



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING **MINUTES**

DATE: February 15, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair

Director Goodings

Alternate Director Wylle

Director Rose

Absent

Director Sperling

Staff

Chris Cvik, Chief Administrative Officer

Shawn Dahlen, Deputy Chief Administrative Officer

Kim Frech, Chief Financial Officer

Crystal Brown, Electoral Area Manager

Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 2:40 pm

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings Contract Extension for JK Solutions.

ADOPTION OF AGENDA:

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee Meeting agenda for the February 15, 2018 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
Director Goodings – Contract Extension for JK Solutions
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of January 24, 2018
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
8. **REPORTS:**
R-1 February 2018 – Report from Kim Frech, Chief Financial Officer – 2018
Electoral Area Budgets
(Report to be handed out at the meeting)
9. **DISCUSSION ITEMS:**

Adoption of Agenda Continued

10. NEW BUSINESS:

11. COMMUNICATIONS:

12. DIARY:

DIA-1 Diary Items

13. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1
Jan. 24/18 RBAC
Minutes

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting Minutes of January 24,
2018 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES: None.

DELEGATIONS: None.

CORRESPONDENCE: None.

REPORTS:

R-1
Feb/18 – 2018 Electoral
Area Budgets

The CFO reviewed the draft 2018 Electoral Area budgets with the Committee.

MOVED Director Goodings, SECONDED Director Rose,
That the Rural Budgets Administration Committee reduce the roundtable meeting
budget from \$65,000 to \$25,000.

CARRIED

Moved Director Rose, SECONDED Director Goodings,
That the Rural Budgets Administration Committee remove the volunteer appreciation
banquet from the budget for 2018.

CARRIED

DISCUSSION ITEMS: None.

NEW BUSINESS:

NB-1
Director Goodings -
Contract Extension for
JK Solutions

MOVED Director Goodings, SECONDED Director Rose,
That the Rural Budgets Administration Committee receive the Director's Notice of New
Business – JK Solutions Ltd. Contract Extension for information.

CARRIED

COMMUNICATIONS: None.

DIARY

DI-1 –RBAC Diary

MOVED Director Rose, SECONDED Director Wylle,
That the Rural Budgets Administration Committee diarize investigating the financial
state of the Kordyban Lodge through the Canadian Cancer Society.

CARRIED

ADJOURNMENT: The Chair adjourned the meeting at 3:49 pm