staff Assessment Checklist

Peace River Regional District

Recreation and Cultural Grants-in-Aid Application

Applicant Name: Whiskey Jack Nordic Ski Club

Date: Jan. 30 / 2015

All application packages must include the following items.

APPLICATION:

Shop / Storage Building @ Beaver Park

- ☒ Completed Recreation and Cultural Grants-in-Aid application form.
- ☒ "Project Rationale" Please answer the following questions
 - ☒ 1. How essential the project is to the community.
 - ☒ 2. The projected capital and operating costs of the project. \$3000 insurance
 - ☐ 3. The availability of the nearest similar project. Bear Mtn - BC
 - ☒ 4. The degree of support by the community at large.
 - ☒ 5. The project's overall effectiveness in the community.
 - ☒ 6. The amount of the grant requested compared to the total project cost. 20,000 of 148,353 = 13%
 - ☒ 7. The accountability, legal status, financial stability of the applicant.
 - ☐ 8. The experience, commitment and ability of the project's sponsors to complete the project.
 - ☐ 9. The degree of voluntary participation (see below) and community donation, (i.e., labour, equipment, materials and earned revenue).
 - ☐ 10. The area and populations served.
 - ☐ 11. The contribution of the project to quality of life of that community.
 - ☒ 12. An evaluation of the ability of the project proponents to meet other continuing cost implications (i.e., maintenance, utilities, insurance).
- ☒ Financial statements for the previous year which includes a summary of revenue and expenses (income statement) and shows all sources of fundraising.
- ☒ Detailed project and/or operating budget.
- ☒ 3 quotes for any services, materials and equipment valued at \$3,000 or more is required for all capital projects

ANNUAL REPORT:

- ☒ Grant-In-Aid Annual Report detailing how your Grant-In-Aid funding has been spent.
- ☒ Photo documentation of events or capital projects for which your organization received Grant-in-Aid funding (where possible).

Follow up: _____

Comments/Considerations: Total cost of project \$148,353; multiple funders; requesting \$10,000 through fair share for same project.

2014 funded through fair share

Shop 30x40; 1st year would be site prep & readiness

CSC Use Only

☐ Update Access Data base

☒ BC Online check

☒ File a copy electronically in groups file

50046479



Peace River Regional District Trails Grant-in-Aid (Parks) Summary of Payables

[illegible]

POLICY STATEMENT

Recreational Trails Grants-in-Aid

1) Purpose & Introduction

The Peace River Regional District recognizes the importance of recreational trails for its citizens in terms of enhanced quality of life, health and well-being, economic benefits, protection and conservation of the environment and preservation of local history and culture. In accordance with the Peace River Regional District's Parks and Trails Master Plan, the Regional District aims to provide support and supplemental funding for the development, maintenance and improvements of recreational trails within the region for public use.

2) Definitions

- a) **Board of Directors** in this document refers to the Peace River Regional District's Board of Directors.
- b) **Capital infrastructure** is defined as the addition of a permanent structural improvement or the restoration of some aspect of a property that will either enhance the property's overall value or increase its useful life.
- c) **Debt** is defined as an amount owed to a person or organization for services, products or loans funds not yet paid for.
- d) **Minor capital equipment** is defined as equipment valued at under \$3,000 and has an extended lifetime over one year.
- e) **Major capital equipment** is defined as equipment valued at over \$3,000.
- f) **Operation funding** is defined as funding provided for costs to ensure the day to day operation of a trail such as insurance and supplies.
- g) **Supplemental funding** is defined as funding that is an addition to other sources of funds or revenue.
- h) **Wages** is defined as any payment, stipend or honorarium made for labour or services to an employee or volunteer under the direction of an employer or organization.

3) Regional Trails Grant Funding

- a) Funding for recreational trail grants will be subject to annual review by the Regional Parks Committee and must be approved by the Board of Directors in the annual financial plan.
- b) Annual recreational trail grant funding will not exceed \$75,000 per year unless determined by resolution of the Board of Directors.

4) Eligible Applicants

An eligible applicant must:

- a) Be a registered non-profit society in good standing with the Province of BC; and
- b) Be based in the Peace River Regional District.

5) Application Limit

Each organization is allowed to submit no more than one application per year.

6) Amount of Grant

The cost-sharing formula will be up to a maximum of a 75% Regional District contribution, with the balance being the applicant contribution.

7) Eligible Projects

Eligible projects must:

- a) Be for construction, renewal, maintenance or expansion of recreational trails available for public use within the Peace River Regional District;
- b) Not start construction prior to approval of the application;
- c) Be duly authorized by resolution of the society(s) making the application – joint applications for partnership projects must include a resolution by all partner organizations;
- d) Be supported by a Recreation and Trail Sites BC agreement for the location of the trail project on Crown land and/or BC Parks within park boundaries or supported by Council or Board resolution for projects on local government land; and
- e) Avoid creating interface conflict between Crown and private lands.

8) Eligible Costs

Eligible costs are defined as all direct costs properly and reasonably incurred and paid solely and specifically in relation to the project. Eligible costs include:

- a) Trail and amenity design and engineering costs;
- b) Construction costs;
- c) Purchase of minor capital equipment (i.e., chainsaws);
- d) Purchase of capital infrastructure (i.e., bridges, warming shelters);
- e) Purchase of signage and trail markers;
- f) Marketing and promotion of the project upon completion;
- g) Volunteer celebration activities; and
- h) Training and safety courses.

9) Ineligible Costs

Ineligible costs include:

- a) Administrative costs and overhead;
- b) Major capital equipment purchases (i.e., mulchers, quads, etc.);
- c) Payment of debt;
- d) Direct payment of wages or volunteer honorariums; and
- e) Land acquisition.

10) Applicant Selection Criteria

- a) Primary project selection criteria will be focused on whether the project:
 - i. provides opportunities for healthy lifestyles – physical, mental and spiritual;
 - ii. fosters “regional pride” in the natural environment of the Regional District;
 - iii. strives to make recreational trails accessible for multiple different user groups and those with mobility challenges;
 - iv. utilizes public lands (Crown or local government) while avoiding conflict with private lands; and
 - v. builds on the Provincial Trails Strategy (i.e., Connecting Communities).
- b) Secondary consideration will be given to the degree to which projects meet one or more of the following criteria:
 - i. **Geographic coverage:** ideally the regional trail system should be effectively distributed throughout the Regional District. Potential sites should be of interest to the whole region in the interest of servicing all residents.
 - ii. **Environmental, education or heritage representation:** representative or regionally significant landscapes should be considered when developing a new trail or preserving an existing one. Potential sites should be chosen to represent the diverse landscapes that the area encompasses. Balancing wildlife values against the proposed benefits of trail development should also be considered along with the unique historic, cultural, ecological, and educational aspects of the area.
 - iii. **Project and ongoing operational costs:** development, maintenance and ongoing operational costs must be identified to be reasonably manageable by the organization responsible for trail development and ongoing management.
 - iv. **Partnerships:** fostering partnerships with interest groups or other government agencies should be considered as it will aid in offsetting costs to develop and maintain existing or future regional trails.
 - v. **Proximity:** trails that are located in close proximity to existing trails and parks or similar amenities should be considered.
 - vi. **Already established as an unofficial trailhead:** trails that are already established or maintained in a positive manner and demonstrate a high utilization rate should be considered.
 - vii. **User and site safety and the capacity to maintain:** user and site must be considered to ensure the non-profit groups are able to maintain them to a reasonable and safe standard expected of a natural trail for the safe enjoyment of the public.

11) Mandatory Application Documentation

Applicants must submit the following documents in their application:

- a) Completed application form (Schedule 'A')
- b) Application checklist (Schedule 'D')
- c) Resolution from the society(s) board of directors authorizing the project and application to the Regional District for funding
- d) Project budget which includes:
 - i. detailed cost estimates;
 - ii. sources of confirmed revenue;
 - iii. sources of revenue yet to be confirmed (i.e., other grant applications still pending decision); and
 - iv. Sources of confirmed donations for labour and/or materials.
- e) Three (3) quotes for any items valued at over \$3,000
- f) Current and year-end financial statements (balance sheet and income statement)
- g) Map and pictures showing the location of the project and planned route
- h) Confirmation of an agreement with Recreation and Trail Sites BC or BC Parks or Council/Board resolution authorizing the project to proceed on local government property
- i) Two (2) letters of support from other organizations or groups supporting the project

Failure to provide adequate documentation during the application process and/or comply with the eligibility requirements for funding assistance may jeopardize funding eligibility. Late applications will not be accepted.

12) Application Deadline

- a) Applications must be received by the Regional District by November 15 of each year.

13) Adjudication Process

- a) The Regional Parks Committee and the Board of Directors have the discretion to accept, reject or amend any application. Applications may be rejected for the following reasons:
 - i. Incomplete or late applications;
 - ii. Failure to maintain society status;
 - iii. Failure to rationalize the need for funding;
 - iv. Failure to prove that the project is in the best interest of the community at large.
- b) Upon receipt of applications, the Regional Parks Committee will meet to review all eligible applications and to make funding recommendations to the Board of Directors for final decision.
- c) All applications will be adjudicated based on need, availability of funds in the fiscal year and selection criteria noted in section 10 of this policy.
- d) Successful applicants will be advised of the Board's decision by April 15 of each year subject to the adoption of the Annual Financial Plan and funding for the grant has been approved by the Board of Directors.

14) Unallocated Funds

Any funds that are not allocated in a calendar year shall be utilized to reduce the tax requisition in the next calendar year.

15) Unspent Funds

- a) Organizations must utilize allocated funds within three (3) years of ratification by the Board of Directors and will not be permitted to carry over funds past three years.
- b) Any funds not claimed by an organization after three (3) years will be returned to the service area by resolution of the Board of Directors and utilized to reduce the tax requisition in the next calendar year.

16) Claim Reimbursement

- a) Approved applications must provide proof of costs by submitting invoices and a completed claim form attached as Schedule 'B'.
- b) Copies of all invoices must be submitted for expense claim reimbursement. Claims may not be made for goods or services incurred before the approval of the grant.
- c) In exceptional circumstances, organizations may request in advance the total or partial payment of the approved grant from the Regional District. Organizations must make this request in writing to the Chief Financial Officer.

17) Annual Reports

- a) All organizations that receive a Regional Trails Grant-in-Aid must complete an Annual Report as attached hereto as Schedule 'C' by the last calendar day in December.
- b) Funds for the current year will not be reimbursed to an organization until any outstanding Annual Reports for that organization have been received by the Regional District.
- c) Photos must be provided showing project progress and/or completion as part of the annual report.

18) Recognition

- a) Grant recipients will recognize the financial contributions of the Regional District by prominently displaying a plaque or sign at the trail head.
- b) Grant recipients who maintain websites, social media sites and/or membership newsletters will provide Regional District with recognition in the form of prominently displaying a note of thanks next to the Regional District's logo.
- c) Grant recipients may be requested to issue a joint press release and photo with the Regional District from time to time.

2015 Recreational Trails Grants-in-Aid

Organization Name	Proposed Project	Total Project Cost	Applicant Contribution (plus other sources)	Maximum 75% of Total Project Cost	\$ Request	Maximum Recommended to Parks Committee	Amount Recommended to Board	Notes
Bear Mountain Nordic Ski Association	Year two of multi-year project: Upgrd/Mtn to West Bridge on Bisset Trail, East Bridge on South Loop Trail, 5 culverts Wolf, Bisset, Log Cabin and Fox Trails	\$ 42,560.00	\$ 8,560.00	\$ 31,920.00	\$ 28,500.00	\$ 28,500.00		Meets eligibility criteria
Northland Trail Blazers Snowmobile Club	Brushing/mulching of Stewart Lake and Halfway trails (32 km in total); placement of trail signage on both trails	\$ 45,400.00	\$ 10,000.00	\$ 34,050.00	\$ 35,400.00	\$ 34,050.00		Meets eligibility criteria
Timberline Trail and Nature Club	Multiuse nature trail on crown land south of Swan Lake, focus of foot and bike use.	\$ 10,840.00	\$ 5,620.00	\$ 8,130.00	\$ 5,220.00	\$ -		Does not meet eligibility criteria - Group is not a registered non-profit society and do not have land tenure
Tumbler Ridge Snowmobile Association	Grading for Wolverine FSR, signage on major roads and trails, build warming shelter, install 1 culvert	\$ 43,522.07	\$ 22,000.00	\$ 32,641.55	\$ 21,522.07	\$ 8,000.00		Meets eligibility criteria with the exception of the proposed work on the Wolverine FSR
Whiskey Jack Nordic Ski Club	construction of a 30x 40 storage shop at Beaton Provincial Park	\$ 148,353.00	\$ 128,353.00	\$ 111,264.75	\$ 20,000.00	\$ 20,000.00		Meet eligibility criteria
Wolverine Nordic and Mountain Society	Enhancement of Windfall Lake hiking trail; installation of 120 m boardwalk; signage along trail & roadside	\$18,000.00	\$9,000.00	\$13,500.00	\$9,000.00	\$ 9,000.00		Meets eligibility criteria
TOTAL		\$ 308,675.07	\$ 183,533.00	\$106,741.55	\$ 119,642.07	\$ 99,550.00	\$ -	

Amounts determined on Feb. 12, 2015	
Total Fund	\$ 75,000.00
Total Alloted	\$ 99,550.00
Total Available	\$ (24,550.00)