



PEACE RIVER REGIONAL DISTRICT

Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, March 17, 2016

at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EDAC Meeting**

-
1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
 2. **DIRECTORS NOTICE OF NEW BUSINESS:**
 3. **ADOPTION OF AGENDA:**
 4. **ADOPTION OF THE MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of February 18, 2016
 5. **BUSINESS ARISING FROM THE MINUTES:**
BA-1 Self-Checkout Support Request and Article
 6. **DELEGATIONS:** None
 7. **CORRESPONDENCE:**
C-1 February 6, 2016 - UBCM Membership Renewal
C-2 February 9, 2016 – Grant Application from Fort St. John Community Arts Council
C-3 February 25, 2016 – Grant Application from Whiskey Jack Nordic Ski Club
C-4 March 2, 2016 – Grant Application from North Peace Justice Society
C-5 March 2, 2016 – Emails to/from Moberly Lake Community Association regarding grants approved at the January 2016 RBAC.
Late C-6 Handout#1 – Peace River Livestock Protection Program – Delegation Request
 8. **REPORTS:**
R-1 Report March 2, 2016 from Jill Rickert, CSC – Area E Youth Travel Request – U-16 Chetwynd Girls Club Volleyball
R-2 Report March 4, 2016 from Jill Rickert, CSC – South Peace Sub-Regional Rural Scholarship and Bursary
R-3 Report March 4, 2016 from Jill Rickert, CSC – Area B – Youth Travel Request for Tremblay Juvenile Boys Curling Team
R-4 Report March 9, 2016 from Jill Rickert, CSC – Electoral Area E West Bursary Awards
R-5 Report March 9, 2016 from Jill Rickert, CSC – Dawson Creek Gradfest Committee- Request for Support
R-6 Report March 10, 2016 from Jill Rickert, CSC – 2016 Recreational & Cultural Grants-in-Aid Application Review
R-7 Report March 3, 2016 from Kim Frech, CFO – Financial Report – February, 2016
Late R-8 Report March 16, 2016 from Shannon Anderson, DCAO – Road Maintenance Bond -273rd
Late R-9 Report March 16, 2016 from Ronda Wilkins, EZ – Moberly Lake Fire Department Resolution
 9. **NEW BUSINESS:**
NB-1 – Feasibility Funds
NB-2 – RBAC Resolution for Endorsement
 10. **COMMUNICATIONS:**
 11. **ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: February 18, 2016
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Rose, Meeting Chair, Electoral Area E
Director Goodings, Electoral Area B
Director Sperling, Electoral Area C
Director Hiebert, Electoral Area D

Staff

Chris Cvik, Chief Administrative Officer
Trish Morgan, General Manager of Community and Electoral Area Services
Kim Frech, Chief Financial Officer
Bernie Roters, Environmental Services Coordinator
Ronda Wilkins, Executive Assistant

Call to Order The Chair called the meeting to order at 11:36 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

February 18, 2016 RBAC 18/01/01
MOVED by Director Hiebert, SECONDED by Director Sperling,
"THAT the Rural Budgets Administration Committee agenda for the February 18, 2016 meeting, be adopted."

-
1. **CALL TO ORDER** - Director Rose to Chair the Meeting
 2. **DIRECTORS NOTICE OF NEW BUSINESS:**
 3. **ADOPTION OF AGENDA:**
 4. **ADOPTION OF THE MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of January 26, 2016
 5. **BUSINESS ARISING FROM THE MINUTES:**
BA-1 North Peace Light Horse Association
BA-2 Peace River Regional District Area C Scholarship letter
BA-3 FSJ Public Library Self-Checkout Support Request/Article
BA-4 January 18, 2016 Bernie Roters, ESC – Fort St. John Airport Subdivision Water Meters
BA-5 Electrical Extension Grant Policy
 6. **DELEGATIONS:**
No delegation
 7. **CORRESPONDENCE:**
C-1 January 22, 2016 – FSJ Community Arts Council – Membership donation Arts Advocates Patron
C-2 February 3, 2016 – North Central Local Government Association Membership Dues
C-3 February 4, 2016 – Foothills Team Roping Club – Grants-in-Aid Funding Amendment

March 17, 2016

ADOPTION OF AGENDA Con't:

8. **REPORTS:**
 R-1 February 11, 2016 – from Jill Rickert, CSC – 2016 Recreational & Cultural GIA Applications Review
 R-2 Handout/Verbal – Kim Frech, CFO – Request for funding Kelly Lake Sewer (Spare Pump \$10,000 plus SCADA \$7,500)
 R-3 Handout/Verbal – Kim Frech, CFO – Request for funding Rolla Sewer (spare Pump \$8,000 plus SCADA \$37,000)
9. **NEW BUSINESS:**
 10. **COMMUNICATIONS:**
 11. **ADJOURNMENT:**

ADOPTION OF MINUTES:

M-1 Rural Budgets Administration Committee Meeting January 26, 2016 Kim Frech, CFO requested that the following changes be made to the Rural Budgets Administration Committee Meeting Minutes of January 26, 2016

1) Resolution No. 26/01/03
 That the words “food safe program” after \$6,900 be inserted and that “Fair Share Funds”, be replaced with “Peace River Agreement Funds, (E) Other Rural Assistance”.

RBAC 18/01/02

MOVED by Director Hiebert, SECONDED by Director Sperling,
“That the Rural Budgets Administration revised Meeting Minutes of January 26, 2016 be adopted.”

CARRIED

DELEGATIONS: No Delegation

BUSINESS ARISING FROM THE MINUTES:

BA-1 It was noted that a Board resolution for Staff to set up a meeting with North Peace Light Horse Association, City of Fort St. John and the Peace River Regional District is being scheduled for April 26, 2016.

BA-2 RBAC 18/01/03
 Peace River Regional District Area C MOVED by Director Sperling, SECONDED by Director Hiebert
 Scholarship letter *“That the Rural Budgets Administration Committee approve the funding request from the North Peace Secondary School requesting a \$1,000 Area ‘C’ Scholarship from the Rural Recreational and Cultural Grants-in-Aid fund.”*

CARRIED

BA-3 RBAC 18/01/04
 FSJ Public Library MOVED by Director Sperling, SECONDED by Director Goodings
 Self-Checkout Support Request/Article *“That the Rural Budgets Administration Committee send a letter to the Fort St. John Library in response to their request for funding for a self-serve checkout station, noting that Area “C” is also experiencing difficulties in providing extra funding at this time.”*

CARRIED

March 17, 2016

BUSINESS ARISING FROM THE MINUTES Con't:

BA-4
January 18, 2016
Bernie Roters, ESC –
Fort St. John Airport
Subdivision Water
Meters

RBAC 18/01/05
MOVED by Director Sperling, SECONDED by Director Hiebert
"That the Rural Budgets Administration Committee approve a grant up to \$25,000 for the Fort St. John Airport Subdivision Water Metering Initiative from the Fair Share Area 'C' funds."

CARRIED

BA-5
Electrical Extension
Grant Policy

RBAC 18/01/06
MOVED by Director Goodings, SECONDED by Director Sperling
"That the Rural Budgets Administration Committee amend the Electrical Extension Grant Policy and Applicant Guide with the addition of the following:
1. (e) *The Property owner shall pay the cost of the first pole installation and will not include that cost in the grant application calculations."*

CARRIED

CORRESPONDENCE:

C-1
January 22, 2016
FSJ Community Arts
Council –
Membership
donation Arts
Advocates Patron

RBAC 18/01/07
MOVED by Director Hiebert, SECONDED by Director Sperling
"THAT the Fort St. John Arts Council donation request be deferred to the next Rural Budgets Administration Committee meeting."

CARRIED

C-2
February 3, 2016
North Central Local
Gov't Assoc.
Membership Dues

RBAC 18/01/08
MOVED by Director Hiebert, SECONDED by Director Sperling,
"THAT the Rural Budgets Administration Committee approve the payment of \$21,755.31 for the North Central Local Gov't Association Membership Dues."

CARRIED

C-3
February 4, 2016
Foothills Team
Roping Club – GIA
Funding Amendment

RBAC 18/01/09
MOVED by Director Rose, SECONDED by Director Sperling,
"THAT the Rural Budgets Administration Committee approve the Grant-in-Aid (GIA) funding amendment from the Foothills Team Roping Club to reallocate \$1,373.41 from unclaimed 2013 and 2014 GIA towards the expense for hay in 2015/16."

CARRIED

VARY THE AGENDA

RBAC 18/01/10
MOVED by Director Hiebert, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee vary the agenda and deal with R-2 and R-3 before R-1."

CARRIED

REPORTS:

R-2
February 18, 2016
Kim Frech, CFO –
Kelly Lake Lift
Station – Spare
Pump and SCADA

RBAC 18/01/11

MOVED by Director Hiebert, SECONDED by Director Sperling,

RECOMMENDATION #1:

“THAT Rural Budgets Administration Committee commits Electoral Area “D” Peace River Agreement (D) – Rural Services and Functions, funding up to \$12,000 for a spare pump.”

and

RECOMMENDATION #2:

“THAT the Rural Budgets Administrative Committee commits Electoral Area ‘D’ Peace River Agreement (D) – Rural Services and Functions, funding up to \$10,000 for the completion of the pump/control monitoring and alarm system (SCADA) that was partially installed in 2014.”

CARRIED

R-3
February 18, 2016
Kim Frech, CFO
Rolla Lift Station -
Spare Pump and
SCADA

RBAC 18/01/12

MOVED by Director Hiebert, SECONDED by Director Sperling,

RECOMMENDATION #1:

“THAT Rural Budgets Administration Committee commits Electoral Area “D” Peace River Agreement (D) – Rural Services and Functions, funding up to \$8,000 for a spare pump.”

and

RECOMMENDATION #2:

“THAT THE Rural Budgets Administrative Committee commits Electoral Area ‘D’ Peace river Agreement (D) – Rural Services and Functions, funding up to \$40,000 for the installation of a pump/control monitoring and alarm system (SCADA).”

CARRIED

R-1
February 11, 2016
Jill Rickert, CSC
2016 Recreational &
Cultural GIA
Applications

The 2016 Recreational & Cultural GIA Applications were received.

NEW BUSINESS

None

COMMUNICATIONS

Fran Haughian, Communications Manager informed the Committee that North Peace News (newspaper) was no longer in business within the area. She asked if the Directors' still wanted to have an Electoral Area Directors presence in the spring and fall with a ½ page ad, like the Board highlights. It was suggested that a trial, bulk mail out with information on the following:

- Some information in regards to the bins;
- Pie chart, showing projects supported;
- Pie chart to include funds that Municipal and Regional District receive with a dollar value, splitting out each Electoral Area;
- Work on stories with Staff;
- Leave extra bulk mail at the post office, so people can pick up.

ADJOURNMENT

RBAC 18/01/13

MOVED by Director Goodings, SECONDED by Director Sperling

"THAT the meeting adjourn."

CARRIED

The meeting adjourned at 1:38 p.m.

Director Rose, Meeting Chair

Ronda Wilkins, Executive Assistant

Fort St. John Public Library feels 'disregarded' as council rejects extra funding

Bronwyn Scott / Alaska Highway News

January 14, 2016 07:39 AM



Fort St. John Library Director Kerry France says she feels the library is being "disregarded" after council rejected its request for additional dollars to keep pace with the city's growth. Photo By Bronwyn Scott

The Fort St. John Public Library needs extra money for more staff, additional space and expanded programming, but it won't be getting a boost from the city.

Council voted at Monday's meeting to provide \$380,000 as a base budget grant to the library for 2016, short of its request for \$400,000.

The decision has library director Kerry France feeling the library is being "disregarded."

"It makes me worry for the value that the city places on library service for their community," she told the Alaska Highway News.

The library has been receiving \$380,000 each year from the city since 2008, France said, adding the library is the third-lowest local government-funded library per capita out of 71 public library systems in the province.

"We have traced our (funding) increases back to 1987, which were quite regular up until 2008... We received the last one in 2008," said France.

More than 80,000 people come through the library's doors each year, according to France. It's struggling to keep pace with the growth of the city, is short staffed, and has severe space limitations, France said.

"We are running at a third of (the) staffing (of) any library our size within the province," she said.

"We are also the lowest square footage per capita out of all libraries in the province."

The 21 employees who work at the library are unionized, "which makes a difference," she said, because each year

there's an increase in wages.

"Everything goes up except for our funding from the city."

The library also receives funding from the provincial government, which is on par with what other libraries receive, and funding from Areas B and C of the Peace River Regional District.

In 2015, the library received \$119,999 from the province, \$30,800 from Area B, and \$65,000 from Area C, France said.

All told, the funding the library receives amounts to \$13 per resident per year. The next lowest funding per person in the region is Taylor, which receives \$39 per person. The Tumbler Ridge Public Library receives \$126 for each resident, which France calls "kind of an anomaly."

Council unanimously approved staff's recommendation not to provide the additional funding. There was no discussion on the subject.

Mayor Lori Ackerman could not be immediately reached for a follow-up interview.

However, when the library board presented to council in October requesting the extra funds, council responded with some hesitation.

Coun. Gord Klassen explained to France and library board Chair L.J. Lawson that the city has limited resources due to having a relatively small tax base.

Coun. Byron Stewart added that funding is a challenge, and that council would love to have "an endless pot" of money.

peacereporter@ahnfsj.ca

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March 17, 2016



10015—100th Avenue • Fort St John BC • V1J 1Y7

P 250.785.3731 F 250.785.7982
fsjlibrary@fsjlibrary.ca
www.fsjpl.ca

January 21, 2016

PRRD Head Office
PO Box 810
Dawson Creek, BC V1G 4H8

FSJPL, in partnership with the [North Peace Savings & Credit Union](#), would like to extend a request for your support in our efforts to acquire the library's first self-serve checkout station. NPSCU has generously offered to match contributions made to FSJPL for this purpose - dollar-for-dollar, elevating the impact of your contribution. To view our real-time fundraising progress, you may view a graph located on our website at [fsjpl.ca](#).

With a total goal of \$25,000, we are hoping you will consider the benefit this addition will provide to our community, our public library, as well as the wide demographic of those who will be using it. Sponsors providing a total of \$5,000 or more will be recognized in permanent signage mounted to the self-serve checkout station. All donors will be invited to attend the station's grand opening event.

With the rapid increase of population in our community and surrounding areas, FSJPL is busier than ever before! Unlike retail establishments, non-profit public libraries do not generate more funds with an increase in patrons - quite the opposite - we require increased support in order to continue offering our growing community a consistent level of service.

While we do receive a grant from our municipality and support from our regional district, FSJPL is a [Library Association](#) and as such does not receive direct taxation support from the municipality in which our patrons reside, as municipal or regional libraries do. Instead, FSJPL - like all Library Associations - operates only on grants, donations and fundraising. Currently FSJPL is the third lowest per capita funded library by local government out of all 71 public library systems in the province ([source](#)).

Offering a self-serve checkout station for FSJPL just makes sense. It provides the option of a quick and easy transaction, bypassing the sometimes busy lineups. Using a self-service checkout station also provides a higher level of patron privacy - something that FSJPL feels is extremely important.

March 17, 2016

Using a self-service checkout station is easy! Scan your card, scan your items, and get receipt. It's that simple. Both children and adults can use this station with ease. Its accessibility options make it easy to use for those with mobility issues, and can be displayed in several languages with a touch of the screen.

It's important to know that the addition of this station will in no way reduce staffing or jobs within the library. In fact, a self-serve checkout station will allow us to serve more patrons while maintaining the same level of staffing. While there will always be someone available to checkout your items, this station frees up some of our front line staff to help provide patrons with thorough service in other areas: locating items, computer assistance, reader's advisory and reference questions. The addition of a self-service checkout station allows for a personal library experience when you want it, and a no-fuss, get-in-get-out library experience when it suits you.

FSJPL believes that using a library should be easy. We believe that individuals and families within our community should have the option to choose how they want to use their library.

We thank you for your consideration and look forward to a partnership opportunity,

A handwritten signature in black ink, appearing to read 'Kerry France', with a long, horizontal, wavy line extending to the right.

Kerry France
Director of Library Services, FSJPL

March 17, 2016

Invoice to Finance

UBCM Union of BC
Municipalities

February 5, 2016

Chair Don McPherson and Board Members
Peace River Regional District
Box 810
Dawson Creek, BC V1G 4H8



Dear Chair and Board Members:

Re: UBCM Membership

It is my pleasure to write to invite your local government to renew its membership with the Union of BC Municipalities.

2015 was the 110th year that UBCM has represented local governments in British Columbia. Through these years of service, UBCM has developed a set of guiding principles that have stood our organization well: a commitment to advocacy and program delivery that is policy-based, nonpartisan, timely and credible.

Policy-based – our advocacy is based on the positions established by our members through resolutions at Convention, direct consultation of local government and analysis based on the best available data.

Nonpartisan – our approach is pragmatic and our outreach extends to all political parties.

Timely – UBCM keeps watch for windows of opportunity in order to effectively advance the shared interests of our membership.

Credible – having attained membership among 100% of BC's local governments, UBCM speaks on behalf of the diverse needs of BC's communities and regions.

These provide the foundation for how we respond and act on your behalf in our day-to-day work. The following are examples of those principles in action:

- UBCM's survey and report on the operations of the Auditor General for Local Government revealed significant performance gaps in the office and led to several legislative and operational changes to improve the office.
- Spoke out against the Province's decision to download the cost for DNA analysis in police investigations to local governments.
- Advanced local government interests in federal and provincial discussions with respect to the design of infrastructure programs.
- Managed the intake of 222 applications to the Strategic Priorities Fund through the Federal Gas Tax Agreement.

... 2

- Our Executive met with Ministers and MLAs at the Legislature to advocate for local government interests relative to infrastructure funding, impact of mental health issues on policing costs and land-based spills.
- Welcomed Huu-ay-aht First Nation as our 196th member.
- Continued to monitor elections expense limit legislation with the introduction of exposure bill in fall 2015.
- Secured \$10 million in additional funding for the Strategic Wildfire Prevention Initiative.
- Submitted report on the Standing Committee on Health on how to improve health in rural BC.
- Undertook a survey of members regarding forest policy and delivered the findings to the Minister's Forests and Range Practices Advisory Council.
- Supported processes to solicit local government input on a range of issues, including livestock policy; Agri-tourism in the Agricultural Land Reserve; hazardous waste and recyclable material; liquor policy; bio-solids storage; the Climate Leadership Plan; and emergency communication.
- Monitored development of federal Comprehensive Land Claims Policy in follow-up to our submission.
- Partnered with Reconciliation Canada to support the delivery of 100 Dialogue Workshops throughout BC.

It has been an honour for the Executive and staff of UBCM to work on your behalf this past year. With your renewed commitment to membership, we would be pleased to do so again in 2016-2017. If you have any questions or comments about our work, I would be glad to hear them. We look forward to your continued support for the coming year.

Sincerely,



Chair Al Richmond
UBCM President



MEMO

February 5, 2016

TO: Local Government Chief Financial Officers

FROM: Kathleen Spalek, Manager, Finance & Corporate Operations

RE: **2016 UBCM MEMBERSHIP DUES**

UBCM President Al Richmond has written to all local councils and regional boards requesting them to consider renewing their membership for 2016 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. The UBCM Executive approved a 1.5% increase in our rates effective January 1, 2016. Rates for 2016 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6768
Next 10,000	0.4915
Next 15,000	0.3093
Balance	0.0633

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Technology, Innovation and Citizens' Services, Province of BC (December 2015).

We also enclose for your attention our 2016 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information (skoivu@ubcm.ca).

Please feel free to call me if you have any questions.

Encls.

1610/1012016-dc



UNION OF B.C. MUNICIPALITIES

Suite 60 - 10551 Shellbridge Way
Richmond, British Columbia
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

INVOICE

TO: Peace River Regional District
Box 810
Dawson Creek, BC V1G 4H8

ATTN: Kim Frech

Invoice Date: Jan 29, 2016
Invoice No: D-4259
Due: upon receipt
Reference: 2016 UBCM Annual Dues

DESCRIPTION	AMOUNT
Population: 21,448 <i>Your UBCM dues have been calculated using population estimates (Dec 2015 release) provided by BC STATS, the central statistical agency of the Province of British Columbia, and include a rate increase of 1.5% effective Jan 2016, approved by the UBCM Executive.</i>	
Annual Dues: First 5,000 population at 0.6768 \$3,384.00 Next 10,000 at 0.4915 \$4,915.00 Next 15,000 at 0.3093 \$1,994.37 Balance at 0.0633 \$0.00	
Subtotal:	\$10,293.37
5% GST: (10815 0541)	\$514.67
Total:	\$10,808.04



UNION OF B.C. MUNICIPALITIES

Suite 60 - 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

REMITTANCE PORTION

Peace River Regional District
2016 Annual UBCM Dues

Date: Jan 29, 2016
Invoice # D-4259

TOTAL DUE: \$10,808.04

AMOUNT
ENCLOSED:

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.

March 17, 2016

Fort St. John Community



February 11, 2016

Dear Peace River Regional District,

Enclosed is the application of the request for support for the 2016 projects of the Fort St. John Arts Council. On February 10, 2016 at a regular Board meeting of the Arts Council Board of Directors, the following resolution was passed:

MOTION: moved by *Margaret May* second by *Connie Doffner*

"That the Fort St. John Arts Council apply to the Peace River Regional District for support of the 2016 projects asking for \$1000 of the \$66,000 required for this year." **CARRIED**

Enclosed:

Application form, budget of project for 2016, financial statements for the last fiscal year 2014-2015.

Please let us know if any further information is required.

Thank you for considering support for the Fort St. John Community Arts Council

Sincerely,

Rosemary Landry Chair Fort St. John Community Arts Council

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Box 6474, Fort St. John, B.C. V1J 4H9 Location: 10320 94 Avenue

email info@fsjarts.org 250-787-2781 www.fsjarts.org

March 17, 2016



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORMSociety: **Community Arts Council of Fort St. John** Date: **Feb 9, 2016**Community Club or Group Name: **Community Arts Council of Fort St. John**Mailing Address: **Box 6474**City: **Fort St. John, BC** Postal Code: **V1J 4H9**Civic Address: **10320 94 Avenue Fort St. John, B.C.**Contact Person: **Sue Popesku** Alternate Person: **Margaret May**Tel: **250-785-6214** Tel: **250-787-2781**Fax: **same** Fax: **250-787-9781**Email: **spopesku@shaw.ca** Email: **info@fsjarts.org****CLUB EXECUTIVES**President: **Rosemary Landry**Vice President: **Megan Singh**Treasurer: **Connie Desfosses****PROJECT COSTS**Total Cost of Project: **\$66,000**Amount Requested: **\$1,000**

Describe the project for which your organization is requesting a grant:

The Arts Council is 1. designing and supplying street banners for the downtown core to enhance the 2. Artwalk 2016 program. 3. taking part in the community-wide Celebration of the Arts with Bright Nights in June. 4. promoting and coordinating the 35 member groups of the arts. 5. operating the Artspost studios for painting, pottery and spinning and weaving classes 6. awarding scholarships and bursaries to NPSS and NLC students

ATTACHMENTS REQUIRED:

- ✓ • Project budget, including all sources of funding
- ✓ • Year-end financial statements
- ✓ • Current financial report including bank balances, investments, term deposits, etc.
- ✓ • Copy of the Society Resolution requesting this grant.

Signature of Applicant: *Susan E. Popesku* Date: **Feb 9, 2016****For Office Use Only**Fair Share: B ☐ C ☐ D ☐ E ☐BCR: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐Other: ☐ _____**diverse. vast. abundant.****PLEASE REPLY TO:**

- ☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
- ☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

March 17, 2016

Fort St. John Community



"Shaping Today, Inspiring Tomorrow"

PROJECT BUDGET 2016**Expenses**

Street banners	\$6500
Artwalk 2016	2000
Bright Nights in June	1500
Programs	3500
Artspost Operation	49000
Scholarships/Bursaries	<u>3500</u>

Total Project Expenses \$66,000

Revenues

Sponsorships	\$17500
BC Gaming Grant	5000
Arts BC (Provincial Gov't)	17600
Peace Liard Regional Arts (leadership)	400
Fundraisng	8000
Artspost Use of Space	9500
City of FSJ (tax exemption)	<u>8000</u>

Total Project Revenue \$66,000

Approved by Board of Directors February 10, 2016

Treasurer

Director

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Box 6474, Fort St. John, B.C. V1J 4H9 Location: 10320 94 Avenue

email info@fsjarts.org 250-787-2781 www.fsjarts.org

March 17, 2016

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Financial Statements

Year Ended June 30, 2015

(Unaudited - See Notice to Reader)

March 17, 2016

Sander Rose Bone Grindle LLP
CHARTERED ACCOUNTANTS

CHARTERED ACCOUNTANTS

Partners

- * Ben Sander, B. Comm., CPA, FCA
- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Donald G. Smith, CPA, CA (Retired)

☐ **C-2**
813 - 103rd AVENUE
DAWSON CREEK, BC
V1G 2G2

TEL: (250) 782-3374
FAX: (250) 782-3379
dc@srbg.ca

☒ 10208 - 99th AVENUE
FORT ST. JOHN, BC
V1J 1V4

TEL: (250) 785-5645
FAX: (250) 785-0064
fsj@srbg.ca

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Community Arts Council of Fort St. John as at June 30, 2015 and the statements of operations and changes in fund balances for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Fort St. John, BC
September 2, 2015

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

These financial statements were compiled solely for the use of Community Arts Council of Fort St. John pursuant to a written contract. Sander Rose Bone Grindle LLP, Chartered Professional Accountants make no representation of any kind to any other person with who it has not entered into a written contract.

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Statement of Financial Position

June 30, 2015

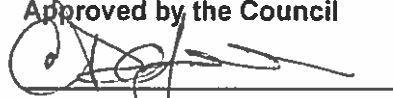
(Unaudited - See Notice to Reader)

	General Fund	Scholarship Fund	Gaming Fund	Capital Reserve Fund	2015 Total	2014 Total
ASSETS						
CURRENT						
Cash	\$ 39,867	\$ -	\$ 9,515	\$ 56,493	\$ 105,875	\$ 109,149
Term deposits	-	13,000	-	-	13,000	8,000
Shares	206	10,507	-	-	10,713	10,713
Receivables	247	-	150	-	397	229
Due from general fund	-	728	657	-	1,385	2,479
	40,320	24,235	10,322	56,493	131,370	130,570
EQUIPMENT	21,082	-	-	-	21,082	21,082
	\$ 61,402	\$ 24,235	\$ 10,322	\$ 56,493	\$ 152,452	\$ 151,652

LIABILITIES AND FUND BALANCES

CURRENT						
Payables	\$ 11,215	\$ 1,000	\$ -	\$ -	\$ 12,215	\$ 14,899
Deferred revenue	-	-	-	-	-	14,629
Due to gaming fund	657	-	-	-	657	1,491
Due to scholarship fund	728	-	-	-	728	988
	12,600	1,000	-	-	13,600	32,007
FUND BALANCES						
Internally restricted	-	23,235	-	56,493	79,728	64,470
Externally restricted	-	-	10,322	-	10,322	10,858
Unrestricted	27,720	-	-	-	27,720	23,235
Invested in equipment	21,082	-	-	-	21,082	21,082
	48,802	23,235	10,322	56,493	138,852	119,645
	\$ 61,402	\$ 24,235	\$ 10,322	\$ 56,493	\$ 152,452	\$ 151,652

Approved by the Council

 Director

 Director

2
March 17, 2016

Sander Rose Bone Grindle LLP
CHARTERED ACCOUNTANTS

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Statement of Operations

Year Ended June 30, 2015

(Unaudited - See Notice to Reader)

	General Fund	Scholarship Fund	Gaming Fund	Capital Reserve Fund	2015 Total	2014 Total
REVENUE						
Donations	\$ 15,651	\$ -	\$ -	\$ -	\$ 15,651	\$ 10,050
Facility						
Rent and fundraising	14,147	-	-	-	14,147	18,444
Fundraising	56,656	-	-	-	56,656	88,333
Grants						
City of Fort St John	15,000	-	-	-	15,000	15,000
Province of BC	19,258	-	12,800	-	32,058	27,729
Other	-	-	-	-	-	16,254
Other						
Interest and sundry	507	240	28	518	1,293	1,393
Memberships	1,315	-	-	-	1,315	1,346
Special projects	13,112	-	-	-	13,112	26,600
	135,646	240	12,828	518	149,232	205,149
EXPENSES						
Accounting	1,571	-	-	-	1,571	1,372
Advertising	-	-	3,187	-	3,187	4,301
Assembly conference	1,171	-	-	-	1,171	-
Awards	-	500	300	-	800	600
Community festival	-	-	-	-	-	1,329
Facilities	30,617	-	-	-	30,617	39,131
Fundraising	49,917	-	9,877	-	59,794	72,126
Insurance	875	-	-	-	875	775
Meetings	117	-	-	-	117	-
Members grants	15,000	-	-	-	15,000	15,000
Membership dues	407	-	-	-	407	292
Office and sundry	3,846	-	-	-	3,846	9,079
Special projects	12,640	-	-	-	12,640	28,550
Training and education	-	-	-	-	-	100
	116,161	500	13,364	-	130,025	172,655
EXCESS OF REVENUE						
OVER EXPENSES	\$ 19,485	\$ (260)	\$ (536)	\$ 518	\$ 19,207	\$ 32,494

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Statement of Changes in Fund Balances

Year Ended June 30, 2015

(Unaudited - See Notice to Reader)

	General Fund	Scholarship Fund	Gaming Fund	Capital Reserve Fund	Invested in Equipment	2015 Total	2014 Total
FUND BALANCES,							
beginning of year	\$ 23,235	\$ 18,495	\$ 10,858	\$ 45,975	\$ 21,082	\$119,645	\$ 86,151
Excess of revenue over expenses	19,485	(260)	(536)	518	-	19,207	33,494
Inter-fund transfer	(15,000)	5,000		10,000	-	-	-
FUND BALANCES,							
end of year	\$ 27,720	\$23,235	\$ 10,322	\$ 56,493	\$ 21,082	\$138,852	\$ 119,645

COMMUNITY ARTS COUNCIL OF FORT ST. JOHN

Notes to Financial Statements

Year Ended June 30, 2015

(Unaudited - See Notice to Reader)

1. PURPOSE OF THE SOCIETY

The Community Arts Council of Fort St. John is a local organization operating programs to provide cultural development and encouragement to North Peace artists. It is volunteer based and registered as a charity under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Society follows the deferred method of accounting for contributions.

Fund accounting

The General Fund accounts for the organization's program delivery and administrative activities.

The Scholarship Fund is for grade 12 students furthering their education in music, performing arts and visual arts.

The Gaming Fund accounts for the organization's receipts and expenditure of funds that may only be expended according to British Columbia Gaming Commission regulations.

The Capital Reserve Fund accounts for funds internally restricted by the Board for future capital projects.

Income recognition

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as income in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as revenue when earned.



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORM

Society: S-46479

Date: February 25, 2016

Community Club or Group Name: Whiskey Jack Nordic Ski Club

Mailing Address: 9508 113th Ave

City: Fort St. John, BC

Postal Code: V1J 2W9

Civic Address: As above.

Contact Person: Elke Haggerty

Alternate Person: Eliza Stanford

Tel: 250 785-4433

Tel: 250 785 0973

Fax: 250 785-4433 (but please call first)

Fax:

Email: lk2006y@yahoo.ca

Email: eliza.s@telus.net

CLUB EXECUTIVES

PROJECT COSTS

President: Eliza Stanford

Total Cost of Project: \$16,101

Vice President: John Palmer

Amount Requested: \$8,500

Treasurer: Danielle Layman

Describe the project for which your organization is requesting a grant:

Project Summary: In the 2016-2017 winter season, the WJNSC will launch a formal cross-country skiing skill-development program ("Jackrabbit" program) for the public with volunteer coaches. The program aims to teach classic and skate skiing skills to children ages 4 and up in a responsible, technically sound and fun manner. We plan to purchase a set of waxless skis for children ages 4-6, a small set of wax skis for 7-9 year olds, skate skis for 7-12 year olds, and some ski terrain equipment.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Year-end financial statements
- Current financial report including bank balances, investments, term deposits, etc.
- Copy of the Society Resolution requesting this grant.

Signature of Applicant:

Date: February 25, 2016

Elke Haggerty

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Fair Share: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐BCR: B ☐ C ☐ D ☐ E ☐Other: ☐

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

March 17, 2016

PRRD Fair Share Grant Proposal, February 25, 2016

Project Summary

In the 2016-2017 winter season, the WJNSC will launch a formal cross-country skiing skill-development program ("Jackrabbit" program) for the public with volunteer coaches. The program aims to teach classic and skate skiing skills to children ages 4 and up in a responsible, technically sound and fun manner. We plan to purchase a set of waxless skis for children ages 4-6, a small set of wax skis for 7-9 year olds, skate skis for 7-12 year olds, and some ski terrain equipment, as per National Coaching Certification Program cross-country ski training standards.

Project Description

WJNSC Purpose:

The Whiskey Jack Nordic Ski Club (WJNSC) is a not-for-profit organization created to foster cross-country skiing opportunities in the area of Fort St. John, BC. Its purpose includes organizing and managing appropriate cross-country ski opportunities for all ages in the community on a year round basis and encouraging and fostering the principles of self-development, leadership and sportsmanship in cross-country skiing. It maintains 15 km of cross-country skiing trails for classic skiing and skate skiing. All grooming, lessons and other programming is done by volunteers. The club has grown steadily, with over 114 members and additional use of the trails and programming by non-members.

The Opportunity:

Cross-country skiing offers a fantastic opportunity to be outside to exercise and to enjoy nature despite the cold temperatures and dry-land training can continue the fun and fitness throughout the year. It is also a sport that whole families can do. Children can begin as a toddler (whenever they can walk steadily; formal lessons as a bunny begins at age 4) and people can continue to enjoy the sport into old age (like Herman "Jackrabbit" Smith-Johannsen who helped bring the sport to Canada, skied to age 107 and lived to be 111 years old).

Quality instruction in cross-country skiing and good equipment can make all the difference between children embracing or leaving a sport. Many Canadian kids' first exposure to Nordic skiing consists of shuffling around a bumpy, frozen school field with often ill-fitted, older equipment, with teachers who are not skiers. With the recent training of new coaches (National Coaching Certification Program – Introduction to Community Coaching and Community Coaching), we now have sufficient coaches to launch a Jackrabbit program, a formal, national skill-development program for cross-country skiing to teach skiing skills in a responsible, technically sound and fun manner.

The children would receive formal lessons weekly from qualified coaches, have opportunities to participate in loppets (fun races) and be encouraged to practice their skills throughout the week with family and friends. The program, which encourages family involvement, will be open to children ages 4 and older from the general public. In addition, the WJNSC will look for opportunities to partner with schools, community groups and children's clubs to improve instruction and access to cross-country skiing (this in addition to the already highly-successful cooperative effort with Bert Ambrose school in a cross-country skiing afterschool program). Involving children through a Jackrabbit program also gets

parents involved, for instance as one parent accompanies each “bunny.” Experience in other clubs shows that once children are involved, siblings and parents tend to become involved, as well. We have already seen that to be the case in Fort St. John with the afterschool program of the club.

The WJNSC has had numerous inquiries from the public about lessons. Until recently, we have not had sufficient coaches to offer programming to the general public and to children beyond through the afterschool program. Now that we have more trained coaches, our major constraint is the lack of availability in the community of quality ski equipment for children. We have begun weekly lessons this season and have had to disappoint families because we do not have sufficient access to skis for children under 12; the afterschool program lead is trying to accommodate these lessons as much as possible, but the afterschool program skis are heavily used and are too large for children under 7.

In addition to interest from the general public, the Club Skills Program Development Coordinator has already had interest from Scout and Girl Guide groups in the city as well as from the NPHEA, a homeschooling association, to hold cross-country skiing events to introduce children and families to the sport. The lack of equipment for children has been the factor holding these and similar opportunities back.

Capital Equipment for Programming:

Most families inquiring about lessons and the local trail system are looking for rental skis in order to try out the sport before investing in equipment. The waxless skis that the club purchased last year for use in the afterschool program are very popular, with so much demand present that each set of skis is shared by two children who have access to these for the ski season. We are requesting funding to purchase a starter ski set for Jackrabbit lessons and some additional lesson equipment that would complement this equipment. These would include a small set of skis, boots, bindings and poles for children who enroll in the program and include some basic ski terrain development, waxing and skill-building tools like waxing tools, course markers and ski arches.

The focus for Bunny-aged children (4-6) would be on waxless classic skis, which are ideal entry-level skis. For older Jackrabbits, children aged 6-12 in levels 1-4, the focus would be on a small set of classic, waxable skis and a set of skate skis. While waxless skis are perfect for the very young as well as for the school and afterschool program environments where little preparation time is available, wax skis are mandated by the NCCP for children beyond the bunny age.

To really excel in the sport, children need to learn to use waxable skis; the difference between waxable skis and waxless skis is similar to the difference in control offered by manual vs. standard transmissions in automobiles. Waxable skis offer more control, build stronger overall skiing skills and are essential if children are to progress into racing. Skate skiing is an official component of the Jackrabbit program and forms an integral part of racing training, as well. Both classic and skate skiing develop strong physical literacy skills and stamina and are low-injury sport activities.

The Community Coaching Cross-Country Skiing Reference Manual (CC manual) summarizes a number of requirements for children ages 7 and up on pages 26 , 27 and 380, including the following:

- “Acquire basic cross-country ski skills (both classic and skating techniques)”
- “Ensure appropriate ski equipment including waxable skis.”
- “Time on skis in addition to practice sessions .” For this reason, skis are typically made available for the season.

We are hopeful that children graduating from the bunny-level into the Jackrabbit levels in the Jackrabbit program will have parent support to purchase classic ski equipment (they grow out of their equipment less quickly when they are older, also). Experience in ski clubs shows, however, that parents and children are intimidated by wax skis unless they have learned to use these and are very unlikely to purchase skate skis unless the children have learned to use these and are enthusiastic.

In the practice plans of the CC manual and the Ski Playgrounds and Terrain Parks' section of the Introduction to Community Coaching Reference Manual (ICC manual), references are made to playground equipment like those included in our plan. The manuals encourage children aged 4 and up to make “[f]requent use of ski facilities with ski playgrounds/terrain parks during the snow season” (p. 39 ICC manual) and ages 6 and up to “Continue to make use of ski playgrounds/terrain parks” and to have “as many ski playground experiences as possible[.]” (p. 26 CC manual).

The equipment that we are seeking to purchase, in addition to skis, includes the following:

- 2 waxing stands, 2 waxing irons, basic grip wax, and small accessories like corks and scrapers;
- sturdy shovels to build the terrain park;
- flag pole competition course markers and and flexible piping to build ski arches; and
- game props including frisbees, balls and a rope.

We sourced two to three quotes per item, choosing the least expensive option wherever possible without prejudicing quality. For the skis, we opted for our local supplier Earnies Sports Experts, as the equipment offered was either less expensive or of better value; as part of the evaluation, we circulated two ski equipment quotes comparing items post by post while leaving out references to the company quoting. Morna Fraser, a coach trainer for Cross Country BC and VP of the Hollyburn Cross Country Ski Club, helped to evaluate our options.

Modest lesson and rental fees will be used to replace any equipment that ages or gets damaged and will help to slowly expand the set of available equipment; the PRRD would not be responsible.

Potential:

As recorded in Wikipedia, “[s]ome former “Jackrabbits” introduced to skiing through the program include Olympic medalists Beckie Scott, Sara Renner, and Chandra Crawford and World Champions Devon Kershaw and Alex Harvey.”

Goals:

Our goals are as follows:

- To make national-standard cross-country ski instruction available to children independent of their economic background or physical literacy and encouraging them to ski throughout the ski season;
- With some creative and thoughtful sharing of equipment, to do some ad hoc partnering initiatives with community groups, children's clubs and schools to expand the range of children introduced to the sport (ultimately there is sufficient interest to have a child and youth rental set, as there is sufficient demand from the community, and Jackrabbit program participants are encouraged to ski throughout the season and not just on lesson days; certainly, to reach competition levels, this is essential);
- To foster children's and families' physical health, physical literacy and mental health through participation in a low-impact, physically well-rounded sport. Special care and attention is given to the appropriate ages and stages of learning certain physical literacy skills as outlined by the National Coaching Certification Program for cross-country skiing. This also supports healthy childhood development and injury prevention. As children progress, special attention is also given to healthy eating to support reaching personal potential in the sport.
- To build confidence and physical fitness which will also encourage children to try new sports;
- To build a stronger skiing community that involves children and their families (from the very young to the elderly) that will, through this sense of community and, in particular, through positive peer groups for children, encourage more children and families to make healthy choices.

The specific activities through which we plan to achieve these goals are as follows:

- Jackrabbit program, Winter 2016-2017
 - Bunnies (ages 4-6), Jackrabbits levels 1-4 (ages 7-12)
 - Weekly lessons from January 2017 through to the end of the ski season, weather permitting (typically a minimum of 8 weeks, more if weather permits)
 - 2 Loppets (ski races open to children; weather-dependent.) Other clubs are typically invited to participate and races can also be put on for adults. Afterschool program kids would also be invited; the loppets would be a cooperative effort.
- Try-it nights with kids' clubs, as equipment allows
- We are looking to put on further training for coaches to continue to improve their skill levels (e.g. L2T dryland training). We currently have one coach already in that stream and we have a

few more interested. We will invite other ski clubs in neighbouring communities such as Dawson Creek, Chetwynd, Fort Nelson and Prince George to participate, as well.

Volunteer run:

The Jackrabbit and ad hoc programming will be organized, run and implemented by volunteer members and volunteer coaches of the WJNSC. Our goal, as always, is to make the sport affordable and accessible to local families. The Jackrabbit program will be made available to the public in the fall of 2016.

Letters of support (attached as a separate PDF file):

- Jackie Soule, President, North Peace Home Educators Association
- Tracy Becker, District Commissioner Alcan District (Girl Guides of Canada)
- Ray Stafford, Scout Leader, Fort St. John
- Dr. Paul Mackey, Fort St. John physician
- Andrea Morrison, community and WJNSC member, parent
- Sara Richardson, new WJNSC member, parent

Additional Information:

- Project budget
- WJNSC Meeting Minutes for February 4, 2016 – confirming our intent to seek funding
- WJNSC Financial Statements
- WJNSC Bank statement
- Quotes

From: **NPHEA email** npheaexec@yahoo.ca
Subject: WJNSC Support Letter
Date: February 22, 2016 at 1:54 PM
To: Elke Gmail lk2006y@yahoo.ca

Jackie Soule, President
North Peace Home Educators Association
Fort St. John, BC
Tel. 250 787 1727
Email. npheaexec@yahoo.ca

Dear Mrs. Haggerty,

The NPHEA is pleased to hear that the Whiskey Jack Nordic Ski Club is planning to start a Jackrabbit skiing program in Fort St. John. Homeschooling families are always looking for fun opportunities to get out as a family and I understand that the Jackrabbit program is open to children of all ages and encourages parents to be involved. Skiing is also a good way to get outdoors in the winter.

We fully support the WJNSC's efforts to purchase a set of lesson skis that would facilitate affordable access to the program and would give families the opportunity to try out the sport without having to make an immediate investment in equipment (which they are not likely to do). We have families in our association who have looked into trying the sport but who haven't been able to borrow any skis. Thank you for your efforts to make the sport more accessible.

Yours sincerely,

Jackie Soule
President, NPHEA

March 17, 2016

To Whom It May Concern:

We have been approached to see if our GG units from Sparks to Rangers would be interested in learning to cross-country ski. We would love to get the girls out and do this...they all love to snow shoe and they would earn a badge for this as well. We promote the girls to get out and exercise, have fun and learn new things.

This is a perfect opportunity for them to do this and be part of our local community!

Thank you



Tracy Becker
District Commissioner
Alcan District

From: fsj Patrick Corbett Scouts Raymond.Stafford@shell.com
Subject: RE: skiing - letter of support?
Date: February 10, 2016 at 7:56 AM
To: Elke Haggerty lk2006y@yahoo.ca
Cc: andy@myriadconsulting.ca

Elke:

Scouts (Cubs and Beavers too) would be interested in cross country skiing if equipment was available to borrow/rent. We support the ski club in their efforts to make cross country skiing more accessible to everyone.

Thanks,

Ray Stafford, Scout leader

From: Elke Yahoo [<mailto:lk2006y@yahoo.ca>]
Sent: February-09-16 6:27 PM
To: Stafford, Ray E SCAN-URU/N/GO
Subject: skiing - letter of support?

Kind regards,

Elke

www.ohsouseful.com

Guide for Gluten Free Living

I-Can-Dial Kids' Phone Book

Inspiring talks:

Marshall Rosenberg - NVC

<https://m.youtube.com/watch?v=eF6kMJxOpvI>

Carol Dweck - Growth Mindset & Brainology program

<http://youtu.be/kXhbtCcmsyQ>

March 17, 2016

February 14, 2016

I am writing in support of an application by the Whiskey Jack Nordic Ski Club for funding to buy cross-country ski equipment for youth. As a family practitioner in the community, I am very aware of the difficulty in maintaining fitness in our youth during the long northern winter. Having ski equipment available to borrow means that more youth will have the opportunity to try a sport that provides excellent cardiovascular exercise. Participating in exercise as a child is a good predictor of continuing to exercise as an adult.

Sincerely,

A handwritten signature in cursive script that reads "Paul Mackey". The ink is dark and the signature is fluid, with the first and last names clearly legible.

Dr Paul Mackey

March 17, 2016

Andrea Morison
8811 110th Ave
Fort St. John, BC
V1J 7G7

February 9, 2016

To Whom It May Concern,

This is a letter to endorse the request of the Whiskey Jack Nordic Ski Club (WJNSC) for funding for ski equipment to support their Jackrabbit program.

WJNSC is a growing club with wonderful trails both in the City of Fort St. John as well as 15 minutes outside of the city. Interest in the sport continues to grow annually as is evidenced by the increase in club members as well as by participation in the ski club offered at one of the local schools.

It is always in the best interests of society to promote sport. Cross country skiing is not that difficult, requires little expense and is very accessible in our community.

Additionally the WJNSC just certified several ski coaches who are anxious to help teach others the sport. The availability of ski equipment for kids would greatly encourage parents to allow their children to try the sport and see if they like it before investing in equipment of their own.

Thank you for your consideration of their request.

Sincerely,



Andrea Morison

March 17, 2016

From: **Sara Richardson** marksara@pris.ca
Subject: **Jackrabbit Program Support**
Date: **February 13, 2016 at 8:45 AM**
To: **Elke Haggerty** lk2006y@yahoo.ca

Dear Elke,

I wish to state my and our family's support for your initiative in putting together a Jackrabbit nordic ski program. We are long term residents of the Fort St John area, but have only become active cross country skiers in the last year or so. We love that the sport is fun and challenging for our whole family, while easily accessible locally. We welcome any opportunity to keep our young girls (who are age 6 & 8) interested and excited in nordic skiing, as we see this as a life long family pastime. We love the exercise and healthy lifestyle that comes so easily while enjoying the outdoors. Joining the ski club has made our long Northern winters infinitely more enjoyable!

We hope you are successful in your grant endeavours, and look forward to any and all future ski programs aimed at the younger set.

Thank-you,

Sara Richardson

March 17, 2016

WJNSC PRRD Fair Share Grant Application – Project Budget**Jackrabbit Equipment Project****Revenue**

Peace River Regional District Fair Share Grant	\$8,500
Corporate	\$2,000
WJNSC	\$601
Northern Health (IMAGINE Grant)	\$5,000
TOTAL	\$16,101

Expenses

Cross country ski equipment Waxless, Ages 4-6	\$3,452
Cross country ski equipment Wax, Ages 7-9	\$2,097
Cross country ski equipment Skate, Ages 7-9	\$4,342
Cross country ski equipment Skate, Ages 10-12	\$4,815
Ski playground & Waxing equipment	\$1,395
TOTAL	\$16,101

In Kind Contributions from WJNSC*

Volunteer coaching (each season) excl. vehicle costs to and fro from ski location	\$2,560
Volunteer equipment maintenance (all labour rates used: \$20/hr)	\$200
Donated storage (by club member) of skis (annually)	\$600
Gas to Prince George to pick up waxing stations	\$218
TOTAL	\$3,578

**These in-kind contributions will be used to run the program, but do not cover the equipment expenses*

**Whiskey Jack Nordic Ski Club
Meeting Minutes
February 4, 2016**

Present: Eliza Stanford, John Palmer, Carl Jorgensen, Teresa Brown, Davide Loro, Elke Haggerty

- 1. Meeting called to order at 7:10 pm.**
- 2. Motion to approve last meeting minutes by Eliza, passed unanimously.**
- 3. Discussed adding signs pointing to trailhead/parking lot. Discussed the necessity as map signs are very clear. Those present thought more signs would not be needed. Will discuss again.**
- 4. Desire for a loppet as a fundraiser – Teresa will organize one for her kid's group, may piggyback for adults at same time.**
- 5. Discussed need, energy to organize a raffle for 2016. Not much enthusiasm around the table.**
- 6. Motion to apply to the PRRD for funding from the Fair Share grant to purchase Bunnyrabbit (no wax skis) and Jackrabbit ski equipment (wax skis and skate skis), motion presented by Eliza, seconded by Elke.
Discussion: with more coaches trained in the NCCP program, having equipment available to young and beginner skiers will increase accessibility of the sport to more children.
Additional funding options are being pursued. Passed unanimously.**
- 7. Plans to offer a full Jackrabbit program for 2016/17.**
- 8. Will have hut open on Saturdays with**

March 17, 2016

9. Discussed whether there is interest in hosting a level 2 coaching course next year. Eliza to ask the DC club if anyone there wants to do it. There is a dryland component, held on a separate weekend.
10. Proposal to Ernie's to have volunteer coaches on Saturdays in November of 2016 to help sell and fit xc skis to the public. Eliza to talk to Andrew.
11. Eliza made motion to source a rescue toboggan and a rescue plan. Passed unanimously. Eliza to ask John Norrish to source toboggan.
12. Ski event for High on Ice on Saturday: placement of City sign was discussed.
13. Everything is in with permits, applications to BC Parks for shop and daylodge projects.
14. Criminal record checks to be required for all coaches. John P to look into exact requirements.
15. Constitution and Bylaws – Elke, Naomi and Eliza are working on this.
16. Links is not guaranteed to be in our future ski plans for a City ski destination – looking into alternative sites.
17. Meeting adjourned at 8:10 pm.

WHISKEY JACK NORDIC SKI CLUB SOCIETY

FINANCIAL STATEMENTS

APRIL 1, 2014 - MARCH 31, 2015

(UNAUDITED - SEE NOTICE TO READER)

Whiskey Jack Nordic Ski Club Society

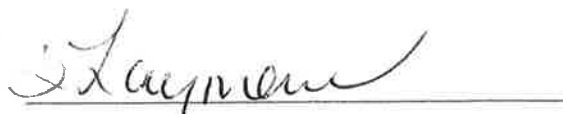
Financial Statements Year Ending March 31, 2015

The financial statements of the Whiskey Jack Nordic Ski Club (WJNSC) have been prepared by Directors in accordance with generally accepted principles, consistently applied and appropriate in the circumstances. The financial statements have, in the Board of Directors' opinion, been properly prepared with reasonable limits of materiality and within the framework of the accounting policies summarized in the notes to the financial statements.

The Board of Directors depends on a system of internal controls that provide reasonable assurance, on a cost-effective basis, that the financial information is reliable and accurate. The system of internal controls is monitored by the Board of Directors. No internal or external audits are conducted into these controls.

The Board of Directors has not engaged any accounting firm to prepare these statements. The responsibility for the accuracy and completeness of the representations in the financial statements remains with the Board of Directors.

Signed, this 31st day of March, 2015.

A handwritten signature in cursive script, appearing to read 'Danielle Layman', is written over a horizontal line.

Danielle Layman, Director

WHISKEY JACK NORDIC SKI CLUB SOCIETY**FINANCIAL STATEMENTS
Year Ending March 31, 2015****Notice to Reader**

We have compiled the balance sheet of the Whiskey Jack Nordic Ski Club as at March 31, 2009 and the statements of income for the year then ended from information provided by the Board of Directors. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information nor have we engaged anyone to perform such activities. Readers are cautioned that these statements may not be appropriate for their purposes.

Signed this, 31st day of March, 2015.

A handwritten signature in dark ink, appearing to read 'D Layman', with a stylized, cursive script.

Danielle Layman, Director

**Whiskey Jack Nordic Ski Club
Statement of Revenue and Expenses
April 1, 2014 - March 31, 2015**

Revenue

Memberships	6,849.00
Interest	83.13
Drop Box	724.65
Grants - corporate	5,000.00
Grant - Imagine Grants (skis)	6,000.00
Donations - individual	220.00
Ski sales	220.00
Ski equipment rentals	100.00
Coaching course grant	<u>1,875.00</u>

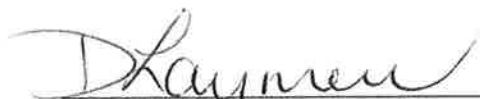
Total Revenue	21,071.78
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Expenses

Advertising and Promotion	0.00
Business Fees & Licenses	25.00
Membership Drive - table rental	15.00
Insurance - equipment	2,024.00
Office supplies	14.08
Equipment - maintenance	926.75
Fuel for sleds	594.84
Membership dues - CCBC	1,692.00
Trail Project	8,567.29
Children's programming	560.21
Ski rental expenses	137.76
Rental skis - adult/kids	5,844.16
Coaching course fees	<u>1,940.00</u>

Total Expenses	22,341.09
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Revenue less expenses	(1,269.31)
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Treasurer, Whiskey Jack Nordic Ski Club

March 17, 2016

WHISKEY JACK NORDIC SKI CLUB SOCIETY

Notes to FINANCIAL STATEMENTS

Year Ending March 31, 2015

1. Purposes of the Organization

The Whiskey Jack Nordic Ski Club (WJNSC) is a not-for-profit organization incorporated under the Societies Act of British Columbia.

The Constitution of the WJNSC states that the purposes of the organization is to:

- a) to identify the recreational and competitive needs of cross country skiers in the community;
- b) to organize, administer and coordinate appropriate cross country ski opportunities for all ages in the community on a year round basis;
- c) to assist already established cross country ski groups and programs;
- d) to obtain and manage the necessary finances, personnel and equipment to operate community cross country ski programs and facilities;
- e) to encourage and foster the principles of self-development, leadership and sportsmanship in cross country skiing.

The WJNSC as originally incorporated in 1985.

2. Significant Accounting Policies

Basis of Presentation

The financial statements are presented showing the most recently completed fiscal year. The projected budget provides figures for capital acquisition.

Contributed Services

Volunteer hours contributed to assist the WJNSC in carrying out its service delivery activities are not recognized in the financial statements because of the difficulty of determining their fair value.

Statement of Changes in Financial Position

No Statement of Changes in Financial Position is shown, as it would not provide any material additional information.

3. Related Party

The WJNSC currently holds membership with the Fort St. John Sports Council, and is a member group with Cross Country BC, the provincial sport organization for cross country skiing.

No member or volunteer with the WJNSC received remuneration for their services. Reasonable expenses would be reimbursed.

The WJNSC currently holds no debts.

(Unaudited – See Notice to Reader)



NAME WHISKEY JACK NORDIC SKI CLUB

STATEMENT PERIOD ENDING 2016-01-31

ACCOUNT # 448231

PAGE 2 of 4

Chequing Accounts

Details of 101 - Chequing - Organization

Associate Type : Signing Authority Mrs Eliza Ann Massey Stanford : John M Norrish : Ms Danielle Lynn Layman
Kenneth A Johnson

Account Rate: 0.1%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2016-01-01	Balance Forward			49,969.27
2016-01-01	Fees/Dues: Zone4 Systems inc		362.00	50,331.27
	Misc. Payments: ViaSport		1,940.00	52,271.27
2016-01-04	Cheque Deposit		241.00	52,512.27
	Cash Deposit		261.00	52,773.27
2016-01-06	Cheque # 270	37.42		52,735.85
2016-01-09	Fees/Dues: Zone4 Systems inc		549.00	53,284.85
2016-01-11	Cash Deposit		299.20	53,584.05
2016-01-12	Cheque # 271	1,833.00		51,751.05
2016-01-15	Fees/Dues: Zone4 Systems inc		401.00	52,242.05
2016-01-16	Cheque # 272	13.44		52,228.61
2016-01-20	Cheque # 274	40.00		52,188.61
2016-01-30	Fees/Dues: Zone4 Systems inc		263.00	52,451.61
	Cheque # 273	1,620.00		50,831.61
2016-01-31	Interest Deposit		4.43	50,836.04
Totals		3,543.86	4,410.63	

Details of 102 - GAMING ACCOUNT

Associate Type : Signing Authority Kenneth A Johnson : Mrs Eliza Ann Massey Stanford : John M Norrish
Ms Danielle Lynn Layman

Account Rate: 0.1%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2016-01-01	Balance Forward			0

Shares

Details of 391 - Membership Equity Shares

Associate Type : Signing Authority John M Norrish : Mrs Eliza Ann Massey Stanford : Kenneth A Johnson
Ms Danielle Lynn Layman

Account Rate: 0.0%

From: **NPHEA email** npheaexec@yahoo.ca
Subject: **WJNSC Support Letter**
Date: **February 22, 2016 at 1:54 PM**
To: **Elke Gmail** lk2006y@yahoo.ca

Jackie Soule, President
North Peace Home Educators Association
Fort St. John, BC
Tel. 250 787 1727
Email. npheaexec@yahoo.ca

Dear Mrs. Haggerty,

The NPHEA is pleased to hear that the Whiskey Jack Nordic Ski Club is planning to start a Jackrabbit skiing program in Fort St. John. Homeschooling families are always looking for fun opportunities to get out as a family and I understand that the Jackrabbit program is open to children of all ages and encourages parents to be involved. Skiing is also a good way to get outdoors in the winter.

We fully support the WJNSC's efforts to purchase a set of lesson skis that would facilitate affordable access to the program and would give families the opportunity to try out the sport without having to make an immediate investment in equipment (which they are not likely to do). We have families in our association who have looked into trying the sport but who haven't been able to borrow any skis. Thank you for your efforts to make the sport more accessible.

Yours sincerely,

Jackie Soule
President, NPHEA

March 17, 2016



Girl Guides
of Canada
Guides
du Canada

C-3

To Whom It May Concern:

We have been approached to see if our GG units from Sparks to Rangers would be interested in learning to cross-country ski. We would love to get the girls out and do this...they all love to snow shoe and they would earn a badge for this as well. We promote the girls to get out and exercise, have fun and learn new things.

This is a perfect opportunity for them to do this and be part of our local community!

Thank you

Tracy Becker
District Commissioner
Alcan District

March 17, 2016

From: **fsj Patrick Corbett Scouts** Raymond.Stafford@shell.com
Subject: **RE: skiing - letter of support?**
Date: **February 10, 2016 at 7:56 AM**
To: **Elke Haggerty** lk2006y@yahoo.ca
Cc: **andy@myriadconsulting.ca**

Elke:

Scouts (Cubs and Beavers too) would be interested in cross country skiing if equipment was available to borrow/rent. We support the ski club in their efforts to make cross country skiing more accessible to everyone.

Thanks,

Ray Stafford, Scout leader

From: Elke Yahoo [mailto:lk2006y@yahoo.ca]
Sent: February-09-16 6:27 PM
To: Stafford, Ray E SCAN-URU/N/GO
Subject: skiing - letter of support?

Kind regards,
Elke

www.ohsouseful.com

Guide for Gluten Free Living
I-Can-Dial Kids' Phone Book

Inspiring talks:

Marshall Rosenberg - NVC

<https://m.youtube.com/watch?v=eF6kMJxOpvI>

Carol Dweck - Growth Mindset & Brainology program

<http://youtu.be/kXhbtCcmsyQ>

March 17, 2016

February 14, 2016

I am writing in support of an application by the Whiskey Jack Nordic Ski Club for funding to buy cross-country ski equipment for youth. As a family practitioner in the community, I am very aware of the difficulty in maintaining fitness in our youth during the long northern winter. Having ski equipment available to borrow means that more youth will have the opportunity to try a sport that provides excellent cardiovascular exercise. Participating in exercise as a child is a good predictor of continuing to exercise as an adult.

Sincerely,

A handwritten signature in cursive script that reads "Paul Mackey". The ink is dark and the signature is fluid, with a large loop on the 'P' and a long, sweeping tail on the 'y'.

Dr Paul Mackey

March 17, 2016

Andrea Morison
8811 110th Ave
Fort St. John, BC
V1J 7G7

February 9, 2016

To Whom It May Concern,

This is a letter to endorse the request of the Whiskey Jack Nordic Ski Club (WJNSC) for funding for ski equipment to support their Jackrabbit program.

WJNSC is a growing club with wonderful trails both in the City of Fort St. John as well as 15 minutes outside of the city. Interest in the sport continues to grow annually as is evidenced by the increase in club members as well as by participation in the ski club offered at one of the local schools.

It is always in the best interests of society to promote sport. Cross country skiing is not that difficult, requires little expense and is very accessible in our community.

Additionally the WJNSC just certified several ski coaches who are anxious to help teach others the sport. The availability of ski equipment for kids would greatly encourage parents to allow their children to try the sport and see if they like it before investing in equipment of their own.

Thank you for your consideration of their request.

Sincerely,



Andrea Morison

March 17, 2016

From: **Sara Richardson** marksara@pris.ca
Subject: **Jackrabbit Program Support**
Date: **February 13, 2016 at 8:45 AM**
To: **Elke Haggerty** lk2006y@yahoo.ca

Dear Elke,

I wish to state my and our family's support for your initiative in putting together a Jackrabbit nordic ski program. We are long term residents of the Fort St John area, but have only become active cross country skiers in the last year or so. We love that the sport is fun and challenging for our whole family, while easily accessible locally. We welcome any opportunity to keep our young girls (who are age 6 & 8) interested and excited in nordic skiing, as we see this as a life long family pastime. We love the exercise and healthy lifestyle that comes so easily while enjoying the outdoors. Joining the ski club has made our long Northern winters infinitely more enjoyable!

We hope you are successful in your grant endeavours, and look forward to any and all future ski programs aimed at the younger set.

Thank-you,

Sara Richardson

March 17, 2016

Fort St. John Physiotherapy Clinic

Physiotherapist Corporation

Owners/Managers/Physiotherapists

Arie Kalkman, B.Sc. P.T., CAFCI

Diana Kalkman, B.Sc. P.T

Bryce Kelly, D.P.T, CSCS

PJ Jansen van Rensburg, B.Sc. P.T., CAFCI

Liza Jansen van Rensburg, B.Sc. P.T., CAFCI

10127 – 102 Avenue

Fort St. John, BC

V1J 2E3

Phone: (250) 785-1175

Fax: (250) 785-1176

February 22, 2016

Re: Letter of recommendation for children's ski project plan

I am writing this letter to you, in support of the proposed children's ski project plan.

I have lived the Fort St John since 1989 and was born in the Netherlands where I obtained my degree in physiotherapy. Some of my professional specialisation is in sports rehabilitation and Gross- motor development in children.

The Whiskey Jack Nordic Ski Club (WJNSC) has a solid foundation in our community and is being operated by a dedicated volunteer based core of people, to further develop the opportunity for ski enthusiasts to learn and participate in the sport of x- country skiing .

From a professional point of view in exercise therapy, x- country skiing is an excellent activity to a wide variety of citizens in our community. The sport is low impact, and physically demanding if you like to take it to the next level. Yet available for the elderly, allowing physical activity throughout our long winter months, in a wonderful and healthy outdoor environment.

In support of continued mobility in all age groups I would like you to consider to support the WJNSC. I am confident that the available money would be well invested in the contribution and growth of their club and in the health of our community.

Sincerely,



Arie Kalkman BSc.PT. CAFCI.

March 17, 2016



City of Fort St. John
10631 100 Street | Fort St. John, BC | V1J 3Z5
(250) 787 8150 City Hall
(250) 787 8181 Facsimile

February 24, 2016

File # 0220-20

To Whom It May Concern

RE: Letter of Support for Whiskey Jack Nordic Ski Club

On behalf of Fort St. John City Council, I am pleased to provide a letter of support for the Whiskey Jack Nordic Ski Club regarding its application for grants to purchase children's lesson equipment. This organization provides valuable cross country ski opportunities for children and families while encouraging physical literacy and activity.

The Whiskey Jack Nordic Ski Club wants to expand their programming and to do so would like to purchase lesson equipment for children ages 4 through 12. Some of the equipment would include smaller skis, classic wax skis, poles and skate-skiing equipment for higher-level competitive training. All of these initiatives are highly beneficial projects for not only this region but the community as a whole.

Funding allows Whiskey Jack Nordic Ski Club to deliver programs that build healthy and active communities. Council supports these initiatives and encourages continued funding to this worthwhile organization and their projects.

Sincerely,

Dan Davies
Acting Mayor

cc: Whiskey Jack Nordic Ski Club

March 17, 2016

www.fortstjohn.ca



February 24, 2016

It is the pleasure of the Fort St. John(Elks) Recreation and Speed Skating Club to lend our moral support to the Whiskey Jack Nordic Ski Club in their efforts to expand their ski inventory. It is our understanding that they are hoping to purchase skate-skiing equipment on which children aged 7 - 12 will be able to learn how to skate-ski. This would be a great addition to the Whiskey Jack Nordic Ski Club in their ability to teach children the sport of skate-skiing and their plans to start a “Jack-Rabbit” program next year.

The sports of speed skating and skate-skiing are complimentary and I think it would be quite likely that many of our speed skating members would jump at the chance to try skate-skiing. We were told that most skaters take to skate skiing quite naturally. It is a lot of fun and a good workout to skate around the cross-country ski trails at Beatton Provincial Park.

Best of luck to the Whiskey Jack Nordic Ski Club in their endeavor!

Regards,

Susie Keeler
 Club Registrar
 Fort St. John Recreation and Speed Skating Club

March 17, 2016

**ERNIES SPORTS EXPERTS (20)**

TOTEM MALL
9600 93 AVE
FORT ST. JOHN, BC
CANADA V1J 5Z2

250-785-7771 /Phone
250-785-7772 / Fax

829258326 RT0001 / GST

C-3

ENTERED BY: ALFSJ

SOLD BY: LERIGER ANDREW

Order NO.	DATE	PAGE
FZ1000988-00	Fri 02/05/2016	1

WHISKEY JACK NORDIC SKI CLUB

FORT ST. JOHN BC Canada

V1J

S WHISKEY JACK NORDIC SKI CLUB

H

I

P FORT ST. JOHN BC Canada

T V1J

O

CUSTOMER #	CUSTOMER P.O. NO.			P.S.T. LICENSE	G.S.T. LICENSE	
17850973						
PRODUCT #	DESCRIPTION			QTY	PRICE	AMOUNT
100	ROSSI XT VENT JR SKI W/BINDINGS			15.00	\$105.00	\$1,575.00
100	ROSSI X1 JR BOOT			16.00	\$64.00	\$1,024.00
100	ROSSI COMP JR COMBI BOOT			4.00	\$105.00	\$420.00
100	ROSSI XT 701 ALLOY POLE			3.00	\$21.00	\$63.00
	LINES 1,2,4,5 ARE FOR AGES 4/5/6					
100	ROSSI ZYMAX CLASSICE SKI			7.00	\$166.00	\$1,162.00
100	ROSSI FORCE JR RACING POLE			7.00	\$40.00	\$280.00
100	ROSSI PERFORMANCE CLASSIC BINDING			7.00	\$52.50	\$367.50
	LINES 6-8 ARE FOR AGES 7/8/9					
100	ROSSI COMP JR COMBI BOOT			14.00	\$105.00	\$1,470.00
100	ROSSI ZYMAX SKATE SKI			9.00	\$166.00	\$1,494.00
100	ROSSI FORCE JR RACING POLE			9.00	\$40.00	\$360.00
100	ROSSI PERFORMANCE CLASSIC BINDING			9.00	\$52.50	\$472.50
	LINES 9-12 ARE FOR AGES 7/8/9					
100	ROSSI COMP JR COMBI BOOT			14.00	\$105.00	\$1,470.00
100	ROSSI ZYMAX SKATE SKI			10.00	\$166.00	\$1,660.00
100	ROSSI PERFORMANCE CLASSIC BINDING			10.00	\$52.50	\$525.00
100	ROSSI X500 RACING POLE			10.00	\$55.50	\$555.00
	LINES 13-16 ARE FOR AGES 10/11/12					
100	LABOUR BINDING MOUNT			26.00	\$10.00	\$260.00
100	WAXING IRON			2.00	\$49.99	\$99.98
100	WAX 60G MULTI TEMP			4.00	\$21.50	\$86.00
100	CORK			4.00	\$4.99	\$19.96
100	SCRAPER 3MM			4.00	\$5.50	\$22.00
100	WAX BASE CLEANER			2.00	\$14.90	\$29.80
100	GLIDER WAX			2.00	\$16.99	\$33.98
100	GRIP WAX			5.00	\$11.99	\$59.95
MERCHANDISE MAY BE RETURNED OR EXCHANGED BY JANUARY 15, IF ACCOMPANIED BY THIS RECEIPT, ORIGINAL PACKAGING AND IN NEW CONDITION MERRY CHRISTMAS AND HAPPY NEW YEAR						
TERMS		UNITS	SUB TOTAL	P.S.T	G.S.T	Order TOTAL
DUE ON RECEIPT		193.00	\$13,509.67	\$945.68	\$675.48	\$15,130.83



March 17, 2016

Packing Slip: FZ1000988-00

From: Stride & Glide jim@strideandglide.ca
Subject: Final Quote
Date: Today at 4:37 PM
To: Elke Haggerty lk2006y@yahoo.ca

Hi Elke,

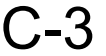
Here is the updated quote. If you have any questions please let me know.

Thanks,



Jim Van Bakel
778-349-4233

March 17, 2016



Stride & Glide Sports
1671 15 Avenue
Prince George, BC
V2L 3X2
250 612-4754

WUNSC Ski Quote 09-Feb-15

Sheet1

AGES	Level	CODE	DESCRIPTION	RETAIL PRICE	GROUP PRICE	TOTAL UNITS	AMOUNT	GST	PST	TOTAL	SUBTOTALS
4, 5, 6	Rossignol NNN <i>classic Waxless</i>										
	Ski boots RIEW600		ROSSIGNOL X1 JR	\$89.99	\$68.00	16	\$1,088.00	\$54.40	\$76.16	\$1,218.56	
	Ski COMBI boots RIDW650		ROSSIGNOL COMP J	\$146.99	\$111.00	4	\$444.00	\$22.20	\$31.08	\$497.28	
	Ski/Bindings RHEWC09		ROSSIGNOL X-TOUR VENTURE SS JR AR PREMOUNT	\$146.99	\$111.00	15	\$1,665.00	\$83.25	\$116.55	\$1,864.80	
	Poles RDE9660		ROSSIGNOL xc RENTAL titan JR	\$41.99	\$32.00	3	\$96.00	\$4.80	\$6.72	\$107.52	\$3,688.16
7, 8, 9	Rossignol NNN <i>Classic Wax</i>										
	Ski COMBI boots RIEW260		X8 PURSUIT	\$241.99	\$182.00	0	\$0.00	\$0.00	\$0.00	\$0.00	
	Ski RHEW/F06		ZYMAX CLASSIC NIS AR	\$241.99	\$182.00	7	\$1,274.00	\$63.70	\$89.18	\$1,426.88	
	Bindings RJD1008		ROSSIGNOL TOURING AUTO COMBI	\$62.99	\$48.00	7	\$336.00	\$16.80	\$23.52	\$376.32	
	Poles RDE9660		ROSSIGNOL xc RENTAL titan SR	\$41.99	\$32.00	7	\$224.00	\$11.20	\$15.68	\$250.88	\$2,054.08
7, 8, 9	Rossignol NNN <i>Skate Ski</i>										
	Ski COMBI boots RIDW650		ROSSIGNOL COMP J	\$146.99	\$111.00	14	\$1,554.00	\$77.70	\$108.78	\$1,740.48	
	Ski FIN642151		FISCHER SCS JR SKATE SKI	\$150.00	\$110.00	9	\$990.00	\$49.50	\$69.30	\$1,108.80	
	Bindings RJD1008		ROSSIGNOL TOURING AUTO COMBI	\$62.99	\$48.00	9	\$432.00	\$21.60	\$30.24	\$483.84	
	Poles RDE9660		ROSSIGNOL xc RENTAL titan JR - SKATE POLE?	\$41.99	\$32.00	9	\$288.00	\$14.40	\$20.16	\$322.56	\$3,655.68
10, 11, 12	Rossignol NNN <i>Skate Ski</i>										
	Ski COMBI boots RIDW650		ROSSIGNOL COMP J	\$146.99	\$111.00	14	\$1,554.00	\$77.70	\$108.78	\$1,740.48	
	Ski FIN642151		FISCHER SCS JR SKATE SKI	\$150.00	\$110.00	10	\$1,100.00	\$55.00	\$77.00	\$1,232.00	
	Bindings RJD1008		ROSSIGNOL TOURING AUTO COMBI	\$62.99	\$48.00	10	\$480.00	\$24.00	\$33.60	\$537.60	
	Poles RDE9640		ROSSIGNOL xc RENTAL titan SR - SKATE POLE?	\$44.99	\$34.00	10	\$340.00	\$17.00	\$23.80	\$380.80	\$3,890.88
	Accessories	CODE	DESCRIPTION								
		A30102	Vauhti Wax Table Bench	\$285.99	\$215.00	2	\$430.00	\$21.50	\$30.10	\$481.60	
		A30101	Vauhti Wax Profile - waxing iron	\$189.99	\$143.00	2	\$286.00	\$14.30	\$20.02	\$320.32	
			Assorted wax beginner package		\$150.00	1	\$150.00	\$7.50	\$10.50	\$168.00	
		T0020	Swix Natural Cork	\$6.99	\$6.00	4	\$24.00	\$1.20	\$1.68	\$26.88	
		T0087	Swix Groove Scraper	\$2.99	\$3.00	4	\$12.00	\$0.60	\$0.84	\$13.44	
		T0825D	Swix Plex Scraper	\$10.99	\$9.00	4	\$36.00	\$1.80	\$2.52	\$40.32	\$1,050.56
			Accessories Total							\$1,050.56	
										\$14,339.36	

Ski/Boots/Poles Total: \$13,288.80

Accessories Total \$1,050.56

\$14,339.36

- All prices guaranteed for up to 30 days from date of quote.
- All items quoted subject to availability
- Prices do not reflect shipping to final destination

From: **zs Morna Fraser** fraserm@douglascollege.ca
 Subject: RE: equipment comparisons
 Date: February 14, 2016 at 11:36 AM
 To: Elke Gmail lk2006y@yahoo.ca
 Cc: fsj Eliza Stanford eliza.s@telus.net, fsj Matt Jarnagin mdjarnagin@gmail.com, Davide Loro davideloro@gmail.com, zs Teresa Brown mamat1@telus.net, fsj Naomi Donat ndonat01@telus.net

← VP. Hollyburn Ski Club & NCCP coach
 training coach

Hi Elke,

On all the items where they are quoting the same equipment, quote 2 is a better price (highlighted in red).

On all items where the equipment is different, the more expensive option appears to be truly superior quality/performance.

Ernie's
 So to me, quote 2 appears to be better be value for the money, so for 10% more I would say you're getting at least 10% more value...

That being said, I would consider the travel time/cost too and the benefit of supporting a more local business for future club relationships, as the equipment is not a make or break it item.

I hope this helps!!!

We still have snow! And rain.

Our team will be racing at Westerns in Prince George this weekend. Will any from your club be there?

All the best,
 Morna

From: Elke Yahoo [mailto:lk2006y@yahoo.ca]
 Sent: Saturday, February 13, 2016 10:03 PM
 To: Fraser, Morna
 Cc: fsj Eliza Stanford; fsj Matt Jarnagin; Davide Loro; zs Teresa Brown; fsj Naomi Donat
 Subject: equipment comparisons

Hi Morna,

I hope you are well. Is there any snow left where you are? If not, you'll have to come on a road trip with your daughter. We are lucky enough to still have decent conditions despite the warm temperatures we have had.

I'm looking for some insight. I'm comparing two equipment quotes obtained as part of a grant submission. What do you think of the equipment from the two places? Is some notably superior?

We would have to take 1 or 2 vehicles on a 1000km round road trip to pick up the equipment from one of these stores. We would likely buy other equipment there, anyway, however.

Ages Item	Number Quote 1 of Units Description	Quote 2 Description	Quote 1	Quote 2	Cheaper	Quote 1	Quote 2	Cheaper
-----------	--	------------------------	---------	---------	---------	---------	---------	---------

March 17, 2016

0

4, 5, Rossignol
6 NNN classic
Waxless

0

Ski boots	16	ROSSIGNOL X1 JR	ROSSIGNOL X1 JR BOOT	\$1,218.56	\$1,146.88	Quote 2
Ski COMBI boots	4	ROSSIGNOL COMP J	ROSSIGNOL COMP JR BOOT	\$497.28	\$470.40	Quote 2
Skis/Bindings	15	ROSSIGNOL X-TOUR VENTURE SS JR AR PREMOUNT	ROSSIGNOL X-TOUR VENTURE JR W/BINDINGS	\$1,864.80	\$1,764.00	Quote 2
Poles	3	ROSSIGNOL xc RENTAL fizan JR	ROSSIGNOL XT 701 ALLOY POLE	\$107.52	\$70.56	Quote 2
Labour (binding installation)				0	\$0.00	\$3,688.16 \$3,451.84 Quote 2

0

7, 8, Rossignol
9 NNN Classic
Wax

Ski COMBI boots	0	X8 PURSUIT	ROSSIGNOL COMP JR BOOT	\$0.00	\$0.00	Quote 1
Skis	7	ZYMAX CLASSIC NIS AR	ROSSIGNOL ZYMAX CLASSIC SKI	\$1,426.88	\$1,301.44	Quote 2
Bindings	7	ROSSIGNOL TOURING AUTO COMBI	ROSSIGNOL PERFORMANCE CLASSIC BINDING	\$376.32	\$411.60	Quote 1
Poles	7	ROSSIGNOL xc RENTAL fizan SR	ROSSIGNOL FORCE JR RACING POLE	\$250.88	\$313.60	Quote 1
Labour (binding installation)					\$70.00	\$2,054.08 \$2,096.64 Quote 1

March 17, 2016

0

4, 5, Rossignol
6 NNN classic
Waxless

0

Ski boots	16	ROSSIGNOL X1 JR	ROSSIGNOL JR BOOT	\$1,218.56	\$1,146.88	Quote 2
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Ski COMBI boots	4	ROSSIGNOL COMP J	ROSSIGNOL COMP JR BOOT	\$497.28	\$470.40	Quote 2
-----------------	---	------------------	------------------------	----------	----------	---------

Skis/Bindings	15	ROSSIGNOL X-TOUR VENTURE SS JR AR PREMOUNT	ROSSIGNOL X-TOUR VENTURE JR W/BINDINGS	\$1,864.80	\$1,764.00	Quote 2
---------------	----	--	--	------------	------------	---------

Poles	3	ROSSIGNOL xc RENTAL fizan JR	ROSSIGNOL XT 701 ALLOY POLE	\$107.52	\$70.56	Quote 2
-------	---	------------------------------	-----------------------------	----------	---------	---------

Labour (binding installation)				0	\$0.00	\$3,688.16 \$3,451.84	Quote 2
-------------------------------	--	--	--	---	--------	-----------------------	---------

0

7,8, Rossignol
9 NNN Classic
Wax

Ski COMBI boots	0	X8 PURSUIT	ROSSIGNOL COMP JR BOOT	\$0.00	\$0.00	Quote 1
-----------------	---	------------	------------------------	--------	--------	---------

Skis	7	ZYMAX CLASSIC NIS AR	ROSSIGNOL ZYMAX CLASSIC SKI	\$1,426.88	\$1,301.44	Quote 2
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Bindings	7	ROSSIGNOL TOURING AUTO COMBI	ROSSIGNOL PERFORMANCE CLASSIC BINDING	\$376.32	\$411.60	Quote 1
----------	---	------------------------------	---------------------------------------	----------	----------	---------

Poles	7	ROSSIGNOL xc RENTAL fizan SR	ROSSIGNOL FORCE JR RACING POLE	\$250.88	\$313.60	Quote 1
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Labour (binding installation)					\$70.00	\$2,054.08 \$2,096.64	Quote 1
-------------------------------	--	--	--	--	---------	-----------------------	---------

March 17, 2016

0

7, 8, Rossignol
9 NNN Skate
Ski

Ski COMBI
boots

14 **ROSSIGNOL** **ROSSIGNOL**
COMP J **COMP JR** \$1,740.48 **\$1,646.40** Quote 2
BOOT

Skis

FISCHER ROSSIGNOL
9 SCS JR ZYMAX SKATE \$1,108.80 \$1,673.28 Quote 1
SKATE SKI SKI

Bindings

ROSSIGNOL ROSSIGNOL
9 TOURING PERFORMANCE \$483.84 \$529.20 Quote 1
AUTO CLASSIC
COMBI BINDING

Poles

ROSSIGNOL ROSSIGNOL
9 xc RENTAL FORCE RACING \$322.56 \$403.20 Quote 1
fizan JR - POLE
SKATE POLE

Labour
(binding
installation)

\$90.00 \$3,655.68 \$4,342.08 Quote 1

0

10, Rossignol
11, NNN Skate
12 Ski

Ski COMBI
boots

14 **ROSSIGNOL** **ROSSIGNOL**
COMP J **COMP JR** \$1,740.48 **\$1,646.40** Quote 2
BOOT

Skis

FISCHER ROSSIGNOL
10 SCS JR ZYMAX SKATE \$1,232.00 \$1,859.20 Quote 1
SKATE SKI SKI

Bindings

ROSSIGNOL ROSSIGNOL
10 TOURING PERFORMANCE \$537.60 \$588.00 Quote 1
AUTO **CLASSIC?**
COMBI BINDING

Poles

ROSSIGNOL ROSSIGNOL
10 xc RENTAL X500 RACING \$380.80 \$621.60 Quote 1
fizan SR - POLE
SKATE POLE

\$100.00 \$3,890.88 \$4,815.20 Quote 1

March 17, 2016

Totals \$13,288.80 \$14,605.76 Quote 1

--
www.ohsouseful.com, home of the Guide for Gluten Free Living (free) and I-Can-Dial Kids' Phonebook (visual dialing)

Kind regards,
 Elke

www.ohsouseful.com

Guide for Gluten Free Living
 I-Can-Dial Kids' Phone Book

Inspiring talks:

Marshall Rosenberg - NVC

<https://m.youtube.com/watch?v=cF6kMJxOpvI>

Carol Dweck - Growth Mindset & Brainology program

<http://youtu.be/kXhbtCcmsyQ>

Sugata Mitra - S.O.L.Es

https://www.ted.com/talks/sugata_mitra_the_child_driven_education#t-1013113

Amy Cuddy - Power in poses

https://www.ted.com/talks/amy_cuddy_your_body_language_shapes_who_you_are?language=en

March 17, 2016

Totals \$13,288.80 \$14,605.76 Quote 1

www.ohsouseful.com, home of the Guide for Gluten Free Living (free) and I-Can-Dial Kids' Phonebook (visual dialing)

Kind regards,
Elke

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Carol Dweck - Growth Mindset & Brainology program

<http://youtu.be/kXhbtCcmsyQ>

Sugata Mitra - S.O.L.Es

https://www.ted.com/talks/sugata_mitra_the_child_driven_education#t-1013113

Amy Cuddy - Power in poses

https://www.ted.com/talks/amy_cuddy_your_body_language_shapes_who_you_are?language=en

1. The first step in the process is to identify the problem.

2. The second step is to define the problem in terms of specific, measurable, achievable, relevant, and time-bound (SMART) objectives.

3. The third step is to develop a plan of action.

4. The fourth step is to implement the plan.

5. The fifth step is to evaluate the results.

6. The sixth step is to report the results.

7. The seventh step is to take corrective action.

8. The eighth step is to monitor the progress.

9. The ninth step is to maintain the results.

10. The tenth step is to review the process.

11. The eleventh step is to document the results.

12. The twelfth step is to share the results.

13. The thirteenth step is to celebrate the success.

14. The fourteenth step is to learn from the experience.

15. The fifteenth step is to apply the lessons learned.

16. The sixteenth step is to continue the process.

Playground_Yes

Playground Equipment (Including Waxing Tools)

Purpose	Description	Amount	Option 1, including Tax	Option 2, including Tax	Option 3, including Tax
Ski Terrain challenges – tools to build terrain	3 Sturdy shovels	3	Home Hardware	Rona	Walmart (medium strength)
	2 Long handle scoop shovels	2	Home Hardware	Rona	Canadian Tire
	2 Waxing stands	2	Stride & Glide*	Skiwax.ca	MEC – Swix XC wax. Profile, economy table & clamps
Waxing tools for lessons use and instruction	2 Waxing irons	2	Ernie's	MEC	Stride & Glide
	Glide wax	2	Stride & Glide* Assorted – full set		Ernie's
	Grip wax	10		MEC (2 sets 5 basic grip waxes incl. 2 corks)	Ernie's (2 sets of 5 grip waxes)
	4 Corks	4	Stride & Glide* natural cork	Ernie's	
	Scrapers (4 each – groove and flat)	4	Stride & Glide*	Ernie's (only flat scrapers available)	
Ski Arches for playground terrain	2 Wax cleaning liquid	2	Ernie's	MEC (1 x 1L)	
	2 Waxing boxes	2	Walmart 24 inch tool box	Canadian Tire 16 inch tool box	Rona 16 inch metal tool box
	3/4" Plex or other flexible pipe for 8 arches	4	Tru Value Hardware 4 x 20 ft straight pieces	Rona – 3/4" Polyethylene, 1 roll, special order (less suitable because of bend)	
	Balls (2/jackrabbit group; Bunnies, JR1,2,3,4)	1	Home Hardware 2Mini/2White&Red/2Light Up/pkTennis Balls	Walmart Rookie/pkTennis	
	Racing and obstacle course markers	8	Canadian Tire	Peace River Building Products	
Portable course lesson markers	16 Plastic pylons or colourful frisbees	16	Dollar Store (short plastic pylons \$.25+tax each)	Home Hardware 18"	Walmart (Collapsible Safety cone)
Tugawar & other game tool	1 Rope	1	Home Hardware	Walmart twisted nylon	
			\$1,395.27		

* Stride & Glide – in kind contribution of pickup by members

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Fort St. John Home Hardware Building Centre
9820-108th Street
Fort St John, BC
(250) 787 - 0371



SHOP ONLINE



ORDER ONLINE



PICK UP IN-STORE

LEARN MORE ►

Steel D-Grip Handle Snow/Barn Shovel

GARANT Item #5550-227 Model #80636



\$21.99 EA

Order Quantity

1

Add to Cart

Add to Wishlist



Add to wishlist

Multi-purpose shovel

Article #0123546 Model #AS112D Format 11 1/4X13 3/4"

30⁹⁹
each

1

Reserve and pick up

 Online purchasing is not available for this store. Please contact us by phone to place an order.

Your store :

RONA Fort St-John
(250) 785-8849

Close

The price and availability of an item may vary by store.

RONA Fort St-John

Unknown inventory for this store.

[Selected store](#)

190 transferable units to the selected store

Walmart.ca › Outdoor Living › Patio › Snow Removal › Snow Joe Edge 2-in-1 Poly Blade Snow Pusher and Ice Chopper, 24-Inch

‹ [Back to search results](#)

› [Print](#)



Snow Joe Edge 2-in-1 Poly Blade Snow Pusher and Ice Chopper, 24-Inch

Aluminum wear strip

› [4 Reviews](#)

\$34⁸⁸

! Only a few left online!

› [See estimated delivery date](#)

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ON ORDERS OVER \$50

* Conditions apply, [Click here](#) for details.

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March 17, 2016



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Fort St. John Home Hardware Building Centre

9820-108th Street

Fort St John, BC

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SHOP ONLINE



ORDER ONLINE



PICK UP IN-ST

24" Poly Blade/Scoop Ergonomic Handle 4-Way Snow Shovel

GARANT Item #5550-740 Model #99795



\$38.99 EA

Order Quantity

1

Add to Cart

Add to Wishlist

Order Online

March 17, 2016

C-3

Sign up for Home Hardware emails and get exclusive online savings, sneak peeks at money-saving flyers, email-only promotions and much more.

Sign Up Now

also the shovel quoted

- Poly P-6 varnished hardwood handle
- Stamped steel blade
- Handle length: 32 1/4"
- Blade dimensions: 11 1/4" x 13 3/4"
- Aprox. total length: 44 1/2"

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March 17, 2016

My store:
RONA Fort St-John

Search by keyword

Submit

RONA Full list of products from [RONA](#)

Add to wishlist

23 1/2-in Sleigh Shovel

Article #2009044 Model #LPSS22RO Format 23 1/2X37 3/4"

39⁹⁹
each1 **Reserve and pick up** Online purchasing is not available for this store. Please contact us by phone to place an order.

Your store :

RONA Fort St-John
(250) 785-8849

Close

The price and availability of an item may vary by store.

RONA Fort St-John

Unknown inventory for this store.

[Selected store](#)**191** transferable units to the selected store

Description

23 1/2-in Sleigh Shovel

23 1/2 in x 37 3/4 in sleigh shovel. Reinforced plastic frame with galvanized steel wear strip. Hardened tubular steel shaft. Blue.

Similar products

**AMES**
26-in Sleigh Shovel**69⁹⁹**
each**GARANT**
24-in Sleigh Shovel**50⁹⁹**
each**E - news**

Subscribe to get exclusive offers.

Enter your email address

Feedback





Yukon Sleigh Scoop Snow Shovel, 22-in

★★★★★ [Write / Read](#) (32)

Available for Pay & Pickup

Regular **\$45.99**

Product #59-6809-4

Inventory: 14 In Stock in **Aisle 33**
FORT ST. JOHN, BC (as of 15:18)[Check Other Stores](#)

Quantity:

1

Buy online, pick it up at your local
store on **February 9 at 12:00pm**[Add To Cart](#)[Add To My List](#)[Add Sales Alert](#)**FEATURES****REVIEWS****PRODUCT Q&A**

Yukon Sleigh Scoop Snow Shovel is ideal for heavy snowfalls, no tool is faster or easier to use than a snow sleigh shovel
Designed with an ergonomically shaped handle to better protect your posture and reduce back strain
22" (56 cm) wide poly blade allows for maximum coverage in a minimum time
Coated steel handle provides the durability for moving heavy amounts of snow
Features a galvanized-steel wear strip

Canadian Tire Warranty:

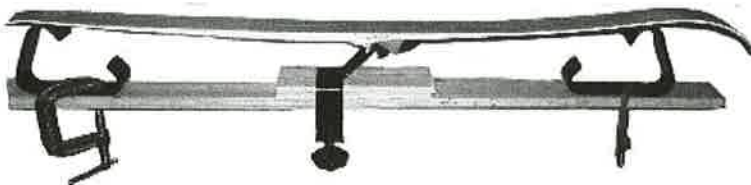
This product carries a 1 year exchange warranty redeemable at any Canadian Tire store.

March 17, 2016



Steel Portable Ski Profile

This profile consist of two ends and a middle. The middle has the wire loop that mimics a Solomon or NNN boot toe to lock into the binding to keep the ski secure; as a bonus this leaves the sidewalls clear of any obstructions when waxing and rilling. The two ends are easily placed to match the length of all skis. Further the ends can be rotated into three different positions to match your needs even further. Unlike other wax benches the three parts do not need to all be on the same surface even! Top surface of each end is covered with a non-slip surface to help keep the ski in place. Will handle nordic skis with Solomon/NNN bindings of all widths from all ski manufacturers with length from 140cm and up. Each will easily fit into a wax box or a small pack. This profile is very solid and sturdy because it is made of steel. Naturally heavier than aluminum models, but skis shift less and the binding clamp accomodates thicker surfaces. Shown below is a portable profile with a small (140cm) kid's ski.



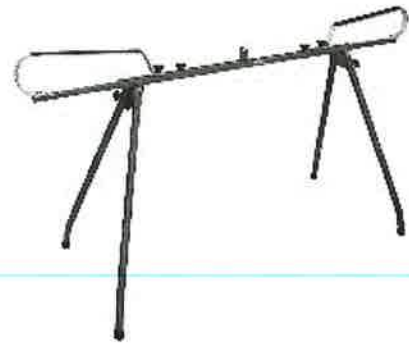
Steel Portable Profile
\$80.00 each
(Very popular!)
[\[more on order\]](#)

e-mail

rodney@cyg.net

No email reply.

Called to find out about shipping
(519) 404-1742



Wax Bench with Legs This wonderful portable bench with legs is very sturdy. The steel legs and frame means less shifting as you are waxing, scraping or rilling. Skis with either a NNN or Salomon binding connect at the middle of the bench.

The two aluminum stays of the profile can be adjusted to match the length of the ski. Each stay has a rubber surface to prevent the ski slipping and rubber caps on the end of each leg. Each leg can be removed (by taking off e-clips). This item ships as Expedited Post to be cost effective (i.e. costs less) and will take an extra 1 or 2 days to arrive. NEW: for the 2011/12 benches the clip to hold the ski to the bench now has a quick release mechanism (like a bicycle wheel) allowing for height adjustment. This helps with shorter skis (<140cm). Also helps with the new Solomon Propulse binding with the very long closing arm because the clip can be completely removed, attached to the ski and then quick clamped back to the bench.

Colour is semi-gloss black for 2011/12 this season (as shown above).

Also available as a double bench (in colour black) with a small table area between the two profiles.

Wax Bench with Legs

\$200.00 each (single)
[\[more on order for next season\]](#)

\$270.00 each (double)
[\[more on order for next season\]](#)

Shipping ~\$40
by Canada Post
~ 4-5 days

MEMBERS WHO VIEWED THIS ALSO VIEWED



Swix XC Waxing Profile
(Aluminum 1221-00)
670/swix-xc-waxing-profile-
aluminum/)

ea 229 + 10x



Ski Man Cross-Country
Supports for Ski Vise
(/product/4016-475/ski-man-
cross-country-supports-for-
ski-vise/)

YOU MAY ALSO LIKE



Wintersteiger Ski Vise
Sport (~~\$99.00~~/\$5034-
990/wintersteiger-ski-vise-
sport/)



Swix Economy Waxing
Table (/product/5029-
989/swix-economy-waxing-
table/)

★★★★★ (0)
ea 299.4 tax



Tools4Boards Tuning Vise
(/products/943/tools4boards-tuning-vise/)



Tools4Boards Spin 5
Piece Kit Merino Wool
(/product/5034-
598/tools4boards-spin-5-
piece-kit-merino-wool/)

★ ★ ★ ★ ★ (0)

★ ★ ★ ★ ★ (0)



Toko Nordic Structurite
Tool \$129.00
(/product/5020-376/toko-
nordic-structurite-tool-red-
roller/)



Swix F4 Combi Brush
(/product/5044-124/swix-f4-combi-brush/)

★ ★ ★ ★ ★ (0)



Swix T74 Sport Waxing
Iron (/product/4014-
148/swix-t74-sport-waxing-
iron/)

★★★★★ (5)



Kuu Mach Alpine 3-
Tempera ~~\$25.00~~ speedwax
(/product/5008-975/kuu-



Kuu Beveling Guide with
Clamp ~~\$42.00~~ Oct/5008-
974/kuu-beveling-guide-
with-clamp/



Wintersteiger Pro Sharp
Race ~~\$399.00~~ Guide
(/product/5026-

profile
table
clamps



([HTTP://WWW.MEC.CA/MAIN/HOME.JSP](http://www.mec.ca/MAIN/HOME.JSP))

[back to previous \(http://www.mec.ca/product/5038-670/swix-xc-waxing-profile-aluminum/\)](http://www.mec.ca/product/5038-670/swix-xc-waxing-profile-aluminum/)



(<http://images.mec.ca/fluid/customers/c822/5041-773/generated/5041-773/waxing-profile-clamps>)

SWIX WAXING PROFILE CLAMPS

\$49.00 CAD

★★★★★ [/product/5041-773/swix-waxing-profile-clamps/?pdfTab=3](http://product/5041-773/swix-waxing-profile-clamps/?pdfTab=3)) [Write a review \(http://reviews.mec.ca/9421-en_ca/5041-773/writerreview.htm?](http://reviews.mec.ca/9421-en_ca/5041-773/writerreview.htm?)

Ships within Canada only.

Free shipping on orders over \$50

(<http://www.mec.ca/Main/fyi.jsp?>

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[format=embedded&campaignid=BV_REVIEW_DISPLAY_ZERO_REVIEWS&sessionparams=_BVSESSIONPARAMS_&return=http%3A%2F%2Fwww.mec.ca%2Fproduct%2F5041-773%2Fswix-](http://images.mec.ca/fluid/customers/c822/5041-773/generated/5041-773/waxing-profile-clamps)

[waxing-profile-clamps%2F&innerreturn=http%3A%2F%2Freviews.mec.ca%2F9421-en_ca%2F5041-](http://images.mec.ca/fluid/customers/c822/5041-773/generated/5041-773/waxing-profile-clamps)

[773%2Freviews.htm%3Fformat%3Dembedded&user=_USERID_&authsourcetype=_AUTHTYPE_&submissionparams=_BVSUBMISSIONPARAMETERS_&submissionurl=http%3A%2F%2Fwww.mec.ca%2FMem](http://images.mec.ca/fluid/customers/c822/5041-773/generated/5041-773/waxing-profile-clamps)

[Larger View \(/Products/product_image.jsp?ord_id=845524442663882&inv_id=NOC02\)](http://images.mec.ca/fluid/customers/c822/5041-773/generated/5041-773/waxing-profile-clamps)

DESCRIPTION SPECS REVIEWS ASK & ANSWER

Swix Waxing Profile Clamps

Product Number: 5041-773

Made in Norway

Use these clamps to attach a Swix cross-country waxing profile to a waxing table.



[back to previous \(http://www.mec.ca/shop/snowsports-maintenance-and-repair/50006+50039/\)](http://www.mec.ca/shop/snowsports-maintenance-and-repair/50006+50039/)



(<http://images.mec.ca/fluid/customers/c822/5008-970/generated/5008-970.jpg>)

KUD IRON-MAIDEN WAXING IRON

\$59.00 CAD

★★★★ [/product/5008-970/kyu-iron-maiden-waxing-iron/?pdftab=3](#) 14 Reviews ([/product/5008-970/kyu-iron-maiden-waxing-iron/?pdftab=3#reviews](#))

Ships within Canada only.

This item ships free!

(<http://www.mec.ca/Main/fyl.jsp?>

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[Larger View \(/Products/product_image.jsp?prd_id=845524442627905&inv_id=NOC02\)](#)

DESCRIPTION	SPECS	REVIEWS (14)	ASK & ANSWER
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Kuu Iron Maiden Waxing Iron

Product Number: 5008-970

Made in China

Weight: 1.15kg

Wax your bases correctly with this compact, hole-free iron.

- Team style rectangular base.

For Off-line Shopping (http://www.mec.ca/Main/stores_main.jsp?FOLDER%3C%3Efolder_id=1408474396039398) call 1.888.847.0770 (Canada & USA), or 604.876.6221 (Vancouver & International)

March 17, 2016

<http://www.mec.ca/product/5008-970/kuu-iron-maiden-waxing-iron/?f=10+50006+50039>

2016-01-12





([HTTP://WWW.MEC.CA/MAIN/HOME.JSP](http://www.mec.ca/main/home.jsp))

[back to previous \(http://www.mec.ca/shop/snowsports-maintenance-and-repair/50006+50039/\)](http://www.mec.ca/shop/snowsports-maintenance-and-repair/50006+50039/)



(<http://images.mec.ca/flipid/customers/c822/5009-061/generated/5009-061-01.jpg>)

SWIX TOUR-PACK WAX KIT

\$35.00 CAD

★★★★★ </product/5009-061/swix-tour-pack-wax-kit/?pdtTab=3>) 7 Reviews (</product/5009-061/swix-tour-pack-wax-kit/?pdtTab=3#reviews>)

Ships within Canada only.

Free shipping on orders over \$50

([http://www.mec.ca/Main/fyi.jsp?](http://www.mec.ca/Main/fyi.jsp?CONTENT%3C%3Ecnt_id=101341988674157789&FOLDER%3C%3Efolder_id=1408474396039420&noframe=true&includeRe)

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[3Ecnt_id=101341988674157789&FOLDER%](http://www.mec.ca/Main/fyi.jsp?CONTENT%3C%3Ecnt_id=101341988674157789&FOLDER%3C%3Efolder_id=1408474396039420&noframe=true&includeRe)

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[3Efolder_id=1408474396039420&noframe=true&includeRe](http://www.mec.ca/Main/fyi.jsp?CONTENT%3C%3Ecnt_id=101341988674157789&FOLDER%3C%3Efolder_id=1408474396039420&noframe=true&includeRe)

[Larger View \(/Products/product_image.jsp?prod_id=84552444262/916&inv_id=NQC02\)](/Products/product_image.jsp?prod_id=84552444262/916&inv_id=NQC02)

DESCRIPTION SPECS REVIEWS (7) ASK & ANSWER

Swix Tour Pack Wax Kit

Product Number: 5009-061

Made in Norway

Weight: 245g

A handy kit that covers a good range of temperatures.

- V60 Red/Silver. +3 to -1°C.
- V40 Blue Extra. -1 to -10°C.
- V20 Green. -8 to -18°C.
- Includes a synthetic cork, groove scraper, and a carrying bag.

For [Off-line Shopping \(http://www.mec.ca/Main/stores_main.jsp?FOLDER%3C%3Efolder_id=1408474396039398\)](http://www.mec.ca/Main/stores_main.jsp?FOLDER%3C%3Efolder_id=1408474396039398) call 1.888.847.0770 (Canada & USA), or 604.876.6221 (Vancouver &

March 17, 2016

<http://www.mec.ca/product/5009-061/swix-tour-pack-wax-kit/?f=10+50006+50039>

2016-01-12

March 17, 2016



(<http://images.mec.ca/fluid/customers/c822/5006-285/generated/5006-285-kuu-bio-citron-base-cleaner>)

KUU BIO-CITRON BASE CLEANER

\$39.00 CAD

★★★★★ (</product/5006-285/kuu-bio-citron-base-cleaner/?pdtTab=3>) 2 Reviews (</product/5006-285/kuu-bio-citron-base-cleaner/?pdtTab=3#reviews>)

Ships within Canada only. Some restrictions and fees may apply. Call 1.888.847.0770 to order.

[Larger View \(/Products/product_image.jsp?prd_id=845524442627886&inv_id=NOC00\)](#)

DESCRIPTION SPECS REVIEWS (2) ASK & ANSWER (1)

Kuu Bio-Citron Base Cleaner

Product Number: 5006-285

Made in USA

Weight: 180g (1 L)

Biodegradable formula is safe for all ski or snowboard bases.

- Removes wax without leaving residue.
- Contains d-Limonene (orange-peel based) cleanser in an alcohol based carrier.
- 1 litre.

For Off-line Shopping (http://www.mec.ca/Main/stores_main.jsp?FOLDER%3C%3Efolder_id=1408474396039398) call 1.888.847.0770 (Canada & USA), or 604.876.6221 (Vancouver & International)

MEMBERS WHO VIEWED THIS ALSO VIEWED



(</product/5034-592/maplus-universal-yellow-glide-wax/>)

Maplus Universal Yellow Glide Wax (</product/5034-592/maplus-universal-yellow-glide-wax/>)

★★★★★ (1)



(</product/5009-061/swix-tour-pack-wax-kit/>)

Swix Tour Pack Wax Kit (</product/5009-061/swix-tour-pack-wax-kit/>)

★★★★★ (7)



(</product/5006-247/kuu-nylonbrass-brush/>)

Kuu Nylon/Brass Brush (</product/5006-247/kuu-nylonbrass-brush/>)

★★★★★ (2)

March 17, 2016

› [Print](#)

Stanley 24 Inch Tool Box

Features one hand operation latch and smart parts storage in the lid

› [1 Review](#)



\$23⁹⁸

✓ In stock online
› [See estimated delivery date](#)

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Free Pick up* *no minimum*

Canada Post

Free Shipping to Home*

on orders over \$50

* Conditions apply, [Click here](#) for details.

March 17, 2016



Pay & Pickup. Buy online, get it at your local store. [See How](#)

MYSTORE: FORT ST. JOHN, BC

[FRANÇAIS](#)

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Mastercraft 16-in Tool Box with Tray Top

★★★★☆ [Write / Read](#) (13)

Available for Pay & Pickup

Regular **\$24.99**

Product #58-1791-4

Inventory: 6 In Stock in **Aisle 55**
FORT ST. JOHN, BC (as of 14:11)[Check Other Stores](#)[I Need to Order More Than 6](#)

Quantity:

1

Buy online, pick it up at your local
store on **February 9 at 12:00pm**[Add To Cart](#)[Add To My List](#)[Add Sales Alert](#)[FEATURES](#)[REVIEWS](#)[PRODUCT Q&A](#)

Store and protect your tools in this sturdy Mastercraft 16-in Toolbox with Tray Top. It's also the ideal size for storing small power tools. It has 2 lid organizers that are perfect for storing small parts like nuts, bolts, screws or washers and a roomy interior with a removable tray.

16" (41 cm) Tool Box with Tray Top features great quality and design, and has a removable internal tray

Two lid organizers allows you for easy access to small items

With metal latches

Dimensions: 16.1 x 9 x 8.3" (41 x 23 x 21cm)

Canadian Tire Warranty:

This product carries a 1 year exchange warranty redeemable at any Canadian Tire store.



G+1 0

75

March 17, 2016



Tool Box

Article #0293024 Model #HBB-1600RD Format 16x6x6 1/2"

31⁹⁹
each

1 Reserve and pick up

 Online purchasing is not available for this store. Please contact us by phone to place an order.

Your store :
RONA Fort St-John
(250) 785-8849

Close

The price and availability of an item may vary by store.

RONA Fort St-John
Unknown inventory for this store.

[Selected store](#)

240 transferable units to the selected store



Add to wishlist

Description

Related Projects

Tool Box

Tool box. 16 in. x 6 in. x 6 1/2 in. Made of metal, with scratch resistant powder-coated paint. Full width piano hinge. Secure rear locking system. Red. Also available in 19 in. x 6 in. x 6 1/2 in.



INDEPENDENT PLBG & HTG SUPPLIES
 TRU HARDWARE #2454
 10020 - 93RD AVE
 FORT ST. JOHN, BC V1J 1E2
 (250) 785-6679

Q U O T A T I O N

Quote: 000-010702
 Page: 1

000001
 CASH SALES

DATE: JAN 9, 2016

ITEM	QTY	CODE PART	DESCRIPTION	UNIT	UNIT PRICE	EXTENDED PRICE
1	1	EMC 34X20RPB[RE3420PEXB]	3/4X20 BLUE RAUPEX NB PIPE BLUE NON/BARR PEX/400' PKG	LTH	16.975	16.98
HOU DJJ				SUB	16.98	
				PST	1.19	
				GST	.85	
				TOTAL	19.02	

NOTES, TERMS AND CONDITIONS:

- The above prices are firm for thirty days from the date of this quote.

QUOTED BY: _____
 01/09/16 DANICA JONES (250)785-6679

ACCEPTED BY: _____
 SIGNATURE/TITLE NAME DATE

3/4" 20 ft long for ski arches Jan 2016

NOTE: making it narrower will help give it more resistance → keep shape better

March 17, 2016



Add to wishlist

Description

3/4-in Polyethylene pipe

"CSA serie" polyethylene pipe, 75PSI. Red stripe. 3/4 in x 100 ft.

3/4-in Polyethylene pipe

Article #0068392 Model #15203 Format 3/4"x100'

43⁹⁹
roll

1

Reserve and pick up

 Online purchasing is not available for this store. Please contact us by phone to place an order.

Your store :

RONA Fort St-John
(250) 785-8849

The price and availability of an item may vary by store.

Close

RONA Fort St-John

Unknown inventory for this store.

[Selected store](#)

5 transferable units to the selected store



[Skip to main content](#)



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9820-108th Street
Fort St John, BC
(250) 787 - 0371



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Mini Sport Ball, Assorted Styles

HEDSTROM Item #7210-583 Model #53-4337



\$3.39 EA

Order Quantity

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Available in-store only
Contact your Home Store for availability.
Fort St. John Home Hardware Building Centre
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- Assorted
- Ages 3+

March 17, 2016

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White with Red and Black Soccer Ball

ACTIVE Item #7152-081 Model #S05001



\$11.49 EA

Order Quantity

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March 17, 2016

THE UNITED STATES OF AMERICA
DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D.C. 20535

March 17, 2016

TO: DIRECTOR, FBI (158-1000) (P)
FROM: SAC, NEW YORK (158-1000) (P)
SUBJECT: [REDACTED]
RE: [REDACTED]



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ORDER ONLINE

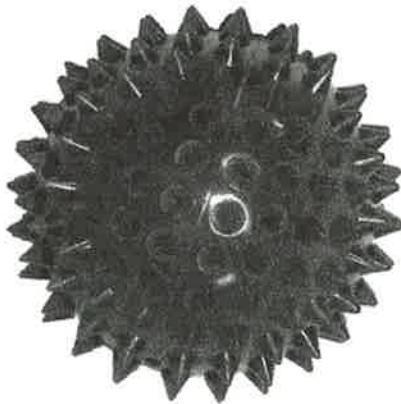


PICK UP IN-STORE

LEARN MORE ►

Light-Up Spike Ball, Assorted Colours

Item #7211-113 Model #TOY00699



\$6.49 EA

Order Quantity

Add to Wishlist

Available in-store only

Contact your Home Store for availability.

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- Light-up spike ball
- Assorted colours available

March 17, 2016

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3 Pack Orange Tennis Balls

PENN Item #7170-152 Model #521061



\$5.49 PK

Order Quantity

1

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March 17, 2016

THE UNITED STATES OF AMERICA
DISTRICT COURT OF THE DISTRICT OF COLUMBIA
IN RE: [Name Redacted]
[Name Redacted]
[Name Redacted]



IN RE: [Name Redacted]
[Name Redacted]
[Name Redacted]

IN RE: [Name Redacted]
[Name Redacted]
[Name Redacted]



IN RE: [Name Redacted]

IN RE: [Name Redacted]

IN RE: [Name Redacted]
[Name Redacted]
[Name Redacted]

IN RE: [Name Redacted]
[Name Redacted]

IN RE: [Name Redacted]

IN RE: [Name Redacted]
[Name Redacted]
[Name Redacted]

IN RE: [Name Redacted]

Walmart.ca › Sports & Rec › Team Sports › Soccer › Soccer Balls › Spalding® Rookie Gear® Kids' Soccer Ball

‹ Back to search results

› Print



Spalding® Rookie Gear® Kids' Soccer Ball

Designed for children ages 8 and under. Available in Yellow colour.

› 6 Reviews

\$19⁹⁸

- ✓ In stock online
- › See estimated delivery date

Add to list

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Walmart.ca › Sports & Rec › Team Sports › Tennis & Racquet › Tennis › Wilson Starter Tennis Ball Orange

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› Print



Wilson Starter Tennis Ball Orange

Wilson Starter Orange Tennis Balls are ideal for ages 8 years old and up.

› 0 Reviews

\$3⁹⁷

✓ In stock online

› See estimated delivery date

› Not Available at stores nearest V1J 7B6

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[ATV Accessories](#)

[ATV Safety Flag](#)

PHOTOS

ATV Safety Flag

Be the first to
[write a review](#)

Available for Pay & Pickup

Regular **\$14.99**

Product #27-9207-4

Inventory: 12 In Stock in **Aisle 8**
FORT ST. JOHN, BC (as of 19:52)

[Check Other Stores](#)
[I Need to Order More Than 12](#)

Quantity:

1

Buy online, pick it up at your local
store on **January 13 at 12:00pm**

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[Add Sales Alert](#)

FEATURES

REVIEWS

PRODUCT Q&A

6' in height

Provides great security while riding

Bright orange in colour

Canadian Tire Warranty:

This product carries a 1 year exchange warranty redeemable at any Canadian Tire store.

G-11 0

9

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March 17, 2016

<http://www.canadiantire.ca/en/pdp/atv-safety-flag-0279207p.html>

2016-01-12

March 17, 2016



9511 85 Ave Fort St John, BC V1J 6M5
p 250.785.2116 | prbp@prbp.ca
f 250.785.9113

Estimate **C-3**
280533

13-01-2016 10:11:43 AM

Page 1 of 1

Sharon 14

Job Number

Sold To:

zCash Sale
BC

Estimate

TERMS: NET 30

Ordered	lbs/pcs/ft	Description	Price / Unit	Price	Total
1.000		Flag Whip 72" Red		38.95	38.95
1.000		Flag anchor		15.95	15.95

- Prices subject to change with market conditions
- Take-offs are a service only, please review all quotations

Quote valid for 30 days

Sub Total	\$54.90
PST 7%	\$3.84
GST 5%	\$2.75
Eco Fee	\$0.00
Total	\$61.49

Estimate

March 17, 2016

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18" Orange Weighted Base Safety Cone

WORKHORSE Item #2566-025 Model #STC18W3Q

\$12.99 EA

Order Quantity [Order Online](#)[Free Shipping to your Home Store](#)[Return Policy](#)[Call to check in-store availability](#)

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18" Orange Weighted Base Safety Cone

WORKHORSE Item #2566-025 Model #STC18W3Q



\$12.99 EA

Order Quantity

1

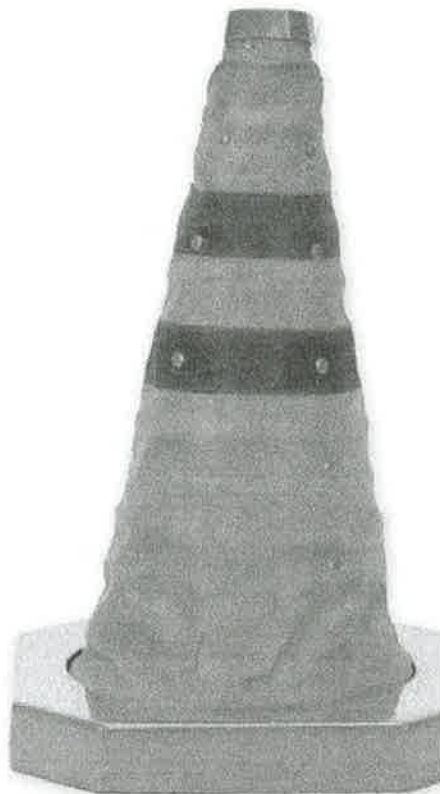
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Walmart.ca › Automotive › Auto Accessories › Custom Auto Accessories › Michelin Collapsible Safety Cone

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Michelin Collapsible Safety Cone

Safely alert traffic in the event that your vehicle breaks down, mark barriers and highlight hazardous areas.

› 0 Reviews

\$14⁹⁸

✓ In stock online

› See estimated delivery date

› \$14.98 at select stores nearest V1J 7B6

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3/8" x 15' Dockline Rope

BRIDGELINE Item #6612-935 Model #NDL0615-01



\$15.99 EA

Order Quantity

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March 17, 2016

equity, graduate, and/or community college
and/or other postsecondary institution
and/or other postsecondary institution
and/or other postsecondary institution



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OFFICE OF THE STATE EDUCATION EXAMINER
AND THE STATE EDUCATION EXAMINER

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Page 1 of 1

Walmart.ca › Toys › Outdoor Play › Swing Sets, Climbers & Slides › PlayStar Climbing Rope PS 7828

‹ Back to search results

› Print



PlayStar Climbing Rope PS 7828

Climbing Rope is made from a durable twisted nylon and sized specifically for a child's easy climbing

› 1 Review

\$24⁶³

✓ In stock online
› See estimated delivery date

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March 17, 2016





NORTH PEACE
Justice Society

Restoring Community Harmony; Helping Communities Heal

109-10142 101 AVE | FORT ST JOHN, BC | V1J 2B3 | PH: 250-263-9209 | FAX: 250-263-9299
restorativejustice@telus.net | www.northpeacejustice.ca

3/2/2016

PEACE RIVER REGIONAL DISTRICT
Rural Budgets Application Committee
Box 810, 1981 Alaska Avenue
Dawson Creek, BC V1G 4H8

Dear RBAC,

RE: Request for Restorative Justice Program Funding

North Peace Justice Society (NPJS) is the umbrella organization for The Restorative Justice Program, FSJ Community Gardens, and the Youth Mentor Program. At this time we are seeking funding for the operational needs of the Restorative Justice Program. Without the RJ Program, we are unable to oversee the Youth Mentor Program or the FSJ Community Gardens.

The Restorative Justice Program serves the entire North Peace area including Electoral Areas B & C. These two areas account for 10% to 15% of our RJ Program users annually; therefore, it is the intension of NPJS to request funding support from the two districts for a total amount of \$10,000.

North Peace Justice Society would like to express our gratitude for the invitation to apply for funding. We look forward to hearing from you.

Sincerely,

Candace Peever
Executive Director
North Peace Justice Society

March 17, 2016



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORM

Society: North Peace Justice Society

Date: March 2, 2016

Community Club or Group Name:

Mailing Address: 109-10142 101 Ave

City: Fort St. John

Postal Code: V1J 2B3

Civic Address: same as above

Contact Person: Candace Peever

Alternate Person: Dan Davies

Tel: 250-263-9209

Tel: 250-787-5847

Fax: 250-263-9299

Fax:

Email: restorativejustice@telus.net

Email: ddavies@fortstjohn.ca

CLUB EXECUTIVES

President: Dan Davies

Vice President: Andre Bennett

Treasurer: Lindsay Pratt

PROJECT COSTS

Total Cost of Project: \$75000

Amount Requested: \$10000

Describe the project for which your organization is requesting a grant:

The Restorative Justice Program is a non-profit crime prevention program that offers an alternative method of justice to address low-risk criminal behaviour and civil disputes. It involves offender, victim and their respective supporters and any affected community member. The participants collectively discuss the incident and decide on meaningful reparations. The program has success rate of >90%.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Year-end financial statements
- Current financial report including bank balances, investments, term deposits, etc.
- Copy of the Society Resolution requesting this grant.

Signature of Applicant:

Date: March 2, 2016

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐BCR: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐Other: ☐

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

March 17, 2016

North Peace Justice Society

Financial Statements

March 31, 2015

(Unaudited - see Notice to Reader)

March 17, 2016

North Peace Justice Society

March 31, 2015

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Financial Statements	
Notice to Reader	1
Balance Sheet	2
Statement of Operations	3
Notes to the Financial Statements	4

Notice to Reader

On the basis of information provided by society's management, we have compiled the balance sheet of North Peace Justice Society as at March 31, 2015 and the statement of operations for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Schwab and Associates
Schwab and Associates
Chartered Accountants

Fort St John, BC
June 18, 2015

North Peace Justice Society

Balance Sheet

As At March 31, 2015

(Unaudited - see Notice to Reader)

	Note	2015	2014
Assets			
Current Assets			
Cash		\$ 41,931	\$ 45,964
Term deposit		10,818	10,818
Property, Plant and Equipment net of amortization		4,434	2,754
Total Assets		\$ 57,183	\$ 59,536
Liabilities and Shareholders' Equity			
Current Liabilities			
Accounts payable		\$ 1,102	\$ 551
Society's Equity			
Surplus		56,081	58,985
Total Liabilities and Society Equity		\$ 57,183	\$ 59,536
Approved on Behalf of the Board:			
_____	Director		
_____	Director		

The accompanying notes are an integral part of these financial statements.

North Peace Justice Society

Statement of Operations

For the year ended March 31, 2014 *Should be 2015*

(Unaudited - see Notice to Reader)

	Note	2015	2014
Revenue			
Provincial Government		\$ 2,500	\$ 2,500
Municipal Regional Government		22,734	24,567
Donations		55,546	29,957
Interest		69	57
Total revenue		80,849	57,081
Operating expenses			
Accounting and legal		550	550
Fuel		80	105
Insurance and licenses		3,887	2,517
Interest - current		-	56
Interest - non deductible		118	-
Office and miscellaneous		2,074	497
Rent		13,200	7,700
Repairs and maintenance		362	-
Supplies		2,220	3,379
Telephone and utilities		1,759	950
Travel		-	103
Training		630	1,343
Salaries and wages		58,873	33,276
Workers compensation		-	399
Total operating expenses		83,753	50,875
Excess of revenue over expenses		(2,904)	6,206
Surplus, beginning of year		58,985	52,779
Surplus, end of year		\$ 56,081	\$ 58,985

For some reason BC Gaming Grant was included here. (\$15,000)

BREAKDOWN (Rough)

BC Gaming - \$15,000

Rotary Fundraiser - \$15,000

RHPS Fundraiser (before expenses) - \$9,000

Youth Mentor Program (United Way) - \$10,000

Community Gardens - \$6,000

Donations - \$500

TOTAL ⇒ \$55,500

The accompanying notes are an integral part of these financial statements.

North Peace Justice Society

Notes to the Financial Statements

For the Year Ended March 31, 2015

(Unaudited - see Notice to Reader)

1. Surplus Funds

a. Voluntary Restriction

The Board of Directors have voluntarily restricted the surplus funds to be used in the ongoing operation of the restorative justice program including but not limited to wages, administration and training. These funds will be used at the discretion of The Board of Directors.

PROJECTED BUDGET SHEET

North Peace Justice Society 2015/2016 Budget

Operational Expenditures

Wages & Benefits: \$56,400.00 *Wages included a part time mentor position (\$5000) - no longer active position*

Telephone & Internet: \$1,870.00

Rent \$13,200.00

Office Supplies \$3,000.00

Accounting \$1,125.00

Volunteer Training \$2,500.00

Society Reports \$25.00

WorkSafe BC \$480.00

Advertising \$1,000.00

Insurance \$480.00

Miscellaneous \$2,000.00

Sub Total: \$82,080.00

Estimated Surplus Revenue from 2014/2015	\$46,000	Year-end statement of surplus revenue: \$56,081 (see note below)
Required Revenues to Meet Operational Budget	\$37,000	Actual Required Revenue: \$26,000

Funding Opportunities for Operational Funding

CAP Funding (facilitator training)

Fundraising Target

Operational Grant Monies (City of FSJ)

Operational Grant Monies (Gaming Grant)

Peace River Regional District

Total Opportunities:

Actual Revenue for R.J Program

CAP Funding	\$2,500
Fundraiser (after expenses)	\$7,709.55
District of Taylor	\$7,500
Total Revenue	\$17,709.55

\$2,500

\$20,000

<\$23000

<\$30000

<\$10000

\$85,500

Note: City of FSJ funding of \$22,734 was received just before fiscal year end and is reflected in the surplus revenue for last year.

North Peace Justice Society Projected 2016/2017 Budget

Operational Expenditures

Wages & Benefits	\$72,000.00	Includes Mentor Position (pending grant approval, below)
Telephone & Internet:	\$1,900.00	
Rent	\$13,200.00	
Office Supplies	\$1,800.00	
Accounting	\$600.00	
Volunteer Training	\$2,500.00	
Society Reports	\$25.00	
WorkSafe BC	\$480.00	
Advertising	\$500.00	
Insurance	\$500.00	
Miscellaneous	\$2,000.00	
Sub Total:	\$95,505.00	

Funding Opportunities for Operational Needs

CAP Funding (facilitator training)	\$2,500
Fundraising Target	\$15,000
City of FSJ Base Budget Grant	\$20,000
BC Gaming Grant	\$30,000
Peace River Regional District	\$10,000
Civil Forfeiture Grant (Mentor Position)	\$20,000
Total Opportunities:	\$97,500

NOTE: Budget is for the Restorative Justice Program only and includes a \$20,000 wage for a Youth Mentor. Budget does not include funding for the separate program of the FSJ Community Gardens.

North Peace Justice Society

MINUTES

Date: February 24th, 2016

Time: 6:00

Location: 10142-101 Ave, Fort St. John, BC

PRESENT

C. Peever	Executive Director
T. Skafte	Director
D. Davies	Chairperson
A. Davis	Secretary
S. Hardt	Member

ABSENT

A. Bennet	Director
-----------	----------

EXCUSED

L. Pratt	Treasurer
----------	-----------

1. CALL TO ORDER

Meeting called to order by D. Davies at 6:08 pm

2. AGENDA

RESOLUTION #21/2016

MOVED BY: A. Davis

SECONDED BY: S. Hardt

“THAT, the minutes of the February 24, 2016 Board Meeting agenda be adopted as circulated”

Errors or Omissions: nil

MOTION PASSED

3. GUESTS AND DELIGATES

a. Vlad Rueban

March 17, 2016

4. REVIEW OF MINUTES

RESOLUTION #22/2016

MOVED BY: D. Davies

SECONDED BY: T. Skafte

“THAT, the minutes of the January 21, 2016 Board Meeting be adopted as circulated”

Errors or Omissions: nil

MOTION PASSED

5. BUSINESS ARISING FROM THE MINUTES

- a. Society Act changes-Candace & April still working on by-law amendments and would like them done by AGM
- b. Funding awarded from District of Taylor - \$7500
- c. Urban Systems is sponsoring Training with \$800
- d. Meeting at PRRD resulted in an invitation to apply to Rural Budgets Administration Committee
- e. Meetings continue with NCW and community members to connect with First Nations communities

RESOLUTION #23/2016

MOVED BY: S. Hardt

SECONDED BY: A. Davis

“THAT, NPJS will apply to the Rural Budgets Administration Committee for RJ Program funding”

MOTION PASSED

6. CHAIR & DIRECTOR REPORTS

- a. none

7. COORDINATOR REPORT

- a. Candace Peever (see attached)

8. TREASURER REPORT

- a. Lindsay Pratt (see attached)

RESOLUTION #24/2016

MOVED BY: T. Skafte

SECONDED BY: D. Davies

“THAT, the minutes of the February 2016 Treasurer Report be adopted as circulated”

Errors or Omissions: nil

MOTION PASSED

9. NEW BUSINESS

- a. Pat Pimm advised us on some year-end capital funding from the Province. Application for funding was submitted for two projects: RJ Seminars on each of reserves; and or FSJ Community Gardens.
- b. Strategic Plan, including annual budget, for 2016 – 2017 needs to be set by AGM in April.
- c. Community Bridge waved rent for February & March, preferable if the amount of \$1100 for February & March is payed back
- d. Volunteer facilitator training this weekend. We have 16 people signed up for this session.

10. ADDITIONS

- a. Letter of support denied by City of FSJ for our appeal of the BC Gaming Grant decision
- b. Vlad Rueban and Sassy Hardt have reached the requirements to be voted in as boarded members and can be done so during the next meeting

11. TERMINATION

Chairperson Dan Davies terminated the meeting at 6:55 pm

12. NEXT MEETING

Next board meeting, 6:00 pm April 27, 2016.



NPJS Treasurer Report – February 24, 2016

Funding & Grants Applications

- a) Gaming Grant appeal process is underway – awaiting a response

Income

- a) Cheque for \$1000 from Safety 1st (late from RHPS) deposited January 21st
- b) Urbans Systems sponsor for \$800 Facilitator Training costs, deposited February 2nd
- c) District of Taylor support for \$7500 deposited February 9th
- d) CAP Funding for \$2500 deposited February 12th

Bank Accounts as of January 31, 2016

- a) General Account: \$577.40
- b) Gaming Account: \$320.14
- c) Total Expenses: \$1415

General account balance as of today estimated \$7480

\$3000 belongs to a Healthy Living Alliance grant for the Community Gardens



To-Date Treasurer Report for RBAC Application

February Income

- a) Urbans Systems sponsor for \$800 Facilitator Training costs, deposited February 2nd
- b) District of Taylor support for \$7500 deposited February 9th
- c) CAP Funding for \$2500 deposited February 12th

Bank Accounts as of March 2, 2016

- a) General Account: \$3082.97

*Note: \$3000 belongs to a Healthy Living Alliance grant for the Community Gardens
Actual Funds in account available for Restorative Justice Program \$82.97*

- b) Gaming Account: \$14.76

- c) Total Expenses: \$8358.40

Expenses included staff back-pay for January 2016, payroll for February 2016, utilities for January & February, and facilitator training expenses.

Emails to/from Moberly Lake Community Association regarding grants approved
at the January 2016 RBAC

(From oldest to newest)

From: stu garland [mailto:sgarland0354@gmail.com]
Sent: Wednesday, March 02, 2016 9:51 AM
To: Trish Morgan <Trish.Morgan@prrd.bc.ca>
Cc: Director Dan Rose <Dan.Rose@prrd.bc.ca>
Subject: MLCA ML Grant

Good morning Trish. I left a phone message earlier this am. Our association is concerned about the restrictive wording on Rec. 1 of the funding given to the MLCA for water sampling. I have contacted Director Rose but have not heard back. I am aware there is a process but time is moving on and it is critical we secure our funding so that a work schedule can be put in place and commence as early as possible. Rec. 1 was earmarked for water sampling but the restrictive wording indicated the grant was for equipment. The executive feels that the wording must be changed to include the wording personnel that the wording must be changed to include the wording personnel and equipment to allow us more flexibility to utilize these funds. Essentially without the rewording the grant is of minimal value as we already have the equipment.

We are wondering what was the intent of the current wording? Is it due to policy requirements and if so what is the policy or is it a reflection of the rural directors understanding of the grant application. Perhaps clarification is needed. We appreciate this matter being rectified as soon as possible.

On Wednesday, 2 March 2016, Trish Morgan <Trish.Morgan@prrd.bc.ca> wrote:

Good morning Stu,

I will forward your email onto the Rural Budgets Administration Committee.

With regard to paying for personnel and wages, I have discussed this a number of times in the past with Reg and we do have a policy that we do not pay wages or other related costs (i.e., WCB, benefits, etc.) with grants.

Trish Morgan
General Manager of Community & Electoral Area Services
Peace River Regional District
Direct: 250-784-3218
Cell: 250-219-3000
trish.morgan@prrd.bc.ca

March 17, 2016

From: stu garland [<mailto:sgarland0354@gmail.com>]

Sent: Wednesday, March 02, 2016 12:01 PM

To: Trish Morgan <Trish.Morgan@prrd.bc.ca>

Subject: Re: MLCA ML Grant

Thanks for the reply. Just for your info the grant was divided into recommendations. Rec. 1 for water sampling which was restricted by wording to not be applied towards wages and Rec 2 which by wording allowed fees to be paid. There seems to be a discrepancy, at least from the way I understand it!

On Wednesday, 2 March 2016, Trish Morgan <Trish.Morgan@prrd.bc.ca> wrote:

Hi Stu,

See notes as follows:

RECOMMENDATION 1:

Lake water quality sampling (Volunteer Lake Monitoring Program –(VLMP)

- a. *“That Rural Budgets Administration Committee provide a grant of up to \$5,000 for equipment expenses not covered by The Ministry of Forests, Lands and Natural Resource Operations, such as boat rental and fuel from Electoral E, Peace River Agreement – (e) Other Rural Assistance.”*
- *These funds are to assist your volunteers as this is a “volunteer lake monitoring program.” It is to help offset any costs the volunteers may incur as a result of their volunteer activities. Whether your organization moves forward with hiring a Planning Consultant, Field Researcher and Hydrology Tech, that is outside the scope of what these funds are being provided for. You may seek funds from other sources for this work.*

RECOMMENDATION 2:

Shoreline Condition Assessment

- a. *“That Rural Budgets Administration Committee approve the funding request from Moberly Lake Community Association for the proposed Shoreline Condition Assessment in the amount of \$11,500 from Electoral E, Peace River Agreement – (e) Other Rural Assistance.”*
- *These funds may be utilized to hire a contractor(s) to conduct this work.*

Trish Morgan

General Manager of Community & Electoral Area Services

Peace River Regional District

Direct: 250-784-3218

Cell: 250-219-3000

trish.morgan@prrd.bc.ca

March 17, 2016

From: stu garland <sgarland0354@gmail.com>

Date: 2016-03-03 9:09 AM (GMT-07:00)

To: Trish Morgan <Trish.Morgan@prrd.bc.ca>

Subject: Funding

Thanks for getting back to me. We are quite aware this falls under VLMP and felt quite sure this was the direction that was given the "rural budgets committee". We feel that the understanding of the term volunteer is very restrictive of the intent of the VLMP. We do rely on volunteers for boat operation, and sampling under the guidance of a trained technician (summer student/casual support tech @ \$16.50/hr) in addition to other duties; last year, this work was done after ice off and continued May through Nov. under very difficult and potentially hazardous environmental conditions due to the unique challenges of the Lake.

A total of 5 boat owners donated boats/gas for this purpose last year, and 3 additional volunteers provided the additional secondary support (13 bi-weekly samples @ 6 hrs/trip for time involved in preparation, field execution (2 hrs) , data entry, collection of containers and delivery of samples, reporting ...so it was certainly a sizable contribution of volunteer effort expended and only made possible with the competent support of our casual technician and supervised assistance through Interra Plan Inc. We must note that last year separate resources were provided to support this work and wage top up of the subsidized minimum wage rate. This included contributions by other partner cash and inkind support including Interra Plan Inc.

As outlined in the original funding application we do wish to participate in the VLMP partnership with MoE to complete year 2 of the 3 yr sampling program initiated in 2015. Once again to maintain a good working relationship with the MoE and the lab services they provide it is important that accuracy and consistency of results are critical to the collection of the water sampling data. Therefore it is important that a trained individual carry out the technical aspect of taking the water samples. When relying on volunteers you run a greater risk of inconsistent sampling techniques thereby contaminating the results. We believe that the results must be able to stand up to scrutiny if and when it occurs.

At no time in the year long review of this funding request by PRRD, was there any indication that a Rural Budgets grant would exempt costs for personnel to support this project component (and which was understood to be a different funding source and policy from Grants In Aid that we acknowledge exempts wages but does support Lake stewardship work).

The MLCA believes this water sampling is fundamental to sustaining the long term health of the lake by providing essential baseline data by which changes can be monitored. We would trust that the PRRD recognizes the significant challenges for rural communities to support environmental goals, and based on the considerable response of 40 property owners in our survey, it is very clear that residents and First Nations want to see the water sampling program continued.

We are in the second year of the water sampling program and it would basically mean the money spent by the MLCA the first year could be considered wasted should the program not continue due to the lack of funds. The MLCA would again request that the Rural Directors and Administrator Chris Cvik gives this request further consideration so we can continue providing this valuable service to the residents who provide a sizable assessment tax base to the region; and we are willing to provide a delegation to the PRRD Board to present these concerns more fully if that is preferred.

We consider that Moberly Lake is a rare gem that is infrequently found along the eastern slopes of the Rockies and hope that the PRRD shares this view.

March 17, 2016

From: [Trish Morgan](#)
To: [Ronda Wilkins](#)
Cc: [Kim Frech](#); [Chris Cvik](#)
Subject: FW: Peace River Livestock Protection Program - for next RBAC
Date: March-14-16 11:14:05 AM

Can we please add this as a late correspondence item and then the directors can consider meeting with them in April.

Trish Morgan
General Manager of Community & Electoral Area Services
Peace River Regional District
Direct: 250-784-3218
Cell: 250-219-3000
trish.morgan@prrd.bc.ca

From: Suzanne Garrett
Sent: Monday, March 14, 2016 9:25 AM
To: Trish Morgan <Trish.Morgan@prrd.bc.ca>
Cc: Ronda Wilkins <Ronda.Wilkins@prrd.bc.ca>
Subject: Peace River Livestock Protection Program - for next RBAC

From: Mike McConnell [<mailto:mmcconnell@pris.ca>]
Sent: March-13-16 8:24 PM
To: Suzanne Garrett <Suzanne.Garrett@prrd.bc.ca>
Subject: Peace River Livestock Protection Program

Hi Suzanne.

Please forward this request to all the Electoral Area Directors for me.

Thanks, Mike

Hi folks,

On behalf of the Peace River Regional Cattlemen's Association I am requesting an opportunity for us to attend the next rural budgets meeting to discuss the Peace River Livestock Protection Program which has been funded by the Regional District rural directors for the past three years.

We believe this program has been extremely beneficial to area livestock producers and the spin off has helped support local businesses as well.

The recently announced provincial program is only available to producers on their private land in the Peace River because of First Nation consultation requirements arising from treaty.

This puts livestock producers in our area at a disadvantage compared to producers in the rest of the province.

We want to discuss with you the benefits provided by our regional program and discuss its possible extension.

Mike McConnell,
Peace River Livestock Protection Program

March 17, 2016



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 2, 2016

From: Jill Rickert, Community Services Coordinator

Subject: Area E Youth Travel Request – U16 Chetwynd Girls Club Volleyball

RECOMMENDATION(S):

That the Rural Budgets Administration Committee (RBAC) approve the request for travel assistance from the U16 Chetwynd Girls Club Volleyball team in an amount to be determined by RBAC, in order for the team to participate at the Provincials in Abbotsford, BC from May 6-8, 2016 and at Nationals in Calgary, AB from May 20-23, 2016.

BACKGROUND/RATIONALE:

The U16 Chetwynd Girls Club Volleyball is a competitive team comprised of players from both the rural and municipal areas. Club volleyball season begins shortly after the high school season is complete, with try outs in December and league play starting approximately in mid-January through to the end of May. The total number of team members is ten (10) of which five (5) live in the rural area of Electoral Area E. Verification of all five rural addresses has been completed. This information can be provided to the Committee upon request.

This group has applied to RBAC for travel assistance in previous years and was supported in the amount of \$500.00 in 2015. This request meets all criteria under the Youth Travel policy.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

Funding for youth travel is granted under the Recreational and Cultural Grants-in-Aid (GIA) policy. The current 2016 Electoral Area E GIA budget includes an allocation of \$2,000 for youth travel. This amount is based on the previous year's allocation and still has to be ratified as part of the 2016 Regional District Financial plan. The full allocation for youth travel in 2015 was expended.

COMMUNICATIONS CONSIDERATION(S):

This request was received by email on February 2, 2016. Information regarding verification of rural addresses was received from the applicant on February 29, 2016. Applicant was advised request would go forward to the March 17th RBAC meeting. Applicant will be notified in writing regarding the decision to approve or deny this request.

OTHER CONSIDERATION(S):

Please see attached:

Request letter from U16 Chetwynd Girls Volleyball – Chetwynd Raiders
Schedule E – Recreational and Cultural GIA Youth Travel Policy

Staff Initials:

J. Rickert

Dept. Head:

J. Morgan

CAO:

Ch. Burk

Page 1 of 1

March 17, 2016

1110-29
R-1

Chetwynd Girls Club Volleyball
Box 3200
Chetwynd, B.C. V0C 1J0



Jan 19th, 2016

Peace River Regional District
Dawson Creek Head Office
P.O. Box 810
1981 Alaska Avenue
Dawson Creek, BC
V1G 4H8

To Whom It May Concern;

The Chetwynd Girls Club Volleyball 16 & under competitive travelling team qualified to attend the B.C. provincials. The team consists of ten girls who are representing the Chetwynd Raiders at the Provincials in Abbotsford on May 6th -8th, 2016. They have also qualified to attend Nationals in Calgary May 20th - 23rd. In addition, the team will be travelling to many tournaments in our surrounding communities to prepare the team for the competition we will have the opportunity to meet at provincials and nationals.

Any help that could be provided would be greatly appreciated.

Thank you very much.

Your sincerely,

Christi Fowler
(Registrar Chetwynd Girls Club Volleyball.)

March 17, 2016

U16 Raiders Volleyball Club

Coaches: Randy Munch and Christi Fowler

Team Costs for 2016 season

Jan 17 th – DCSS fun day tournament	\$150.00
Jan 22-24 – Grande Prairie Tournament	\$250.00
Feb 13-14 – Grimshaw	\$300.00
Feb 27-28 –Super Series Kelowna	\$325.00
Provincials – May 6-8 – Abbotsford	\$425.00
Nationals – May 20-23 – Calgary	\$1050.00
Basic Fees BC Volleyball registration and insurance	\$675.00
Uniforms	\$765.00
BC Volleyball approved Baden Ball	4 @ \$120 = \$480.00
Track Suits	ChetwyndPetroleums

Total \$4420.00



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 4, 2016

From: Jill Rickert, Community Services Coordinator

Subject: South Peace Sub-Regional Rural Scholarship and Bursary

RECOMMENDATION(S):

That the Rural Budgets Administration Committee (RBAC) approved the South Peace Sub-Regional Rural Academic Scholarship and the Rural Trades Bursary, both in the amount of \$1,500 each as per the Recreational and Cultural Grants-in-Aid (GIA) policy.

BACKGROUND/RATIONALE:

In accordance with Section 6(d) of the Recreational and Cultural GIA policy, at the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries. Each year, a scholarship and bursary are awarded to two students who reside in the defined portion of Electoral Area D and E referred to as Sub-Regional and attend Dawson Creek Secondary School (DCSS).

In order to apply, students must attend DCSS and meet the criteria as set out in the application. The application is submitted to the school and the recipients are chosen by a selection committee appointed by School District 59. The applications are adjudicated on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution. The awards are then presented at the schools awards ceremony.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

Funding for this is granted under the Recreational and Cultural GIA policy as part of the 2016 Sub-Regional GIA budget, which includes an allocation of \$1,500 each for the academic scholarship and trades bursary, a total of \$3,000. This budget is part of the 2016 Regional District Financial Plan pending ratification by the Board of Directors. In 2015, two scholarships were awarded since there were no applicants for the bursary and the full allocation was spent.

COMMUNICATIONS CONSIDERATION(S):

The Regional District received a request of confirmation of the scholarship and bursary on March 2, 2016 from the DCSS. The school was advised that their request would go forward to RBAC on March 17th for review and will be notified in writing regarding the decisions.

OTHER CONSIDERATION(S):

Attachments: Letters of Request
South Peace Sub-Regional Bursary/Scholarship Policy (Schedule J)

Staff Initials:

Dept. Head:

CAO:

Page 1 of 1

March 17, 2016

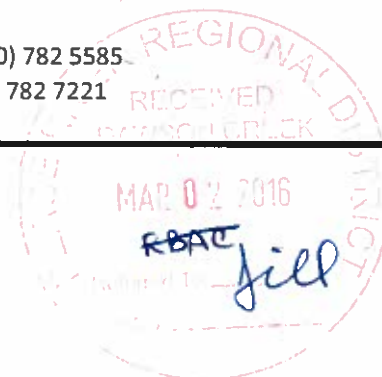


Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585

Fax: (250) 782 7221



February 29, 2016

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Diana Mitchell,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.

Award: South Peace Sub Regional Rural Academic Scholarship

1 award for \$1500. A total value of \$1500

Eligibility: Planning to pursue academic post-secondary education and has been a resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

Last year the selection of a recipient for this award was made by the school committee.
If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

Please send your reply by **April 4, 2016** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

The date and time of this year's **Awards Ceremony and Tea is Monday June 20, 2016 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please give me a call at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca

March 17, 2016

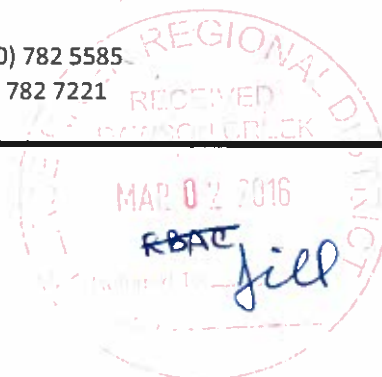


Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585

Fax: (250) 782 7221



February 29, 2016

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Diana Mitchell,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.

Award: South Peace Sub Regional Rural Academic Scholarship

1 award for \$1500. A total value of \$1500

Eligibility: Planning to pursue academic post-secondary education and has been a resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

Last year the selection of a recipient for this award was made by the school committee.
If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

Please send your reply by **April 4, 2016** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

The date and time of this year's **Awards Ceremony and Tea is Monday June 20, 2016 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please give me a call at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca

March 17, 2016



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “J” – South Peace Sub-Regional Bursary & Scholarship

In accordance with Section 6(d) of the Rural Recreational & Cultural Grants-in-Aid Policy, at the Directors’ discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries. The guidelines for the Sub-Regional Bursary and Scholarship are as follows:

1) Award Amounts

- a) There are two scholastic awards, one a \$1,500 Trades Bursary and one a \$1,500 Academic Scholarship, presented annually.
- b) The awards will be presented to two students residing in a defined portion of Electoral Areas ‘D’ and ‘E’.

2) Bursary Application

- a) All applicants must complete the Peace River Regional District Bursary Application in full. Applications should be accompanied with a cover letter explaining the applicant's qualifications and ambitions.

3) Residency Requirement

- a) Applicants must have resided in Electoral Area ‘D’ or ‘E’ a minimum of 12 consecutive months prior to bursary application to be eligible.
- b) Applicants must be currently enrolled as a grade 12 student at Dawson Creek Secondary School.

4) Registration

- a) Applicants must show proof of acceptance or application to a post-secondary educational institute to be eligible to apply for the bursary.

5) Adjudication Process

- a) Bursary applications will be adjudicated by a selection committee appointed by School District No. 59.
- b) Bursary applications will be adjudicated on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution.

6) Notification of Award Recipients

- a) Prior to July 1st of each year, Dawson Creek Secondary School must advise the Peace River Regional District of award recipients and must provide their names, addresses and telephone numbers.

7) Bursary/Scholarship Award

- a) The bursary/scholarship will be awarded at the annual Dawson Creek Secondary School graduation ceremonies.
- b) Bursary/scholarship winners will submit a copy of their post-secondary registration showing proof of payment to the:

**Peace River Regional District, PO Box 810, 1981 Alaska Avenue,
Dawson Creek, BC V1G 4H8**

- c) Once registration and eligible expenses (tuition, text books and course materials) are confirmed by the Regional District, a cheque will be mailed to the student. Expenses will only be awarded to a maximum of the amount awarded.
- d) Bursary/scholarship winners may defer or carry over their awards for up to one year only with the prior written approval of the Manager of Community Services.

Please mail completed applications to:
Bursaries/Scholarship – Dawson Creek Secondary School, South Peace Campus
10808-15th Street, Dawson Creek, BC V1G 3Z3



PEACE RIVER REGIONAL DISTRICT
Recreation and Cultural Grants-in-Aid
Schedule "J" – South Peace Sub-Regional Bursary & Scholarship

**South Peace Sub-Regional Post-Secondary
Bursary/Scholarship Application**

Name: _____ Phone: _____

Street Address: _____

Mailing Address: _____

What career do you intend to pursue? _____

Why? _____

What post-secondary school(s) do you hope to attend? Do you plan to attend full-time or part-time studies? _____

How will this bursary assist you? _____

Please describe your community involvement: _____

Signature: _____ Date: _____

* This application must include a proof of acceptance or application to one or more post-secondary institutions and a copy of your last semester or term grades. Applicants may attach additional information for review by the selection committee.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 4, 2016

From: Jill Rickert, Community Services Coordinator

Subject: Area B – Youth Travel Request for Tremblay Juvenile Boys Curling Team

RECOMMENDATION(S):

That the Rural Budgets Administration Committee (RBAC) approved the request for travel assistance from the Tremblay Juvenile Boys Curling Team in an amount to be determined by RBAC, in order for the team to attend the Alberta Provincials being held on March 3-6, 2015 in Lacombe, AB.

BACKGROUND/RATIONALE:

The Tremblay Juvenile Curling team is a member of the Alberta Peace Curling Association, who participate in a number of bonspiels as part of the Peace Curling Tour, representing the Peace Region. The team is comprised of a group of boys, who range in age from 12 to 16 years and reside in both the municipal and rural areas of the Peace River Regional District. The team has done well in competition this year and qualified to compete at the Alberta Provincials.

Verification of the addresses of each player has been confirmed with one member each living in Dawson Creek, Fort St. John, Chetwynd and Electoral Area B. This information can be provided to the Committee upon request.

It should be noted that this bonspiel has already take place before the request could be brought forward to RBAC; however, the Committee has previously approved funding "post event" in the past.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

Funding for youth travel is granted under the Recreational and Cultural Grants-in Aid (GIA) policy. The current 2016 Electoral Area B GIA budget includes an allocation of \$1,500 for Youth Travel, based on the previous year's allocation and still to be ratified as part of the 2016 Regional District Financial plan. No funding was expended from this allocation in 2015.

COMMUNICATIONS CONSIDERATION(S):

This request was received by email on March 2, 2016. The applicant was advised that it would be sent forward to the Rural Budgets Administration Committee meeting on March 17th for review and will be notified in writing regarding the outcome decision.

OTHER CONSIDERATION(S):

Attachments: Letter of Request; Youth Travel Policy – Schedule E

Staff Initials:

JR

Dept. Head:

J. Morgan
March 17, 2016

CAO:

Ch. Birk

Page 1 of 1

From: [Jill Rickert](#)
To: [Jill Rickert](#)
Subject: RE: Rural Budgets Administration Committee
Date: March-02-16 2:18:41 PM

From: prrd dc
Sent: Tuesday, March 01, 2016 2:04 PM
To: Trish Morgan <Trish.Morgan@prrd.bc.ca>; Kim Frech <Kim.Frech@prrd.bc.ca>
Subject: FW: Rural Budgets Administration Committee

Edda Berthold
 Receptionist/Secretary
 Direct: 250-784-3200
Reception.dc@prrd.bc.ca

From: Toni Ethier [<mailto:toniethier@gmail.com>]
Sent: February-29-16 11:58 PM
To: prrd dc <prrd.dc@prrd.bc.ca>
Subject: Rural Budgets Administration Committee

Toni Ethier
 PO Box 622
 Chetwynd, BC
 V0C 1J0

February 29, 2016

Peace River Regional District
 PO Box 810
 Dawson Creek, BC
 V1G 4H8

Dear Rural Budgets Administration Committee:

I am the coach of the Tremblay Juvenile Boys Curling Team; a group of four young men who have come together to form a team in the Peace Region. Skip Layton Tremblay, age 15, is from Fort St. John, and has been successfully leading his team on their journey for two years now. Third Murray Lawrence, age 16, is from Dawson Creek. Murray plays third but throws skip stones. Second Dylan Ethier, age 13, is from Chetwynd. This is Dylan's first year with the team. Lead Samuel Smith, age 12, is also from Fort St John. Samuel lives out of town in the Peace River Regional District.

The boys belong to the Alberta Peace Curling Association (PCA). They started their journey this year by making the decision to move up from the Canwest Junior division, curling against teams their own age, to the Encana Challenge division, curling against adult teams in the Peace Curling Tour. The boys went on to earn enough points in this tour to qualify for the Championship round in Sexsmith, AB. Eight teams qualified for this event and Team Tremblay came out as the winners. Next up for the team was the PCA U-18 Districts (Juvenile Playdowns) which were held in Peace River, AB on February 5-7. Team Tremblay won the A Side Qualifier and will proudly attend the Alberta Provincials to represent the PCA

March 17, 2016

in Lacombe, AB March 3-6.

The Provincial Bonspiel is an expensive event. The four boys and I will require 5 nights accommodation in addition to meal and fuel expenses (Lacombe is approximately 700 km from Dawson Creek). We are hoping that the Peace River Regional District might consider assisting us with some of these expenses.

I know that the boys will represent our Peace Region with not only some fine curling, but with grace and sportsmanship as well.

Thank you for your considered sponsorship.

Sincerely,

Toni Ethier
Coach, Team Tremblay

March 17, 2016



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "E" – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 9, 2016

From: Jill Rickert, Community Services Coordinator

Subject: Electoral Area E West Bursary Awards

RECOMMENDATION(S):

That the Rural Budgets Administration Committee (RBAC) approve two bursary awards for Electoral Area E West in the amount of \$500.00 each, as per the Recreational and Cultural Grants-in-Aid (GIA) policy.

BACKGROUND/RATIONALE:

In accordance with Section 6(d) of the Recreational and Cultural Grants-in-Aid (GIA) policy, at the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries. Each year, a bursary is awarded to two students who reside in Electoral Area E West (west of the Pine River in Area E) of the Peace River Regional District.

In order to apply, students must attend Chetwynd Secondary School and meet the criteria as set out in Schedule M of the Recreational and Cultural GIA policy. Applications are submitted directly to the school and the recipients are chosen by a selection committee appointed by School District 59. The applications are adjudicated on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

Funding for this is granted under the Recreational and Cultural GIA policy as part of the 2016 Electoral Area E West budget, which includes an allocation of \$1,000 towards two bursaries at \$500 each. This budget is part of the 2016 Regional District Financial Plan pending ratification by the Board of Directors. In 2015, two bursaries were awarded and the full allocation was spent.

COMMUNICATIONS CONSIDERATION(S):

The Regional District received a request for confirmation of the bursaries from Chetwynd Secondary School on March 9, 2016. The school was advised that their request would go forward to RBAC on March 17th for review and that they will be notified in writing regarding the decision.

OTHER CONSIDERATION(S):

Attachments: Letter of Request
Schedule M – Electoral Area E West Bursary criteria and application

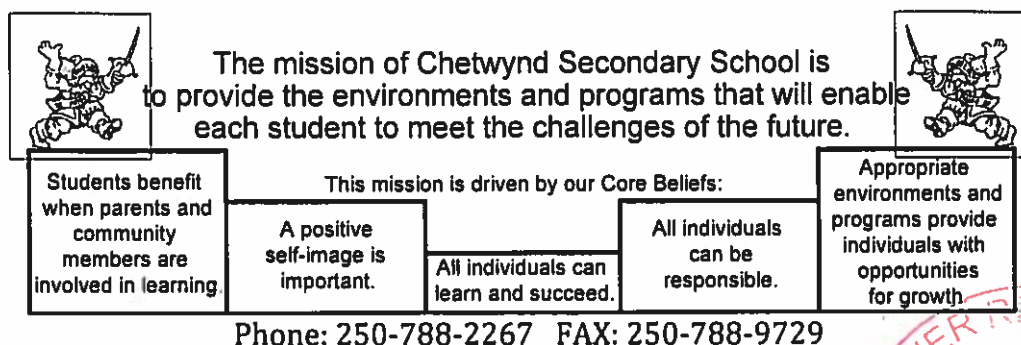
Staff Initials:

Dept. Head:

CAO:

March 17, 2016

Page 1 of 1



Chetwynd Secondary School
Box 447
Chetwynd, B.C.
V0C 1J0

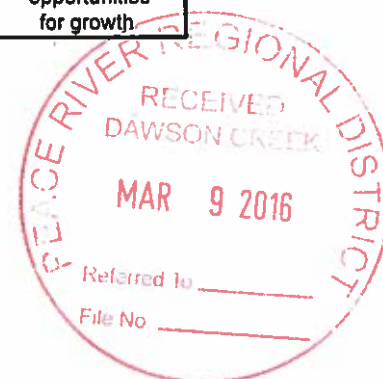
March 7, 2016

Attention: Electoral Area E Director Dan Rose

Hi, I am writing on behalf of Chetwynd Secondary School scholarship committee seeking to confirm two bursaries in the amount of \$500 each to be awarded to graduating students at CSS residing in the electoral area E. I would also like to thank you for your support for our graduating students post-secondary education in the past. It is greatly appreciated.

Sincerely,

Shari Henry
Vice Principal, CSS



March 17, 2016



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "M" – Electoral Area E West Bursary

In accordance with Section 6(d) of the Rural Recreational & Cultural Grants-in-Aid Policy, at the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries. The guidelines for the Electoral Area E West bursary are as follows.

1) Bursary Amount

- a) There are two bursaries of \$ 500.00 annually. The bursaries will be awarded to two graduating students residing in Electoral Area E West (west of the Pine River in Area E) of the Peace River Regional District.

2) Bursary Application

- a) All applicants must complete the Peace River Regional District Bursary Application in full. Applications should be accompanied with a cover letter explaining the applicant's qualifications and ambitions.

3) Residency Requirement

- a) Applicants must have resided in Electoral Area E West a minimum of 12 consecutive months prior to bursary application to be eligible.
- b) Applicants must be currently enrolled as a grade 12 student with School District No. 59 Peace River South.

4) Registration

- a) Applicants must show proof of acceptance/or application to a post-secondary educational institute to be eligible to apply for the bursary.

5) Adjudication Process

- a) Bursary applications will be adjudicated by a selection committee appointed by School District No. 59.
- b) Bursary applications will be adjudicated on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution.

6) Notification of Award Recipients

- a) Prior to July 1st of each year, Chetwynd Secondary School must advise the Peace River Regional District of award recipient and must provide their name, address and telephone number.

7) Bursary Award

- a) The Bursary will be awarded at the annual Chetwynd Secondary School Graduation Ceremonies.
- b) Bursary winners will submit a copy of their post-secondary registration to the:

**Peace River Regional District, PO Box 810, 1981 Alaska Avenue,
Dawson Creek, BC V1G 4H8**

- c) Once registration and eligible expenses (tuition, text books and course materials) are confirmed by the Regional District, a cheque will be mailed to the students. Expenses will only be awarded to a maximum of the amount awarded.
- d) Bursary winners may defer or carry over their awards for up to one year only with the prior written approval of the Manager of Community Services.

Please mail completed applications to:
Bursaries – Chetwynd Secondary School
Box 447, Chetwynd, BC V0C 1J0



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "M" – Electoral Area E West Bursary

Electoral Area E West Post-Secondary - Bursary Application

Name: _____ Phone: _____

Street Address: _____

Mailing Address: _____

What career do you intend to pursue and why? _____

What post-secondary school(s) do you hope to attend? _____

Do you plan to attend full-time or part-time studies? _____

How will this bursary assist you? _____

Please describe your community involvement. _____

Please describe what volunteer work you do and why? _____

Signature: _____ Date: _____

* This application must include a proof of acceptance or application to one or more post-secondary institutions and a copy of your last semester or term grades. Applicants may attach additional information for review by the selection committee.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 9, 2016

From: Jill Rickert, Community Services Coordinator

Subject: Dawson Creek Gradfest Committee – Request for Support

RECOMMENDATION(S): That the Rural Budgets Administration Committee approve a \$1,000 Area D Fair Share grant and a \$500 Area E Fair Share grant payable to the Dawson Creek Secondary School for the Dawson Creek Gradfest Committee's use to support the 2016 grad fest activities.

BACKGROUND/RATIONALE: The Dawson Creek Gradfest Committee is comprised primarily of parents working as volunteers to create a safe, drug and alcohol free environment where graduating students can come together to celebrate their achievements. The committee is formed each year in November and has a varying membership as each graduation class brings forward different parents that help out. The committee, who is not a registered non-profit, works in cooperation with the Dawson Creek Secondary School who organizes and funds the prom portion of the graduation activities.

This committee organizes and fundraises for the graduation events through bottle drives, chocolate sales, ticket sales and requests for donations from the community. The students also have an active grad committee that contributes to the planning of this event and the fundraising. The event runs from about 9:00 p.m. to 2:00 a.m. and includes activities such as obstacle courses, inflatable games, casino style games, and dancing, just to name a few. Food and beverages are provided throughout the evening and many participants take home prizes and tokens from the event.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

In 2015, their request was supported through Fair Share with Electoral Area D contributing \$1,000 and Electoral Area E contributing \$500 for a total amount of \$1,500.

Note that in the North Peace, Electoral Areas B and C support North Peace Gradfest through Grants-in-Aid. If it is the desire to support Dawson Creek Gradfest through Sub-Regional Grants-in-Aid, it is recommended that the directors bring this forward at the GIA meeting in April to inform the community groups of this change going forward. The directors may also wish to consider an increase in the annual budget for this area.

COMMUNICATIONS CONSIDERATION(S): This request was received on February 17, 2016. The applicant was advised that the request would go forward to the next RBAC meeting to be held on March 17, 2016. The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S): Please see attached request and financials from the Dawson Creek Gradfest Committee.

Staff Initials:

Dept. Head:

J. Morgan
March 17, 2016

CAO:

Page 1 of 1

Leonard Hiebert
Director, Electoral Area D
PO Box 810, 1981 Alaska Avenue
Dawson Creek, BC, V1G 4H8

RE: Request for funding for Gradfest 2016

Dear Sir,

For the past several years, a volunteer group of parents forming the Gradfest committee have worked to provide graduating students with the opportunity to celebrate with friends and classmates in a safe, drug and alcohol free environment. This year's event will be held at the Encana Events Centre on June 24th, 2016. This event is planned, organized, chaperoned by a pool of parent volunteers who started work on this year's event in November. Funding for Gradfest has traditionally been covered through fundraising efforts of the graduates and their parents, and again this year we are hard at work on fundraising.

The Gradfest parent committee is busily planning this year's festivities, and we are seeking financial support of up to \$1500 from the District to assist in providing Gradfest to this year's graduating class. Gradfest is a high energy event complete with inflatable games and obstacle courses, casino-type games complete with prizes, dancing, photo booths, face-painting, food, and beverages. The annual cost in holding this event for our grads is approximately \$25,000.00, and we are working hard to reach our fundraising goals. Some of the expenses incurred include food and beverages; prizes; rental of inflatable events as well as accommodations and expenses for staff to deliver, set up, and supervise these events; DJ; photo booth; and first aid attendants to name a few.

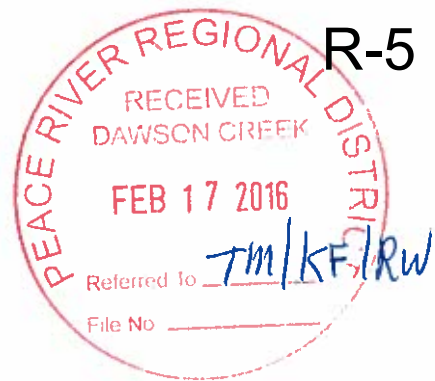
The Dawson Creek Secondary School Class of 2016 includes a number of students from the rural areas surrounding Dawson Creek. Although we do not have an exact number of graduating rural students, we can provide that information to the District after consulting with school administration.

We would like to take this opportunity to thank you for your consideration in again supporting this event, and helping us to keep our Graduation celebrations safe and fun for our children. Any support the District is able to offer is greatly appreciated.

We have included a copy of our financials as presented at our last parent meeting.

Regards,

Dawson Creek Gradfest Committee
c/o 10808 – 15th Street
Dawson Creek, BC, V1G 3Z3



R-5

March 17, 2016



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 10, 2016

From: Jill Rickert, Community Services Coordinator

Subject: 2016 Recreational & Cultural Grants-in-Aid Application Review

RECOMMENDATION:

That the Rural Budgets Administration Committee review the 2016 Grants-in-Aid (GIA) applications and;

- a) Authorize a letter to be sent to all applicants that are approved to attend the GIA Allocation meetings held in the spring; and
- b) Authorize a letter to be sent to all applicants whose applications do not qualify for funding under the GIA policy.

BACKGROUND:

The content of this report was received as Director's Information at the Rural Budgets Administration Committee meeting held on February 18, 2016. At the request of the Directors present, the information was not discussed as there had not been sufficient time to review it due to technological difficulties in the transferring of files electronically.

As per the Recreational and Cultural GIA policy, Administrative Procedures, Section 3b) each Director receives a complete set of applications for their area prior to the spring allocation meeting and it is their responsibility to advise staff which application are approved to attend. Please give consideration to the following information:

In total forty-three (43) Recreational & Cultural Grants-in-Aid (GIA) applications have been received by the deadline for submission to Rural Budgets Administration Committee's, with one still pending for a total of forty-four (44). Farmington Community Association has been granted permission to submit their application late by the Electoral Area Director. In addition, some groups have not submitted all of their information and as such staff is continuing to work with these groups to receive the information in a timely manner.

Review of the applications at this time, provides an opportunity for the Directors to discuss the applications and the amounts requested prior to the allocation meetings in April. Directors do not need to make a final decision on any of the applications; however, they may wish to give consideration to changing the budget amount for GIA in 2016.

Total Grant Funds Requested = \$917,102.53

Total Grant Funds Available = \$455,000

Staff Initials:

Dept. Head:

March 17, 2016

CAO:

Page 1 of 4

Directors may wish to consider the following for each application:

- 1) **Should this applicant receive funding from RBAC?**
 If so, should the funding come from GIA, or another grant such as Fair Share, Gas Tax, etc.?
- 2) **What amount of minimum or maximum funding should each application receive?**
 A simplistic formula can be applied to most of the applications that suggested those applications requesting <\$10,000 be allocated 75% of their request and those >\$10,000 be allocated 50% of their request - this was provided for a starting point for discussion.

Traditionally, Directors for Area D and E have pre-allocated funds to each of the organizations in their areas and have left some funds remaining for the organizations to distribute between themselves at the April meetings. In areas B and C, the Directors have for the most part allowed the organizations to determine the distribution of funds between them, although have made decisions previously on providing Fair Share or Gas Tax in lieu of GIA or not providing funding at all.

Please note hard copies of the GIA application packages will be provided at the February 18 RBAC meeting.

Below are some large or new requests that staff has highlighted for your attention and consideration.

Electoral Area B & C:

- 1) **Big Bam \$30,000 (Area B and C)** – requesting funding for new water line and hydrants to top of hill. Society has done well to fundraise and receive “in-kind” donations as well as other grants to get projects completed; Did not receive funding in 2014 or 2015; has utilized all unspent GIA
- 2) **Goodlow Community Club \$70,783.03 (Area B only)** – part of request is \$7,055 for gates to be installed at the cemetery. Goodlow looks after the cemetery and this is a priority for the site. Project of focus is completion of Ball Diamond #1 then begin turning ground on Ball Diamond #2. Consideration could be given to funding this portion out of a Cemetery Function.
- 3) **King’s Valley Christian Camp \$40,250 (Area B only)** - King’s Valley is requesting 100% of the project costs. Projects include renovation of Garden Cabin, general upgrades to existing cabins, fencing and insurance. KVCC has been successful in completing most projects; however still has \$16,929.67 of 2015 GIA to utilize.
- 4) **Lakepoint Golf & Country Club \$44,990 (Area C only)** - Lakepoint is requesting funding to pave the parking lot.
- 5) **New Day in Peace Ministries \$50,000 (Area C) – NEW group** looking for funding to purchase a modular building to set up at temporary home for women in treatment for alcohol and drug addictions. This is a faith based group that assists women in treatment. Membership eligibility (75% rural) to be determined, not recreational and cultural in nature. May wish to consider Fair Share contribution.
- 6) **North Peace Historical Society \$39,550 (Area B and C)** – Society is requesting funding for relocation of the Allen Homestead, which was originally applied for through Fair Share at the December 17, 2015 RBAC meeting where it was referred to GIA. The Fair Share application was for only \$15,000 to fund the cost of the foundation; whereas their GIA is for the full cost of the entire project which has increased by approximately \$9,000.

- 7) **North Peace Fall Fair \$30,000 (Areas B and C)** - North Peace Fall Fair is requesting funding to replace office building with two seacans with a covered roof; Capital costs are \$14,400.
- 8) **North Peace Light Horse Association \$22,500 (Areas B and C)** - North Peace Light Horse is seeking funding for arena upgrades to pens, fencing and lighting. RBAC made resolution at its December 17, 2015 meeting the Electoral Area Directors cannot provide funding to support this society until the Fort St. John municipal boundary expansion is determined. Society was advised in writing of this decision in January.

Electoral Area E:

- 1) **Chetwynd & District Rod & Gun Club \$45,536.50** - The Rod & Gun Club is requesting funding for major capital project for landscaping of skeet range. This range has been under development for three years and this is the final phase.
- 2) **Jackfish Community Association \$21,100** – is requesting funding for kitchen renovations; this society has a new executive and board members. Pine Valley Exhibition Park \$37,860: Pine Valley is requesting funding to resurface roadways and enhance drainage.
- 3) **Sagitawa Christian Camp \$22,000** - Sagitawa is seeking funding for the replacement of canoes. No 2015 GIA has been utilized to date; however the society states they will have it spent this spring and summer as per the completion of phase 2 of their climbing wall.

Sub-Regional:

- 1) **Dawson Creek Sportsman's Club \$25,500** - The Sportsman's Club is requesting funding for indoor range, archery and shotgun facility, which include some capital expenditures. The Sportsman's Club has also made a Fair Share request for \$100,000 for the building of the indoor shooting range- to be clarified not duplication of funding for same project.
- 2) **Doe River Gymkhana Club \$8,301.66 – NEW group** requesting funding for operational costs, groomer and generator (Capital at \$6400). Membership eligibility not confirmed but requested.
- 3) **Farmington Community Association** – Late applicant as approved by Director Hiebert. Funding request for this year unknown; however, this society requests support for operational costs ranging from \$9,000 - \$11,000.
- 4) **Hats N' Chaps Gymkhana \$28,800** – Sand and hauling costs.
- 5) **Kiskatinaw Fall Fair \$20,091**- Capital costs of \$10,101 for animal pens and siding of office, other cost are operational.
- 6) **McLeod Recreation & Social Services \$22,103.27** –Funding is requested for operational costs, security system, and liner for rinks. Unspent funds of \$7,513.82 to be used in 2016.
- 7) **Mile Zero Roping Club \$15,000** – operational costs for feed and cattle rental for events; did not apply in 2015, applied in 2014 was referred to Fair Share as major capital item for tractor/skid steer.
- 8) **Sunset Prairie Recreation Commission \$10,700** – Electrical improvements and purchase of tables for display area in youth building; Capital costs \$5,500. Other costs are operational.
- 9) **Tomslake Community Cultural Association \$7,000** – Request for operational costs which includes \$4,400 bathroom upgrades, quotes pending.
- 10) **Tomslake Recreation Commission \$22,300** - Tomslake is requesting funds for operating costs, maintenance and insurance, \$7,100 in Capital costs for multiple

projects which include lighting project at rink, quotes pending. Society has \$1,452.22 unclaimed 2015 GIA.

11) **Tupper Community Club \$18,000** – operating costs and gravel.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S): please see the attached breakdown of requests and historical summary of allocations.

COMMUNICATIONS CONSIDERATION(S): None at this time. Letters will go out to the applicant organizations in March providing them information on the allocation meetings in April. All those applications that will not be considered for funding under GIA will be notified in writing along with a follow-up phone call to the applicant to advise their 2015 application was not successful.

OTHER CONSIDERATION(S):

- Hard copy packages of the applications for each Director's area(s) were distributed at the RBAC meeting on Feb 18, 2016
- Grant allocation meetings are set for:
 - o Areas B & C: Monday, April 18 at North Peace Museum
 - o Area E (Chetwynd): Tuesday, April 19 at the Chetwynd Recreation Centre
 - o Sub-Regional (portions of Areas D & E): Wednesday, April 20 at the Farmington Hall

Attached: Recreational and Cultural GIA
Policy, Summary of Payables, Electoral Area
Summary Assessment Summaries;
2013-2015 GIA Allocations

2016 Area B GIA

PROVIDE FUNDING FUNDING OPTIONS

R-6

Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	YES / NO	GIA	Fair Share	Gas Tax
Big Bam Ski Hill	New Water Line and Hydrants	\$ 25,264.54	None	\$ 30,000.00	\$ 30,264.54	100%			Meets eligibility; Big Bam completed installation of chair list in August 2015, geo-technical survey is planned to ensure stability of towers, working towards making ski hill year round facility; Society states funding in place - financials still pending, funding has been supported through other grants (NDIT); meets eligibility criteria - Did not receive GIA in 2014 or 2015 due to unused funds from prior years; costs based on budget 2016				
Golata Creek Recreation Society	Kitchen Reno; New Parking lot	\$ 20,105.84	None	\$ 21,995.84	\$ 21,995.84	100%			Meets eligibility; Did not apply in 2015; costs based on budget 2016				
Goodlow Community Club	Ball Diamond 1 & 2; Cemetery Gates	\$ 55,192.53	\$ 685.00	\$ 70,783.05	\$ 70,783.05	100%			Meets eligibility; Priority for project completion - Ball Diamond #1, Cemetery Gates, begin Ball Diamond #2; Could consider supporting Cemetery Gates \$7,055 out of Cemetery funding ; Did not apply in 2015				
King's Valley Christian Camp	Garden Cabin Reno; General Upgrades to cabins, fencing and Insurance	\$ 32,750.00	\$ 7,500.00	\$ 40,250.00	\$ 40,250.00	100%			Meets eligibility; Requested a priority list for projects proposed for 2016 - not yet received; did not complete				
Montney Recreation Commission	Insurance, modify eavestrough, gravel for parking lot	\$ -	\$ 2,600.00	\$ 6,900.00	\$ 6,900.00	100%			Meets eligibility; Society has new executive; 2015 GIA \$13,280 unclaimed - pending invoices, Annual report states projects for 2015 now complete; costs based on budget 2016				
North Peace Fall Fair	Replace office bldg; maintenance & repairs and misc projects	\$ 14,400.00	no	\$ 30,000.00	\$ 31,900.00	94%			Meets eligibility; 2 Seacans to replace office bldg will roof; 2015 GIA unclaimed \$3322.15 (Area C Allotment) ; costs based on budget 2016				
North Peace Historical Society	Relocate Allen Homestead to Museum	\$ 16,650.00	no	\$ 39,550.00	\$ 39,550.00	100%			Meets eligibility; Financial Statements pending - will be submitted after AGM; Unclaimed GIA (2013-2015) \$5849.66 should be used by end of 2016; costs based on budget 2016. Application was referred to GIA from Fair Share - Society was asking \$15,000; total project cost \$30750 at time of application to Fair Share - cost of wire lifts up substantially				
North Peace Light Horse Association	Arena upgrades - Pens, pasture fencing, lighting	\$ 27,900.00	no	\$ 22,500.00	\$ 45,000.00	50%			Meets eligibility; Budget breaks down GIA contribution at 1875/month over 12 months while total project costs are 3750/month over 12 months;; costs based on budget 2016. Dec 17, 2016 RBAC resolution - EA Directors cannot provide funding to support society until FSJ boundary expansion is determined.				
Osborn Community Hall	Insurance, Cistern, shed	\$ 5,460.00	\$ 775.00	\$ 12,062.05	\$ 12,837.05	94%			Meets eligibility; Cistern capital project; unspent 2015 GIA 9088.91 - society states use in 2015; financials pending				
	Insurance, Cistern and Kitchen improvements		\$ 3,379.50	\$ 15,679.50	\$ 23,605.65	66%			Meets eligibility; Society has new executive; GIA request difference of project costs after income; Unspent 2015 GIA 2278.53 to be used by end of 2016; costs based on budget 2016				
Rose Prairie Community Curling Centre													
Subtotal				\$ 289,720.44	\$ 323,086.13	90%	\$ -	\$ -					

Note:Big Bam, , North Peace Fall Fair, North Peace Light Horse & North Peace Historical share with Area B & C

Committed Amounts			Recommended (historical amount)		Director's Recommendation	
	Total Request					
FSJ Gradfest	annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
North Peace 4-H Senior Council	annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Area B Rural Bursary	annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Youth Travel	annual grant	\$ 1,500.00	\$ 1,500.00			
Subtotal		\$ 4,500.00	\$ 4,500.00	\$ 3,000.00		
Total requested		\$ 294,220.44	\$ 4,500.00	\$ 6,000.00		

Amounts Determined February 19, 2015	
Total Fund	\$ 200,000.00
Total Alloted	\$ 6,000.00
Total Available	\$ 194,000.00

March 17, 2016

2016 Area C GIA

										PROVIDE FUNDING	FUNDING OPTIONS		
Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	YES / NO	GIA	Fair Share	Gas Tax
Big Bam Ski Hill	New Water Line and Hydrants	\$ 25,264.54	None	\$ 30,000.00	\$ 30,264.54	94%			Meets eligibility; Big Bam completed installation of chair list in August 2015, geo-technical survey is planned to ensure stability of towers, working towards making ski hill year round facility; Society states funding in place - financials still pending, funding has been supported through other grants (NDIT); meets eligibility criteria - Did not receive GIA in 2014 or 2015 - costs based on financials submitted				
Charlie Lake Community Club	Electrical improvements to hall; Exteriro Lighting	\$ 14,119.41	\$ 4,000.00	\$ 25,125.86	\$ 34,665.86	72%			Meets eligibility; Capital cost for lighting project in yard; unspent GIA (2011-2015) \$23,047.86 should be utilized by end of 2016; costs based on financials submitted				
Lakepoint Golf & Country Club	Pave Parking Lot	\$ 44,990.00	no	\$ 44,990.00	\$ 44,990.00	100%			Meets eligibility; Capital project; 100 % cost requested; Did not receive GIA in 2015; Unspent GIA 2013 \$4241.96, still waiting on 2nd page of Sched A; costs based on financials submitted				
New Day in Peace Ministries	modular building for housing	\$ 50,000.00		\$ 50,000.00	\$ 90,000.00	56%			Eligibility uncertain, membership pending; not Recreational or Cultural in nature; could be funded out of fair share				
North Peace Fall Fair	Replace office bldg; maintenance & repairs and misc projects	\$ 14,400.00	no	\$ 30,000.00	\$ 31,900.00	94%			Meets eligibility; 2 Seacans to replace office bldg will roof; 2015 GIA unclaimed \$3322.15 (Area C Allotment); costs based on financials submitted				
North Peace Historical	Relocate Allen Homestead to Museum	\$ 16,650.00	no	\$ 39,550.00	\$ 39,550.00	72%			Meets eligibility; Financial Statements pending - will be submitted after AGM; Unclaimed GIA (2013-2015) \$5849.66 should be used by end of 2016; Application was referred to GIA from Fair Share - Society was asking \$15,000; total project cost \$30750 at time of application to Fair Share - cost of wire lifts up substantially.				
North Peace Light Horse Association	Arena upgrades - Pens, pasture fencing, lighting	\$ 27,900.00	no	\$ 22,500.00	\$ 45,000.00	50%			Meets eligibility; Budget breaks down GIA contribution at 1875/month over 12 months while total project costs are 3750/month over 12 months; costs based on financials submitted. Dec 17, 2016 RBAC resolution - EA Directors cannot provide funding to support society until FSJ boundary expansion is determined.				
Subtotal													

Note:Big Bam, North Peace Fall Fair, North Peace Light Horse & North Peace Historical share with Area B & C

Committed Amounts	Recommended (historical amount)		Director's Recommendation
	Total Request		
FSJ Gradfest annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Area C Rural Scholarship annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Youth Travel annual grant	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
Subtotal	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00
Total requested	\$ 196,323.95	\$ 3,500.00	\$ 7,000.00

Amounts Determined February 19, 2015	
Total Fund	\$ 100,000.00
Total Alloted	\$ 7,000.00
Total Available	\$ 93,000.00

2016 Area E GIA

2016 Area E GIA										PROVIDE FUNDING	FUNDING OPTIONS		
Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	YES / NO	GIA	Fair Share	Gas Tax
Chetwynd & District Recreation Centre	Ghoulsh Affair	\$ 2,500.00	no	\$ 2,500.00	\$ 5,000.00	50%			meets eligibility;District of Chetwynd contributes \$1000, Community generates \$2000; PRRD contribution goes towards cost of fireworks				
Chetwynd & District Rod & Gun Club	Lansdaping Skeet Range, New trap machine and targes; general maintenance	\$ 44,000.00	\$ 2,500.00	\$ 45,536.50	\$ 53,408.00	85%			meets eligibility; Capital landscape skeet \$39,000; target & shells \$5,000; costs based on financials submitted				
Chetwynd Electric Eels	operational costs, pool rental, swim clinic	\$ -		\$ 10,000.00	\$ 20,000.00	50%			meets eligibility;Pool rent is \$17,000; swim camp \$3,000; unspent 2015 GIA \$611.40 will be spent in 2016 on equipment as per application				
Chetwynd Gymkhana Club	Arena rental, insurance, bleachers	\$ -	\$ 450.00	\$ 7,000.00	\$ 8,850.00	79%			meets eligibility;bleachers cost at \$2500; costs based on financials submitted				
Chetwynd Social Planning Committee	Circus North Camp	\$ 5,000.00	no	\$ 5,000.00	\$ 8,115.38	62%			meets eligibility; Status - Last AGM Nov 2014; society states funds held in account for working group - verify; 2015 GIA for Circus North Camp has not been claimed yet - invoice submitted for 2014 camp; WATING ON F/UP FROM SOCIETY; costs based on financials submitted				
Foot hills Team Roping	Cattle feed and transportation		no	\$ 10,000.00	\$ 11,600.00	86%			meets eligibility;feed \$8400 transportation costs \$1600; FA submitted to use unspent GIA (2013-2014) society anticipates will be used in 2016; costs based on financials submitted				
Jackfish Community Association	Kitchen renos, lighting, railings			\$ 21,100.00	\$ 23,600.00	89%			meets eligibility; NEW executive and board; unspent GIA will be used in spring 2016; Lst AGM held Nov 4, 2015 papers only just filed				
Little Giant Figure Skating	ice rental, skate program, coach certification & carnival supplies	\$ -	no	\$ 10,000.00	\$ 71,061.00	14%			meets eligibility; ice fees \$28,000; coaching certification is for trng not wages; costs based on financials submitted				
Little Prairie Heritage Society	operating costs & general upkeep		\$ 2,200.00	\$ 8,375.00	\$ 8,375.00	100%			meets eligibility; Unspent GIA (2013-2015) \$15,117.95 to be used by 2016; 2014 GIA \$8734.17 was not used as society claimed GIA project against fair share funding - will complete a FA to reallocate; costs based on financials submitted				
Moberly Lake Community Association	Renovate crawlspace & operational costs	\$ 6,300.00		\$ 8,760.00	\$ 22,945.00	38%			meets eligibility; crawlspace needing repairs due to damage caused by pack rats, unspent 2015 GIA \$570.53 to be used by end of 2016; costs based on financials submitted				
Pine Valley Exhibition Park	Livestock pens and bucking chutes	\$ 19,772.37	no	\$ 32,560.00	\$ 32,560.00	100%			meets eligibility; Capital costs for bucking chutes; 2013 GIA unspent \$1849.62 - new treasurer will advise may not be awarded funding available				
Pine Valley Seniors	Insurance and new kitchen counters		\$ 2,700.00	\$ 4,500.00	\$ 21,076.67	21%			meets eligibility;request based on insurance cost and countertop, no other expenses cost based on financials submitted				
									meets eligibility; Capital improvement necessary for canoes to ensure proper safety of campers; unspent 2015 GIA \$15,565 for climbing wall to be used this spring with completion of wall; costs based on financials submitted				
Sagitawa Christian Camp	Purchase 10 canoes	\$ 22,000.00	no	\$ 22,000.00	\$ 25,625.60	86%							
Subtotal				\$ 187,331.50	\$ 312,216.65	60%	\$ -	\$ -					

Committed Amounts		Total Request	Recommended (historical amount)	Director's Recommendation
Electoral Area E Bursaries	annual grant	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Youth Travel	annual grant	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Subtotal		\$ 2,000.00	\$ 3,000.00	\$ 2,000.00
Total requested		\$ 189,331.50	\$ 3,000.00	\$ 4,000.00

Amounts Determined February 19, 2015	
Total Fund	\$ 102,000.00
Total Alloted	\$ 4,000.00
Total Available	\$ 98,000.00

Organization name	Projects	Capital & Operational Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	YES / NO	GIA	Fair Share	Gas Tax
Bessborough Community Club	general operations, insurance	\$ -	\$ 4,218.00	\$ 5,000.00	\$ 11,235.53	45%			meets eligibility; unspent 2011 GIA; society has been advised, will discuss use of FA towards general ops in 2016				
Cutbank Community Club	Operational Costs		\$ 5,294.00	\$ 13,000.00	\$ 22,000.00	59%			meets eligibility; costs based on budget; did not apply in 2015 society felt they were self sufficient				
DC Sportsmans Club	Indoor range; Archery/Shotgun facility maintenance	\$ 10,000.00	no	\$ 25,500.00	\$ 85,645.12	30%			meets eligibility; costs based on budget; capital for indoor range quotes pending, still to be verified				
DC Youth Centre/The ARK	operating costs, insurance		\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	100%			meets eligibility; total project cost based on costs presented for these projects only				
Doe River Gymkhana Club	Operational, Arena groomer and generator	\$ 6,400.00	\$ 550.00	\$ 8,301.66	\$ 9,960.00	83%			NEW Applicant; Arena Groomer - capital at \$6400 quotes provided; membership eligibility not confirmed but requested Feb 2, 2016				
Doe River Recreation	Operational costs, small maintenance and improvements		\$ 4,753.00	\$ 12,730.71	\$ 39,800.00	32%			meets eligibility; total project cost based on total to operate and conduct capital projects in 2016				
Farmington Community Association	Operational Costs								Application will be late - Director supported				
Groundbirch Recreation Commission	insurance	\$ -	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	100%			meets eligibility total project cost based on costs presented for insurance only				
Hats N' Chaps Gymkhana	Sand and hauling costs		no	\$ 28,800.00	\$ 28,800.00	100%			meets eligibility; \$3,958.99 unspent GIA from 2012 FA approved used by end of 2016, total project cost for sand only				
Kiskatinaw Fall Fair	Operational costs; animal pens/fencing and office siding	\$ 10,101.00	\$ 4,500.00	\$ 20,091.00	\$ 20,091.00	100%			meets eligibility;Siding for office and cages in excess of \$5000, quotes provided, project as per budget; unspent GIA 2013 & 2015 \$2846.11				
McLeod Recreation & Social Services Society	operating costs, security system, liner for rinks		\$ 3,550.00	\$ 22,103.27	\$ 33,150.00	67%			meets eligibility; funding request based on total budget as submitted; unspent 2015 GIA \$7513.82 to be utilized in 2016				
Mile Zero Roping Club	Operational Costs		no	\$ 15,000.00	\$ 88,300.00	17%			meets eligibility; applied in 2014 was funded through Fair Share; did not apply in 2015; project cost based on total budget project costs for rental and feed				
Rolla Ratepayers Association	Operational costs; security system		\$ 4,932.00	\$ 11,750.00	\$ 44,891.97	26%			meets eligibility total project cost based hydro, gas, insurance, security system and yard work costs; project costs are expenses in budget				
Sunset Prairie Recreation Commission	Operational costs; electrical improvements; table purchases and displays	\$ 5,500.00	\$ 1,850.00	\$ 10,700.00	\$ 10,700.00	100%			meets eligibility; costs based on project budget for 2016; Capital costs for displays in yth bldg (quotes); unspent 2014 GIA 4505.05				
Swan Lake Enhancement Society	operating costs, AGM/Tree event & BBQ		no	\$ 1,100.00	\$ 1,100.00	100%			meets eligibility; total project cost based on costs presented for these projects only				
Tomslake Community Cultural Association	insurance, bathroom upgrades		\$ 2,600.00	\$ 7,000.00	\$ 15,980.00	44%			meets eligibility; total project cost based on cost presented; bathroom upgrades to be clarified and quotes submitted.				
Tomslake & District Recreation Commission	operating costs, mainteance	\$ 7,100.00	\$ 6,324.00	\$ 22,300.00	\$ 47,000.00	47%			meets eligibility; total project cost based on total to operate and conduct capital projects in 2016; no capital expenditures in budget of \$5000 - Society states are for multiple maintenance costs on equipment; renos for lighting at rink - quotes pending. 2015 GIA unspent \$1452.22 claim will be submitted when invoices arrive				
Tupper Community Club	operating costs, gravel		\$ 3,500.00	\$ 18,000.00	\$ 35,856.05	50%			meets eligibility; total project costs based on expenses; financials submitted, projected budget pending.				

Subtotal	\$ 232,726.64	\$ 505,859.67	46%	\$ -	\$ -
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Committed Amounts			Recommended	Director's	
	Total Request		(historical amount)	Recommendation	
	Sub-Reg. Scholarship & Bursary	annual grant	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	Youth Travel	annual grant	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
		Subtotal	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
		Total requested	\$ 237,226.64	\$ 4,500.00	\$ 9,000.00

Amounts Determined February 19, 2015	
Total Fund	\$ 150,000.00
Total Alloted	\$ 9,000.00
Total Available	\$ 141,000.00

March 17, 2016

SUMMARY OF PAYABLES

Since	AREA B	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Area 'B' Bursary (AG)	8,850	0	500	0	450	400	0	0	0	0	500	500	500	500	500	500	500	1,000	1,000	1,000	1,000		
2010	Big Bam Ski Hill	60,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	19,000	10,000	19,000	0	0		
1996	Buick Creek Community Club	127,977	8,300	7,200	13,000	4,866	0	4,611	1,900	24,100	18,000	0	0	5,000	0	16,000	5,000	12,000	5,000	0	0	3,000		
2000	Cache Creek Community Club	46,551	0	0	0	0	4,000	0	0	5,700	0	36,851	0	0	0	0	0	0	0	0	0	0		
1996	Cecil Lake Rec. Commission	123,600	11,600	0	0	0	0	6,000	11,000	14,000	12,000	15,000	13,500	0	0	0	28,500	10,000	0	2,000	0	0		
	FSI GradFest Society (Annual Grant)	15,500	500	500	500	5,000	500	500	500	500	500	500	500	500	500	500	500	500	500	500	1,000	1,000		
2005	Golata Creek Recreation Society	89,595	0	0	0	0	0	0	0	0	0	3,000	0	4,000	49,500	12,000	5,200	0	0	0	15,895	0		
2011	Goodlow Community Club	56,830	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,000	0	15,000	22,830	0		
1997	Halfway Graham Community Club	40,395	0	7,000	0	0	0	0	5,800	9,000	0	0	0	0	11,595	0	0	0	0	0	0	7,000		
1997	King's Valley Christian Camp	257,760	0	18,000	15,440	0	22,000	34,000	11,900	6,500	6,500	0	0	6,000	8,000	9,500	11,500	14,000	16,000	25,000	18,100	35,320		
2006	Lake Point Golf & Gountry Club	34,700	0	0	0	0	0	0	0	0	0	0	9,550	8,750	0	6,193	3,207		7,000	0	0	0		
2001	Montney Rec. Commission	148,557	0	0	0	0	0	15,000	0	0	25,000	2,900	13,800	5,500	0	16,000	6,134	7,000	23,000	8,300	12,643	13,280		
1996	North Peace Fall Fair Society	221,223	12,000	9,000	1,000	6,250	12,500	15,150	7,000	17,100	12,500	17,500	18,000	22,000	13,176	12,947	0	9,000	17,600	0	8,500	10,000		
1996	North Peace Historical Society	112,001	5,000	8,000	5,000	10,000	6,000	5,750	1,200	2,500	2,500	3,225	600	1,500	4,000	5,100	8,000	0	7,000	14,626	5,750	16,250		
1996	North Peace 4H District Council (AG &/or GIA if over 1,000)	82,760	1,800	0	4,500	1,500	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	6,575	7,390	48,495			
1998	North Peace Light Horse Assoc.	181,387	0	0	6,500	13,452	7,000	10,563	13,000	4,000	20,000	16,024	26,500	10,000	9,729	3,260	4,459		2,900	0	0	34,000		
	North Peace Ride for the Disabled																				3,000			
2009	Osborn Community Club	31,000	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	2,500	4,500	4,000	5,000	0	10,000		
1996	RCMP Rural Hockey/Broomball (AG)	52,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	5,000	5,000	5,000	5,000	5,000	0	0	0	0	0	0		
1996	Rose Prairie Community Curling Centre Society	86,500	9,000	0	0	0	0	0	26,000	0	0	0	0	0	0	10,000	14,000	9,000	8,000	4,500	0	6,000		
1997	Wonowon Horse Club	43,635	0	15,000	335	0	7,500	0	10,000	9,300	0	0	0	0	0	0	0	0	0	0	0	1,500		
	Youth Travel	30,500	0	1,500	1,500	1,500	15,000	0	1,000	1,500	0	0	500	1,500	0	0	500	1,500	0	1,500	1,500	1,500		
Totals		1,851,320	51,200	69,700	50,775	46,018	78,400	95,574	93,300	98,200	101,000	101,500	89,450	71,250	103,000	103,000	103,000	107,000	103,000	103,000	94,608	191,345	0	0
	AREA C	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Area 'C' Scholarship (AG)	11,500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	1,000	1,000	1,000	1,000		
2010	Big Bam Ski Hill	81,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,900	20,000	16,000	31,000	0	0		
1996	Charlie Lake Community Club	326,378	10,425	8,000	14,700	9,700	15,000	11,000	13,000		10,000	10,000	13,235	25,000	21,000	30,650	43,556	20,000	12,600	0	40,512	18,000		
1996	FSI GradFest Society (Annual Grant)	10,000	500	500	500	500	500	500	500	0	500	500	500	500	500	0	500	500	500	500	1,000	1,000		
1996	Grandhaven Community Club	48,549	3,500	4,000	0	1,900	0	0	2,400	0	0	4,000	8,280	6,731	5,290	6,398	6,050	0	0	0	0	0		
2006	Lake Point Golf & Country Club	130,819	0	0	0	0	0	0	0	0	0	0	0	0	12,088	7,193	7,103	20,000	16,000	32,900	35,535	0		
1997	Inconnu Swim Club	5,000	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
1996	North Peace Fall Fair	48,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,000	0	8,500	10,000		
1996	North Peace Historical Society	104,712	5,000	0	0	4,500	4,050	6,000	1,200	0	0	1,362	600	1,500	4,000	6,000	10,000	15,000	8,500	15,000	5,750	16,250		
1996	North Peace 4-H Senior Council	6,575																	6,575	0	0			
1998	North Peace Light Horse Association	167,671	0	10,000	5,500	10,475	3,250	8,200	14,500	0	0	18,338	8,735	10,000	21,623	3,759	6,391	10,000	2,900	0	0	34,000		
2009	Whiskey Jack Nordic Ski Club	44,500	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000	13,000	11,500	0	0	0		
	Youth Travel	8,500	0	0	0	0	0	0	500	0	1,500	0	0	0	0	500	1,000	1,000	1,000	1,000	1,000	1,000		
Totals		994,603	19,925	28,000	21,200	27,575	23,300	26,200	32,600	0	12,500	34,700	31,850	44,231	65,001	65,000	100,000	100,000	100,000	87,975	93,297	81,250	0	0
	AREA E	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Area E West Bursary (AG)	2,000																			1000	1000		
1997	Camp Emile	135,600	0	4,000	4,000	4,000		9,000	8,000	8,000	10,000	8,000	8,650	8,000	8,000	0	12,000	8,300	0	8,000	27,650	0		
1996	Chetwynd and District Recreation Centre	36,450	1,800	5,000	0	2,900	2,000	1,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	0	2,500	2,500	1,750	2,500	2,500		
2005	Chetwynd Electric Eels Swim Association	48,560	0	0	0	0	0	0	0	0	0	2,000	0	2,500	7,500	2,500	0	3,000	4,400	8,660	10,000	8,000		
2013	Chetwynd Gymkhana Club	15,805	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,250	4,000	3,555		
1997	Chetwynd Rod & Gun Club	164,080	0	7,500	0	8,000	0	4,000	0	10,000	16,000	11,000	10,150	10,000	8,000	10,000	14,000	8,000	0	15,000	19,890	12,540		
1996	Chetwynd Speed Skating	18,250	1,000	4,500	2,000	3,250	0	0	1,500	0	0	0	0	0	0	0	0	6,000	0	0	0	0		
	Chetwynd Social Planning Committee	5,000																				5,000		
1996	Chetwynd Community Arts Council	7,800	3,500	0	0	0	0	0	0	0	0	0	1,800	0	0	0	2,500	0	0	0	0	0		
1996	Family Footprints Genealogy	23,000	4,000	4,500	2,500	0	3,000	1,500	1,000	2,000	0	4,500	0	0	0	0	0	0	0	0	0	0		
2011	Foothills Team Roping Club	54,050	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,300	20,000	12,500	8,000	5,250		
1996	Jackfish Community Association	105,325	4,000	0	0	0	0	7,000	7,500	9,000	0	7,500	6,150	10,000	0	7,500	12,000	7,300	0	19,000	3,500	4,875		
2012	Little Giant Figure Skating Club	15,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	3,600	4,400	4,500		
1996	Little Prairie Heritage Society	235,645	12,000	23,000	15,000	8,000	0	8,000	8,500	18,000	0	10,000	15,650	13,000	22,000	11,500	11,000	8,800	20,040	8,750	14,405	8,000		
1996	Lone Prairie Riding Club	64,100	7,000	0	0	8,000	9,000	7,000	6,000	0	13,100	4,000	0	10,000	0	0	0	0	0	0	0	0		
1996	Moberly Lake Community Assoc.	211,950	30,000	7,500	7,500	22,000	25,000	26,000	21,500	9,000	10,000	5,000	3,500	12,000		9,000		8,000	10,050	0	0	5,900		
1997	Moberly Lake & District Golf Club	177,850	0	22,000	3,200	10,000	8,000	10,000	14,000	7,000	15,000	15,000	14,650	0	17,000	16,500	16,500	9,000	0	0	0	0		
1996	Pine Valley Exhibition Park Society	281,800	15,000	10,000	15,000	12,000	16,500	18,000	18,000	19,000	20,000	17,000	20,150	18,000	15,000	15,000	12,000	9,0						

Totals	1,974,997	82,300	98,000	84,200	94,872	83,943	102,777	97,500	100,400	100,000	102,000	102,000	102,000	102,000	102,000	104,000	104,000	94,390	112,460	106,155	102,000	0	0
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	TOTAL	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
SUB-REGIONAL																							
ARK - Dawson Creek Youth Society	23,096													0	3,167	3,462	4,079	3,036	0	4,953	\$ 4,400.00		
Sub-Regional Bursary	47,000	0	0	2,500	2,000	2,000	2,000	2,000	2,000	2,500	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	\$ 3,000.00		
1996 Bessborough Community Club	169,644	9,500	10,000	8,000	8,000	7,950	8,300	15,250	3,450	14,000	15,723	14,000	15,935	7,636	5,220	2,833	4,994	4,500	5,000	4,953	\$ 4,400.00		
1996 Cutbank Community Club	188,428	4,100	5,000	3,000	7,500	9,250	9,500	13,000	14,450	10,000	13,000	12,000	10,000	13,272	11,000	8,000	11,400	8,057	14,500	11,398	\$ -		
1996 Dawson Creek Sportsman's Club	260,030	19,000	4,000	4,000	8,000	9,950	8,000	12,500	16,500	9,000	11,500	12,223	11,935	13,272	12,000	12,000	13,400	14,557	23,400	20,753	\$ 24,039.61		
1996 Doe River Recreation	214,225	5,869	15,000	13,000	9,000	9,950	10,000	11,000	10,450	8,000	7,500	10,723	8,935	10,272	12,000	9,000	10,400	13,557	16,963	9,995	\$ 12,609.83		
1996 Farmington Recreation Commission	182,927	11,500	8,000	10,000	9,200	13,450	22,500	4,500	3,450	8,000	5,750	8,223	8,935	9,272	8,500	8,000	7,800	6,757	8,500	7,390	\$ 13,200.00		
1996 Groundbirch Recreation	67,350	2,500	5,000	4,000	2,800	1,600	1,300	2,000	1,200	5,300	6,250	0	5,935	5,772	6,500	5,000	4,300	1,800	1,800	2,753	\$ 1,540.00		
Hats N' Chaps Gymkhana	54,061	0	0	0	0	0	0	0	0	0	0	0	0	7,636	9,280	14,167	8,406	12,571	2,000	0	\$ -		
1996 Kilkerran Recreation Commission	54,570	3,250	4,000	0	0	3,450	8,500	3,500	3,950	6,000	3,100	8,000	1,800	0	2,500	0	0	0	3,000	0	\$ 3,520.00		
Kiskatinaw Fall Fair Association	84,053	0	0	0	0	0	0	0	0	0	0	0	0	8,136	9,000	7,750	9,500	8,557	10,500	14,453	\$ 16,156.80		
1996 McLeod Recreation & Social Services	209,680	6,000	8,000	6,000	6,000	7,950	6,950	12,250	10,450	7,000	7,500	8,500	8,435	8,772	12,000	15,000	12,400	10,557	20,904	18,551	\$ 16,461.85		
1996 Paradise Valley Snowmobile Club	31,450	5,000	3,500	0	4,500	7,950	4,500	6,000	0	0	0	0	0	0	0	0	0	0	0	0	\$ -		
1996 Progress Athletic Association	16,590	1,090	1,600	1,200	2,500	2,450	2,000	2,000	1,200	700	0	0	850	1,000	0	0	0	0	0	0	\$ -		
1996 Rolla Ratepayers	184,044	14,000	10,000	11,000	10,500	8,950	10,000	0	12,450	12,000	13,000	13,223	11,935	11,272	6,333	5,538	8,321	7,021	3,000	4,500	\$ 11,000.00		
1996 Sunset Prairie Recreation	224,354	10,000	10,000	12,000	14,000	18,200	11,450	15,250	18,000	15,000	11,000	16,223	19,935	8,136	9,000	7,750	7,700	8,557	2,500	7,453	\$ 2,200.00		
Swan Lake Enhancement Society	13,587	0	0	0	0	0	0	0	0	0	0	0	0	3,616	698	817	1,140	1,142	2,898	1,773	\$ 1,503.04		
1996 Tomslake Community Cultural Association	34,613	0	0	0	0	0	0	0	0	0	0	0	0	4,227	3,492	6,892	3,040	4,430	3,799	3,453	\$ 5,280.00		
1996 Tomslake & District Recreation Commission	184,003	5,900	5,000	4,000	5,000	6,450	6,000	8,000	8,450	11,000	8,500	12,223	10,935	7,045	6,508	8,108	8,360	8,984	15,101	20,750	\$ 17,688.00		
1996 Tupper Community Club	195,881	5,500	7,000	8,000	9,500	10,450	7,500	11,000	12,450	10,000	8,500	12,223	9,935	6,156	9,302	11,183	10,260	11,416	11,552	12,454	\$ 11,500.87		
Youth Travel	32,750	1,500	3,000	2,500	1,500	1,500	1,500	1,750	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	\$ 1,500.00		
Totals	2,472,335	104,709	99,100	89,200	100,000	121,500	120,000	120,000	119,950	120,000	114,823	132,061	130,000	129,992	131,000	130,000	130,000	130,000	149,916	150,084	150,000	0	0
GRAND TOTALS	7,293,256	258,134	294,800	245,375	268,465	307,143	344,551	343,400	318,550	333,500	353,023	355,361	347,481	399,993	401,000	437,000	441,000	427,390	453,351	444,144	524,595	0	0

(AG) = annual grant

March 17, 2016



PEACE RIVER REGIONAL DISTRICT

2015 Grants-in-Aid Recipients

<u>Area B Recipients</u>	<u>Amount</u>	<u>Project</u>
Buick Creek Community Club	\$ 3,000.00	Insurance
Halfway Graham Community	\$7,000.00	Lighting in hallway and bleacher replacement
King's Valley Christian Camp	\$35,320.00	Insurance, new bunkhouse and furnishings
Montney Recreation Commission	\$13,280.00	Insurance, lighting, renovations to bathrooms
North Peace 4H District Council	\$48,495.00	Replace bleachers, large animal scale, purchase sea cans
North Peace Fall Fair	\$10,000.00	New Flooring, downspouts and gutters
North Peace Historical Society	\$16,250.00	Partial roof replacement, replace emergency doors, and alarms
North Peace Light Horse Association	\$34,000.00	Facility improvements – roof, footings, stalls, arena floor
North Peace Ride for the Disabled Association	\$3,000.00	Replace mounting equipment and build new ramps
Osborn Community Association	\$10,000.00	Kitchen renovations and purchase playground supplies
Rose Prairie Community Curling Centre	\$6,000.00	Insurance, cistern upgrades, skating training forms
Wonowon Horse Club	\$1,500.00	Ventilation upgrades to roof
Fort St John Gradfest	\$1,000.00	Annual Grant
Area B Rural Bursary	\$1,000.00	Annual Grant
Youth Travel	\$1,500.00	Annual Grant

TOTAL **\$191,345.00**

<u>Area C Recipients</u>	<u>Amount</u>	<u>Project</u>
Charlie Lake Community Club	\$18,000.00	Insurance, replace doors, toilets and paint
North Peace Fall Fair	\$10,000.00	New Flooring, downspouts and gutters
North Peace Historical Society	\$16,250.00	Partial roof replacement, replace emergency doors, and alarms
North Peace Light Horse Association	\$34,000.00	Facility improvements – roof, footings, stalls, arena floor
Fort St John Gradfest	\$1,000.00	Annual Grant
Area C Scholarship	\$1,000.00	Annual Grant
Youth Travel	\$1,000.00	Annual Grant

TOTAL **\$81,250.00**

<u>Area E West Recipients</u>	<u>Amount</u>	<u>Project</u>
Chetwynd & District Recreation Centre	\$2,500.00	Annual Halloween Event – A Ghoulish Affair
Chetwynd & District Rod and Gun Club	\$12,540.00	Operational costs, improvements to kitchen and skeet hill
Chetwynd Electric Eels	\$8,000.00	Operational costs and equipment purchases
Chetwynd Gymkhana Club	\$3,555.00	Operational costs
Chetwynd Social Planning Society	\$5,000.00	Circus North Camp
Foothills Team Roping Club	\$5,250.00	Operational costs and cattle feed
Jackfish Community Association	\$4,875.00	Lighting for Hall
Little Giants Figure Skating Club	\$4,500.00	Operational costs, skate program, supplies, coach certification
Little Prairie Heritage Society	\$8,000.00	General operating costs
Moberly Lake Community Association	\$5,900.00	Operational costs, replace windows
Pine Valley Exhibition Park	\$19,000.00	Resurface roadways on grounds, drainage improvements
Pine Valley Seniors Association	\$3,915.00	Insurance, paint interior of hall
Sagittawa Christian Camp	\$15,965.00	Phase 2 of Climbing Wall
Area E West Rural Bursary	\$1,000.00	Annual Grant (2 at \$500.00 each)
Youth Travel	\$2,000.00	Annual Grant

TOTAL **\$102,000.00**

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PEACE RIVER REGIONAL DISTRICT

South Peace Sub-Regional Recipients	Amount	Project
Bessborough Community Club	\$4,400.00	Operational costs, insurance
Dawson Creek Sportsman's Club	\$24,039.61	Operational costs, purchase trap machine
Dawson Creek Youth Centre/The Ark	\$4,400.00	Operational costs, insurance
Doe River Recreation Commission	\$12,609.83	Operational costs, playground, roofing, kitchen, painting
Farmington Community Association	\$13,200.00	Operational costs, storage shed, surveillance camera
Groundbirch Recreation Commission	\$1,540.00	Insurance
Kilkerran Recreation Commission	\$3,520.00	Dugout maintenance and repairs
Kistkatinaw Fall Fair	\$16,156.80	Arena maintenance and improvements, PA system, office
McLeod Recreation and Social Services Society	\$16,461.85	Operational costs, rink doors, grass cutter/rototiller
Rolla Ratepayers Association	\$11,000.00	Insurance, alarm system, purchase lawn mower
Sunset Prairie Recreation Commission	\$2,200.00	Operational costs
Swan Lake Enhancement Society	\$1,503.04	Operational costs, annual tree program
Tomslake Community Cultural Association	\$5,280.00	Insurance, building upgrades, door replacement
Tomslake Recreation Commission	\$17,688.00	Operational costs, maintenance, insurance
Tupper Community Club	\$11,500.87	Operational costs, gravel, fridge purchase
Sub-Regional Rural Scholarship/Bursary	\$3,000.00	Annual Grant (2 at \$1,500.00 each)
Youth Travel	\$1,500.00	Annual Grant
TOTAL	\$150,000.00	

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Peace River Regional District

1981 Alaska Avenue, Box 810, Dawson Creek, BC V1G 4H8
Tel: (250) 784-3200 Fax: (250) 784-3201 www.prrd.bc.ca

2014 Grants-in-Aid Recipients

Area B

Recipient	Amount	Project
Golata Creek Recreation Society	\$15,895.17	Heating and Hall Upgrades
Goodlow Community Club	\$22,830.00	Develop Community Park, ball diamond, install power to site
King's Valley Christian Camp	\$18,100.00	Insurance, general maintenance/replacement
Montney Recreation Commission	\$12,643.00	Outhouse, sound board, fencing and insurance
North Peace 4H District Council	\$7,390.00	Cattle pens, rodeo travel assistance for participants
North Peace Historical Society	\$5,750.00	Insurance, installation of on-demand hot water
North Peace Fall Fair	\$8,500.00	Insurance, Site prep and electrical work for new building
Fort St John Gradfest	\$1,000.00	Annual Grant
Area B Rural Bursary	\$1,000.00	Annual Grant
Youth Travel	\$1,500.00	Annual Grant
TOTAL	\$94,608.17	

Area C

Recipient	Amount	Project
Charlie Lake Community Club	\$40,512.04	Upgrades to hall, purchase new boiler
Lake Point Golf & Country Club	\$35,535.00	Paving
North Peace Fall Fair	\$8,500.00	Insurance, Site prep and electrical work for new building
North Peace Historical Society	\$5,750.00	Insurance, installation of on-demand hot water
Fort St John Gradfest	\$1,000.00	Annual Grant
Area C Scholarship	\$1,000.00	Annual Grant
Youth Travel	\$1,000.00	Annual Grant
TOTAL	\$93,297.04	

Area E – West/Chetwynd

Recipient	Amount	Project
Camp Emile	\$27,650.00	Operating costs, roofing, general maintenance
Chetwynd & District Recreation Centre	\$2,500.00	Annual Halloween Event – A Ghoulish Affair
Chetwynd Electric Eels	\$10,000.00	Operating costs, swim blocks, promo & development
Chetwynd Gymkhana Club	\$4,000.00	Operations, insurance, sounds system with PVEP
Chetwynd Rod and Gun Club	\$19,889.74	Operating costs, range and kitchen upgrades
Foothills Team Roping Club	\$8,000.00	Cattle feed for 40 roping steers
Jackfish Community Association	\$3,500.00	Repairs/improvements to pump house
Little Giants Figure Skating Club	\$4,400.00	Ice rental fees, skate program, general operating costs
Little Prairie Heritage Society	\$14,405.00	General operation and upkeep of museum
Pine Valley Seniors Association	\$4,800.00	Insurance, replace kitchen appliance and heater
Area E West Rural Bursary	\$1,000.00	Annual Grant
Youth Travel	\$3,005.26	Annual Grant
TOTAL	\$103,150.00	

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South Peace Sub-Regional

Recipient	Amount	Project
Bessborough Community Club	\$4,953.25	Operational costs
Cutbank Community Club	\$11,398.49	Operational costs and insurance
Dawson Creek Sportsman's Club	\$20,753.25	Operational costs, trailer purchase, insurance
Dawson Creek Youth Centre/The Ark	\$4,953.25	Operational costs
Doe River Recreation Commission	\$9,995.32	Property upgrades, operational costs
Farmington Community Association	\$7,390.00	Operational costs and insurance
Groundbirch Recreation Commission	\$2,753.25	Operational costs, arena disc
Kistkatinaw Fall Fair	\$14,453.25	General upgrades and arena maintenance
McLeod Recreation and Social Services Society	\$18,550.64	Outdoor rink upgrades, operational costs
Rolla Ratepayers Association	\$4,500.00	Insurance and operational costs
Sunset Prairie Recreation Commission	\$7,453.25	Operational costs, insurance and kitchen upgrades
Swan Lake Enhancement Society	\$1,773.25	Operational costs, annual tree program
Tomslake Community Cultural Association	\$3,453.25	Insurance, roof repairs, PA system
Tomslake Recreation Commission	\$20,750.00	Operational costs, 75 th Anniversary celebrations
Tupper Community Club	\$12,453.55	Operational costs, insurance, floor improvements
Sub-Regional Post-Secondary Bursary	\$3,000.00	Annual Grant
Youth Travel	\$1,500.00	Annual Grant
TOTAL	\$150,084.00	



Peace River Regional District

1981 Alaska Avenue, Box 810, Dawson Creek, BC V1G 4H8
Tel: (250) 784-3200 Fax: (250) 784-3201 www.prrd.bc.ca

2013 Grants-in-Aid Recipients

Area B

Recipient	Amount	Project
Big Bam Ski Hill	\$19,000.00	Caretaker/Manager Housing Project
Cecil Lake Recreation Commission	\$2,000.00	Purchase of new pop dispensing machine for bar
Goodlow Community Club	\$15,000.00	Develop Community Park and Ball Diamond
King's Valley Christian Camp	\$25,000.00	Campground Gazebo, upgrades to hall, deck, boys bunkhouses, purchase chairs, camp programs
Montney Recreation Commission	\$8,300.00	Installation of playground; purchase of lawn mower
North Peace 4H District Council	\$6,574.00	Eavestroughing on barn buildings, structural repairs
North Peace Historical Society	\$14,625.50	Installations of Sea Cans and roof
Osborn Community Hall	\$5,000.00	Driveway and kitchen improvements; Furnace for second building
Rose Prairie Curling Club	\$4,500.00	Improvements to Meeting area and kitchen; repairs to fencing
Fort St John Gradfest	\$500.00	Annual Grant
Area B Rural Bursary	\$1,000.00	Annual Grant
Youth Travel	\$1,500.00	Annual Grant
TOTAL	\$103,000.00	

Area C

Recipient	Amount	Project
Big Bam Ski Hill	\$31,000.00	Caretaker/Manager Housing Project
Lake Point Golf & Country Club	\$32,900.22	Improvements to lighting, kitchen and overall functionality
North Peace 4H District Council	\$6,574.50	Eavestroughing on barn buildings, structural repairs
North Peace Historical Society	\$15,000.00	Installation of Sea Cans and roof
Fort St John Gradfest	\$500.00	Annual Grant
North Peace Rural Bursary	\$1,000.00	Annual Grant
Youth Travel	\$1,000.00	Annual Grant
TOTAL	\$87,974.72	

March 17, 2016

Chetwynd/Area E

Recipient	Amount	Project
Camp Emile	\$8,000.00	Drill water wells and connect to water system
Chetwynd Electric Eels	\$8,660.00	Promotion and development of swim club
Chetwynd Recreation Centre	\$1,750.00	Annual Halloween Event – A Ghoulish Affair
Chetwynd Rod and Gun Club	\$15,000.00	Repairs to damaged building and upgrades
Chetwynd Gymkhana Club	\$8,250.00	Promote and expand on Gymkhana events
Foothills Team Roping Club	\$12,500.00	Rebuild/upgrades to cattle pens and fences
Jackfish Community Association	\$19,000.00	Bathroom renovations and building upgrades
Little Giants Figure Skating Club	\$3,600.00	Ice rental fees, skate program supplies, incentives and carnival supplies, coach certification
Little Prairie Heritage Society	\$8,750.00	General operation and upkeep of museum
Pine Valley Exhibition Park	\$4,750.00	Replace sound system
Pine Valley Seniors Association	\$2,700.00	Insurance
Sagitawa Christian Camping Society	\$15,500.00	Kitchen Upgrade – New fridge/freezer panels
Youth Travel	\$2,000.00	Annual Grant
TOTAL	\$110,460.00	

South Peace Sub-Regional

Recipient	Amount	Project
Bessborough Community Club	\$5,000.00	Operational, insurance, gas, hydro
Cutbank Community Club	\$14,500.00	Operations and repairs to damaged flooring
Dawson Creek Sportsman's Club	\$23,400.00	Indoor range, operations, insurance
Doe River Recreation Commission	\$16,963.48	Playground, general operation, purchase chairs
Farmington Community Association	\$8,500.00	Operations, insurance, hydro, gas
Groundbirch Recreation Commission	\$1,800.00	Insurance
Hats and Chaps Gymkhana	\$2,000.00	Concession building
Kilkerran Recreation Society	\$3,000.00	Maintenance and general upkeep
Kistkatinaw Fall Fair	\$10,500.00	Enlarge arena
McLeod Recreation and Social Services Society	\$20,903.50	Improvements to curling rink, purchase power poles, replace hot water tank, painting
Rolla Ratepayers Association	\$3,000.00	Insurance
Sunset Prairie Recreation Commission	\$2,500.00	Kitchen upgrades, grill, operations
Tomslake and District Recreation Commission	\$15,101.01	Operations, maintenance, insurance
Tomslake Community Cultural Association	\$3,798.99	Insurance and utilities
Tupper Community Club	\$11,551.58	Insurance and utilities
Swan Lake Enhancement Society	\$2,897.55	Water testing
Post-Secondary Bursary	\$3,000.00	Annual Grant
Youth Travel	\$1,500.00	Annual Grant
TOTAL	\$149,916.11	

March 17, 2016

POLICY STATEMENT

Rural Recreational & Cultural Grants-in-Aid

1) Introduction

This policy is intended to supplement the operating and/or capital funds of the rural recreation and community associations in the Peace River Regional District (PRRD). Groups are expected to fundraise for alternate sources of funds.

2) Definitions

- a) Debt is defined as an amount owed to a person or organization for services, products or loans funds not yet paid for.
- b) Recreation and community organization is defined as any recreational, sporting, arts, cultural or community association.
- c) Rural organization is defined as any organization located within the boundaries of Electoral Areas B, C, D, and E.
- d) Wages is defined as any payment, stipend or honorarium made for labour or services to an employee or volunteer under the direction of an employer or organization.
- e) Capital improvement is defined as the addition of a permanent structural improvement or the restoration of some aspect of a property that will either enhance the property's overall value or increase its useful life.
- f) Capital equipment is defined as equipment valued at over \$5,000 and has an extended lifetime over more than one year.
- g) New applicant organizations are organizations that have not received Peace River Regional District Recreational and Cultural Grants-in-Aid prior to 2012.
- h) Operation funding is defined as funding provided for costs to ensure the day to day operation of a facility such as insurance, utilities, and supplies.

3) Recreational & Cultural Grants-in-Aid Eligibility

To be eligible for funding, recreation and community associations must meet the following criteria:

- a) Applicant organizations must be rural non-profit registered societies which provide recreation, arts, sports, and/or social activities for the community at large; and
- b) Applications must be submitted directly by the recreation organization or community association/club; and
- c) At least 75% of the applicants' membership must come from the rural areas which they serve.
- d) New applicant organizations located or operating within a municipality must provide proof that at least 75% of their membership comes from the electoral areas of the Regional District.

- e) Organizations who have received Recreational and Cultural Grants-in-Aid prior to 2012 will be grandfathered into the policy and will not be required to maintain a 75% rural membership.

4) Application Process

- a) Applicants must submit a formal application to the Regional District once per year on or before the last calendar day in January; said application to be substantially completed in the form attached hereto as Schedule 'A'.
- b) Applicants must provide year-end financial statements including an income statement and a balance sheet, plus project and operational budgets and quotes for any individual items valued at over \$3,000.
- c) New applicants must provide proof in the form of a membership list that at least 75% of their membership resides in the rural areas which they serve.
- d) At the pleasure of the Electoral Area Directors for the areas, organizations may apply to more than one area for funding if their recreation and/or community association services are provided to residents in more than one community and that their membership is reflective of this.
- e) Failure to provide adequate documentation during the application process and/or comply with the eligibility requirements for funding assistance may jeopardize funding eligibility.
- f) Late applications will not be accepted without the express written permission of the Electoral Area Director for the area in which the organization is making application to.
- g) Applications from new organizations will be accepted by the Regional District for consideration providing they meet the eligibility requirements as set forth in this policy.

5) Eligible Expenses

- a) In Electoral Areas B and C expenses for capital improvements and insurance (for the protection of the public) is permitted.
- b) In Electoral Area E West and the Sub-Regional funding areas, expenses for operations and capital improvements are permitted.
- c) Payment of debt and employee wages is not an eligible expense.
- d) At least three quotes (where available) must be provided for all eligible expenses valued at over \$3,000.

6) Annual Grant Allocations

- a) At the Directors' discretion, grant allocations for each area may be budgeted and provided for youth travel to which the guidelines are attached hereto as Schedule "E".
- b) At the Electoral Area B and C Directors' discretion, grant allocations from Area B and C may be budgeted and provided for the North Peace Regional Gradfest Society for the purpose of hosting safe graduation related events, to which the guidelines are attached hereto as Schedule "F".
- c) At the Electoral Area B Director's discretion grant allocations from Area B may be budgeted and provided for the North Peace 4-H District Council for the purpose of conducting 4-H activities to which the guidelines are attached hereto as Schedule "G".
- d) At the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries to which the guidelines are attached hereto as Schedules "H", "I" and "J".
- e) At the Directors' discretion, grant allocations for each area may be budgeted and provided for the rural recreation volunteer banquet to which the guidelines are attached hereto as Schedule "K".

7) Approval Process

- a) The Electoral Area Directors have the sole discretion to accept or reject any application. Applications may be rejected for the following reasons:
 - i. Incomplete or late applications;
 - ii. Failure to maintain society status;
 - iii. Failure to rationalize the need for funding;
 - iv. Failure to prove that the project is in the best interest of the community at large.
- b) Upon approved application by the Electoral Area Director, eligible recreation and community organizations, along with their Electoral Area Directors will meet in the spring of each year to allocate funding to the eligible organizations from the budgeted amount as per the current Financial Plan.
- c) At least one representative from each applicant organization must be in attendance at the adjudication meetings to be eligible to receive a grant-in-aid.
- d) If the total application amount exceeds the annual budget, then the annual budget will be distributed based on consensus of the eligible recreational and community organizations and the Electoral Area Director(s) in attendance at the adjudication meetings.
- e) All organizations that have made an application and have been approved to receive funding by the Regional District will be notified of the meeting date, time and location prior to the meeting.
- f) All applications will be adjudicated based on need and availability of funds in the fiscal year of the established service.

- g) All recommendations of Grant-in-Aid funding allocations must be ratified by the Rural Budgets Administration Committee. The Rural Budgets Administration Committee reserves the right to accept, reject or amend any application at its sole discretion.

8) Recreational and Cultural Grants-in-Aid Budgets

- a) On an annual basis the Directors for each area shall determine the annual budget amount for their area(s) to be included in the Peace River Regional District Financial Plan. This budget amount is subject to Board approval and must be in accordance with tax limitations set forth by bylaw or supplementary letters patent.
- b) A recreational and cultural grants-in-aid budget amount will be provided separately for each area as follows:
 - i. Electoral Area B
 - ii. Electoral Area C
 - iii. Electoral Area E West
 - iv. A defined portion of Electoral Area E and D known as South Peace Sub-Regional as shown on Schedule “L” to this policy and is combined with a service area including the City of Dawson Creek and the Village of Pouce Coupe

9) Unallocated Funds

- a) Any funds that are not allocated from the annual requisition for a funding area shall be utilized to reduce the tax requisition in the next calendar year.

10) Unspent Funds

- a) Organizations must utilize allocated funds within three years of ratification by the Rural Budgets Administration Committee and will not be permitted to carry over funds past three years.
- b) Any funds not claimed by an organization after three years will be returned to the funding area by resolution of the Rural Budgets Administration Committee and utilized to reduce the tax requisition in the next calendar year.

11) Claim Reimbursement

- a) Approved applications will receive funds by claim reimbursement after August 1st of each year once funding allocations are ratified by the Rural Budgets Administration Committee.
- b) Approved applications must provide proof of costs by submitting invoices and a completed claim form attached hereto as Schedule ‘B’.
- c) All invoices submitted for expense claim reimbursement must be from the same year or later that funds were approved. Claims may not be made for goods or services incurred in the years previous to the grant’s approval.
- d) In exceptional circumstances, organizations may request in advance the total or partial payment of the approved grant from the Regional District. If the funds are approved for release prior to August 1st in any year, Regional District interim financing costs will be charged. Organizations must make this request in writing to the Chief Financial Officer.

12) Sources of Revenue

- a) Organizations shall be responsible to raise supplementary funds for major capital projects and operations by seeking other funding sources including but not limited to donations, corporate sponsorships, applications to other government agencies or general fundraising.
- b) The Peace River Regional District shall not be a sole source of revenue for any recreation or community association.
- c) Organizations must show in their application all sources of revenue.

13) Annual Reports

- a) All organizations that receive Recreational and Cultural Grants-in-Aid must complete an Annual Report as attached hereto as Schedule “C” by the last calendar day in January to be submitted with their Grants-in-Aid application.
- b) Funds for the current year will not be reimbursed to an organization until any outstanding Annual Reports for that organization have been received by the Regional District.
- c) Photos must be provided showing capital projects completed with Recreational and Cultural Grants-in-Aid funds.

14) Funding Amendments

- a) Organizations may apply for funding amendments by completing the Funding Amendment Form attached hereto as Schedule ‘D’, and only in such circumstances that:
 - i. they have completed their project with the funds allocated and they have outstanding funds remaining; or,
 - ii. an emergency has arisen and failure to remediate the problem will result in an inability to operate.
- b) The Rural Budgets Administration Committee will have the sole discretion on whether to approve or deny any funding amendments.
- c) Funds cannot be amended to pay off debt.

15) General

- a) Recreational and Cultural Grants-in-Aid policies can only be made by the Rural Budgets Administration Committee and are subject to Board approval as set forth in Bylaw no. 1166, 1998.
- b) Organizations hosting annual recreational and Cultural Grants-in-Aid meetings will be paid a hosting stipend.

16) Limitations

- a) Tower Lake Community Association is not eligible to receive Recreational and Cultural Grants-in-Aid as they are outside of the existing service area.

17) Recognition

- a) Grant recipients will recognize the financial contributions of the Regional District by prominently displaying a certificate or plaque.
- b) Associations that maintain websites, social media sites and/or membership newsletters will provide Regional District with recognition in the form of prominently displaying a note of thanks next to the Regional District's logo.
- c) Grant recipients may be requested to issue a joint press release and photo with the Regional District from time to time.

ADMINISTRATIVE PROCEDURES

Rural Recreational & Cultural Grants-in-Aid

1) Application Packages:

- a) In December of each year all organizations that have received Recreational and Cultural Grants-in-Aid in the past three years will be mailed the following:
 - i. cover letter with the application deadline and the spring date allocation meeting dates and locations;
 - ii. a “Grants-in-Aid Application Form” and “Application Checklist”;
 - iii. a “Claim Form”;
 - iv. an “Annual Report Form; and
 - v. any additional information that may assist with the application process.
- b) Application information is to be provided on the Regional District’s website at www.prrd.bc.ca.

2) Receipt of Application Packages

- a) All applications will be provided electronically to the Community Services Department when they are received by the Regional District.

3) Review of Application Packages

- a) Applications will be reviewed by the Community Services Department staff to ensure:
 - i. that all documentation has been received;
 - ii. that organizations are current registered non-profit societies;
 - iii. that organizations meet the eligibility requirements set forth in the Grants-in-Aid policy;
 - iv. that organizations have submitted all required annual reports with pictures.
- b) Each director will receive a complete set of applications for their area prior to the spring allocation meetings. It is the directors’ responsibility to advise staff of which applications are approved to attend the spring allocation meetings.
- c) A copy of all applications will be saved electronically on the Regional District server.

4) Incomplete or Late Applications

- a) In the event that an application is incomplete, staff will review the initial application and contact the applicant once to request any missing or incomplete information.
- b) If the outstanding missing information has not been received within 30 days after the application deadline, staff will note what is missing on the front page of the application that is provided to the Electoral Area Directors.

5) Allocation Meetings

- a) Allocation meetings will take place once each year.
- b) At least 15 days prior to the allocation meeting, a letter will be sent to all eligible applicant organizations notifying them of allocation meeting dates and times.
- c) At the allocation meeting all organizations will be provided a document detailing the funding requests of all applicants in their area.
- d) Staff will record meeting minutes, those in attendance and recommended grant allocations.
- e) Staff will liaise with the meeting hosts to ensure that facilities are available and that expectations are clear on what is required for the meetings such as:
 - i. light snacks and beverages;
 - ii. seating requirements; and
 - iii. time and date.

6) Approval of Grant Allocations

- a) Upon ratification of funding recommendations from the spring allocation meetings by the Rural Budgets Administration Committee, all applicant organizations will receive a letter within 30 days confirming their grant amounts and any outstanding funds.

7) Claim Reimbursement

- a) All claims for reimbursement will be provided directly to the Finance Department where they will be coded and provided to the Manager of Community Services for review.
- b) Upon review of the claim and submitted invoices, the Manager of Community Services will approve or deny the claim for payment.
- c) If claim is denied or only partial payment is provided, staff will provide a letter back to the organization explaining the reason for denying their claim or providing a partial payment.

8) Funding Amendments

- a) All funding amendments received will be forwarded to the Rural Budgets Administration Committee for decision.
- b) Staff will provide the Committee with information on the amount of funds remaining, the details of previous projects and any other pertinent information needed for decision making.
- c) Community Services staff will provide organizations that have applied for funding amendments with a letter within 30 days of decision of the Rural Budgets Administration Committee.

9) Unspent Funds

- a) On an annual basis organizations with unspent funds will be notified in writing of any funds remaining.
- b) If funds are remaining after two and a half years a letter will be sent to the subject organization notifying them of three year time limit to utilize their funds.
- c) If the Rural Budgets Administration Committee resolves to reallocate an organization's unspent funds, staff will notify the organization of this decision in writing.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Jennifer Rudyk, Finance Clerk

Date: March 3, 2016

Subject: Financial Report – February 2016

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid (*4 pages*) - 2005 to 2015 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (*1 page*). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (*first column after name of payee*)
 - d. Previous Years Payments
 - e. Payments made this year (*next 4 columns - column for each Area*)
 - f. Balance remaining of the Commitment (*last column*)
 - g. Actual Balance
 - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (*1 page*).
This report is in a similar format to the Fair Share report. We have not received 2016 Peace River Agreement funds yet so balances are currently in the negative.
4. BCR/PRA Money Market Fund (includes revenue, expenditures and future commitments) (*1 page*)
5. Reserve (Appropriated Surplus) Balances (*2 pages*).

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Thank you.

Staff Initials: JR

Dept. Head:

CAO:

March 17, 2016

Peace River Regional District Grants-In-Aid Summary of Payables - 2015										29-Feb-2016
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			103,000.00	107,000.00	103,000.00	103,000.00	103,000.00	200,000.00	103,000.00	
AREA B			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
	Big Bam Ski Hill	-	-	-	-	-	-	-		-
3,000.00	Buick Creek Community Club	-	-	-	-	-	-	-		-
	Cache Creek Community Club	0.00	-	-	-	-	-	-		0.00
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-		-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-		-
	Golata Creek Recreation Society	-	(0.00)	-	-	-	0.00	-		0.00
	Goodlow Community Club	-	-	(0.00)	-	-	-	-		(0.00)
7,000.00	Halfway Graham Community Club	-	-	-	-	-	-	5,645.28		5,645.28
35,320.00	King's Valley Christian Camp	-	-	-	-	(0.00)	0.00	16,929.67		16,929.67
13,280.00	Montney Rec. Commission	-	-	(0.00)	-	-	-	13,280.00		13,280.00
48,495.00	North Peace 4-H District Council	-	-	-	-	-	-	29,878.46		29,878.46
10,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	-		-
16,250.00	North Peace Historical Society	-	-	-	-	-	-	-		-
34,000.00	North Peace Light Horse Assn.	-	-	-	-	-	-	34,000.00		34,000.00
3,000.00	North Peace Ride for Disabled	-	-	-	-	-	-	1,500.00		1,500.00
10,000.00	Osborn Community Club	-	-	(0.00)	(0.00)	-	-	9,088.91		9,088.91
6,000.00	Rose Prairie Curling Society	-	-	0.00	0.00	483.73	-	2,278.53		2,762.26
1,500.00	Wonowon Horse Club	-	-	-	-	-	-	1,500.00		1,500.00
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-		-
1,500.00	Youth Travel	-	-	-	-	-	-	-		-
191,345.00	Total Area B	0.00	(0.00)	(0.00)	(0.00)	483.73	0.00	114,100.85		114,584.58
AREA C			2010	2011	2012	2013	2014	2015	2016	
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			100,000.00	100,000.00	100,000.00	100,000.00	112,025.88	100,000.00	80,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			100,000.00	100,000.00	100,000.00	87,924.72	93,297.04	81,250.00		
	Big Bam Ski Hill	-	-	-	-	-	-	-		-
18,000.00	Charlie Lake Community Club	-	-	127.46	-	-	4,920.40	18,000.00		23,047.86
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-		-
	Lake Point Golf Club	-	-	-	-	4,241.96	-	-		4,241.96
	North Peace 4H Senior Council	-	-	-	-	2,415.92	-	-		2,415.92
10,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	3,322.13		3,322.13
16,250.00	North Peace Historical Society	-	0.00	-	-	629.75	470.75	4,749.16		5,849.66
34,000.00	North Peace Light Horse Assn.	-	-	-	0.00	-	-	34,000.00		34,000.00
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-		-
1,000.00	Youth Travel	-	-	-	-	-	-	-		-
81,250.00	Total Area C	-	0.00	127.46	0.00	7,287.63	5,391.15	60,071.29		72,877.53
AREA E			2010	2011	2012	2013	2014	2015	2016	
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			102,000.00	102,000.00	102,000.00	111,610.00	103,150.00	102,000.00	102,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			102,000.00	102,000.00	92,390.00	110,460.00	103,150.00	102,000.00		
	Camp Emile	-	(0.00)	0.00	-	0.00	16,526.97	-		16,526.97
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-		-
8,000.00	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	-		611.40
3,555.00	Chetwynd Gymkhana	-	-	-	-	0.00	(0.00)	-		0.00
12,540.00	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-		-
5,000.00	Chewtyynd Social Planning Committee	-	-	-	-	-	-	-		-
5,250.00	Foothills Team Roping Club	-	-	-	-	(0.00)	-	-		(0.00)
4,875.00	Jackfish Community Association	-	-	(0.00)	-	(0.00)	654.03	4,875.00		5,529.03
4,500.00	Little Giants Figure Skating Club	-	-	-	-	-	-	-		-
8,000.00	Little Prairie Heritage Society	-	-	(0.00)	0.00	1,932.69	8,734.17	4,451.09		15,117.95
5,900.00	Moberly Lake Community Assn.	-	-	-	0.00	-	-	570.53		570.53
19,000.00	Pine Valley Exhibition Park Soc.	-	-	(0.00)	-	1,849.62	-	-		1,849.62
	Pine Valley Motor Sports	-	-	-	-	-	-	-		-
3,915.00	Pine Valley Seniors Assn.	-	-	-	-	-	(0.00)	-		(0.00)
15,965.00	Sagitawa Christian Camping Society	-	-	-	-	-	-	15,965.00		15,965.00
1,000.00	Area E West Bursary	-	-	-	-	-	-	-		-
2,000.00	Youth Travel	-	-	-	-	-	-	-		-
102,000.00	Total Area E	-	(0.00)	0.00	0.00	3,782.31	26,526.57	25,861.62		56,170.50

		2005-2009	2010	2011	2012	2013	2014	2015	2016	
SUB-REGIONAL			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	150,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,000.00		
4,400.00	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-	-	-
4,400.00	Bessborough Community Club	-	-	74.96	-	-	-	-	-	74.96
	Cutbank Community Club	-	-	-	-	0.00	(0.00)	-	-	0.00
24,039.61	Dawson Creek Sportsman's Club	-	-	-	-	-	-	-	-	-
12,609.83	Doe River Recreation Commission	-	-	-	-	-	-	-	-	-
13,200.00	Farmington Community Association	-	-	-	-	-	-	13,200.00	-	13,200.00
1,540.00	Groundbirch Rec. Commission	-	-	-	-	-	503.25	190.00	-	693.25
	Hats n' Chaps Gymkhana	-	-	-	2,155.99	-	-	-	-	2,155.99
3,520.00	Kilkerran Recreation Commission	-	-	-	-	168.21	-	3,520.00	-	3,688.21
16,156.80	Kiskatinaw Fall Fair	-	-	-	-	1,758.86	0.00	1,087.25	-	2,846.11
16,461.85	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	7,513.82	-	7,513.82
11,000.00	Rolla Ratepayers	-	-	-	-	-	-	-	-	-
2,200.00	Sunset Prairie Recreation Commission	-	-	0.00	(0.00)	0.00	4,505.05	0.00	-	4,505.05
1,503.04	Swan Lake Enhancement Society	-	-	-	-	-	-	-	-	-
5,280.00	Tomslake Community Cultural Assn.	-	-	-	-	-	-	-	-	-
17,688.00	Tomslake & District Rec Commission	-	-	-	-	(0.00)	0.00	1,452.22	-	1,452.22
11,500.87	Tupper Community Club	-	-	-	-	-	-	-	-	-
3,000.00	Post Secondary Bursary	-	-	-	-	-	-	-	-	-
1,500.00	Youth Travel	-	-	-	-	-	-	-	(500.00)	(500.00)
150,000.00	Total Sub-Regional	0.00	0.00	74.96	2,155.99	1,927.07	5,008.30	26,963.29	(500.00)	35,629.61
524,595.00	COMBINED GRAND TOTALS	0.00	(0.00)	202.42	2,155.99	13,480.74	36,926.02	226,997.05		279,762.22
Prior Years Payable total =			52,765.17							
2015 Payable total =				226,997.05						
Total GIA Payable =						279,762.22				

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016
Area B									
	Northern BC High School Rodeo	1,000	500			500			
	Northern BC Highschool Rodeo - Megan Smith	500					500		
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	
	TOTAL used		500	0	0	500	500	0	
	BALANCE Remaining		0	0	0	0	0	0	0 *
Area C									
	Inconnu Swim Club	300		300					
	Northern BC High School Rodeo	2,000	500		500	500		500	
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	
	TOTAL used		500	300	500	500	0	500	
	BALANCE Remaining		0	0	0	0	0	0	0 *
Area E									
	3 Nations Midget Hockey	650		350		300			
	Auroras Speed Skating Club	250		250					
	Chet Girls Club Volleyball	1,050	250		500		300		
	Chet Scotiabank Bantam Giants Hockey	850	350		500				
	Chet Secondary Boys Wrestling	350	350						
	Chet Secondary Girls Volleyball	1,250	250		200	800			
	Chet Talisman Energy Pee Wee Giants Hockey	500			500				
	Electric Eels Swim Club	600		300	300				
	Chetwynd Secondary Highschool Golf Team	300				300			
	Dawson Creek Juvenile Girls Curling	500					500		
	Chetwynd Midget Giants	500						500	
	Chetwynd U16 Club Volleyball - Chargers	500						500	
	Chetwynd Secondary Sr. Girls VB	1,000						1000	
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	
	BALANCE Remaining		0	0	0	0	0	0	0 *
Sub-Regional									
	Northern BC High School Rodeo	2,000			1,000	1,000			
	DC U14 Volleyball Team Dynamite								500
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	0
	TOTAL used for year		0	0	1,000	1,000	0	0	500
	BALANCE Remaining		0	0	0	0	0	0	-500 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
TOTAL		5,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2015	Kevala Van Voilkenburg	1,000	0	06-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
TOTAL		5,000	0	

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	07-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
TOTAL		1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
TOTAL		16,500	0	

Fair Share Commitments		February 2016				K. Goodings Area B		B. Sperling Area C		L. Hiebert Area D		D. Rowe Area E		Total Fair Share				
January 1, 2016 opening balance						2,209,255.70		1,930,009.03		3,206,851.77		2,917,532.69		10,263,649.19				
Total interest earned to date						2,627.53		2,297.68		3,822.81		3,477.92		12,225.94				
Subscription F/S \$														-				
COMMITMENTS		Commitment		Previous Yrs. Payments		Fair Share Payments This Year							Remaining Commitment					
Area B																		
*Area B Municipal Facilities		13,200.00											13,200.00					
Clearview Arena; Crawl Space R&M		75,000.00		59,456.85									15,543.15					
Electrical Extension Grants		12,000.00											12,000.00					
FSJ Library(annual payment)		31,300.00											31,300.00					
NP Cultural Centre (pymt to 2017)		28,125.00				7,031.25							21,093.75					
NP Fall Fair; Display Buildings		17,600.00		10,192.14									7,407.86					
Rural Gasification		680,000.00		32,367.25									647,632.75					
Rural Improvements Grant		1,456,674.47											1,456,674.47					
Sewage Rec Facility (Operating Deficit 25%)		-											-					
		2,313,899.47		102,016.24		7,031.25							-		2,204,851.98			
Area C																		
FSJ Airport Sub Communal H2O/Swr Fees		12,559.97		11,200.00									1,359.97					
FSJ Airport Sub Water Metering Initiative		25,000.00											25,000.00					
FSJ Library(annual payment)		15,000.00											15,000.00					
NPAS; Airport Swr Pumps & Maintenance		26,289.38											26,289.38					
**NP Cultural Centre (pymt to 2017)		14,062.00				3,515.50							10,546.50					
Regional Parks Improvements		100,000.00											100,000.00					
Rural Improvements Grant		1,250,595.36											1,250,595.36					
Sewage Rec Facility (Operating Deficit 75%)		-											-					
Water & Sewer		500,000.00											500,000.00					
		1,943,506.71		11,200.00		-							3,515.50		-		1,928,791.21	
Area D																		
Bear Mnt Nordic Ski Assn; Ski Trails		10,000.00											10,000.00					
Dawson Creek Gradfest Committee; Gradfest 2015		1,500.00		1,000.00									500.00					
Dawson Creek Sportsman's Club; Indoor Range Exp		80,000.00											80,000.00					
Electrical Extension Grants													-					
Hats 'n Chaps Gymkhana; Arena Rebuild		15,800.00		15,360.00									440.00					
Kelly Lk Swr; Upgrades (Lift Stn, Pump, Alarm Dialer)		30,000.00		19,544.37									10,455.63					
Northern Lights Recovery Centre		100,000.00											100,000.00					
Regional Parks & Trails (Parks)		75,000.00											75,000.00					
Regional Parks & Trails (Trails)		25,000.00											25,000.00					
Rolla Sewer - Annual Oper. Grant		17,500.00		17,500.00									-					
Rolla Sewer - Upgrades		20,000.00		17,429.53									2,570.47					
Rural Gasification		1,000,000.00		58,798.50									941,201.50					
Rural Improvements Grant		1,810,163.19											1,810,163.19					
Rural Water Dev-Tmlk,Frmtg Const		125,032.17											125,032.17					
Swan Lake Environmental Study		20,000.00		15,554.63									4,445.37					
Swan Lake Weir Aluminum Gates		34,000.00		8,133.75									25,866.25					
		3,363,995.36		153,320.78		-							-		3,210,674.58			
Area E																		
Bear Mnt Nordic Ski Assn; Ski Trails		4,000.00											4,000.00					
Camp Sagitawa; Phase 1 Climbing Wall		20,000.00											20,000.00					
Chetwynd & Dist. Rec Complex		1,325,000.00		1,269,278.08									55,721.92					
Chetwynd (Dist of); Fire Apparatus		133,000.00											133,000.00					
Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller;		-											-					
Chetwynd Seniors Housing Society		150,000.00											150,000.00					
Dawson Creek Sportsman's Club; Indoor Range Exp		20,000.00											20,000.00					
Electrical Extension Grants		5,000.00											5,000.00					
Hasler Tower Project		107,000.00		98,836.73									8,163.27					
Hats 'n Chaps Gymkhana; Arena Rebuild		3,950.00		2,184.00									1,766.00					
Little Prairie Heritage Soc; Engineering		25,000.00		6,090.00									18,910.00					
Little Prairie Heritage Soc; Tables, Tents		8,300.00											8,300.00					
Northern Lights Recovery Centre		100,000.00											100,000.00					
Rural Gasification		700,000.00											700,000.00					
Rural Improvements Grant		1,643,654.91											1,643,654.91					
Senior Assisted Living		30,000.00											30,000.00					
South Peace SPCA; Aspen Estate Feral Cats		5,000.00		2,500.00									2,500.00					
Sunset Pr Rec Comm; Fair Kitchen		58,000.00		38,005.49									19,994.51					
		4,337,904.91		1,416,894.30		-							-		2,921,010.61			
Actual Balance at Month End						2,204,851.98		1,928,791.21		3,210,674.58		2,921,010.61		10,265,328.38				
Total Remaining Commitment						2,204,851.98		1,928,791.21		3,210,674.58		2,921,010.61		Total Fair Share				
Balance available after remaining commitments						-		-		-		-		Reserve				
* Remaining amount from the previous, Area B Municipal Facilitces commitment, established for groups within the municipality serving the rural areas																		

Peace River Agreement Commitments		February 2016		K. Goodings Area B	B. Sperling Area C	L. Hebert Area D	D. Rose Area E	Total Fair Share
January 1, 2016 Opening Balance				-	-	-	-	-
Total interest earned to date				-	-	(25.90)	(8.63)	(34.53)
Subscription PRA \$				-	-	-	-	-
COMMITMENTS		Commitment	Previous Yrs. Category Payments Code	Peace Agreement Payments This Year				Remaining Commitment
Area B								
Prespatou School; Rink and Skate Shacks		20,000.00	A					20,000.00
NEAT; Rural School Foodsafe Program		1,725.00	E					1,725.00
		20,000.00	-	-	-	-	-	20,000.00
Area C								
NEAT; Rural School Foodsafe Program		1,725.00	E					1,725.00
		1,725.00	-	-	-	-	-	1,725.00
Area D								
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)		30,000.00	C			30,000.00		-
KL Sewer; Complete Pump & Alarm System Installation		10,000.00	D					10,000.00
KL Sewer; Spare Pump		12,000.00	D					12,000.00
NEAT; Rural School Foodsafe Program		1,725.00	E					1,725.00
SP Dist Crime Prevention Assn; Signs		4,375.00	E					4,375.00
Rolla Sewer; Pump & Control Alarm Installation		40,000.00	D					40,000.00
Rolla Sewer; Spare Pump		8,000.00	D					8,000.00
		106,100.00	-	-	-	30,000.00	-	28,100.00
Area E								
Chetwynd Public Library; Exterior Renovation		100,000.00	B					100,000.00
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)		10,000.00	C				10,000.00	-
NEAT; Rural School Foodsafe Program		1,725.00	E					1,725.00
Mob Lk Comm Assn; Water Sampling		5,000.00	E					5,000.00
Mob Lk Comm Assn; Shoreline Condition Assessment		11,500.00	E					11,500.00
		110,000.00	-	-	-	-	10,000.00	100,000.00
Actual Balance at Month End				-	-	(30,025.90)	(10,008.63)	(40,034.53)
Total Remaining Commitment				20,000.00	1,725.00	28,100.00	100,000.00	Total PRA
Balance available after remaining commitments				(20,000.00)	(1,725.00)	(58,125.90)	(110,008.63)	Reserve
*Kiskatinaw Watershed Commitment Replenished each year for 5 years to 2020								

March 17, 2016

Peace River Regional District
BCR/PRA
February 29, 2016

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening Balance	66,148.15	68,502.73	45,000.00	46,627.11	226,277.99
January	40.01	41.44	27.22	28.20	136.87
February	38.84	40.22	26.42	27.38	132.86
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
2016 Interest	78.85	81.66	53.64	55.58	269.73
Expenditures					
	-	-	-	-	-
Total Expenditures	-	-	-	-	-
February 29, 2016	66,227.00	68,584.39	45,053.64	46,682.69	226,547.72
Commitments					-
Balance available	66,227.00	68,584.39	45,053.64	46,682.69	226,547.72

Appropriated Surplus Balances as of February 29, 2016

RESERVES

911 Emergency Capital Reserve	\$ 50,479.06
BCR/PRA	\$ 226,547.72
Buick Creek Arena Capital Reserve	\$ 128,170.73
Buick Creek Arena Operating Res	\$ 62,913.78
Building Reserve	\$ 705,451.72
Charlie Lake Fire Capital Reserve	\$ 468,180.13
Charlie Lake Sewer Capital Reserve	\$ 126,081.98
Charlie Lake Sewer Operating Reserve	\$ 57,665.79
Chetwynd Arena Capital Reserve	\$ 1,727,880.44
Chetwynd Leis Cntr Capital Reserve	\$ 1,749,144.91
Chilton Sewer Capital Reserve	\$ 28,251.97
Chilton Sewer Operating Reserve	\$ 23,897.30
Chilton Sewer Debenture Reserve	\$ -
Clearview Arena Operating Reserve	\$ 70,677.81
CL DCC Reserve	\$ 149,237.80
CLFD Fundraising	\$ -
CLFD Operating Reserve	\$ 20,244.68
Comm Parks Water Capital Reserve	\$ 12,817.05
Comm Parks Water Operating Res	\$ 18,103.00
Community Works (Gas Tax)	\$ 1,598,313.77
DC/PC Fire Capital Reserve	\$ 486,893.97
Election Reserve	\$ 28,666.79
Emergency Plan Reserve	\$ 274,248.50
Fair Share	\$ 10,265,328.38
Feasibility Reserve	\$ 184,249.69
Friesen Sewer Capital Reserve	\$ 3,885.58
Friesen Sewer Operating Reserve	\$ 16,020.99
FSJ Airport Sewer Capital Reserve	\$ 32,662.25
FSJ Airport Sewer Operating Reserve	\$ 42,596.56
FSJ Airport Water Capital Reserve	\$ 10,253.64
FSJ Airport Water Operating Reserve	\$ 23,439.77

Green "Carbon" Project Reserve	\$ 17,532.91
Harp/Imp Sewer Capital Reserve	\$ 8,161.85
Harp/Imp Sewer Operating Reserve	\$ 8,161.85
Information System Plan Reserve	\$ 270,930.99
Insurance Reserve	\$ 473,069.08
Kelly Lake Comm Ctr. Operating Reserve	\$ 18,895.12
Kelly Lake Comm Ctr. Capital Reserve	\$ 15,819.48
Kelly Lake Sewer Capital Reserve	\$ 11,352.89
Kelly Lake Sewer Operating Reserve	\$ 20,366.81
Landfill Closure Reserve	\$ 408,045.75
Moberly Lake Fire Capital Reserve	\$ 12,817.05
North Pine TV Reserve	\$ 41,433.91
NP Economic Development Commission	\$ 68,764.52
NP Leisure Pool Building Repl Res	\$ 1,529,257.94
NP Leisure Pool Capital Reserve	\$ 440,912.96
Peace River Agreement	\$ (40,034.53)
Peace River Agreement Committee Reserve	\$ 1,001,595.96
Regional Parks Capital Reserve	\$ 40,804.64
Regional Parks Operating Reserve	\$ 40,804.64
Rolla Creek Dyking Operating Reserve	\$ 5,755.77
Rolla Sewer Capital Reserve	\$ 7,924.24
Rolla Sewer Operating Reserve	\$ 13,056.41
Rural (Loan Fund)	\$ 3,546,045.97
Rural Fringe	\$ 1,126,029.59
Solid Waste Capital Reserve	\$ 5,287,560.79
Solid Waste Operating Reserve	\$ 1,027,227.86
Sub-Reg Recreation Insurance Reserve	\$ 112,896.89
Tomslake Fire Reserve	\$ 1,366.94
Vehicle (Admin) Reserve	\$ 162,380.56
Vehicle (BI) Reserve	\$ 42,014.70
Vehicle (SW) Reserve	\$ 132,877.44
TOTAL	\$ 34,446,136.74

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	82,500.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	300,000.00
Total	1,025,000.00	1,025,000.00	382,500.00

Loan Funds Available:	3,117,500.00
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	\$277,049.75
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Commitments from Rural Fringe Reserve	Committed	Previous Years Paid	Current Year Paid	Remaining
Dist. of Chet; Sewage Rec. Treatment 7 Ageement	500,000.00	-	500,000.00	-
Total	500,000.00	-	500,000.00	-

Reserve Funds Available:	\$1,126,029.59
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Gas Tax	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena	25,000.00	19,240.56		5,759.44
Charlie Lk Sewer Lagoon Upgrades & Three Phase Power Ext. @ Treatment Plant	2,850,000.00	1,520,722.10	7,830.83	1,321,447.07
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airprt Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Furnace	7,337.40	-	7,337.40	-
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	4,751.49		1,408.51
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Sewage Receiving Facility (Domestic) at Charlie Lk	3,500,000.00	3,188,159.51	4,550.65	307,289.84
Weather Stations	18,660.00			18,660.00
Total	\$6,651,894.40	\$4,904,999.56	\$19,718.88	\$1,727,175.96

Gas Tax Funds Available:	(\$128,862.19)
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This Sewage Receiving Facility Commitment includes Gas Tax Funds to be received in the next two years. It is the reason the Gas Tax Available Funds balance is shown as a negative.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 16, 2016

From: Shannon Anderson, Deputy CAO

Subject: ROAD MAINTENANCE BOND FOR THE 273 ROAD

RECOMMENDATION(S):

1) That the Rural Budgets Administration Committee recommend to the Regional Board, to authorize \$50,000 from the Local Government Contribution Agreement, (LGCA) fund be allocated towards a \$100,000 MOTI road maintenance bond which will enable sewer haulers to haul 100% legal axel to the PRRD sewage receiving facility during the 2016 spring road ban period.

2) That the Rural Budgets Administration Committee recommend to the Regional Board, to authorize \$50,000 from the sewer trucked waste operational budget be allocated towards a \$100,000 MOTI road maintenance bond which will enable sewer haulers to haul 100% legal axel to the PRRD sewage receiving facility during the 2016 spring road ban period.

BACKGROUND/RATIONALE:

As the committee is aware, the PRRD operates a sewage receiving facility located at the Charlie Lake Lagoons, which provides sewage acceptance and treatment to businesses and residents who require regular pump outs of their private sewer systems to operate. When required, private sewer haulers service the properties and haul the sewage to the PRRD receiving facility which is located on the 273 road 3 km south of the Alaska Highway.

The 273 road is currently not built to a 100% legal axel standard and, as such, is subject to road bans in the spring of the year for an identified period, (usually 2 to 3 months) that require truckers to haul 70% of their legal axel weights. As a result, the cost during the ban period will increase as trucking efficiencies would have a monetary impact to the end user. The MOTI will allow truckers to haul 100% if a road maintenance bond is submitted, which is used to repair the road on an as needed basis during the road ban period only.

In 2015 the PRRD Rural Directors approved an \$80,000 road maintenance bond which was funded from interest of the rural loan fund with actual monies spent for road repair costing \$47,000. The administrative responsibility of the rural loan fund falls to the Rural Directors and therefore Board approval was not required

Director Sperling and Staff met with MOTI earlier this year to discuss options in upgrading the 273 road to 100% and to the issue of another road maintenance bond for 2016. It was indicated that the MOTI would be looking to partner with the PRRD to upgrade the road and that further details would be forth coming. Upgrading the road to 100% would negate any future requirements for road bans or bonds. In terms of the road ban, MOTI is suggesting \$100,000 to cover road issues and additional dust suppression.

As you are aware the initial construction stages for site C are now underway. With that there was the installation of a Phase one camp with future camp phases being installed during the course of 2016. While the site C camp is to be totally self-sufficient in terms of water and sewer services, the camp provider, Atco Two Rivers, has requested to haul camp sewage to the Charlie Lake facility on an interim basis until their sewer treatment plant is operational in August of this year. The additional volume is approximately a 50% increase to what we currently receive.

Staff have determined that the additional sewage will not pose an undue hardship to the treatment system and therefore the approval was given to receive the sewage on a short term basis. The additional revenue would also help pay for the facilities operations which receives its operational revenue solely from sewer fees.

STRATEGIC PLAN RELEVANCE:

PRRD Sewer Operations

FINANCIAL CONSIDERATION(S):

Identified 2016 road ban maintenance bond is \$100,000. Actual costs could be less depending on the amount of maintenance required. The following are funding options the directors may want to consider in deliberating the road maintenance bond issue for 2016.

Option 1; utilize \$50,000 from LGCA, and remaining \$50,000 from sewer receiving facility operations budget where 100% of the revenue comes from user fees. Site C is increasing the sewer receiving volume by 50% and subsequent traffic/road impacts to the facility, which is the rational for the 50/50 split for the road maintenance bond. Staff have contacted BC Hydro and they do not have an issue with the allocation of the LGCA monies. There is currently \$310,000 in the fund which was funded by BC Hydro through the terms of the LGCA which is attached for your reference. This is a Board administered fund and requires approval of the Board to spend it. The remaining \$50,000 is being covered by those who presently use the system through user fees. This is also a Board service and requires a Board resolution to action the expense. The recommendation is for up to \$100,000. Should road maintenance costs be less than this amount, they will be divided equally between the two funding sources.

Option 2: Fund \$100,000 from interest of the Rural Loan Fund, this is similar to what was done in 2015. This can be approved through RBAC with no Board approval required. This is a grant and there is no requirement to refund. There is currently \$277,000 in the interest account.

Option 3; Fund \$100,000 from sewer receiving facility operations budget. Revenue from facility operations is funded 100% from sewer dumping fees only. Those that use the facility will be asked to pay for the operational impacts including road maintenance. As this is a new system and service, the actual operational revenue and expenses are somewhat unknown. Therefore the additional \$100,000 may have an adverse effect on the sewage receiving facility budget.

Option 4; Do nothing. Don't fund a road maintenance bond and have users pay higher trucking fees for the time the road bans are in force.

COMMUNICATIONS CONSIDERATION(S):

If approved staff will work with MOTI in getting approval letters out to only those sewage haulers who currently are approved to haul to the sewage receiving facility. All other

March 17, 2016

overweight traffic will still have to obey the 70% legal axel requirement during the road ban period.

OTHER CONSIDERATION(S):

**Local Government Contribution Agreement
Between
BC Hydro and Power Authority (BC Hydro)
and
the Peace River Regional District**

Agreement Purpose

The purpose of this Memorandum of Understanding (MOU) is to set out the context, terms and amount for the provision of funding by BC Hydro to the Peace River Regional District to support staff or consultant resources or expenses related to discussion and consultation about the Site C Clean Energy Project.

BC Hydro will provide funding to the Peace River Regional District to contribute toward staff or consultants, or expenses incurred, to:

- o support Peace River Regional District participation and engagement with BC Hydro, including participation of elected officials, staff or their representatives in meetings with BC Hydro, including the Regional Local Government Committee, and in local government technical engagement,
- o support the Peace River Regional District in providing BC Hydro with relevant information that BC Hydro can use to identify local government interests, and identify and evaluate potential effects of the Site C Clean Energy Project, for the purposes of completing an environmental assessment. Sources of information could include such things as technical, planning, or engineering reports or data,
- o support Peace River Regional District participation in environmental assessment pre-application stage and application review stage regulatory forums associated with the Site C Clean Energy Project, including participating as a member of technical working groups led by the BC Environmental Assessment Office, and
- o support Peace River Regional District expenses, such as travel costs, incurred while participating in meetings, events or forums for the Site C Clean Energy Project.

These funds are meant to help off-set a portion of costs associated with Peace River Regional District staff or consultant time, and travel expenses, but unless otherwise agreed to by the parties in advance are not intended to be used for primary or technical studies initiated by the Peace River Regional District, or for legal costs.

Responsibilities

The parties agree to:

- o designate, and make available, appropriate staff, or other representatives, for the purposes of discussions about the Site C Clean Energy Project,
- o follow any agreed to Terms of Reference for discussion and engagement between the parties,
- o exchange and review technical information pertinent to the agreed upon agendas of discussion,
- o follow-up on agreed upon action items arising from discussions,

- o discuss any suggested new study or technical information requirements, as they relate to or may be needed for the purposes of completing an environmental assessment,
- o the use by BC Hydro of technical information and discussion for the purposes of preparation of an environmental assessment for the Site C Clean Energy Project.

Payment and Invoicing Terms

Beginning as of October 1, 2010, BC Hydro will make quarterly payments to the Peace River Regional District up to \$31, 250 based on costs incurred. BC Hydro will pay invoices within 30 days after receipt, to be submitted to BC Hydro according to the following annual schedule:

Invoice Period:	Invoice due:
Oct 1 – Dec 31	January 31
Jan 1 – Mar 31	April 30
Apr 1 – Jun 30	July 31
Jul 1 – Sep 30	October 31

Invoices to BC Hydro do not require attached timesheets or expense receipts.

Parties

The parties to this agreement are BC Hydro and Power Authority (BC Hydro) and the Peace River Regional District.

BC Hydro's key contact for this MOU is Siobhan Jackson.

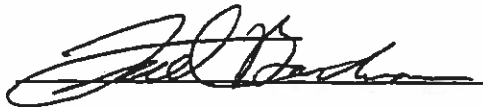
The Peace River Regional District's key contact for this MOU is Fred Banham.

Effective Date and Term

This MOU will become effective as of October 1, 2010 once signed by both parties. This agreement will remain effective for two years or until modified or terminated by mutual consent, or until terminated by either party on 60 days prior written notice.

 Date: Oct 26/10

For BC Hydro: Siobhan Jackson, Environment and Social Issues Manager

 Date: Oct 14/10

For the Peace River Regional District: Fred Banham, Chief Administrative Officer



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: March 16, 2016

From: Ronda Wilkins, Executive Assistant

Subject: MOBERLY LAKE FIRE DEPARTMENT - RESOLUTION

RECOMMENDATION(S):

That the Rural Budgets Administration Committee ratify the following resolution that was endorsed by the Directors through email.

“That the Rural Budgets Administration Committee approve a \$10,000 Area ‘E’ Fair Share grant to the Moberly Lake Fire Department to assist in funding equipment and training in 2016, and that funds will be payable upon receipt of invoices for such training and equipment.”

BACKGROUND/RATIONALE:

Director Rose asked that an email be send out as the item was time sensitive. The Moberly Lake Fire Department has requested \$60,000 this year for their contract amount. Director Rose would like to provide \$50,000 through tax requisition and \$10,000 through Area E Fair Share for training and equipment costs in 2016. Please note that \$60,000 is the usual fee for service that is provided to department.

STRATEGIC PLAN RELEVANCE:

FINANCIAL CONSIDERATION(S): As noted in the resolution

COMMUNICATIONS CONSIDERATION(S):

OTHER CONSIDERATION(S):