



**PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting**

A G E N D A

Thursday, June 18, 2015 following the EADC Meeting
at the Regional District Office Boardroom, 1981 Alaska Avenue, Dawson Creek, BC

1. **CALL TO ORDER:** *Director Rose to Chair Meeting*
2. **DIRECTORS' NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of May 21, 2015.
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**

C-1 Grant Application, business plan and budget information, from the Dawson Creek Sportsmans's Club regarding funding toward an indoor range expansion.
(Deferred at the April 16, 2015 meeting).

C-2 Pine Valley Sr. Association
a) May 30, 2015 Funding Amendment regarding the 2013 Grant-in-Aid allocation.
b) May 30, 2015 Funding Amendment regarding the 2014 Grant-in-Aid allocation.

C-3 June 9, 2015 Funding Amendment from the North Peace Light Horse Association regarding the 2012 Grant-in-Aid allocation.
8. **REPORTS:**

R-1 June 12, 2015 report from Shannon Anderson, Deputy CAO, and Kim Frech, Chief Financial Officer regarding the City of Dawson Creek Sewer Funding Request.

R-2 May 2015 Financial Report
a) Discussion: North Peace Fall Fair well testing.
9. **NEW BUSINESS:**
10. **COMMUNICATIONS:**
11. **ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE: May 21, 2015

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hiebert, Meeting Chair
Director Goodings
Director Sperling
Director Rose

Staff

Chris Cvik, Chief Administrative Officer
Kim Frech, Chief Financial Officer
Shannon Anderson, Deputy Chief Administrative Officer (for a portion of the meeting)
Trish Morgan, Manager of Community Services
Fran Haughian, Communication Manager
Diana Mitchell, Recording Secretary

Guests

North Peace Cultural Centre (NPCC)

- Margaret May, Director
- Karen Mason-Bennett, Vice Chair

Call to Order The Chair called the meeting to order at 10:00 a.m.

NEW BUSINESS:

C-4 Handout - April 17, 2015 letter from the Chetwynd Girls Club Volleyball

ADOPTION OF AGENDA:

May 21, 2015 MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee agenda for the May 21, 2015 meeting,
including new business, be adopted as follows:

1. CALL TO ORDER: Director Hiebert to Chair Meeting
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:
M-1 Rural Budgets Administration Committee Meeting Minutes of April 16, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
10am D-1 North Peace Cultural Centre (NPCC)
Margaret May, Connie Surerus, David Batterham, Karen Mason-Bennett
 - a) Business Plan – January 2015
 - b) Proposed Budget – 2015-219
 - c) Supporting Data – How the Cultural Centre is Used
 - d) NPCC Business Plan – Power Point

ADOPTION OF AGENDA: (continued)7. CORRESPONDENCE:

- C-1 May 1, 2015 funding amendment from North Peace Historical Society.
- C-2 April 22, 2015 letter from Sarah Terpstra requesting support for travel to provincial rodeo.
- C-3 April 29, 2015 letter from the North Peace Seniors Housing Society requesting release of funds that were committed in December 2014.
- C-4 Handout - April 17, 2015 letter from Christi Fowler, Chetwynd Girls Club Volleyball requesting funds toward Provincials.

8. REPORTS:

- R-1 May 14, 2015 report from Trish Morgan regarding 2015 Recreational and Cultural Grants-in-Aid Area B and C Allocations.
- R-2 May 12, 2015 report from Trish Morgan regarding 2015 Sub-Regional Recreational & Cultural Grants-in-Aid Allocations.
- R-3 May 12, 2015 report from Trish Morgan regarding 2015 Area E West Recreational & Cultural Grants-in-Aid Allocations.
- R-4 May 14, 2015 report from Trish Morgan regarding a funding amendment for Big Bam Ski Hill.

8. REPORTS: (continued)

- R-5 May 4, 2015 report from Chris Cvik regarding the Peace River Cattlemen's Association – Livestock Protection Program.
- R-6 May 15, 2015 report from Dan Ross, Protective Services Manager regarding request from District of Chetwynd for partial funding of fire apparatus.
- R-7 Financial Report – April 2015

9. NEW BUSINESS:10. COMMUNICATIONS:11. ADJOURNMENT:MINUTES:

M-1
April 16, 2015 RBAC
Minutes

MOVED Director Rose, SECONDED Director Sperling,
That the Rural Budgets Administration Committee Meeting Minutes of April 16, 2015 be
adopted.

CARRIED.

Vary Agenda

MOVED Director Goodings, SECONDED Director Rose,
That the agenda be varied to deal with correspondence items at this time.

CARRIED.

CORRESPONDENCE:

C-1
North Peace Historical
Society

MOVED Director Goodings, SECONDED Director Rose,
That the Rural Budgets Administration Committee approves the May 1, 2015 funding
amendment from the North Peace Historical Society to reallocate \$2,834.50 from 2014 Grant-
in-Aid funds to go toward the installation of in-floor electrical sockets and interpretive signs for
the museum.

CARRIED.

C-2
Sarah Terpstra – request
for Youth Travel grant

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approves a \$500 Electoral Area C Youth
Travel Grant to the Northern BC High School Rodeo Club to go toward travel costs of club
contestants travelling to provincials and national rodeo competitions.

CARRIED.

CORRESPONDENCE: continued

- C-3
North Peace Seniors
Housing Society
- MOVED Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee approves release of, previously committed,
Fair Share funds, \$250,000 each from Electoral Areas B and C, to the North Peace Seniors
Housing Society, to go toward Phase 2 of the North Peace Care Centre in Fort St. John.
- CARRIED.
- C-4
Chetwynd Girls Club
Volleyball
- MOVED Director Rose, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approves a \$500 Electoral Area E Youth
Travel Grant to the Chetwynd Girls Club Volleyball to go toward costs to attend Provincials in
Abbotsford and Nationals in Calgary in May, 2015.
- CARRIED.

DELEGATIONS:

- D-1
- North Peace Cultural Centre (NPCC)
The delegation provided an update and presented the business plan for the North Peace
Cultural Centre. Topics included:
- challenges facing the Cultural Centre
 - current strengths
 - how the Centre is used
 - action plan – immediate steps and looking to the future

REPORTS:

- R-1
Recreational and Cultural
Grants-in-Aid Area B
Allocations
- MOVED Director Goodings, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approves the 2015 Area B Recreational and
Cultural Grants-in-Aid allocations as follows:
2015 Electoral Area 'B' Recreational and Cultural GIA
- | | |
|---|---------------|
| Buick Creek Community Club | \$ 3,000.00 |
| Halfway Graham Community Club | \$ 7,000.00 |
| King's Valley Christian Camp | \$ 35,320.00 |
| Montney Recreation Commission | \$ 13,280.00 |
| North Peace 4H District Council | \$ 47,495.00 |
| North Peace Fall Fair | \$ 10,000.00 |
| North Peace Historical Society | \$ 16,250.00 |
| North Peace Light Horse Association | \$ 34,000.00 |
| North Peace Ride for the Disabled | \$ 3,000.00 |
| Osborn Community Hall | \$10,000.00 |
| Rose Prairie Community Curling Centre | \$ 6,000.00 |
| Fort St. John Gradfest | \$ 1,000.00 |
| North Peace 4-H District Council (Annual Grant) | \$ 1,000.00 |
| Area 'B' Rural Bursary | \$ 1,000.00 |
| Youth Travel | \$ 1,500.00 |
| Total | \$ 189,845.00 |
- \$10,155.00 remains unallocated for Area B GIA for 2015

REPORTS: continued

R-1
Recreational and Cultural
Grants-in-Aid Area C
Allocations

MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approves the 2015 Area C Recreation and Cultural Grants-in-Aid allocations as follows:
2015 Electoral Area 'C' Recreational and Cultural GIA

Charlie Lake Community Club	\$ 18,000.00
North Peace Fall Fair	\$ 10,000.00
North Peace Historical Society	\$ 16,250.00
North Peace Light Horse Association	\$ 34,000.00
Fort St. John Gradfest	\$ 1,000.00
Youth Travel	\$ 1,000.00
Area 'C' Rural Scholarship	\$ 1,000.00
Total	<u>\$ 81,250.00</u>

\$18,750.00 remains unallocated for Area C GIA for 2015

R-2
Sub-Regional
Recreational & Cultural
Grants-in-Aid Allocations

MOVED Director Hiebert, SECONDED Director Rose,
That the Rural Budgets Administration Committee approves the 2015 Sub-Regional Recreational and Cultural Grants-in-Aid allocations as follows:

Bessborough Community Club	\$ 4,400.00
Dawson Creek Sportsman's Club	\$ 24,039.61
Dawson Creek Centre for Youth – The Ark	\$ 4,400.00
Doe River Recreation Commission	\$ 12,609.83
Farmington Community Association	\$ 13,200.00
Groundbirch Recreation Commission	\$ 1,540.00
Kilkerran Recreation Commission	\$ 3,520.00
Kiskatinaw Fall Fair	\$ 16,156.80
McLeod Recreation and Social Service Society	\$ 16,461.85
Rolla Ratepayers Association	\$ 11,000.00
Sunset Prairie Recreation Commission	\$ 2,200.00
Swan Lake Enhancement Society	\$ 1,503.04
Tomslake Community Cultural Association	\$ 5,280.00
Tomslake Recreation Commission	\$ 17,688.00
Tupper Community Club	\$ 11,500.87
Post-Secondary Scholarship & Bursary	\$ 3,000.00
Annual Youth Travel	\$ 1,500.00
Total	<u>\$ 150,000.00</u>

REPORTS: continued

- R-3
Area E West Recreational & Cultural Grants-in-Aid Allocations
- MOVED Director Rose, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approves the 2015 Area E West Recreational and Cultural Grants-in-Aid allocations as follows:
- | | |
|---------------------------------------|---------------|
| Chetwynd & District Recreation Centre | \$ 2,500.00 |
| Chetwynd & District Rod & Gun Club | \$12,540.00 |
| Chetwynd Electric Eels | \$ 8,000.00 |
| Chetwynd Gymkhana Club | \$ 3,555.00 |
| Chetwynd Social Planning Committee | \$ 5,000.00 |
| Foothills Team Roping Club | \$ 5,250.00 |
| Jackfish Community Association | \$ 4,875.00 |
| Little Giant Figure Skating Club | \$ 4,500.00 |
| Little Prairie Heritage Society | \$ 8,000.00 |
| Moberly Lake Community Association | \$ 5,900.00 |
| Pine Valley Exhibition Park | \$19,000.00 |
| Pine Valley Seniors | \$ 3,915.00 |
| Sagitawa Christian Camping Society | \$ 15,965.00 |
| Youth Travel | \$ 2,000.00 |
| Area 'E' West Bursary | \$ 1,000.00 |
| Total | \$ 102,000.00 |
- R-4
Big Bam Ski Hill
- MOVED Director Sperling, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approves the January 25, 2015 funding amendment from Big Bam Ski Hill to reallocate \$76,000 from 2012 and 2013 to go toward the purchase of a quad chair lift for the ski hill; and further, that representatives of the Ski Club be invited to attend a Rural Budgets Administration Committee meeting to provide an overview of the project and questions the Committee may have.
- CARRIED.
- R-5
Peace River Cattlemen's Association - Livestock Protection Program
- MOVED Director Sperling, SECONDED Director Goodings,
That a letter be forwarded to the Peace River Cattlemen's Association advising that funding of the Livestock Protection Program will not continue after 2015.
- CARRIED.
- R-6
District of Chetwynd Fire Apparatus
- MOVED Director Rose, SECONDED Director Sperling,
That the Rural Budgets Administration Committee approves a \$133,000 Electoral Area E Fair Share Grant to the District of Chetwynd to go toward the purchase of a new fire apparatus.
- CARRIED.
- R-7
Financial Report
- The Financial Report was reviewed with the following noted:
- the Financial Report template will be re-worked to satisfy reporting for the Rural Budgets Administration Committee and the Province

COMMUNICATIONS: Fran Haughian noted that the Grant-in-Aid approvals will be included in the Electoral Area Directors' newspaper inserts.

ADJOURNMENT: The Chair adjourned the meeting at 10:40 a.m.



PEACE RIVER REGIONAL DISTRICT

At its April 16th meeting, RBAC deferred the Dawson Creek Sportsman's Club's request until "Fair Share" negotiations were completed. Please see the following background information.

Office of the Chief Administrative Officer

April 23, 2015

Mr. Andy Waddell
Dawson Creek Sportsman's Club
Via Email: ajw75@telus.net

Dear Mr. Waddell:

At its April 16, 2015 meeting, the Rural Budgets Administration Committee received the April 8, 2015 additional information to the Dawson Creek Sportsman's Club's December 17, 2015 request for funds toward a proposed indoor range expansion.

We appreciate the work that you have done on the proposal and the additional information that has been provided to the Committee.

As you may be aware, the Regional District is currently in negotiations with the Province regarding Fair Share funding. In light of this, the Rural Budgets Administration Committee has deferred your funding request until negotiations have been completed.

If you require any additional information please contact me, or if you wish to contact your Electoral Area Director, Leonard Hiebert, he can be reached through our office.

Yours truly,

Chris Cvik,
Chief Administrative Officer

c – Leonard Hiebert, Director Area D

June 18, 2015

PLEASE REPLY TO:

☒ BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: prrd.dc@prrd.bc.ca
☐ 9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: prrd.fsj@prrd.bc.ca

Dawson Creek Sportsmans Club attended as a delegation at the December 18, 2014 RBAC Meeting. They submitted a Grant Request Application for \$200,000. The RBAC requested further information, which was received and referred from the February 19, 2015 RBAC Meeting to March; and the following additional information was requested at the March 19, 2015 RBAC Meeting.

-----Original Message-----

From: ajw75 [mailto:ajw75@telus.net]

Sent: April-08-15 6:21 PM

To: Diana Mitchell

Subject: Fair Share Grant Question

Diana

Here are the questions for the board. I will have an update quote from Zwick's in the next couple of days

Andy

June 18, 2015

Budget and Cost ProjectionCost Projection

Budget for Indoor Pistol & Archery Range

Building of Range	427,000.00
Plumbing	60,000.00
Electrical	43,500.00
Air Exchanger	21,500.00
Range Equipment	134,256.00
Painting	7,000.00
Engineering and Design	2,500.00
Taxes and Permits	35,000.00
Total	730,756.00

Budget

I have bugeted 750,000.00 for this project dividing the cost as below.

DCSC	250,000.00
Government Grants	250,000.00
Private and Corporate	250,000.00

Updated quotes

See attachments

RCMP annual fee is 2200.00 plus GST per detachment (DC and FSJ)

Breakdown of Dawson Creek Sportsmans Club Membership as of November 20,2014

Rual Members	508
Non Rual Members	792
Alberta Members	99
Saskatchewan Members	1
Ontario Members	1
California Members	1
Total Members	1402

Rual Members = 36.23%

Non Rual Members = 56.50%

Out of Area Members = 7.27%

Get Wired?
325 100a ave
Dawson Creek BC

To Dawson Creek Sportsman Club

I estimate the electrical for the indoor pistol range to be around \$43,500 + tax. price will depend on lighting and buildingcode.

George Freeman

June 18, 2015

HEGGE CONSTRUCTION LTD.

P.O. Box 126, Dawson Creek, BC V1G 4G3
Phone: (250) 782-1282 Fax: (250) 782-3183
e.mail: jhegge@telus.net

January 8, 2015

Dawson Creek Sportsman Club

Attention: Andy Waddell

Re: Indoor Pistol Range

We are pleased to provide you with a budget price for the building construction of your proposed new Indoor Pistol Range as per Liland Engineering drawings dated September '12. We have added a 10' x 9' overhead door at the near end of the Active Range Area and an exit only man door at the far end.

The following are included in our budget price.

- Excavation and Backfill.
- Structural floating concrete slab on compacted granular fill.
- ICF wall system.
- Wood truss roof system c/w insulation.
- Exterior metal cladding of entire roof and walls.
- Interior partitions, sheathing and drywall taped & filled ready for paint.
- Doors, frames & hardware.

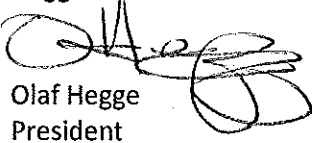
The following are not included in our budget price.

- Metal baffle system.
- HVAC & ducting.
- Electrical.
- Painting.
- Engineering and permits.
- Coarse of construction insurance

Total Budget Price: Four Hundred and Twenty Seven Thousand Dollars (\$427,000.00) plus GST

Please contact us if you have any questions regarding this budget price.

Yours truly
Hegge Construction Ltd.


Olaf Hegge
President

June 18, 2015



DECEMBER 18, 2014

D-1 C-1

Handout

Grant Request Application Form

Society Number: S-0006541

Date: Dec 17 2014

Community Club or Group Name: Dawson Creek Sportsmans Club

Mailing Address: Box 426 Dawson Creek, BC V1G 2K3

Mailing Address

Town/City

Postal Code

237 Riley Crossing

Civic Address or Legal Description of Property

Contact Person: Andy Waddell

Alternate: Allan Hickey

Position: Treasurer

Position: President

Phone Number: 250-784-3903

Phone: 250-782-4590

Fax Number:

Fax:

Email: ajw75@telus.net

Email:

Club Executives**Project Costs:**

President: Allan Hickey

Total Cost of Project: 695,256.00

Vice President: Ruedi Bachmann Jr

Amount Requested: 200,000.00

Treasurer: Andy Waddell

Describe the project for which your organization is requesting a grant:

Please see attached information

Attachments Required

- a) Project budget, including all sources of funding
- b) Year-end financial statements
- c) Current financial report including bank balances, investments, term deposits, etc.
- d) Copy of the Society Resolution requesting this grant

Signature of Applicant

Dec 17, 2014

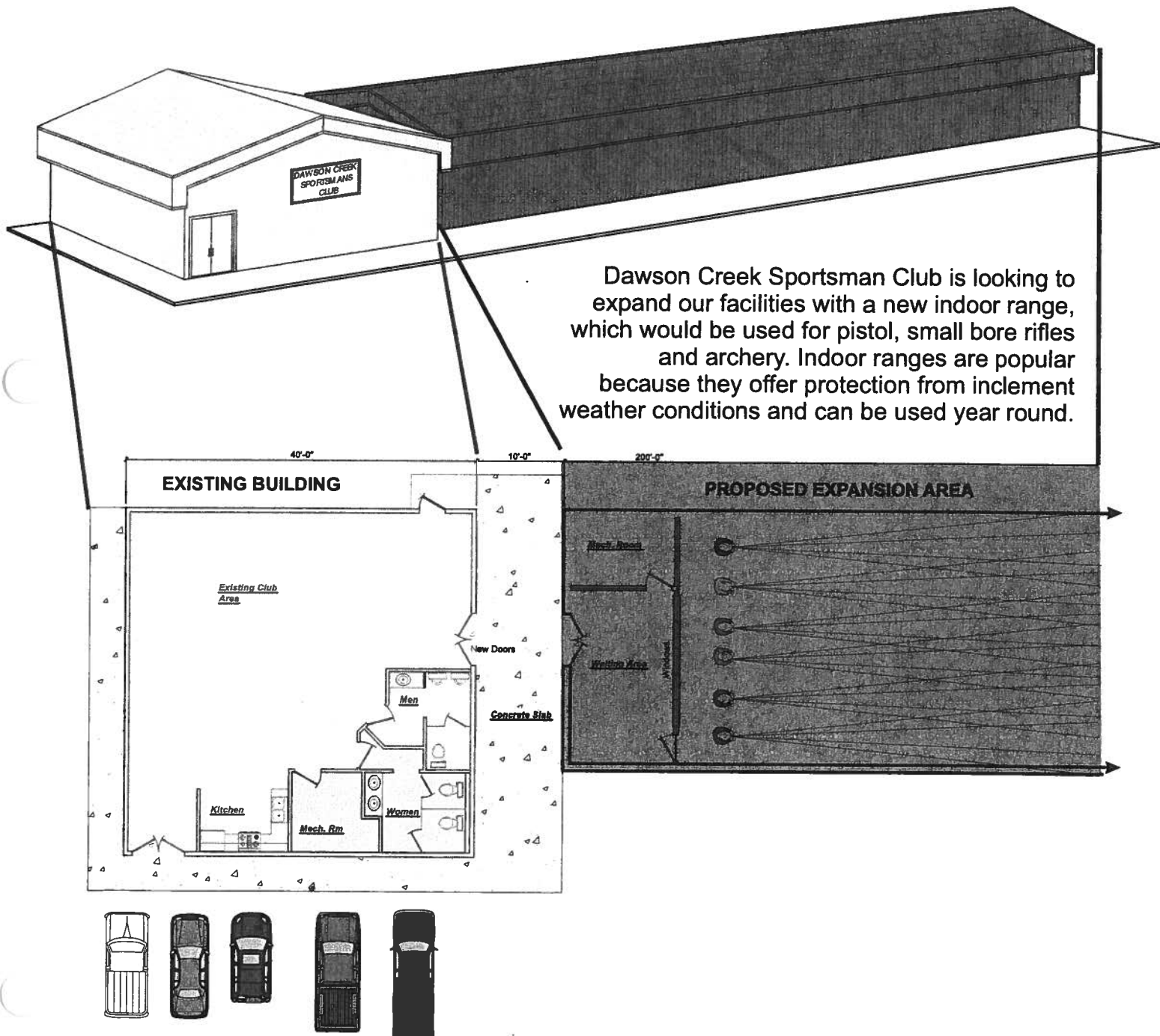
Date

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐	
BCR: B ☐ C ☐ D ☐ E ☐	
Gas Tax:	
Other:	



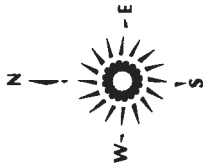
PROPOSED INDOOR RANGE EXPANSION



June 18, 2015



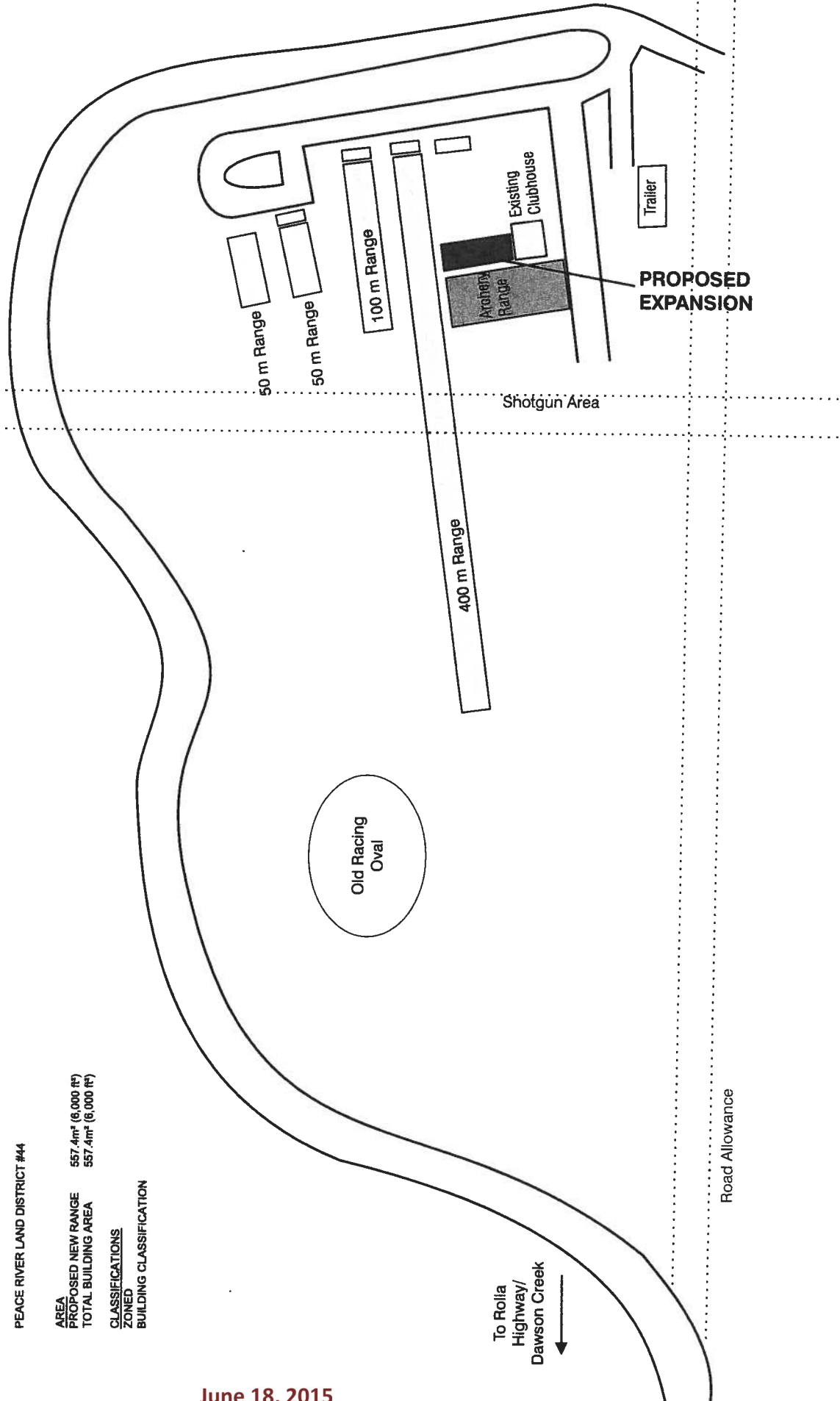
LOCATION



LEGAL DESCRIPTION
 LOT 1
 PLAN 16791
 P. of S.E. 27 - 78 - 14 - W & S.W. 26 - 78 - 14 - W
 DAWSON CREEK, BRITISH COLUMBIA
 PEACE RIVER LAND DISTRICT #44

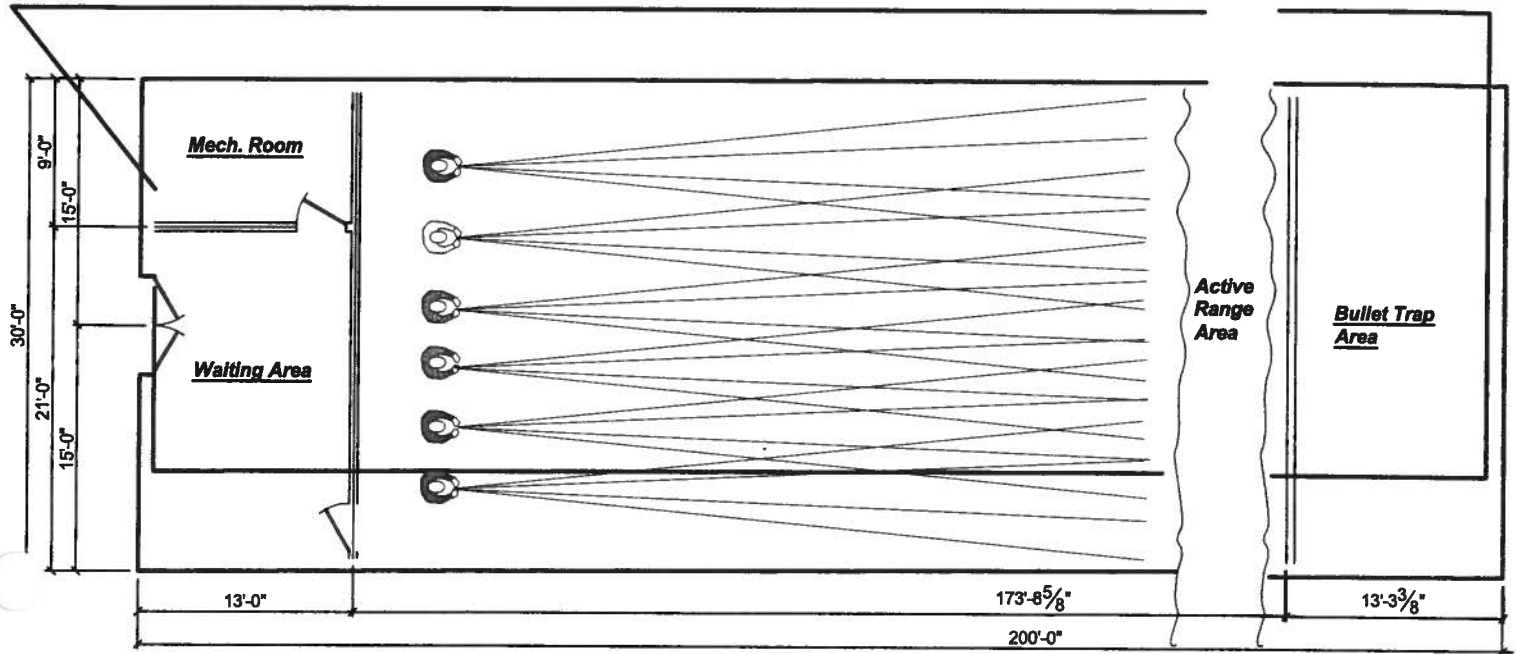
AREA
 PROPOSED NEW RANGE 557.4m² (6,000 ft²)
 TOTAL BUILDING AREA 557.4m² (6,000 ft²)

CLASSIFICATIONS
 ZONED
 BUILDING CLASSIFICATION



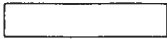


PROPOSED INDOOR RANGE SPECIFICATIONS



LEGEND

INDICATES:



PREFINISHED METAL WALL CLADDING
3/4" OSB SHEATHING
6" CONC. FILLED ICF BLOCK
1/2" GYPSUM BOARD

INDICATES:

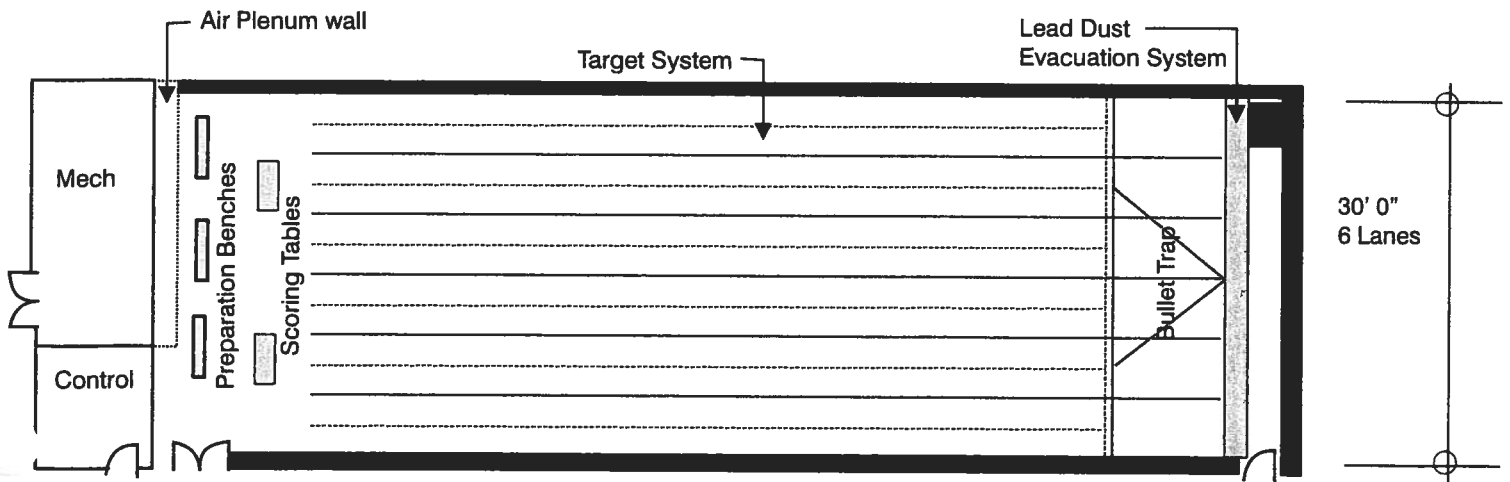


5/8" TYPE X GYPSUM BOARD
2 x 6 No. 1 / No.2 SPF STUDS @ 16" o/c
5/8" TYPE X GYPSUM BOARD

INDICATES:



ANTI-BACKSPASH CURTAIN
(by others)



Budget for Indoor Pistol & Archery Range

Expenses

Building of Range	395,000.00
Plumbing	60,000.00
Electrical	40,000.00
Air Exchanger	21,500.00
Range Equipment	134,256.00
Painting	7,000.00
Engineering and Design	2,500.00
Taxes and Permits	35,000.00
Total	695,256.00

Income

DCSC	231,752.00
Government Grants	231,752.00
Private and Corporate	231,752.00
Total	695,256.00

HEGGE CONSTRUCTION LTD.

P.O. Box 126, Dawson Creek, BC V1G 4G3
Phone: (250) 782-1282 Fax: (250) 782-3183
e.mail: jhegge@telus.net

November 7, 2012

Dawson Creek Sportsman Club

Attention: Ken Guay

Re: INDOOR PISTOL RANGE

We are pleased to provide you with a budget price for the building construction of your proposed new Indoor Pistol Range.

The following are included in our budget price.

- Excavation & backfill.
- Concrete structural floating slab.
- ICF wall system.
- Wood truss roof system c/w insulation.
- Exterior metal cladding of entire roof and walls.
- Interior partitions, sheathing and drywall taped & filled ready for paint.
- Doors, frames & hardware.

The following are not included in our budget price.

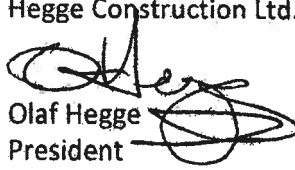
- Metal baffle system.
- HVAC & ducting.
- Electrical.
- Painting.
- Engineering & permits.

Total Budget Price: Three Hundred Ninety Five Thousand Dollars (\$395,000.00) plus HST

Please contact us if you have any questions regarding this budget price.

Yours truly

Hegge Construction Ltd.


Olaf Hegge
President

June 18, 2015



1720-102nd Ave
Dawson Creek BC V1G 4L7
(250)782-3534 Fax: (250)782-3588
Email: zwick@neonet.bc.ca

2013-12-09

DC Sportsman Club

New handgun shooting range

Budget for Infloor heating and ventilation includes:

- HTP 200,000 btuh boiler
- Infloor tubing
- Manifolds, pumps, thermostats etc.
- Exhaust fans
- Air intake dampers c/w reheat coils
- Intake and exhaust hoods
- Ductwork
- Grills, louvers and registers

Budget \$ 60,000.00 Plus Gst

Regards

David Shoemaker

June 18, 2015

Get Wired?

325 100a ave

Dawson Creek BC

To Dawson Creek Sportsman Club

I estimate the electrical for the indoor pistol range to be around \$40,000 + tax. price will depend on lighting and building code.

George Freeman

December 5, 2014

PROPOSAL #14634

PROPOSAL SUBMITTED TO:

Andy Waddell
The Dawson Creek Sportsman Club
PO Box 426
652 105th Ave
Dawson Creek, BC v1g4h3
(250) 782-2111

HVAC PROPOSAL

EQUIPMENT ESTIMATE FOR:

1. One (1) supply fans
2. One (1) exhaust fans
3. One (1) SureLock access bolt lock filter frames, HEPA 99.97%, without filters
4. One (1) SureLock access bolt lock filter frames, HEPA 95%, without filters
5. One (1) 5-ton straight cool units
6. One (1) 400,000 gas BTU in-line duct heaters (natural gas)
7. Two (2) Magnahelic Pressure Gauges for range and filter status
8. Seven (7) 20" x 30" supply registers

TOTAL COST \$21,500.00

EXCLUSIONS:

All duct work, freight, equipment stands, and power venting, electrical controls, wiring controls, magnetic starters, overload protection, dampers, filters, and installation by others.

NOTE:

Supply fans and exhaust fans are 7½ horsepower, 3 phase

TERMS AND CONDITIONS:

Shooting Range Industries, LLC terms and conditions contained herein, along with the enclosed quote, take precedence over any earlier quote along with those terms and conditions. Earlier documents are immediately null and void.

This Proposal/Submittal/Document and all drawings, specifications and other design documents contain proprietary information and are submitted for evaluation purposes. They shall not be disclosed, supplicated or reproduced in whole or in part, without prior written consent of an authorized representative of Shooting Range Industries, LLC.

All unpaid orders will be subject to a 1% per month storage fee if not paid in full and shipped within thirty (30) days of notification of completion. Storage fees will begin accruing the first day after notification is sent. All 100% paid orders must ship within thirty (30) days of written notification of completion, or be subject to the same 1% per month storage fee which will begin accruing on the date of notification.

3885 Rockbottom St, Las Vegas NV 89030
Phone: 702-362-3623 Fax: 702-310-6978 Email: info@shootingrangellc.com
www.shootingrangeindustries.com



DISCLAIMER:

Shooting Range Industries, LLC is in no way, shape or form responsible for the maintenance, operation, cleanliness, employee protection, lead collection or recycling, disposal, or clean-up of any shooting range provided by Shooting Range Industries, LLC, or anyone affiliated or partnered with Shooting Range Industries, LLC. Shooting Range Industries, LLC will not be held liable for any negligence on the part of the range personnel for any of the above items. Range maintenance manuals have been provided with every range manufactured by Shooting Range Industries, LLC at time of purchase.

HVAC systems must be running at the time of range operation and clean-up. Supply and exhaust air must **ALWAYS** be on and operating at the same time (Interlocked together). Range must have negative pressure. If a local third party air balance is required, it will be at the owner's expense. Shooting Range Industries, LLC is not responsible for HVAC system maintenance and filter change out.

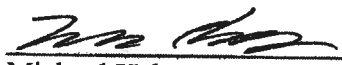
PAYMENT AS FOLLOWS:

100% in full with order.

HVAC equipment and materials are shipped directly from the manufacturer to accepted buyer. All federal, state, and local taxes, if applicable, are not included with this contract, and are the sole responsibility of the accepted buyer. Price is valid for sixty (60) days from the date of this proposal.

Executed in triplicate this date. December 4, 2014

ACCEPTED (Seller)
Shooting Range Industries, LLC



Michael Halverson
President/CEO

ACCEPTED (Buyer)

3885 Rockbottom St, Las Vegas NV 89030
Phone: 702-362-3623 Fax: 702-310-6978 Email: info@shootingrangellc.com
www.shootingrangeindustries.com



PROPOSAL #14633

December 5, 2014
PROPOSAL SUBMITTED TO:

Andy Waddell
The Dawson Creek Sportsman Club
PO Box 426
652 105th Ave
Dawson Creek, BC v1g4h3
250-784-3903

RIFLE PROPOSAL

EQUIPMENT ESTIMATE FOR:

Supply and furnish Seven (7) C-R-3600 Rifle Range Equipment with SRI hard rail at one hundred sixty four (164) feet including the following:
Seven (7) C-R-3600 Rifle Bullet Trap
Seven (7) SRI aluminum Tread-brite covered Shooting Stalls with fold down shooting tray, pistol rated Level 3 Model # DP2000.
Seven (7) SRI Target Retrieval System including motor drive assembly, target car, target hanger, end retrieval unit.
SRI ceiling plates per plan.

INCLUSIONS:

Blueprints for recommended HVAC design. One (1) year manufacturer's warranty from date of delivery.

EXCLUSIONS:

Freight, installation, all on site labor, electrical, related cutting, concrete cutting, lighting, painting, unloading at job site, storage, placement of equipment on site
GST, PST, Customs, Importation, Duties, Fee's, Brokage Fee's, and Taxes.

OPTIONS:

Rifle rated shooting stalls (Level 8) Model #DP3200.	\$1,000.00/ea
Explosion-proof HEPA Vacuum Electric 1-phase	\$8,400.00/ea
Non-explosion proof HEPA Vacuum Electric 1-phase	\$4,215.35

TOTAL:

Seven (7) C-R-3600 Rifle Lanes, 164 ft. hard rail at \$18,608.00 per lane	\$130,256.00
Range Advisor four (4) days	\$ 4,000.00

TOTAL \$134,256.00

3885 Rockbottom St, Las Vegas NV 89030
Phone: 702-362-3623 Fax: 702-310-6978 Email: info@shootingrangellc.com
www.shootingrangeindustries.com



The contract conditions are part hereof and form our complete proposal for the TOTAL SUM OF: ONE HUNDRED THIRTY FOUR THOUSAND TWO HUNDRED FIFTY SIX DOLLARS AND NO/100 (\$134,256.00)

TERMS AND CONDITIONS:

All orders must ship within fifteen (15) days of 100% paid order. Shooting Range Industries, LLC is not responsible for installation, operation, system operation, or filter change. The HVAC must be running at all times when in operation. Range must have negative pressure. All air balance or third party inspections for air quality will be at the owner's expense. Rifle Bullet Traps are rated for calibers up to and including 3600 fps. **NO STEEL CORE, MILITARY, 50 BMG OR ARMOR PIERCING AMMUNITION SHOULD BE PERMITTED. USE OF THIS AMMUNITION WILL CAUSE EXCESSIVE WEAR ON THE BULLET TRAPS AND WARRANTY WILL BE VOID.** Shooting Range Industries, LLC is not held responsible for negligence of range owner/operation in any form. Range owner acknowledges that he is aware of industry standards for range maintenance, lead exposure, lead removal and disposal.

All unpaid orders will be subject to a 1% per month storage fee if not paid in full and shipped within 30 days of notification of completion. Storage fees will begin the first day after notification is sent. All 100% paid orders must ship within thirty (30) days of written notification of completion or be subject to the same 1% per month storage fee which will begin accruing on the date of notification.

PAYMENT AS FOLLOWS:

50% DEPOSIT WITH ORDER.

50% BALANCE AT THE TIME OF COMPLETION/READY TO SHIP.

All federal, state, and local taxes, if applicable, are not included within the contract, and are the sole responsibility of the accepted buyer. Estimated time ready to ship 90-120 days. The above specifications, prices, payments, schedule, and contract conditions are satisfactory and hereby accepted. Upon acceptance of this proposal, it will serve as a binding contract. Pricing is valid for sixty (60) days from date of proposal.

Executed in triplicate this date. December 5, 2014

ACCEPTED (Seller)
Shooting Range Industries, LLC



Michael Halverson
President/CEO

ACCEPTED (Buyer)

Andy Waddell

3885 Rockbottom St, Las Vegas NV 89030
Phone: 702-362-3623 Fax: 702-310-6978 Email: info@shootingrangellc.com
www.shootingrangeindustries.com

Income/Expense by Category - YTD
01/01/2014 through 17/12/2014 (in Canadian Dollars) (Cash Basis)

17/12/2014

Category	01/01/2014- 17/12/2014	OVERALL TOTAL
INCOME		
Archery	8,647.13	8,647.13
Balance Adjustment	133.75	133.75
Clays and Shells	2,379.03	2,379.03
Dividends	86.28	86.28
Donations	2,061.50	2,061.50
Float Return	4,500.00	4,500.00
Grant In Aid	20,753.25	20,753.25
Gun Show	58,513.65	58,513.65
Interest	2,541.71	2,541.71
Junior Memberships	25.00	25.00
Key Deposit	2,700.00	2,700.00
Misc	136.00	136.00
Range Rentals	3,300.00	3,300.00
Regular Memberships	64,356.25	64,356.25
Returns	235.00	235.00
Security Trailer	2,000.00	2,000.00
Senior Memberships	2,110.72	2,110.72
TOTAL INCOME	174,479.27	174,479.27
EXPENSES		
3D Indoor Archery Shoot	4,257.84	4,257.84
Accounting Services	3,500.00	3,500.00
Archery Targets	7,562.44	7,562.44
BCWF AGM	11,422.52	11,422.52
Clays	4,515.30	4,515.30
Club Expense	39,194.05	39,194.05
Clubhouse	318.00	318.00
Fees & Charges	24.85	24.85
Firearms Business Licence	25.00	25.00
Gifts & Donations	2,457.37	2,457.37
GST Paid	1,335.13	1,335.13
Gun Show Expenses	27,940.57	27,940.57
HST Paid	14.58	14.58
Land Purchase	61,458.41	61,458.41
Liability Insurance	2,700.00	2,700.00
Licences	93.75	93.75
Membership Dues	10,715.00	10,715.00
Phone	268.12	268.12
PST	3,207.05	3,207.05
Shotgun	4,148.23	4,148.23
Snow Removal	4,015.00	4,015.00
Tools	20.57	20.57
Trailer #1	4,691.15	4,691.15
Trailer #2	1,566.43	1,566.43
Trailer #5	308.00	308.00
Void Cheque	0.00	0.00
TOTAL EXPENSES	195,759.36	195,759.36
OVERALL TOTAL	-21,280.09	-21,280.09

June 18, 2015



DAWSON CREEK BRANCH
800-102ND AVE
DAWSON CREEK BC
V1G 2B2

STATEMENT OF ACCOUNTS

STATEMENT DATE	MEMBER NO.	PAGE
30 Nov 2014	619274	1 OF 3

008129

DAWSON CREEK SPORTSMANS CLUB
PO BOX 426
DAWSON CREEK BC V1G 4H3

DATE	DESCRIPTION	NUMBER	WITHDRAWALS	DEPOSITS OR LOAN PAYMENT	LOAN PRINCIPAL INTEREST	BALANCE
CHEQUING						
Chequing Organization: 100000465823						
43803601-Chequing-Business						
01 Nov 14	Opening Balance					5,896.08
05 Nov 14	Cheque 2014	2014	262.50			5,633.58
05 Nov 14	External Withdrawal Utility Bill Payment 0020 P.N. GAS (3122184201466		38.25			5,595.33
06 Nov 14	Cheque 2013	2013	2,812.00			2,783.33
06 Nov 14	Deposit			20,753.25		23,536.58
07 Nov 14	Bill Payment - Oscar's Disposal Ltd		39.20			23,497.38
08 Nov 14	Cheque 2015	2015	106.00			23,391.38
11 Nov 14	Cheque 2016	2016	22.40			23,368.98
13 Nov 14	Bill Payment - Dawson Co-Operative Union		40.52			23,328.46
21 Nov 14	Cheque 2017	2017	55.99			23,272.47
21 Nov 14	Deposit			1,835.50		25,107.97
26 Nov 14	Cheque 2018	2018	115.53			24,992.44
27 Nov 14	Cheque 2019	2019	185.70			24,806.74
29 Nov 14	Cheque 2021	2021	1,763.00			23,043.74
	Total Cheques	8				
SAVINGS						
Equity Shares: 100000846014						
43803601-Equity Shares-Business						
01 Nov 14	Opening Balance					51.59

Notice of Election of Directors!

Have you considered becoming a director for Lake View Credit Union? Now is your chance!
Nominations for Directors are being held January 5 - February 6, 2015.
Watch www.lakeviewcreditunion.com for more information.

Please review your statement carefully. You have 30 days to report any problems.
Contact us by email at lvcu@lakeviewcreditunion.com or by phone:

Dawson Creek 250-782-4871 Chetwynd 250-788-9227 Tumbler Ridge 250-242-4871



June 18, 2015

OD = Overdraft
DR = Debit Balance
EX = Credit Limit Exceeded

DAWSON CREEK SPORTSMANS CLUB

STATEMENT DATE	MEMBER NO.	PAGE
30 Nov 2014	619274	2 OF 3

DATE	DESCRIPTION	NUMBER	WITHDRAWALS	DEPOSITS OR LOAN PAYMENT	LOAN PRINCIPAL	INTEREST	BALANCE
	HISA: 100000955609						
	43803601-HISA						
01 Nov 14	Opening Balance						301,491.41
30 Nov 14	Credit Interest			260.19			301,751.60
	Plan 24: 100001150325						
	43803601-Plan 24-Business						
01 Nov 14	Opening Balance						104.55
30 Nov 14	Credit Interest			0.02			104.57
	END OF STATEMENT						

June 18, 2015

OD = Overdraft
DR = Debit Balance
EX = Credit Limit Exceeded

025052

17/12/2014

Transaction - MTD
01/12/2014 through 17/12/2014 (in Canadian Dollars)

Page 1

Date	Num	Description	Category	Amount
BALANCE 30/11/2014				22,602.74
01/12/2014	S	Telus	Phone	-22.37
			[GST]	-1.12
02/12/2014	2022	S Tiger Printing &...	Club Expense:...	-30.35
			Club Expense:...	-13.50
			[GST]	-2.20
			PST	-3.07
02/12/2014	EFT	S Oscar's Dipolsal	Club Expense:...	-35.00
			[GST]	-1.75
			PST	-2.45
02/12/2014	2023	Encana Events...	Gun Show Exp...	-4,000.00
02/12/2014	2024	Receiver Gene...	Firearms Busin...	-25.00
02/12/2014	2025	S Canada Post	Club Expense:...	-43.75
			[GST]	-2.19
04/12/2014	EFT	S Northern Metalic	Club Expense:...	-37.20
			Club Expense:...	-11.90
			Club Expense:...	8.90
			[GST]	-2.01
			PST	-2.81
08/12/2014	S	BC Hydro	Club Expense:...	-38.15
			[GST]	-1.78
08/12/2014	S	BC Hydro	Club Expense:...	-25.86
			[GST]	-1.21
08/12/2014	2026	BCWF	Membership D...	-10,715.00
14/12/2014	EFT	S Dawson Co-op	Club Expense:...	-45.14
			Club Expense:...	-43.74
			Club Expense:...	-107.97
			[GST]	-9.85
			PST	-10.62
14/12/2014	2027	S Reg Norman	Snow Removal	-745.00
			[GST]	-37.25
14/12/2014	2028	City Of Dawson...	Licences	-93.75
16/12/2014	2029	BCWF	Liability Insuran...	-2,700.00
16/12/2014	S	Deposit	Regular Memb...	2,976.25
			Senior Member...	85.72
			Key Deposit	80.00
			Security Trailer	200.00
			[GST]	153.03
01/12/2014 - 17/12/2014				-15,308.09
BALANCE 17/12/2014				7,294.65

Savings Account 301,751.60
Land Purchase 61,458.41
240,293.19

TOTAL INFLOWS	3,503.90
TOTAL OUTFLOWS	-18,811.99
NET TOTAL	-15,308.09

June 18, 2015

Dawson Creek Sportsmans Club

P.O Box 426

Dawson Creek, BC

V1G 4H3

250-784-3903

dcsportsmanclub@gmail.com

Resolution

That the Dawson Creek Sportsmans Club applies for Fair Share Granting in the amount of 200,000.00

Resolution put forward by Andy Waddell

Resolution seconded by Allan Hickey

All in Favour

Passed on October 15,2014

Dawson Creek Sportsmans Club**P.O Box 426****Dawson Creek, BC****V1G 4H3****250-784-3903**dcsportsmanclub@gmail.com

Breakdown of Dawson Creek Sportsmans Club as of November 20,2014

Rual Members	508
Non Rual Members	792
Alberta Members	99
Saskatchewan Members	1
Ontario Members	1
California Members	1

Total Members 1402

Rual Members = 36.23%
Non Rual Members = 56.50%
Alberta Members = 7.06%
Saskatchewan Members = .07%
Ontario Members = .07%
California Members .07%

Questions asked by Rural Budgets Administration Committee regarding an indoor range expansion for the Dawson Creek Sportsman Club.

The Club's projections in terms of increased membership?

We project a 20 to 30 percent increase in membership with the building of the indoor range.

Types/names of different groups that the Club is pursuing?

The Dawson Creek Sportsman's Club is pursuing the following groups for funding. City of Dawson Creek, Peace River Regional District, Government of British Columbia, Government of Canada, Encana, Arc Resources, Shell Canada, United Farmers of Alberta, South Peace Oilmen's Association, and the Royal Canadian Mounted Police.

Does the indoor facility meet competition criteria?

Yes our indoor facility meets competition criteria with the British Columbia Chief Firearms Officer.

The number of restricted fire arm users?

Our records indicate that 57 percent of our membership are restricted firearm users.

How often does the RCMP use the facilities?

The RCMP use our facilities an average of twice a week in the warmer months for practice and 1 week a year for detachment qualifying for both the Dawson Creek and Fort St John Detachments.

Does the RCMP provide any funding to the Club?

The Dawson Creek Sportsman's Club charges the RCMP a annual rental fee for the use of the club's facilities.



Indoor Range Business Plan

Table Of Contents

Club Contact Information.....Page 3

Description Of Club.....Page 3

Demographics Of Club.....Page 3

June 18, 2015

Club Suppliers and Distributors.....	Page 3
Nature of Our Club.....	Page 4
Trends of Our Club.....	Page 4
Government Regulations.....	Page 4
Market Segment.....	Page 4
Club Services.....	Page 4
Membership Fees.....	Page 4
Marketing.....	Page 4
Competition.....	Page 4
Location.....	Page 5

Club Contact Information

Dawson Creek Sportsman's Club
 Box 426
 Dawson Creek, BC
 V1G 2K3
 250-784-3903 (Andy Waddell President)
 dcsportsmanclub@gmail.com
 www.dcsc.ca

Description Of Club

On January 16, 1963 the Dawson Creek Sportsman's Club incorporated as a society. As a society we encourage firearm and archery sports among the residents of the City of Dawson Creek and the Peace River Regional District with a view towards a better knowledge of safe handling, proper care and improved marksmanship. We also provide range facilities for the Dawson Creek and Fort St John RCMP Detachments, BC Conservation Officer Service and the Canadian Rangers Pouce Coupe Patrol.

As a society we also encourage conservation of local wildlife and fisheries along with the principles of good sportsmanship.

The Dawson Creek Sportsman's Club is a member in good standing of the British Columbia Wildlife Federation

Demographics Of Club

Membership in our club is very diverse. Our members range in age from 5 years of age to senior citizens. Our club is a melting pot of culture and economic backgrounds. We have been a proud member of the community for the last 52 years. In those 52 years we have partnered with School District 59 on an 40 meter indoor archery range located in the basement of the Dawson Creek Secondary School South Peace Campus. We also host an annual clay bird shoot in partnership with the Dawson Creek Hospital Foundation, 2015 will be our 18th annual. Our club also hosts an annual gun and sportsman's show. This event brings in over 4000 people to our community every April. We have exhibitors come from all over Western Canada and as far away as South Africa. We are known as the largest gun show in the north.

Club Suppliers and Distributors

The Dawson Creek Sportsman's Club prefers to use local suppliers and services. As a second choice we will use outta area suppliers and services.

Some of the local suppliers and services that we use are

- Reg Norman Trucking
- Dawson Creek Co-Operative Union
- Windsor Plywood
- Corlane Sporting Goods
- Tiger Printing and Stationers
- Northland Machine

Our memberships are sold locally at Corlane Sporting Goods and Golden Guns in Beaverlodge.

Nature of Our Club

The nature of our club is to educate, promote safety in the shooting sports and the conservation and education of our natural resources.

Trends of Our Club

In the last decade the shooting sports and hunting industry has been on an upward trend. With more people becoming aware that the shooting sports are fun and very safe. There is also the health benefits of including wild game in their diet.

Government Regulations

We are governed by the Societies Act of British Columbia and the Canadian Firearms Act.

Market Segment

Our market segment is the Dawson Creek and surrounding area.

Club Services

Services that we provide as a club are training in the shooting sports, providing government approved firearm ranges for recreation, providing information on provincial wildlife regulations.

Membership Fees

Our membership fees for 2015 are

- Individual 125.00
- Family 125.00
- Senior 90.00
- Kids 27.00

All prices include GST

Gate Keys require a 10.00 deposit

Marketing

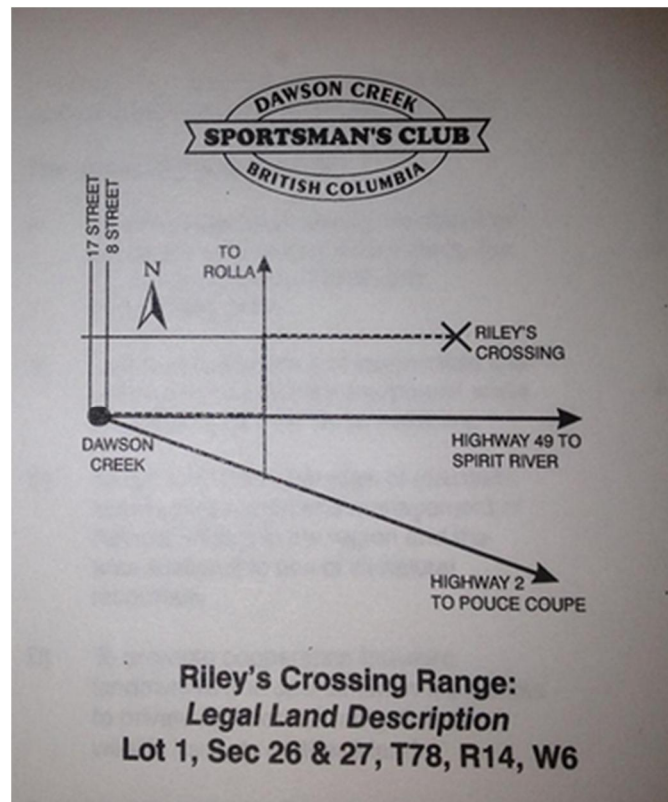
The way we market our club is through our annual gun show, BC Wildlife Federation, word of mouth, our website and social media. There is a requirement by the Canadian Government for owners of restricted firearms to belong to an approved range.

Competition

Competition for our indoor range is located in Fort St John and Chetwynd. These ranges are at least 1 hour of travel from the Dawson Creek area. As of November 30, 2014 we had 641 memberships which if broken down equals 1401 people. Building of the indoor range will give the club an advantage to grow our membership by offering a year around shooting facility.

Location

Currently the Dawson Creek Sportsman Club owns property in the Dawson Creek area at 237 Riley's Crossing, where we are currently in the process of building an indoor range.





PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid Schedule "D" – Funding Amendment

Instructions for Submitting a Funding Amendment

Organizations may apply to the Rural Budgets Administration Committee for a funding amendment only in such circumstances that:

- a) they have completed their project with the funds allocated and they have outstanding funds remaining; or
- b) an emergency has arisen and failure to remediate the problem will result in an inability to operate.

The Rural Budgets Administration Committee will have the sole discretion on whether to approve or deny any funding amendments. Organizations will be limited to a maximum of one funding amendment per year. Funds cannot be amended to pay off debt incurred, therefore organizations must apply for an amendment before any work is completed to which they may want to apply the funds.

EXAMPLE:

PROJECT TO PROVIDE FUNDS	
Year Funds Granted: 2010	Have you completed this project? Yes
Current Project Description: (project for which funds were originally applied for) In 2010 we applied for funding for hall maintenance and to update our heating and water system. We have completed this project and have \$2,000 remaining.	
Amount Granted: \$15,000	Amount to Reallocate: \$2,000
PROJECT TO RECEIVE REALLOCATED FUNDS	
TOTAL Cost of New Project: \$2,500	
Proposed New Project/Operational Expense: (reason for request and proposed changes to original project, cost of new project) In 2009 we applied for funding to paint our hall, replace the flooring and purchase new tables and chairs. With the funds received in 2009 we were able to replace the flooring and purchase tables and chairs, however, we did not have enough funds to do the painting. We would like to use the remaining funds from 2010 to paint the hall. The quote that we received from Home Hardware was for \$2,500 for all paint and supplies. The remaining \$500 will come from our general revenue.	

Questions? Contact the Community Services Department at 250 784-3200

Please send your completed form and any additional information to:

Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, BC V1G 4H8
fax 250 784-3201
email prrd.dc@prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "D" – Funding Amendment

APPLICANT INFORMATION		
Name of Organization:	Pine Valley Sr. Assoc.	Date: May 30/15
Contact:	B Westgate	Phone: 250-788-2307
Mailing Address:	Box 1362, Chetwynd BC V0C 1S0	
Email:	bwest9@telus.net	Fax:
PROJECT TO PROVIDE FUNDS		
Year Funds Granted:	2013	Have you completed this project? Yes
Current Project Description: (project for which funds were originally applied for)		
Insurance = \$ 2800		
Amount Granted:	2800.00	Amount to Reallocate: 73.00
PROJECT TO RECEIVE REALLOCATED FUNDS		
TOTAL Cost of New Project: 5220.00		
Proposed New Project/Operational Expense: (reason for request and description of project, project budget)		
2015:		
Insurance = \$ 2700		
Interior Painting = \$ 2520		
We would like to put the unused funds towards painting		
FOR OFFICE USE ONLY		
Funds Remaining: (showing last 3 years)	Current Project Name:	Amount Available =
	Project Name:	Amount Available =
	Project Name:	Amount Available =
Total Unused Funds =		
See attached Funding Amendment #2 for Background and Recommendation.		
Notes:		



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "D" – Funding Amendment

APPLICANT INFORMATION			
Name of Organization:	Pine Valley Sr. Assoc	Date: May 30/15	
Contact:	B Westgate	Phone: 788-2307	
Mailing Address:	Box 1362, Chetwynd BC V0C 1S0		
Email:	bwest9@telus.net	Fax:	
PROJECT TO PROVIDE FUNDS			
Year Funds Granted:	2014	Have you completed this project? Yes	
Current Project Description: (project for which funds were originally applied for)			
Insurance = \$2659.00 2800.00 Replace stove, Fridge, Microwave & get a portable heater for the basement. = \$2000.00			
Amount Granted:	4800.00	Amount to Reallocate: 285.19	
PROJECT TO RECEIVE REALLOCATED FUNDS			
TOTAL Cost of New Project: 5220.00			
Proposed New Project/Operational Expense: (reason for request and description of project, project budget)			
2015: Insurance = \$2700 Interior Painting = 2520 We would like to put the unused funds toward cost of painting			
FOR OFFICE USE ONLY			
Funds Remaining: (showing last 3 years)	Current Project Name:	Insurance and Painting	Amount Available = \$ 3,915.00
	2014 Project Name:	Insurance, Kitchen, heater	Amount Available = \$ 285.19
	2013 Project Name:	Insurance	Amount Available = \$ 73.00
	Total Unused Funds =		\$ 4,273.19

Background:

This society applied for 2015 GIA to assist with insurance and interior painting. The allocation they received leaves their intended painting project costs short by \$1305; therefore this funding amendment would help to alleviate some of that shortfall. All projects for 2013 and 2014 have been completed.

Recommendation:

That the Rural Budgets Administration Committee approved the funding amendment to reallocate the unused portions of Pine Valley Seniors 2013 and 2014 GIA to go towards the 2015 GIA interior painting project.



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid Schedule "D" – Funding Amendment

APPLICANT INFORMATION

Name of Organization: NORTH PEACE LIGHT HORSE ASSOCIATION	Date: JUNE 9 2015
Contact: BECKY CORSIE	Phone: 250-619-5548
Mailing Address: PO BOX 6423, FORT ST JOHN, BC, V1J 4H8	
Email: nplighthorse@gmail.com	Fax: Click here to enter text.

PROJECT TO PROVIDE FUNDS

Year Funds Granted: 2012 Have you completed this project? YES

Current Project Description: *(project for which funds were originally applied for)*
IN 2012 THE NPLHA APPLIED FOR A GRANT FOR FURNACE REPAIRS. THESE REPAIRS ARE COMPLETED.

Amount Granted: 5800.00

Amount to Reallocate: 2460.23

PROJECT TO RECEIVE REALLOCATED FUNDS

TOTAL Cost of New Project: 3510.10

Proposed New Project/Operational Expense: *(reason for request and description of project, project budget)*
IN 2012 THE NPLHA APPLIED FOR A GRANT TO DO FURNACE REPAIRS. THESE REPAIRS HAVE BEEN COMPLETED AND WE WOULD LIKE TO REALLOCATE THE REMAINING MONEY TOWARDS OUR NEW FIRE DOOR WITH PANIC BAR FOR THE INDOOR ARENA. THIS WAS A SPECIAL ORDER DOOR AS IT HAD TO MEET FIRE SAFETY STANDARDS. THE REALLOCATION WOULD HELP OFFSET SOME OF THE COST OF THE DOOR. THE REMAINING BALANCE WE WILL COVER. THANK YOU KINDLY

FOR OFFICE USE ONLY

Funds Remaining: (showing last 3 years)	Current Project Name: Facility Improvements	Amount Available = \$68,000.00
	2014 & 2013 Project Name: Did not apply	Amount Available = \$ 0
	2012 Project Name: Fire Permit/Furnace Upgrades	Amount Available = \$ 2,460.23
Total Unused Funds = \$ 70,460.23		

Notes:

Background:

NPLHA has been allocated \$68,000 in GIA for 2015 for specific upgrades to their facility; these upgrades do not include a fire door w/panic bar. NPLHA did not apply for funding in 2013 or 2014, due to a large turnover in their leadership since 2012 and they were not able to complete some past projects. As a result on Sept 11, 2014 RBAC resolved to return \$7,325.09 of 2010 GIA funds from B & C and \$1,485.68 of GIA 2009 funds from B & C to reduce the tax requisition for the following year. This society is now under the direction of some very strong and active leadership and has successfully completed both their 2011 projects and 2012.

Recommendation:

That the Rural Budgets Administration Committee approve the funding amendment from North Peace Light Horse Association to reallocate the remaining \$2,460.23 of 2012 GIA towards the cost of a new fire door with panic bar for the indoor arena.

June 18, 2015



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 12, 2015

From: Shannon Anderson; Deputy CAO
Kim Frech, Chief Financial Officer

Subject: City of Dawson Creek Sewer Funding Request

RECOMMENDATION(S):

1. THAT the Rural Budgets Administration Committee "Fringe Area Funding" policy be amended to read:

That the \$1,750,000 (plus interest) one-time Fair Share Fringe Area funding be allocated to any host municipality providing water or sewer services to the electoral areas, until such time as the fund is depleted. These funds are intended to support additional capacity to municipal infrastructure for rural service impacts in exchange for long-term guaranteed access to the municipal service for the Electoral Areas.

2. That the amended policy #1 above be forwarded to the Peace River Regional District Board for their approval due to this pertaining to the municipalities directly and there is a Board resolution dated 11 January 2007 adopting the original policy.
3. That upon Board adoption of the amended policy, the Rural Budgets Administration Committee approves a Rural Fringe Fair Share grant of up to \$400,000 be paid to the City of Dawson Creek to complete the detailed design of a new City owned and operated sewer receiving facility, and that this payment be conditional upon reaching an agreement with the City that secures long-term access to the facility for the electoral areas.

BACKGROUND/RATIONALE:

As part of the May 28th Board meeting, a letter was received, (attached), from the City of Dawson Creek, (CDC) requesting funding support of \$400,000 to complete the detailed design of a new rural sewage truck waste facility that will be tied to the City of Dawson Creek's sewage treatment plant. The purpose of the facility is to provide sewer disposal services for those rural residents and businesses that require sewer pump out services to operate their private sewer infrastructure. This receiving facility is similar to what is currently being constructed at the Charlie Lake sewer treatment plant in Charlie Lake. A feasibility study for the CDC project is attached for your reference.

The City has applied for a grant under the Federal Gas Tax Strategic priorities Fund, and if successful, will see 100% of the project's \$3.6 million cost, being covered by the grant. The City would like to complete the detailed design now, so as to be shovel ready early in 2016 should they be successful in acquiring the grant. Should the CDC not be successful, it is

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

June 18, 2015

anticipated that the project would go to their 2016 budget discussions and be prioritized accordingly.

The CDC has indicated that they would entertain a long term agreement to provide rural sewage receiving services in exchange of the funding requested.

STRATEGIC PLAN RELEVANCE:

Rural servicing is identified under Emerging Regional Opportunities in the 2015-2018 draft strategic plan.

FINANCIAL CONSIDERATION(S):

Funding options are as follows:

Option 1 - Rural fringe fair share. This would be a good fit as it was originally intended for municipal capacity building in exchange for allowing rural service provision. The rationale was based on \$2,500 per lot for each lot that received service. This policy is proposed to be changed (above #1) to accommodate other servicing proposals such as this current request. This funding source is a one-time Fair Share payment to the electoral areas.

Option 2 - Electoral Area D Fair Share could also be considered. This would see Electoral Area D Fair Share funds being used in the Electoral area where its residents receive the largest benefit. This project would also comply with the intent of the new Peace Agreement recently endorsed.

Option 3 - Decline funding request. May have negative impacts in the future as municipalities evaluate their desire to provide rural services.

COMMUNICATIONS CONSIDERATION(S): Will have Communication Manager do appropriate notifications as direction of the Committee.

OTHER CONSIDERATION(S):

Approving the request would go a long way in developing partnerships with municipalities in the long term provision of services for rural residents and businesses. While providing a grant to a municipality in exchange of a guarantee for rural service would negate the need for a sewer function, it is staff's belief that a sewer function should be entertained for Electoral Area's C and a portion, or all of Area B. This is due to the fact that the public sewer receiving facility for these areas is owned and operated by the PRRD and therefore should ultimately have a function to raise funds to operate and build capital reserves for future developments.

City of Dawson Creek

Box 150, Dawson Creek, BC V1G 4G4

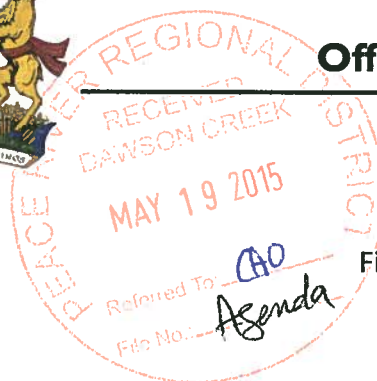


Office of the Mayor

Tel: (250) 784-3616

Fax: (250) 782-3203

May 13, 2015



File No.: 4-1-4

Peace River Regional District
PO Box 810
Dawson Creek, BC V1G 4H8

To Whom It May Concern:

Re: Trucked Waste Receiving Facility.

At the May 11, 2015 Regular Meeting, Council passed a resolution to request funding from the Peace River Regional District in the amount of \$400,000 to fund the detailed design of the proposed Trucked Waste Receiving Facility in 2015. Completing this step would position the City with a "shelf ready" project should the Federal Gas Tax Strategic Priorities grant funding request for this project be approved.

Thank you for considering this request and we look forward to hearing from you in the near future.

Yours truly,

Mayor Dale Bumstead

/kb

cc Karin Henderson

N:\Administration\CONFIDENTIAL\Council Correspondence\2015 Council Correspondence\05 May\PRRD Trucked Waste.doc

September 30, 2014

File: 0714.0118.01

City of Dawson Creek
10105 12A Street
Dawson Creek, BC V1J 4G4

Attention: Kevin Henderson, Director of Infrastructure and Sustainable Development

**RE: CITY OF DAWSON CREEK - TRUCKED WASTE, GRIT & RV WASTE RECEIVING FACILITY –
FEASIBILITY STUDY**

We are pleased to provide this final Feasibility Study for your records. This feasibility study outlines concepts for two facilities: one to receive trucked waste and grit and one to receive RV waste. Construction and Operations and Maintenance cost estimates have been provided for these concepts. Sludge and biosolids management options have also been reviewed.

We look forward to continue to work with the City of Dawson Creek in the development of these waste receiving facilities.

Sincerely,

URBAN SYSTEMS LTD.



Kristin Bayet, P.Eng
Project Engineer

Chris Town, P.Eng., M.A.Sc.
Senior Environmental Engineer

/kb

Encls.

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June 18, 2015



City of Dawson Creek

Trucked Waste Receiving Facility

Feasibility Study – Final Report

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URBAN
systems

September 2014 / 0714.0118.01

10808 – 100th Street, Fort St. John, BC

V1J 3Z6 | T:250-785-9697

Contact: Kristin Bayet

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urbansystems.ca

June 18, 2015

TABLE OF CONTENTS

1.0	INTRODUCTION	1
2.0	SERVICE AREA & DESIGN CRITERIA.....	3
2.1	CURRENT STATION – OPERATIONS & SERVICE AREA.....	3
2.2	DESIGN FLOWS	3
2.2.1	<i>Existing</i>	<i>3</i>
2.2.2	<i>Projected Flows</i>	<i>3</i>
2.2.3	<i>Septage vs. Holding Tank Waste.....</i>	<i>4</i>
2.3	TRUCKED WASTE - SEWAGE QUALITY	4
2.4	IMPACTS TO CITY OF DAWSON CREEK WASTEWATER TREATMENT PLANT	5
3.0	FACILITY OPTIONS	6
3.1	SITE LOCATION	6
3.2	FACILITY CONFIGURATION	6
3.2.1	<i>Requirements</i>	<i>6</i>
3.2.2	<i>Facility Options</i>	<i>7</i>
3.2.3	<i>Preferred Concept – Trucked Waste & Grit Receiving Facility</i>	<i>7</i>
3.2.4	<i>RV Waste Receiving Station Concept</i>	<i>13</i>
3.3	COST ESTIMATES.....	14
4.0	MANAGEMENT OPTIONS FOR SLUDGE AND BIOSOLIDS	15
4.1	INTRODUCTION	15
4.2	DISPOSAL TO LANDFILL	15
4.3	REUSE OF SLUDGE/BIOSOLIDS – VEGETATIVE GROWTH.....	15
4.3.1	<i>Quality Requirements</i>	<i>17</i>
4.3.2	<i>Process Requirements</i>	<i>18</i>
4.3.3	<i>Requirements for Application to Land</i>	<i>19</i>
4.4	REUSE OF SLUDGE/BIOSOLIDS – ADDITIONAL OPTIONS.....	20
4.5	SOLIDS MANAGEMENT APPROACHES FOR THE TRUCKED WASTE FACILITY	20
5.0	SUMMARY	21
APPENDIX A – DETAILED COST ESTIMATES		

1.0 Introduction

The City of Dawson Creek has engaged Urban Systems Ltd. (Urban) to undertake a feasibility study to explore Dawson Creek's options for constructing and operating a trucked waste receiving facility, grit handling facility and RV receiving station within the City.

In the fall of 2013, the City of Fort St. John (CFSJ) announced that it would be closing their existing sewage transfer facility located at their south lagoons. This closure is slated for December 31, 2014. Sewage transfer facilities are critical for Peace River Regional District (PRRD) residents and industrial users that aren't currently connected to a community sewer and treatment system. In response to the acknowledgement of the continued need for such a facility, the PRRD began to explore options for providing this service to their residents throughout the PRRD electoral area. This is proposed to be completed via the construction of three trucked waste receiving facilities within the PRRD.

One of the proposed locations for these facilities is within the City of Dawson Creek. There is also the desire and need for the City of Dawson Creek to treat and dispose of grit (collected from car washes, shop sumps, screenings, and storm sewers), as well as to construct a City owned RV waste receiving station. Treatment of all the disposed waste will need to meet provincial and federal wastewater regulations. It is assumed that the solids and grit from the trucked waste facility will be removed, however the existing wastewater treatment plant will be responsible for treatment of the liquids.

The City of Dawson Creek is interested in exploring the option of constructing and operating a Trucked Waste Receiving Facility, a Grit Handling Facility and a RV waste receiving station within their existing wastewater system. The purpose of this study is as follows:

- Gather baseline data related to waste quality and volume from the City of Dawson Creek and the local rural area;
- Determine the best locations for the Trucked Waste and Grit Handling Facilities, and RV Waste Receiving Station;
- Develop Class 'D' cost estimates for each option identified;
- Establish cost estimates for annual facility operation and maintenance; and
- Provide recommendations for the City of Dawson Creek moving forward.

Trucked waste most commonly consists of septage or holding tank sewage. The term septage is used in this report to describe the more concentrated trucked waste from septic tank pumpouts. The term holding tank waste is used to describe waste that is essentially raw sewage stored for a shorter timeframe in holding tanks at work camps or homes.

Terms "sludge" and "biosolids" are both used when describing the excess solids which are produced at a municipal wastewater treatment plant. For the purpose of this study, the following definitions will be used:

Sludge The organic solids which are associated with municipal wastewater and septage. These organic solids have not been treated by any recognized solids treatment process in order to produce biosolids. Therefore, the health and environmental risks associated with sludge can be high.

Biosolids The organic solids which have been treated in order to achieve vector attraction reduction (e.g. flies, birds, rodents, etc.) and a reduction in pathogen concentrations. The treatment of sludge in order to produce biosolids can result in a final product with low health and environmental risks.

2.0 Service Area & Design Criteria

2.1 Current Station – Operations & Service Area

The City of Dawson Creek currently operates a small unmanned trucked waste receiving kiosk on 115th Ave near the main sewage lift station. This kiosk simply measures the volume of waste received for billing purposes. The waste is discharged directly into a nearby sewer main without any screening or pre-treatment. This system leaves the City's lift station and lagoons vulnerable to the significant variations in quantity and quality that characterize trucked waste.

The current service area for the City's station extends throughout the South Peace area. This likely includes industrial camp users and residents in both Electoral Areas D & E. Use of the station has increased significantly in the past three years and is expected to continue to grow. This growth is mainly due to the increase in development of industrial work camps and access limitations to stations in other communities.

2.2 Design Flows

2.2.1 Existing

The existing flows to the City of Dawson Creek facility are monitored and summarized below for 2011 through to 2014.

Table 2.1: Existing Sewage Transfer Facility Flows

Year	Total Volume Received (m ³)
2011	9,300
2012	14,800
2013	38,800
2014 (Projected)	45,000

2.2.2 Projected Flows

The proposed facility will be designed to meet 20 year projected flows. Projected flows are difficult to estimate given the potential increases and decreases associated with work camps developing and possibly closing in the future. In consultation with City staff, a future annual flow of 60,000 m³ has been assumed. Flows will fluctuate on a seasonal and daily basis. Peak month and daily flows have been estimated based on patterns from other stations in the region. Projected Annual Average Flow (AAF), Maximum Monthly Flow (MMF) and Maximum Daily Flow (MDF) are summarized in Table 2.2 below.

Table 2.2: Projected Flows

AAF (m ³ /day)	MMF (m ³ /day)	MDF (m ³ /day)
164	250	540

2.2.3 Septage vs. Holding Tank Waste

For the purposes of sizing the components of the handling facility the percentage of septage versus holding tank waste needs to be estimated. The City of Dawson Creek does not have any quality or flow data to help estimate this split. Haulers to similar stations have indicated that the large majority of their loads consist of holding tank waste and not solids or septage. They estimate less than 1% of loads are septage coming from septic tanks, periodic lagoon pump outs and portable outhouses. These septage loads are typically not hauled as often in the winter months.

A conservative proportion of 2% septage vs holding tank waste has been assumed. This value should be re-evaluated if possible when considering impacts to the City's lagoons in the future.

2.3 Trucked Waste - Sewage Quality

For the purposes of this study holding tank waste is assumed to be more concentrated than typical domestic sewage from a community system due to water conservation efforts. The following criteria are recommended for holding tank waste:

- BOD₅ = 300 mg/L
- TSS = 300 mg/L
- NH₃ = 45 mg/L
- TP = 10 mg/L

For septage the following criteria are assumed:

- Average BOD₅ concentration of septage = 8,000 mg/L (from Metcalf and Eddy);
- Average TSS concentration of septage = 30,000 mg/L (Metcalf and Eddy); and
- Average ammonia concentrations of septage 5,100 mg/L (Washington State Septage Characterization Analysis, March 2001)

Trucked waste that consists primarily of grit does not contain any significant quantities of BOD₅ or ammonia.

Based on the above criteria and the 2% septage proportion, estimated loadings would be:

- BOD₅ = 454 mg/L
- TSS = 894 mg/L
- NH₃ = 146 mg/L

2.4 Impacts to City of Dawson Creek Wastewater Treatment Plant

Waste from the current trucked waste receiving kiosk is discharged directly to the City of Dawson Creek's sanitary sewer collection system near the main sewage lift station on 115th Avenue. All of the City's sewage is pumped from this lift station to the anaerobic cells at the wastewater treatment plant. Reviewing the impacts of increased trucked waste flows on the treatment plant are beyond the current scope of this feasibility study. After discussion with City staff, it was determined that it is a reasonable assumption that the treatment plant can accommodate the projected flow from the new receiving station given that they are already receiving the waste from the existing station. Waste from the new station will also have the inorganic and organic solids and grit removed and the liquids pretreated, which will improve the quality of discharge to the lagoons.

It is recommended that volumes and quality of waste in and out of the trucked waste facility be monitored periodically after the station is constructed. Once this information is available, the impacts to the treatment plant should be reviewed to determine what impact the station operations will have on the capacity of the City's treatment plant (i.e. will upgrades to the treatment plant be required at a sooner date due to increased flows from the station?). It is further recommended that effluent quality be measured before the facility is built to establish baseline conditions from the outlets of all the existing wastewater lagoons.

3.0 Facility Options

3.1 Site Location

Several sites were considered in consultation with City staff to determine the ideal location for the trucked waste receiving facility, the grit handling component, as well as the RV waste receiving station. The key considerations were ease of access, adequate space, proximity to the lagoons, and access to water and sewer infrastructure for connections. Sites considered included:

- Near the wastewater treatment plant
- Near the reclaimed water facility or the rodeo grounds along 1st Street;
- At the current receiving kiosk location (adjacent to the bulk water station) along 115th Ave;
- In the old 2nd Street right of way between 115th and 116th Ave (privately owned now);
- The snow dump site along 115th Ave;
- Adjacent to the sewage lift station along 115th Ave; and
- Private empty lots in the vicinity of the above sites.

The preferred locations selected were:

- Adjacent to the sewage lift station at the end of 115th Ave for the trucked waste receiving station and grit handling facility; and
- In the old 2nd Street right of way between 115th Ave and 116th Ave for the RV waste station.

These locations are not without constraints. The trucked waste site on 115th Ave is proposed to be located in the existing undeveloped right of way. There are adjacent overhead power lines and possibly other infrastructure within this right of way that would need to be addressed to confirm the suitability of this site. There is also a slope/bank to the north towards the Dawson Creek that would require some fill areas for access and truck turnaround construction. The stability and grades of this slope would need to be confirmed with survey and a geotechnical analysis. The RV receiving station site is currently privately owned, but has water, sewer, and other utilities in a statutory right of way. The City had indicated that they can likely purchase this property so it has been selected assuming this is possible.

Separate locations for the trucked waste and RV waste receiving facilities were identified because the users and vehicles accessing each site are much different so it is preferable to keep them separate. Note that the concept for each station could likely be used at an alternate location if a better site became available in the future or if the chosen sites are not selected for implementation.

3.2 Facility Configuration

3.2.1 Requirements

In developing the new waste receiving station concepts, a number of requirements were identified from both the user's perspective and from City operation's perspective. It was desired to provide users with:

- Easy access – avoiding backing up to connection points if space permits and providing adequate turnaround and queuing space;

- Automatic access (for trucked waste) using keycards or fobs;
- Water for washdown and rinsing; and
- Station(s) that will accept multiple types of waste including sewage, septage, grit, and RV waste to help ensure that there is a safe place to dispose of these waste streams.

From a City perspective, one of the main requirements was to ensure that waste received does not negatively impact downstream infrastructure or watercourses. This meant the station needs to:

- Screen out inorganic solids and grit;
- Remove and dewater organic sludge or biosolids to improve the quality of the waste; and
- Provide a buffer or holding tank as well as online monitoring of waste quality to prevent potential toxic loads (e.g. hydrocarbons) from being dumped and to help equalize variations in waste quality and quantity.

The City also requested a robust and maintainable system that minimizes the need for station downtime for maintenance or repairs.

3.2.2 Facility Options

Several options for trucked waste receiving facility configurations were considered. The idea of re-developing one of the old lagoons north of the sewage lift station as a solids storage pond and buffer was explored but ultimately ruled out due to limitations of access and adjacent space for a receiving facility. Expanding the current kiosk was not considered because the site is already crowded with the water loading station and there was a desire to separate water filling from sewage receiving. Lack of space and limited access to the City's wastewater treatment plant eliminated that as an option.

The proposed option is to construct a new standalone station that receives grit and organic trucked waste, screens and removes grit and inorganics, removes and dewater organic sludge, and provides a tank as a buffer to protect the City's downstream lift station and treatment infrastructure. Not removing inorganics and not installing a centrifuge to dewater sludge was discussed, but ruled out because the City's wastewater treatment plant lacks storage space for sludge and grit. Allowing this material in the lagoons will also have a negative effect on lagoon effluent quality and is only a short term solution because lagoons eventually require desludging.

3.2.3 Preferred Concept – Trucked Waste & Grit Receiving Facility

The preferred concept is to construct a new standalone facility that receives trucks with primarily grit (from carwashes) through one process and receives primarily organic sewage material (holding tank and septage) through a separate process.

Fig 3.1 shows the conceptual site plan for the Trucked Waste Receiving Facility. This facility is proposed to be located just south east of the sewage lift station at the end of 115th Ave. The concept proposes locating the building on the undeveloped road allowance. A turnaround would be constructed on the north

side of the building so trucks can loop around the building and connect to either a sewage camlock connection or a grit camlock connection on the south side.

Figures 3.2, 3.3, and 3.4 show the conceptual floor plans, sections, and processes. Organic waste (sewage) entering the station via the camlock connection would be controlled by a cardlock, fob, or keypad system that opens an automatic valve. Waste would pass through a rock trap, grinder, and mechanical screen to remove inorganics. A flow meter would measure the volumes for billing purposes. Sensors for hydrocarbons and pH controlling the automatic valve would be used to help prevent toxic loads from entering the station. Liquids and organic solids would flow down into a large lined concrete tank below the facility. The purpose of this tank is dual fold. It serves as a pre-treatment system for the waste. It also provides a holding tank to contain and buffer any loads that are either of higher concentration (i.e. septage) or potentially harmful (e.g. hydrocarbons). Solids settle in the tank and liquids overflow out into the adjacent sanitary main and then to the lift station. The tank would contain an aeration system with coarse bubble diffusers. When enough solids accumulate in the bottom of the tank (approximately once a week depending on the TSS content of the incoming waste), the aeration system would be turned on to stir up the solids and create a uniform homogeneous slurry that is pumped using a sludge pump up to the centrifuge on the second story of the building for dewatering. Dewatered solids from the centrifuge would drop into a bin on the first floor, with the liquids (centrate) from the centrifuge flowing back to the tank. Dewatered sludge handling options are discussed further in this report. The tank aeration system could also be turned on more frequently to aerate the waste and provide additional pre-treatment prior to discharge of liquids from the facility. Odour control and backup power have also been integrated into this concept.

City staff requested that the trucked waste receiving facility also be designed to accommodate trucks that haul loads with grit. Grit loads mainly consist of sand from car wash facilities, but could include loads from shop sumps. Grit loads are a much different waste stream than holding tank or septage waste and thus need to be received and treated separately. Heavier, sandy material and the potential for oil and other hydrocarbons need to be accounted for.

Grit handling has been incorporated into the facility concept by adding a separate inlet dedicated to grit loads. Again trucks would connect to a camlock connection, with a cardlock/fob access system controlling an automatic valve. The camlock connection would have to be placed low enough to allow the trucks to tilt up their tanks to properly empty the heavier material out. The grit would pass through a flow meter for billing purposes and into a grit separator on the lower level of the facility. The inorganic sandy material is separated and conveyed up via an auger to a grit bin. The bin would periodically be hauled to and emptied at the landfill. Liquids from the grit separator would overflow into an oil water separator to skim off floating oils. Liquids then would flow out of the station to the adjacent sanitary sewer main on 115th Ave.

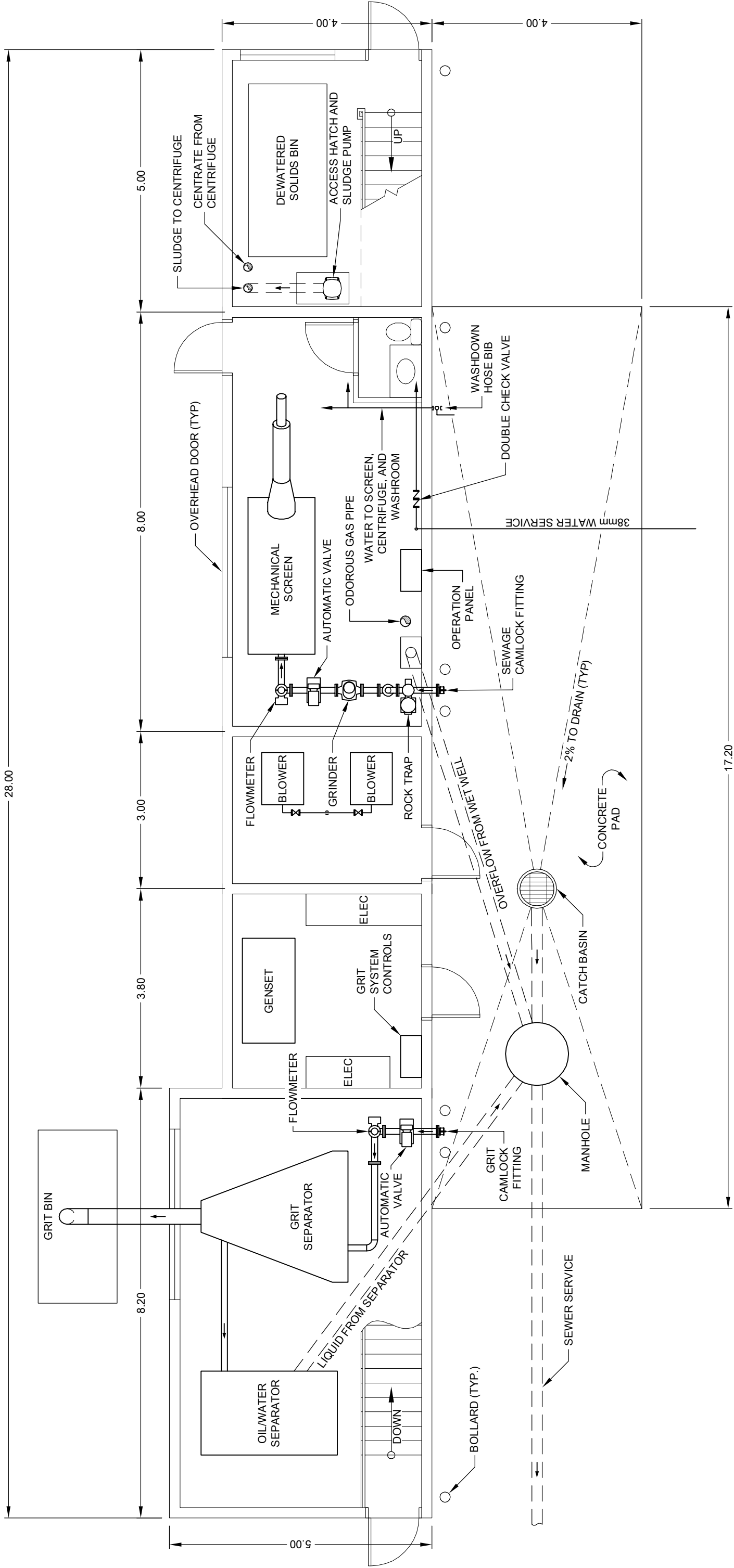


Site Plan



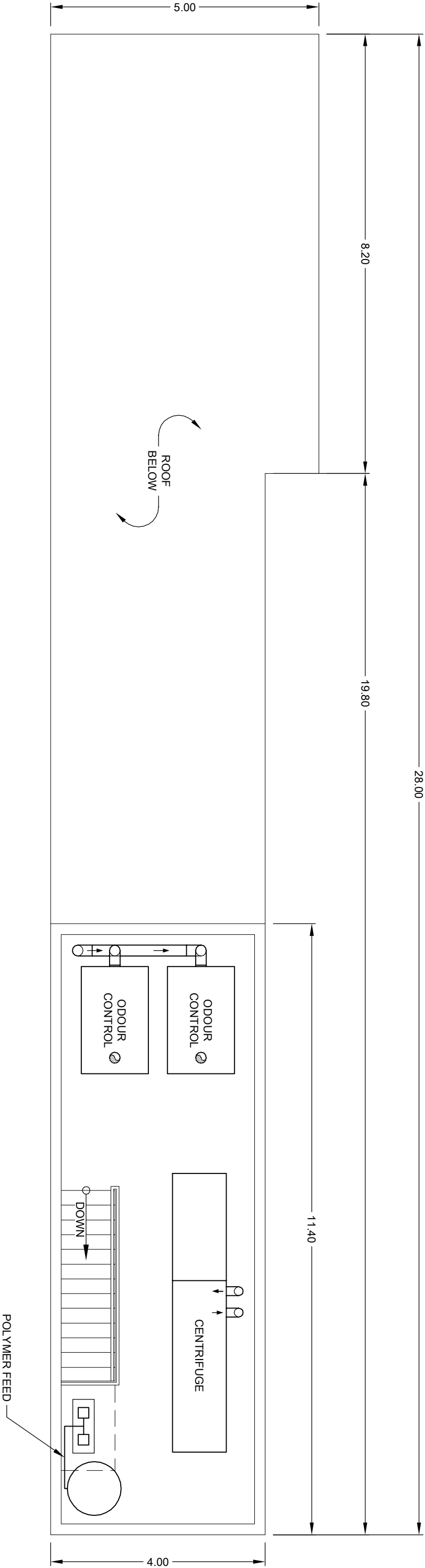
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City of Dawson Creek			
Trucked Waste Receiving Facility			
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			Site Plan

Main Floor Plan



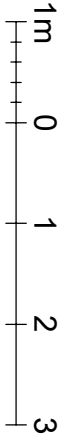
NOTE: ROOM DIMENSIONS ARE APPROXIMATE ONLY

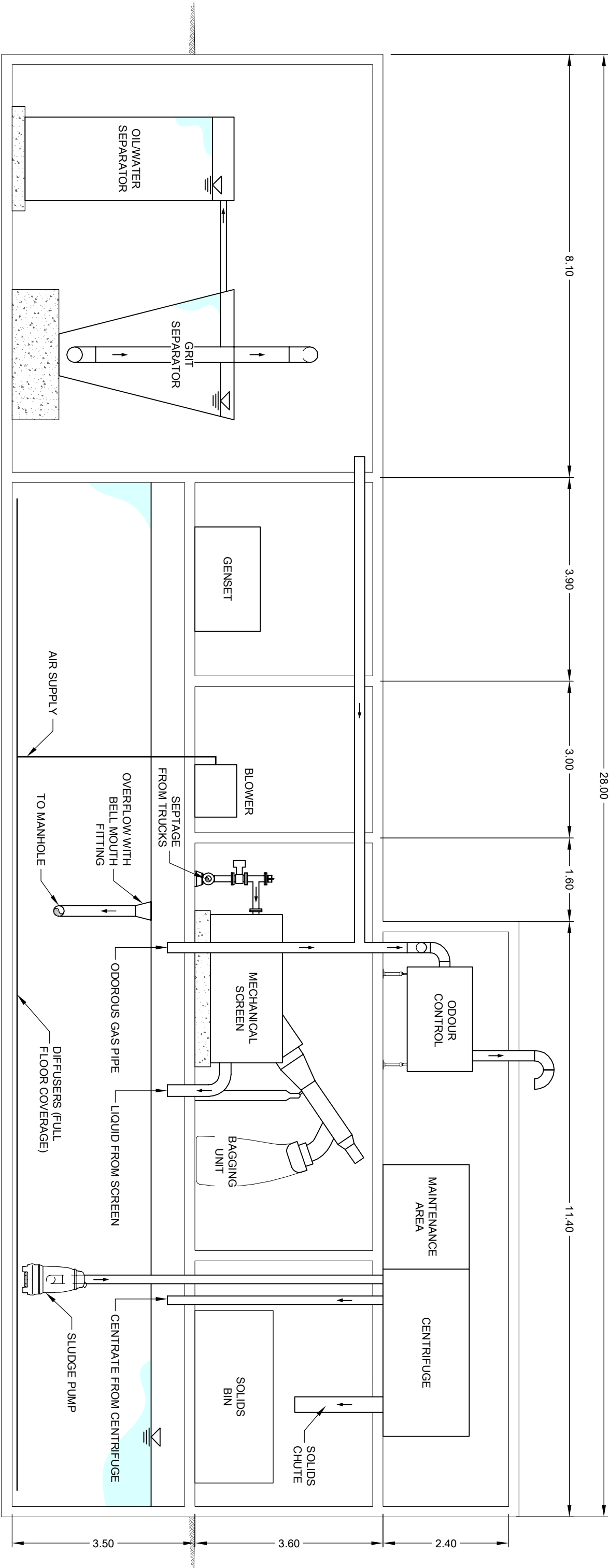
Second Floor Plan



June 18, 2015

NOTE:
ROOM DIMENSIONS ARE APPROXIMATE ONLY





June 18, 2015

3.2.4 RV Waste Receiving Station Concept

The old 2nd Street road allowance site was chosen for an RV waste receiving facility as opposed to trying to integrate RV waste into the trucked waste facility. RV stations can be quite busy at the end of weekends so it is ideal to choose a site that can accommodate two way traffic. The 2nd Street road allowance would allow for access from both 115th and 116th Avenues to help avoid traffic congestion. The facility would simply provide two sewer connection points, two water taps for flushing tanks, and a concrete pad for parking on. Curbing and a concrete island would protect the water taps and help delineate the traffic flow. A water filling tap could be added as well if desired. A concept sketch is provided in Fig 3.5.

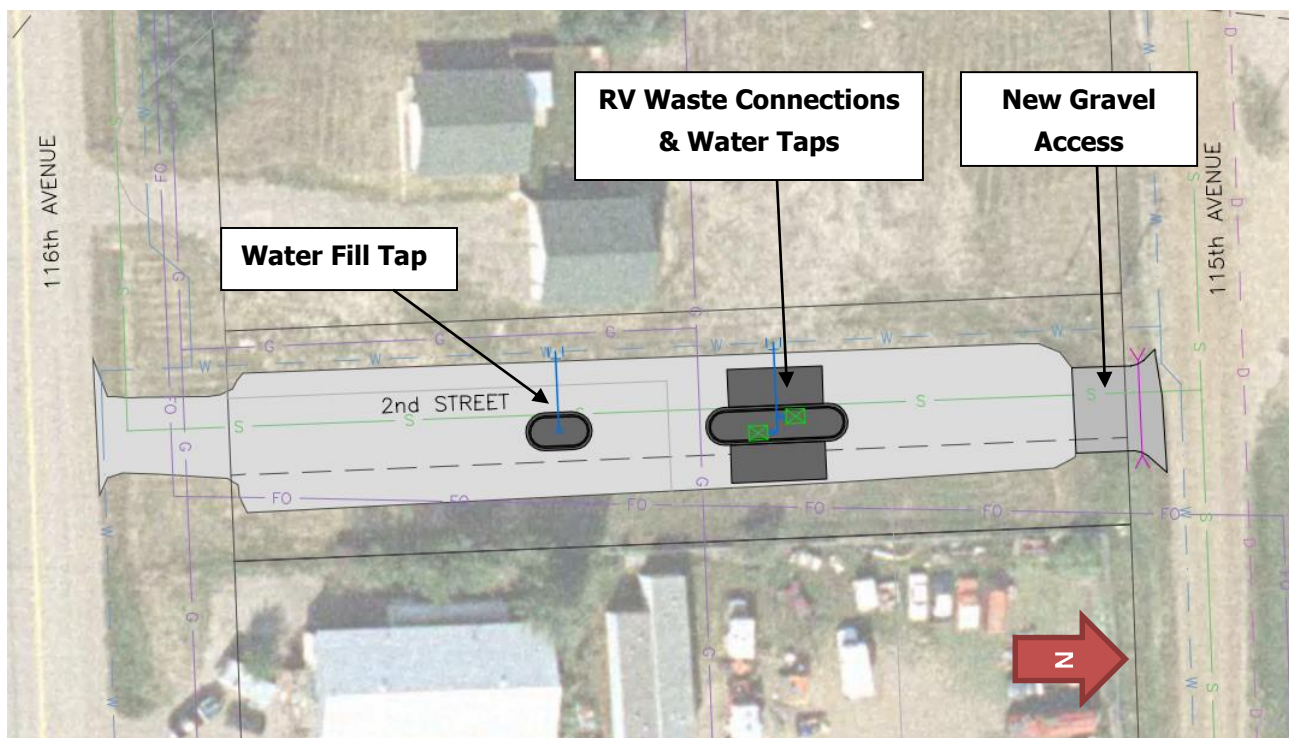


Figure 3.5 – RV Station concept

3.3 Cost Estimates

Capital cost estimates are summarized in Table 3.1. These cost do not include GST, financing costs or any PRRD or City project administration costs. Annual operation and maintenance costs are estimated at \$167,000 per year. More detailed estimates can be found in Appendix A.

Table 3.1 - Class D Cost Estimates

Option	Capital Cost
Trucked Waste Receiving Facility	\$2,101,000
Grit Handling Component	\$338,000
RV Waste Receiving Facility	\$83,000
Subtotal	\$2,522,000
Engineering & Contingency	\$1,104,000
Total Construction Cost Estimate	\$3,626,000

4.0 Management Options for Sludge and Biosolids

4.1 Introduction

There are two management options available for sludge and biosolids – reuse or disposal to landfill. The regulatory/policy frameworks, characteristics/quality of the sludge/biosolids and the level of treatment are key when considering the management options which are available. The options for management of sludge/biosolids are summarized in Figure 4.1 and are discussed in further detail below.

4.2 Disposal to Landfill

Disposal of sludge/biosolids to landfill is authorized by the BC Ministry of Environment through a permit or operational certificate for the landfill. It is the responsibility of the landfill owner to ensure that the decision to accept the sludge or biosolids is in accordance with the conditions of the landfill operating permit.

In most cases, it is possible to accept sludge or biosolids at a landfill, with the only issue typically being the inability to accept sludge or biosolids which are in the liquid form. Therefore, some form of dewatering is required before trucking to landfill. As a rule of thumb, the solids content should be around 12%. At 12% solids, there will be some leachate from the sludge/biosolids, but the solids are dry enough to be stockpiled although, over time, the pile will slough. Dewatering can be achieved by a number of different processes, including simple air-drying or a mechanical process such as a centrifuge, belt press or geotube.

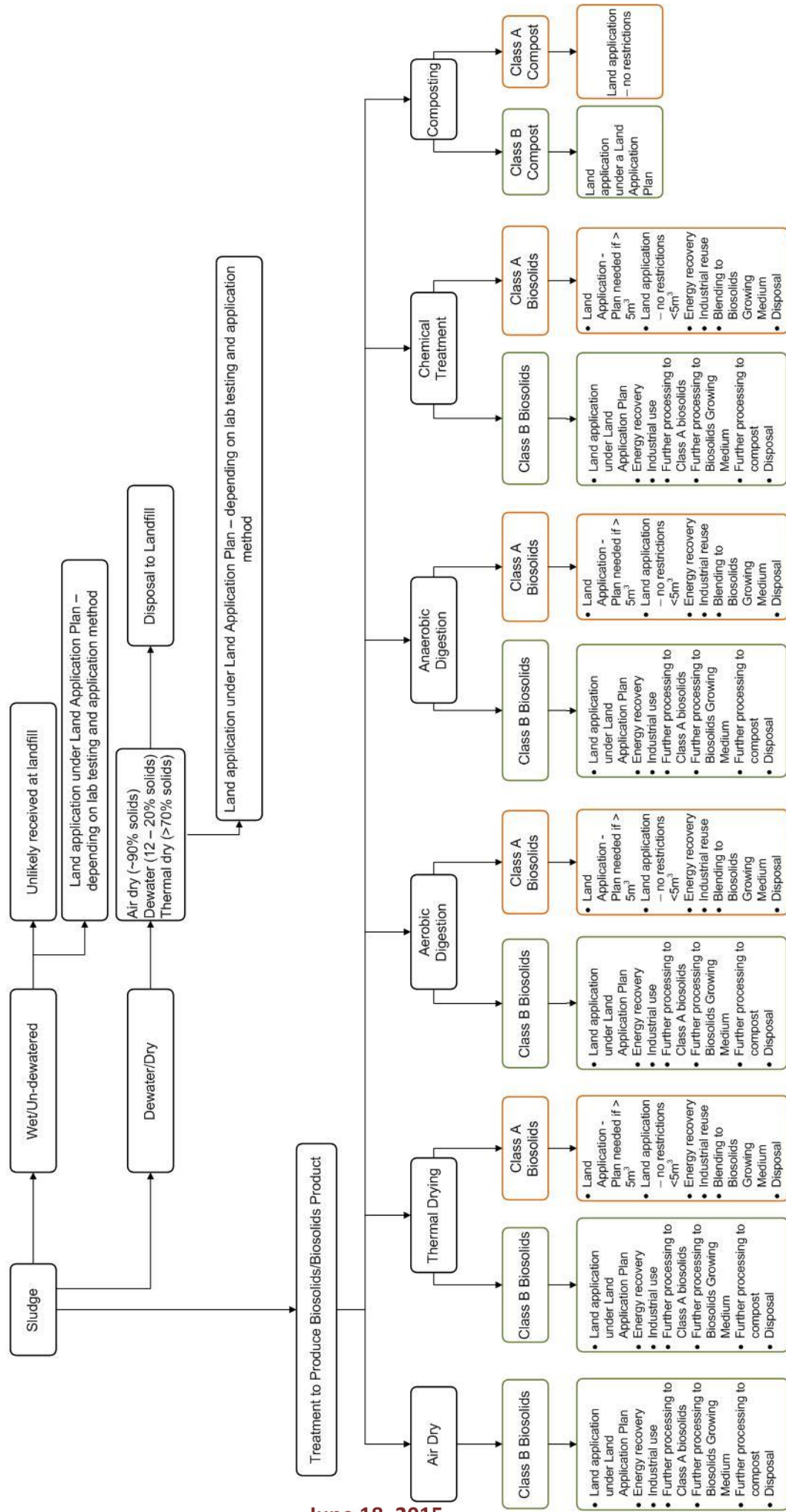
Trucking costs and tipping fees need to be considered for the disposal of sludge/biosolids to a landfill. The moisture content associated with the sludge/biosolids is an important factor with respect both costs. A wetter sludge/biosolids will result in higher trucking and tipping fees, so there is an advantage to achieving a higher solids content during dewatering.

However, there are pressures to terminate the disposal of sludge/biosolids to landfills, in recognition of the potential valuable nature of sludge/biosolids and the need to conserve landfill space for materials which truly do require disposal. These pressures are from both the Provincial government and landfill owners, and are more acute for biosolids than sludge, due to the greater potential opportunities for reuse that are associated with biosolids compared with sludge, which is untreated and is associated with higher public health and environmental risks.

4.3 Reuse of Sludge/Biosolids – Vegetative Growth

This is the main approach for the reuse of sludge/biosolids, and is regulated by the BC Organic Matter Recycling Regulation (OMRR). The OMRR was developed to facilitate and encourage the reuse of organic matter in BC, and includes management for sludge and biosolids produced during the treatment of sewage.

Figure 4.1: Summary of Sludge/Biosolids Management Options



June 18, 2015

There are three aspects to the regulation:

1. Quality requirements
2. Treatment requirements
3. Requirements for the application to land

4.3.1 *Quality Requirements*

Under the OMRR, organic matter is separated into five different categories:

- Class A compost;
- Class B compost;
- Class A biosolids;
- Class B biosolids; and,
- A biosolids growing medium.

Table 4.1 summarizes the quality of the 5 organic products, as defined by the OMRR.

The highest quality and most stringent processing requirements relate to the biosolids growing medium and Class A compost categories. These products have no restrictions regarding their uses or access by the public. As a result of the high quality, there are examples where these products have been sold to the public, allowing a recovery of some of the processing costs. There are differences between the quality of material which is acceptable to be a biosolids growing medium, compared with a Class A compost. These differences relate to the intended use. The quality requirements for a biosolids growing medium are higher than a Class A compost, as the intent is for a biosolids growing medium to be used in place of a soil. By contrast, the intent with a Class A compost is to use this material as an organic amendment to enhance soil nutrient content.

A Class A biosolids is still a high quality product, and is only subject to reuse constraints when used in quantities exceeding 5 m³. For quantities less than 5 m³, the conditions for use of a Class A biosolids are exactly the same as those for a biosolids growing medium and a Class A compost. The lowest quality categories apply to a Class B compost and Class B biosolids, and the use of these materials is subject to a number of constraints. Even though restrictions can apply to a Class A biosolids, a Class B biosolids and a Class B compost, these materials should still be regarded as valuable for the enhancement of vegetative growth.

Table 4.1 - Summary of Material Quality Under the BC OMRR

Parameter	Medium Type				
	Biosolids Growing Medium	Class A Compost	Class B Compost	Class A Biosolids (Note 1)	Class B Biosolids
Access	Unrestricted	Unrestricted	Restricted	Some restrictions	Restricted
Foreign Matter Content (% dry weight)	< 1	< 1	<1	<1	< 1
Sharp Foreign Matter	None present	None present	None present	None present	None present
C:N Ratio	> 15:1	> 15:1 and < 35:1	N/A	N/A	N/A
Faecal Coliforms (MPN/g dry weight)	< 1,000	< 1,000	< 2,000,000	< 1,000	< 2,000,000
Maximum Element Concentration (µg/g dry weight)					
Arsenic	13	13	75	75	75
Cadmium	1.5	3	20	20	20
Chromium	100	100	1,060	1,060	1,060
Cobalt	34	34	150	150	150
Copper	150	400	2,200	757	2,200
Lead	150	150	500	500	500
Mercury	0.8	2	15	5	15
Molybdenum	5	5	20	20	20
Nickel	62	62	180	180	180
Selenium	2	2	14	14	14
Zinc	150	500	1,850	1,850	1,850

Note 1: The quality criteria for a Class A biosolids is based on Federal requirements, stated in the Trade Memorandum T-4-93. This trade memorandum has no standards for copper or chromium, both of which are important for biosolids and biosolids products. The values stated in Table 4.1 for these metals are the proposed standards which have been indicated as reasonable by the BC Ministry of Environment.

4.3.2 Process Requirements

In addition to quality requirements, the OMRR also outlines the treatment requirements for each type of organic matter. The treatment requirements relate to pathogen reduction and vector attraction reduction. Pathogen reduction is the decrease in micro-organisms which may have the potential to cause illness or

disease and vector attraction reduction is the reduction in the potential for nuisance conditions (e.g. odour, attracting flies, etc.).

The requirements for pathogen reduction are outlined in Schedule 1 of the OMRR. In each case, the requirements for pathogen reduction are based on a temperature-time relationship for the destruction of enteric micro-organisms. The temperature-time relationship allows for either short periods of time when the material is exposed to elevated temperature or long periods of time when the material is exposed to low or ambient temperatures. The higher quality biosolids products (biosolids growing medium, Class A compost and Class A biosolids) all require a period of elevated temperature (i.e. $\geq 50^{\circ}\text{C}$). Class B products only require low or ambient temperature conditions.

Vector attraction reduction is the process by which the organic matter undergoes a change which will result in a material which is (theoretically) not biologically active. In reality, the final product has a lower biological activity. Once vector attraction reduction has been achieved, the final product is stable organically and has a low odour potential. The acceptable vector attraction reduction methods are outlined in Schedule 2 of the OMRR. There are a number of acceptable methods by which vector attraction reduction can be achieved and, unlike the pathogen reduction processes, there is little difference between a Class A process and a Class B process. The most common methods of vector attraction reduction involve biodegradation, mainly composting and digestion (aerobic or anaerobic).

4.3.3 Requirements for Application to Land

Under the OMRR, the intent is that the resulting organic matter will be used to enhance vegetation or plant growth. The acceptable uses range from agricultural lands for crop growth, through to urban settings, which can include use of these materials in residential gardens. A Class A compost, a biosolids growing medium and a Class A biosolids (for volumes less than 5 m^3 /parcel of land) can be used without restriction. However, for a Class B compost, a Class B biosolids or a Class A biosolids (of volumes greater than 5 m^3 /parcel of land), there is the need to complete a Land Application Plan under the OMRR. The Land Application Plan is to be prepared by a qualified professional and submitted to the BC Ministry of Environment before the organic matter is used. An exception to this is the potential to reuse organic matter at a landfill site for intermediate or final cover, which can be authorized through the landfill operating permit or closure plan.

The intent of the OMRR is that only material which has met both quality and treatment requirements is to be used to enhance vegetative growth. Therefore, in theory, only biosolids can be used under the OMRR. However, there are some clauses in the OMRR which allow flexibility and there are cases in BC where sludge has been applied to land for vegetative growth. Such applications need to be managed carefully, due to the potential increased risks related to pathogens and odour. A Land Application Plan is required for the application of sludges.

4.4 Reuse of Sludge/Biosolids – Additional Options

There are alternative options for the reuse of sludge/biosolids. These options include the use of sludge/biosolids in industrial processes (e.g. cement manufacture) or for an energy source (e.g. incineration or gasification). While these options are potentially viable, the reality is that it is challenging to identify a local opportunity which is viable to pursue.

4.5 Solids Management Approaches for the Trucked Waste Facility

For the proposed City of Dawson Creek trucked waste receiving facility, solids are going to be aerated for an indeterminate period of time. Depending on the quantity of solids received and retained in the concrete tank below the building, the solids will be pumped as required to the centrifuge and dewatered to 18-20% dry solids. It is reasonable to assume that the solids will not meet the OMRR class A or B categories because of the limited holding time in the tank. Consequently they will likely be classified as a sludge and further treatment would be expected to be required to produce a biosolids product as defined in the OMRR. However, this does not mean that the sludge cannot be applied to adjacent agricultural lands, given the possible flexible clauses in the OMRR. If land application is desirable, a land application plan would be required under the OMRR. The other management option is to haul the dewatered solids directly to the landfill. For the purpose of this report and to calculate operating costs, hauling to sludge the landfill is assumed.

5.0 Summary

The City of Dawson Creek is interested in partnering with the Peace River Regional District to construct and operate a trucked waste receiving station within the City. This facility would be intended to provide a location for the disposal of trucked waste, grit and RV waste, mainly from PRRD residents and industrial camp users in the surrounding area. Flows to the City's current station have been increasing significantly in the past few years. Projected flows for a new station are 60,000 m³/year.

The existing station is unmanned, with no waste screening or monitoring, leaving the City's downstream treatment infrastructure vulnerable. The concept for a new facility is designed to minimize the impacts to the City's wastewater treatment plant. Ease of access for users and providing a robust, maintainable system were other key criteria used in developing this concept.

Two separate facilities have been proposed: One adjacent to the sewage lift station at the end of 115th Avenue to receive trucked waste and grit, and the second in the old 2nd Street right of way between 115th and 116th Avenues to receive RV waste. The trucked waste facility concept includes screening of inorganic waste, organic solids removal and dewatering, pre-treatment of liquids in an aerated tank (which also attenuates variations in waste quality and quantity), and discharge of liquids to an adjacent sanitary sewer main. Monitoring for pH and hydrocarbons would be used to prevent harmful loads from entering the station. Grit is handled in the same facility via a separate connection. The sandy grit material is removed in a grit separator and any free floating oils are removed in an oil/water separator before the remaining liquids are discharge to an adjacent sanitary sewer main. The RV facility is proposed as its own facility to allow for easier access for RV traffic. Two RV waste connection points with water for flushing are proposed, along with a separate water tap for filling RV's.

The total estimated Class D construction costs for the trucked waste, grit, and RV receiving facilities is \$3.63 million. Annual operation and maintenance costs are projected to be \$167,000 per year.

Impacts of increased volumes of trucked waste on the City's wastewater treatment plant have not been reviewed at this time. It is recommended that the quality and quantity of waste received at the facility be monitored post construction and used to evaluate the impacts to the treatment plant. It is further recommended that effluent quality be measured before the facility is built to establish baseline conditions from the outlets of all the existing wastewater lagoons.

Appendix A

Class D Capital Cost Estimate
Operation & Maintenance Cost Estimate

CITY OF DAWSON CREEK

Waste Receiving Facilities

Class 'D' Cost Estimate

No.	Item	Unit	Quantity	Unit Cost	Total
Trucked Waste Receiving Facility					
1.	Clearing and Grubbing	LS	1	\$ 5,000	\$ 5,000
2.	Site and Tank Common Excavation/Fill	m ³	1100	\$ 25	\$ 27,500
3.	Access Road - Gravels - 450 mm	m ²	1700	\$ 50	\$ 85,000
4.	Concrete Truck Pad	LS	1	\$ 21,000	\$ 21,000
5.	Catchbasin	ea.	1	\$ 3,500	\$ 3,500
6.	Sanitary Manhole	ea.	1	\$ 5,000	\$ 5,000
7.	Site Piping	m	15	\$ 200	\$ 3,000
8.	Sewer Service	m	30	\$ 250	\$ 7,500
9.	Water Service, incl. Road Restoration	m	70	\$ 250	\$ 17,500
10.	Fencing	m	170	\$ 150	\$ 25,500
11.	Electrical Supply to Building	LS	1	\$ 25,000	\$ 25,000
12.	Standby Power (not Centrifuge)	LS	1	\$ 50,000	\$ 50,000
13.	Electrical Switchgear, MCC's	LS	1	\$ 125,000	\$ 125,000
14.	SCADA Interconnection with Existing	LS	1	\$ 35,000	\$ 35,000
15.	Concrete Tank (m ³ Concrete incl. Top)	m ³	110	\$ 2,500	\$ 275,000
16.	Concrete Liner Inside Tank	m ²	280	\$ 400	\$ 112,000
17.	Building - Elec., HVAC, Struct., Arch.	m ²	125	\$ 2,000	\$ 250,000
18.	Blowers, incl. Valves, Filters, Silencers	ea.	2	\$ 7,000	\$ 14,000
19.	Aeration Piping (Inlet and Outlet)	m	20	\$ 150	\$ 3,000
20.	Aeration Laterals, Diffusers, Supports	LS	1	\$ 60,000	\$ 60,000
21.	Overflow Pipe	ea.	1	\$ 3,000	\$ 3,000
22.	Instruments - pH, Hydrocarbons, Gas Detectors	LS	1	\$ 30,000	\$ 30,000
23.	Trucked Waste Receiving Equipment	LS	1	\$ 225,000	\$ 225,000
24.	Centrifuge, Polymer, Sludge Pump	LS	1	\$ 475,000	\$ 475,000
25.	Sludge Bin	LS	1	\$ 8,000	\$ 8,000
26.	Internal Piping - Sludge Handling	LS	1	\$ 40,000	\$ 40,000
27.	Odour Control (Two Units)	LS	1	\$ 170,000	\$ 170,000
Subtotal - Trucked Waste Receiving Facility					\$ 2,101,000

June 18, 2015

CITY OF DAWSON CREEK

Waste Receiving Facilities

Class 'D' Cost Estimate

No.	Item	Unit	Quantity	Unit Cost	Total
Grit Receiving Facility					
28.	Building - for Grit Handling Equipment	m ²	35	\$ 4,000	\$ 140,000
29.	Grit Controls - Flow Meter, Automatic Valve	LS	1	\$ 80,000	\$ 80,000
30.	Grit Bin	LS	1	\$ 8,000	\$ 8,000
31.	Oil & Water Separator	LS	1	\$ 10,000	\$ 10,000
32.	Grit Separator	LS	1	\$ 100,000	\$ 100,000
Subtotal - Grit Receiving Facility					\$ 338,000
RV Waste Receiving Facility					
33.	Driveway Access Road - Gravel - 450 mm	m ²	120	\$ 50	\$ 6,000
34.	Driveway Culvert	lm	15	\$ 300	\$ 4,500
35.	Concrete Curbing & Islands	LS	1	\$ 27,500	\$ 27,500
36.	Concrete Pad	LS	1	\$ 30,000	\$ 30,000
37.	Sewer Service & Inlet	lm	20	\$ 200	\$ 4,000
38.	Water Service & Tap	lm	25	\$ 250	\$ 6,250
39.	Water Filling Tap	lm	20	\$ 250	\$ 5,000
Subtotal - RV Waste Receiving Facility					\$ 83,000
Total - All Facilities					\$ 2,522,000
Construction Contingency (25%)					\$ 631,000
Construction Cost Estimate					\$ 3,153,000
Engineering Allowance					\$ 473,000
TOTAL					\$ 3,626,000

Assumptions:

- Land acquisition costs are not included
- Utility relocations are not required

CITY OF DAWSON CREEK

Waste Receiving Facilities

Estimated Annual Operation & Maintenance Costs

No.	Item	Unit	Total
1.	Electrical - Blowers	8 hr/d x 200 d/yr x 15 Kw x \$0.09/Kwh	\$ 2,200
2.	Electrical - Miscellaneous Equipment	Allowance	\$ 3,000
3.	Electrical - Building Heat	5 mo/yr x 30.5 d/mo x 24 hr/d x 10 Kw x \$0.09 /Kwh	\$ 3,300
6.	Polymer	Allowance	\$ 4,000
7.	Odour Control Media Replacement	Allowance	\$ 1,000
8.	Dewatered Solids and Grit - Haul to Landfill	1 trip/wk x \$225 per round trip	\$ 11,700
9.	Replacement Reserve For All Equipment	Allowance	\$ 20,000
10.	Labour	2,080 hrs @ \$50/hr	\$ 104,000
11.	Administration	350 hrs @ \$50/hr	\$ 17,500
TOTAL ESTIMATED ANNUAL COST			\$ 167,000

Assumptions:

- The solids will be hauled to the PRRD owned Bessborough Landfill
- The PRRD has indicated that tipping fees at the landfill would be waived for waste from the facility
- One full time operator will be required to operate and maintain the facilities



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Kim Frech, Chief Financial Officer

Date: June 10, 2015

Subject: Financial Report – May 2015

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid (*4 pages*) - 2005 to 2015 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (*1 page*). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (*first column after name of payee*)
 - d. Previous Years Payments
 - e. Payments made this year (*next 4 columns - column for each Area*)
 - f. Balance remaining of the Commitment (*last column*)
 - g. Actual Balance
 - h. Total Remaining Commitment
 - i. Balance available *after* remaining Commitments
3. BC Rail (includes revenue, expenditures and future commitments) (*1 page*)
4. Reserve (Appropriated Surplus) Balances (*2 pages*)

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Thank you.

Staff Initials:

Dept. Head:

A handwritten signature in black ink that reads "Kim Frech".

CAO:

June 18, 2015

 Peace River Regional District Grants-In-Aid Summary of Payables - 2015		3-Jun-2015							
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	
			103,000.00	107,000.00	103,000.00	103,000.00	103,000.00	200,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			103,000.00	107,000.00	103,000.00	103,000.00	94,608.17	189,845.00	
AREA B									
	Big Bam Ski Hill	-	-	-	-	-	-	-	-
3,000.00	Buick Creek Community Club	-	3,046.04	12,000.00	5,000.00	-	-	3,000.00	23,046.04
	Cache Creek Community Club	0.00	-	-	-	-	-	-	0.00
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-
	Golata Creek Recreation Society	-	(0.00)	-	-	-	9,299.93	-	9,299.93
	Goodlow Community Club	-	-	5,929.60	-	7,834.24	15,512.55	-	29,276.39
7,000.00	Halfway Graham Community Club	1,411.19	-	-	-	-	-	7,000.00	8,411.19
35,320.00	King's Valley Christian Camp	-	-	-	-	3,542.28	2,424.16	35,320.00	41,286.44
13,280.00	Montney Rec. Commission	-	-	(0.00)	-	-	-	13,280.00	13,280.00
48,495.00	North Peace 4-H District Council	-	-	-	-	-	-	48,495.00	48,495.00
10,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	10,000.00	10,000.00
16,250.00	North Peace Historical Society	-	-	-	-	-	-	16,250.00	16,250.00
34,000.00	North Peace Light Horse Assn.	-	-	-	2,460.23	-	-	34,000.00	36,460.23
3,000.00	North Peace Ride for Disabled	-	-	-	-	-	-	3,000.00	3,000.00
10,000.00	Osborn Community Club	-	-	(0.00)	2,602.87	3,725.00	-	10,000.00	16,327.87
6,000.00	Rose Prairie Curling Society	-	-	0.00	0.00	483.73	-	6,000.00	6,483.73
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	1,000.00	1,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	1,500.00	1,500.00
189,845.00	Total Area B	1,411.19	3,046.04	17,929.60	10,063.10	15,585.25	27,236.64	188,845.00	264,116.82
		2005-2009	2010	2011	2012	2013	2014	2015	
			Budget	Budget	Budget	Budget	Budget	Budget	
			100,000.00	100,000.00	100,000.00	100,000.00	112,025.88	100,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			100,000.00	100,000.00	100,000.00	87,924.72	93,297.04	81,250.00	
AREA C									
	Big Bam Ski Hill	-	-	-	-	-	-	-	-
18,000.00	Charlie Lake Community Club	-	935.94	2,910.55	-	-	4,920.40	18,000.00	26,766.89
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-
	Lake Point Golf Club	-	-	-	-	4,241.96	-	-	4,241.96
	North Peace 4H Senior Council	-	-	-	-	2,415.92	-	-	2,415.92
10,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	10,000.00	10,000.00
16,250.00	North Peace Historical Society	-	0.00	-	-	629.75	2,834.50	16,250.00	19,714.25
34,000.00	North Peace Light Horse Assn.	-	-	-	0.00	-	-	34,000.00	34,000.00
1,000.00	*Area C Scholarship	-	-	-	-	-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-	-	1,000.00	1,000.00
81,250.00	Total Area C	-	935.94	2,910.55	0.00	7,287.63	7,754.90	80,250.00	99,139.02
		2005-2009	2010	2011	2012	2013	2014	2015	
			Budget	Budget	Budget	Budget	Budget	Budget	
			102,000.00	102,000.00	102,000.00	111,610.00	103,150.00	102,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			102,000.00	102,000.00	92,390.00	110,460.00	103,150.00	102,000.00	
AREA E									
	Camp Emile	-	(0.00)	0.00	-	0.00	16,526.97	-	16,526.97
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	2,500.00	2,500.00
8,000.00	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	8,000.00	8,611.40
3,555.00	Chetwynd Gymkhana	-	-	-	-	2,507.85	1,826.24	3,555.00	7,889.09
12,540.00	Chetwynd Rod & Gun Club	-	-	-	-	-	-	12,540.00	12,540.00
5,000.00	Chewtynd Social Planning Committee	-	-	-	-	-	-	5,000.00	5,000.00
5,250.00	Foothills Team Roping Club	-	-	-	-	173.41	1,200.00	5,250.00	6,623.41
4,875.00	Jackfish Community Association	-	-	(0.00)	-	1,533.15	1,377.86	4,875.00	7,786.01
4,500.00	Little Giants Figure Skating Club	-	-	-	-	-	-	4,500.00	4,500.00
8,000.00	Little Prairie Heritage Society	-	-	(0.00)	4,239.26	4,295.38	9,321.50	8,000.00	25,856.14
5,900.00	Moberly Lake Community Assn.	-	-	-	5,435.31	-	-	5,900.00	11,335.31
19,000.00	Pine Valley Exhibition Park Soc.	-	-	(0.00)	-	1,849.62	-	19,000.00	20,849.62
	Pine Valley Motor Sports	-	-	-	-	-	-	-	-
3,915.00	Pine Valley Seniors Assn.	-	-	-	-	73.00	285.19	3,915.00	4,273.19
15,965.00	Sagitawa Christian Camping Society	-	-	-	-	-	-	15,965.00	15,965.00
1,000.00	Area E West Bursary	-	-	-	-	-	-	1,000.00	1,000.00
2,000.00	Youth Travel	-	-	-	-	-	-	1,500.00	1,500.00
102,000.00	Total Area E	-	(0.00)	0.00	9,674.57	10,432.41	31,149.16	101,500.00	152,756.14

		2005-2009	2010	2011	2012	2013	2014	2015	
SUB-REGIONAL			Budget	Budget	Budget	Budget	Budget	Budget	
			130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,000.00	
4,400.00	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	4,400.00	4,400.00
4,400.00	Bessborough Community Club	-	-	74.96	-	-	-	4,400.00	4,474.96
	Cutbank Community Club	-	-	-	-	0.00	(0.00)		0.00
24,039.61	Dawson Creek Sportsman's Club	-	-	-	-	-	-	24,039.61	24,039.61
12,609.83	Doe River Recreation Commission	-	-	-	-	-	-	12,609.83	12,609.83
13,200.00	Farmington Community Association	-	-	-	-	-	-	13,200.00	13,200.00
1,540.00	Groundbirch Rec. Commission	-	-	-	-	-	503.25	1,540.00	2,043.25
	Hats n' Chaps Gymkhana	-	-	-	3,958.99	-	-		3,958.99
3,520.00	Kilkerran Recreation Commission	-	-	-	-	168.21	-	3,520.00	3,688.21
16,156.80	Kiskatinaw Fall Fair	-	-	-	-	2,484.01	528.05	16,156.80	19,168.86
16,461.85	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	16,461.85	16,461.85
11,000.00	Rolla Ratepayers	-	-	-	-	-	-	11,000.00	11,000.00
2,200.00	Sunset Prairie Recreation Commission	-	-	0.00	4,201.95	513.89	5,293.03	2,200.00	12,208.87
1,503.04	Swan Lake Enhancement Society	-	-	-	-	-	-	1,503.04	1,503.04
5,280.00	Tomslake Community Cultural Assn.	-	-	-	-	-	-	5,280.00	5,280.00
17,688.00	Tomslake & District Rec Commission	-	-	-	-	(0.00)	0.00	17,688.00	17,688.00
11,500.87	Tupper Community Club	-	-	-	-	-	-	11,500.87	11,500.87
3,000.00	Post Secondary Bursary	-	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	1,500.00	1,500.00
150,000.00	Total Sub-Regional	0.00	0.00	74.96	8,160.94	3,166.11	6,324.33	150,000.00	167,726.34
523,095.00	COMBINED GRAND TOTALS	1,411.19	3,981.98	20,915.11	27,898.61	36,471.40	72,465.03		163,143.32
Prior Years Payable total =			90,678.29						
2014 Payable total =				72,465.03					
Total GIA Payable =					163,143.32				

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015
Area B	Northern BC High School Rodeo	500	500					
	Northern BC High School Rodeo	500				500		
	Megan Smith, Rodeo travel	500					500	
	TOTAL granted for year		500	1,500	0	1,500	1500	1500
	TOTAL used		500	0	0	500	500	0
	BALANCE Remaining		0	0	0	0	0	1500
* Unused amt rtn to reduce next tax year								
Area C	Inconnu Swim Club	300		300				
	Northern BC High School Rodeo	1,000	500		500			
	Northern BC High School Rodeo	500				500		
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000
	TOTAL used		500	300	500	500	0	0
	BALANCE Remaining		0	0	0	0	0	1000
* Unused Yth amt rtn to reduce next tax year								
Area E	3 Nations Midget Hockey	650		350		300		
	Auroras Speed Skating Club	250		250				
	Chet Girls Club Volleyball	750	250		500			
	Chet Scotiabank Bantam Giants Hockey	850	350		500			
	Chet Secondary Boys Wrestling	350	350					
	Chet Secondary Girls Volleyball	1,250	250		200	800		
	Chet Talisman Energy Pee Wee Giants Hockey	500			500			
	Electric Eels Swim Club	600		300	300			
	Chetwynd Secondary Highschool Golf Team	300				300		
	Dawson Creek Juvenile Girls Curling	500					500	
	Chetwynd Girls Club Volleyball	300					300	
	Chetwynd Midget Giants							500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	500
	BALANCE Remaining		0	0	0	0	0	1,500
* Unused amt rtn to reduce next tax year								
Sub-Regional	Northern BC High School Rodeo	1,000			1,000			
	Northern BC High School Rodeo	1,000				1,000		
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0
	BALANCE Remaining		0	0	0	0	0	1500
* Unused amt rtn to reduce next tax year								

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2015		1,000	1,000	
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
	TOTAL	5,000	1,000	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2015		1,000	1000	
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
	TOTAL	5,000	1,000	

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2015		500	500	
2015		500	500	
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
	TOTAL	1,500	1,000	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2015		1,500	1500	
2015		1,500	1500	
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
	TOTAL	16,500	3,000	

Fair Share Commitments		May 2015				K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2015 opening balance						1,876,736.81	3,306,247.39	2,726,942.05	2,325,069.08	10,234,995.33
Total interest earned to date						8,292.24	14,303.01	11,909.48	10,210.54	44,715.27
Subscription F/S \$						690,433.75	690,433.75	690,433.75	690,433.75	2,761,735.00
COMMITMENTS		Commitment	Previous Yrs. Payments	Fair Share Payments This Year					Remaining Commitment	
Area B										
Addiction Centre		-							-	
*Area B Municipal Facilities		13,200.00							13,200.00	
Clearview Arena; Crawl Space R&M		75,000.00	59,456.85						15,543.15	
Electrical Extension Grants		12,000.00							12,000.00	
FSJ Library(annual payment)		31,300.00							31,300.00	
Hudson's Hope Library; Disability Accessibility Renos		6,800.00		6,800.00					-	
NP Care Centre FSJ; (25 Units)		250,000.00							250,000.00	
NP Cultural Centre (pymt to 2017)		28,125.00		14,062.50					14,062.50	
NP Fall Fair; Display Buildings		17,600.00	5,465.00						12,135.00	
NP Light Horse Assn; Building Assessment		5,000.00							5,000.00	
NP Seniors Housing Soc; FSJ NP Care Centre Phase 2		250,000.00							250,000.00	
PR Regional Cattlemen's Assoc; Livestock Protection		50,000.00							50,000.00	
Rural Gasification		680,000.00	32,367.25						647,632.75	
Rural Improvements Grant		1,253,726.90							1,253,726.90	
Sewage Rec Facility (Operating Deficit 25%)		-							-	
		2,672,751.90	97,289.10	20,862.50	-	-	-	-	2,554,600.30	
Area C										
Addictions Centre		-							-	
CL Lagoon System		1,762,968.97			7,800.00				1,755,168.97	
FSJ Airport Sub Communal H20/Swr Fees		12,559.97	11,200.00						1,359.97	
FSJ Library(annual payment)		15,000.00							15,000.00	
FSJ NP Museum; Old Fort Cemetery Sign		1,414.49	1,038.49						376.00	
NP Care Centre FSJ; (25 Units)		250,000.00							250,000.00	
**NP Cultural Centre (pymt to 2017)		14,062.00			7,031.00				7,031.00	
NP Light Horse Assn; Building Assessment		5,000.00							5,000.00	
PR Regional Cattlemen's Assoc; Livestock Protection		50,000.00							50,000.00	
NP Seniors Housing Soc; FSJ NP Care Centre Phase 2		250,000.00							250,000.00	
Regional Parks Improvements		100,000.00							100,000.00	
Rural Improvements Grant		1,062,217.21							1,062,217.21	
Sewage Rec Facility (Operating Deficit 75%)		-							-	
Water & Sewer		500,000.00							500,000.00	
		4,023,222.64	12,238.49	-	14,831.00	-	-	-	3,996,153.15	
Area D										
Bear Mnt Nordic Ski Assn; Ski Trails		10,000.00							10,000.00	
Dawson Creek Gradfest Committee; Gradfest 2015		1,500.00					1,000.00		500.00	
DC & Dist Stable & Arena Assoc; Manure Storage		20,000.00							20,000.00	
Electrical Extension Grants		1,974.33	1,974.33						-	
Hats 'n Chaps Gymkhana; Arena Rebuild		15,800.00	15,360.00						440.00	
Kelly Lk Swr; Upgrades (Lift Str, Pump, Alarm Dialer)		30,000.00	13,417.03				3,059.33		13,523.64	
Northern Lights Recovery Centre		100,000.00							100,000.00	
PR Regional Cattlemen's Assoc; Livestock Protection		50,000.00							50,000.00	
Regional Parks & Trails (Parks)		75,000.00							75,000.00	
Regional Parks & Trails (Trails)		25,000.00							25,000.00	
Rolla Dyking System; Debris Trap		5,000.00	3,920.00						1,080.00	
Rolla Sewer - Annual Oper. Grant		17,500.00	13,709.00						3,791.00	
Rolla Sewer - Upgrades		20,000.00	17,429.53						2,570.47	
Rural Gasification		1,000,000.00	53,798.50						946,201.50	
Rural Improvements Grant		1,871,775.55							1,871,775.55	
Rural Water Dev-Tmlk, Frmtg Const		125,032.17							125,032.17	
Swan Lake Environmental Study		20,000.00	15,554.63						4,445.37	
Swan Lake Weir Aluminum Gates		34,000.00	8,133.75						25,866.25	
Tomslake & District VFD; Fire Truck		150,000.00							150,000.00	
		3,572,582.05	143,296.77	-	-	4,059.33	-	-	3,425,225.95	
Area E										
Bear Mnt Nordic Ski Assn; Ski Trails		4,000.00							4,000.00	
Camp Sagitawa; Phase 1 Climbing Wall		20,000.00							20,000.00	
Chetwynd & Dist. Rec Complex		1,325,000.00	1,269,278.08						55,721.92	
Chetwynd (Dist of); Fire Apparatus		133,000.00							133,000.00	
Chetwynd Seniors Housing Society		150,000.00							150,000.00	
Chetwynd Comm Arts Council; Fall Fair		7,900.00							7,900.00	
Dawson Creek Gradfest Committee; Gradfest 2015		500.00						500.00	-	
DC & Dist Stable & Arena Assoc; Manure Storage		20,000.00							20,000.00	
Electrical Extension Grants		5,000.00							5,000.00	
Hasler Tower Project		107,000.00	98,836.73						8,163.27	
Hats 'n Chaps Gymkhana; Arena Rebuild		3,950.00	2,184.00						1,766.00	
Little Prairie Heritage Soc; Engineering		25,000.00	6,090.00						18,910.00	
Little Prairie Heritage Soc; Museum Repair		103,808.00	99,268.05						4,539.95	
Little Prairie Heritage Soc; Tables, Tents		8,300.00							8,300.00	
Northern Lights Recovery Centre		100,000.00							100,000.00	
PR Regional Cattlemen's Assoc; Livestock Protection		50,000.00							50,000.00	
Rural Gasification		700,000.00							700,000.00	
Rural Improvements Grant		1,647,412.23							1,647,412.23	
Senior Assisted Living		30,000.00							30,000.00	
South Peace SPCA; Aspen Estate Feral Cats		5,000.00	2,500.00						2,500.00	
Sunset Pr Rec Comm; Fair Kitchen		58,000.00						23,543.00	34,457.00	
		4,503,870.23	1,478,156.86	-	-	-	24,043.00	-	3,001,670.37	
Actual Balance at Month End						2,554,600.30	3,996,153.15	3,425,225.95	3,001,670.37	12,977,649.77
Total Remaining Commitment						2,554,600.30	3,996,153.15	3,425,225.95	3,001,670.37	Total Fair Share
Balance available after remaining commitments						-	-	-	-	Reserve
* Remaining amount from the previous, Area B Municipal Facilities commitment, established for groups within the municipality serving the rural areas										

June 18, 2015

Peace River Regional District
BCR Grants in lieu
May 31, 2015

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening balance	23,578.29	27,400.24	-	1,613.34	52,591.87
January	22.59	26.26	-	1.55	50.40
February	19.48	22.64	-	1.33	43.45
March	19.78	22.98	-	1.35	44.11
April	18.64	21.66	-	1.28	41.58
May	18.39	21.39	-	1.26	41.04
June					
July					
August					
September					
October					
November					
December					
2015 Interest	98.88	114.93	-	6.77	220.58
Expenditures					
Fort St John Community Arts Council					-
Arts Advocates Patron Program	125.00	125.00			250.00
					-
Total Expenditures	125.00	125.00	-	-	250.00
May 31, 2015	23,552.17	27,390.17	-	1,620.11	52,562.45
Commitments					
NP Fall Fair Soc; Fair Ground Well Testing Sy	8,000.00				8,000.00
Siver Willow 4-H; Peace Lookout Cleanup		1,500.00			1,500.00
Balance available	15,552.17	25,890.17	-	1,620.11	43,062.45

Appropriated Surplus Balances as of May 31, 2015

RESERVES

911 Emergency Capital Reserve	\$ 25,219.61	Green "Carbon" Project Reserve	\$ 11,540.81
BC Rail	\$ 52,562.45	Harp/Imp Sewer Capital Reserve	\$ 5,618.81
Buick Creek Arena Capital Reserve	\$ 102,484.48	Harp/Imp Sewer Operating Reserve	\$ 5,618.81
Buick Creek Arena Operating Res	\$ 52,575.32	Information System Plan Reserve	\$ 269,442.56
Building Reserve	\$ 601,647.66	Insurance Reserve	\$ 475,459.15
Charlie Lake Fire Capital Reserve	\$ 365,679.50	Kelly Lake Comm Ctr. Operating Reserve	\$ 15,293.82
Charlie Lake Sewer Capital Reserve	\$ 125,389.37	Kelly Lake Comm Ctr. Capital Reserve	\$ 12,235.05
Charlie Lake Sewer Operating Reserve	\$ 37,363.28	Kelly Lake Sewer Capital Reserve	\$ 11,290.54
Chetwynd Arena Capital Reserve	\$ 1,243,727.37	Kelly Lake Sewer Operating Reserve	\$ 20,254.88
Chetwynd Leis Cntr Capital Reserve	\$ 1,739,535.61	Landfill Closure Reserve	\$ 305,875.51
Chilton Sewer Capital Reserve	\$ 25,098.93	Moberly Lake Fire Capital Reserve	\$ 10,248.44
Chilton Sewer Operating Reserve	\$ 21,267.80	North Pine TV Reserve	\$ 46,184.70
Chilton Sewer Debenture Reserve	\$ -	NP Economic Development Commission	\$ 68,386.73
Clearview Arena Operating Reserve	\$ 61,795.61	NP Leisure Pool Building Repl Res	\$ 581,528.28
CLFD Fundraising	\$ -	NP Leisure Pool Capital Reserve	\$ 438,490.73
CLFD Operating Reserve	\$ 10,140.61	Regional Parks Capital Reserve	\$ 30,587.61
Comm Parks Water Capital Reserve	\$ 10,248.44	Regional Parks Operating Reserve	\$ 30,587.61
Comm Parks Water Operating Res	\$ 15,505.32	Rolla Creek Dyking Operating Reserve	\$ 4,124.34
Community Works (Gas Tax)	\$ 4,414,054.09	Rolla Sewer Capital Reserve	\$ 6,881.38
DC/PC Fire Capital Reserve	\$ 434,254.81	Rolla Sewer Operating Reserve	\$ 11,985.41
Election Reserve	\$ 3,527.15	Rural (Loan Fund)	\$ 3,319,473.15
Emergency Plan Reserve	\$ 252,756.15	Rural Fringe	\$ 2,015,644.01
Fair Share	\$ 12,977,649.77	Solid Waste Capital Reserve	\$ 4,758,869.74
Feasibility Reserve	\$ 73,107.58	Solid Waste Operating Reserve	\$ 1,021,584.56
Friesen Sewer Capital Reserve	\$ 2,065.51	Sub-Reg Recreation Insurance Reserve	\$ 112,276.66
Friesen Sewer Operating Reserve	\$ 15,224.95	Tomslake Fire Reserve	\$ 103,239.09
FSJ Airport Sewer Capital Reserve	\$ 31,483.53	Vehicle (Admin) Reserve	\$ 91,538.49
FSJ Airport Sewer Operating Reserve	\$ 41,363.24	Vehicle (BI) Reserve	\$ 41,783.88
FSJ Airport Water Capital Reserve	\$ 8,198.72	Vehicle (SW) Reserve	\$ 102,168.90
FSJ Airport Water Operating Reserve	\$ 20,812.75		
		TOTAL	\$ 36,692,953.26

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	110,000.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	500,000.00
Friesen Sewer (2015)	33,548.00	33,548.00	3,724.00
North Pine Farmers Institute (2015)	100,000.00	100,000.00	21,011.23
Total	1,158,548.00	1,158,548.00	634,735.23

Loan Funds Available:	2,865,264.77
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domesitc Sewage	600,000.00	382,871.02	10,796.05	206,332.93
Total	600,000.00	382,871.02	10,796.05	206,332.93

Interest Grant Funds Available:	\$247,875.45
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Gas Tax	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena	25,000.00	19,240.56		5,759.44
Charlie Lk Sewer Lagoon Upgrades & Three Phase Power Ext. @ Treatment Plant	2,850,000.00	365,865.33	297,341.70	2,186,792.97
Charlie Lk Sewer Monitoring	100,000.00	95,178.57	4,249.90	571.53
Clearview Arena; Boiler & Water Heater	40,000.00	40,000.00		-
Clearview Arena; Water System Retrofit	7,768.26	7,768.26		-
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airprt Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Kiskatinaw Watershed Research Project	240,000.00	200,000.00	40,000.00	-
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	4,751.49		1,408.51
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Rural Sewage System Study (AECOM)	35,248.23	35,248.23		-
Rural Sewage System Pilot Project	-			-
Sewage Receiving Facility (Domestic) at Charlie Lk	3,500,000.00	151,014.05	159,983.07	3,189,002.88
Tomslake & District Fire Department; Gas Furnace	20,000.00	20,000.00		-
Weather Stations	18,660.00			18,660.00
Total	\$7,087,573.49	\$1,111,192.39	\$501,574.67	\$5,474,806.43

Gas Tax Funds Available:	(\$1,060,752.34)
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This Sewage Receiving Facility Commitment includes Gas Tax Funds to be received in the next two years. It is the reason the Gas Tax Available Funds balance is shown as a negative.