



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING
MINUTES

DATE: January 19, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff
Chris Cvik, Chief Administrative Officer
Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community and Electoral Area Services
Fran Haughian, Communications Manager/Commission Liaison
Ronda Wilkins, Executive Assistant

Delegation
Mike McConnell, Renee Ardill and Don Dunbar from the Peace River Regional Cattlemen's Association

Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RBAC 17/01/01

MOVED by Director Hiebert, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee agenda for the January 19, 2017
meeting, including Director's new business, be adopted."

CARRIED.

ADOPTION OF MINUTES:

M-1
December 1, 2016
RBAC Minutes

ADOPTION OF MINUTES

RBAC 17/01/02

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee Meeting Minutes of December 1,
2016, be adopted."

CARRIED.

DELEGATIONS:

D-1
Peace River Regional
Cattlemen's
Association

The RBAC Committee informed the Association that it is becoming increasingly difficult to fully fund the Association through the Peace River Agreement funds and be its sole source of income. The Committee proposed that the Association find alternative revenue streams and asked that the yearly reporting be more inclusive on what is being paid out, where within the areas are kills happening and has there been any improvement within the program. The Committee informed the Association that if funding continued it would be only on a yearly basis.

Delegation left the meeting at 10:49 a.m.

RBAC 17/01/03

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee have staff write a letter to the Peace River Cattlemen's Association confirming that funding is for only one year and request that the following information be provided to the Committee:

- Alternate funding sources obtained for the program's continuance;
- Detailed yearly spreadsheet from the inception of the RBAC funding to include (without names);
 - o What has been paid out for claims- members and non-members
 - o How many kills
 - o Where within the areas are kills happening
 - o Number of losses
 - o Recorded rejection of pay outs
 - o Identified hot spots
 - o A geographical profile (map)."

CARRIED.

RBAC 17/01/04

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee approve \$50,000 each from Electoral Areas B, C, D and E, Peace River Agreement Funds (d), for a total of \$200,000 to the Peace River Regional Cattlemen's Association for 2017 funding of the Livestock Protection Program."

CARRIED.

CORRESPONDENCE:

C-1
Dec 6, 2016 FCM
Membership Renewal

RBAC 17/01/05

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee have staff investigate and bring back to the Committee, how memberships are paid and the voting structure for FCM, UBCM and NCLGA from other regional districts and municipalities."

CARRIED.

RBAC 17/01/05-A

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee remain members of FCM and pay the membership fees."

CARRIED

REPORTS:

R-1 Nov. 21, 2016 Funding Amendment Request – Montney Recreation Commission	RBAC 17/01/06 MOVED by Director Goodings, SECONDED by Director Hiebert, “That the Rural Budgets Administration Committee approve the funding amendment request from Montney Recreation Commission to use \$4,948.06 from their 2016 Grants-in-Aid (GIA) allocation to pay for the additional increased costs of the lighting and acoustic panel project.”
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CARRIED.

R-2 December 21, 2016 – Funding Amendment Request – 2013 GIA Lake Point Golf and Country Club	RBAC 17/01/07 MOVED by Director Rose, SECONDED by Director Hiebert, “That the Rural Budgets Administration Committee approved the funding amendment request from Lake Point Golf and Country Club to reallocate the unclaimed portion of the 2013 Grants-in-Aid (GIA), in the amount of \$4,241.96 to be used towards painting of the clubhouse, halfway house and the purchase of light covers for the pro-shop.”
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CARRIED.

R-3 December 21, 2016 – Funding Amendment Request – 2015 GIA Rose Prairie Community Curling Club	RBAC 17/01/08 MOVED by Director Rose, SECONDED by Director Hiebert, “That the Rural Budgets Administration Committee approve the funding amendment application from Rose Prairie Community Curling Club to reallocate the remaining unused 2015 Grants-in-Aid Allocation (GIA) in the amount of \$1,328.77 to go towards costs incurred from the unexpected sewage line and tank repairs.”
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CARRIED.

R-4 January 11, 2017 – Funding Amendment Request – Tomslake Cultural Community Association	RBAC 17/01/09 MOVED by Director Hiebert, SECONDED by Director Rose, ““That the Rural Budgets Administration Committee approve \$5,000 from Area D PRA funds (A) to the Tomslake Cultural Community Association towards repairs or replacement to their main cistern water system.”.”
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CARRIED.

R-5 November 29, 2016 – Request for Travel Support – Chetwynd Electric Eels	RBAC 17/01/10 MOVED by Director Rose, SECONDED by Director Hiebert, “That the Rural Budgets Administration Committee deny the request for travel assistance from the Chetwynd Electric Eels Swim Club as it does not meet the application requirements of the Youth Travel Policy and that the request was not submitted prior to the events taking place in February and March of 2016.”
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CARRIED.

R-6 January 9, 2017 – Request for Travel Support – Ken Price

RBAC 17/01/11
MOVED by Director Hiebert, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee approve up to \$1,500 from the BCR/PRA Funds (E), Electoral Area D for Ken Price’s request for travel assistance to attend the World Championship Sheepdog Trial in Hoogwoud, Netherlands from July 13-16, 2017.”

CARRIED.

R-7 December 30, 2015 – Jill Rickert, Community Services Coordinator – 2016 Volunteer Appreciation Banquet, October 22, 2016

RBAC 17/01/12
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee have staff prepare a survey to provide at the three Grant-in-Aid Spring Meetings asking what the Volunteers preferences would be for the Volunteer Appreciation Banquet.”

CARRIED.

R-8 December 30, 2016 – Byrna Casey, Parks and Rural Recreation Coord. – Peace Lookout clean Up Request for Payment

RBAC 17/01/13
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee table the December 30, 2016 – Byrna Casey, Parks and Rural Recreation Coordinator – Peace Lookout clean Up Request for Payment Report to the February 16, 2017 RBAC meeting.”

CARRIED.

R-9 January 10, 2017 – Jennifer Rudyk, Finance Clerk – Financial Report – December

RBAC 17/01/14
MOVED by Director Hiebert, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee have staff send a letter to organizations who have funds outstanding after three years or more from Grants-In-Aids, requesting that they advise of their plan to spend the funds within six weeks of receiving the letter and that a report be brought back to RBAC for information.”

CARRIED.

RBAC 17/01/15
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee have staff bring back a report of the costs for the Chetwynd Arena.”

CARRIED.

R-10 December 20, 2015 – Chris Cvik, CAO report on Peace River Agreement Reporting Requirements

RBAC 17/01/16
MOVED by Director Hiebert, SECONDED by Director Rose,
That Rural Budgets Administration Committee recommends to the Board, the use of a Detailed Long Term Development Plan and a High-Level Annual Development Plan to meet the provincial requirement of annual reporting on the use of the Peace River Agreement funds.”

CARRIED.

The meeting was recessed at 11:58p.m.
The meeting was reconvened at 12:55p.m.

R-11 January 17, 2017
– Kim Frech HANDOUT
on PRA Long-term
Plan Funds, Annual
Development Plan and
Annual Reporting

The Committee went over the Draft Peace River Agreement Long-term Development Plan and suggestions where made as follows:

Summary of Cost Over five years

Change “Own:” to “PRRD” Sewer Services...

Spending item Number 1

Area B – Work with Director Sperling to determine amount

Area D – Water deal with Dawson Creek - \$250K

Area E – Water deals Dawson Creek \$250K & Chetwynd \$500K

In total add another \$1.0 million possibly more.

Spending Item Number 2

Area E add \$700K – Chetwynd Arena

Spending Item Number 3

Area B - \$160K (leave for now Director talking to Willy)

Area C - Unknown

Area D – Tomslake Hall & Doe River - \$200K

Area E - \$20K/year

Spending Item Number 4

Remove – Farmer's Institute Facilities upgrades

Remove - Regional Airport Society Financial Assistance

Current Livestock Protection Program receives \$200K/year

Add Dawson Creek Airport parking lot - \$2 million

Halls - \$20K/year

Watership program – no amount

Spending Item Number 5

Add Area B \$100K

Spending Item Number 6

Change Spending Item name to Fire Protection

Add Area D - \$50K (DC Fire protection)

Fire Hall Upgrades - \$100K

Note – looking at agreement for jaws of life vehicle and trucks

Spending Item Number 7

Chetwynd Library – Area E - \$500K

Add \$10K each year – Area B, C, D (Area E said no)

Note monies for – Historical Society, North Peace Cultural Centre, North Peace Cultural Society etc.

Spending Item Number 8

Trail development (add parks & trails)

Add Area D – \$50K – Bear mtn, Bear mtn. Nordic Ski and Big Ben

Add Area E – 30K Bear mtn. Nordic Ski

Portable Recreation Flooring – \$100K

CONTINUED
R11 January 17, 2017
– Kim Frech HANDOUT
on PRA Long-term
Plan Funds, Annual
Development Plan and
Annual Reporting

Spending Item Number 9
No additions/deletions at this time

Spending Item Number 10
Area B – Lower to \$1.1 Million
Area D – \$500K for expansion of natural gas

Other suggestions:
Tel communications/Internet/Towers/ Solar
Medical recruitment \$20K-\$50K (100K over 5 years)
Seniors housing \$20K-\$50K

Kim Frech, CFO noted that adjustments will be made as necessary to the numbers recommended by the Directors to balance, to enable submission to the Province.

The meeting was recessed at 2:13 p.m.
The meeting was reconvened at 2:55 p.m.

R-12 to go into Closed was put at the end of New Business

NB-1
Clearview Recreational
Facility

RBAC 17/01/17
MOVED by Director Goodings, SECONDED by Director Rose,
“That Rural Budgets Administration Committee have staff bring back a report on who is qualified to do a professional property assessment on the Clearview Recreational Facility and that Area B approve in principal \$50,000 from the PRA Funds (A) to have the assessment completed.”

CARRIED.

NB-2 Economic
Development
discussion

No action

NB-3 Rural Policing

No action

NB-4 STARS

RBAC 17/01/18
MOVED by Director Hiebert, SECONDED by Director Rose,
“That Rural Budgets Administration Committee send a letter to the STARS to confirm what authorization if any is needed to pick up a patient and if there have been times that they were not able to administer care or transport a patient.”

CARRIED.

R-12 January 10, 2017
Trish Morgan, GM of
Community &
Electoral Area Services
Permission for Closed
Session

RBAC 17/01/19
MOVED by Director Rose, SECONDED by Director Hiebert,
“That permission be granted to resolve to a closed meeting, pursuant to sections 90(1)(c) of the Community Charter which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
(c) labour relations or other employee relations.”

CARRIED.

The meeting recessed to go into closed 3:50 p.m.

The regular RBAC meeting reconvened at 4:06 p.m.

RELEASE OF CLOSED
MEETING ITEMS TO
OPEN MEETING

RELEASED: ICRBAC 19/01/05

"That the Rural Budgets Administration Committee recommend to the Regional District Board to give pre-budget approval to the creation of a full-time Electoral Area Manager position that will be funded entirely (100%) by the Electoral Areas."

CARRIED

The meeting adjourned at 4:11 p.m.