



PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING
MINUTES

DATE: Thursday, January 17, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
Director Rose, Meeting Chair
Director Goodings
Director Sperling
Director Hiebert (*via conference call*)

Staff
Shawn Dahlen, Acting Chief Administrative Officer
Lyle Smith, Chief Financial Officer
Trish Morgan, General Manager of Community Services
Fran Haughian, Communications Manager
Crystal Brown, Electoral Area Manager
Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 1:04 pm.

DIRECTORS NOTICE OF NEW BUSINESS: None.

ADOPTION OF AGENDA:

- MOVED by Director Goodings, SECONDED by Director Sperling,*
That the Rural Budgets Administration Committee agenda for the January 17, 2019 meeting be adopted as amended to have Director Rose chair the meeting:
1. **CALL TO ORDER** – Director Rose to Chair the Meeting
 2. **DIRECTORS NOTICE OF NEW BUSINESS:**
 3. **ADOPTION OF AGENDA:**
 4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of December 20, 2018
 5. **BUSINESS ARISING FROM THE MINUTES:**
 6. **CORRESPONDENCE:**
C-1 December 11, 2018 – Raymond Smith – Electrical Extension Grant Application
 7. **REPORTS:**
R-1 December 31, 2018 – Report from Trish Morgan, GM of Community Services – Grant Request – Sunset Prairie Cemetery Association
R-2 December 31, 2018 – Report from Trish Morgan, GM of Community Services – Grant Request – Tomslake and District Recreation Commission

ADOPTION OF AGENDA (continued)

- R-3 January 8, 2019 – Report from Trish Morgan, GM of Community Services – Funding Commitment for a New Chetwynd Library
- R-4 December 11, 2018 – Report from Trish Morgan, GM of Community Services – Rural Loan Request – Whiskey Jack Nordic Ski Club
- R-5 January 10, 2019 – Report from Lyle Smith, Chief Financial Officer – December 2018 Interim Financial Report

8. DISCUSSION ITEMS:

9. NEW BUSINESS:

10. COMMUNICATIONS:

11. DIARY:

DIA-1 Diary Items

12. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1

Dec. 20/18 - RBAC
Minutes

MOVED by Director Goodings, SECONDED by Director Sperling,

That the Rural Budgets Administration Committee Meeting Minutes of December 20, 2018 be adopted as amended by the following:

Update DI-1 Resolution #1 to:

“That the Rural Budgets Administration Committee eliminate the option for grant recipients to apply for the reallocation of their unused Rural Recreational Grants-in-Aid funding upon project completion; further, that any funds left at the end of a project be included as a surplus to the function to reduce requisition in the next year.”

Update DI-1 Resolution #2 to:

“That the Rural Budgets Administration Committee have information prepared regarding the proposed idea of shortening the timeframe for Grants-in-Aid applicants to use their grant funds from three years to two, to be discussed at the 2019 Spring GIA Meeting.”

Update NB-1 content:

Change Midget “Fires” to Midget “Flyers”

CARRIED

BUSINESS ARISING FROM THE MINUTES:

BA-1

Rural Recreation GIA
Funding Amendments

MOVED by Director Sperling, SECONDED by Director Goodings,

That the Rural Budgets Administration Committee expand on the December 20, 2019 resolution:

“That the Rural Budgets Administration Committee eliminate the option for grant recipients to apply for the reallocation of their unused Rural Recreational Grants-in-Aid funding upon project completion; further, that any funds left at the end of a project be included as a surplus to the function to reduce requisition in the next year.”

By approving an effective date of January 1, 2019, so that Rural Recreation Grant-in-Aid funds disbursed after that date no longer have the option of applying for funding amendments.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

C-1
Dec. 11/18 – Raymond Smith – Electrical Extension Grant Application

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve a grant of \$2,682 from Electoral Area E, Fair Share Funds, for the Fair Share Electrical Extension Grant of Raymond Smith.

CARRIED

REPORTS:

R-1
Dec. 31/18 – Grant Request – Sunset Prairie Cemetery Association

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$1,200, payable from Electoral Area E, Cemetery Grants (2018 budget), to the Sunset Prairie Cemetery Association for the purposes of annual maintenance and upkeep of the grounds at the Sunset Prairie Cemetery.

CARRIED

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee authorize a multi-year grant in the amount of \$1,240 to the Sunset Prairie Cemetery, for three years beginning in 2019, payable from, Electoral Area E, Cemetery Grants.

CARRIED

R-2
Dec. 31/18 – Grant Request – Tomslake and District Recreation Commission

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$1,200, payable from Electoral Area D, Cemetery Grants (2018), to the Tomslake and District Recreation Commission for the purposes of annual maintenance and upkeep of the Tomslake Cemetery.

CARRIED

R-3
Jan. 8/19 – Funding Commitment for a New Chetwynd Library

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee authorize a funding commitment of \$500,000 from Electoral Area E, Peace River Agreement funds (spending item 7 – Libraries, Museums & Art Galleries) for the purpose of constructing a new library in Chetwynd.

CARRIED

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee cancel the commitment of \$100,000 for the Chetwynd Library Exterior Renovation from Electoral Area E, Peace River Agreement funds (spending item 7 – Libraries, Museums & Art Galleries) as this project will not be moving forward at this time.

CARRIED

R-4
Dec. 11/18 – Rural
Loan Request –
Whiskey Jack Nordic
Ski Club

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a loan, with a term of 10 years, in the amount of \$181,000 from the Rural Loans Fund, payable to Whiskey Jack Nordic Ski Club for the building of a day lodge in Beaton Park; further, that this loan be contingent on the approval of Whiskey Jack Nordic Ski Club's grant application to the Investing in Canada Infrastructure Program.

CARRIED

R-5
Jan. 10, 2019 –
December 2018
Interim Financial
Report

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the December 2018 Interim Financial Report for discussion.

CARRIED

The Committee requested that staff compile a report outlining all the Grants-in-aid disbursements that will expire in 2019.

DISCUSSION ITEMS: None.

NEW BUSINESS: None.

COMMUNICATIONS: None.

DIARY:
DIA-1

No changes were made to the Diary.

ADJOURNMENT

The Chair adjourned the meeting at 1:46 p.m.

Director Rose, Meeting Chair

Kelsey Bates, Executive Assistant