



**PEACE RIVER REGIONAL DISTRICT
REGIONAL PARKS COMMITTEE
MEETING MINUTES**

DATE: February 12, 2019

PLACE: Boardroom, Regional District Office, Dawson Creek, BC

PRESENT: **Directors:**
Director Dan Rose
Director Karen Goodings
Director Lorraine Michetti
Director Rob Fraser

Guests:
Director Leonard Hiebert
Director Brad Stewart
Director Dale Bumstead
Jana Zelenski, Principal Landscape Architect, Lanarc Consultants - via telephone/Webex

Staff:
Trish Morgan, General Manager of Community Services
Bryna Casey, Parks and Rural Recreation Coordinator
Barb Coburn, Recording Secretary

CALL TO ORDER Shawn Dahlen, Deputy Chief Administrative Officer called the meeting to order at 1:15 p.m.

ELECTION OF CHAIR Shawn Dahlen, Deputy Chief Administrative Officer called for nominations for the office of Chair for 2019-2020.

Director Goodings nominated Director Rose for the office of Chair; Director Hiebert seconded the nomination.

Director Rose accepted the nomination. Hearing no other nominations the Chief Administrative Officer declared Director Rose as Chair of Regional Parks Committee for 2019-2020.

ELECTION OF VICE CHAIR The Chief Administrative Officer called for nominations for the office of Vice Chair for 2019-2020.

Director Goodings nominated Director Fraser for the office of Vice Chair; Director Hiebert seconded the nomination.

Director Fraser accepted the nomination. Hearing no other nominations the Chief Administrative Officer declared Director Fraser Vice Chair of Regional Parks Committee for 2019-2020. Director Rose assumed the Chair

ADOPTION OF THE AGENDA

February 4, 2019
Agenda

MOVED by Director Fraser, SECONDED by Director Hiebert,
That the Regional Parks Committee agenda for the February 4, 2019 meeting be adopted.
CALL TO ORDER: TRISH MORGAN, GENERAL MANAGER OF COMMUNITY SERVICES WILL CHAIR
ELECTIONS OF CHAIR AND VICE CHAIR
DIRECTOR'S NOTICE OF NEW BUSINESS:
ADOPTION OF AGENDA:

ADOPTION OF MINUTES:
M-1 Regional Parks Directors' Committee Minutes of September 25, 2018
BUSINESS ARISING FROM THE MINUTES:
DELEGATIONS:
D-1 Jana Zelenski, Principal Landscape Architect, Lanarc Consultants – Connecting
Communities Trails Project Update
a) Comparator Study Report
b) Options Development Summary

CORRESPONDENCE:
REPORTS:
R-1 January 28, 2019 - Bryna Casey, Parks and Rural Recreation Coordinator - Seasonal
Parks Maintenance Pilot Project
R-2 January 16, 2019 - Trish Morgan, General Manager of Community Services - 2019
Recreational Trails Grants-in-Aid Allocations
R-3 January 25, 2019 - Trish Morgan, General Manager of Community Services - 2019
Draft Regional Parks Budget
R-4 January 30, 2019 - Trish Morgan, General Manager of Community Services - Blackfoot
Park Development Update

DISCUSSION ITEMS:
NEW BUSINESS:
COMMUNICATIONS:
DIARY:
ADJOURNMENT:

CARRIED.

MINUTES:

M-1
September 25, 2018

MOVED by Director Fraser, SECONDED by Director Michetti,
That the Regional Parks Committee Meeting minutes of September 25, 2018 be adopted.
CARRIED.

DELEGATIONS:

D-1
Connecting
Communities Trails
Projects - Update

Jana Zelenski, Principal Landscape Architect, Lanarc Consultants reviewed a PowerPoint
presentation regarding proposed options for trails between Fort St. John and Charlie
Lake and between Dawson Creek and Pouce Coupe.

DELEGATIONS (CONTINUED):

D-1 (continued) MOVED by Director Michetti, SECONDED by Director Fraser,
Connecting That the Regional Parks Committee recommends that the Regional Board authorize
Communities Trails presentations be made to councils of the City of Fort St. John, City of Dawson Creek and the
Projects - Update Village of Pouce Coupe regarding the "Connecting Communities Trails Project" prior to
engaging the public and potentially affected adjacent property owners
CARRIED.

REPORTS:

R-1 MOVED by Director Goodings, SECONDED by Director Fraser,
Seasonal Parks That the Regional Parks Committee recommends that the Regional Board receive the report
Maintenance titled "Cost Benefit Analysis – In House v. Contracted Seasonal Parks Maintenance"; further,
Pilot Project that a two-year pilot project commencing in 2019 to employ two seasonal staff to conduct
park maintenance at regional parks from April to October (7 months) in each year of the
pilot project be referred to the 2019 Budget Process for consideration.
CARRIED.

MOVED by Director Michetti, SECONDED by Director Goodings,
That the Regional Parks Committee recommends that the Regional Board postpone the
motion from the November 8, 2018 Board meeting that states:
*"That a park caretaker for Blackfoot Park be contracted in 2019 to oversee free
camping services, to provide park maintenance and to assist with the
development of a plan to transition to a fee-for-service camping model at
Blackfoot Park for the 2020 season."*
until after the caretaker site has been constructed and is fully operational.
CARRIED.

R-2 MOVED by Director Goodings, SECONDED by Director Fraser,
2019 Recreational That the Regional Parks Committee recommends that the Regional Board approve a grant
Trails Grants-in- in the amount of \$13,000 be provided to the Whiskey Jack Nordic Ski Club from the 2019
Aid Allocations Recreational Trails Grants-in-Aid to construct a day lodge and an accessible pit toilet
within Beatton Provincial Park.
CARRIED.

MOVED by Director Goodings, SECONDED by Director Fraser,
That the Regional Parks Committee recommends that the Regional Board approve a
grant in the amount of \$38,561.25 be provided to the Prespatou Planning Committee
Society from the 2019 Recreational Trails Grants-in-Aid to develop and construct a gravel
walking path in Ministry of Transportation Right-of-Way that runs through the Prespatou
community pending receipt of permit from the Ministry of Transportation and
Infrastructure.
CARRIED.

REPORTS (CONTINUED):

R-2 (continued) MOVED by Director Goodings, SECONDED by Director Fraser,
2019 Recreational That the Regional Parks Committee recommends that the Regional Board approve a grant in the
Trails Grants-in-Aid amount of \$23,414.95 be provided to the Bear Mountain Nordic Ski Association from the 2019
Allocations Recreational Trails Grants-in-Aid to complete a geotechnical study for the proposed ski
 playground, and to improve drainage on the Wolf and Lynx trails.

CARRIED.

R-3 MOVED by Director Fraser, SECONDED by Director Goodings,
2019 Draft Regional That the Regional Parks Committee recommends that the Regional Board approve the
Parks Budget inclusion of the 2019 Regional Parks budget (Option A) in the 2019 Annual Financial Plan
 as presented.

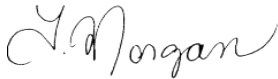
CARRIED.

R-4 Trish Morgan, General Manager of Community Services gave a brief update regarding the
Blackfoot Park progress of the Blackfoot Park developments.
Development Update

Adjournment: The Chair adjourned the meeting at 3:38 p.m.



Director Dan Rose, Chair



Trish Morgan, on behalf of
Barb Coburn, Recording Secretary