



## PEACE RIVER REGIONAL DISTRICT

### RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: April 16, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors

Director Brad Sperling, Electoral Area C, Meeting Chair

Director Dan Rose, Electoral Area E

Director Leonard Hiebert, Electoral Area D

Director Karen Goodings, Electoral Area B

Staff

Chris Cvik, Chief Administrative Officer

Shawn Dahlen, Deputy Chief Administrative Officer

Christina Wards, Financial Services Manager

Crystal Brown, Electoral Area Manager

Trish Morgan, General Manager of Community Services

Jill Rickert, Community Services Coordinator

Fran Haughian, Communications Manager

Barb Coburn, Recording Secretary

Call to Order                      The Chair called the meeting to order at 2:20 p.m.

ADOPTION OF AGENDA:

April 16, 2018 Agenda      MOVED by Director Rose, SECONDED by Director Goodings,  
That the Rural Budgets Administration Committee Meeting agenda for the April 16,  
2018 meeting, be adopted:  
CALL TO ORDER - Director Sperling to Chair the Meeting  
DIRECTORS NOTICE OF NEW BUSINESS:  
ADOPTION OF AGENDA:  
ADOPTION OF MINUTES:  
Rural Budgets Administration Committee Meeting of March 15, 2018  
BUSINESS ARISING FROM THE MINUTES:  
DELEGATIONS:  
CORRESPONDENCE:  
REPORTS:  
R-1    March 19, 2018 – Report from Chris Cvik, Chief Administrative Officer -  
Funding Partnership with the City of Dawson Creek  
R-2    April 10, 2018 – Report from Jill Rickert, Community Services Coordinator -  
Grant Request - Clearview Arena Society - Concession Improvements  
R-3    April 9, 2018 – Report from Jill Rickert, Community Services Coordinator -  
Youth Travel Request - Dawson Creek Secondary School, Peace Rugby Girls  
Team  
R-4    April 10, 2018 - Jill Rickert, Community Services Coordinator - Electrical  
Extension Grant Request - Britta Studer  
R-5    March 29, 2018 - Jill Rickert, Community Services Coordinator -  
Reconsideration of 2018 Grants-in-Aid Requests -Electoral Area B  
R-6    March 29, 2018 - Trish Morgan, General Manager of Community Services -  
Clearview Arena Crawl Space

ADOPTION OF AGENDA:

April 16, 2018 Agenda (continued)      Reports: (continued)  
R-7    April 9, 2018 - Jill Rickert, Community Services Coordinator - Grant Request - South Peace Community Arts Council - 2018 Circus Group  
"R-8    March 29, 2018 - Jill Rickert, Community Services Coordinator - Gas Tax Request - Tupper Community Club  
R-9    April 5, 2018 - Jill Rickert, Community Services Coordinator - Volunteer Appreciation Banquet - Grants-in-Aid  
R-10    April 4, 2018 – Report from Jennifer Rudyk, Finance Clerk, - March 2018 Financial Report  
DISCUSSION ITEMS:  
NEW BUSINESS:  
COMMUNICATIONS:  
DIARY:  
ADJOURNMENT:  
  
CARRIED

ADOPTION OF MINUTES:

M-1                                      MOVED by Director Hiebert, SECONDED by Director Rose,  
March 15, 2018 RBAC              That the Rural Budgets Administration Committee Meeting Minutes of March 15, 2018 be adopted.  
Minutes  
  
CARRIED

REPORTS:

R-1                                      MOVED Director Hiebert, SECONDED Director Rose,  
Funding Partnership              That the Rural Budgets Administration Committee approves committing \$375,000  
with the City of                      from Area D and \$125,000 from Area E Peace River Agreement (PRA) funding,  
Dawson Creek                      Spending Item 1 "Potable Water" to go towards the Dawson Creek Water Station  
                                                 upgrade project.  
  
CARRIED

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee recommends that the Board  
authorize the Chair and CAO to sign the City of Dawson Creek Water Fill Station  
Funding Agreement.  
  
CARRIED.

MOVED by Director Rose, SECONDED by Director Hiebert,  
That Rural Budgets Administration Committee approves committing \$187,500 from  
Area D and \$62,500 from Area E Peace River Agreement (PRA) funding, Spending  
Item 8 "Year-Round Rec Facility Upgrades" to go towards recreational and cultural  
projects within the City of Dawson Creek; and further, that the Board authorize the  
Chair and CAO to sign the Sub-Regional Recreation Funding Agreement.  
  
CARRIED.

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee recommends that the Board  
authorize the Chair and CAO to sign the Sub-Regional Recreation Funding Agreement.  
  
CARRIED.

REPORTS (continued):

R-1 (continued)  
Funding Partnership  
with the City of  
Dawson Creek

MOVED by Director Rose, SECONDED by Director Hiebert,  
That Rural Budgets Administration Committee approves committing \$35,000 per year for a five-year period (total commitment of \$175,000). The annual funding of \$4,375 from Area B, \$6,562.50 from Area C, \$15,312.50 from Area D and \$8,750 from Area E Peace River Agreement (PRA), funding Spending Item 6 "Fire Protection" will go towards the Dawson Creek Fire Training Centre.

CARRIED.

MOVED by Director Hiebert, SECONDED by Director Rose,  
That Rural Budgets Administration Committee approves committing \$600,000 from Area D Peace River Agreement (PRA) funding, Spending Item 6 "Fire Protection" to go towards the construction of a new Fire Hall in Dawson Creek.

CARRIED.

R-2  
Grant Request -  
Clearview Arena  
Society Concession  
Improvements

MOVED by Director Goodings, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee authorizes a grant in the amount of \$10,490 to the Clearview Arena Society from Electoral Area B Peace River Agreement Funds, Spending Item 2 – Arenas, to assist with the improvements required for the concession area of the Clearview Arena.

CARRIED.

R-3  
Youth Travel Request –  
Dawson Creek  
Secondary School,  
Peace Rugby Girls  
Team

MOVED Director Hiebert, SECONDED Director Rose,  
That the Rural Budgets Administration Committee approves the travel request from the Peace Rugby Girls Team and authorizes a grant in the amount of \$250 to assist with the travel costs to attend the Rugby 7's Provincial Championships being held from May 10 to 12, 2018 in Mill Bay, BC; further that funding be provided from Sub-Regional Youth Travel.

CARRIED

R-4  
Electrical Extension  
Grant Request-Britta  
Studer

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee deny the Electrical Extension Grant Request from Britta Studer and a grant not be issued for the property located at Lot 1, PL PGP26460 Section 20, TWP 85, Range 20, W6M, NW ¼, since the work was already completed and paid for in 2015.

CARRIED.

R-5  
Reconsideration of  
2018 Grants-in-Aid  
Requests-Electoral  
Area B

MOVED by Director Goodings, SECONDED by Director Rose,

a) That the Rural Budgets Administration Committee reconsider the following resolution from the March 15, 2018 meeting:

*"That the Rural Budgets Administration Committee approve the following changes to the 2018 Area B Grants-in-aid applications:*

- *Reduce funding for the Cecil Lake Recreation Commission from \$70,000 to \$40,000.*
- *Deny funding for the North Peace 4 H District Council."*

b) That the motion be amended by deleting the last bullet "Deny funding for the North Peace 4 H District Council".

CARRIED.

REPORTS (continued):

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| R-5<br>Reconsideration of<br>2018 Grants-in-Aid<br>Requests-Electoral<br>Area B   | <p>MOVED by Director Goodings, SECONDED by Director Rose,<br/>That the Rural Budgets Administration Committee authorize that the application<br/>from the North Peace 4 H District Council for 2018 Grants-in-Aid, in the amount of<br/>\$6,700, be forwarded to the 2018 Area B and C GIA Allocation meeting being held on<br/>April 16, 2018.</p> <p style="text-align: right;">CARRIED.</p>                                                                          |
|                                                                                   | <p>MOVED by Director Goodings, SECONDED by Director Rose,<br/>That the Rural Budgets Administration Committee authorize a grant in the amount of<br/>\$656.00 to the Flatrock Community Cemetery Society to assist with the cost of<br/>insurance for the cemetery, with funding to be provided from Electoral Area B<br/>Cemetery funds based on the information submitted in their 2018 Grants-in-Aid<br/>application.</p> <p style="text-align: right;">CARRIED.</p> |
|                                                                                   | <p>MOVED by Director Goodings, SECONDED by Director Rose,<br/>That the Rural Budgets Administration Committee authorize a grant in the amount of<br/>\$1,200 to the Halfway Graham Community Club to assist with the purchase of<br/>signage at the cemetery, with funding to be provided from Electoral Area B Cemetery<br/>funds based on the information submitted in their 2018 Grants-in-Aid application.</p> <p style="text-align: right;">CARRIED.</p>           |
| R-6<br>Clearview Arena Crawl<br>Space                                             | <p>MOVED by Director Goodings, SECONDED by Director Hiebert,<br/>That the Rural Budgets Administration Committee approve a grant of \$1,000 from<br/>Area B Fair Share to the Clearview Arena Society for the purpose of remediating the<br/>crawl space in the Clearview Arena.</p> <p style="text-align: right;">CARRIED.</p>                                                                                                                                         |
| R-7<br>Grant Request-South<br>Peace Community Arts<br>Council-2018 Circus<br>Camp | <p>MOVED by Director Hiebert, SECONDED by Director Rose,<br/>That the Rural Budgets Administration Committee deny the Community Arts Council<br/>request for a grant in the amount of \$1,650 to assist with costs associated with the<br/>Annual Circus Camp being held from April 9 to 13, 2018 at the Dawson Creek<br/>Secondary School.</p> <p style="text-align: right;">CARRIED.</p>                                                                              |
| R-8<br>Gas Tax Grant Request-<br>Tupper Community<br>Club                         | <p>MOVED by Director Hiebert, SECONDED by Director Rose,<br/>That the Rural Budgets Administration Committee approves the grant application<br/>from Tupper Community Club and authorizes a grant in the amount of \$10,500 to be<br/>issued from the Community Works Gas Tax Fund, to assist with the installation of a<br/>new energy efficient gas furnace at the Tupper Community Hall.</p> <p style="text-align: right;">CARRIED.</p>                              |
| R-9<br>Volunteer Appreciation<br>Banquet - Grants-in-Aid                          | <p>MOVED by Director Rose, SECONDED by Director Goodings,<br/>That the Rural Budgets Administration Committee receive the report on the<br/>"Volunteer Appreciation Banquet-Grants-in-Aid" from April 5, 2018 for discussion.</p> <p style="text-align: right;">CARRIED.</p>                                                                                                                                                                                            |

REPORTS (continued):

R-10                      MOVED by Director Rose, SECONDED by Director Hiebert,  
March 20108              That the Rural Budgets Administration Committee receive the March 2018 Financial  
Report for information.  
  
CARRIED.

ADJOURNMENT:              The Chair adjourned the meeting at 2:45 p.m.

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Director Brad Sperling, Chair

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Barb Coburn, Recording Secretary