



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, February 16 , 2017
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC

1. CALL TO ORDER - Director Sperling to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of January 19, 2017
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
D-1 Chelsea Mottishaw, B.A., P. Ag. Watershed Coordinator City of Dawson Creek – Update D.C. Watershed Stewardship Program
7. CORRESPONDENCE:
C-1
8. REPORTS:
R-1 December 30, 2016 report from Bryna Casey, Parks & Rural Recreation Coordinator – Peace Lookout Clean up Request for Payment
R-2 January 19, 2017 report from Chris Cvik, CAO – Electoral Area Manager
R-3 February 1, 2017 report from Jill Rickert, Community Services Coordinator – Request for Travel Support – Interact Club of Dawson Creek
R-4 February 7, 2017 report from Jill Rickert, Community Services Coordinator – Youth Travel Request – Taylor Dutka
R-5 February 7, 2017 report from Jill Rickert, Community Services Coordinator – Youth Travel /Request – U17 Girls Club Volleyball – Chetwynd Raiders
R-6 February 10, 2017 report from Jill Rickert, Community Services Coordinator – 2017 Grants-in-Aid Review of Requested amounts form budget consideration
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING
MINUTES

DATE: January 19, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors

Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff

Chris Cvik, Chief Administrative Officer
Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community and Electoral Area Services
Fran Haughian, Communications Manager/Commission Liaison
Ronda Wilkins, Executive Assistant

Delegation

Mike McConnell, Renee Ardill and Don Dunbar from the Peace River Regional Cattlemen's Association

Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RBAC 17/01/01

MOVED by Director Hiebert, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee agenda for the January 19, 2017 meeting, including Director's new business, be adopted."

CARRIED.

ADOPTION OF MINUTES:

M-1
December 1, 2016
RBAC Minutes

ADOPTION OF MINUTES

RBAC 17/01/02

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee Meeting Minutes of December 1, 2016, be adopted."

CARRIED.

February 16, 2017

DELEGATIONS:

D-1
Peace River Regional
Cattlemen's
Association

The RBAC Committee informed the Association that it is becoming increasingly difficult to fully fund the Association through the Peace River Agreement funds and be its sole source of income. The Committee proposed that the Association find alternative revenue streams and asked that the yearly reporting be more inclusive on what is being paid out, where within the areas are kills happening and has there been any improvement within the program. The Committee informed the Association that if funding continued it would be only on a yearly basis.

Delegation left the meeting at 10:49 a.m.

RBAC 17/01/03

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee have staff write a letter to the Peace River Cattlemen's Association confirming that funding is for only one year and request that the following information be provided to the Committee:

- Alternate funding sources obtained for the program's continuance;
- Detailed yearly spreadsheet from the inception of the RBAC funding to include (without names);
 - o What has been paid out for claims- members and non-members
 - o How many kills
 - o Where within the areas are kills happening
 - o Number of losses
 - o Recorded rejection of pay outs
 - o Identified hot spots
 - o A geographical profile (map)."

CARRIED.

RBAC 17/01/04

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee approve \$50,000 each from Electoral Areas B, C, D and E, Peace River Agreement Funds (d), for a total of \$200,000 to the Peace River Regional Cattlemen's Association for 2017 funding of the Livestock Protection Program."

CARRIED.

CORRESPONDENCE:

C-1
Dec 6, 2016 FCM
Membership Renewal

RBAC 17/01/05

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee have staff investigate and bring back to the Committee, how memberships are paid and the voting structure for FCM, UBCM and NCLGA from other regional districts and municipalities."

CARRIED.

RBAC 17/01/05-A

MOVED by Director Rose, SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee remain members of FCM and pay the membership fees."

CARRIED

REPORTS:

R-1 Nov. 21, 2016
Funding Amendment
Request – Montney
Recreation
Commission

RBAC 17/01/06
MOVED by Director Goodings, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee approve the funding amendment request from Montney Recreation Commission to use \$4,948.06 from their 2016 Grants-in-Aid (GIA) allocation to pay for the additional increased costs of the lighting and acoustic panel project.”

CARRIED.

R-2 December 21,
2016 – Funding
Amendment Request
– 2013 GIA Lake Point
Golf and Country Club

RBAC 17/01/07
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee approved the funding amendment request from Lake Point Golf and Country Club to reallocate the unclaimed portion of the 2013 Grants-in-Aid (GIA), in the amount of \$4,241.96 to be used towards painting of the clubhouse, halfway house and the purchase of light covers for the pro-shop.”

CARRIED.

R-3 December 21,
2016 – Funding
Amendment Request
– 2015 GIA Rose
Prairie Community
Curling Club

RBAC 17/01/08
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee approve the funding amendment application from Rose Prairie Community Curling Club to reallocate the remaining unused 2015 Grants-in-Aid Allocation (GIA) in the amount of \$1,328.77 to go towards costs incurred from the unexpected sewage line and tank repairs.”

CARRIED.

R-4 January 11, 2017 –
Funding Amendment
Request – Tomslake
Cultural Community
Association

RBAC 17/01/09
MOVED by Director Hiebert, SECONDED by Director Rose,
““That the Rural Budgets Administration Committee approve \$5,000 from Area D PRA funds (A) to the Tomslake Cultural Community Association towards repairs or replacement to their main cistern water system.”.”

CARRIED.

R-5 November 29,
2016 – Request for
Travel Support –
Chetwynd Electric Eels

RBAC 17/01/10
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee deny the request for travel assistance from the Chetwynd Electric Eels Swim Club as it does not meet the application requirements of the Youth Travel Policy and that the request was not submitted prior to the events taking place in February and March of 2016.”

CARRIED.

R-6 January 9, 2017 – Request for Travel Support – Ken Price
RBAC 17/01/11
MOVED by Director Hiebert, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee approve up to \$1,500 from the BCR/PRA Funds (E), Electoral Area D for Ken Price’s request for travel assistance to attend the World Championship Sheepdog Trial in Hoogwoud, Netherlands from July 13-16, 2017.”

CARRIED.

R-7 December 30, 2015 – Jill Rickert, Community Services Coordinator – 2016 Volunteer Appreciation Banquet, October 22, 2016
RBAC 17/01/12
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee have staff prepare a survey to provide at the three Grant-in-Aid Spring Meetings asking what the Volunteers preferences would be for the Volunteer Appreciation Banquet.”

CARRIED.

R-8 December 30, 2016 – Byrna Casey, Parks and Rural Recreation Coord. – Peace Lookout clean Up Request for Payment
RBAC 17/01/13
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee table the December 30, 2016 – Byrna Casey, Parks and Rural Recreation Coordinator – Peace Lookout clean Up Request for Payment Report to the February 16, 2017 RBAC meeting.”

CARRIED.

R-9 January 10, 2017 – Jennifer Rudyk, Finance Clerk – Financial Report – December
RBAC 17/01/14
MOVED by Director Hiebert, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee have staff send a letter to organizations who have funds outstanding after three years or more from Grants-In-Aids, requesting that they advise of their plan to spend the funds within six weeks of receiving the letter and that a report be brought back to RBAC for information.”

CARRIED.

RBAC 17/01/15
MOVED by Director Rose, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee have staff bring back a report of the costs for the Chetwynd Arena.”

CARRIED.

R-10 December 20, 2015 – Chris Cvik, CAO report on Peace River Agreement Reporting Requirements
RBAC 17/01/16
MOVED by Director Hiebert, SECONDED by Director Rose,
That Rural Budgets Administration Committee recommends to the Board, the use of a Detailed Long Term Development Plan and a High-Level Annual Development Plan to meet the provincial requirement of annual reporting on the use of the Peace River Agreement funds.”

CARRIED.

The meeting was recessed at 11:58p.m.
The meeting was reconvened at 12:55p.m.

R-11 January 17, 2017
– Kim Frech HANDOUT
on PRA Long-term
Plan Funds, Annual
Development Plan and
Annual Reporting

The Committee went over the Draft Peace River Agreement Long-term Development Plan and suggestions where made as follows:

Summary of Cost Over five years

Change “Own:” to “PRRD” Sewer Services...

Spending item Number 1

Area B – Work with Director Sperling to determine amount

Area D – Water deal with Dawson Creek - \$250K

Area E – Water deals Dawson Creek \$250K & Chetwynd \$500K

In total add another \$1.0 million possibly more.

Spending Item Number 2

Area E add \$700K – Chetwynd Arena

Spending Item Number 3

Area B - \$160K (leave for now Director talking to Willy)

Area C - Unknown

Area D – Tomslake Hall & Doe River - \$200K

Area E - \$20K/year

Spending Item Number 4

Remove – Farmer's Institute Facilities upgrades

Remove - Regional Airport Society Financial Assistance

Current Livestock Protection Program receives \$200K/year

Add Dawson Creek Airport parking lot - \$2 million

Halls - \$20K/year

Watership program – no amount

Spending Item Number 5

Add Area B \$100K

Spending Item Number 6

Change Spending Item name to Fire Protection

Add Area D - \$50K (DC Fire protection)

Fire Hall Upgrades - \$100K

Note – looking at agreement for jaws of life vehicle and trucks

Spending Item Number 7

Chetwynd Library – Area E - \$500K

Add \$10K each year – Area B, C, D (Area E said no)

Note monies for – Historical Society, North Peace Cultural Centre, North Peace Cultural Society etc.

Spending Item Number 8

Trail development (add parks & trails)

Add Area D – \$50K – Bear mtn, Bear mtn. Nordic Ski and Big Ben

Add Area E – 30K Bear mtn. Nordic Ski

Portable Recreation Flooring – \$100K

CONTINUED
R11 January 17, 2017
– Kim Frech HANDOUT
on PRA Long-term
Plan Funds, Annual
Development Plan and
Annual Reporting

Spending Item Number 9
No additions/deletions at this time

Spending Item Number 10
Area B – Lower to \$1.1 Million
Area D – \$500K for expansion of natural gas

Other suggestions:
Tel communications/Internet/Towers/ Solar
Medical recruitment \$20K-\$50K (100K over 5 years)
Seniors housing \$20K-\$50K

Kim Frech, CFO noted that adjustments will be made as necessary to the numbers recommended by the Directors to balance, to enable submission to the Province.

The meeting was recessed at 2:13 p.m.
The meeting was reconvened at 2:55 p.m.

R-12 to go into Closed was put at the end of New Business

NB-1
Clearview Recreational
Facility

RBAC 17/01/17
MOVED by Director Goodings, SECONDED by Director Rose,
“That Rural Budgets Administration Committee have staff bring back a report on who is qualified to do a professional property assessment on the Clearview Recreational Facility and that Area B approve in principal \$50,000 from the PRA Funds (A) to have the assessment completed.”

CARRIED.

NB-2 Economic
Development
discussion

No action

NB-3 Rural Policing

No action

NB-4 STARS

RBAC 17/01/18
MOVED by Director Hiebert, SECONDED by Director Rose,
“That Rural Budgets Administration Committee send a letter to the STARS to confirm what authorization if any is needed to pick up a patient and if there have been times that they were not able to administer care or transport a patient.”

CARRIED.

R-12 January 10, 2017
Trish Morgan, GM of
Community &
Electoral Area Services
Permission for Closed
Session

RBAC 17/01/19
MOVED by Director Rose, SECONDED by Director Hiebert,
“That permission be granted to resolve to a closed meeting, pursuant to sections 90(1)(c) of the Community Charter which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
(c) labour relations or other employee relations.”

CARRIED.

The meeting recessed to go into closed 3:50 p.m.

The regular RBAC meeting reconvened at 4:06 p.m.

RELEASE OF CLOSED
MEETING ITEMS TO
OPEN MEETING

RELEASED: ICRBAC 19/01/05

"That the Rural Budgets Administration Committee recommend to the Regional District Board to give pre-budget approval to the creation of a full-time Electoral Area Manager position that will be funded entirely (100%) by the Electoral Areas."

CARRIED

The meeting adjourned at 4:11 p.m.

Director Goodings, Meeting Chair

Ronda Wilkins, Executive Assistant

Kiskatinaw River

Watershed Stewardship Program

D-1



Chelsea Mottishaw, B.A., P.Ag.
Ekaterina Daviel, M.Env.Sc., A.Ag.

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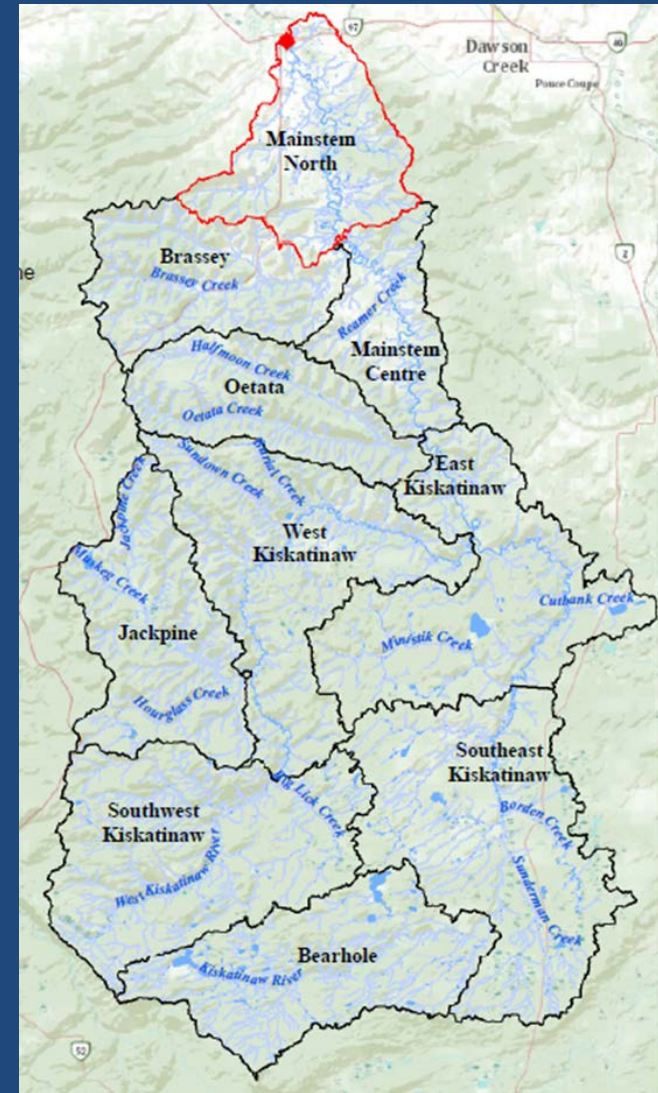


the City of
Dawson Creek
BRITISH COLUMBIA
"the Capital of the Peace"



The Kiskatinaw Watershed

- Area = 2846 km²
- Sole source of water
- Multiple Land Uses
- Naturally Turbid



WSP Goals- Quantity



1. Understand the flow regime
2. Enhance water security
3. Increase drought resilience and flood prediction
4. Develop an understanding of Bearhole Lake's water balance
5. Reduce water consumption

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City's Water Storage



209 Days



73 Days



154 Days



½ Day Treated Water Reservoir

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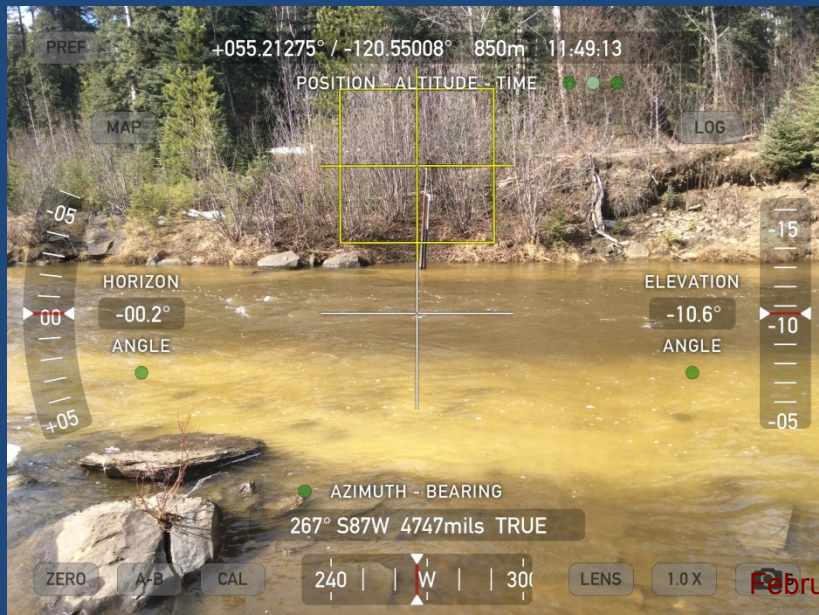
Based on 6463m³/day based on 2014 population

Peace Region Climate Change

	2020	2050
Annual Precipitation	+ 5%	+ 8%
Summer Precipitation	+ 2%	+ 3%
Winter Precipitation	+ 7%	+ 11%
Snowfall Winter	+ 5%	+ 7%
Snowfall Spring	- 30%	- 55%
Temperature	+ 1° C	+ 1.8° C

Freshet Shift

Year	Freshet Peak Date	Discharge at Farmington
2013	May 7 th	104.0 m ³ /sec
2014	April 23 rd	123.8 m ³ /sec
2015	April 23 rd	85.9 m ³ /sec
2016	April 1 st	57.8 m ³ /sec



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Other Implications



Increase in

- Peak Flows
- Fire Hazard
- Disease and Insects
- Extreme Events



Decrease in

- Summer Flows



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2016 Hydrometric Update

07FD001

Kiskatinaw River Near Farmingto.

NETWORK

Water Survey of Canada

STATUS

Current

YEAR RANGE

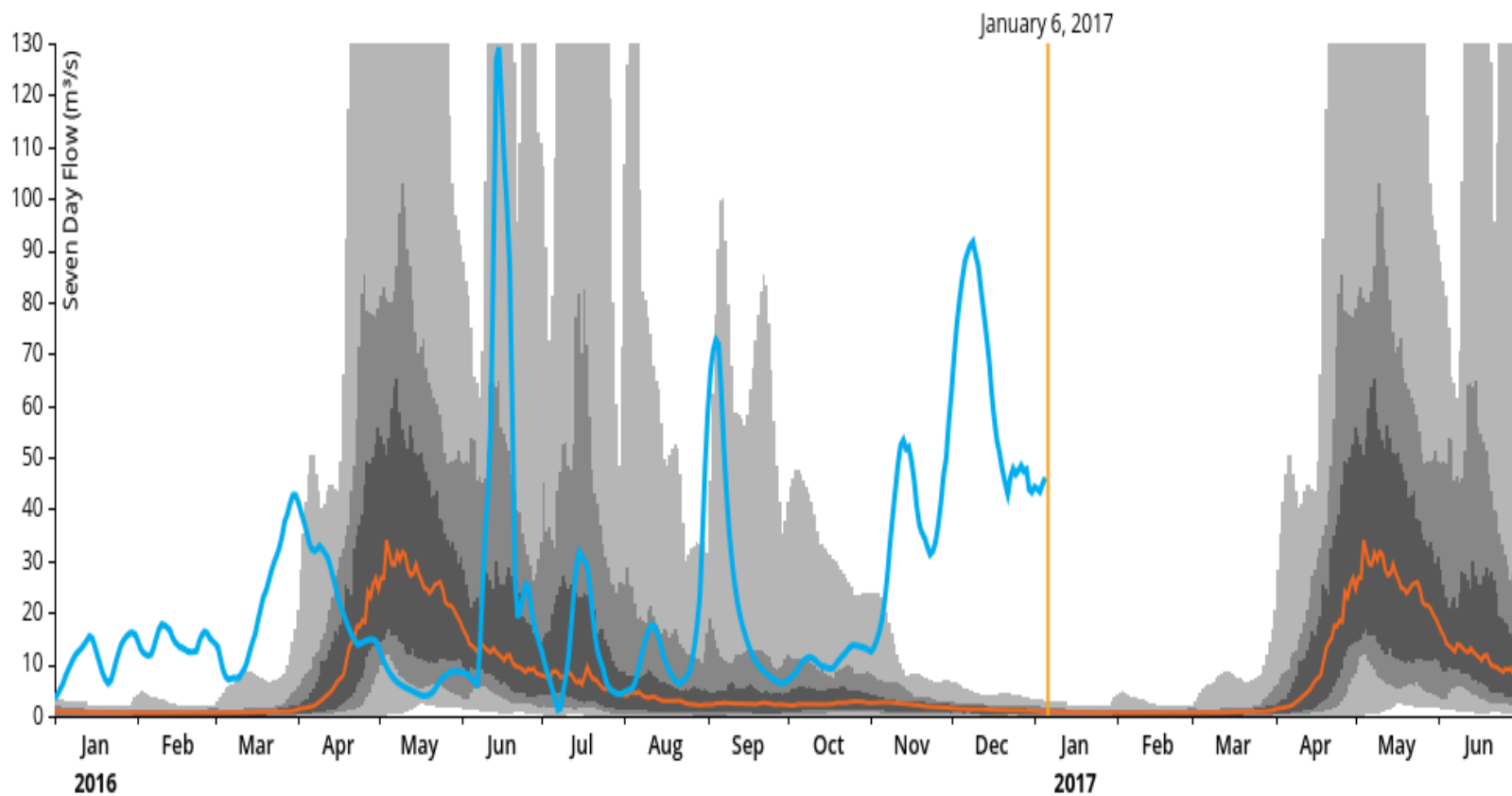
1944-2017

AREA

3630.00 km²

MEAN ANNUAL DISCHARGE

10.38 m³/s



*Unverified data

Legend

Current Year / Past Year Flow*

Max

90th %ile

75th %ile

Median

25th %ile

10th %ile

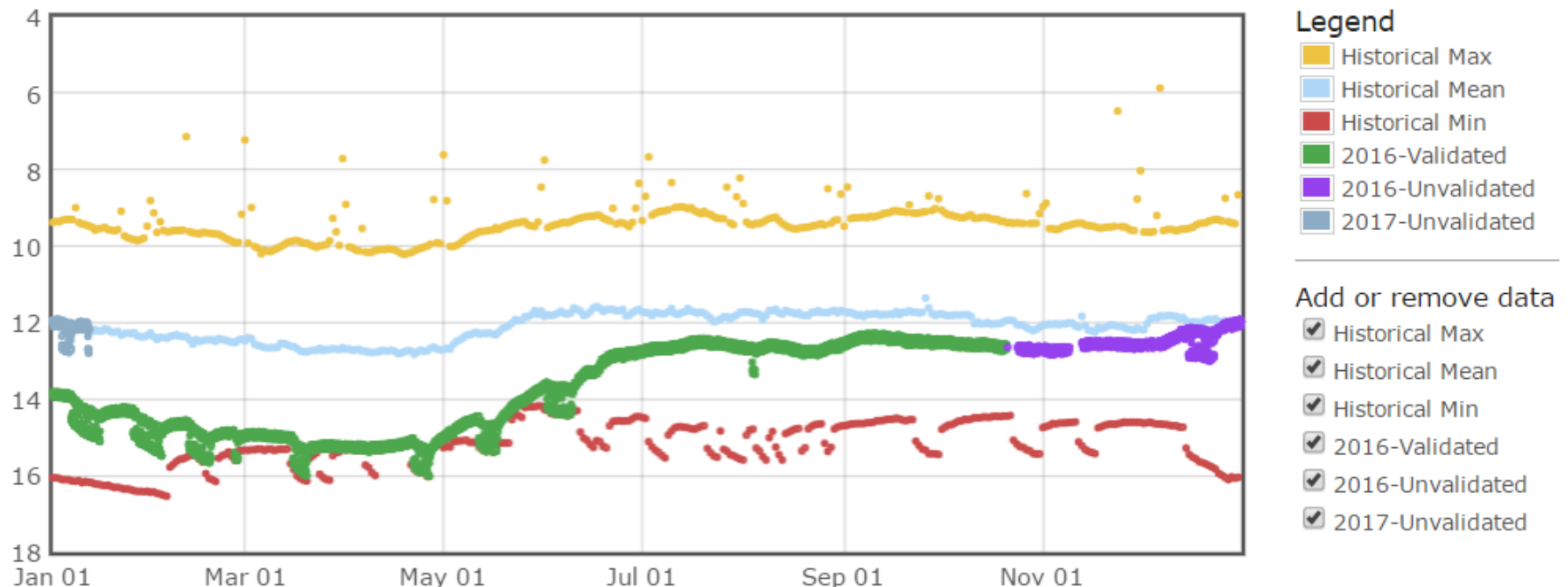
Min

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Role of Groundwater

- UNBC Study Kiskatinaw base flow (56% - 73%)
 - Late summer
 - Winter flow
 - Droughts

Water level below ground surface in metres



February 16, 2017

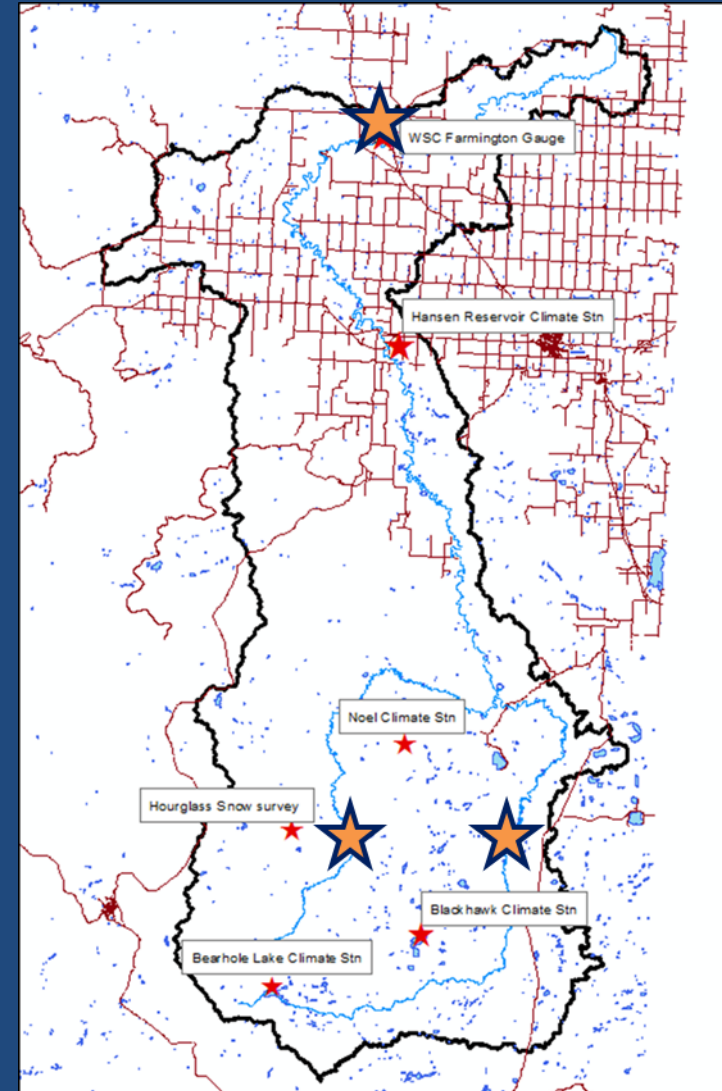
Hydrometric Stations

Why?

- o Monitor for flood and droughts
- o Trend baseline flow information
- o Monitor Bearhole Lake release response times
- o Allocation support



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WSP Goals- Quality

‘Provide the cleanest water possible prior to treatment’

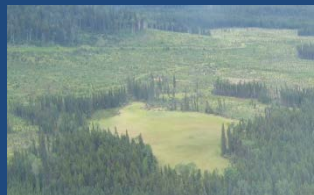
1. Enhance monitoring
2. Develop & implement best management practices
3. Communicate results to council and government for informed decision making



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Water Quality Risks



Hazard Group	Hazard Type	Potential Contamination Source
Physical	• Sediment/turbidity	• River erosion • Mass wasting • Roads
Biological	• Bacteria • Protozoa • Viruses	• Wildlife • Range Lands (grazing) • Sewage
Chemical	• Total Organic Carbon • Hydrocarbons • Pesticides, herbicides, fertilizers • Salts	• Petroleum/ diesel spill • Agriculture • Produced water spill • Condensate

Turbidity

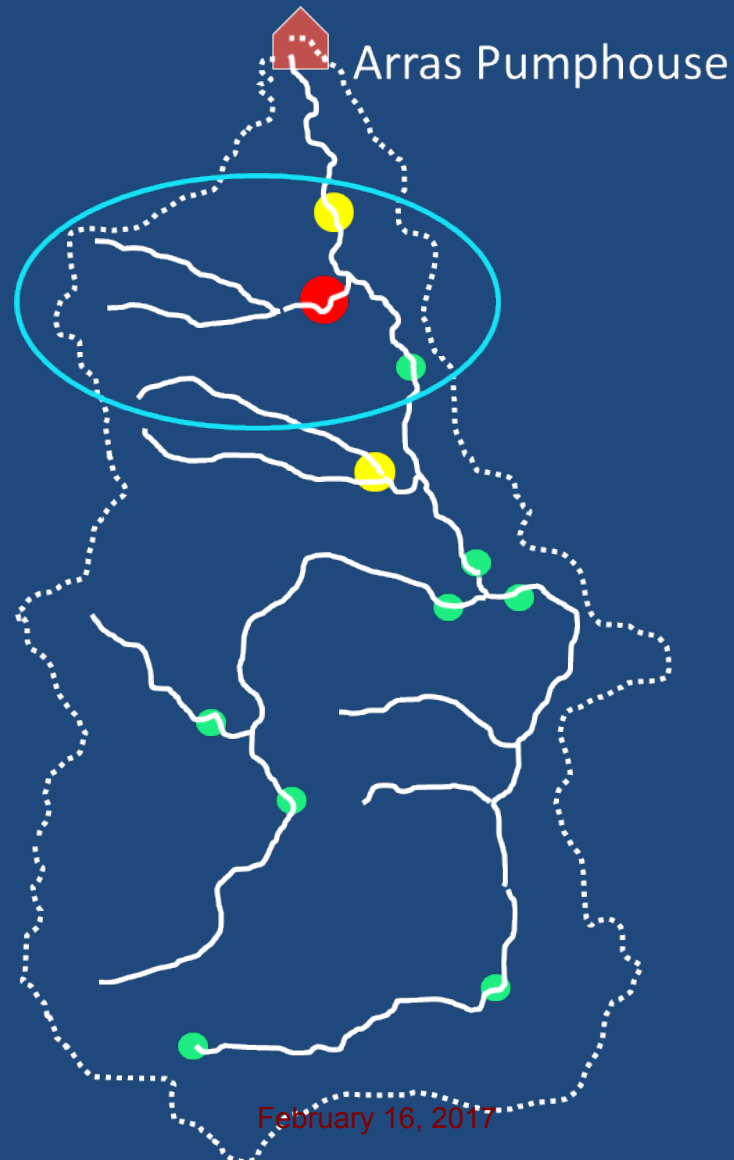
Risks/ Vulnerabilities

- Pump shut down (>500 NTU)
- Increased treatment cost
- Infrastructure replacement
- Bacteria transport





2016 Sampling Results

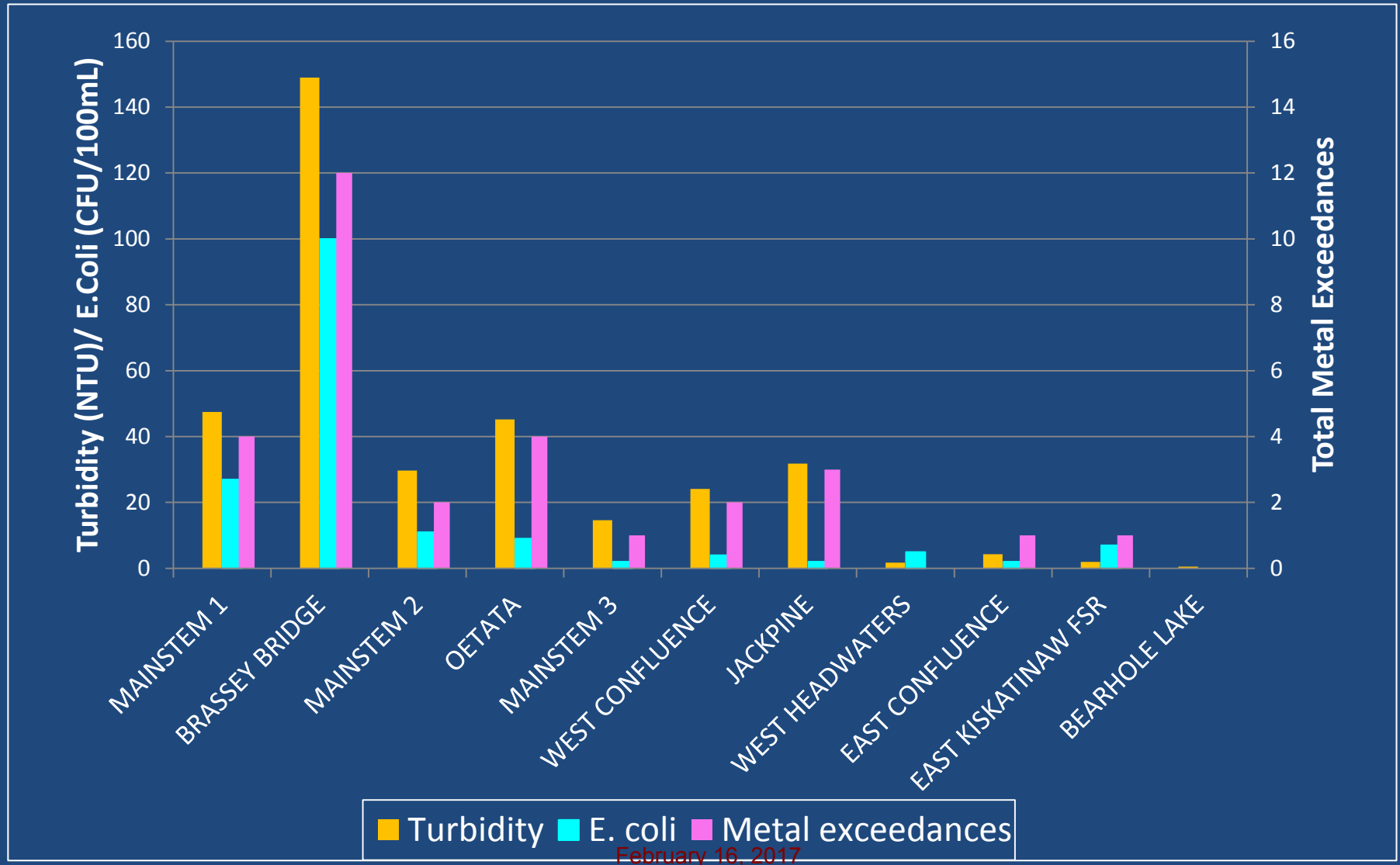


- < 4 exceedances
- 4 – 6 exceedances
- > 6 exceedances

All: Total Organic Carbon

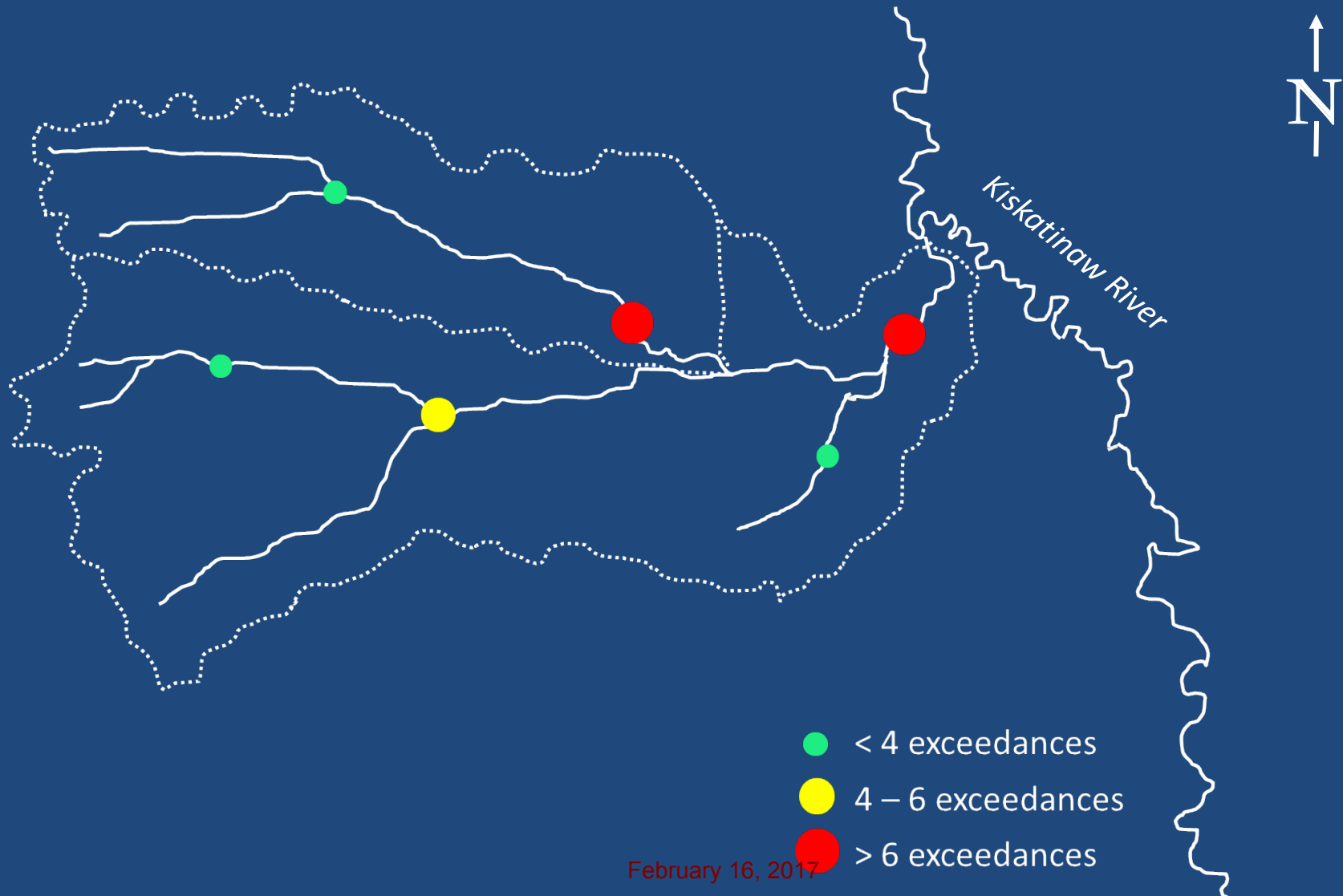
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2016 Contaminants of Concern





2016 Brassey Subbasin Results



Next Steps...

- Create relationships with BCTS, Range Agrologists, and Agricultural producers
- Identify common problems
- Collect baseline data
- Initiate pilot projects
- Monitor & evaluate effectiveness



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Healthy Water = Healthy People

D-1



*Thank-you for your interest in this important community issue.
Your input will help guide future decision-making about the
future of our water supply.*

February 16, 2017



Peace River Regional District

REPORT

To: Rural Budgets Administration Committee

Date: December 30, 2016

From: Bryna Casey, Parks and Rural Recreation Coordinator

Subject: Peace Lookout Clean Up Request for Payment

RECOMMENDATION(S):

That the Rural Budgets Administration Committee (RBAC) approve;

- a. payment of \$3,000 to the Silver Willow 4-H Club for the purpose of removing garbage and providing general maintenance of the Peace Valley Lookout from May to September 2016; and
- b. that the applicant be advised that for all future funding requests the applicant be required to follow the grant application process and register as a not-for-profit society.

BACKGROUND/RATIONALE:

The Regional District has funded the Silver Willow 4-H club \$1,500 annually since 2013. This funding has historically been provided to the group for completing "spring cleanup" and monthly maintenance between May and September. In 2016, BC Hydro offered a \$3,000 donation with \$1,500 of that donation intended to provide for the maintenance and the other \$1,500 was given to provide bear proof garbage bins for the location. In the past, funds that have been granted from the PRRD to the group have been \$1,500, but the proposed amount has increased due to the donation from BC Hydro. In 2016, A BC Online search could find no record of the Silver Willow 4-H club being a registered society, an eligibility requirement as per the grant policy. The applicant is essentially providing maintenance services for the Peace Lookout location that is similar to a Parks Maintenance contract that is held for each of the 5 Regional District parks. Given the nature of the service provided, this lends itself to a contract for maintenance.

The Peace Valley Lookout is located on Crown Land approximately 3km south on 100th Street from the intersection of 100th Street and Highway 97 in Fort St. John. A right-of-way belonging to the Ministry of Transportation and Infrastructure runs along the west side of the Lookout site. The Regional District considered taking this location on as a regional park, but the project was discontinued in 2012 due in part to the potential of slide activity at the location and the increased expense to operate and monitor this site as compared to other potential sites.

A meeting has been requested with the Ministry of Transportation and Infrastructure, the City of Fort St. John, and the Director of Electoral Area 'C' to discuss maintenance of this property as there is significant value to the public and it is well-used. Currently the maintenance and cleaning of the site is not coordinated among the interested parties. Outcomes of this meeting will be brought forward to the Regional Parks Committee meeting.

OPTIONS:

1. The Committee could choose not to contribute \$1,500 towards the payment to the applicant, as the grant application process was not followed.
2. The Committee could instead choose to use the intended BC Hydro donation funds to support this payment.

Staff Initials:

B. Casey

Dept. Head:

Bryna Casey
February 16, 2017

CAO:

Ch. Burk

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STRATEGIC PLAN RELEVANCE:

None at this time.

FINANCIAL CONSIDERATION(S):

Funding for this request could come from Electoral Area 'C' BC Rail monies in the amount of \$1,500, with \$1,500 being funded through a donation from BC Hydro (see attached letter), for a total of \$3,000.

COMMUNICATIONS CONSIDERATION(S):

That the applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments:

Silver Willow 4H Club Invoice for Services

Letter from BC Hydro

Subject: ^{TO} Grant Claim Form
Date: Friday, December 23, 2016 at 11:29:34 AM Mountain Standard Time
From: ^{TO} Bryna Casey
To: ^{FROM} sherricollinsfsj@gmail.com
Attachments: image001.jpg, image003.jpg, image002.jpg, FillableSchedBClaimForm.docx, Schedule-B-Claim-Form.pdf

Hi Sherri! Thank you for taking my call this morning J

I've attached the claim form in two versions, pdf and fillable word. Or if you'd like, you can follow this link;
<http://prrd.bc.ca/wp-content/uploads/page/grants/Schedule-B-Claim-Form.pdf>

If you could please just fill out the form, and send that and an invoice from the club back to me, then we will send it to be approved by our rural area funding committee.

Thank you very much, if you have any questions or concerns, please shoot me an email or call me at the below contact information.

Bryna

Bryna Casey | Parks and Rural Recreation Coordinator

Direct: 250-784-4841 | bryna.casey@prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8

Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT

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Organization Name: Silver Willow 4H Club Date: Dec. 27, 2016
Mailing Address: RRI Site 16 Comp 128 Fort St John BC V1J 4M6
Address City Postal Code
Contact Person: Sherrin Collins Phone Number: 250-264-7420

Please attach **COPIES ONLY** of invoices you are claiming reimbursement for. **LIST ALL INVOICES BELOW** and include the name of the supplier, the project they are for (i.e., playground, fence, insurance, etc.), year the fund were provided, invoice number and amount. If you have any questions about your claim please call (250) 784-3200.

Supplier	Project	Year Funds Granted for this Project	Invoice No.	\$ Amount
Silver Willow 4H Club	May-Sept 2016 Peace Valley Lookout Site Debris/Maintenance cleaning	2016	726059	3000-
Total Invoice Amount				3000-
Amount You Are Claiming				3000-

Peace River Regional District
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC V1G 4H8
Fax: (250) 784-3201

Coding	Year	Amount	Approved
Total Claim			

	YEAR
Grant Amount	
Previous Claims from this Grant	
Current Claim	
Balance on this Grant	

	YEAR
Grant Amount	
Previous Claims from this Grant	
Current Claim	
Balance on this Grant	

DATE Dec 27, 2016

N° DE TAXE
TAX REG. NO.

COMMANDE DU CLIENT CUSTOMER'S ORDER	VENDU PAR SOLD BY	CONDITIONS TERMS	FAB FOB	VIA
--	----------------------	---------------------	------------	-----

[illegible]FACTURE
INVOICE

STAPLES 51B



Peace River Regional District MEETING REPORT

To: Chair and Directors

Date: January 19, 2017

From: Chris Cvik , Chief Administrative Officer

Subject: Electoral Area Manager

RECOMMENDATIONS:

The following resolution was passed at the January 19, 2017 Rural Budget Administration Committee meeting and is presented to the Regional Board for its consideration:

1. That the Regional District Board gives pre-budget approval to the creation of a full-time Electoral Area Manager position that will be funded entirely (100%) by the Electoral Areas.

BACKGROUND/RATIONALE:

The Electoral Areas currently have a one-half time Electoral Area Manager position budgeted. The other one-half of the full-time position is allocated towards fulfilling duties as the General Manager of Community Services. The Electoral Area Directors have expressed concerns that the amount of time currently being allocated by the General Manager of Community and Electoral Area Services is insufficient for their needs. We are also finding that splitting the job is also insufficient time to complete the duties of the General Manager of Community Services.

As a result, they have expressed a desire to recruit for a person that will be 100% dedicated to supporting them on rural issues. The General Manager of Community and Electoral Area Services would revert back to the previous job title and duties of the General Manager of Community Services only.

DISCUSSION:

Many of the activities the Electoral Area Manager will undertake on a day-to-day basis involves working closely with the Community Services Department. Examples of this include:

- Organizing community & stakeholder meetings such as the Pink Mountain Community & Industry Dialogue meetings
- Assisting with extending natural gas to rural areas that are currently do not receive the service
- Assisting with establishing partnerships with First Nations so that water tank loader service can be made available for residents around Moberly Lake

Staff Initials:

Dept. Head:

CAO: *Chris Cvik*

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The Electoral Area Manager will also assist with rural economic development projects and special projects as assigned by the electoral area directors. These are strongly linked with the objectives of the Community Services Department. As such, the position would report to the General Manager of Community Services and would be based out of Dawson Creek or the Fort St. John satellite office. A copy of the job description is attached.

OPTIONS

1. That the Board gives pre-budget approval to the creation of a full-time Electoral Area Manager position that will be funded entirely (100%) by the Electoral Areas.
2. That the Board refers the staffing request to budget.
3. That the Board does not support any staffing changes at this time.

STRATEGIC PLAN RELEVANCE: N/A**FINANCIAL CONSIDERATION(S):**

The salary range for the Electoral Area Manager position is \$77,328 to \$90,975 and would be paid for by the Electoral Area Directors through the Legislative – Electoral Areas budget.

COMMUNICATIONS: N/A**OTHER CONSIDERATION(S): N/A****Attachment: Job Description**

JOB SUMMARY

Reporting to the General Manager of Community Services, the Electoral Area Manager is responsible for providing support to the Peace River Regional District's electoral area directors as well as leading rural economic and community development initiatives.

DUTIES / RESPONSIBILITIES

Administration Support

- Act as staff liaison for the electoral area directors - provide advice, research and draft documents, coordinate activities, and coordinate attendance at elected official engagements
- Represent the electoral area directors in discussions / meetings at the inter-governmental level
- Coordinate and attend Electoral Area Directors Committee (EADC) and Rural Budgets Administration Committee (RBAC) meetings in the capacity of staff liaison. Assist with formulation of recommendations to the Board where necessary.
- Initiate actions, coordinate and monitor assigned tasks emerging from meetings.
- Prepare reports, briefs, plans and background documentation for EADC and RBAC meetings and oversee preparation of meeting agendas.
- Provide recommendations with respect to policies, procedures, bylaws, programs, budgets and long term planning; Review agendas and provide advice, research and support where needed.

Economic & Community Development:

- Provide advice and support to electoral area directors in reviewing the economic, social and environmental impacts of resource projects in the rural areas.
- Coordinate meetings with industry and/or communities to address electoral area directors concerns and/or consult with communities on impacts, opportunities and challenges.
- Oversee and coordinate rural economic development initiatives as assigned by electoral area directors.
- Maintain positive working relationships with rural business community and industry.
- Work cooperatively on joint projects with municipal economic development departments.
- Assist in the coordination of community development projects such as access to natural gas, drinking water, or electrification.
- Prepare grant applications to support rural development projects.
- Oversee the work of the contract rural community grant writer.

Other Duties:

- Work cooperatively with other departments in the organization to support rural initiatives.
- Maintain harmonious working relationships with municipal and Regional District staff, elected officials, members of the business community and the general public. Develop and monitor budgets, and approve expenditures
- Undertake emergency training and assist as directed in supporting the Regional District's emergency response mandate. Duties assigned during an emergency may differ from regular duties
- Perform other duties as may be assigned from time to time

PREFERRED KNOWLEDGE, SKILLS and ABILITIES

Education:	▪ Completion of post-secondary education in public administration or business administration ▪ Training in community and economic development
Experience:	▪ Five (5) years of increasingly responsible relevant experience in local government ▪ Thorough knowledge of the <i>Local Government Act and Community Charter</i> and other relevant legislation as it applies to Electoral Area administration ▪ Good understanding of governance structure in regional districts ▪ Experience leading economic and community development projects ▪ Strong understanding of grant writing processes ▪ Experience in the public consultation process
Specific Skills:	▪ Demonstrated ability to work effectively and independently to achieve results and resolve problems in a complex political environment ▪ Ability to deal effectively with elected officials and the public with tact and diplomacy ▪ Excellent communication skills, both verbal and written – particularly the ability to prepare written reports and make presentations ▪ Ability to analyze and interpret financial statements and statistical data ▪ Some interest/expertise in agriculture



Peace River Regional District REPORT

To: Chair and Directors

Date: Feb 1, 2017

From: Jill Rickert, Community Services Coordinator

Subject: Request for Travel Support - Interact Club of Dawson Creek

RECOMMENDATION(S):

That the Regional Board deny the grant application from the Interact Club of Dawson Creek for youth travel assistance to Belize from March 21 to April 2, 2017 as there is no funding policy to support approval of a travel grant.

BACKGROUND/RATIONALE:

The Regional District has no travel policy for community organizations that would support the Board of Directors approving this request and authorizing a youth travel grant be issued. The policy in place, currently falls under the Rural Budgets Administration Committee Funding Policies, Recreational and Cultural Grants-in-Aid, Schedule E – Youth Travel.

The Dawson Creek Rotary Club Sunrise Society supports this club under its Youth Services component. Interact Clubs are one of the most significant and fastest-growing components of Rotary International with more than 10,700 clubs in 109 countries. With the support of a Rotarian Youth Director, members are self-governed, self-supported, and develop leadership skills. The guiding principle of the club is to encourage and support youth to make a difference in their community through service projects that further an understanding of goodwill, both at home and abroad.

The Interact Club of Dawson Creek chose to assist a small community, Punta Gorda in the Toledo District of Belize, by building the children a playground. The equipment will be shipped to Punta Gorda in March of 2017, when five youth from the Dawson Creek Interact Club will travel to the site and assist with the construction of the playground. All five youth live within the Peace River Regional District, with four residing in Electoral Area D (verified by staff). The cost for the youth is approximately \$3,000 each.

The Dawson Creek Rotary Club Sunrise Society is not-for-profit society in good standing with the Province of BC.

OPTIONS:

- 1) That the Board refer the grant application from the Interact Club of Dawson Creek for youth travel assistance to the Rural Budgets Administration Committee for consideration.
- 2) The Board of Directors provide direction to staff.

STRATEGIC PLAN RELEVANCE:

None

Staff Initials:

J. Rickert

Dept. Head:

Y. Morgan

CAO:

FINANCIAL CONSIDERATION(S):

- There is no financial consideration for the Board of Directors as there is no policy to support this request.
- Financial considerations will be determined by the Rural Budgets Administration Committee, if the grant application is referred.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Regional Board's decision.

OTHER CONSIDERATION(S):

Attachments: Grant Application, letter of request.



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORM

Society: S0066761

Date: Jan 31, 2017

* Community Club or Group Name: Interact Club of Dawson Creek (this club is sponsored by the Rotary Club)

Mailing Address: 1136 - 103 Avenue

City: Dawson Creek

Postal Code: V1G 2G7

Civic Address: as above

Contact Person: Sandra Milne

Alternate Person: Sally Schilds

Tel: 250 219-1857

Tel: 250 719-7141

Fax:

Fax:

Email: sandra.milne@actionservices.ca

Email: sschilds@telus.net

CLUB EXECUTIVES

President: Erykah Brown

Vice President: Hannah Brunn

Treasurer: Heidi Benson

PROJECT COSTS

Total Cost of Project: \$16,885.70

Amount Requested: \$3,500

Describe the project for which your organization is requesting a grant. Include volunteer/in-kind work to be provided:

* The Interact Club of Dawson Creek has raised funds to purchase a playground for a small community in Belize (Punta Gorda in the Toledo District). They are now fundraising to send 5 Interact members / Regional District high school students to Belize to aid in building the playground. They are flying from Dawson Creek to Belize from March 21, 2017 - April 2, 2017 and they will be working with the Belize Rotary Club, Firefighters, Community Members and local Belize school children.

ATTACHMENTS REQUIRED:

- ✓ Project budget, including all sources of funding
- ✓ Year-end financial statements *sponsoring club/Interact*
- ✓ Current financial report including bank balances, investments, term deposits, etc. *Interact Club*
- ✓ Copy of the Society Resolution requesting this grant. *motion from minutes.*

Signature of Applicant: 

Date: Jan 31, 2017

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐PRA: B ☐ C ☐ D ☐ E ☐BCR/PRA: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐Other: ☐

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

February 16, 2017

Community Club or Group Name:

Interact Club of Dawson Creek (this club is sponsored by the Rotary Club of Dawson Creek Sunrise)

**Describe the project for which your organization is requesting a grant.
Include volunteer/in-kind work to be provided:**

The Interact Club of Dawson Creek has raised funds to purchase a playground for a small community in Belize (Punta Gorda in the Toledo District). They are now fundraising to send 5 Interact members / Regional District high school students to Belize to aid in building the playground. They are flying from Dawson Creek to Belize from March 21, 2017 - April 2, 2017 and they will be working with the Belize Rotary Club, Firefighters, Community Members and local Belize school children.

The Interact Club of Dawson Creek does many fund-raisers throughout the year to be able to support local and international projects and for this project the members have sold Christmas Candy Grams, Christmas Wreaths, sold baked goods and coffee at musical events during the Christmas season, conducted a very successful bottle drive, a karaoke night is planned for Feb 17, 2017, a bake sale/auction Feb 4 and 10, 2017 and a car wash is planned for early March 2017. The youth representing the PRRD in this international humanitarian project are as follows: Hanna Minifie [REDACTED], Eryn Minifie [REDACTED]; Prestin Sorkin [REDACTED], Jayden Mayoh [REDACTED], and Hannah Brunn [REDACTED]. They are a mixture of grade 11 and 12 students and are all on the honour roll. There will be 2 parent advisors accompanying the youth, Tim and Sally Schilds - both long term Dawson Creek residents and Rotary Club members.

This type of service above self needs to be nurtured and rewarded and it will benefit the PRRD by aiding these youth to become global citizens.

Building a Playground in Belize				
Travel Budget				
March 21 to April 2, 2017				
Airfare and Travel Insurance			\$	9,400
Ground Transportation				
Van Rental			\$	1,600
Fuel - per litre	\$	2.25		
Total KM		2000		
Litres per 100 KM		18	\$	810
Total Vehicle cost			\$	2,410
Accommodation				
Punta Gorda room nights & \$/night	30	\$	60	\$ 1,800
Belmopan				\$ 300
Calgary				\$ 350
Total Accommodation			\$	2,450
Meals:				
Meal Cost Per Day Per Person	\$	40		
Number of days		11		
Number of People		7	\$	3,080
Activities - 3 Days for 7, \$100/Day			\$	2,100
Total Shared cost			*	\$ 19,440

* Total shared cost includes chaperones - total for 5 youth \$13885.70
 Cost of playground \$3000.00
 Total project cost for playground & travel for 5 youth \$16885.70

Trip Budget

Sources of funding:

Playground cost: \$3000.00 – paid out of the 2016 Dawson Creek Interact Club bank account

Fundraising efforts to date:

Total deposit from youth participants \$7,000

Christmas Candy Gram project \$115.00

Christmas Wreaths \$500.00

Concession at Choir Performance \$245.00

Individual Donations from Rotary Members \$190.00

Bottle Drive (collected 28,000 bottles) \$1718.00

Total raised to date: \$9,768.00

Future Fundraisers Planned:

Karaoke Night (Feb 17, 2017)

Bake Sale/Auction (Feb 4 and 10, 2017)

Car Wash (TBA – March 2017)

Sponsoring Rotary Club provides a \$3,000.00 stipend annually to the Interact Club

ROTARY CLUB OF DC - Sunrise
Balance Sheet As at 06/30/2016

- Sponsoring Club Financials.

R-3

Page 1

ASSET

Current Assets

Cash Clearing	6,502.50	
LVCU - High Interest Savings	25,998.76	
LVCU - Chequing Account	20,768.71	
LVCU - Equity Shares	47.41	
Total Cash		53,317.38
Accounts Receivable	9,754.00	
Meals and dues accrual until bill...	0.00	
Due from noon club	3,864.53	
Due to/from joint account	10,789.46	
Total Receivable		24,407.99
Total Current Assets		77,725.37

TOTAL ASSET 77,725.37

LIABILITY

Current Liabilities

Accounts Payable	16,437.84
Foundation Donations	240.00
Total Current liabilities	16,677.84

TOTAL LIABILITY 16,677.84

EQUITY

Owners Equity

Prior to 10/11- Club Surplus	29,456.48	
Unknown Surplus	0.00	
Prior Year - Club Surplus	1,230.29	
Prior Year - Club Surplus		30,686.77
Surplus Project Funds - Prior Year		13,546.01
Surplus Funds		16,814.75
Total Owners Equity		61,047.53

TOTAL EQUITY 61,047.53

LIABILITIES AND EQUITY 77,725.37

Rotary Clubs of DC provide \$3000.00/year to the Interact Club to aid them in supporting local & international projects each year.

ROTARY CLUB OF DC - Sunrise **Income Statement 07/01/2015 to 06/30/2016**

REVENUE

CLUB REVENUE

Fines & Fellowship Draws		4,986.80
Membership Dues		9,111.00
Member Meals		17,503.00
Meals - Guest		603.00
Miscellaneous		401.38
Bank Interest		281.93

Total Club Revenue		<u>32,887.11</u>
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COMMUNITY/INTERNATIONAL...

Joint Community Allocations	33,038.77	
TTL Joint Community		33,038.77
Grants received		4,000.00

Total Revenue		<u>37,038.77</u>
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TOTAL REVENUE		<u>69,925.88</u>
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EXPENSE

COMMUNITY/INTERNATIONAL...

Polio Plus		2,500.00
Legion	45.00	
TTL Community Donations		45.00
Salvation Army	144.35	
Friends of the Library	4,650.00	
Total Local Projects		4,794.35
Stop Hunger Now		5,000.00
Exchange students - miscellaneo...		25.21
Outbound Student		7,000.00

Community/International Expe...		<u>19,364.56</u>
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CLUB EXPENSES

Advertising - Alaska Highway Ne...		918.77
Bank Fees		275.61
Donations - miscellaneous local		821.50
Bad debt expense		742.00
Banners & Pins		1,304.83
Plaques and trophies		41.38
District Training		1,195.00
District Dues		2,480.00
Rotary International Dues		3,393.12
Member Meals		15,202.28
Fellowship Activities		5,315.25
Office & Stationary		1,026.11
Executive Meetings		1,030.72

Total Club Expenses		<u>33,746.57</u>
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TOTAL EXPENSE		<u>53,111.13</u>
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NET INCOME		<u>16,814.75</u>
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Interact Club of Dawson Creek

Budget for July 2016 to June 2017

Club Revenue

Surplus from 2015-16 year	\$3,482.15
Stipend from Rotary Clubs of Dawson Creek	\$3,000.00
TOTAL REVENUE	\$6,482.15

Club Expenses

Clubs Share of Belize Playground equipment grant	\$3,000.00
Christmas Shoebox - shipping fees	\$140.00
Christmas Shoebox - refund costs to members max \$20ea	\$400.00
Bank Fees	\$120.00
Fees to send members to Rotary Youth Leadership institute	\$450.00
High School Model United Nations	\$350.00
Fundraiser expenses	\$300.00
District Conference fee for 2 members to attend	\$400.00
TOTAL EXPENSES	\$5,160.00

Club Projects where all \$ raised goes directly to fundraiser

End Polio Now
 Interact members' trip to Belize to build playground
 Atiskana Pa Ulendo - Malawi Girls school
 Food banks drive

NET INCOME	\$1,322.15
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DAWSON CREEK BRANCH
800-102ND AVE
DAWSON CREEK BC
V1G 2B2

STATEMENT OF ACCOUNTS

STATEMENT DATE	MEMBER NO.	PAGE
31 Dec 2016	634840	1 OF 3

007456

INTERACT CLUB
10808 15TH STREET
DAWSON CREEK BC V1G 3Z3

DATE	DESCRIPTION	NUMBER	WITHDRAWALS	DEPOSITS OR LOAN PAYMENT	LOAN PRINCIPAL INTEREST	BALANCE
CHEQUING						
Chequing Non Profit Orgs Clubs: 100000480541						
100181701-Chequing-Business						
01 Dec 16	Opening Balance					2,402.38
02 Dec 16	Desc Deposit dc rotary community			3,000.00		5,402.38
10 Dec 16	Cheque 126	126	45.92			5,356.46
24 Dec 16	Cheque 125	125	3,000.00			2,356.46
24 Dec 16	Cheque 123	123	32.24			2,324.22
31 Dec 16	Service Charges		10.00			2,314.22
	Total Cheques	3				
SAVINGS						
Equity Shares: 100000860866						
100181701-Equity Shares-Business						
01 Dec 16	Opening Balance					886.62
END OF STATEMENT						



Call For Nominations - Directors Election 2017
Lake View Credit Union is seeking nominations of qualified candidates to represent the membership for election to our Board of Directors.

Nomination period will be January 3 - February 3, 2017.
For further information please visit www.lakeviewcreditunion.com

Please take the time to review your statement carefully. You have 30 days to report any problems.
Contact us at lvcu@lakeviewcreditunion.com or by phone:

Dawson Creek: 250-782-4871 Chetwynd: 250-788-9227 Tumbler Ridge: 250-242-4871

February 16, 2017

OD = Overdraft
DR = Debit Balance
EX = Credit Limit Exceeded

Mtg minutes from
Interact Binder

December 8/2015

Sponsor a family - teamed up with me-to-we

- sell candy grams
- tomorrow - next tuesday

Interact yearbook page

- shannon

Belize playground

- money (\$3000) for playground
- put playground together
- 7 days there
- need - shaparons with criminal record check
 - letter to leave country
 - less than \$2000 per person.
- 6 or 7 people

Malawi Dinner - to fundraise for all girls school in Malawi

- Shannon is chair
- Themes:
 - masquerade
 - [murder mystery] - pay for hints.

• Belize fundraiser instead of Malawi Dinner (possibility)

- Appetizers and drinks

Have a commity for those going to Belize and they fundraise for

christmas Get-together for Interact group.

March 15/2016

Belize Playground

- Donate \$3,000 from bank account

passed Apr 12/2016
~~maybe~~

- opening to me to we maybe

Day of Mourning

- posters to raise awareness
- activities with classes
- people who lost lives on the job
- speaker to announce over PA - prov

Library

- March 18-20 - volunteer

DC Interact minutes for Jan 31/17

Highs / Lows

- most members were excited about the new semester starting!

Belize update

Hanna (International Projects (coordinator)

- update on fundraising efforts
- talked about the PRRD Grant.

- ① A motion was made that the DC Interact Club apply to the PRRD for grant monies to offset the cost of travel to Belize to build the playground. (motion made by Hanna Minifie) (2nded by Jayden Mayoh)

All in favour 10.

All opposed 0

motion carried.

(A copy of these minutes will be attached to the grant application)

Stop Hunger Now.

- dates Feb 25/17 in GP a sign up sheet is circulated.

Cabin Fever Dinner

- date Feb 12/17 at the Catholic School Gym - a sign up sheet is circulating.

Malawi Fundraiser.

Advertising Chairs

Equipment

Facilities / Food & Bev

Fundraising

Activities

Chair - ~~Jayden Mayoh~~

Ross / Nicole P

monitor

Hannah B / Cody M

Hanna M / Alex R

Eryn M

Jenna

?

?

Received by email on Jan. 3, 2017

Peace River Regional District
PO Box 810
1981 Alaska Avenue
Dawson Creek, BC V1G 4H8
Attn: Jill Rickert (for furtherance)

Dawson Creek Interact Club
Box 10
Pouce Coupe, BC V0C 2C0

Jan 3, 2017

Dear Sir/Madam:

My name is Sandra Milne and I am the Youth Chair of the Dawson Creek Rotary Clubs. I am writing on behalf of the Dawson Creek Interact Club to request travel funding for an international playground project that will take place in Belize during March (spring break).

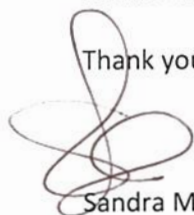
The Dawson Creek Rotary Clubs sponsor many projects locally and internationally and as such, the clubs have sponsored a community in Belize. In 2015 the Clubs completed construction on a new school for the children of Corazon Creek (a community in the southern Toledo province of Belize) and we are now working on a safe water/latrine system which is scheduled to be built in 2017.

Our local Interact Club, whose members often work closely with the Rotary Clubs, decided that their international project this year would be to purchase and build a playground in a small community in Belize. They purchased the playground for \$3000.00 (from funds raised during various fund raisers) and it will be shipped to Belize to coincide with the community build in March 2017. There are five youth from our community (Hanna Minifie, Eryn Minifie, Prestin Sorkin, Hannah Brunn, and Jayden Mayoh) who have been involved with this project from inception and are scheduled to accompany the playground to Belize. Once there, they will work with volunteers from Belize (i.e. local Rotarians, fire fighters and teachers) to construct the playground.

All five of the youth involved reside in the Peace River Regional District and are working hard to fundraise money to cover the cost of their plane fare, hotels and food. The budget for each youth is approximately \$3000.00 inclusive, costs can be broken down into categories should it be required. This project will benefit the local community by giving our local youth the opportunity to provide aid on a global scale, perhaps beginning a lifetime of charitable service.

I will be happy to provide a budget, the Society registration and any other information required should you decide this is a project that fits within the guidelines of Grants to Community Organizations/Special Events Grants.

Thank you for your consideration,



Sandra Milne
DC Rotary Youth Chair 2016/17

February 16, 2017



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – Taylor Dutka

RECOMMENDATION(S):

That the Rural Budgets Administration Committee;

- a) approve the travel request from Taylor Dutka and authorize a travel grant in the amount of \$250 to assist with the costs associated to attend the U18 Alberta Curling Provincials from March 2-5, 2017 in Leduc, AB; and
- b) that funding be made payable to the Dawson Creek Curling Club, attention Taylor Dutka.

BACKGROUND/RATIONALE:

Taylor Dutka is a member of the U18 Girls Curling Team, an inter-provincial team that consists of 3 players from Alberta and one from British Columbia. The team is registered with the Peace Curling Association and participates in a number of bonspiels in the Peace Curling Tour, representing the Peace Region. Together the team has been successful in obtaining a spot in the "A" berth of the Alberta U18 Curling Provincials. Taylor is applying for this travel grant as an individual as she is the only member who resides in BC. It is anticipated to cost each team member approximately \$970 for travel, accommodation and entry fees.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. The applicant has been assisted in the past receiving a travel grant in the amount of \$500 in 2014 to attend the Alberta Juvenile Provincials. The applicant's residential address has been verified and can be provided upon request.

OPTIONS:

1. That the Committee provide further instruction to staff.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials: *JR* Dept. Head:

J. Morgan
February 10, 2017

CAO: *Ch. Birk*

Page 1 of 1

Taylor Dutka
C/O
Danyell Dutka
Box 63
Progress, BC
V0C 2E0

January 29, 2017

Peace River Regional District
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC
V1G 4H8



Attention: Rural Budgets Administration Committee

I am writing to request financial assistance for my daughter, Taylor Dutka, as per your Youth Travel Grant. Taylor plays on a U18 Curling Team with 3 other youths from the Peace River Area. The team was successful in obtaining the Peace Curling Association "A" berth to Alberta U18 Curling Provincials, March 2-5, 2017, in Leduc, Alberta. We are a team comprised of four girls living in all parts of the Peace River region. Taylor lives in Progress, BC; Micyla Radke and Alicia Ollenberger live in Grande Prairie, AB; and Carley Stone lives in Manning, AB; and their coach, Courtney Rossing, resides in Grande Prairie, Alberta. The team is committed to the Junior program and practice 2-3 times a week at their individual rinks. Due to the vast geographical area of the Peace Region, it makes it hard for the girls to get together on a regular basis to practice together; however, now they have qualified for provincials, they are trying to find curling bonspiels throughout the Peace Region, so they can get practice time together.

The team, coach, and families will travel to Leduc, Alberta and spend 4 nights in hotels. The Youth Travel Grant will assist Taylor's family in event fees, fuel costs and accommodations. The projected travel, accommodation and entry fee cost, per team member is expected to be about \$970.00.

Taylor lives at [REDACTED] Progress, British Columbia – Electoral Area E. She is 15 years old and has lived at this address all her life. She attends Dawson Creek Secondary School.

Thank you for considering Taylor as a recipient of the Youth Travel Grant. We look forward to sharing our experience at Provincials with you.

Sincerely,

Taylor Dutka
C/O Danyell Dutka



*Dawson Creek Curling Club – Box 178, Dawson Creek, BC V1G 4G5

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – U17 Girls Club Volleyball – Chetwynd Raiders

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the travel request from the U17 Chetwynd Raiders Volleyball team and authorize a grant in the amount of \$500 to assist with travel costs associated with attending the BC Provincials from April 21-23, 2017 in Richmond, BC.

BACKGROUND/RATIONALE:

The Chetwynd Raiders is comprised of eight girls under the age of seventeen who have qualified to attend the Provincial tournament in April. In addition, this team has also qualified to compete at the Nationals being held in Edmonton from May 4-7, 2017. Six of the eight players live in the rural community of Electoral Area E. The team is highly competitive and has been playing together for two years at tournaments throughout the BC and in Alberta. Interest in Club Volleyball has increased this year in Chetwynd, and the Chetwynd Raiders Volleyball Club now have two additional developing teams in the U15 and U16 categories; however, the only team set to compete at Provincials this year is the U17 team.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. A travel grant in the amount of \$500 was approved for this team in 2016 and 2015. Verification of all six rural addresses has been completed. This information can be provided to the Committee upon request

OPTIONS:

1. The Rural Budgets Administration Committee to provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials:

J. Rickert

Dept. Head:

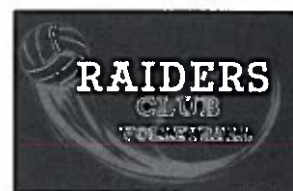
J. Morgan

CAO:

Ch. Birk

Page 1 of 1

February 16, 2017



Chetwynd Raiders Volleyball Club
P.O. Box 3200
Chetwynd, BC
V0C 1J0

Jan 3, 2017

Peace River Regional District
 1981 Alaska Hwy
 Dawson Creek, BC V1G 1P7

To Whom It May Concern:

The Chetwynd Girls Club Volleyball 17 & under competitive travelling team qualified to attend the B.C. provincials. The team consists of ten girls who are representing the Chetwynd Raiders at the Provincials in Richmond on April 21-23, 2017. They have also qualified to attend Nationals in Edmonton May 4th – 7th. In addition, the team will be travelling to many tournaments in our surrounding communities to prepare the team for the competition we will have the opportunity to meet at provincials and nationals.

Any help that the Peace River Regional District could provide would be greatly appreciated.

Thank you very much.

Yours sincerely,

Tonia Richter
 250-788-5761
 (Chetwynd Girls Club Volleyball.)

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budget Administration Committee

Date: Feb 10, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: 2017 Grants-in-Aid - Review of Requested Amounts for Budget Consideration

DIRECTORS INFORMATION:

This report is to provide pertinent budget information to the Rural Budgets Administration Committee (RBAC) regarding the 2017 Grants-in-Aid (GIA) Applications for funding.

Relevant information is provided in summary format and includes a breakdown of capital expenditures, insurance costs, total funding requested and total project costs. In addition, comments from preliminary assessment of each application provides a snap-shot of the society's eligibility status and any unspent GIA funding from prior years.

A full assessment and copies of all the applications will be provided to the Directors once week prior to the RBAC meeting scheduled for March 16th. A full report for recommendation of the applications will be brought forward to that same meeting as well.

Staff felt that providing this information to the Committee at this time, would allow an opportunity for the Directors to consider an increase to the 2017 GIA budget amounts if they deemed it necessary, as part of the 2017 Financial plan.

BACKGROUND/RATIONALE: None

OPTIONS: None

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

The 2016 amounts for Recreation and Cultural GIA for Each Area were:

Area B	\$103,000
Area C	\$ 80,000
Area E	\$102,000
Sub-Regional	\$150,000

COMMUNICATIONS CONSIDERATION(S): None

OTHER CONSIDERATION(S):

Attachments: 2017 GIA Application Review – Requested Amounts

J. Rickert

J. Rickert
February 16, 2017

Ch. Birk

2017 Area B GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Buick Creek Community Club	Insurance, replace front doors	\$ 2,741.68	\$ 3,575.00	\$ 6,316.68	\$ 6,316.67			meets eligibility, \$0 unspent GIA
Goodlow Community Club	Trailer to transport materials; finish Hydro installation and Ball Park #1	\$ 5,000.00	\$ 700.00	\$ 8,250.00	\$ 8,250.00			meets eligibility; no quote for trailer purchase; has not used any 2016 GIA
King's Valley Christian Camp	Sound system; insurance, garden equip; hall & kitchen repairs	\$ 25,700.00	\$ 8,000.00	\$ 41,000.00	\$ 41,000.00			meets eligibility; \$0 unspent GIA; did not receive funding in 2016
Montney Recreation Commission	Bathroom renos - men/women; cistern, chairs, insurance, eaves trough, painting, signs	\$ 17,154.00	\$ 2,598.00	\$ 24,582.00	\$ 24,582.00			Meets eligibility; applying for eaves trough again as per FA approved at Jan 19/17 RBAC
North Peace 4 H District Council	Insurance; trng for members - 1st aid and home alone courses; media advertising	\$ 14,800.00	\$ 1,400.00	\$ 14,800.00	\$ 14,800.00			Does Not meet eligibility - Not in good standing with Societies Act
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Osborn Community Hall	Furnace & Cemetery Gates	\$ 7,940.04	\$ 775.00	\$ 8,715.04	\$ 8,715.04			Meets eligibility; Cemetery gates could be removed \$600 and paid under Cemetery Function; no financials or budget; Furnace already bought & and installed Dec 2016
Rose Prairie Community Curling Centre	Insurance, Boiler system improvements, replace flooring; upgrade lights, fencing new sound system, landscape outdoors	\$ 9,250.00	\$ 3,448.00	\$ 21,698.00	\$ 21,698.00			Meets eligibility; Unspent 2015/2016 GIA 5726.85; could consider funding boiler project out of Gas tax funds
	Reroof Hall	\$ 28,220.00	\$ -	\$ 28,220.00	\$ 28,220.00			meet eligibility; Society states SD60 as per the agreement looks after building and all related costs - Why the need for GIA for roof then?
Wonowon Horse Club Society								
Subtotal		\$ 142,327.61	\$ 25,096.00	\$ 191,181.72	\$ 191,181.71			

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	\$ -
North Peace 4-H Senior Council	annual grant	\$ 1,000.00	\$ -
Area B Rural Bursary	annual grant	\$ 1,000.00	\$ -
Youth Travel	annual grant	\$ 1,500.00	\$ -
Subtotal		\$ 4,500.00	\$ -
Total requested		\$ 195,681.72	\$ -

REQUESTED Amounts Feb 9, 2017		
Total Fund	\$	103,000.00
Total REQUESTED	\$	195,681.72
Total Available	\$	(92,681.72)

February 16, 2017

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Lakepoint Golf & Country Club	Capital: lighting; patio furniture; paint office/shed; chairs, Improvements: Locker room, security, kitchen, computer	\$ 15,279.43	\$ -	\$ 31,019.11	\$ 31,019.11			Meets eligibility; Capital project; 100 % cost requested; Did not receive GIA in 2016; FA approved at Jan 19/17 RBAC to reallocate GIA 2013 \$4241.96 will be spent this year.
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Subtotal		\$ 46,801.32	\$ 4,600.00	\$ 68,619.11	\$ 68,619.11	100%	\$ -	

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	
Area C Rural Scholarship	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 1,000.00	
Subtotal		\$ 3,000.00	\$ -
Total requested		\$ 71,619.11	\$ -

REQUESTS Amounts Feb 9, 2017		
Total Fund	\$	80,000.00
Total REQUESTED	\$	71,619.11
Total Available	\$	8,380.89

2017 Area E GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Camp Emile	Kitchen Renovation	\$ 29,987.68	\$ -	\$ 29,987.68	\$ 29,987.68			meets eligibility, major capital; unspent \$13924.54 from 2014; did not apply 2016; did not receive funding 2015.
Chetwynd & District Recreation Centre	Ghoulsh Affair	\$ 2,500.00	no	\$ 2,500.00	\$ 5,300.00			meets eligibility; District of Chetwynd contributes \$1000, Community generates \$1500; PRRD contribution goes towards cost of fireworks
Chetwynd & District Rod & Gun Club	Kitchen, Pistol Range improvements; continued landscaping Skeet Range,ops - insurance & utilities	\$ 16,700.46	\$ 2,500.00	\$ 26,362.38	\$ 26,362.38			meets eligibility; large capital and large ops being requested.\$0 unspent GIA; financials need to be submitted
Chetwynd Electric Eels	operational costs, pool rental, swim clinic	\$ -	\$ -	\$ 10,000.00	\$ 21,314.00			meets eligibility;2016 GIA unclaimed to date; payment claim to be processed.
Chetwynd Gymkhana Club	Arena rental, insurance and advertising, clinics	\$ -	\$ 620.00	\$ 5,036.26	\$ 9,420.00			meets eligibility; costs based on financials submitted' 2016 GIA not claimed
Chetwynd Horse Club	Arena Rental	\$ -	\$ -	\$ 2,975.00	\$ 2,975.00			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
Chetwynd International Chainsaw	13th Annual Chainsaw international Carving Championship Event	\$ -	\$ -	\$ 10,000.00	\$ 98,712.73			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership may be better served as GCO Special events for 2017 then Annual grant thereafter
Chetwynd Social Planning Committee	Circus North Camp			\$ 6,000.00	\$ 9,621.48			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent ; project cost based on 2016 income statement
Foothills Team Roping	Tractor, Roping Chutes, Ops - Rental and insurance	\$ 16,000.00	\$ 400.00	\$ 16,564.43	\$ 38,000.00			meets eligibility; costs based on financials submitted; rental from PVEP budgeted at \$7000
Jackfish Community Association	Repair equipment; flooring and counters	\$ 22,000.00	\$ 1,700.00	\$ 21,100.00	\$ 23,600.00			meets eligibility; NEW executive and board this year; unspent GIA \$14,298.66 ; society states increase in activity due to Site C need to put in Emergency Community Centre - ensure meets GIA funding need details on equipment repair; amount requested approximate based on budget
Little Giant Figure Skating	ice rental, skate program, coach certification	\$ -	\$ -	\$ 10,000.00	\$ 37,219.31			meets eligibility; ice fees \$14,759.59;coaching certification is for trng not wages;
Little Prairie Heritage Society	operating costs; general upkeep; events		\$ 2,200.00	\$ 8,675.00	\$ 8,675.00			meets eligibility; Unspent GIA \$12361.75; only submit claims for gas, hydro & bank service charges; expenses shown in financials provided but no claim reimbursement; concern not completing projects
Moberly Lake Community Association	Renovate crawlspace; kitchen reno & insurance	\$ 3,000.00	\$ 1,400.00	\$ 5,000.00	\$ 5,000.00			meets eligibility; crawlspace repairs continue; kitchen project is capital; need to cross check watershed proogram costs in budeet
Pine Valley Exhibition Park	Rebuild 24 horse pens	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 49,249.25			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent; maior capital project quotes provided
Pine Valley Seniors	Insurance, improvements to carpet blowing & stairway		\$ 2,800.00	\$ 4,820.00	\$ 4,820.00			meets eligibility; f/up on Meals to Wheels contribution to ensure not donation of GIA as it is listed in budget submitted. \$0 unspent
Sagitawa Christian Camp	Purchase 10 canoes	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 26,617.60			meets eligibility; Capital improvement necessary for canoes to ensure proper safety of campers; costs based on financials submitted
Subtotal		\$ 154,188.14	\$ 11,620.00	\$ 223,020.75	\$ 396,874.43			

REQUESTED Amounts		Total Request	Recommended (historical amount)
Electoral Area E Bursaries	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 2,000.00	
Subtotal		\$ 2,000.00	\$ -
Total requested		\$ 225,020.75	\$ -

REQUESTED Amounts February 9, 2017	
Total Fund	\$ 102,000.00
Total Allotted	\$ 225,020.75
Total Available	\$ (123,020.75)

Organization name	Projects	Capital & Operational Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Notes
Bessborough Community Club	Insurance; Utilities; Snow Removal	\$ -	\$ 4,157.00	\$ 6,000.00	\$ 6,000.00		meets eligibility; unspent 2011 GIA; society has been advised, rtn to funding area - Report pending March RBAC
Cutbank Community Club	Insurance & Utilities; Sump pumps, lighting, kitchen electrical improvement - outlets	\$ 7,931.05	\$ 5,522.00	\$ 19,264.20	\$ 19,264.20		meets eligibility; costs based on budget; \$0 unspent; may consider funding capital projects through Gas tax/Fairshare PRA
DC Sportsman's Club	Indoor range - continuation of project; NEW sporting clay course; outhouses	\$ 11,500.00	no	\$ 27,000.00	\$ 27,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/2017; ; costs based on budget; capital for indoor range quotes pending, still to be verified NOTE: indoor range estimated to be a five year project.
DC Youth Centre/The ARK	operating, insurance, utilities and phone	\$ 15,000.00	\$ 4,320.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; \$0 unspent GIA; total project cost based projected expenses;
Doe River Recreation	Operational costs, Kitchen Range, furnace/plumbing improvements, storage container fencing rodeo area, south roof	\$ 16,800.00	\$ 5,000.00	\$ 12,730.71	\$ 21,063.26		meets eligibility; \$0 unspent GIA; proposing loss in 2017 that equals GIA request
Farmington Community Association	Insurance, utilities and special event expenses - winter fun day, dances, etc...		\$ 3,000.00	\$ 13,000.00	\$ 13,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/17 , \$0 unspent; no budget, missing 1 page AR, FCA states will be responsible for all capital costs to be paid out of revenue from assets, rental and donations
Groundbirch Recreation Commission	Insurance	\$ -	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00		meets eligibility total project cost based on costs presented for insurance only; \$0 unspent
Hats N' Chaps Gymkhana	Purchase of Sea Can for Concession	\$ 25,000.00	\$	\$ 25,000.00	\$ 25,000.00		meets eligibility; \$8714.71 GIA from 2012 FA (2015) approved used by end of 2016 - have not claimed to date: large capital
Kilkerran Recreation Commission	General Maintenance and Upkeep	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00		meet eligibility; need to contact society to determine exact items for use of funding; \$1925.33 GIA 2015; did not apply in 2016
Kiskatinaw Fall Fair	Replace Bleachers, purchase banner & baffles, Ops - insurance and office supplies	\$ 7,500.00	\$ 4,500.00	\$ 17,900.00	\$ 17,900.00		meets eligibility; unspent 2016 GIA \$4365.49; shown a loss of \$10,315.00; Applied to NDIIT for Fabulous Festivals and Events grant \$2500 again this year.
McLeod Recreation & Social Services Society	Insurance & utilities; improvements to skating rink	\$ 8,700.00	\$ 3,362.00	\$ 23,705.63	\$ 23,706.63		meets eligibility; funding request based on total budget as submitted; unspent \$0
Rolla Ratepayers Association	Bathroom Taps, Ops - insurance, utilities, grounds keeping	\$ -	\$ 5,000.00	\$ 12,800.00	\$ 12,800.00		Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent
South Peace Mile O Park Society	Boardwalk, landscape for Splash park at Rotary Lake	\$ 3,000.00	\$	\$ 3,000.00	\$ 6,800.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
South Peace Community Arts Council	Circus Camp April 10-13, 2017 - Travel/per diem for leadership trng workshops	\$ -		\$ 1,650.00	\$ 21,560.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership; need to assess per diem vs. wages
Sunset Prairie Recreation Commission	Picnic Tables; rabbit/chicken pens; Ops- insurance, utilities, groundwork	\$ 8,000.00	\$ 4,600.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; Application states Kiskatinaw Fall Fair Society will no longer be insurance for bldgs yields increase this year; unspent \$6127.61 from 2014 and 2016
Swan Lake Enhancement Society	operating costs, AGM/Tree event & BBQ		\$ -	\$ 1,500.00	\$ 1,500.00		meets eligibility; total project cost based on costs presented for these projects only
Sweetwater 905 Society	Insurance	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	\$ 5,000.00		*NEW - referred to GIA from Regional Board as per GCO 2016 Annual Grants application; Eligibility not determined yet; society needs to prove 75% rural membership
Tomslake Community Cultural Association	insurance, gravel for parking lot	\$ -	\$ 2,975.00	\$ 9,000.00	\$ 9,000.00		meets eligibility; Society needs to provide quotes for gravel and amount spending on it.
Tomslake & District Recreation Commission	Improvements to facilities overseen by TLRC - soccer flds, library, museum, rink, Sudeten park and general ops costs		\$ 5,575.00	\$ 21,800.00	\$ 59,746.00		meets eligibility; total project cost based on total to operate and conduct capital projects in 2016; no capital expenditures in budget of \$5000 but \$20,000 in Reno Costs to be verified; unspent \$4481.10 combined 2015 & 2016 - pending 2016 claim of \$9979.94 to be processed
Tupper Community Club	Improvements/repairs to areas underneath Stage and Storage part of hall; ops - insurance, utilities,	\$ 5,500.00	\$ 6,700.00	\$ 22,500.00	\$ 22,500.00		meets eligibility; total project costs based on expenses; financials submitted
Subtotal		\$ 112,381.05	\$ 58,211.00	\$ 252,350.54	\$ 325,890.09		

REQUESTED Amounts		Total Request	Recommended (historical amount)
Sub-Reg. Scholarship & Bursary		annual grant	\$ 3,000.00
Youth Travel		annual grant	\$ 1,500.00
Subtotal			\$ 4,500.00
Total requested			\$ 256,850.54

REQUESTED Amounts Feb 9, 2017	
Total Fund	\$ 150,000.00
Total REQUESTED	\$ 256,850.54
Total Available	\$ (106,850.54)



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – Taylor Dutka

RECOMMENDATION(S):

That the Rural Budgets Administration Committee;

- a) approve the travel request from Taylor Dutka and authorize a travel grant in the amount of \$250 to assist with the costs associated to attend the U18 Alberta Curling Provincials from March 2-5, 2017 in Leduc, AB; and
- b) that funding be made payable to the Dawson Creek Curling Club, attention Taylor Dutka.

BACKGROUND/RATIONALE:

Taylor Dutka is a member of the U18 Girls Curling Team, an inter-provincial team that consists of 3 players from Alberta and one from British Columbia. The team is registered with the Peace Curling Association and participates in a number of bonspiels in the Peace Curling Tour, representing the Peace Region. Together the team has been successful in obtaining a spot in the "A" berth of the Alberta U18 Curling Provincials. Taylor is applying for this travel grant as an individual as she is the only member who resides in BC. It is anticipated to cost each team member approximately \$970 for travel, accommodation and entry fees.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. The applicant has been assisted in the past receiving a travel grant in the amount of \$500 in 2014 to attend the Alberta Juvenile Provincials. The applicant's residential address has been verified and can be provided upon request.

OPTIONS:

1. That the Committee provide further instruction to staff.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials: *JR* Dept. Head:

J. Morgan
February 10, 2017

CAO: *Ch. Birk*

Page 1 of 1

Taylor Dutka
C/O
Danyell Dutka
Box 63
Progress, BC
V0C 2E0

January 29, 2017

Peace River Regional District
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC
V1G 4H8



Attention: Rural Budgets Administration Committee

I am writing to request financial assistance for my daughter, Taylor Dutka, as per your Youth Travel Grant. Taylor plays on a U18 Curling Team with 3 other youths from the Peace River Area. The team was successful in obtaining the Peace Curling Association "A" berth to Alberta U18 Curling Provincials, March 2-5, 2017, in Leduc, Alberta. We are a team comprised of four girls living in all parts of the Peace River region. Taylor lives in Progress, BC; Micyla Radke and Alicia Ollenberger live in Grande Prairie, AB; and Carley Stone lives in Manning, AB; and their coach, Courtney Rossing, resides in Grande Prairie, Alberta. The team is committed to the Junior program and practice 2-3 times a week at their individual rinks. Due to the vast geographical area of the Peace Region, it makes it hard for the girls to get together on a regular basis to practice together; however, now they have qualified for provincials, they are trying to find curling bonspiels throughout the Peace Region, so they can get practice time together.

The team, coach, and families will travel to Leduc, Alberta and spend 4 nights in hotels. The Youth Travel Grant will assist Taylor's family in event fees, fuel costs and accommodations. The projected travel, accommodation and entry fee cost, per team member is expected to be about \$970.00.

Taylor lives at [REDACTED] Progress, British Columbia – Electoral Area E. She is 15 years old and has lived at this address all her life. She attends Dawson Creek Secondary School.

Thank you for considering Taylor as a recipient of the Youth Travel Grant. We look forward to sharing our experience at Provincials with you.

Sincerely,

Taylor Dutka
C/O Danyell Dutka



*Dawson Creek Curling Club – Box 178, Dawson Creek, BC V1G 4G5

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – U17 Girls Club Volleyball – Chetwynd Raiders

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the travel request from the U17 Chetwynd Raiders Volleyball team and authorize a grant in the amount of \$500 to assist with travel costs associated with attending the BC Provincials from April 21-23, 2017 in Richmond, BC.

BACKGROUND/RATIONALE:

The Chetwynd Raiders is comprised of eight girls under the age of seventeen who have qualified to attend the Provincial tournament in April. In addition, this team has also qualified to compete at the Nationals being held in Edmonton from May 4-7, 2017. Six of the eight players live in the rural community of Electoral Area E. The team is highly competitive and has been playing together for two years at tournaments throughout the BC and in Alberta. Interest in Club Volleyball has increased this year in Chetwynd, and the Chetwynd Raiders Volleyball Club now have two additional developing teams in the U15 and U16 categories; however, the only team set to compete at Provincials this year is the U17 team.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. A travel grant in the amount of \$500 was approved for this team in 2016 and 2015. Verification of all six rural addresses has been completed. This information can be provided to the Committee upon request

OPTIONS:

1. The Rural Budgets Administration Committee to provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials:

J. Rickert

Dept. Head:

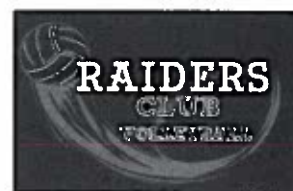
J. Morgan

CAO:

Ch. Birk

Page 1 of 1

February 16, 2017



Chetwynd Raiders Volleyball Club
P.O. Box 3200
Chetwynd, BC
V0C 1J0

Jan 3, 2017

Peace River Regional District
 1981 Alaska Hwy
 Dawson Creek, BC V1G 1P7

To Whom It May Concern:

The Chetwynd Girls Club Volleyball 17 & under competitive travelling team qualified to attend the B.C. provincials. The team consists of ten girls who are representing the Chetwynd Raiders at the Provincials in Richmond on April 21-23, 2017. They have also qualified to attend Nationals in Edmonton May 4th – 7th. In addition, the team will be travelling to many tournaments in our surrounding communities to prepare the team for the competition we will have the opportunity to meet at provincials and nationals.

Any help that the Peace River Regional District could provide would be greatly appreciated.

Thank you very much.

Yours sincerely,

Tonia Richter
 250-788-5761
 (Chetwynd Girls Club Volleyball.)

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budget Administration Committee

Date: Feb 10, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: 2017 Grants-in-Aid - Review of Requested Amounts for Budget Consideration

DIRECTORS INFORMATION:

This report is to provide pertinent budget information to the Rural Budgets Administration Committee (RBAC) regarding the 2017 Grants-in-Aid (GIA) Applications for funding.

Relevant information is provided in summary format and includes a breakdown of capital expenditures, insurance costs, total funding requested and total project costs. In addition, comments from preliminary assessment of each application provides a snap-shot of the society's eligibility status and any unspent GIA funding from prior years.

A full assessment and copies of all the applications will be provided to the Directors once week prior to the RBAC meeting scheduled for March 16th. A full report for recommendation of the applications will be brought forward to that same meeting as well.

Staff felt that providing this information to the Committee at this time, would allow an opportunity for the Directors to consider an increase to the 2017 GIA budget amounts if they deemed it necessary, as part of the 2017 Financial plan.

BACKGROUND/RATIONALE: None

OPTIONS: None

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

The 2016 amounts for Recreation and Cultural GIA for Each Area were:

Area B	\$103,000
Area C	\$ 80,000
Area E	\$102,000
Sub-Regional	\$150,000

COMMUNICATIONS CONSIDERATION(S): None

OTHER CONSIDERATION(S):

Attachments: 2017 GIA Application Review – Requested Amounts

J. Rickert

J. Rickert
February 16, 2017

Ch. Birk

2017 Area B GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Buick Creek Community Club	Insurance, replace front doors	\$ 2,741.68	\$ 3,575.00	\$ 6,316.68	\$ 6,316.67			meets eligibility, \$0 unspent GIA
Goodlow Community Club	Trailer to transport materials; finish Hydro installation and Ball Park #1	\$ 5,000.00	\$ 700.00	\$ 8,250.00	\$ 8,250.00			meets eligibility; no quote for trailer purchase; has not used any 2016 GIA
King's Valley Christian Camp	Sound system; insurance, garden equip; hall & kitchen repairs	\$ 25,700.00	\$ 8,000.00	\$ 41,000.00	\$ 41,000.00			meets eligibility; \$0 unspent GIA; did not receive funding in 2016
Montney Recreation Commission	Bathroom renos - men/women; cistern, chairs, insurance, eaves trough, painting, signs	\$ 17,154.00	\$ 2,598.00	\$ 24,582.00	\$ 24,582.00			Meets eligibility; applying for eaves trough again as per FA approved at Jan 19/17 RBAC
North Peace 4 H District Council	Insurance; trng for members - 1st aid and home alone courses; media advertising	\$ 14,800.00	\$ 1,400.00	\$ 14,800.00	\$ 14,800.00			Does Not meet eligibility - Not in good standing with Societies Act
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Osborn Community Hall	Furnace & Cemetery Gates	\$ 7,940.04	\$ 775.00	\$ 8,715.04	\$ 8,715.04			Meets eligibility; Cemetery gates could be removed \$600 and paid under Cemetery Function; no financials or budget; Furnace already bought & and installed Dec 2016
Rose Prairie Community Curling Centre	Insurance, Boiler system improvements, replace flooring; upgrade lights, fencing new sound system, landscape outdoors	\$ 9,250.00	\$ 3,448.00	\$ 21,698.00	\$ 21,698.00			Meets eligibility; Unspent 2015/2016 GIA 5726.85; could consider funding boiler project out of Gas tax funds
	Reroof Hall	\$ 28,220.00	\$ -	\$ 28,220.00	\$ 28,220.00			meet eligibility; Society states SD60 as per the agreement looks after building and all related costs - Why the need for GIA for roof then?
Wonowon Horse Club Society								
Subtotal		\$ 142,327.61	\$ 25,096.00	\$ 191,181.72	\$ 191,181.71			

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	\$ -
North Peace 4-H Senior Council	annual grant	\$ 1,000.00	\$ -
Area B Rural Bursary	annual grant	\$ 1,000.00	\$ -
Youth Travel	annual grant	\$ 1,500.00	\$ -
Subtotal		\$ 4,500.00	\$ -
Total requested		\$ 195,681.72	\$ -

REQUESTED Amounts Feb 9, 2017		
Total Fund	\$	103,000.00
Total REQUESTED	\$	195,681.72
Total Available	\$	(92,681.72)

February 16, 2017

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Lakepoint Golf & Country Club	Capital: lighting; patio furniture; paint office/shed; chairs, Improvements: Locker room, security, kitchen, computer	\$ 15,279.43	\$ -	\$ 31,019.11	\$ 31,019.11			Meets eligibility; Capital project; 100 % cost requested; Did not receive GIA in 2016; FA approved at Jan 19/17 RBAC to reallocate GIA 2013 \$4241.96 will be spent this year.
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Subtotal		\$ 46,801.32	\$ 4,600.00	\$ 68,619.11	\$ 68,619.11	100%	\$ -	

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	
Area C Rural Scholarship	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 1,000.00	
Subtotal		\$ 3,000.00	\$ -
Total requested		\$ 71,619.11	\$ -

REQUESTS Amounts Feb 9, 2017		
Total Fund	\$	80,000.00
Total REQUESTED	\$	71,619.11
Total Available	\$	8,380.89

2017 Area E GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Camp Emile	Kitchen Renovation	\$ 29,987.68	\$ -	\$ 29,987.68	\$ 29,987.68			meets eligibility, major capital; unspent \$13924.54 from 2014; did not apply 2016; did not receive funding 2015.
Chetwynd & District Recreation Centre	Ghoulsh Affair	\$ 2,500.00	no	\$ 2,500.00	\$ 5,300.00			meets eligibility; District of Chetwynd contributes \$1000, Community generates \$1500; PRRD contribution goes towards cost of fireworks
Chetwynd & District Rod & Gun Club	Kitchen, Pistol Range improvements; continued landscaping Skeet Range,ops - insurance & utilities	\$ 16,700.46	\$ 2,500.00	\$ 26,362.38	\$ 26,362.38			meets eligibility; large capital and large ops being requested.\$0 unspent GIA; financials need to be submitted
Chetwynd Electric Eels	operational costs, pool rental, swim clinic	\$ -	\$ -	\$ 10,000.00	\$ 21,314.00			meets eligibility;2016 GIA unclaimed to date; payment claim to be processed.
Chetwynd Gymkhana Club	Arena rental, insurance and advertising, clinics	\$ -	\$ 620.00	\$ 5,036.26	\$ 9,420.00			meets eligibility; costs based on financials submitted' 2016 GIA not claimed
Chetwynd Horse Club	Arena Rental	\$ -	\$ -	\$ 2,975.00	\$ 2,975.00			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
Chetwynd International Chainsaw	13th Annual Chainsaw international Carving Championship Event	\$ -	\$ -	\$ 10,000.00	\$ 98,712.73			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership may be better served as GCO Special events for 2017 then Annual grant thereafter
Chetwynd Social Planning Committee	Circus North Camp			\$ 6,000.00	\$ 9,621.48			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent ; project cost based on 2016 income statement
Foothills Team Roping	Tractor, Roping Chutes, Ops - Rental and insurance	\$ 16,000.00	\$ 400.00	\$ 16,564.43	\$ 38,000.00			meets eligibility; costs based on financials submitted; rental from PVEP budgeted at \$7000
Jackfish Community Association	Repair equipment; flooring and counters	\$ 22,000.00	\$ 1,700.00	\$ 21,100.00	\$ 23,600.00			meets eligibility; NEW executive and board this year; unspent GIA \$14,298.66 ; society states increase in activity due to Site C need to put in Emergency Community Centre - ensure meets GIA funding need details on equipment repair; amount requested approximate based on budget
Little Giant Figure Skating	ice rental, skate program, coach certification	\$ -	\$ -	\$ 10,000.00	\$ 37,219.31			meets eligibility; ice fees \$14,759.59;coaching certification is for trng not wages;
Little Prairie Heritage Society	operating costs; general upkeep; events		\$ 2,200.00	\$ 8,675.00	\$ 8,675.00			meets eligibility; Unspent GIA \$12361.75; only submit claims for gas, hydro & bank service charges; expenses shown in financials provided but no claim reimbursement; concern not completing projects
Moberly Lake Community Association	Renovate crawlspace; kitchen reno & insurance	\$ 3,000.00	\$ 1,400.00	\$ 5,000.00	\$ 5,000.00			meets eligibility; crawlspace repairs continue; kitchen project is capital; need to cross check watershed proogram costs in budeet
Pine Valley Exhibition Park	Rebuild 24 horse pens	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 49,249.25			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent; maior capital project quotes provided
Pine Valley Seniors	Insurance, improvements to carpet blowing & stairway		\$ 2,800.00	\$ 4,820.00	\$ 4,820.00			meets eligibility; f/up on Meals to Wheels contribution to ensure not donation of GIA as it is listed in budget submitted. \$0 unspent
Sagitawa Christian Camp	Purchase 10 canoes	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 26,617.60			meets eligibility; Capital improvement necessary for canoes to ensure proper safety of campers; costs based on financials submitted
Subtotal		\$ 154,188.14	\$ 11,620.00	\$ 223,020.75	\$ 396,874.43			

REQUESTED Amounts		Total Request	Recommended (historical amount)
Electoral Area E Bursaries	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 2,000.00	
Subtotal		\$ 2,000.00	\$ -
Total requested		\$ 225,020.75	\$ -

REQUESTED Amounts February 9, 2017	
Total Fund	\$ 102,000.00
Total Allotted	\$ 225,020.75
Total Available	\$ (123,020.75)

Organization name	Projects	Capital & Operational Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Notes
Bessborough Community Club	Insurance; Utilities; Snow Removal	\$ -	\$ 4,157.00	\$ 6,000.00	\$ 6,000.00		meets eligibility; unspent 2011 GIA; society has been advised, rtn to funding area - Report pending March RBAC
Cutbank Community Club	Insurance & Utilities; Sump pumps, lighting, kitchen electrical improvement - outlets	\$ 7,931.05	\$ 5,522.00	\$ 19,264.20	\$ 19,264.20		meets eligibility; costs based on budget; \$0 unspent; may consider funding capital projects through Gas tax/Fairshare PRA
DC Sportsman's Club	Indoor range - continuation of project; NEW sporting clay course; outhouses	\$ 11,500.00	no	\$ 27,000.00	\$ 27,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/2017; ; costs based on budget; capital for indoor range quotes pending, still to be verified NOTE: indoor range estimated to be a five year project.
DC Youth Centre/The ARK	operating, insurance, utilities and phone	\$ 15,000.00	\$ 4,320.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; \$0 unspent GIA; total project cost based projected expenses;
Doe River Recreation	Operational costs, Kitchen Range, furnace/plumbing improvements, storage container fencing rodeo area, south roof	\$ 16,800.00	\$ 5,000.00	\$ 12,730.71	\$ 21,063.26		meets eligibility; \$0 unspent GIA; proposing loss in 2017 that equals GIA request
Farmington Community Association	Insurance, utilities and special event expenses - winter fun day, dances, etc...		\$ 3,000.00	\$ 13,000.00	\$ 13,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/17 , \$0 unspent; no budget, missing 1 page AR, FCA states will be responsible for all capital costs to be paid out of revenue from assets, rental and donations
Groundbirch Recreation Commission	Insurance	\$ -	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00		meets eligibility total project cost based on costs presented for insurance only; \$0 unspent
Hats N' Chaps Gymkhana	Purchase of Sea Can for Concession	\$ 25,000.00	\$	\$ 25,000.00	\$ 25,000.00		meets eligibility; \$8714.71 GIA from 2012 FA (2015) approved used by end of 2016 - have not claimed to date: large capital
Kilkerran Recreation Commission	General Maintenance and Upkeep	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00		meet eligibility; need to contact society to determine exact items for use of funding; \$1925.33 GIA 2015; did not apply in 2016
Kiskatinaw Fall Fair	Replace Bleachers, purchase banner & baffles, Ops - insurance and office supplies	\$ 7,500.00	\$ 4,500.00	\$ 17,900.00	\$ 17,900.00		meets eligibility; unspent 2016 GIA \$4365.49; shown a loss of \$10,315.00; Applied to NDIIT for Fabulous Festivals and Events grant \$2500 again this year.
McLeod Recreation & Social Services Society	Insurance & utilities; improvements to skating rink	\$ 8,700.00	\$ 3,362.00	\$ 23,705.63	\$ 23,706.63		meets eligibility; funding request based on total budget as submitted; unspent \$0
Rolla Ratepayers Association	Bathroom Taps, Ops - insurance, utilities, grounds keeping	\$ -	\$ 5,000.00	\$ 12,800.00	\$ 12,800.00		Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent
South Peace Mile O Park Society	Boardwalk, landscape for Splash park at Rotary Lake	\$ 3,000.00	\$	\$ 3,000.00	\$ 6,800.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
South Peace Community Arts Council	Circus Camp April 10-13, 2017 - Travel/per diem for leadership trng workshops	\$ -		\$ 1,650.00	\$ 21,560.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership; need to assess per diem vs. wages
Sunset Prairie Recreation Commission	Picnic Tables; rabbit/chicken pens; Ops- insurance, utilities, groundwork	\$ 8,000.00	\$ 4,600.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; Application states Kiskatinaw Fall Fair Society will no longer be insurance for bldgs yields increase this year; unspent \$6127.61 from 2014 and 2016
Swan Lake Enhancement Society	operating costs, AGM/Tree event & BBQ		\$ -	\$ 1,500.00	\$ 1,500.00		meets eligibility; total project cost based on costs presented for these projects only
Sweetwater 905 Society	Insurance	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	\$ 5,000.00		*NEW - referred to GIA from Regional Board as per GCO 2016 Annual Grants application; Eligibility not determined yet; society needs to prove 75% rural membership
Tomslake Community Cultural Association	insurance, gravel for parking lot	\$ -	\$ 2,975.00	\$ 9,000.00	\$ 9,000.00		meets eligibility; Society needs to provide quotes for gravel and amount spending on it.
Tomslake & District Recreation Commission	Improvements to facilities overseen by TLRC - soccer flds, library, museum, rink, Sudeten park and general ops costs		\$ 5,575.00	\$ 21,800.00	\$ 59,746.00		meets eligibility; total project cost based on total to operate and conduct capital projects in 2016; no capital expenditures in budget of \$5000 but \$20,000 in Reno Costs to be verified; unspent \$4481.10 combined 2015 & 2016 - pending 2016 claim of \$9979.94 to be processed
Tupper Community Club	Improvements/repairs to areas underneath Stage and Storage part of hall; ops - insurance, utilities,	\$ 5,500.00	\$ 6,700.00	\$ 22,500.00	\$ 22,500.00		meets eligibility; total project costs based on expenses; financials submitted
Subtotal		\$ 112,381.05	\$ 58,211.00	\$ 252,350.54	\$ 325,890.09		

REQUESTED Amounts		Total Request	Recommended (historical amount)
Sub-Reg. Scholarship & Bursary		annual grant	\$ 3,000.00
Youth Travel		annual grant	\$ 1,500.00
Subtotal			\$ 4,500.00
Total requested			\$ 256,850.54

REQUESTED Amounts Feb 9, 2017	
Total Fund	\$ 150,000.00
Total REQUESTED	\$ 256,850.54
Total Available	\$ (106,850.54)



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – Taylor Dutka

RECOMMENDATION(S):

That the Rural Budgets Administration Committee;

- a) approve the travel request from Taylor Dutka and authorize a travel grant in the amount of \$250 to assist with the costs associated to attend the U18 Alberta Curling Provincials from March 2-5, 2017 in Leduc, AB; and
- b) that funding be made payable to the Dawson Creek Curling Club, attention Taylor Dutka.

BACKGROUND/RATIONALE:

Taylor Dutka is a member of the U18 Girls Curling Team, an inter-provincial team that consists of 3 players from Alberta and one from British Columbia. The team is registered with the Peace Curling Association and participates in a number of bonspiels in the Peace Curling Tour, representing the Peace Region. Together the team has been successful in obtaining a spot in the "A" berth of the Alberta U18 Curling Provincials. Taylor is applying for this travel grant as an individual as she is the only member who resides in BC. It is anticipated to cost each team member approximately \$970 for travel, accommodation and entry fees.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. The applicant has been assisted in the past receiving a travel grant in the amount of \$500 in 2014 to attend the Alberta Juvenile Provincials. The applicant's residential address has been verified and can be provided upon request.

OPTIONS:

1. That the Committee provide further instruction to staff.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials: *JR* Dept. Head:

J. Morgan
February 10, 2017

CAO: *Ch. Birk*

Page 1 of 1

Taylor Dutka
C/O
Danyell Dutka
Box 63
Progress, BC
V0C 2E0

January 29, 2017

Peace River Regional District
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC
V1G 4H8



Attention: Rural Budgets Administration Committee

I am writing to request financial assistance for my daughter, Taylor Dutka, as per your Youth Travel Grant. Taylor plays on a U18 Curling Team with 3 other youths from the Peace River Area. The team was successful in obtaining the Peace Curling Association "A" berth to Alberta U18 Curling Provincials, March 2-5, 2017, in Leduc, Alberta. We are a team comprised of four girls living in all parts of the Peace River region. Taylor lives in Progress, BC; Micyla Radke and Alicia Ollenberger live in Grande Prairie, AB; and Carley Stone lives in Manning, AB; and their coach, Courtney Rossing, resides in Grande Prairie, Alberta. The team is committed to the Junior program and practice 2-3 times a week at their individual rinks. Due to the vast geographical area of the Peace Region, it makes it hard for the girls to get together on a regular basis to practice together; however, now they have qualified for provincials, they are trying to find curling bonspiels throughout the Peace Region, so they can get practice time together.

The team, coach, and families will travel to Leduc, Alberta and spend 4 nights in hotels. The Youth Travel Grant will assist Taylor's family in event fees, fuel costs and accommodations. The projected travel, accommodation and entry fee cost, per team member is expected to be about \$970.00.

Taylor lives at [REDACTED] Progress, British Columbia – Electoral Area E. She is 15 years old and has lived at this address all her life. She attends Dawson Creek Secondary School.

Thank you for considering Taylor as a recipient of the Youth Travel Grant. We look forward to sharing our experience at Provincials with you.

Sincerely,

Taylor Dutka
C/O Danyell Dutka



*Dawson Creek Curling Club – Box 178, Dawson Creek, BC V1G 4G5

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: February 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – U17 Girls Club Volleyball – Chetwynd Raiders

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the travel request from the U17 Chetwynd Raiders Volleyball team and authorize a grant in the amount of \$500 to assist with travel costs associated with attending the BC Provincials from April 21-23, 2017 in Richmond, BC.

BACKGROUND/RATIONALE:

The Chetwynd Raiders is comprised of eight girls under the age of seventeen who have qualified to attend the Provincial tournament in April. In addition, this team has also qualified to compete at the Nationals being held in Edmonton from May 4-7, 2017. Six of the eight players live in the rural community of Electoral Area E. The team is highly competitive and has been playing together for two years at tournaments throughout the BC and in Alberta. Interest in Club Volleyball has increased this year in Chetwynd, and the Chetwynd Raiders Volleyball Club now have two additional developing teams in the U15 and U16 categories; however, the only team set to compete at Provincials this year is the U17 team.

This request meets the eligibility requirements of the Recreation and Cultural Grants-in-Aid (GIA) Youth Travel policy. A travel grant in the amount of \$500 was approved for this team in 2016 and 2015. Verification of all six rural addresses has been completed. This information can be provided to the Committee upon request

OPTIONS:

1. The Rural Budgets Administration Committee to provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

A budget amount of \$2,000 is proposed for Electoral Area E Recreation and Cultural Grants-in-Aid, Youth Travel as per the 2017 Financial Plan to be ratified in March 2017.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Applicant Letter of Request, GIA Schedule E – Travel Policy

Staff Initials:

J. Rickert

Dept. Head:

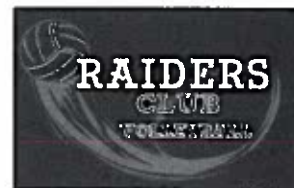
J. Morgan

CAO:

Ch. Birk

Page 1 of 1

February 16, 2017



Chetwynd Raiders Volleyball Club
P.O. Box 3200
Chetwynd, BC
V0C 1J0

Jan 3, 2017

Peace River Regional District
 1981 Alaska Hwy
 Dawson Creek, BC V1G 1P7

To Whom It May Concern:

The Chetwynd Girls Club Volleyball 17 & under competitive travelling team qualified to attend the B.C. provincials. The team consists of ten girls who are representing the Chetwynd Raiders at the Provincials in Richmond on April 21-23, 2017. They have also qualified to attend Nationals in Edmonton May 4th – 7th. In addition, the team will be travelling to many tournaments in our surrounding communities to prepare the team for the competition we will have the opportunity to meet at provincials and nationals.

Any help that the Peace River Regional District could provide would be greatly appreciated.

Thank you very much.

Yours sincerely,

Tonia Richter
 250-788-5761
 (Chetwynd Girls Club Volleyball.)

February 16, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budget Administration Committee

Date: Feb 10, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: **2017 Grants-in-Aid - Review of Requested Amounts for Budget Consideration**

DIRECTORS INFORMATION:

This report is to provide pertinent budget information to the Rural Budgets Administration Committee (RBAC) regarding the 2017 Grants-in-Aid (GIA) Applications for funding.

Relevant information is provided in summary format and includes a breakdown of capital expenditures, insurance costs, total funding requested and total project costs. In addition, comments from preliminary assessment of each application provides a snap-shot of the society's eligibility status and any unspent GIA funding from prior years.

A full assessment and copies of all the applications will be provided to the Directors once week prior to the RBAC meeting scheduled for March 16th. A full report for recommendation of the applications will be brought forward to that same meeting as well.

Staff felt that providing this information to the Committee at this time, would allow an opportunity for the Directors to consider an increase to the 2017 GIA budget amounts if they deemed it necessary, as part of the 2017 Financial plan.

BACKGROUND/RATIONALE: None

OPTIONS: None

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

The 2016 amounts for Recreation and Cultural GIA for Each Area were:

Area B	\$103,000
Area C	\$ 80,000
Area E	\$102,000
Sub-Regional	\$150,000

COMMUNICATIONS CONSIDERATION(S): None

OTHER CONSIDERATION(S):

Attachments: 2017 GIA Application Review – Requested Amounts

J. Rickert

J. Rickert
February 16, 2017

Ch. Birk

2017 Area B GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Buick Creek Community Club	Insurance, replace front doors	\$ 2,741.68	\$ 3,575.00	\$ 6,316.68	\$ 6,316.67			meets eligibility, \$0 unspent GIA
Goodlow Community Club	Trailer to transport materials; finish Hydro installation and Ball Park #1	\$ 5,000.00	\$ 700.00	\$ 8,250.00	\$ 8,250.00			meets eligibility; no quote for trailer purchase; has not used any 2016 GIA
King's Valley Christian Camp	Sound system; insurance, garden equip; hall & kitchen repairs	\$ 25,700.00	\$ 8,000.00	\$ 41,000.00	\$ 41,000.00			meets eligibility; \$0 unspent GIA; did not receive funding in 2016
Montney Recreation Commission	Bathroom renos - men/women; cistern, chairs, insurance, eaves trough, painting, signs	\$ 17,154.00	\$ 2,598.00	\$ 24,582.00	\$ 24,582.00			Meets eligibility; applying for eaves trough again as per FA approved at Jan 19/17 RBAC
North Peace 4 H District Council	Insurance; trng for members - 1st aid and home alone courses; media advertising	\$ 14,800.00	\$ 1,400.00	\$ 14,800.00	\$ 14,800.00			Does Not meet eligibility - Not in good standing with Societies Act
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Osborn Community Hall	Furnace & Cemetery Gates	\$ 7,940.04	\$ 775.00	\$ 8,715.04	\$ 8,715.04			Meets eligibility; Cemetery gates could be removed \$600 and paid under Cemetery Function; no financials or budget; Furnace already bought & and installed Dec 2016
Rose Prairie Community Curling Centre	Insurance, Boiler system improvements, replace flooring; upgrade lights, fencing new sound system, landscape outdoors	\$ 9,250.00	\$ 3,448.00	\$ 21,698.00	\$ 21,698.00			Meets eligibility; Unspent 2015/2016 GIA 5726.85; could consider funding boiler project out of Gas tax funds
	Reroof Hall	\$ 28,220.00	\$ -	\$ 28,220.00	\$ 28,220.00			meet eligibility; Society states SD60 as per the agreement looks after building and all related costs - Why the need for GIA for roof then?
Wonowon Horse Club Society								
Subtotal		\$ 142,327.61	\$ 25,096.00	\$ 191,181.72	\$ 191,181.71			

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	\$ -
North Peace 4-H Senior Council	annual grant	\$ 1,000.00	\$ -
Area B Rural Bursary	annual grant	\$ 1,000.00	\$ -
Youth Travel	annual grant	\$ 1,500.00	\$ -
Subtotal		\$ 4,500.00	\$ -
Total requested		\$ 195,681.72	\$ -

REQUESTED Amounts Feb 9, 2017		
Total Fund	\$	103,000.00
Total REQUESTED	\$	195,681.72
Total Available	\$	(92,681.72)

February 16, 2017

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Lakepoint Golf & Country Club	Capital: lighting; patio furniture; paint office/shed; chairs, Improvements: Locker room, security, kitchen, computer	\$ 15,279.43	\$ -	\$ 31,019.11	\$ 31,019.11			Meets eligibility; Capital project; 100 % cost requested; Did not receive GIA in 2016; FA approved at Jan 19/17 RBAC to reallocate GIA 2013 \$4241.96 will be spent this year.
North Peace Fall Fair	Insurance; improvements to barn; mobility improvement to office	\$ 9,000.00	\$ 4,600.00	\$ 13,600.00	\$ 13,600.00			meets eligibility; \$5956.88 unspent 2015 & 2016 GIA
North Peace Historical Society	Allen Homestead - Roof Repairs	\$ 22,521.89	\$ -	\$ 24,000.00	\$ 24,000.00			Meets eligibility; Financials 2015 - 2016 not avail till Mar 1; unspent \$10,019.12 from 2015 & 2016 GIA
Subtotal		\$ 46,801.32	\$ 4,600.00	\$ 68,619.11	\$ 68,619.11	100%	\$ -	

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

REQUESTED Amounts		Total Request	Recommended (historical amount)
FSJ Gradfest	annual grant	\$ 1,000.00	
Area C Rural Scholarship	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 1,000.00	
Subtotal		\$ 3,000.00	\$ -
Total requested		\$ 71,619.11	\$ -

REQUESTS Amounts Feb 9, 2017		
Total Fund	\$	80,000.00
Total REQUESTED	\$	71,619.11
Total Available	\$	8,380.89

2017 Area E GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Notes
Camp Emile	Kitchen Renovation	\$ 29,987.68	\$ -	\$ 29,987.68	\$ 29,987.68			meets eligibility, major capital; unspent \$13924.54 from 2014; did not apply 2016; did not receive funding 2015.
Chetwynd & District Recreation Centre	Ghoulsh Affair	\$ 2,500.00	no	\$ 2,500.00	\$ 5,300.00			meets eligibility; District of Chetwynd contributes \$1000, Community generates \$1500; PRRD contribution goes towards cost of fireworks
Chetwynd & District Rod & Gun Club	Kitchen, Pistol Range improvements; continued landscaping Skeet Range,ops - insurance & utilities	\$ 16,700.46	\$ 2,500.00	\$ 26,362.38	\$ 26,362.38			meets eligibility; large capital and large ops being requested.\$0 unspent GIA; financials need to be submitted
Chetwynd Electric Eels	operational costs, pool rental, swim clinic	\$ -	\$ -	\$ 10,000.00	\$ 21,314.00			meets eligibility;2016 GIA unclaimed to date; payment claim to be processed.
Chetwynd Gymkhana Club	Arena rental, insurance and advertising, clinics	\$ -	\$ 620.00	\$ 5,036.26	\$ 9,420.00			meets eligibility; costs based on financials submitted' 2016 GIA not claimed
Chetwynd Horse Club	Arena Rental	\$ -	\$ -	\$ 2,975.00	\$ 2,975.00			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
Chetwynd International Chainsaw	13th Annual Chainsaw international Carving Championship Event	\$ -	\$ -	\$ 10,000.00	\$ 98,712.73			*NEW* Eligibility not determined yet; society needs to prove 75% rural membership may be better served as GCO Special events for 2017 then Annual grant thereafter
Chetwynd Social Planning Committee	Circus North Camp			\$ 6,000.00	\$ 9,621.48			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent ; project cost based on 2016 income statement
Foothills Team Roping	Tractor, Roping Chutes, Ops - Rental and insurance	\$ 16,000.00	\$ 400.00	\$ 16,564.43	\$ 38,000.00			meets eligibility; costs based on financials submitted; rental from PVEP budgeted at \$7000
Jackfish Community Association	Repair equipment; flooring and counters	\$ 22,000.00	\$ 1,700.00	\$ 21,100.00	\$ 23,600.00			meets eligibility; NEW executive and board this year; unspent GIA \$14,298.66 ; society states increase in activity due to Site C need to put in Emergency Community Centre - ensure meets GIA funding need details on equipment repair; amount requested approximate based on budget
Little Giant Figure Skating	ice rental, skate program, coach certification	\$ -	\$ -	\$ 10,000.00	\$ 37,219.31			meets eligibility; ice fees \$14,759.59;coaching certification is for trng not wages;
Little Prairie Heritage Society	operating costs; general upkeep; events		\$ 2,200.00	\$ 8,675.00	\$ 8,675.00			meets eligibility; Unspent GIA \$12361.75; only submit claims for gas, hydro & bank service charges; expenses shown in financials provided but no claim reimbursement; concern not completing projects
Moberly Lake Community Association	Renovate crawlspace; kitchen reno & insurance	\$ 3,000.00	\$ 1,400.00	\$ 5,000.00	\$ 5,000.00			meets eligibility; crawlspace repairs continue; kitchen project is capital; need to cross check watershed proogram costs in budeet
Pine Valley Exhibition Park	Rebuild 24 horse pens	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 49,249.25			Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent; maior capital project quotes provided
Pine Valley Seniors	Insurance, improvements to carpet blowing & stairway		\$ 2,800.00	\$ 4,820.00	\$ 4,820.00			meets eligibility; f/up on Meals to Wheels contribution to ensure not donation of GIA as it is listed in budget submitted. \$0 unspent
Sagitawa Christian Camp	Purchase 10 canoes	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 26,617.60			meets eligibility; Capital improvement necessary for canoes to ensure proper safety of campers; costs based on financials submitted
Subtotal		\$ 154,188.14	\$ 11,620.00	\$ 223,020.75	\$ 396,874.43			

REQUESTED Amounts		Total Request	Recommended (historical amount)
Electoral Area E Bursaries	annual grant	\$ 1,000.00	
Youth Travel	annual grant	\$ 2,000.00	
Subtotal		\$ 2,000.00	\$ -
Total requested		\$ 225,020.75	\$ -

REQUESTED Amounts February 9, 2017	
Total Fund	\$ 102,000.00
Total Allotted	\$ 225,020.75
Total Available	\$ (123,020.75)

Organization name	Projects	Capital & Operational Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Notes
Bessborough Community Club	Insurance; Utilities; Snow Removal	\$ -	\$ 4,157.00	\$ 6,000.00	\$ 6,000.00		meets eligibility; unspent 2011 GIA; society has been advised, rtn to funding area - Report pending March RBAC
Cutbank Community Club	Insurance & Utilities; Sump pumps, lighting, kitchen electrical improvement - outlets	\$ 7,931.05	\$ 5,522.00	\$ 19,264.20	\$ 19,264.20		meets eligibility; costs based on budget; \$0 unspent; may consider funding capital projects through Gas tax/Fairshare PRA
DC Sportsman's Club	Indoor range - continuation of project; NEW sporting clay course; outhouses	\$ 11,500.00	no	\$ 27,000.00	\$ 27,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/2017; ; costs based on budget; capital for indoor range quotes pending, still to be verified NOTE: indoor range estimated to be a five year project.
DC Youth Centre/The ARK	operating, insurance, utilities and phone	\$ 15,000.00	\$ 4,320.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; \$0 unspent GIA; total project cost based projected expenses;
Doe River Recreation	Operational costs, Kitchen Range, furnace/plumbing improvements, storage container fencing rodeo area, south roof	\$ 16,800.00	\$ 5,000.00	\$ 12,730.71	\$ 21,063.26		meets eligibility; \$0 unspent GIA; proposing loss in 2017 that equals GIA request
Farmington Community Association	Insurance, utilities and special event expenses - winter fun day, dances, etc...		\$ 3,000.00	\$ 13,000.00	\$ 13,000.00		Does Not meet eligibility Society is not in compliance with Societies Act Feb 9/17 , \$0 unspent; no budget, missing 1 page AR, FCA states will be responsible for all capital costs to be paid out of revenue from assets, rental and donations
Groundbirch Recreation Commission	Insurance	\$ -	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00		meets eligibility total project cost based on costs presented for insurance only; \$0 unspent
Hats N' Chaps Gymkhana	Purchase of Sea Can for Concession	\$ 25,000.00	\$	\$ 25,000.00	\$ 25,000.00		meets eligibility; \$8714.71 GIA from 2012 FA (2015) approved used by end of 2016 - have not claimed to date: large capital
Kilkerran Recreation Commission	General Maintenance and Upkeep	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00		meet eligibility; need to contact society to determine exact items for use of funding; \$1925.33 GIA 2015; did not apply in 2016
Kiskatinaw Fall Fair	Replace Bleachers, purchase banner & baffles, Ops - insurance and office supplies	\$ 7,500.00	\$ 4,500.00	\$ 17,900.00	\$ 17,900.00		meets eligibility; unspent 2016 GIA \$4365.49; shown a loss of \$10,315.00; Applied to NDIIT for Fabulous Festivals and Events grant \$2500 again this year.
McLeod Recreation & Social Services Society	Insurance & utilities; improvements to skating rink	\$ 8,700.00	\$ 3,362.00	\$ 23,705.63	\$ 23,706.63		meets eligibility; funding request based on total budget as submitted; unspent \$0
Rolla Ratepayers Association	Bathroom Taps, Ops - insurance, utilities, grounds keeping	\$ -	\$ 5,000.00	\$ 12,800.00	\$ 12,800.00		Does Not meets eligibility Society is not in compliance with Societies Act Feb 10/17, \$0 unspent
South Peace Mile O Park Society	Boardwalk, landscape for Splash park at Rotary Lake	\$ 3,000.00	\$	\$ 3,000.00	\$ 6,800.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership
South Peace Community Arts Council	Circus Camp April 10-13, 2017 - Travel/per diem for leadership trng workshops	\$ -		\$ 1,650.00	\$ 21,560.00		*NEW* Eligibility not determined yet; society needs to prove 75% rural membership; need to assess per diem vs. wages
Sunset Prairie Recreation Commission	Picnic Tables; rabbit/chicken pens; Ops- insurance, utilities, groundwork	\$ 8,000.00	\$ 4,600.00	\$ 15,000.00	\$ 15,000.00		meets eligibility; Application states Kiskatinaw Fall Fair Society will no longer be insurance for bldgs yields increase this year; unspent \$6127.61 from 2014 and 2016
Swan Lake Enhancement Society	operating costs, AGM/Tree event & BBQ		\$ -	\$ 1,500.00	\$ 1,500.00		meets eligibility; total project cost based on costs presented for these projects only
Sweetwater 905 Society	Insurance	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	\$ 5,000.00		*NEW - referred to GIA from Regional Board as per GCO 2016 Annual Grants application; Eligibility not determined yet; society needs to prove 75% rural membership
Tomslake Community Cultural Association	insurance, gravel for parking lot	\$ -	\$ 2,975.00	\$ 9,000.00	\$ 9,000.00		meets eligibility; Society needs to provide quotes for gravel and amount spending on it.
Tomslake & District Recreation Commission	Improvements to facilities overseen by TLRC - soccer flds, library, museum, rink, Sudeten park and general ops costs		\$ 5,575.00	\$ 21,800.00	\$ 59,746.00		meets eligibility; total project cost based on total to operate and conduct capital projects in 2016; no capital expenditures in budget of \$5000 but \$20,000 in Reno Costs to be verified; unspent \$4481.10 combined 2015 & 2016 - pending 2016 claim of \$9979.94 to be processed
Tupper Community Club	Improvements/repairs to areas underneath Stage and Storage part of hall; ops - insurance, utilities,	\$ 5,500.00	\$ 6,700.00	\$ 22,500.00	\$ 22,500.00		meets eligibility; total project costs based on expenses; financials submitted
Subtotal		\$ 112,381.05	\$ 58,211.00	\$ 252,350.54	\$ 325,890.09		

REQUESTED Amounts		Total Request	Recommended (historical amount)
Sub-Reg. Scholarship & Bursary		annual grant	\$ 3,000.00
Youth Travel		annual grant	\$ 1,500.00
Subtotal			\$ 4,500.00
Total requested			\$ 256,850.54

REQUESTED Amounts Feb 9, 2017	
Total Fund	\$ 150,000.00
Total REQUESTED	\$ 256,850.54
Total Available	\$ (106,850.54)