



PEACE RIVER REGIONAL DISTRICT
Special Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, January 31, 2019
at the Regional District Office Staff Room, 1981 Alaska Avenue,
Dawson Creek, BC **9:30 am**

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1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
 2. **ADOPTION OF AGENDA:**
 3. **REPORTS:**
R-1 January 22, 2019 – Report from Trish Morgan, GM of Community Services – Additional Funding for a New Library in Chetwynd
 4. **ADJOURNMENT:**



REPORT

To: Rural Budgets Administration Committee

Date: January 22, 2019

From: Trish Morgan, General Manager of Community Services

Subject: **Additional Funding Commitment for a New Library in Chetwynd**

RECOMMENDATION #1:

That the Rural Budgets Administration Committee authorize a funding commitment of an additional \$45,000 from Electoral Area E, Peace River Agreement funds (spending item 7 – Libraries, Museums & Art Galleries) for the purpose of constructing a new library in Chetwynd.

BACKGROUND/RATIONALE:

The Regional District is applying for the Investing in Canada Infrastructure Program – Rural and Northern Communities (RNC) which will fund infrastructure projects that support the unique challenges faced by rural communities. The RNC will fund projects that are community-oriented, non-commercial in nature, and open for use to the public, and be reflective of community need. The RNC provides up to 90% funding for eligible capital, with no upper limit on funding amounts.

On January 17, 2019, the Rural Budgets Administration Committee passed the following motion:

That the Rural Budgets Administration Committee authorize a funding commitment of \$500,000 from Electoral Area E, Peace River Agreement funds (spending item 7 – Libraries, Museums & Art Galleries) for the purpose of constructing a new library in Chetwynd.

On January, 22nd, as the budget information was being entered into the online grant application for the Chetwynd Library project, it was discovered that there was a miscalculation in the amount of funds required to meet the 10% contribution. One document that the Province requires applicants to complete is a spreadsheet where all of the eligible and ineligible costs are entered. It does not provide a place to note additional sources of funding or how that will be allocated to the project. Therefore, when staff calculated the 10% required from \$8,309,500 (total project cost) it resulted in needing \$830,950 coming from internal and external sources. Given that there was \$500,000 from the Library Board, \$300,000 from Dist. of Chetwynd and \$708,756 in PRA remaining, it was thought the funds in place would far exceed the 10% requirement.

As information was being entered into the online application, it was discovered that the \$800,000 from the Library Board and District of Chetwynd would be subtracted from the total project cost, reducing eligible costs to \$7,509,500. This means that the 10% required from internal sources is now \$750,950, leaving the Regional District internal funding commitment short \$42,193. With an additional \$45,000, it will increase the commitment to \$753,756.

ALTERNATIVE OPTIONS:

- 1) That the Rural Budgets Administration Committee provide further direction.

Staff Initials:

Dept. Head:

T. Morgan

CAO:

[Signature]

Page 1 of 2

January 31, 2019

STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☒ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☐ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

A Class 'D' estimate was completed by a quantity surveyor on December 11, 2018 at a total estimated cost of \$8,309,500.

Funding currently committed to the construction of the facility:

- District of Chetwynd = \$300,000
- Chetwynd Library Board = \$500,000
- Area E Peace River Agreement =
 - o \$500,000 construction
 - o \$208,756 design & engineering remaining from \$248,000 initial commitment

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None.