PEACE RIVER REGIONAL DISTRICT

Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, March 15, 2018
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC following the EADC Meeting

1. CALL TO ORDER - Director Goodings to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF MINUTES:
   M-1 Rural Budgets Administration Committee Meeting of February 15, 2018
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
7. CORRESPONDENCE:
   C-1 Email from Sheila Neuls -Thank you from Chetwynd Secondary School Sr. Girls Volleyball Team
8. REPORTS:
   R-1 February 20, 2018 – Report from Deborah Jones-Middleton, Protective Services Manager – Feasibility Study to Provide Fire Protection Services to all of Electoral Area ‘C’ and a Portion of Electoral Area ‘D’
   R-2 February 21, 2018 – Report from Jill Rickert, Community Services Coordinator – Annual Budget Allocations for Recreational & Culture Grants-in-Aid
   R-3 February 26, 2018 – Report from Trish Morgan, GM of Community Services – Step Up ‘N’ Ride Grant Application
   R-4 March 5, 2018 – Report from Kim Frech, Chief Financial Officer – Annual Interest and Financial Commitments
   R-5 March 6, 2018 – Report from Jill Rickert, Community Services Coordinator – 2018 Recreational & Cultural Grants-in-Aid – Eligibility and Funding Review
   R-6 March 6, 2018 – Report from Trish Morgan, GM of Community Services – 2018 North Peace Regional Grad Fest Grant
   R-7 March 6, 2018 – Report from Trish Moran, GM of Community Services – North Peace Secondary School Female Curling Youth Travel Request.
   R-8 March 6, 2018 – Report from Trish Morgan, GM of Community Services – BC Peace Predators Youth Travel Request
   R-9 March 5, 2018 – Report from Jennifer Rudyk, Finance Clerk – February 2018 Financial Report
9. DISCUSSION ITEMS:
   DI-1 Proposed projects with the Village of Pouce Coupe
      i. Water Fill Station
      ii. Skateboard Park
      iii. Cemetery Funding and Unmarked Grave Project
10. NEW BUSINESS:
11. COMMUNICATIONS:
12. DIARY:
    DIA-1 Diary Items
13. ADJOURNMENT:

PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: February 15, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
Director Hiebert, Meeting Chair
Director Goodings
Alternate Director Wylle
Director Rose

Absent
Director Sperling

Staff
Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Kim Frech, Chief Financial Officer
Crystal Brown, Electoral Area Manager
Kelsey Bates, Executive Assistant

Others

Call to Order — The Chair called the meeting to order at 2:40 pm

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings — Contract Extension for JK Solutions.

ADOPTION OF AGENDA:

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee Meeting agenda for the February 15, 2018 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
   Director Goodings – Contract Extension for JK Solutions
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
   M-1 Rural Budgets Administration Committee Meeting of January 24, 2018
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
8. **REPORTS:**
   R-1 February 2018 – Report from Kim Frech, Chief Financial Officer – 2018 Electoral Area Budgets
   (Report to be handed out at the meeting)
9. **DISCUSSION ITEMS:**

Adoption of Agenda Continued

10. NEW BUSINESS:

11. COMMUNICATIONS:

12. DIARY:

DIA-1 Diary Items

13. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1 Jan. 24/18 RBAC Minutes	MOVED by Director Goodings, SECONDED by Director Rose, That the Rural Budgets Administration Committee Meeting Minutes of January 24, 2018 be adopted. **CARRIED**

BUSINESS ARISING FROM THE MINUTES: None.

DELEGATIONS: None.

CORRESPONDENCE: None.

REPORTS:

R-1 Feb/18 – 2018 Electoral Area Budgets	The CFO reviewed the draft 2018 Electoral Area budgets with the Committee. MOVED Director Goodings, SECONDED Director Rose, That the Rural Budgets Administration Committee reduce the roundtable meeting budget from $65,000 to $25,000. **CARRIED** Moved Director Rose, SECONDED Director Goodings, That the Rural Budgets Administration Committee remove the volunteer appreciation banquet from the budget for 2018. **CARRIED**

DISCUSSION ITEMS: None.

NEW BUSINESS:

NB-1 Director Goodings - Contract Extension for JK Solutions	MOVED Director Goodings, SECONDED Director Rose, That the Rural Budgets Administration Committee receive the Director's Notice of New Business – JK Solutions Ltd. Contract Extension for information. **CARRIED**

COMMUNICATIONS: None.

DIARY

DI-1 –RBAC Diary	MOVED Director Rose, SECONDED Director Wylle, That the Rural Budgets Administration Committee diarize investigating the financial state of the Kordyban Lodge through the Canadian Cancer Society. **CARRIED**

ADJOURNMENT: The Chair adjourned the meeting at 3:49 pm

Director Leonard Hiebert, Chair

Kelsey Bates, Executive Assistant

Hi Jill

I apologize for not sending this report back to you sooner. I was just finalizing our fundraising Thank-You letters from the provincial travel and realized I hadn't sent this report back to you for the donation of provincial travel funds.

Chetwynd Secondary School wanted to send our sincere thanks for supporting the Sr Girls Volleyball team with their travel costs to the Provincials in Fernie, BC, in November, 2017.

The tournament consisted of 16 Single 'A' teams from across the province. Mostly due to our geographic location and the lack of playing against other Single 'A' schools, Chetwynd Secondary School went in ranked 16^{th}. The girls played well and moved up in the rankings to finish the tournament in 11^{th} place.

The funds from the $250.00 grant was put towards the costs for provincials as follows:

Busing: $7850.00
Hotel: $ 2998.00
<u>Tournament: $578.12</u>
Total Cost: $11426.00

Please find attached a provincial team picture.

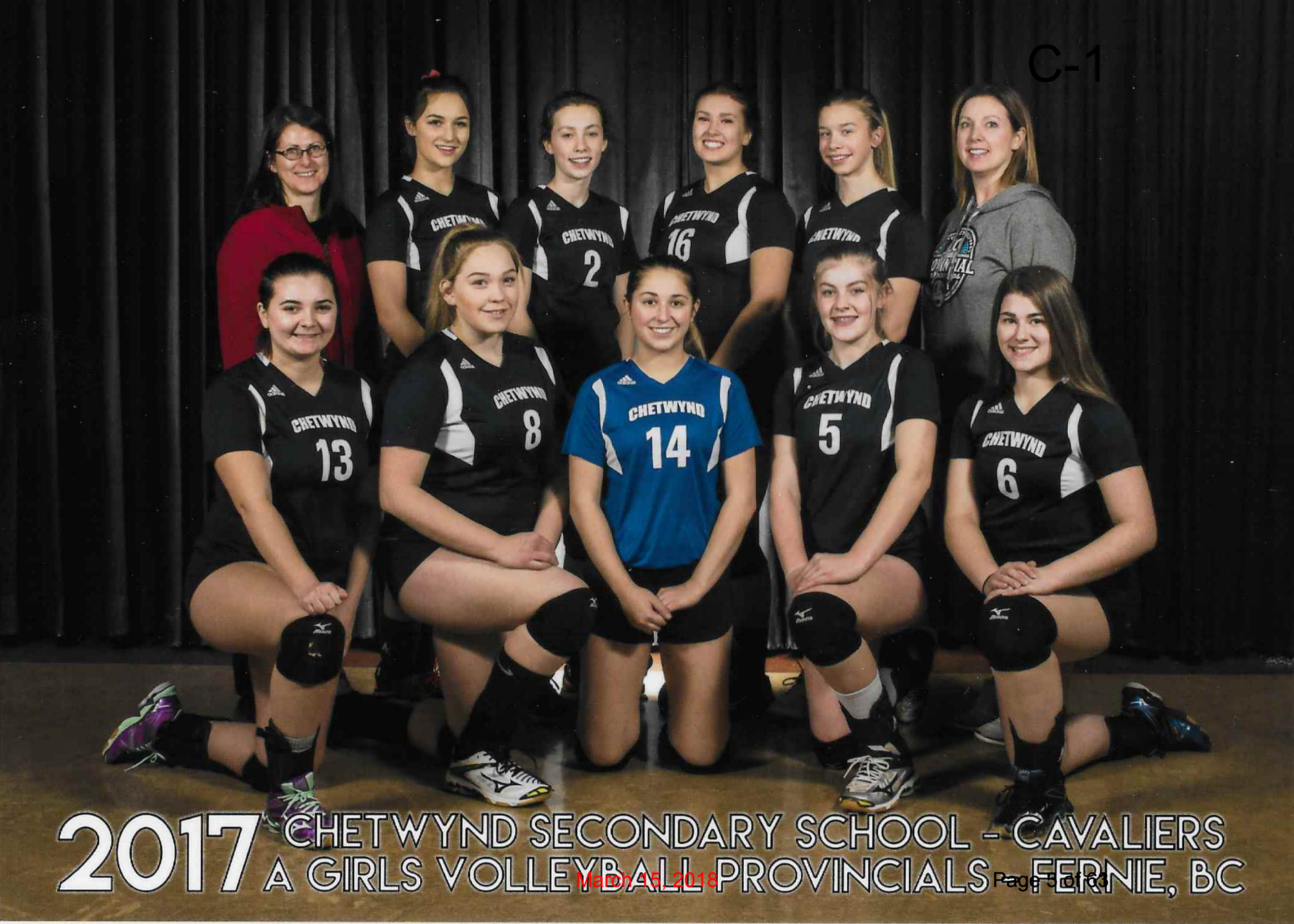
We again would like to thank the Peace River Regional District for your continued support of our high school athletes.

☺

Sheila Neuls

Bookkeeper/Library Support
Chetwynd Secondary School

C-1


2017 CHETWYND SECONDARY SCHOOL - CAVALIERS
A GIRLS VOLLEYBALL PROVINCIALS - FERNIE, BC

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee   Date: February 20, 2018

From: Deborah Jones Middleton, Protective Services Manager

Subject: Feasibility Study to Provide Fire Protection Services to all of Electoral Area 'C' and a Portion of Electoral Area 'D'

RECOMMENDATION(S):

1. That the Rural Budgets Administration Committee approve $45,000 to fund a feasibility study to examine options for the provision of fire protection services in all of Electoral Area 'C' and a portion of Electoral Area 'D', with $38,350 from Electoral Area 'C' Fair Share and $6,750 from Electoral Area 'D' Fair Share.

2. That the Rural Budgets Administration Committee recommend that the Board waive the Purchasing Policy to complete a feasibility study to examine options for the provision of fire protection services in all of Electoral Area 'C' and a portion of Electoral Area 'D' and that the contract be awarded to Dave Mitchell and Associates in the amount of $45,000 based on their familiarity with the Peace River Regional District fire departments and governance structure.

BACKGROUND/RATIONALE:

During discussions with the District of Taylor regarding renewal of the fire protection agreement, the District suggested they would be interested in providing service to an expanded area. Since the wildfires in 2016, they have received a number of requests from residents outside of the existing fire protection area.

Dave Mitchell & Associates has recently completed a feasibility study of the Charlie Rural Fire Protection Area, during which they examined the mutual aid agreements between the Peace River Regional District, the City of Fort St. John and the District of Taylor. The company is very familiar with the area included in the study and the current resources of the Charlie Lake Fire Department, as well as the PRRD and regional district governance structure.

Dave Mitchell & Associates have provided a quote of $45,000 to perform the feasibility study. The review would include the following elements:

1. A detailed review of Area 'C' and the relevant part of Area 'D' to evaluate risks and to clarify response distances identified by the Fire Underwriters Survey (the "FUS") in terms of protected status for single family homes as well as for multi family, commercial and industrial properties .
   - The existing response capability of the Charlie Lake Fire Department (the CLFD) and the Taylor Fire Rescue Department (the TFRD) would be reviewed in terms of the proposed enlarged fire protection area.
   - This review would evaluate the additional travel distances based on the existing road network and would include an assessment of risk in terms of the properties to be protected throughout each Area.

Staff Initials: Dept. Head: CAO:

March 15, 2018

- The occurrence of emergency responses to the expanded area would include an assessment of calls for service in this area for the previous five years including any responses required by the BC Wildfire Service.
- The review would also include an assessment of the forest interface risk and water supply.
- The existing mutual aid agreement would be reviewed to determine its potential extension to provide service to a larger fire protection area.
- The review would be conducted on site to evaluate risks and to measure distances from the CLFD and TFRD to all parts of both Areas and to provide a coverage map for an expanded fire protection area using ESRI™ map software.
- The review would also consider options that may include satellite volunteer fire halls to provide optimal coverage and to address the criteria of the Fire Underwriters Survey.

2. Based on the on site review of the two Areas, a draft and final report will be developed that will identify options to provide fire protection.
   - The report will identify the FUS 5 kilometre and 8 kilometre response boundaries in Area ‘C’ and Area ‘D’. These will be mapped and show the areas within 5 and 8 kilometres as it applies to the current and potentially extended fire protection areas.
   - The options to provide fire protection beyond 8 kilometres will also be reviewed.
   - The report will include recommendations related to additional fire halls that might be recommended as well as the potential impact of a contracted service with TFRD.
   - The report will consider and make recommendations with regard to apparatus and staffing by volunteers.
   - The report will also consider the option to develop a Superior Tanker Shuttle Accreditation within Area ‘C’ and Area ‘D’.

OPTIONS:

1) That the Rural Budgets Administration Committee recommend to the Board to direct staff to issue a request for proposals to examine options for the provision of fire protection services in all of Electoral Area ‘C’ and a portion of Electoral Area ‘D’ with the cost of the study to be funded with $38,350 from Electoral Area ‘C’ Fair Share and $6,750 from Electoral Area ‘D’ Fair Share.

2) That the Rural Budgets Administration Committee provide direction to staff.

STRATEGIC PLAN RELEVANCE:

☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.

☒ Ensure effective execution of Public Safety and Emergency Services initiatives.

☐ Foster Collaboration on services with municipalities and electoral areas.

☐ Establish a strategy for coordinated advocacy on identified issues.

☐ Manage parks and trails in the region.

☐ Support the agricultural industry within the regional district.

☐ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

The Chief Financial Officer recommended the funding to come from the Fair Share Funds. The cost of providing the feasibility study has been quoted at $45,000, plus Peace River Regional District staff time. The 85%/15% split for the cost of providing the feasibility study is based on the study being for all of Electoral Area 'C' and a small portion of Electoral Area 'D' (from the Kiskatinaw River to norther border of Electoral Area 'D').

Electoral Area 'C' Fair Share Balance as of November 30, 2017 is $1,052,678.
Electoral Area 'D' Fair Share Balance as of November 30, 2017 is $1,717,489.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments: None

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee Date: February 21, 2018

From: Jill Rickert, Community Services Coordinator

Subject: Annual Budget Allocations for Recreational & Cultural Grants-in-Aid

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the following budget allocations:

1. The 2018 Recreational & Cultural Grants in Aid annual allocation amounts specific to Bursary, Scholarship, and Youth Travel grants for each Electoral Area as follows:

Electoral Area B Bursary	$1,000
Electoral Area B North Peace 4H District Council	$1,000
Electoral Area B Youth Travel	$1,500
Electoral Area C Scholarship	$1,000
Electoral Area C Youth Travel	$1,000
Electoral Area E West Bursary (2 at $500 each)	$1,000
Electoral Area E West Youth Travel	$2,000
Sub Regional Academic Scholarship	$1,500
Sub Regional Trades Bursary	$1,500
Sub Regional Youth Travel	$1,500

2. The 2018 Recreational & Cultural Grants in Aid annual allocation amount specific to the North Peace Regional Gradfest grant as follows:

Electoral Area B North Peace Regional Gradfest	$1,000
Electoral Area C North Peace Regional Gradfest	$1,000

BACKGROUND/RATIONALE:

Each year before the spring allocation meetings are held, the Rural Budgets Administration Committee is asked to review the budget amounts brought forward for these specific grants and part of the Grants in Aid process. The amounts are based on the prior year's allocation and are recommended according to each funding area and grant.

The proposed contributions for each Electoral Area have been consistent over the past four years, with the most recent change occurring in 2014, when the amount for the North Peace Regional Gradfest was increased from $500 to $1,000 for Electoral Area B and C. The decision to increase this grant amount was done in collaboration with the groups during the spring allocation meeting; however, this decision can be made at the sole discretion of each Electoral Area Director. Section 6 of the Recreational and Cultural Grants in Aid Policy reads as follows:

Staff Initials: Dept. Head: J. Morgan CAO: Chris Cvik

March 15, 2018

6) Annual Grant Allocations

a) At the Directors' discretion, grant allocations for each area may be budgeted and provided for youth travel to which the guidelines are attached hereto as Schedule "E".

b) At the Electoral Area B and C Directors' discretion, grant allocations from Area B and C may be budgeted and provided for the North Peace Regional Gradfest Society for the purpose of hosting safe graduation related events, to which the guidelines are attached hereto as Schedule "F".

c) At the Electoral Area B Director's discretion grant allocations from Area B may be budgeted and provided for the North Peace 4 H District Council for the purpose of conducting 4 H activities to which the guidelines are attached hereto as Schedule "G".

d) At the Directors' discretion, grant allocations for each area may be budgeted and provided for post secondary scholarships and bursaries to which the guidelines are attached hereto as Schedules "H", "I" and "J''.

OPTIONS:

1. The Rural Budgets Administration Committee could determine to reduce the annual budget amount for any or all of these specific grants in 2018.
2. The Rural Budgets Administration Committee could determine not to support any of these specific grants and provide no funding toward them in 2018.
3. The Rural Budgets Administration Committee could approve the 2018 amounts and review whether or not there is continued support for these specific grants from the community groups at the spring allocation meeting being held in April, which would provide an opportunity to increase or decrease funds for 2019 in a collaborative environment.

STRATEGIC PLAN RELEVANCE:

☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.

☐ Ensure effective execution of Public Safety and Emergency Services initiatives.

☐ Foster Collaboration on services with municipalities and electoral areas.

☐ Establish a strategy for coordinated advocacy on identified issues.

☐ Manage parks and trails in the region.

☐ Support the agricultural industry within the regional district.

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

The budget amounts under Recreational and Cultural Grants in Aid are included in the 2018 Financial Plan which is scheduled to be adopted by the Regional Board in March. The budgeted amounts included in the Financial Plan for each Electoral Area are listed below:

Electoral Area B	$103,000	Electoral Area E	$102,000
Electoral Area C	$ 50,000	Sub Regional	$150,000

COMMUNICATIONS CONSIDERATION(S):

1. Once approved by the Committee, staff will send out the application package for the post secondary awards to Chetwynd Secondary, North Peace Secondary and Dawson Creek Secondary School.
2. A letter will be sent to the North Peace 4H District Council.

OTHER CONSIDERATION(S):

None.

Attachments None

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee Date: February 26, 2018

From: Trish Morgan, General Manager of Community Services

Subject: Step Up 'N' Ride Grant Application

RECOMMENDATION(S):

1) That the Rural Budgets Administration Committee approve a "Grants to Community Organizations" Electoral Area D grant of $18,750 per year to the Step Up 'N' Ride Society, for three years starting in 2018, for the purpose of operating the service in Electoral Area D.

2) That the Rural Budgets Administration Committee approve a "Grants to Community Organizations" Electoral Area E grant of $6,250 per year to the Step Up 'N' Ride Society, for three years starting in 2018, for the purpose of operating the service in Electoral Area E.

BACKGROUND/RATIONALE:

The Step Up 'N' Ride Society is a registered society that provides transportation to clients unable to access public transit or have a special need in the South Peace.

On an annual basis, the Step Up 'N' Ride Society makes a request to the Electoral Area D and Electoral Area E Directors through the Chief Financial Officer for annual funding. In the past, the grant has been based on recovering up to 75% of the previous year's loss to a maximum of $25,000. The attached letter from Mona McNalley, Supervisor, outlines some of the challenges the Society faces with this model.

As per the "Blanket Grant Application Policy", the Rural Budgets Administration Committee (RBAC) may authorize up to a three year funding commitment. By doing so, it will reduce Regional District administration time and will provide some surety to the Society. If approved, an annual report will be provided to RBAC on how the funds were spent and the Society's activities in the previous year.

OPTIONS:

1) That the Rural Budgets Administration Committee deny the grant application from the Step Up 'N' Ride Society for a three year funding commitment.

2) That the Rural Budgets Administration Committee approve a "Grants to Community Organizations" Electoral Area D grant of $18,750 and an Electoral Area E grant of $6,250 for one year to the Step Up 'N' Ride Society for the purpose of operating the service in Electoral Area D and Electoral Area E.

3) That the Rural Budgets Administration Committee provide direction to staff.

STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☒ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☐ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

For 2018, 2019 and 2020 $25,000 would be budgeted under Grants to Community Organizations for Step Up 'N' Ride as follows:

- Grants in Aid Area D = $18,750 (75%)
- Grants in Aid Area E = $6,250 (25%)

Note that the City of Dawson Creek also provides the Society with $25,500 on an annual basis to support their operations.

COMMUNICATIONS CONSIDERATION(S):

If approved by RBAC, the Society will be required to recognize Electoral Area D and Electoral Area E for the contribution. Information on options to recognize Electoral Area D and Electoral Area E the will be sent to the Society when they receive their letter of approval, which will also outline annual reporting requirements.

OTHER CONSIDERATION(S):

None.

Attachments:

1) Grant application

PEACE RIVER REGIONAL DISTRICT

GRANT APPLICATION FORM

Society #: S-0016817

Community Club or Group Name: Step Up N Ride Society

Mailing Address: 105 - 10419-10 st

City: Dawson Creek BC Postal Code: V1G 3T8

Civic Address: same as above

Contact Person: Mona McNalley Alternate Person: Brenda Kreutzer

Tel: 250-782-7433 Tel: 250-782-3108

Fax: 250-782-7431 Fax: 250-782-7431

Email: sunrs@telus.net Email: brendakreutzer@telus.net

CLUB EXECUTIVES		PROJECT COSTS	
President:	Brenda Kreutzer	Total Cost of Project:	
Vice President:	Dinah Burton	Amount Requested per year:	25000.00
Treasurer:	Sherri Nyman	For how many years?	1 yr ○ 2 yrs ○ 3 yrs ◉

Describe the project for which your organization is requesting a grant and the reason for your request.
If more space is needed, please add it as an attachment to your application.

see attached information

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant: MMcNalley Date: Feb 21/18.

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐ Gas Tax: ☐

PRA: B ☐ C ☐ D ☐ E ☐ Other: ☐ ____________

BCR/PRA: B ☐ C ☐ D ☐ E ☐

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca

☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

Step Up N Ride Society
#105 10419-10 st
Dawson Creek BC
V1G 3T8
Phone – 250-782-7433
Fax – 250-782-7431
Email – sunrs@telus.net

PRRD
Attention : Kim Frech and Trish Morgan
Box 810
Dawson Creek BC V1G 4H8

February 21 2018

Dear Kim and Trish,

Thank you for the opportunity to apply for 3 year funding from PRRD. Each year we sit on pins and needles wondering who will grant us money to continue the service we provide to our Community. We provide the service we are able to fund upfront as we do not depend on bank loans. By doing this I am sure you can understand the stress we feel each year wondering if we will be fortunate to receive funding. I have attached a page to the grant application that is About us..... Hopefully this will help everyone understand who we are.

Historically PRRD has granted us money based on a loss of the previous year. I would be so happy if we could see a yearly grant on the current year rather than worrying that we will loose the support of the Regional District if we don't loose money. I am confident to say we will never be an organization that will have money as we struggle yearly to save for bus replacement as well as day to day operations.

Thank you so much for the opportunity to seek a 3 year commitment from the Peace River Regional District.

Sincerely

Mona McNalley
Supervisor

Step Up N Ride Society
About Us.....

Step Up N Ride Society is a Registered Charity. It originated in 1981. We provide transportation to clients unable to access public transportation or has a special need.

We are funded by:

- Fees for Service
- City of Dawson Creek Grant – $25 500.00 per year
- Northern Health Authority Grant (we apply for this each year) – historically $9000.00/year
- BC Charitable Gaming (we apply for this each year) – Historically $55 000.00 per year
- Peace River Regional District - $$ Based on loss of previous year up to $25000.00
- Donations

Fees for Service Currently:

- Regular working hours – Subsidized - $70.00 per hour within Dawson Creek. Unsubsidized $100.00 per hour
- Subsidized rates for Seniors and students attending private schools or out of school care - $6.00 per stop per seat within Dawson Creek.
- Subsidized rates apply to clients who live in the surrounding area – each rate is dependent on location, etc. (average is $15.00 per stop)
- All bookings are based on time.
- School District 59 pays 15 min blocks for each student transporting to and from school.

Note – this gets quite technical so I can answer questions of what your scenario might be and how I would deal with it.

Hours of Operation and bus schedules:

- 1 bus - 7am-915am and 130pm-430pm (this is our School Bus Contract)
- 1 bus – 845am-415pm – open to general public as well as assists with Contracts
- 1 bus – 9am-2pm – Open to the general public

Location of Office, etc.

- Our office is located at 105-10419-10 st
- Buses are located at Supervisor's shop. We do not have a compound for the busses.

Rules of operation:

- All clients are asked to call and pre book rides as soon as they know they need one. This way we are able to guarantee them a ride or give them time to change appointments to accommodate scheduling.
- Clients that wish to go shopping must book a return trip and budget their time.
- Clients going to doctor appointments and such cannot book a return trip so must call back and then are fit into the schedule as soon as a driver is available.

Operating Budget

- We operate on a budget of approx. $275 000.00
- Fundraising is a very important factor.

Purchasing Buses

- We fundraise to purchase our busses. No loans are taken for this.

	Program Budget (2018).			
	School District 59	Other Children	Seniors/Rehab	Total
Revenues				
Grants/Fundraising:				
Gaming Bingo Affiliation Grant (1)		$ 24,750.00	$ 30,250.00	$ 55,000.00
City of Dawson Creek Grant		$ 11,475.00	$ 14,025.00	$ 25,500.00
Donations/Operational Fundraising	$ 17,325.00	$ 24,255.00	$ 27,720.00	$ 69,300.00
User Fees - Contracted				
School District #59	$ 40,000.00			$ 40,000.00
Northern Health Authority			$ 9,000.00	$ 9,000.00
User Fees - Non Contracted				
Children		$ 21,000.00		$ 21,000.00
Seniors / Rehabilitation			$ 54,000.00	$ 54,000.00
Other Revenue				
Membership	$ 37.50	$ 52.50	$ 90.00	$ 150.00
Interest	$ 12.50	$ 17.50	$ 30.00	$ 50.00
Miscellaneous	$ 250.00	$ 350.00	$ 600.00	$ 1,000.00
Sub-Total	$ 57,625.00	$ 81,900.00	$ 135,715.00	$ 275,000.00
"In-Kind" Income:				
Labour	$ 250.00	$ 350.00	$ 600.00	$ 1,000.00
Materials				
Total	$ 57,875.00	$ 82,250.00	$ 136,315.00	$ 276,000.00

Expenses	School District 59	Other Children	Seniors/Rehab	Total
Payroll Expenses:				
Employee Wages	$ 14,700.00	$ 44,100.00	$ 39,200.00	$ 98,000.00
Administration Wages	$ 17,550.00	$ 24,570.00	$ 28,080.00	$ 70,200.00
CPP Expense	$ 2,375.00	$ 3,325.00	$ 3,800.00	$ 9,500.00
EI Expense	$ 1,375.00	$ 1,925.00	$ 2,200.00	$ 5,500.00
WCB Expense	$ 875.00	$ 1,225.00	$ 1,400.00	$ 3,500.00
Medical Benefits	$ 1,350.00	$ 4,050.00	$ 3,600.00	$ 9,000.00
Van Expenses:				
Gas, LPG and Oil	$ 5,750.00	$ 8,050.00	$ 9,200.00	$ 23,000.00
Repairs	$ 1,500.00	$ 4,500.00	$ 4,000.00	$ 10,000.00
Equipment	$ 75.00	$ 225.00	$ 200.00	$ 500.00
Telus/Select Communication	$ 750.00	$ 2,250.00	$ 2,000.00	$ 5,000.00
Bus Insurance	$ 1,950.00	$ 5,850.00	$ 5,200.00	$ 13,000.00
Society Insurance	$ 750.00	$ 1,050.00	$ 1,200.00	$ 3,000.00
Car Wash	$ 250.00	$ 350.00	$ 400.00	$ 1,000.00
Other Expenses:				
Criminal Record Search	$ 37.50	$ 52.50	$ 60.00	$ 150.00
Training	$ 75.00	$ 105.00	$ 120.00	$ 300.00
Advertising	$ 200.00	$ 280.00	$ 320.00	$ 800.00
Bank charges	$ 12.50	$ 17.50	$ 20.00	$ 50.00
Admin / Office	$ 2,750.00	$ 3,850.00	$ 4,400.00	$ 11,000.00
Miscellaneous	$ 125.00	$ 175.00	$ 200.00	$ 500.00
Incidentals	$ 250.00	$ 350.00	$ 400.00	$ 1,000.00
Bus Replacement	$ 2,500.00	$ 3,500.00	$ 4,000.00	$ 10,000.00
Sub-Total	$ 55,200.00	$ 109,800.00	$ 110,000.00	$ 275,000.00
"In-Kind" Expenses:				
Labour	$ 1,500.00	$ 2,000.00	$ 2,500.00	$ 1,000.00
Materials				
Total	$ 56,700.00	$ 111,800.00	$ 112,500.00	$ 276,000.00
Surplus				0.00

	Program Budget (2019).			
	School District 59	Other Children	Seniors/Rehab	Total
Revenues				
Grants/Fundraising:				
Gaming Bingo Affiliation Grant (1)		$ 24,750.00	$ 30,250.00	$ 55,000.00
City of Dawson Creek Grant		$ 11,475.00	$ 14,025.00	$ 25,500.00
Donations/Operational Fundraising	$ 16,000.00	$ 22,400.00	$ 25,600.00	$ 64,000.00
User Fees - Contracted				
School District #59	$ 60,000.00			$ 60,000.00
Northern Health Authority			$ 9,000.00	$ 9,000.00
User Fees - Non Contracted				
Children		$ 10,000.00		$ 10,000.00
Seniors / Rehabilitation / shuttle			$ 49,000.00	$ 49,000.00
Other Revenue				
Membership	$ 37.50	$ 52.50	$ 90.00	$ 150.00
Interest	$ 12.50	$ 17.50	$ 30.00	$ 50.00
Miscellaneous	$ 325.00	$ 455.00	$ 780.00	$ 1,300.00
Sub-Total	**$ 76,375.00**	**$ 69,150.00**	**$ 128,775.00**	**$ 274,000.00**
"In-Kind" Income:				
Labour	$ 250.00	$ 350.00	$ 600.00	$ 1,000.00
Materials				
Total	**$ 76,625.00**	**$ 69,500.00**	**$ 129,375.00**	**$ 275,000.00**

Expenses	School District 59	Other Children	Seniors/Rehab	Total
Payroll Expenses:				
Wages	$ 45,000.00	$ 63,000.00	$ 72,000.00	$ 180,000.00
CPP Expense	$ 2,000.00	$ 2,800.00	$ 3,200.00	$ 8,000.00
EI Expense	$ 875.00	$ 1,225.00	$ 1,400.00	$ 3,500.00
WCB Expense	$ 1,125.00	$ 1,575.00	$ 1,800.00	$ 4,500.00
Medical Benefits	$ 1,350.00	$ 4,050.00	$ 3,600.00	$ 9,000.00
Van Expenses:				
Gas, LPG and Oil	$ 3,750.00	$ 5,250.00	$ 6,000.00	$ 15,000.00
Repairs	$ 1,500.00	$ 4,500.00	$ 4,000.00	$ 10,000.00
Equipment	$ 75.00	$ 225.00	$ 200.00	$ 500.00
Telus/Select Communication	$ 750.00	$ 2,250.00	$ 2,000.00	$ 5,000.00
Bus Insurance	$ 1,650.00	$ 4,950.00	$ 4,400.00	$ 11,000.00
Society Insurance	$ 750.00	$ 1,050.00	$ 1,200.00	$ 3,000.00
Car Wash	$ 175.00	$ 245.00	$ 280.00	$ 700.00
Other Expenses:				
Criminal Record Search	$ 37.50	$ 52.50	$ 60.00	$ 150.00
Training	$ 75.00	$ 105.00	$ 120.00	$ 300.00
Advertising	$ 200.00	$ 280.00	$ 320.00	$ 800.00
Bank charges	$ 12.50	$ 17.50	$ 20.00	$ 50.00
Admin / Office	$ 2,750.00	$ 3,850.00	$ 4,400.00	$ 11,000.00
Miscellaneous	$ 125.00	$ 175.00	$ 200.00	$ 500.00
Incidentals	$ 250.00	$ 350.00	$ 400.00	$ 1,000.00
Bus Replacement	$ 2,500.00	$ 3,500.00	$ 4,000.00	$ 10,000.00
Sub-Total	**$ 64,950.00**	**$ 99,450.00**	**$ 109,600.00**	**$ 274,000.00**
"In-Kind" Expenses:				
Labour	$ 1,500.00	$ 2,000.00	$ 2,500.00	$ 1,000.00
Materials				
Total	**$ 66,450.00**	**$ 101,450.00**	**$ 112,100.00**	**$ 275,000.00**
Surplus				**0.00**

	Program Budget (2020).			
	School District 59	Other Children	Seniors/Rehab	Total
Revenues				
Grants/Fundraising:				
Gaming Bingo Affiliation Grant (1)		$ 24,750.00	$ 30,250.00	$ 55,000.00
City of Dawson Creek Grant		$ 11,475.00	$ 14,025.00	$ 25,500.00
Donations/Operational Fundraising	$ 16,000.00	$ 22,400.00	$ 25,600.00	$ 64,000.00
User Fees - Contracted				
School District #59	$ 62,000.00			$ 62,000.00
Northern Health Authority			$ 9,000.00	$ 9,000.00
User Fees - Non Contracted				
Children		$ 11,000.00		$ 11,000.00
Seniors / Rehabilitation / shuttle			$ 49,000.00	$ 49,000.00
Other Revenue				
Membership	$ 37.50	$ 52.50	$ 90.00	$ 150.00
Interest	$ 12.50	$ 17.50	$ 30.00	$ 50.00
Miscellaneous	$ 250.00	$ 350.00	$ 600.00	$ 1,000.00
Sub-Total	**$ 78,300.00**	**$ 70,045.00**	**$ 128,595.00**	**$ 276,700.00**
"In-Kind" Income:				
Labour	$ 250.00	$ 350.00	$ 600.00	$ 1,000.00
Materials				
Total	**$ 78,550.00**	**$ 70,395.00**	**$ 129,195.00**	**$ 277,700.00**

Expenses	School District 59	Other Children	Seniors/Rehab	Total
Payroll Expenses:				
Wages	$ 46,250.00	$ 64,750.00	$ 74,000.00	$ 185,000.00
CPP Expense	$ 2,050.00	$ 2,870.00	$ 3,280.00	$ 8,200.00
EI Expense	$ 900.00	$ 1,260.00	$ 1,440.00	$ 3,600.00
WCB Expense	$ 1,125.00	$ 1,575.00	$ 1,800.00	$ 4,500.00
Medical Benefits	$ 1,350.00	$ 4,050.00	$ 3,600.00	$ 9,000.00
Van Expenses:				
Gas, LPG and Oil	$ 4,000.00	$ 5,600.00	$ 6,400.00	$ 16,000.00
Repairs	$ 1,650.00	$ 4,950.00	$ 4,400.00	$ 11,000.00
Equipment	$ 45.00	$ 135.00	$ 120.00	$ 300.00
Telus/Select Communication	$ 750.00	$ 2,250.00	$ 2,000.00	$ 5,000.00
Bus Insurance	$ 1,800.00	$ 5,400.00	$ 4,800.00	$ 12,000.00
Society Insurance	$ 750.00	$ 1,050.00	$ 1,200.00	$ 3,000.00
Car Wash	$ 175.00	$ 245.00	$ 280.00	$ 700.00
Other Expenses:				
Criminal Record Search	$ 37.50	$ 52.50	$ 60.00	$ 150.00
Training	$ 75.00	$ 105.00	$ 120.00	$ 300.00
Advertising	$ 100.00	$ 140.00	$ 160.00	$ 400.00
Bank charges	$ 12.50	$ 17.50	$ 20.00	$ 50.00
Admin / Office	$ 2,750.00	$ 3,850.00	$ 4,400.00	$ 11,000.00
Miscellaneous	$ 125.00	$ 175.00	$ 200.00	$ 500.00
Incidentals	$ 250.00	$ 350.00	$ 400.00	$ 1,000.00
Bus Replacement	$ 1,250.00	$ 1,750.00	$ 2,000.00	$ 5,000.00
Sub-Total	**$ 65,445.00**	**$ 100,575.00**	**$ 110,680.00**	**$ 276,700.00**
"In-Kind" Expenses:				
Labour	$ 1,500.00	$ 2,000.00	$ 2,500.00	$ 1,000.00
Materials				
Total	**$ 66,945.00**	**$ 102,575.00**	**$ 113,180.00**	**$ 277,700.00**
Surplus				**0.00**

R-3

Step Up N Ride Society 2017
STATISTICS
RIDES

Adults Transported	5514
Children Transported	11492
Safe Rides	862
Total Rides	**17868**

Adults Booked	5735
Children Booked	11578
Total Rides Booked	**17313**

Total Hours of Service	**3236**
Km traveled in 2017	**40125**
Average days of Service	**258**

Note - average per day is 1 full time bus and 2 part time buses with the exception of holidays and weekend work.

Cost per km to operate in 2017	**$6.97**
Cost per hour to operate in 2017	**$86.50**

FINANCIAL

BUS REVENUE	$	112,454.19
GAMING REVENUE	$	52,507.60
DONATIONS/FUNDRAISING	$	41,700.00
CITY OF DAWSON CREEK	$	25,500.00
NORTHERN HEALTH AUTH.	$	10,000.00
VILLAGE OF POUCE COUPE	$	-
MISC	$	4,927.39
Total Revenue for 2017	**$**	**247,089.18**

Grants to offset loss in 2016

Regional District	$	25,000.00	**Note - this money is to offset loss in 2016**
	$	**272,089.18**	

EXPENSES

BUS EXPENSES	$	48,175.66
NEW BUS PURCHASE	$	-
SOCIETY INSURANCE	$	2,575.00
PAYROLL/BENEFITS	$	205,993.53
ADMINISTRATION / OFFICE	$	19,515.56
MISC	$	3,607.15
TOTAL EXPENSES	**$**	**279,866.90**

Total Income	**$**	**247,089.18**
Total Expenses	**$**	**279,866.90**

$ (32,777.72) Total Cash loss

R-3

Step Up "N" Ride Society-reg acct
Income Statement 01/01/2017 to 12/31/2017

REVENUE	
REVENUE	
Van Revenue	51,029.19
School District #59	61,425.00
Membership Revenue	130.00
Donations	40,825.00
Interest Revenue	8.48
Other Revenue	266.84
GST Rebate	3,674.51
HST Rebate	0.00
Dawson C-op Rebate	219.87
Bingo money from Gaming acco...	35,086.50
Funds from Emergency Account	0.00
Loan From Emergency Fund	0.00
Revenue Canada	627.69
Garage Sale	815.00
Dawson Creek	25,500.00
Health Authority.	10,000.00
Regional District Grant	25,000.00
Village of Pouce Coupe Grant	0.00
Province of British Columbia	0.00
Memorial	60.00
In Memory of Louis Madison	0.00
In Memory of Marjorie Herba	0.00
BBQ Fundraiser	0.00
TOTAL REVENUE	254,668.08
TOTAL REVENUE	254,668.08
EXPENSE	
PAYROLL EXPENSES	
Wages	186,440.55
CPP Expense	6,995.98
EI Expense	3,441.22
Medical Benefits	9,015.78
Medicals Drivers	100.00
TOTAL PAYROLL EXPENSES	205,993.53
VAN EXPENSES	
BC Hydro	297.60
Gas, LPG, and Oil	11,072.32
Purchase of new vehicles	0.00
Repairs	839.87
Repair Unit 340	1,569.87
Repairs - Unit 390	1,249.56
Repairs Unit 400	715.96
Repairs Unit 370	683.46
Car Wash	1,640.90
Snow removal, maintenance, su...	679.06
Insurance	7,719.00
Commercial Liability	0.00
Telus/Select Communications	4,528.95
Equipment Unit 400	855.89
Equipment for Buses	11.20
Equipment Unit 370	0.00
Unit 387	0.00
TOTAL VAN EXPENSES	31,863.64
OTHER EXPENSES	
Unit 380 Sale	0.00
Advertising	1,087.50
Training	375.00

Step Up "N" Ride Society-reg acct
Income Statement 01/01/2017 to 12/31/2017

Clothing/Uniforms	509.86
Travel	0.00
Office Expense	4,656.52
Office Rent	6,600.00
Meeting Expenses	0.00
Bank Charges	165.00
Interest/Late fees	0.00
Social Fund	528.72
Administration Costs	2,715.96
Long Service Pay	0.00
Employee Tax Errors	285.66
Fundraiser Expenses	40.41
Volunteer Appreciation	0.00
HST paid on purchases	0.00
TOTAL OTHER EXPENSES	16,964.63
TOTAL EXPENSE	254,821.80
NET INCOME	-153.72

R-3

Step Up "N" Ride Society-reg acct
Balance Sheet As at 12/31/2017

ASSET		
CURRENT ASSETS		
LVCU - General Chequing		13,810.12
LVCU - Plan 24		0.02
LVCU - Shares		144.83
Nore Receivable for Van		0.00
Prepaids		8,621.00
Undeposited Funds		0.00
Automotive - Cost		437,332.85
Do Not Use		0.00
Equipment		11,168.57
Computers		1,264.15
Accounts Recievable		0.00
GST Receivable		0.00
Computers		0.00
Reuse		0.00
TOTAL CURRENT ASSETS		472,341.54
TOTAL ASSET		472,341.54
LIABILITY		
CURRENT LIABILITIES		
Deferred Revenue		55,000.00
Accounts Payable		0.00
FUNDS BORROWED FROM EM...		0.00
Loan from Mona		0.00
WCB Payable		-4,206.68
Vacation Payable		-108.30
PST		0.00
GST/HST Paid on Purchases	-5,506.31	
GST Owing Refund		-5,506.31
Bus Replacement		0.00
TOTAL CURRENT LIABILITIES		45,178.71
TOTAL LIABILITY		45,178.71
EQUITY		
EQUITY		
Investment in Capital Assets		449,765.57
Surplus		-22,449.02
Current Earnings		-153.72
TOTAL EQUITY		427,162.83
TOTAL EQUITY		427,162.83
LIABILITIES AND EQUITY		472,341.54

Step Up N RIde Society Gaming Account
Income Statement 01/01/2017 to 12/31/2017

REVENUE	
Revenue	
BC Gaming Funds	50,000.00
Misc.	0.00
Donation from other Gaming Fun...	2,502.07
50/50	0.00
Interest Revenue	5.53
Revenue Total	52,507.60
TOTAL REVENUE	52,507.60
EXPENSE	
Expense	
Repair Unit 400	2,303.72
Repair Unit 390	181.20
Repair Unit 370	2,123.47
Repair Unit 340	729.53
Gaming Funds To Regular Acco...	36,511.50
Misc	25.00
Bus Insurance	6,581.00
Fuel	8,251.34
Car Wash	400.71
50/50	0.00
Commercial Liability	1,516.00
Director and Officer Liability	1,059.00
Office Supplies	449.13
CPP Expense	0.00
EI Expense	0.00
WCB Expense	0.00
Wages	0.00
Total Expenses	60,131.60
TOTAL EXPENSE	60,131.60
NET INCOME	-7,624.00

Printed On: 01/25/2018

R-3

Step Up N Ride Society Gaming Account
Balance Sheet As at 12/31/2017

ASSET	
Current Assets	
Chequing	51,103.08
Plan 24	0.00
Shares	144.83
Plan 24	0.00
Accounts Recieveable	0.00
Advance payable	0.00
Total Current Assets	51,247.91
TOTAL ASSET	51,247.91
LIABILITY	
Current Liabilities	
Accounts payable	0.00
CPP Payable	0.00
EI Payable	0.00
Income Tax payable	0.00
WCB Payable	0.00
Vacation payable	0.00
PST paid on purchases	0.00
GST paid on purchases	-535.22
Total Current Liabilities	-535.22
TOTAL LIABILITY	-535.22
EQUITY	
Equity	
Surplus	59,407.13
Current Earnings	-7,624.00
Total Equity	51,783.13
TOTAL EQUITY	51,783.13
LIABILITIES AND EQUITY	51,247.91

Printed On: 01/25/2018

Step Up N Ride Society
January 17 2018
In Attendance
Brenda, Mona, Linda, Jill, Bev, Sherr, JOanne, Theresa
Regrets, Claire, Yvonne, Marj, Dinah
Agenda, adopted by Sherri,2nd by Bev, Carried

- Minutes of last meeting, Changes made of Spelling Marj's name, and also stated that Mona's daughter be changed to her name Taylor Hessler. Motioned by Jill, 2nd by Linda, carried
-

No old business

-

- Committee Reports
- Received Gaming grant of $50.000 in December
- Fundraising - made $815 on Christmas garage sale
- Looking to sell baskets online (facebook) to raise extra funds for fundraising. Jill to contact Dana, Debbie would do up baskets
- will set up a committee to different fund raisers
- Staff report - things are working out with Taylor driving and Wanetta in the office
- Reports Adopted by Sherri, 2nd by Bev, carried
-

Treasurers Report - Adopted by Joanne, 2nd by Linda, carried

- Budget Report - Adopted by Sherri, 2nd by Jill , carried
- 2017 year end going to accountant, final adjustments made at that time

New Business
review of year end,
Also discussed that we would do a thank you in facebook versus spending $700 plus dollars on a news paper ad. Will do thank you thru facebook.
Discussed signage in front of building for the society, will approach - Signs and Things for signage
Resolution for approaching PRRD for donation. Jill motioned that the board of directors, authorize the staff to appply for grant money for 2018. Sherri 2nd, carried.
Meeting adjourned at 5:50
Next Meeting on February 28, 2018

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee   Date: March 5, 2018

From: Kim, Frech, Chief Financial Officer

Subject: Annual Interest and Financial Commitments

RECOMMENDATION(S):

1. That RBAC approves adding the interest earned on the reserve accounts on an annual basis to the reserve account.

2. That RBAC approves the removal of old and/or completed commitments as follows:

A. Gas Tax:
1. Energy & Emissions Climate Action Plan (since 2009) - $35,124.60;
2. Electric Vehicle Charging Stations: Farmington & Charlie Lake (since 2012) - $2,000;
3. FSJ Airport Sub Water Meters & Infrastructure: (since 2012) - $30,000;
4. Little Prairie Heritage Society Museum Lighting: (since 2014) – $376.15;
5. Doe River Rec Comm; Septic Tank Upgrades: (since 2014) – $34.50; and
6. Rolla Sewer Lift Station Pumps & Electric: (since 2012) - $4,059.60.

B. Grants from Loan Fund Interest
1. Temporary Storage to Accept Domestic Sewage - $151,496.22 (completed).

C. Peace River Agreement (PRA):
1. Area C – CLFD Road Rescue & Medical First Responder Service Feasibility - $2,500.00 (this phase of project complete);
2. Chetwynd Arena floor, chiller, condenser & ventilation - $250,000 (project complete)

D. Fair Share:
1. Area B: Municipal Facilities - $13,200 (since 2010/11 – no specific commitment;
2. Area B: Electrical Extension Grants – $12,000 (since 2011 and gets replenished as used) – rather it be listed on-going and each application committed as it is approved;
3. Area B: Clearview Arena; crawl space - $979.58 (since 2014);
4. Area C: FSJ Airport Sub Communal Water/Sewer Fees - $1,359.97 (since 2014);
5. Area C: Regional Parks Improvements - $100,000 (since 2011) – too general, remove until specific request to commit to;
6. Area C: Water & Sewer - $500,000 (since 2007, 2011, 2013) – too general, remove until specific request to commit to;
7. Area D: Bear Mnt. Ski Assn: Ski Trails - $10,000 (since 2014);
8. Area D: Hats n Chaps Gymkhana; Arena Rebuild - $440.00 (since 2014);
9. Area D: Regional Parks & Trails - Trails - $75,000 (since 2011) – wait for specific request;

Staff Initials: Dept. Head: Kim Frech CAO: Page 1 of 3

10. Area D: Regional Parks & Trails – Parks - $25,000 (since 2011) – wait for specific request;
11. Area D: Rolla Sewer – Upgrades - $2,570.47 (since 2011) – upgrades done;
12. Area D: Rural Water Development - $125,032.17 (since 2012) – reallocate when new project;
13. Area E: Bear Mnt. Ski Assn: Ski Trails - $4,000 (since 2014);
14. Area E: Chetwynd & Dist. Rec Complex - $55,721.92 (since 2010);
15. Area E: Hasler Tower Project - $8,163.27 (since 2006 & 2010);
16. Area E: Hats n Chaps Gymkhana: Arena Rebuild - $1,766 (since 2014);
17. Area E: Senior Assisted Living - $30,000 (since 2009) – reallocate when new project;

Will check the other balances to determine if the projects are done or not and give them a time limit to finish the project and claim.

BACKGROUND/RATIONALE:

1. The delay in getting the monthly reports to the agenda for the RBAC meeting is due to waiting for the bank statement to get the monthly interest and applying it to all of the various reserves. To enable timely reporting, Finance is requesting that the total annual interest be added at the end of each year. The interest is still recorded in our ledgers and balanced, it just won't be added to the reports until doing the yearend entries.

2. Many projects finished under budget but the balance gets left as still committed. This will clean up some of the report and if there is a reason that the funds are required later then the request can be done at that time. Also, some of the commitments are very generic, which we did when the Province wanted the funds used or committed. All commitments should now be by specific project including proposing changing items such as "Municipal Facilities" or "Water and Sewer" having an amount, whereas it should be in the uncommitted funds and a specific request would come forward and that project would be named on the report for better clarification.

ALTERNATIVE OPTIONS:

1. Leave the balances on the reports.

STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☐ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Increased uncommitted funds for future projects.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

Financial reports will provide more accurate, up to date information.

Attachments:

None.

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee Date: March 6, 2018

From: Jill Rickert, Community Services Coordinator

Subject: 2018 Recreational & Cultural Grants-in-Aid – Eligibility and Funding Review

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize staff to send a letter to those applicants who are eligible to be considered for funding under the GIA policy, inviting them to attend the Spring Allocation meetings scheduled for the dates below:

Electoral Area 'B' and 'C'	April 16, 2018	Lake Point Golf and Country Club
Electoral Area 'E' West	April 17, 2018	Chetwynd & District Recreation Centre
South Peace Sub Regional	April 18, 2018	Doe River Community Hall

BACKGROUND/RATIONALE:

Each year as part of the GIA approval process, allocation meetings are held in April in each of the Electoral Areas. Eligible applicants are required to attend these meetings, sending a minimum of one representative in order to be considered for funding, as stated in Section 7 of the Recreational and Cultural GIA policy statement. More importantly, these meetings provide an opportunity for those applicants to come together and participate in a collective distribution of grant funding in collaboration with the Electoral Area Directors and staff of the PRRD. This process is valuable for the groups and is unique to the Peace River Regional District Grants in Aid process.

FOR DIRECTOR'S INFORMATION:

46 Recreational & Cultural Grants in Aid (GIA) applications were received for 2018. The total grant funds requested for 2018 equates to $745,761.43 whereas the total grant funds available for 2018 equates to $415,000. **Links to download the application were sent to the Directors by Friday, March 10 and hard copy packages of the applications will be provided at the Rural Budgets Administration meeting on Thursday, March 16 RBAC.** Please note that at the time of writing this report, some information from applicants is still pending and that staff will ensure all information is received prior to the allocation meetings.

This report provides a review of the applications to ensure that Directors have an opportunity to discuss the applications with staff allowing for enough time to follow up on any questions or additional information required. **It is important that directors determine if:**

1) **there are any applications that they do not wish to fund, or**
2) **there are any projects that may be better suited to funding under other grant programs, such as Peace River Agreement funds or Gas Tax in lieu of GIA.**

Staff Initials: Dept. Head: CAO:

March 15, 2018

Staff must send out the letters of invitation to the allocation meetings at least 15 days prior to the meetings. **If there are organizations who are not approved to receive GIA this year, directors should advise whether to invite them to the meeting or not.**

Historically when considering funding for applicants in Areas B and C, the directors have done this in collaboration with the applicants and determined the distribution of funds at the allocation meetings. Whereas, in Areas D and E, the directors have chosen to pre allocate funds to each of the applicants, with only a portion of the funds being distributed collectively at the allocation meetings. Some things the Directors may wish to consider for each application are:

1) **Should this applicant receive funding from RBAC?**
    a. If "Yes", should funding come from Grants in Aid or another grant fund (Fair Share, Gas Tax, etc.)?
    b. If "No", staff will forward a letter and follow up with a phone call to the applicant to let the applicant know that their 2018 application was not successful.

2) **What amount of minimum or maximum funding should each application receive?**
   A spreadsheet has been provided with this report to provide examples of allocation amounts, using a formula of Grant requests <$10,000 be allocated 75% and grant requests >$10,000 be allocated 50%. This is provided for a starting point for discussion for Directors and consideration of the overall funding.

Staff have identified applicants who are either NEW to GIA or are requesting large amounts in the outline below, for the consideration and attention of the Regional Budgets Administration Committee.

Electoral Area B:

- Cecil Lake – major improvements may want to have inspection done at site, see comments on assessment
- Flatrock Cemetery – NEW Applicant should be funded through Area B cemetery funds
- Halfway – is asking for a cemetery sign that should be funded through Area B cemetery funds

Electoral Area C:

- New Totem Archery: NEW Application – does not meet eligibility requirements

Electoral Area E West:

- Chetwynd Horse Club: not compliant with the *Societies Act* for failure to file annual report
- Sagitawa Christian Camp: RBAC to determine whether to fund through Area E GIA or to split between the four areas. Note it may not be reasonable to request a representative from Camp Sagitawa to attend each meeting.

Sub Regional Area:

- Farmington Community Association: not compliant with the *Societies Act* for failure to file annual report

OPTIONS:

1) That the Rural Budgets Administration Committee provide direction to staff.

STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☐ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Funding for Recreational and Cultural GIA is set annually by each Electoral Area Director. 2018 amounts are Area B = $103,000; Area C = $50,000; Area E West = $102,000; Sub Regional = $150,000. These amounts will go forward for adoption by the Regional Board in March. Staff have attached a breakdown of the 2018 amounts requested by the applicants.

COMMUNICATIONS CONSIDERATION(S):

- Staff will forward letters inviting each group to the Spring Allocation meeting in their applicable Electoral Area. Staff will ensure this is done 15 days prior to the date of the meeting, which is in accordance with the Recreational and Cultural GIA policy statement.

- Staff will send letters to applicants that are not eligible to be considered for funding as per the GIA policy statement; and staff will notify all applicants whose applications have been referred for support by other grant funds.

OTHER CONSIDERATION(S):

Attachments:

- 2018 Summary of Requests – Area B, C, E and Sub Regional
- Historical Allocations for GIA 1996 to 2017
- 2017 GIA Recipients and Allocations (Click on Link)

2018 Area B GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommendation from the GIA Meeting	Directors Recommendation	Notes	PROVIDE FUNDING YES / NO	FUNDING OPTIONS GIA	PRA	Gas Tax	Other
Buick Creek Community Club	Roof Extension over hall entrance; Insurance	$ 3,023.00	$ 2,977.00	$ 6,000.00	$ 6,000.00	100%			Meets eligibility, all GIA funding has been claimed	yes	✓			
Cecil Lake Recreation Commission	Major Improvements to Hall doors, windows, lighting, flooring in main hall, kitchen sinks	$ 70,000.00		$ 70,000.00	$ 70,000.00	100%			Meets Eligibility; requested detailed budget for proposed projects to assist with determining best funding option. Question use of facility versus cost to improve, may want to have facility inspected; Maybe some gas tax or PRA??	Pending				
Flatrock Community Cemetery Society	Insurance Expenses at Cemetery	$	$ 656.00	$ 656.00	$ 656.00	100%			NEW applicant, meets eligibility and rural criteria; could be supported with Cemetery Funding	No				cemetery
Halfway Graham Community Club	New Fridge & BBQ; improvements to hall and announcers booth, Cemetery Signage	$ 3,500.00	$ 1,500.00	$ 5,000.00	$ 5,000.00	100%			Meets Eligibility; has not applied for GIA since 2015; Cemetery Signage $1,200 could be funded through Area B Cemetery grant	yes	✓			cemetery
King's Valley Christian Camp	New Roof on Hall Reshingle, Insurance	$ 19,000.00	$ 9,500.00	$ 28,500.00	$ 28,500.00	100%			Meets Eligibility; $8,000 2017 GIA unclaimed; Annual Report pending society waiting on signature advised to submit asap	yes	✓			
Montney Recreation Commission	Interior Painting, Signage, Media Equip Purchase, Pioneer Wall Project, Insurance	$ 23,894.68	$ 2,598.00	$ 26,492.68	$ 26,492.68	100%			Meets eligibility, 2017 unclaimed GIA $18,582 society states claim to follow shortly; all projects will be completed by July 2018	yes	✓			
North Peace 4 H District Council	Signage, New Fridge & Freezer; Insurance	$ 6,100.00	$ 600.00	$ 6,700.00	$ 6,700.00	100%			Meets Eligibility, All GIA funding has been claimed	yes	✓			
North Peace Fall Fair	Signage, Insurance	$ 1,328.00	$ 5,472.00	$ 6,000.00	$ 6,000.00	100%			Meets all eligibility and may be considered for funding; 2017 GIA $2634.90 unclaimed	yes				
North Peace Historical Society	New doors & windows, rechink Allen Homestead house project, reroof Chapel of Holy Cross	$ 18,500.00		$ 18,500.00	$ 18,500.00	100%			Meets Eligibility; unspent 2014 GIA $53.55	yes	✓			
North Peace Light Horse Association	Improvement to indoor arena railings, lighting, celing and wall upgrades, snowguards	$ 30,000.00		$ 30,000.00	$ 30,000.00	100%			Meets Eligibility; within municiple boundaries **Society is GRANDFATHERED** under the policy as they have been receiving GIA since 1998; requested a project budget	yes	✓			
Osborn Community Hall	Parking lot improvements; New Hot water tank	$ 1,800.00	$ 775.00	$ 2,575.00	$ 2,575.00	100%			Meets Eligibility; unclaimed GIA $7,845.99 (2015 $6189.57, 2016 $1656.42)	yes	✓			
Rose Prairie Community Curling Centre	Improvements to roof, installation, new fridge and freezer; insurance	$ 13,000.00	$ 3,476.00	$ 16,476.00	$ 16,476.00	100%			Meets eligibility, roof improvements required due to leaks, no costs over $3,000; Total unclaimed GIA $9,756.87 (2016 $3,896.22; 2017 $5860.65)	yes	✓			
	Subtotal	$ 190,145.68	$ 4,251.00	$ 216,899.68	$ 216,899.68			$						

Note: North Peace Fall Fair, North Peace Historical & North Peace Light Horse Assoc. share with Area B & C

COMMITTED Annual Amounts	Requested Amount	Directors Recommendation	Directors Commitment
NP Regional Gradfest			$ 1,000.00
North Peace 4 H District Council			$ 1,000.00
Area B Rural Bursary			$ 1,000.00
Youth Travel			$ 1,500.00
Subtotal	$ 216,899.68		$ 4,500.00
Total	$ 216,899.68	$	$ 4,500.00

REQUESTED Amounts Jan. 31, 2018	
Total Fund	$ 103,000.00
Total COMMITTED	$ 4,500.00
Total Available	$ 98,500.00

2018 Area C GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommendation from the GIA Meeting	Recommendation from the Director	Notes	PROVIDE FUNDING YES / NO	FUND GIA	PRA
Charlie Lake Community Club	Insurance, Improvements to parking lot	$ 7,300.00	$ 4,200.00	$ 11,500.00	$ 11,500.00	100%			Meets Eligibility; Unspent GIA $24,381.22 (2015 GIA $9510.41; 2016 GIA $14,870.81); Society states all 2015 and 2016 projects & funding should be completed by end of summer 2018	yes	✓	
Lakepoint Golf & Country Club	New Soffit & Fascia; Clubhouse improvements painting	$ 29,275.74		$ 29,275.74	$ 29,275.74	100%			Meets Eligibility; missing financials requested by email Feb 16, 2018 contact on vacation will provide upon return; Unspent 2017 GIA $31,019.11 not claimed society states work completed reminded society to submit claim	yes Pending the submission of their financials	✓	
North Peace Fall Fair	Signage and Insurance	$ 1,328.00	$ 5,472.00	$ 6,000.00	$ 6,000.00	100%			**Does NOT meet eligibility** society not in good standing has not filed Annual Report; Society has been advised; otherwise meets all eligibility and may be considered for funding; 2017 GIA $2634.90 unclaimed	Yes Pending compliance with Society act	✓	
North Peace Historical Society	Improvement to indoor arena railings, lighting, celing and wall upgrades, snowguards	$ 18,500.00		$ 18,500.00	$ 18,500.00	100%			Meets Eligibility; unspent 2014 GIA $53.55	yes	✓	
North Peace Light Horse Association	Improvement to indoor arena railings, lighting, celing and wall upgrades, snowguards	$ 30,000.00		$ 30,000.00	$ 30,000.00	100%			Meets Eligibility; within municiple boundaries **Society is GRANDFATHERED** under the policy as they have been receiving GIA since 1998; requested a project budget			
New Totem Archery Club	New building and site prep	$ 30,000.00		$ 30,000.00	$ 174,200.00	17%			NEW applicant; Does not meet eligibility as per section 3(d) of the policy; Society operates in the municipality of FSJ **(borders Electoral Area C at Jones Sub - see maps attached to application)** and does not meet 75% rural membership as per information provided with application	no		
	Subtotal	$ 116,403.74	$ 9,672.00	$ 125,275.74	$ 269,475.74							

Note: North Peace Fall Fair, North Peace Historical & North Peace Light Horse Assoc. share with Area B & C

COMMITTED Amounts	Requested Amount	Directors Recommendation	Directors Commitment
NP Regional Gradfest			$ 1,000.00
Area C Rural Scholarship			$ 1,000.00
Youth Travel			$ 1,000.00
Subtotal	$ 125,275.74	$	$ 3,000.00
Total	$ 125,275.74	$	$ 3,000.00

REQUESTED Amounts Jan. 31, 2018	
Total Fund	$ 50,000.00
Total COMMITTED	$ 3,000.00
Total Available	$ 47,000.00

2018 Area E GIA

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for $10k and under, 50% for over $10k)	Director's Recommendation	Notes	PROVIDE FUNDING YES / NO	FUNDING OPTIONS GIA	PRA	Gas Tax	Other
Camp Emile	Flooring (Dining area); Reroof kitchen and hall	$ 38,830.42		$ 38,830.42	$ 38,830.42	100%	$ 19,415.21		meets eligibility; only $1,588.33 remains unspent from 2014; society has completed many projects this year and securred an onsite camp manager; all projects are capital costs due to amount quotes provided	yes	✓			
Camp Sagitawa	Building girls cabin	$ 35,000.00	$	$ 35,000.00	$ 36,960.00	95%	$ 18,480.00		meets eligibility requirements but did not provide quotes as per the policy. Budget was based on two previous similar projects and the actual costs. Has $854 remaining from 2015.	yes; Directors to provide direction on whether to obtain quotes	✓			
Chetwynd & District Recreation Centre	Ghoulish Affair	$	$	$ 2,500.00	$ 5,000.00	50%	$ 1,875.00		meets eligibility; PRRD contribution goes towards cost of fireworks	yes	✓			
Chetwynd & District Rod & Gun Club	Operational costs	$ 20,212.80	$ 1,818.00	$ 22,030.80	$ 39,138.00	56%	$ 11,015.40		meets eligibility; all GIA has been claimed	yes	✓			
Chetwynd Electric Eels	Operating expenses; pool rental; snorkels/fins/bands			$ 10,000.00	$ 23,500.00	43%	$ 7,500.00		meets eligibility; unspent funds $5684.53 will be claimed shortly	yes	✓			
Chetwynd Gymkhana Club	Rental Fees, Rodeo expenses, Wind up banquet and operational costs	$ 3,644.00	$ 500.00	$ 4,144.00	$ 4,144.00	100%	$ 3,108.00		meets eligibility, financial documentation pending; NOTE: This event occurs prior to the approval of funding.					
Chetwynd Horse Club	Arena Rental Fees	$ 2,975.00		$ 2,975.00	$ 2,975.00	100%	$ 2,231.25		**Does not meet eligibility - non compliance sect 73(1) Society act - email sent;** all other eligibility met	yes pending Society Compliance	✓			
Chetwynd Social Planning Society	Circus North Camp			$ 8,000.00	$ 12,383.70	65%	$ 6,000.00		meets eligibility, financial documentation pending; NOTE: This event occurs prior to the approval of funding.	yes	✓			
Foothills Team Roping	Livestock fencing pens	$ 20,500.00	$ 500.00	$ 21,000.00	$ 21,000.00	100%	$ 10,500.00		meets eligibility; no remaining unspent GIA	yes	✓			
Little Giant Figure Skating	Skate program operating expenses (ice fees)	$ 13,020.00	$ 1,980.00	$ 15,000.00	$ 24,387.42	62%	$ 7,500.00		meets eligibility; all GIA is claimed	yes	✓			
Little Prairie Heritage Society	General Operating, mainetance of museum	$ 6,675.00	$ 2,000.00	$ 8,675.00	$ 8,675.00	100%	$ 6,506.25		meets eligibility as of Feb 26, 2018	yes	✓			
Moberly Lake Community Association	Operating costs, contribution to roof replacement, tables	$ 7,000.00	$ 1,500.00	$ 9,000.00	$ 49,500.00	20%	$ 6,750.00		meets eligibility; in good standing with Societies Act; $7,000 towards roof project of $31,000 (CAPITAL) applying to NDIT for remaining amount;	yes	✓			
Pine Valley Exhibtion Park	Part Two of Pen Revitalization project	$ 38,326.00		$ 38,326.00	$ 38,326.00	100%	$ 19,163.00		meets eligibilit as of Feb 27, 2018	yes	✓			
Pine Valley Seniors	Insurance		$ 2,800.00	$ 2,800.00	$ 2,800.00	100%	$ 2,100.00		meets eligibility; no unclaimed GIA	yes	✓			
	Subtotals	$ 186,183.22	$ 11,098.00	$ 218,281.22	$ 307,619.54		$ 122,144.11							

COMMITTED Amounts	Requested Amount	Directors Recommendation	Director's Commitments
Electoral Area E Bursaries			$ 1,000.00
Youth Travel			$ 2,000.00
Subtotal	$	$	$ 3,000.00
Total requested	$ 218,281.22	$ 122,144.11	$ 3,000.00

REQUESTED Amounts Jan. 31, 2018	
Total Fund	$ 102,000.00
Total COMMITTED	$ 3,000.00
Total Recommended	$ 122,144.11
Total Available	$ (23,144.11)

2018 Sub-Regional GIA

Organization name	Projects	Capital & Operational Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for $10k and under, 50% for over $10k)	Director's Reccommendation	Notes	PROVIDE FUNDING YES / NO	FUNDING OPTIONS GIA	PRA	Gas Tax	Other
Bessborough Community Club	Insuarnce and Operational Costs		$ 4,231.00	$ 6,000.00	$ 14,234.65	42%	$ 4,500.00		meets eligibility; no unspent GIA	yes	✓			
Cutbank Community Club	Operating costs; sump pits/pumps; repair venting & leaks in roof	$ 13,384.12	$ 5,835.00	$ 19,219.12	$ 19,219.12	100%	$ 9,609.56		meets eligibility criteria	yes	✓			
DC Sportsman's Club	Indoor shooting range; general operations		$ 2,500.00	$ 35,000.00	$ 35,000.00	100%	$ 17,500.00		meets eligibility criteri; clarification on captial costs in proposed budget Pending; 2017 GIA unclaimed society states will submit soon; indoor range project to be completed within next 5 years.	yes pending clarification	✓			
DC Youth Centre/The ARK	Operating Costs	$ 10,780.00	$ 4,220.00	$ 15,000.00	$ 46,910.00	32%	$ 7,500.00		meets eligibility criteria and may be considered for funding; no unspent GIA	Yes	✓			
Doe River Recreation	New water pump & tray; fence project; Storage Container; Oven Range and some general operations	$ 8,000.00	$ 5,035.00	$ 22,574.42	$ 55,700.00	41%	$ 11,287.21		Meets Eligibility; quotes provided; Society GIA request is deficit amount for proposed operating budget in 2018; no remaining unclaimed GIA	yes	✓			
Farmington Community Association	Operational Costs	$ 12,000.00	$ 3,000.00	$ 15,000.00	$ 34,950.00	43%	$ 7,500.00		**Does NOT meet eligibility - non compliance Sec 73(1) failure to file annual reports w/Society Act in 2016 and 2017 last report sent January 2015; email sent to society;** requested clarification on budget items requesting support for, Missing Annual Report for 2017 GIA; Unclaimed 2017 GIA claim was sent back to Society for completion	**No - Society did not rectify this for 2017 and is still non-compliant**	✓			
Groundbirch Recreation Commission	Insuarnce	$	$ 2,100.00	$ 2,100.00	$ 2,100.00	100%	$ 1,575.00		meets eligibility criteria		✓			
Hats & Chaps Gymkhana	Bleachers	$ 20,219.08		$ 20,219.08	$ 20,219.08	100%	$ 10,109.54		meets eligibility; financials missing requested on Feb 16, 2018;	yes	✓			
Kilkerran Recreation Commission	Improvements to Kitchen floor, general operations	$ 1,500.00		$ 1,500.00	$ 1,500.00	100%	$ 1,125.00		meets eligibility criteria; Annual Report missing requested by email; unclaimed GIA $3,925.33 (2015 GIA 1925.33 & 2017 GIA $2000)	yes	✓			
Kiskatinaw Fall Fair	Light horse jumps, operational cost to run KFF	$ 2,500.00	$ 3,000.00	$ 19,900.00	$ 19,900.00	100%	$ 9,950.00		meets eligibility; Horse jumps request same as Sunset Prairie Clarified will be property of KFF; Pending ; unspent 2017 GIA $5294.02	yes	✓			
McLeod Recreation & Social Services Society	Operating Costs, Insurance, skating and curling rink improvements, improve security system	$ 18,419.17	$ 3,473.00	$ 21,892.17	$ 29,884.80	73%	$ 10,946.09		meets eligibility; in good standing w/Societies Act	yes	✓			
Rolla Ratepayers Association	New sinks and taps for bathrooms; Operational Costs		$ 5,108.00	$ 14,000.00	$ 20,437.27	66%	$ 7,000.00		Meets eligibility; no remaining GIA unspent	yes	✓			
Sunset Prairie Recreation Commission	New water tank, picnic tables & horse jumps; Operational costs	$ 6,200.00	$ 4,700.00	$ 12,700.00	$ 12,700.00	100%	$ 6,350.00		meets eligibility; Sunset verified horse jumps would be used during Kiskatinaw fair and would be the property of Sunset; Total unspent GIA $5,925.48 (2016 GIA $2123.70, 2017 GIA $3801.78)	yes	✓			
Swan Lake Enhancement Society	Annual Tree Program, AGM, Signage	$ 400.00		$ 1,200.00	$ 1,200.00	100%	$ 900.00		Meets Eligibility; capital item is signage at $400; in good standing, no unspent GIA,	yes	✓			
Tomslake Community Cultural Association	New Exit Doors at hall; Insurance	$ 5,300.00	$ 2,700.00	$ 8,000.00	$ 8,000.00	100%	$ 6,000.00		Meets Eligibility; no remaining GIA unspent	yes	✓			
Tomslake & District Recreation Commission	General operating and maintenance for upkeep of properties/facilities								Meet eligibility; no unspent GIA; **Note: 2018 GIA application does not include any funding for the Tate Creek Community Centre which is run by a sub-Committee under TLRC - all funding is separate.**	yes	✓			
Tupper Community Club	Operating Costs, Security System, structural improvements to flooring (Stage/Storage Areas)	$ 20,000.00	$ 5,500.00	$ 25,500.00	$ 25,500.00	100%	$ 12,750.00		meets eligibility; in good standing with Societies Act;					
	Subtotal	$ 118,702.37	$ 51,402.00	$ 239,804.79	$ 347,454.92		$ 124,602.40							

COMMITTED Amounts	Requested Amount	Directors Recommendation	Director's Commitment
Sub Reg. Scholarship & Bursary			$ 3,000.00
Youth Travel			$ 1,500.00
Subtotal	$ 239,804.79	$	$ 4,500.00
Total	$ 239,804.79	$ 124,602.40	$ 4,500.00

REQUESTED Amounts Jan. 31, 2018	
Total Fund	$ 150,000.00
Total COMMITTED	$ 4,500.00
Total Recommended	$ 124,602.40
Total Available	$ 20,897.61

SUMMARY OF PAYABLES

AREA B	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Area 'B' Bursary (AG)	**10,850**	0	500	0	450	400	0	0	0	0	500	500	500	500	500	500	500	1,000	1,000	1,000	1,000	1,000	1,000.00
Big Bam Ski Hill	**60,000**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	19,000	10,000	19,000	0	0	0	0.00
Buick Creek Community Club	**130,977**	8,300	7,200	13,000	4,866	0	4,611	1,900	24,100	18,000	0	0	5,000	0	16,000	5,000	12,000	5,000	0	0	3,000	0	3,000.00
Cache Creek Community Club	**46,551**	0	0	0	0	4,000	0	0	5,700	0	36,851	0	0	0	0	0	0	0	0	0	0	0	0.00
Cecil Lake Rec. Commission	**123,600**	11,600	0	0	0	0	6,000	11,000	14,000	12,000	15,000	13,500	0	0	0	28,500	10,000	0	2,000	0	0	0	0.00
FSJ GradFest Society (Annual Grant)	**17,500**	500	500	500	5,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	1,000	1,000	1,000	1,000.00
Golata Creek Recreation Society	**107,591**	0	0	0	0	0	0	0	0	0	3,000	0	4,000	49,500	12,000	5,200	0	0	0	15,895	0	17,996	0.00
Goodlow Community Club	**95,530**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,000	0	15,000	22,830	0	38,700	0.00
Halfway Graham Community Club	**40,395**	0	7,000	0	0	0	0	5,800	9,000	0	0	0	0	11,595	0	0	0	0	0	0	7,000	0	0.00
King's Valley Christian Camp	**282,723**	0	18,000	15,440	0	22,000	34,000	11,900	6,500	6,500	0	0	6,000	8,000	9,500	11,500	14,000	16,000	25,000	18,100	35,320	0	24,963.00
Lake Point Golf & Gountry Club	**34,700**	0	0	0	0	0	0	0	0	0	0	9,550	8,750	0	6,193	3,207		7,000	0	0	0	0	0.00
Montney Rec. Commission	**174,039**	0	0	0	0	0	15,000	0	0	25,000	2,900	13,800	5,500	0	16,000	6,134	7,000	23,000	8,300	12,643	13,280	6,900	18,582.00
North Peace Fall Fair Society	**225,523**	12,000	9,000	1,000	6,250	12,500	15,150	7,000	17,100	12,500	17,500	18,000	22,000	13,176	12,947	0	9,000	17,600	0	8,500	10,000	1,000	3,300.00
North Peace Historical Society	**135,163**	5,000	8,000	5,000	10,000	6,000	5,750	1,200	2,500	2,500	3,225	600	1,500	4,000	5,100	8,000	0	7,000	14,626	5,750	16,250	12,163	11,000.00
North Peace 4H District Council (AG &/or GIA if over 1,000)	**85,360**	1,800	0	4,500	1,500	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	6,575	7,390	48,495	1,000	1,600.00
North Peace Light Horse Assoc.	**181,387**	0	0	6,500	13,452	7,000	10,563	13,000	4,000	20,000	16,024	26,500	10,000	9,729	3,260	4,459		2,900	0	0	34,000	0	0.00
North Peace Ride for the Disabled	**3,000**																				3,000	0	0.00
Osborn Community Club	**47,399**	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	2,500	4,500	4,000	5,000	0	10,000	11,062	5,337.00
RCMP Rural Hockey/Broomball (AG)	**52,000**	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	5,000	5,000	5,000	5,000	5,000	0	0	0	0	0	0	0	0.00
Rose Prairie Community Curling Centre Society	**115,678**	9,000	0	0	0	0	0	26,000	0	0	0	0	0	0	10,000	14,000	9,000	8,000	4,500	0	6,000	10,680	18,498.00
Wonowon Horse Club	**56,855**	0	15,000	335	0	7,500	0	10,000	9,300	0	0	0	0	0	0	0	0	0	0	0	1,500	0	13,220.00
Youth Travel	**33,500**	0	1,500	1,500	1,500	15,000	0	1,000	1,500	0	0	500	1,500	0	0	500	1,500	0	1,500	1,500	1,500	1,500	1,500.00
Totals	**2,060,320**	**51,200**	**69,700**	**50,775**	**46,018**	**78,400**	**95,574**	**93,300**	**98,200**	**101,000**	**101,500**	**89,450**	**71,250**	**103,000**	**103,000**	**103,000**	**107,000**	**103,000**	**103,000**	**94,608**	**191,345**	**103,000**	**103,000.00**

AREA C	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Area 'C' Scholarship (AG)	**13,500**	500	500	500	500	500	500	500		500	500	500	500	500	500	500	500	1,000	1,000	1,000	1,000	1,000	1,000.00
Big Bam Ski Hill	**81,900**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,900	20,000	16,000	31,000	0	0	0	0.00
Charlie Lake Community Club	**351,504**	10,425	8,000	14,700	9,700	15,000	11,000	13,000		10,000	10,000	13,235	25,000	21,000	30,650	43,556	20,000	12,600	0	40,512	18,000	25,126	0.00
FSJ GradFest Society (Annual Grant)	**12,000**	500	500	500	500	500	500	500	0	500	500	500	500	500	0	500	500	500	500	1,000	1,000	1,000	1,000.00
Grandhaven Community Club	**48,549**	3,500	4,000	0	1,900	0	0	2,400	0	0	4,000	8,280	6,731	5,290	6,398	6,050	0	0	0	0	0	0	0.00
Lake Point Golf & Country Club	**161,838**	0	0	0	0	0	0	0	0	0	0	0	0	12,088	7,193	7,103	20,000	16,000	32,900	35,535	0	0	31,019.11
Inconnu Swim Club	**5,000**	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
North Peace Fall Fair	**75,300**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,000	0	8,500	10,000	20,000	6,800.00
North Peace Historical Society	**141,487**	5,000	0	0	4,500	4,050	6,000	1,200	0	0	1,362	600	1,500	4,000	6,000	10,000	15,000	8,500	15,000	5,750	16,250	24,775	12,000.00
North Peace 4 H Senior Council	**6,575**																		6,575	0	0	0	0.00
North Peace Light Horse Association	**167,671**	0	10,000	5,500	10,475	3,250	8,200	14,500	0	0	18,338	8,735	10,000	21,623	3,759	6,391	10,000	2,900	0	0	34,000	0	0.00
Whiskey Jack Nordic Ski Club	**44,500**	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000	13,000	11,500	0	0	0	0	0.00
Youth Travel	**10,500**	0	0	0	0	0	0	500	0	1,500	0	0	0	0	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000.00
Totals	**1,120,323**	**19,925**	**28,000**	**21,200**	**27,575**	**23,300**	**26,200**	**32,600**	**0**	**12,500**	**34,700**	**31,850**	**44,231**	**65,001**	**65,000**	**100,000**	**100,000**	**100,000**	**87,975**	**93,297**	**81,250**	**72,901**	**52,819.11**

AREA E	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Area E West Bursary (AG)	**4,000**																			1000	1000	1000	1,000.00
Camp Emile	**135,600**	0	4,000	4,000	4,000		9,000	8,000	8,000	10,000	8,000	8,650	8,000	8,000	0	12,000	8,300	0	8,000	27,650	0	0	0.00
Chetwynd and District Recreation Centre	**41,450**	1,800	5,000	0	2,900	2,000	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	0	2,500	2,500	1,750	2,500	2,500	2,500	2,500.00
Chetwynd Electric Eels Swim Association	**61,882**	0	0	0	0	0	0	0	0	0	2,000	0	2,500	7,500	2,500	0	3,000	4,400	8,660	10,000	8,000	7,638	5,684.53
Chetwynd Gymkhana Club	**24,970**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,250	4,000	3,555	5,388	3,777.20
Chetwynd Horse Club	**2,231**																						2,231.25
Chetwynd Rod & Gun Club	**200,033**	0	7,500	0	8,000	0	4,000	0	10,000	16,000	11,000	10,150	10,000	8,000	10,000	14,000	8,000	0	15,000	19,890	12,540	22,768	13,185.00
Chetwynd Speed Skating	**18,250**	1,000	4,500	2,000	3,250	0	0	1,500	0	0	0	0	0	0	0	0	6,000	0	0	0	0	0	0.00
Chetwynd Social Planning Committee	**16,000**																				5,000	5,000	6,000.00
Chetwynd Community Arts Council	**7,800**	3,500	0	0	0	0	0	0	0	0	0	1,800	0	0	0	2,500	0	0	0	0	0	0	0.00
Family Footprints Geneology	**23,000**	4,000	4,500	2,500	0	3,000	1,500	1,000	2,000	0	4,500	0	0	0	0	0	0	0	0	0	0	0	0.00
Foothills Team Roping Club	**65,650**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,300	20,000	12,500	8,000	5,250	1,600	10,000.00
Jackfish Community Association	**134,376**	4,000	0	0	0	0	7,000	7,500	9,000	0	7,500	6,150	10,000	0	7,500	12,000	7,300	0	19,000	3,500	4,875	13,551	15,500.00
Little Giant Figure Skating Club	**28,822**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	3,600	4,400	4,500	7,638	5,684.52
Little Prairie Heritage Society	**246,264**	12,000	23,000	15,000	8,000	0	8,000	8,500	18,000	0	10,000	15,650	13,000	22,000	11,500	11,000	8,800	20,040	8,750	14,405	8,000	6,281	4,337.50
Lone Prairie Riding Club	**64,100**	7,000	0	0	8,000	9,000	7,000	6,000	0	13,100	4,000	0	10,000	0	0	0	0	0	0	0	0	0	0.00
Moberly Lake Community Assoc.	**223,658**	30,000	7,500	7,500	22,000	25,000	26,000	21,500	9,000	10,000	5,000	3,500	12,000		9,000		8,000	10,050	0	0	5,900	6,708	5,000.00
Moberly Lake & District Golf Club	**177,850**	0	22,000	3,200	10,000	8,000	10,000	14,000	7,000	15,000	15,000	14,650	0	17,000	16,500	16,500	9,000	0	0	0	0	0	0.00
Pine Valley Exhibition Park Society	**319,218**	15,000	10,000	15,000	12,000	16,500	18,000	18,000	19,000	20,000	17,000	20,150	18,000	15,000	15,000	12,000	9,000	8,400	4,750	0	19,000	16,418	21,000.00
Pine Valley Motor Sports	**6,000**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,000	0	0	0	0	0	0.00
Pine Valley Seniors	**131,478**	2,000	0	20,000	8,000	8,000	0	0	5,000	5,000	6,500	8,650	6,500	11,000	11,000	8,000	7,800	5,000	2,700	4,800	3,915	3,513	4,100.00
Sagitawa Christian Camps	**180,615**	0	7,000	10,000	7,000	7,000	7,000	8,000	8,500	8,000	8,000	9,150	9,000	9,000	14,500	12,000	8,000	17,000	15,500	0	15,965	0	0.00
Youth Travel Grant (AG)	**18,005**	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	2,000	2,000	2,000	2,000	3,005	2,000	2,000	2,000.00
Totals	**2,176,997**	**82,300**	**98,000**	**84,200**	**94,872**	**83,943**	**102,777**	**97,500**	**100,400**	**100,000**	**102,000**	**102,000**	**102,000**	**102,000**	**102,000**	**104,000**	**104,000**	**94,390**	**112,460**	**106,155**	**102,000**	**102,000**	**102,000.00**

SUB-REGIONAL	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Sub Regional Bursary	**53,000**	0	0	2,500	2,000	2,000	2,000	2,000	2,000	2,500	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000.00
ARK Dawson Creek Youth Society	**41,748**													0	3,167	3,462	4,079	3,036	0	4,953	4,400	9,179	9,472.72
Bessborough Community Club	**180,644**	9,500	10,000	8,000	8,000	7,950	8,300	15,250	3,450	14,000	15,723	14,000	15,935	7,636	5,220	2,833	4,994	4,500	5,000	4,953	4,400	5,000	6,000.00
Cutbank Community Club	**208,054**	4,100	5,000	3,000	7,500	9,250	9,500	13,000	14,450	10,000	13,000	12,000	10,000	13,272	11,000	8,000	11,400	8,057	14,500	11,398	0	8,179	11,447.25
Dawson Creek Sportsman's Club	**289,774**	19,000	4,000	4,000	8,000	9,950	8,000	12,500	16,500	9,000	11,500	12,223	11,935	13,272	12,000	12,000	13,400	14,557	23,400	20,753	24,040	14,429	15,315.15
Doe River Gymkhana	**5,830**	0	**0**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,830	0.00
Doe River Recreation	**234,602**	5,869	15,000	13,000	9,000	9,950	10,000	11,000	10,450	8,000	7,500	10,723	8,935	10,272	12,000	9,000	10,400	13,557	16,963	9,995	12,610	8,044	12,333.28
Farmington Community Association	**199,421**	11,500	8,000	10,000	9,200	13,450	22,500	4,500	3,450	8,000	5,750	8,223	8,935	9,272	8,500	8,000	7,800	6,757	8,500	7,390	13,200	8,179	8,315.15
Groundbirch Recreation	**70,750**	2,500	5,000	4,000	2,800	1,600	1,300	2,000	1,200	5,300	6,250	0	5,935	5,772	6,500	5,000	4,300	1,800	1,800	2,753	1,540	1,350	2,050.00
Hats N' Chaps Gymkhana	**70,139**	0	0	0	0	0	0	0	0	0	0	0	0	7,636	9,280	14,167	8,406	12,571	2,000	0	0	16,079	0.00
Kilkerran Recreation Commission	**56,570**	3,250	4,000	0	0	3,450	8,500	3,500	3,950	6,000	3,100	8,000	1,800	0	2,500	0	0	0	3,000	0	3,520	0	2,000.00
Kiskatinaw Fall Fair Association	**105,693**	0	0	0	0	0	0	0	0	0	0	0	0	8,136	9,000	7,750	9,500	8,557	10,500	14,453	16,157	11,724	9,915.15
McLeod Recreation & Social Services	**232,125**	6,000	8,000	6,000	6,000	7,950	6,950	12,250	10,450	7,000	7,500	8,500	8,435	8,772	12,000	15,000	12,400	10,557	20,904	18,551	16,462	8,777	13,667.97
Paradise Valley Snowmobile Club	**31,450**	5,000	3,500	0	4,500	7,950	4,500	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Progress Athletic Association	**16,590**	1,090	1,600	1,200	2,500	2,450	2,000	2,000	1,200	700	0	0	850	1,000	0	0	0	0	0	0	0	0	0.00
Rolla Ratepayers	**202,751**	14,000	10,000	11,000	10,500	8,950	10,000	0	12,450	12,000	13,000	13,223	11,935	11,272	6,333	5,538	8,321	7,021	3,000	4,500	11,000	10,491	8,215.15
Sunset Prairie Recreation	**240,698**	10,000	10,000	12,000	14,000	18,200	11,450	15,250	18,000	15,000	11,000	16,223	19,935	8,136	9,000	7,750	7,700	8,557	2,500	7,453	2,200	7,029	9,315.15
Swan Lake Enhancement Society	**15,912**	0	0	0	0	0	0	0	0	0	0	0	0	3,616	698	817	1,140	1,142	2,898	1,773	1,503	825	1,500.00
Sweetwater 905 Society	**1,450**																						1,450.00
Tomslake Community Cultural Association	**50,264**	0	0	0	0	0	0	0	0	0	0	0	0	4,227	3,492	6,892	3,040	4,430	3,799	3,453	5,280	6,929	8,722.73
Tomslake & District Recreation Commission	**209,547**	5,900	5,000	4,000	5,000	6,450	6,000	8,000	8,450	11,000	8,500	12,223	10,935	7,045	6,508	8,108	8,360	8,984	15,101	20,750	17,688	12,829	12,715.15
Tupper Community Club	**219,625**	5,500	7,000	8,000	9,500	10,450	7,500	11,000	12,450	10,000	8,500	12,223	9,935	6,156	9,302	11,183	10,260	11,416	11,552	12,454	11,501	10,679	13,065.15
Youth Travel	**35,750**	1,500	3,000	2,500	1,500	1,500	1,500	1,750	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500.00
Totals	**2,772,385**	**104,709**	**99,100**	**89,200**	**100,000**	**121,500**	**120,000**	**120,000**	**119,950**	**120,000**	**114,823**	**132,061**	**130,000**	**129,992**	**131,000**	**130,000**	**130,000**	**130,000**	**149,916**	**150,084**	**150,000**	**150,050**	**150,000.00**
GRAND TOTALS	**8,130,026**	**258,134**	**294,800**	**245,375**	**268,465**	**307,143**	**344,551**	**343,400**	**318,550**	**333,500**	**353,023**	**355,361**	**347,481**	**399,993**	**401,000**	**437,000**	**441,000**	**427,390**	**453,351**	**444,144**	**524,595**	**427,951**	**407,819.11**

(AG) = annual grant

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee Date: March 6, 2018

From: Trish Morgan, General Manager of Community Services

Subject: 2018 North Peace Regional Grad Fest Grant

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve a $2,000 grant to the North Peace Secondary School Regional Grad Fest Society to assist with the costs to host the 2018 Grad Fest event, funded as follows:

- Area B Rural Recreational & Cultural Grants in Aid = $1,000
- Area C Rural Recreational & Cultural Grants in Aid = $1,000

BACKGROUND/RATIONALE:

Since 1996 both Electoral Area B and Electoral Area C have provided the North Peace Regional Grad Fest Society with a grant to assist with the costs of hosting “safe grad” events for those graduating from North Peace Secondary Schools.

The North Peace Regional Grad Fest Society is a society in good standing with the *BC Societies Act*.

ALTERNATIVE OPTIONS:

1) That the Rural Budgets Administration Committee approve a $1,000 grant to the North Peace Secondary School Regional Grad Fest Society to assist with the costs of hosting the 2018 Grad Fest event as follows:
   - Area B Rural Recreational & Cultural Grants in Aid = $500
   - Area C Rural Recreational & Cultural Grants in Aid = $500

2) That the Rural Budgets Administration Committee deny the grant request.

3) That the Rural Budgets Administration Committee provide direction to staff.

STRATEGIC PLAN RELEVANCE:

☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.

☐ Ensure effective execution of Public Safety and Emergency Services initiatives.

☐ Foster Collaboration on services with municipalities and electoral areas.

☐ Establish a strategy for coordinated advocacy on identified issues.

☐ Manage parks and trails in the region.

☐ Support the agricultural industry within the regional district.

☒ Not Applicable to Strategic Plan.

Staff Initials: Dept. Head: T. Morgan CAO: Chris Cvik

FINANCIAL CONSIDERATION(S):

Funds for the North Peace Regional Grad Fest are allocated from the Area B and Area C Rural Recreational & Cultural Grants in Aid prior to the allocation meetings in April of each year. From 1996 to 2013, both Area C and Area B provided $500 for a total grant of $1,000. Since 2014, Area B and Area C have provided $1,000 each for a total grant of $2,000.

For 2018, Area C has budgeted $50,000 for Grants in Aid (GIA), a reduction of $30,000 from 2017. , although only $52,000 was allocated in 2017. Note that the total grant request for GIA in 2018 is approximately $125,000, although most is shared with Area B.

For 2018, Area B has budgeted $103,000 for Grants in Aid (GIA), with a total grant request for GIA in 2018 of approximately $216,000, with some shared with Area C.

COMMUNICATIONS CONSIDERATION(S):

Staff recommend that North Peace Regional Grad Fest Society recognize the Electoral Areas for their contribution on their Facebook page and any advertising they conduct.

OTHER CONSIDERATION(S):

None.

Attachments:
North Peace Regional Grad Fest Grant Application

Grad Fest 2018

A Community-Sponsored Celebration for the graduates of FSJ and area.

Dear Friend,

The North Peace Regional Grad Fest Society is a non-profit group dedicated to providing a safe, fun and memorable event for the graduating students of the North Peace Region. Festivities include students from North Peace Senior Secondary, Prespatou Elementary/Secondary, Christian Life, along with Hudson Hope Elementary/Secondary. In the years past, as many as 1000 youths have enjoyed this annual event.

Every graduation, the grads of the area are invited to this alcohol and drug-free evening and are permitted to bring two guests to share their celebration of thirteen years of dedication and hard work.

As you can imagine, the event will take months of planning, volunteer hours and community support. The fundraising, decorating, and activities committee, plus the prize coordinator, are already hard at work to make the 29th Annual Grad Fest a resounding success.

We are looking to the community to support the dedicated volunteers as they prepare for this year's event. It would be greatly appreciated if you or your business can help us out in any way. Monetary donations, gift cards, item donations and volunteers are all areas where help is needed. Tax receipts can be sent out for any donation. If it is a gift, please include a business card with the value noted on the back of the card.

Our graduates have worked hard to reach this milestone and as a community we should acknowledge their accomplishments. The graduates of today are the businessmen and women of tomorrow. Please show your community pride and offer your support to this worthwhile event.

The graduates of 2018 and the Grad Fest Committee thank you for your consideration of our request and look forward to hearing from you soon.

Please contact the Committee Member who gave you this letter. They will be following up with you and who are your contact person for questions and picking up donations.

Thank you for your time, consideration and your support in making this the best Dry Grad for our youth.

Sincerely,

Nadine Kam Fundraising Committee Coordinator 2018 bnrkam@telus.net 250-793-0264
Bobbi Coutts Committee Member 2018 jbcoutts@telus.net 250-263-2970
Sue Fox Committee Member 2018 suefox81@icloud.com 250-793-2620

Printing provided by Glenn Fox Sand and Gravel

North Peace Regional Grad Fest Society Box 217, RPO Downtown, Fort St. John, BC V1J 0K9

PEACE RIVER REGIONAL DISTRICT
Grants to Community Organizations
- Special Event Grant Application Form -

Name of Organization: North Peace Regional Grad Fest Society

Address (include postal code): P/o Box 217 Downtown RPO Fort St John BC V1J 0K9

Name of Contact Person: Jennie Copeland

Telephone Number: 250-793-7260

Email address: npssgradfest@gmail.com

Society Registration #: S-34640

Name of Event: Grad Fest 2018

Type of Event: Dry Grad Celebration

Grant request amount: $ 2000.00

Has your organization applied for funding from another source? Yes ✓ No ______

Who will it serve: Graduates in the North Peace Region

How many will attend: 600

What is economic benefit to area: These graduates and their friends are our communities futures. They are our future civil leaders, business owners, employees, and volunteers, and their wellbeing is important to the future of our community – and us all.

This application must include the previous year's financial statements, if available, and an event budget.

The applicant must submit within ninety (90) days of event completion a final financial statement for the event.

OFFICE USE ONLY:

Amount approved: $__________ **GL Code:** __________

Date: __________

2010

2018 GRAD FEST COMMITTEE BUDGET

EXPENSES	2018 BUDGET	2018 ACTUALS
Activities (includes inflatables)	$ 10,000.00	
Prizes	$ 17,000.00	
Gifts/Bursaries	$ 1,500.00	
Food & Beverages	$ 1,500.00	
Venue	$ 2,300.00	
Insurance	$ 1,700.00	
Decorations	$ 800.00	
Miscellaneous	$ 1,200.00	
Fundraising	$ 500.00	
Advertising	$ 1,000.00	
Tickets & Registration	$ 500.00	
Clean Up	$ 200.00	
Security	$ 700.00	
Construction	$ 100.00	
TOTAL	**$ 39,000.00**	

GRAD FEST 2017 BUDGET AND COMPARATIVE

COMMITTEE EXPENSES	**2013 Actual**	**2014 Actual**	**2015 Actual**		**2016 Actual**	**2017 Budget**	**2017 Actual**
Construction	$100.00	$0.00	donated	$0.00	93.65	500	44.78
Activities	$10,000.00	$17,990.56		$13,476.10	12,456.27	16,000.00	11514.95
Venue	$2,283.55	$2,283.50		$2,029.55	2,100.00	2,300.00	2229.55
Clean up	$0.00	$0.00		$42.45	500	100	
Security	$0.00	$0.00		$481.00	735	500	680.4
First Aid	$0.00	$0.00	donated	$0.00	0	100	0
Registration	$0.00	$43.50		$167.00	0	150	0
Publicity	$1,050.00	$2,258.39		$525.00	0	1,000.00	0
Tickets & Gifts (tangible)	$0.00	$4,001.21	donated and no extra gifts		0	4,000.00	0
Fundraising	$0.00	$0.00		$0.00	0	400	54.33
Prizes	$11,956.00	$9,820.80		$11,947.01	13,390.18	15,000.00	15127.24
Donated Prizes	not tracked						
Coat Check	$0.00	$0.00		$0.00	0	100	0
Thank you & Receipts	$326.00	$266.44		$262.69	262.5	400	58.38
Food	$1,770.00	$1,635.53		$1,202.98	1,336.58	2,000.00	926.77
Beverage				$825.64	90.13	1,000.00	335.76
Decoration	$1,504.00	$741.71		$836.64	1,047.92	2,000.00	778.8
Insurance Liability	$1,348.00	$1,350.00	Cancelled				
Insurance Venue	$0.00	$0.00	donated	$0.00	0	750	donated
Storage Locker	$1,020.00	$1,020.00		$1,020.00	1,020.00	1,020.00	1020
Mail box	$287.00	$287.00		$157.50	188.8	287	170.1
Bursary	$2,000.00	$1,500.00		$1,500.00	2,000.00	2,000.00	1500
Miscellaneous	$1,400.00	$3,000.00		$1,495.77	44.8	1,500.00	197.41
2014 Outstanding Expenses				$1,149.95			
Totals	**$35,044.55**	**$46,198.64**		**$37,119.28**	**$35,265.83**	**$51,107.00**	**$34,638.47**

Grad Fest Reconciliation	DATE	ITEM	Notes	GRAD FEST		PROM		GRAD FEST SUBTOTAL	PROM SUBTOTAL	BANK BALANCE
Balance forward August 31st, 2016								$41,538.83	$2,732.31	$44,271.14
SEPT	2 Sep	Cheque order		$126.91				$41,411.92	$2,732.31	$44,144.23
	7 Sep	Chq 329 clear	bursary	$500.00				$40,911.92	$2,732.31	$43,644.23
	17 Sep	PRRD	donation		$2,000.00			$42,911.92	$2,732.31	$45,644.23
		chq 328 clear	bursary	$500.00				$42,411.92	$2,732.31	$45,144.23
OCT	18 Oct	Interest			$1.75			$42,413.67	$2,732.31	$45,145.98
NOV	30 Nov	Interest			$3.74			$42,417.41	$2,732.31	$45,149.72
DEC	8 Dec	Chq 350 CLEAR	society report filing fee	$25.00				$42,392.41	$2,732.31	$45,124.72
	13 Dec	Chq 351 CLEAR	prizes	$3,599.36				$38,793.05	$2,732.31	$41,525.36
	31 Dec	Chq 330 CLEAR	prom basket			$67.51		$38,793.05	$2,664.80	$41,457.85
	31 Dec	Interest			$3.68			$38,796.73	$2,664.80	$41,461.53
JAN	5 Jan	Cash deposit					$1,125.00	$38,796.73	$3,789.80	$42,586.53
	11 Jan	Chq 352 CLEAR	mailbox	$170.10				$38,626.63	$3,789.80	$42,416.43
	30 Jan	Deposit	donations prom and grad		$1,000.00		$987.10	$39,626.63	$4,776.90	$44,403.53
	30 Jan	Chq 353 CLEAR	prom deposit			$465.00		$39,626.63	$4,311.90	$43,938.53
FEB	9 Feb	Chq 354 CLEAR	drunken goggles	$667.62				$38,959.01	$4,311.90	$43,270.91
	28 Feb	BANK STATEMENT	service charges	$6.50				$38,952.51	$4,311.90	$43,264.41
MARCH	31 Mar	BANK STATEMENT	service charges	$6.50				$38,946.01	$4,311.90	$43,257.91
	6 Mar	Chq 356 clear	Wendy Maldonado/Prizes	$701.71				$38,244.30	$4,311.90	$42,556.20
	6 Mar	Chq# 355 CLEAR	Michella Braun/Prizes	$724.60				$37,519.70	$4,311.90	$41,831.60
APRIL	18 Apr	Deposits	Deposits		$8,750.00			$46,269.70	$4,311.90	$50,581.60
	18 Apr	Deposits	Deposits/Chq/Donations		$3,300.00		$500.00	$49,569.70	$4,811.90	$54,381.60
	10 Apr	Chq#357 CLEAR	Michella Braun /prizes	$881.26				$48,688.44	$4,811.90	$53,500.34
	10 Apr	Chq# 358 clear	Michele Jeffers Playstation	$3,833.46				$44,854.98	$4,811.90	$49,666.88
	10 Apr	Chq# 359 CLEAR	Nadine Kam sponsor letters	$54.33				$44,800.65	$4,811.90	$49,612.55
	30 Apr	BANK STATEMENT	bank charges	$6.50				$44,794.15	$4,811.90	$49,606.05
MAY	4 May	Deposits	Deposits		$6,171.78		$250.00	$50,965.93	$5,061.90	$56,027.83
	4 May	deposit	deposit		$355.00			$51,320.93	$5,061.90	$56,382.83
	5 Oct	Deposits	Deposit Cash Prom Ticket sales				$4,630.00	$51,320.93	$9,691.90	$61,012.83
	15 05	Chq#365	Brandi Lamoureux(Chair/Prom)			$577.00		$51,320.93	$9,114.90	$60,435.83
	24 05	CASH	PROM TICKETS/CASH				$11,627.00	$51,320.93	$20,741.90	$72,062.83
	24 05	CHQ PROM FEE	PROM FEE ASSIST BC				$130.00	$51,320.93	$20,871.90	$72,192.83
	24 05	CHQ FROM FEE	PROM FEE ASSIST BC				$130.00	$51,320.93	$21,001.90	$72,322.83
	24 05	Deposits	DEPOSIT		$950.00			$52,270.93	$21,001.90	$73,272.83
	25/05	CHQ #366	VOID CHQ /SHELL					$52,270.93	$21,001.90	$73,272.83
	1 May	CHQ#360	MICHELLA BRAUN PRIZES	$5,056.49				$47,214.44	$21,001.90	$68,216.34
	1 May	CHQ#361	WENDY MALDONALDO(prizes)	$893.43				$46,321.01	$21,001.90	$67,322.91
	1 May	CHQ#362	LISA WIEBE PHOTO BOOTH	$1,039.50				$45,281.51	$21,001.90	$66,283.41
	1 May	CHQ#363	MICHELLE JEFERS	$30.75				$45,250.76	$21,001.90	$66,252.66
	1 May	CHQ#364	WENDY MALDONALDO(prizes)	$397.75				$44,853.01	$21,001.90	$65,854.91
	31 May	CHQ#367	MICHELLA BRAUN PRIZES	$624.62				$44,228.39	$21,001.90	$65,230.29
	31 May	BANK STATEMENT	bank charges	$6.50				$44,221.89	$21,001.90	$65,223.79
JUNE	7 Jun	CHQ#0368	PARADOX RENTAL(PROM)			$1,022.20		$44,221.89	$19,979.70	$64,201.59
	7 Jun	CHQ#0369	POMEROY HOTEL PROM			$18,462.64		$44,221.89	$1,517.06	$45,738.95
	7 Jun	CHQ#370	SOUNDS OF TOWN PROM			$1,677.90		$44,221.89	($160.84)	$44,061.05
	8 Jun	DEPOSIT	DEPOSIT		$7,885.00			$52,106.89	($160.84)	$51,946.05
	8 Jun	CHQ#371	SANDRA BUECKERT	$58.38				$52,048.51	($160.84)	$51,887.67
	8 Jun	CHQ#372	WENDY MALDONADO	$530.00				$51,518.51	($160.84)	$51,357.67
	12 Jun	CASH	PROM CASH_TICKETS				$3,935.00	$51,518.51	$3,774.16	$55,292.67
	12 Jun	CHQ# 373	BRANDI LAMOUREUX PROM			$1,740.00		$51,518.51	$2,034.16	$53,552.67
	12 Jun	CHQ# 374	BRANDI LAMOUREUX PROM			$319.00		$51,518.51	$1,715.16	$53,233.67
	13 Jun	CHQ# 375	CRYSTAL HOLDEN PROM			$79.80		$51,518.51	$1,635.36	$53,153.87
	19 Jun	CHQ# 376	MOYA FENNEY	$926.77				$50,591.74	$1,635.36	$52,227.10
	20 Jun	CHQ#377	DESTINY PEEBLES	$44.78				$50,546.96	$1,635.36	$52,182.32
	20 Jun	CHQ#378	FSJ CURLING RINK	$2,229.55				$48,317.41	$1,635.36	$49,952.77
	20 Jun	CHQ#379	COUNTRY ODDS & END	$1,020.00				$47,297.41	$1,635.36	$48,932.77
	21 Jun	CHQ# 380	LISA WIEBE	$429.33				$46,868.08	$1,635.36	$48,503.44
	22 Jun	CHQ# 381	MICHELLE JEFFERS	$446.32				$46,421.76	$1,635.36	$48,057.12
	21 Jun	CHQ#382	EVANGEL CHAPEL CHURCH	$4,608.80				$41,812.96	$1,635.36	$43,448.32
	22 Jun	CHQ#383	WENDY MALDONADO	$1,803.38				$40,009.58	$1,635.36	$41,644.94
	22 Jun	CHQ#384	BLACK GATE SECURITY	$680.40				$39,329.18	$1,635.36	$40,964.54
	27 Jun	CHQ# 385	MICHELLA BRAUN	$373.81				$38,955.37	$1,635.36	$40,590.73
	27 Jun	CHQ#386	LISETTE VIENNEAU BEV.	$335.76				$38,619.61	$1,635.36	$40,254.97
	30 Jun	BANK STATEMENT	bank charges	$6.50				$38,613.11	$1,635.36	$40,248.47
JULY	27 May	CHQ# 387	CRYSTAL HOLDEN PROM	$778.80				$37,834.31	$1,635.36	$39,469.67
	4 Jul	DEPOSIT	donations and ticket sales		$5,564.15			$43,398.46	$1,635.36	$45,033.82
	27 Jul	Deposit	Shell		$1,000.00			$44,398.46	$1,635.36	$46,033.82
	31 Jul	BANK STATEMENT	Bank Chgs	$6.50				$44,391.96	$1,635.36	$46,027.32
AUGUST	2 Aug	CHQ# 388	ZACHARY L'HEUREUX	$500.00				$43,891.96	$1,635.36	$45,527.32
	2 Aug	CHQ#389	CLIODHNA MCMENAMIN	$500.00				$43,391.96	$1,635.36	$45,027.32
	22 Aug	CHQ# 390	RUI VALE	$500.00				$42,891.96	$1,635.36	$44,527.32
	31 Aug	bank statement	bank charges	$6.50				$42,885.46	$1,635.36	$44,520.82

outstanding 5789.20

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee Date: March 6, 2018

From: Trish Morgan, General Manager of Community Services

Subject: North Peace Secondary School Female Curling Youth Travel Request

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RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve a $100 Youth Travel grant to the North Peace Secondary School Female Curling team to assist with travel costs to attend the BC High School Provincial Curling Championships in New Westminster from March 1 to 3, 2018 – funded as follows:

- Area B Youth Travel = $50
- Area C Youth Travel = $50

BACKGROUND/RATIONALE:

The North Peace Secondary School Female Curling team qualified for BC High School Provincial Curling Championships in New Westminster from March 1 to 3, 2018 on January 20, 2018. They submitted a Youth Travel Grant request on February 14, 2018.

The Youth Travel grant policy was recently updated and caps the amount any team can be granted at $50 per rural player up to a maximum of $250. The team has two rural members, with one from Area B and one from Area C.

ALTERNATIVE OPTIONS:

1) That the Rural Budgets Administration Committee deny the Youth Travel Grant request.
2) That the Rural Budgets Administration Committee provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.

☐ Ensure effective execution of Public Safety and Emergency Services initiatives.

☐ Foster Collaboration on services with municipalities and electoral areas.

☐ Establish a strategy for coordinated advocacy on identified issues.

☐ Manage parks and trails in the region.

☐ Support the agricultural industry within the regional district.

☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

Each year RBAC budgets a portion of the Rural Recreational Grants in Aid for youth travel as follows:

- Area B = $1,500
- Area C = $1,000
- Area E = $2,000
- Sub Regional = $1,500

Since January 1, 2018 no funds have been spent.

COMMUNICATIONS CONSIDERATION(S):

Staff recommend that North Peace Secondary School recognize the Electoral Areas for their contribution through their Facebook page or website.

OTHER CONSIDERATION(S):

None.

Attachments:
NPSS Travel Grant request letter

NORTH PEACE SECONDARY SCHOOL

9304 - 86th Street
Fort St. John, B.C.
V1J 6L9
Phone: 250-785-4429
Fax: 250-785-4687
Website: www.npss.prn.bc.ca

February, 2017

To Whom It May Concern:

North Peace Secondary School is seeking assistance from local businesses, organizations, and individual sponsors to assist our diverse athletic programs for the 2017-2018 and subsequent school years.

Recent and continual increases in travel costs have made it difficult to operate our programs to the level we have been accustomed to. Due to our geographical location, lengthy travel is necessary; the closest school in the province that we can compete against is Prince George, which is often where the North Central Zone Championships are held. Our teams often qualify to compete at Provincials which also means travel to the lower mainland.

To compensate for this increase in cost, we have had to reduce the amount of travel and increase our Athletic Fees for those students wanting to participate in Athletics Programs. In an effort to assist the monetary burden shared with potential athletes, we try to match travel schedules with other schools in order to cost share. Furthermore, students are also required to raise funds through ticket sales for various lotteries and draws that we host throughout the year. Despite all of these efforts, we are still unable to meet the financial goals for our Athletics Programs. If we continue to cut travel and raise Athletic Fees we may lose many of our student athletes and, in turn, deprive them of the valuable growth opportunities made possible through sport. As it is now, athletes and parents often have to spend in excess of one thousand dollars to play a sport at NPSS. This eliminates some students from going out for teams and that is not good!

You can help alleviate some of our travel expenses and ensure that our athletes have the best opportunity to compete at the highest level by making a donation with a charitable tax receipt. North Peace Secondary School has a proud history in developing athletic ambassadors in a wide range of sports. Our athletes have been successful in reaching the NHL, CFL, Olympic Games, and numerous players have taken their skills to the National, College and University levels. We thank you in advance for your support of North Peace Secondary School Athletic Programs and ensuring the future growth of our student athletes.

If you would like to purchase an advertisement sign to be put up in our gymnasium, we also have yearly commitment options to contribute to our athletics. Please contact Matthew Lynn 250 263 2248 or Jason Gill at 250-785-4429 for more details.

Sincerely,

Mr. M. Lynn
Athletics Director

Mr. J. Gill
Vice Principal

North Peace Secondary School Girls' Curling Team

Dear Rural Budgets Administration Committee:

The North Peace Secondary School Girls' Curling Team recently qualified for BC High School Provincial Curling Championships to be held March 1 – 3, 2018 in New Westminster, BC. They earned their berth by competing in zone playdowns from January 19 – 20, 2018 in Dawson Creek, BC.

The BC High School Provincial Curling Championship includes 8 boys' and 8 girls' teams – each representing one of the 8 zones in the province. North Peace Secondary School is representing zone VII – Northeast.

The team consists of the following:

Coach:	Paula Maloney (adult)	10214 Alaska Highway North, Fort St. John, BC V1J 4M7
Teacher Sponsor:	Derek Glover (adult)	7924 -85A Avenue, Fort St. John, BC V1J 0H7
Skip:	XX	10215 – 111 Avenue, Fort St. John, BC V1J 2V3
Third:	XX	8611 – 113 Avenue, Fort St. John, BC
Second:	XX	10214 Alaska Highway North, Fort St. John, BC V1J 4M7
Lead:	XX	5740 – 242 Road, Baldonnel, BC V0C 1C0

Confirmed travel costs for this event include the following:

Hotel (4 Nights, 3 Rooms)	$1,600
Airfare (6 Return Flights, FSJ to Van.)	$984
Ground Transportation	N/A (hopefully – provided free by event organizers)
Meals (Feb 28 – Mar 4, 6 people)	$600 (Estimate, some meals provided)

Tegan, Hannah, Kaci and Chloe all attend secondary school in School District #60 and curl out of the Fort St. John Curling Club. Kaci (and Paula), and Chloe all reside in the rural area. Tegan, Hannah and the teacher sponsor all reside in Fort St. John.

On behalf of the North Peace Secondary School girls' curling team, I respectfully request that you consider awarding a youth travel grant towards the team's travel expenses to attend these provincials.

Should the committee decide to award a grant, cheques should be made payable to: North Peace Secondary School – directed towards curling.

Thank you very much for considering us for a youth travel grant – the team would truly appreciate your support,

North Peace Secondary School Girls' Curling Team

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee   Date: March 6, 2018

From: Trish Morgan, General Manager of Community Services

Subject: BC Peace Predators Youth Travel Request

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve a $250 Youth Travel grant to the BC Peace Predators to assist with travel costs to attend the Female Midget 'A' Provincial Championships in Williams Lake from March 20 to March 26, 2018, funded as follows:

Area B Youth Travel = $150
Area C Youth Travel = $50
Sub regional Youth Travel = $50

BACKGROUND/RATIONALE:

The BC Peace Predators Midget team has qualified for provincials in Williams Lake from March 20 to March 26, 2018.

The Youth Travel grant policy was recently updated and caps the amount any team can be granted at $50 per rural player up to a maximum of $250. The team has five rural members with three from Area B and one each from Area C and Area D.

ALTERNATIVE OPTIONS:

1) That the Rural Budgets Administration Committee deny the Youth Travel Grant request.
2) That the Rural Budgets Administration Committee provide further direction to staff.

STRATEGIC PLAN RELEVANCE:

☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
☐ Foster Collaboration on services with municipalities and electoral areas.
☐ Establish a strategy for coordinated advocacy on identified issues.
☐ Manage parks and trails in the region.
☐ Support the agricultural industry within the regional district.
☒ Not Applicable to Strategic Plan.

Staff Initials: Dept. Head: T. Morgan CAO: Chris Cvik

FINANCIAL CONSIDERATION(S):

Each year RBAC budgets a portion of the Rural Recreational Grants in Aid for youth travel as follows:

- Area B = $1,500
- Area C = $1,000
- Area E = $2,000
- Sub Regional = $1,500

Since January 1, 2018 no funds have been spent.

COMMUNICATIONS CONSIDERATION(S):

Staff recommend that the Predators recognize the Electoral Areas for their contribution through their Facebook page.

OTHER CONSIDERATION(S):

None.

Attachments:

Predators Hockey request letter

LP Energy Predators

c/o Sherri Fell
Box 116
Cecil Lake, BC V0C 1G0

January 31/2017

To: Rural Budgets Administration Committee

RE: Youth Travel Grant

As a parent of a player of the LP Energy Predators, I am very pleased to say that the LP Energy Predators will once again be representing the Peace River Area when attending the BC Hockey Female Midget “A” Provincial Championships. This year the Championships will be held in Williams Lake, BC from March 20 to 26, 2017. On behalf of the team I am requesting assistants with transportation and accommodation expense that will occur during the week of provincials. During the championships the Predators will be playing 6 games of elite hockey against other teams from throughout the province that have also qualified to represent their district.

This year our team consists of 17 girls, aged 13-18 years of age, 3 coaches and 1 team safety. Five of our players and one coach, who reside in the rural regions of the PRRD.

Players: (names removed for privacy)

7311 253 Road, Baldonnel, BC
12838 Rosefield Road, Prespatou, BC
5511 Johnson Road, Taylor, BC
5072 Doig Road, Rose Prairie, BC
3903-242 Road, Cecil Lake, BC

Coach:

Rob Larson 5072 Doig Road, Rose Prairie, BC

As a team we will be occurring some expenses for travel, accommodations and team meals. Please see below for an outline of these anticipated costs:

Travel by bus:	$7,000.00	
Accommodations ($112.00 x 5 Nights x 9 Rooms)	$5,040.00	
Meals: $60 x 5 Days x 21 Team Members)	$6,300.00	
TOTAL		$18,340.00

I would like to take this time to say Thank You for reviewing our request to apply for the Youth Travel Grant.

Sincerely,

Sherri Fell
Treasurer of LP Energy Predators

PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee   Date: March 5, 2018

From: Jennifer Rudyk, Finance Clerk

Subject: February 2018 Financial Report

RECOMMENDATION(S):

That the Rural Budgets Administration Committee receive the February 2018 Financial Report for information.

BACKGROUND/RATIONALE:

Provided for information.

STRATEGIC PLAN RELEVANCE:

Not applicable to strategic plan.

Attachments:

1. Grants-in-Aid (4 pages) - 2010 to 2017 balances remaining
   - Page 1 - Area B, Area C, Area E
   - Page 2 - Sub-Regional
   - Page 3 - Youth Travel Recipient Listing
   - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (1 page) Report Includes:
   - Commitment amounts
   - Previous and current year payments
   - Balance of remaining commitments (last column)
   - Actual balance and total remaining commitment
3. Peace River Agreement Money Market Fund (1 page)
   - Same format as the Fair Share report
4. BCR/PRA Money Market Fund (1 page)
   - Includes expenditures and future commitments
5. Reserve Balances (2 pages)
   - Includes all Regional District reserves

Staff Initials: J R   Dept. Head: Kim Frech   CAO: Page 1 of 1

Peace River Regional District Grants-In-Aid
Summary of Payables

8-Mar-2018

Current Year Allocation	AREA B	2014 Budget 103,000.00 Allocated 94,608.17	2015 Budget 200,000.00 Allocated 189,845.00	2016 Budget 103,000.00 Allocated 103,000.00	2017 Budget 103,000.00 Allocated 4,500.00	GIA Remaining
	Big Bam Ski Hill	-				-
3,000.00	Buick Creek Community Club	-	-		-	-
	Cache Creek Community Club	-				-
	Cecil Lake Rec. Commission	-				-
1,000.00	Fort St. John Gradfest	-	-	-	-	-
-	Golata Creek Recreation Society	-		17,995.84		17,995.84
-	Goodlow Community Club	-		38,700.00		38,700.00
	Halfway Graham Community Club	-	874.96			874.96
24,963.00	King's Valley Christian Camp	-	-		8,000.00	8,000.00
18,582.00	Montney Rec. Commission	-	-	-	18,582.00	18,582.00
1,600.00	North Peace 4-H District Council	-	0.00	-	-	0.00
3,300.00	North Peace Fall Fair Society	-	-	-	535.00	535.00
11,000.00	North Peace Historical Society	-	-	-	-	-
	North Peace Light Horse Assn.	-	-			-
	North Peace Ride for Disabled		259.51			259.51
5,337.00	Osborn Community Club	-	6,189.57	1,656.42	0.00	7,845.99
18,498.00	Rose Prairie Curling Society	-	-	3,896.22	5,860.65	9,756.87
13,220.00	Wonowon Horse Club		35.00		-	35.00
1,000.00	Area B Rural Bursary	-	-	-	-	-
1,500.00	Youth Travel		-	-	-	-
103,000.00	Total Area B	-	7,359.04	62,248.48	32,977.65	102,585.17

	AREA C	2014 Budget 112,025.88 Allocated 93,297.04	2015 Budget 100,000.00 Allocated 81,250.00	2016 Budget 80,000.00 Allocated 72,900.86	2017 Budget 80,000.00 Allocated 3,000.00	GIA Remaining
	Big Bam Ski Hill	-				-
-	Charlie Lake Community Club	0.00	9,510.41	7,720.28		17,230.69
1,000.00	Fort St. John Gradfest	-	-	-	-	-
31,019.11	Lake Point Golf Club	-			31,019.11	31,019.11
	North Peace 4H District Council	-				0.00
6,800.00	North Peace Fall Fair Society	-	-	-	2,099.90	2,099.90
12,000.00	North Peace Historical Society	53.55	-	(0.00)	-	53.55
	North Peace Light Horse Assn.	-	-			-
1,000.00	*Area C Scholarship		-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-
52,819.11	Total Area C	53.55	9,510.41	7,720.28	34,119.01	51,403.25

	AREA E	2014 Budget 103,150.00 Allocated 103,150.00	2015 Budget 102,000.00 Allocated 102,000.00	2016 Budget 102,000.00 Allocated 102,000.00	2017 Budget 102,000.00 Allocated 3,000.00	GIA Remaining
	Camp Emile	1,588.33				1,588.33
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-
5,684.53	Chetwynd Electric Eels Swim Assn.	611.40	-	-	5,684.53	6,295.93
3,777.20	Chetwynd Gymkhana	-	-	1,821.16	-	1,821.16
13,185.00	Chetwynd Rod & Gun Club	-	-	-	-	-
6,000.00	Chewtynd Social Planning Society		-	-	-	-
2,231.25	Chetwynd Horse Club Society				761.25	761.25
10,000.00	Foothills Team Roping Club	-	-	-	0.00	0.00
15,500.00	Jackfish Community Association	-	4,875.00	5,801.16	15,500.00	26,176.16
5,684.52	Little Giants Figure Skating Club	-	-	-	-	-
4,337.50	Little Prairie Heritage Society	1,113.83	(0.00)	3,703.68	1,913.97	6,731.48
5,000.00	Moberly Lake Community Assn.	-	-	1,847.12	973.89	2,821.01
21,000.00	Pine Valley Exhibition Park Soc.	-	-	-	2,235.49	2,235.49
	Pine Valley Motor Sports	-	-			-
4,100.00	Pine Valley Seniors Assn.	-	-	-	-	-
	Sagitawa Christian Camping Society	-	854.35			854.35
1,000.00	Area E West Bursary	-	-	-	500.00	500.00
2,000.00	Youth Travel		-	-	-	-
102,000.00	Total Area E	3,313.56	5,729.35	13,173.12	27,569.13	49,785.16

		2014	2015	2016	2017	
SUB-REGIONAL		Budget 150,084.00	Budget 150,000.00	Budget 150,000.00	Budget 150,000.00	GIA Remaining
		Allocated 150,084.00	Allocated 150,000.00	Allocated 150,049.93	Allocated 4,500.00	
9,472.72	ARK - Dawson Creek Youth Centre Society	-	-	-	-	-
6,000.00	Bessborough Community Club	-	-	-	-	-
11,447.25	Cutbank Community Club	-		-	-	-
15,315.15	Dawson Creek Sportsman's Club		-	-	15,315.15	15,315.15
-	Doe River Gymkhana Club			4,047.05		4,047.05
12,333.28	Doe River Recreation Commission	-	-	-	-	-
8,315.15	Farmington Community Association	-	-	-	8,315.15	8,315.15
2,050.00	Groundbirch Rec. Commission	-	-	-	-	-
-	Hats n' Chaps Gymkhana	-		6,558.72		6,558.72
2,000.00	Kilkerran Recreation Commission	-	1,925.33		2,000.00	3,925.33
9,915.15	Kiskatinaw Fall Fair	-	-	-	5,294.02	5,294.02
13,667.97	McLeod Rec. & Social Services Society	-	-	-	-	-
8,215.15	Rolla Ratepayers	-	-	-	-	-
9,315.15	Sunset Prairie Recreation Commission	0.00	-	2,123.70	3,801.78	5,925.48
1,500.00	Swan Lake Enhancement Society	-	-	-	-	-
1,450.00	Sweetwater 905 Society				225.00	225.00
8,722.73	Tomslake Community Cultural Assn.	-	-	-	-	-
12,715.15	Tomslake & District Rec Commission	-	-	(0.00)	-	(0.00)
13,065.15	Tupper Community Club	-	-	-	-	-
3,000.00	Post SecondaryTrade Bursary & Scholarship	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-
150,000.00	Total Sub-Regional	0.00	1,925.33	12,729.47	37,951.10	52,605.90
		2014	**2015**	**2016**	**2017**	TOTAL
407,819.11	COMBINED GRAND TOTALS	3,367.11	24,524.13	95,871.35	132,616.89	256,379.48

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Area B										
	High School Rodeo of BC Northern Region	1,000	500			500				500
	High School Rodeo of BC Northern Region - Megan Smith	500					500			
	U18 Team Tremblay									250
	U18 Team Boorse									500
	Mixed Doubles Team Lawrence/Smith									250
	Team Tremblay Juvenile boys curling (PRA league)	500							500	
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500	1500
	TOTAL used		500	0	0	500	500	0	500	1500
	BALANCE Remaining		0	0	0	0	0	0	0	0 *

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Area C										
	Inconnu Swim Club	300		300						
	High School Rodeo of BC Northern Region	2,000	500		500	500		500		500
	U18 Predators Girls Hockey Team - Provincials									500
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	0	1000
	BALANCE Remaining		0	0	0	0	0	0	0	0 *

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Area E										
	3 Nations Midget Hockey	650		350		300				
	Auroras Speed Skating Club	250		250						
	Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials									500
	Chet Girls Club Volleyball	1,050	250		500		300			
	Chet Scotiabank Bantam Giants Hockey	850	350		500					
	Chet Secondary Boys Wrestling	350	350							
	Chet Secondary Girls Volleyball	3,250	250		200	800		1000	1000	
	Chet Talisman Energy Pee Wee Giants Hockey	500			500					
	Electric Eels Swim Club	600		300	300					
	Chetwynd Secondary Highschool Golf Team	300				300				
	Dawson Creek Juvenile Girls Curling	500					500			
	Taylor Dutka - DC Curling U18 PRA Curling									250
	Chetwynd Midget Giants	500						500		
	High School Rodeo of BC Northern Region									250
	Chetwynd U16 Club Volleyball - Chargers	500						500		
	U16 Girls Club VB Chetwynd Raiders	500							500	
	U14 CW Raiders Girls VB									500
	U17 CW Raiders Girl Club VB									500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	1500	2000
	BALANCE Remaining		0	0	0	0	0	0	0	0 *

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Sub-Regional										
	Northern BC High School Rodeo	2,000			1,000	1,000				
	DC U14 Volleyball Team Dynamite	500							500	
	DCVC U17_18 Girls Volleybay	500							500	
	Juvenile Boys Curling Team (alberta league)	500							500	
	Ron Pettigrew Sr. Boy Basketball									500
	DC Volleyball Club u15, u16, u17_18									1000
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500	1500
	BALANCE Remaining		0	0	0	0	0	0	0	0 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name		Amount	Amount Remaining	Date Claimed
2017	Brittney Hein		1,000	0	14 Aug 17
2016	Kelsey Young		1,000	0	11 Aug 16
2015	Robyn Bickford		1,000	0	25 Aug 15
2014	Rebecca Hedges		1,000	0	3 Sep 14
2013	Makayla MacLeod		1,000	0	13 Aug 13
2012	Eliza Li		1,000	0	2012
2011	Talia Miller		500	0	2011
2010	Kendra Young		500	0	2010
		TOTAL	5,000	0	

Area C Scholarship

Year	Name		Amount	Amount Remaining	Date Claimed
2017	**Justin Fehr**		**1,000**	**1000**	
2016	Rachel Kalkman		1,000	0	25 Aug 16
2015	Kevala Van Voilkenburg		1,000	0	6 Aug 15
2014	Dylan Kassian		1,000	0	23 Aug 14
2013	Daisy Petrucci		1,000	0	15 Aug 13
2012	Stephanie Sutherland		1,000	0	2012
2011	Hannah Leber		500	0	2011
2010	Tawny Hosker		500	0	2010
		TOTAL	5,000	1,000	

Area E Bursary

Year	Name		Amount	Amount Remaining	Date Claimed
2017	Kaitlyn Dufresne		**500**	**0**	**Nov-17**
2017	Trevor Andres		**500**	**500**	
2016	Courtney Auger		500	0	not claimed rtn to funding area
2016	Regan Neuls		500	0	5 Dec 16
2015	Kayla Sanford		500	0	**13-Nov-15**
2015	Dayton Waldie		500	0	**7-Nov-15**
2014	Sara Norris		500	0	27 Nov 14
2014	Brittany Andres		500	0	15 Jan 15
		TOTAL	1,500	500	

Sub-Regional Bursary & Scholarship

Year	Name		Amount	Amount Remaining	Date Claimed
2017	**Taylor Schweitzer**		**1,500**	**1500**	
2017	**Nadia Richer**		**1,500**	**1500**	
2016	Ashley Schweitzer		1,500	0	Jan 17
2016	Kalen Dorer		1,500	0	Sep 16
2015	Paula Chudley		1,500	0	**31-Aug-15**
2015	Ben Van Spronsen		1,500	0	**14-Sep-15**
2014	Theran Basset		1,500	0	15 Jan 15
2014	Landon Farrow Trades		1,500	0	16 Sep 14
2013	Brenna McCullough Academic		1,500	0	25 Sep 13
2013	Brad Skytte Trades		1,500	0	2 Jul 13
2012	Kole Pierce		1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)		1,500	0	2013
2011	Anders Carlstad		1,500	0	2011
2011	Gary Gordon		1,500	0	2011
2010	Erica Woolf		1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)		1,500	0	2010
		TOTAL	16,500	3,000	

Fair Share Commitments	February 2018			K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2018 opening balance				1,890,070.14	1,781,370.61	3,140,642.86	2,792,605.75	9,604,689.36
Total interest earned (Paid annually)								-
								-
COMMITMENTS	Date Committed	Commitment Amount	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B								
Area B Municipal Facilities	May 20, 2010; Oct 20, 2011	13,200.00						13,200.00
Clearview Arena; Crawl Space R&M	Jul 17, 2014	75,000.00	74,020.42					979.58
Electrical Extension Grants	Aug 14, 2011 Annual; Ongoing	12,000.00						12,000.00
FSJ Library (45,500 in 2018, 2019, 2020)	Nov 16, 2017	167,800.00	31,300.00					136,500.00
NP Cultural Centre (30,000 in 2018, 2019, 2020)	Nov 16, 2017	118,125.00	28,125.00					90,000.00
NP Fall Fair; Display Buildings	May 16, 2013	17,600.00	14,172.26					3,427.74
Rural Fire Protection Expansion Feasibility (CL)	Feb 16, 2017	10,000.00	8,794.54					1,205.46
Rural Gasification (Includes possible 5k for Blueberry Commune per Apr 16/15)	Oct 20, 2001; Apr 16, 2015	680,000.00	32,367.25					647,632.75
Waste Water Receiving Facility (Operating Deficit 75%)	Nov 27, 2014	-						-
		1,093,725.00	188,779.47	-	-	-	-	904,945.53
Area C								
FSJ Airport Sub Communal H20/Swr Fees	Feb 20, 2014	12,559.97	11,200.00					1,359.97
FSJ Airport Sub Water Metering Initiative	Feb 18, 2016	25,000.00	10,177.93					14,822.07
FSJ Library (15,000 in 2018, 2019, 2020)	Nov 16, 2017	60,000.00	15,000.00					45,000.00
NPAS; Airport Swr Pumps & Maintenance	Dec 7, 2015	26,289.38	4,157.98					22,131.40
NP Cultural Centre (14,062 in 2018,2019,2020)	Nov 16, 2017	56,248.00	14,062.00					42,186.00
Regional Parks Improvements	Oct 20, 2011	100,000.00						100,000.00
Rural Fire Protection Feasibility (CL)	Feb 16, 2017	10,000.00	8,750.00					1,250.00
Waste Water Truck Receiving Facility (Operating Deficit 75%)	Nov 27, 2014	-						-
Water & Sewer	Apr 2, 2007; Oct 20, 2011; Jun 20, 2013	500,000.00						500,000.00
		790,097.35	54,597.91	-	-	-	-	726,749.44
Area D								
Bear Mnt Nordic Ski Assn; Ski Trails	Feb 20, 2014	10,000.00						10,000.00
Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair	Mar 16, 2017	30,000.00	27,827.10					2,172.90
Dawson Creek Sportsman's Club; Indoor Range Expansion	Jun 18, 2015	80,000.00						80,000.00
Electrical Extension Grants	Ongoing	4,000.00				4,000.00		-
Hats 'n Chaps Gymkhana; Arena Rebuild	Feb 20, 2014	15,800.00	15,360.00					440.00
Regional Parks & Trails (Parks)	Oct 20, 2011	75,000.00						75,000.00
Regional Parks & Trails (Trails)	Oct 20, 2011	25,000.00						25,000.00
Rolla Sewer - Annual Oper. Grant	Feb 17, 2011; Annual - If required	17,500.00						17,500.00
Rolla Sewer - Upgrades	Jun 16, 2011	20,000.00	17,429.53					2,570.47
Rural Fire Protection Expansion Feasibility (DC)	Feb 16, 2017	35,000.00	25,000.00					10,000.00
Rural Gasification	Oct 20, 2011	1,000,000.00	58,798.50			-		941,201.50
Rural Water Development; Tomslake, Farmington	Feb 16, 2012	125,032.17						125,032.17
Swan Lake Weir Aluminum Gates	Oct 20, 2011; Jan 24, 2018	8,133.75	8,133.75					-
		1,445,465.92	152,548.88	-	-	4,000.00	-	1,288,917.04
Area E								
Bear Mnt Nordic Ski Assn; Ski Trails	Feb 20, 2014	4,000.00						4,000.00
Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair	Mar 16, 2017	10,000.00	9,275.70					724.30
Camp Sagitawa; Phase 1 Climbing Wall	Feb 20, 2014	20,000.00	1,102.50					18,897.50
Chetwynd & Dist. Rec Complex	Feb 17, 2010; Jun 17, 2010	1,325,000.00	1,269,278.08					55,721.92
Dawson Creek Sportsman's Club; Indoor Range Expansion	Jun 18, 2015	20,000.00						20,000.00
Electrical Extension Grants	Ongoing							-
Hasler Tower Project	Jul 20, 2006; Feb 17, 2010	107,000.00	98,836.73					8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild	Feb 20, 2014	3,950.00	2,184.00					1,766.00
Little Prairie Heritage Soc; Engineering/Capital Projects	May 16, 2013; Jul 20, 2017	25,000.00	10,132.50					14,867.50
Northern Lights Recovery Centre	Jan 17, 2013; Jan 24, 2018	-						-
Rural Gasification	Oct 20, 2011	700,000.00	2,417.25					697,582.75
Senior Assisted Living	Jan 15, 2009; Aug 20, 2009	30,000.00						30,000.00
Sunset Pr Rec Comm; Fair Kitchen	May 16, 2013	58,000.00	45,142.91					12,857.09
		2,302,950.00	1,438,369.67	-	-	-	-	864,580.33
Total Fair Share Bank Balance at Month End				1,890,070.14	1,781,370.61	3,136,642.86	2,792,605.75	9,600,689.36
Total Remaining Commitment				904,945.53	726,749.44	1,288,917.04	864,580.33	3,785,192.34
Balance After Remaining Commitments				985,124.61	1,054,621.17	1,847,725.82	1,928,025.42	5,815,497.02
				Area B	Area C	Area D	Area E	

* Electoral Area 'E' Director has guaranteed to cover funding shortfalls up to $2,000,000 from Fair Share/Gas Tax or other available funding for the Chetwynd & District Rec Centre capital project upgrade scheduled to start in 2017 per the January 26, 2016 RBAC meeting motion. This commitment is not included in the above numbers.

Peace River Agreement Commitments		February			K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total
January 1, 2018 Opening Balance					1,228,988.27	1,437,726.56	1,240,094.87	997,874.35	4,904,684.05
Total interest (paid annually)									-
Subscription PRA $									-
COMMITMENTS	Date Committed	Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year				Remaining Commitment
Area B									
Cecil Lake Rec Comm; Hall Door & Window Replacement	Aug 17, 2017	5,297.23		3	5,130.67				166.56
Clearview Rec Facility; Property Assessment	Jan 19, 2017	50,000.00	5,400.00	2	624.75				43,975.25
Buick Creek Arena; Insulation/Heating Upgrades	Oct 20, 2016	35,000.00	33,600.00	2					1,400.00
Water Tank Loaders - Potable H20 Stn Upgrade/Develop	Oct 20, 2016; Mar 16, 2017; Nov 22, 2017	740,160.00	175,211.64	1	78,540.00				486,408.36
		830,457.23			84,295.42	-	-	-	531,950.17
Area C									
									-
CLFD; Road Rescue & Medical First Responder Service Feas	Apr 20, 2017	10,000.00	7,500.00	6					2,500.00
CL Waste H2O Truck Facility; Bio-solids Mgmt Feas Study	Aug 17, 2017	50,000.00	2,600.00	9		46,700.00			700.00
CL Waste H2O Truck Facility; Reclaimed H20 Feas/"Purple Pipe"	Aug 17, 2017	75,000.00	5,000.00	9		43,100.00			26,900.00
FSJ Airport Sub Water Distribution Maintenance Initiative	Dec 1, 2016	15,000.00	12,000.00	1					3,000.00
		150,000.00				89,800.00			33,100.00
Area D									
CDC; Kiskatinaw Watershed Stewardship (30K/yr 2016-2020)	Dec 17, 2015	150,000.00	60,000.00	4			30,000.00		60,000.00
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion	Mar 16, 2017	54,150.00	1,445.55	3					52,704.45
Hats & Chaps Gymkhana Club; Sea Can	Mar 16, 2017	18,750.00	18,750.00	3					-
KL Community Centre Society; Security System Installation	Apr 20, 2017	5,798.00		3			5,798.00		-
KL Sewer; Pump & Alarm System Install; Spare Pump	Feb 18, 2016	22,000.00	12,601.51	9					9,398.49
South Peace Arts Society; Exhibition & Outreach Art Program	Aug 17, 2017	1,500.00	1,500.00	7					-
South Peace Dist Crime Prevention Assn; Signs	Dec 17, 2015	4,375.00	3,909.15	4					465.85
Tomslake Cultural Comm Assn; Main H20 Cistern Repair/Replace	Jan 19, 2017	5,000.00		4					5,000.00
							35,798.00		127,568.79
Area E									
Chetwynd Arena; floor, chiller, condenser, ventilation	Mar 16, 2017	500,000.00	250,000.00	2					250,000.00
Chetwynd Public Library; Design	Jan 24, 2018	20,000.00		7					20,000.00
Chetwynd Public Library; Exterior Renovation	Dec 7, 2015	100,000.00		7					100,000.00
CDC; Kiskatinaw Watershed Stewardship (10K/yr 2016-2020)	Dec 7, 2015	50,000.00	20,000.00	4				10,000.00	20,000.00
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion	Mar 16, 2017	18,050.00		3					18,050.00
		688,050.00						10,000.00	408,050.00
Total Peace River Agreement GL Balance at Month End					1,144,692.85	1,347,926.56	1,204,296.87	987,874.35	4,684,790.63
Total Remaining Commitment					531,950.17	33,100.00	127,568.79	408,050.00	1,100,668.96
Balance available after remaining commitments					612,742.68	1,314,826.56	1,076,728.08	579,824.35	3,584,121.67
					Area B	Area C	Area D	Area E	

Spending Item Numbers:

1 Potable Water and Water Security/Studies
2 Arenas
3 Halls, Trails and Walking Paths
4 Assistance to Other Organizations
5 Dawson Creek Fire Training Centre
6 Fire Protection
7 Libraries, Museums and Art Galleries
8 Year-Round Recreation Facility Upgrades
9 PRRD Sewer Services Assistance
10 Natural Gas

BCR/PRA Commitments February 2018	Area B	Area C	Area D	Area E	Total BCR/PRA
2018 Opening Balance	60,803.14	63,831.84	28,433.99	43,852.53	196,921.50
Interest (Paid Annually)					
Commitments					
Total Commitments	-	-	-	-	-
Expenditures					
Silver Willow 4-H; 2017 Peace Lookout Cleanup		1,500.00			
Total Expenditures	-	1,500.00	-	-	-
Month End GL Balance	60,803.14	62,331.84	28,433.99	43,852.53	195,421.50
Balance available	60,803.14	62,331.84	28,433.99	43,852.53	195,421.50
	Area B	Area C	Area D	Area E	

All Regional District Appropriated Surplus Balances as of February 28, 2018

RESERVES

911 Emergency Capital Reserve	$	253,030.13
*BCR/PRA	$	195,421.50
Buick Creek Arena Capital Reserve	$	170,683.40
Buick Creek Arena Operating Res	$	79,107.85
Building Reserve	$	918,851.45
Charlie Lake Fire Capital Reserve	$	652,225.22
Charlie Lake Sewer Capital Reserve	$	128,170.34
Charlie Lake Sewer Operating Reserve	$	98,963.93
Charlie Lake Sewer Treatment/Disposal	$	276,540.58
Charlie Lk Waste Water Truck Facility Res	$	125,955.06
Chetwynd Arena Capital Reserve	$	1,658,214.34
Chetwynd Leis Cntr Capital Reserve	$	1,908,624.38
Chilton Sewer Capital Reserve	$	33,260.84
Chilton Sewer Operating Reserve	$	28,834.04
Chilton Sewer Debenture Reserve	$	-
Clearview Arena Operating Reserve	$	87,507.10
CL DCC Reserve	$	203,410.29
CLFD Fundraising	$	-
CLFD Operating Reserve	$	30,665.76
Comm Parks Water Capital Reserve	$	-
Comm Parks Water Operating Res	$	-
*Community Works (Gas Tax)	$	2,845,296.54
DC/PC Fire Capital Reserve	$	332,952.60
Election Reserve	$	79,570.37
Emergency Plan Reserve	$	278,791.03
*Fair Share	$	9,600,689.36
Feasibility Reserve	$	263,295.03
Friesen Sewer Capital Reserve	$	5,967.09
Friesen Sewer Operating Reserve	$	18,303.52
FSJ Airport Sewer Capital Reserve	$	40,239.89
FSJ Airport Sewer Operating Reserve	$	49,836.83
FSJ Airport Water Capital Reserve	$	14,457.74
FSJ Airport Water Operating Reserve	$	28,870.87
Green "Carbon" Project Reserve	$	23,855.96
Harp/Imp Sewer Capital Reserve	$	13,371.55
Harp/Imp Sewer Operating Reserve	$	13,370.85
Information System Plan Reserve	$	275,418.60
Insurance Reserve	$	478,402.06
Kelly Lake Comm Ctr. Operating Reserve	$	26,268.09
Kelly Lake Comm Ctr. Capital Reserve	$	23,141.53
Kelly Lake Sewer Capital Reserve	$	11,540.89
Kelly Lake Sewer Operating Reserve	$	20,704.17
Landfill Closure Reserve	$	736,987.77
Medical Scholarship Residency Reserve	$	101,121.92
Moberly Lake Fire Capital Reserve	$	18,072.23
North Pine TV Reserve	$	42,120.21
NP Economic Development Commission	$	-
NPEDC Spark Conference Res	$	-
NP Leisure Pool Building Repl Res	$	3,018,189.24
NP Leisure Pool Capital Reserve	$	648,996.67
*Peace River Agreement	$	4,684,790.63
Peace River Agreement Committee Reserve	$	1,018,185.92
Regional Parks Capital Reserve	$	61,652.03
Regional Parks Operating Reserve	$	46,500.04
Rolla Creek Dyke Operating Reserve	$	4,676.02
Rolla Sewer Capital Reserve	$	10,072.63
Rolla Sewer Operating Reserve	$	7,278.26
*Rural (Loan Fund)	$	3,768,074.24
Rural Fringe	$	1,144,680.64
Solid Waste Capital Reserve	$	6,867,143.13
Solid Waste Operating Reserve	$	1,044,242.40
Sub-Reg Recreation Insurance Reserve	$	114,766.84
Tomslake Fire Reserve	$	21,561.10
Vehicle (Admin) Reserve	$	165,070.15
Vehicle (BI) Reserve	$	7,574.00
Vehicle (SW) Reserve	$	99,614.75
TOTAL	$	44,925,181.60

*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	27,500.00
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	210,000.00
Total	575,000.00	575,000.00	237,500.00

Loan Funds Available:	3,262,500.00

"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	$354,078.02
Total RLF Loan & Grant Available:	$3,616,578.02

Community Works (Gas Tax) Commitments	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena; Insulation/Heating Upgrades	5,759.44			5,759.44
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airport Sub H20 Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre; Furnaces	10,800.30		10,800.30	-
Kelly Lake Community Centre; Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	5,783.85		376.15
Osborn Community Hall; Furnace	5,617.50			5,617.50
Rolla Sewer Lift Station; Pumps & Electric	30,000.00	25,940.40		4,059.60
Waste Water Receiving Facility at Charlie Lk	3,500,000.00	3,300,874.20	135,138.14	63,987.66
				-
Total	$3,773,074.24	$3,478,783.95	$145,938.44	$148,351.85

Gas Tax Funds Available:	$2,696,944.69

Page 2

Updated: February 15, 2017

Rural Budget Administration Committee

Diary Items

	Item	Status	Notes	Diarized
1.	Grant-in-Aid	On-going	- Camp Sagitawa funding	March 16, 2017
2.	South Peace Historical Society	On-going	- Director Hiebert to contact the South Peace Historical Society in the Spring of 2018	October 19, 2017
3.	The Kordyban Lodge	On-going	- Investigate the financial state of the Kordyban Lodge (Canadian Cancer Society) to see if the Committee should provide funds	February 15, 2017