



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, April 20 , 2017
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EDAC Meeting**

1. CALL TO ORDER - Director Goodings to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting Minutes of March 16, 2017
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 April 4, 2017 – Thank you letter from Chetwynd Electric Eels
C-2 April 6, 2017 – Thank you letter form U-18 Curling Provincials
C-3 April 12, 2017 – Thank you letter from Senior High Boys' Basketball Team
8. REPORTS:
R-1 April 7, 2017, Report from Jill Rickert, Community Services Coordinator – Dawson Creek Volleyball Club- Youth Request
R-2 April 10, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – U18 Predators Girls Hockey Team
R-3 April 12, 2017, Report from Jill Rickert, Community Services Coordinator – Grant Request – Kelly Lake Community Centre Society
R-4 April 4, 2017, Memo from Doug Fleming, CAO, District of Chetwynd – Request for Financial Participation – Water Treatment Plant Upgrade and Airport Runway Resurfacing
R-5 April 13, 2017, Report from Trish Morgan, GM of Community Services – Charlie Lake Fire Rescue Service Assessment.
R-6 April 12, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – March 2017
9. DIARY:
DI-1 April RBAC Diary
10. NEW BUSINESS:
11. COMMUNICATIONS:
12. ADJOURNMENT:



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: March 16, 2017

BA-1

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors

Director Hiebert, Meeting Chair

Director Goodings

Director Sperling

Director Rose (via telephone)

Staff

Chris Cvik, Chief Administrative Officer

Kim Frech, Chief Financial Officer

Trish Morgan, Manager of Community and Electoral Area Services

Barb Coburn, Recording Secretary

Call to Order The Chair called the meeting to order at 1 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings Area 'B' Water Function
BC School Rodeo

ADOPTION OF AGENDA:

March 16, 2017
Agenda

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee agenda for the March 16, 2017 meeting, including Directors' new business and additional items for the agenda, be adopted as amended:

Call to Order: Director Hiebert to Chair the meeting

Director's Notice of New Business:

Adoption of Agenda:

Adoption of Minutes:

M-1 Electoral Area Directors' Committee Minutes of February 16, 2017

Business Arising from the Minutes:

Delegations

Correspondence:

Reports:

R-1 March 9, 2017 report from Jill Rickert, CSC – Funding Amendment Request – North Peace Historical Society

~~R-2 February 14, 2017 report from Bryna Casey, Parks and Rural Recreation Coordinator – 2017 Recreation Trails Grants-in-Aid Allocations [removed, dealt with at the Regional Board]~~

R-3 March 8, 2017 report from Jill Rickert, CSC – 2017 Recreational and Cultural Grants-in-Aid – March Eligibility and Funding Review

R-4 February 22, 2017 report from Bryna Casey, P&RRC – Dawson Creek Ski and Recreation Association – Grant Application

R-5 March 10, 2017 report from Jill Rickert, CSC – Bear Mountain Nordic Ski Association – Grant Request

April 20, 2017

ADOPTION OF AGENDA (continued):

March 16, 2017 Agenda (continued)	R-6	March 10, 2017 report from Jill Rickert, CSC – U18 Boys and Girls Peace River Curling Association, Provincials – Youth Travel Request
	R-7	March 11, 2017 report from Jill Rickert, CSC – Youth Travel Request – Chetwynd and District Peewee Hockey Provincials
	R-8	March 9, 2017 report from Jill Rickert, CSC – Youth Travel Request – Ron Pettigrew Senior Basketball team
	R-9	03_March 16, 2March 7, 2017 report from Kim Frech, CFO – Electoral Area E – Chetwynd Arena Funding
	R-10	February 21, 2017 report from Bryna Casey, P&RRC – Clearview Arena Facility Assessment – Scope of work and Project Cost
	R-11	February 28, 2017 report from Jennifer Rudyk, Finance Clerk – Financial Report – January 2017
	R-12	March 3, 2017 report from Jill Rickert, CSC – Annual Budget Allocations from Recreation & Cultural Grants-in Aid
	New Business:	
	NB-1	Area 'B' Water Function
	NB-2	BC High School Rodeos
	Communications:	
	Diary:	
	Adjournment:	

CARRIED.

ADOPTION OF MINUTES:

M-1 RBAC Minutes	MOVED by Director Goodings, SECONDED by Director Sperling, That the Rural Budgets Administration Committee Meeting Minutes of February 16, 2017, be adopted.
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CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BA-1 STARS	MOVED by Director Goodings, SECONDED by Director Sperling, That the issue of STARS transporting patients in BC be added to the Diary.
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CARRIED.

REPORTS:

R-1 NP Historical Society	MOVED by Director Sperling, SECONDED by Director Goodings, That the Rural Budgets Administration Committee approve the funding amendment request from the North Peace Historical Society to reallocate the unused portion of their 2016 GIA allocation, in the amount of \$6,122.21, to be used towards the restoration of the rotten logs in the Allen Homestead House.
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CARRIED.

R-3 a) 2017 Recreational and Cultural GIA March Eligibility and Funding Review	MOVED by Director Goodings, SECONDED by Director Sperling, That the Rural Budgets Administration Committee authorize staff to invite those applicants who are eligible to be considered for funding under the GIA policy to the Spring Allocation meetings.
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CARRIED.

REPORTS (continued):

- R-3 (continued) b) MOVED by Director Rose, SECONDED by Director Sperling,
2017 Recreational and That the Rural Budgets Administration Committee authorize funding to Sagitawa
Cultural GIA March Christian Camp in the amount of \$22,000 to purchase ten canoes from the Peace River
Eligibility and Funding Agreement (PRA) Area 'E' - Spending Item #3 fund.
Review
CARRIED.
- R-3 c) MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize funding to the Hats and
Chaps Gymkhana in the amount of \$25,000 for the purchase of a Sea Can from the
Peace River Agreement - Spending Item #3, to be split as follows:
Area D 18,750. and
Area E 6,250.
CARRIED.
- R-3 d) MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize funding to the South Peace
Mile '0' Park Society toward the Rotary Lake Splash Park in the amount of \$3,000 from
the Peace River Agreement - Spending Item #3, to be split as follows:
Area D 2,250. and
Area E 750.
CARRIED.
- R-3 e) MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize funding to the South Peace
Arts Council in the amount of \$1,650 toward the Circus Camp from the BC Rail/Peace
River Agreement Fund, to be split as follows:
Area D 825. and
Area E 825.
CARRIED.
- R-3 f) MOVED by Director Rose, SECONDED by Director Hiebert,
That the following issues be diarized to review for future GIA funding:
- a meeting with representatives from the Kiskatinaw Fall Fair and Sunset Prairie
Community Hall be arranged; and
- Sagitawa Christian Camp.
CARRIED.
- R-3 g) MOVED by Director Goodings, SECONDED by Director Sperling,
That the funding for Wonowon Horse Club Society not be approved as School District
60 has assumed responsibility for the hall/gymnasium.
CARRIED.

REPORTS (continued):

R-3 h) MOVED by Director Rose, SECONDED by Director Hiebert,
That the following topics be diarized

- Kiskatinaw Fall Fair and Sunset Prairie Community Hall reps to discuss future GIA funding;
- Camp Sagitawa funding; and
- tightening policy for youth travel grants.

CARRIED.

R-4
Dawson Ski and
Recreation Association

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a grant of up to \$72,200 to the Dawson Creek Ski and Recreation Association from Peace River Agreement Funds - Spending Item #3, to be split as follows:

Area D	\$54,150. and
Area E	\$18,050.

CARRIED.

R-5
Bear Mountain Nordic
Ski Association

MOVED by Director Rose, SECONDED by Director Hiebert,
That Rural Budgets Administration Committee authorize a grant of up to \$40,000 to the Bear Mountain Nordic Ski Association, towards the replacement of repairs to six culverts and two bridges located on the North Bissette Creek trails and Radar Lake area that were damaged due to the June 2016 flood event in the South Peace, from Fair Share funds to be split as follows:

Area D	\$30,000. and
Area E	\$10,000.

CARRIED.

R-6
U18 Boys and Girls
Peace River curling
Association Provincials

MOVED by Director Rose, SECONDED by Director Hiebert,
That the following issues be diarized:

- staff to review the policy regarding providing funds for youth from the rural areas for travel purposes to attend activities outside the region and
- report back to the Rural Budgets Administration Committee with recommendations on how to better administer the fund.

CARRIED.

MOVED by Director Goodings, SECONDED by Director Sperling,
That Rural Budgets Administration Committee authorize grants from Area B Grant-in-Aid Youth Travel funds to assist with travel costs to attend the following:

- a) U18 Alberta Provincials that were held in Leduc March 2 to 5, 2017 as follows:

U18 Boys Team Tremblay	\$250;
U 18 girls Team Boorse	\$500; and
- b) Alberta Mixed Doubles Provincial Championships that were held in Camrose, February 17, 2017 to Team Laurence/Smith in the amount of \$250.

CARRIED.

REPORTS (continued):

- | | |
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| <p>R-7 a)
Chetwynd and District
Pee Wee Hockey
Provincials</p> | <p>MOVED by Director Rose, SECONDED by Director Sperling,
 That Rural Budgets Administration Committee authorize a grant to the District Minor Hockey Association of up to \$500 from Area E Grant-in-Aid Youth Travel fund to assist the Chetwynd Lonestar Pee Wee Giants Hockey Team with travel costs to attend the BC Hockey Provincials from March 19 to 23, 2017 in Fernie, BC.</p> <p style="text-align: right;">CARRIED.</p> |
| <p>R-7 b)</p> | <p>MOVED by Director Rose, SECONDED by Director Hiebert,
 That staff review the policy regarding providing funds for youth from the rural areas for travel purposes to attend activities outside the region and report back to the Rural Budgets Administration Committee with recommendations on how to better administer the fund.</p> <p style="text-align: right;">CARRIED.</p> |
| <p>R-8
Ron Pettigrew Senior
Basketball Team</p> | <p>MOVED by Director Hiebert, SECONDED by Director Goodings,
 That Rural Budgets Administration Committee authorize a Youth Travel grant to the Ron Pettigrew Senior Basketball Team of up to \$500 Area D Grant-in-Aid Youth Travel fund to assist with travel costs to attend the Provincials Championship from March 7 to 11, 2017 in Langley, BC.</p> <p style="text-align: right;">CARRIED.</p> |
| <p>R-9
Chetwynd Arena
Funding</p> | <p>MOVED by Director Rose, SECONDED by Director Sperling,
 That Rural Budgets Administration Committee approve funding from Peace River Agreement Electoral Area E Spending Item #2 to the Chetwynd Arena as follows:
 from the Gas Tax Reserve Fund \$250,000; and
 from Peace River Agreement \$500,000.</p> <p style="text-align: right;">CARRIED.</p> |

R-12
Annual Budget
Allocations for
Recreational and
Cultural Grants-in-Aid

- MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approves as follows:
1. The 2017 Recreational and Cultural Grants-in-Aid annual allocation amounts specific to Bursaries, Scholarships, and Youth Travel grants for each Electoral Area as follows:

Electoral Area B Bursary	\$1,000
Electoral Area B North Peace 4H District Council	\$1,000
Electoral Area B Youth Travel	\$1,500
Electoral Area C Scholarship	\$1,000
Electoral Area C Youth Travel	\$1,000
Electoral Area E West Bursary (2 at \$500 each)	\$1,000
Electoral Area E West Youth Travel	\$2,000
Sub Regional Academic Scholarship	\$1,500
Sub Regional Trades Bursary	\$1,500
Sub Regional Youth Travel	\$1,500; and
 2. The 2017 Recreational and Cultural Grants-in-Aid annual allocation amount specific to the North Peace Regional Gradfest grants as follows:

Electoral Area B North Peace Regional Gradfest	\$1,000
Electoral Area C North Peace Regional Gradfest	\$1,000.

CARRIED.

NEW BUSINESS:

NB-1
Area 'B' Water
Function

MOVED by Director Goodings, SECONDED by Director Sperling,
That the commitment from the Area 'B' Peace River Agreement, Spending Item 1 - Potable Water be increased by \$160,160.

CARRIED.

NEW BUSINESS (continued):

NB-2
BC School Rodeos

MOVED by Director Goodings, SECONDED by Director Sperling,
That a grant in the amount of \$1000 be approved to the High School Rodeo of BC, Northern Region to assist with operating costs from Grants to Community Organizations, to be split equally between Electoral Areas B and C.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 3:55 p.m.

Director Hiebert, Meeting Chair

Barb Coburn, Recording Secretary

Chetwynd Electric Eels Swim Club
 Po Box 2365
 Chetwynd, BC
 VoC 1Jo



To whom it may concern:

We want to extend much gratitude to the Peace River Regional District for their financial aid through their grant program, in this 2016-2017 swim year.

Pool rental fees and other operation costs can be very high for our club. PRRD has helped to keep registration fees low for families and because of your generous support that has helped to keep swimmers in the water.

Competitive swimming is a good, clean, wholesome sport that provides opportunity for maximal personal growth and development. The competitive swimming experience uniquely lends itself to the acquisition and development of skills that readily transfer to all aspects of life, including education and healthy daily habits. This year we have seen many club records broken, and also A, AA and even AAA times achieved! Not only are records growing in our club, our club is growing too. We have over 50 swimmers ages 4 - 17 enrolled in Swim Club this 2016-17 swim season. we are also excited to report that our Master's program has over 15 swimmers registered this year as well. Numbers are expected to grow further with our club offering cross training opportunities for other athletes through our spring session program.

These swimmers work hard in the pool and out of the pool. If you have ever seen our Eels in action you will see the commitment from our older swimmers guiding our younger ones at swim meets and opportunities at citizenship. Our club is dedicated to helping within our community. We love to give back!

Chetwynd Electric Eels is a parent run non-profit swim club. We endeavor to offer high quality professional coaching within a flexible fee structure. Thank you again for allowing this club to achieve their goals, while the kids are in the water achieving goals of their own.

Much gratitude and thanks,

The Chetwynd Electric Eels

April 20, 2017



March 31, 2017

Dear Peace River Regional District

I would like to thank you for giving me the Youth Travel Grant to travel to U18 Curling Provincials. My family used this money to help out with the gas and hotel. We qualified for the event by obtaining the PCA A event berth at the regionals.

I went to provincials before, and I was honoured to be asked to join a team of 3 young curlers to see if I could help them get to a provincial event and experience the pressure and challenges of curling against other elite teams. I was very happy of how we played. The experience to be put in the position to make a shot, with everybody watching you, and counting on you was incredible. I'm so glad we all got to feel that and now we will always have that under our belt for the next time. We all got along, which is very important on team sports, and we made some incredible shots. We had a lot of fun on and off the ice. We also met a lot of different people and good teams, we even met Kelsey Rocque. Kelsey is a two year junior world champion. She's just so young and I'm sure she'll win a lot more in her life.

Overall, thank you so much for the travel grant to help me go to provincials. It helped me out a lot. It was a blast and I am glad I got to go.

Sincerely,


Taylor Dutka

April 20, 2017



THANK YOU



Courtney, Micyla, Taylor, Alicia, Carley



U18 Curling Provincials
2017



April 20, 2017



Ron Pettigrew Christian School

Character, Competence and Contribution

April 12, 2017

Jill Rickert
Community Services Coordinator
Peace River Regional District
Box 810, 1981 Alaska Ave.
Dawson Creek, BC
V1G 4H8

Dear Ms. Rickert;

We would like to thank you for supporting our Senior High Boys' Basketball Team. Your contribution covered the airfare for one of the student athletes to travel to Provincials in Langley, BC in March 2017.

The boys had a very successful first two games at the competition, but heartbreakingly lost in overtime in the semi-finals. This put them in the 3rd and 4th place games early Saturday morning. The team played hard on Saturday but lost to a team who was 'shooting the lights out' and our team finished a respectable 4th overall in the Province. The boys were disappointed but held their heads high and acknowledged they were still among the most elite basketball competitors in the Province.

Garrett Tower and Francis Obeta were honoured with 1st team all-stars while Lance Gavino received a 2nd team all-star.

Once again, the team represented our school and community well and we are so proud of them!

We thank you again for your support!

Sincerely,

Shirley Larson

Athletic Director



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: April 7, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Dawson Creek Volleyball Club - Youth Travel Request

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize a grant in the amount of \$1000 be approved for the Dawson Creek Volleyball Club to assist three senior girls teams (U15, U16, U18) to attend Volleyball Canada Nationals (West) tournaments being held in Edmonton, Calgary, and Regina during May of this year.

BACKGROUND/RATIONALE:

Dawson Creek Volley ball Club is a not-for-profit athletic organization that provides close to 60 youth ages 12-18. Both the executive and coaches volunteer their time and work together to provide an opportunity for beginning and developing athletes to expand improve on their skills and expand their knowledge of volleyball.

This year, three teams will be participating at the national level while attending Volleyball Canada National West tournaments in May. These national events will bring together approximately 100 teams coming from BC to Quebec to compete. An event of this caliber will provide an amazing experience for the athletes attending.

If supported, funding will be used to assist with costs associated to travel, accommodation and event. Depending on the means of travel and location of each event, the costs will vary; however, is it estimated it will cost each team approximately \$4,000 to \$6,000 in total to attend. A portion of that estimated cost includes the registration fee of \$1,050 per team. The teams participating are:

- U17/18 Girls Volleyball in Edmonton, AB from May 4-7, 2017;
- U16 Girls Volleyball team in Calgary, AB from May 19-22, 2017; and
- U15 Girls Volleyball team in Regina, SK from May 19-22, 2017.

Prior travel grants have been approved for this organization in the past, with a \$500 travel grant going to both the U14 Girls Volleyball team and U17/18 Girls Volleyball in 2016. This request meets the criteria as set out in the Recreational and Cultural GIA Youth Travel Policy and the DCVC Society is in good standing with the Societies Act. All rural addresses have been verified and can be provided upon request.

OPTIONS:

1. That the Committee approve a grant in the amount of \$750, enabling \$250 to go towards each team.

Staff Initials:

J. Rickert

Dept. Head:

J. Morgan
April 20, 2017

CAO:

Ch. Birk

Page 1 of 2

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

Funding for youth travel is supported under the Recreational and Cultural GIA policy. The total allocation for the Sub-Regional Youth Travel in 2017 is \$1,500, of which \$1,000 remains in the allocation.

- If the Committee approves a grant in the amount of \$1,000 the 2017 allocation will be fully expended.
- If the Committee approves a grant in the amount of \$750 the 2017 allocation will have \$250 remaining in the allocation.

COMMUNICATIONS CONSIDERATION(S):

Written correspondence will be sent to the applicant regarding the Committee's decision to approve or deny this request.

OTHER CONSIDERATION(S):

Attachments: Letter of Request
Recreational and Cultural Schedule E, Youth Travel Policy

Dawson Creek Volleyball Club
Box 2150
Dawson Creek, BC



Peace River Regional District
 Rural Budgets Administration Committee
 PO Box 810
 Dawson Creek, BC V1G 4H8

The **Dawson Creek Volleyball Club** is a local non-profit athletic organization that provides approximately sixty children, from ages twelve to eight-teen, the opportunity to create and develop many skills, both sports specific and life skills. Through support from local business and citizens, we are able to give our local youth athletes the opportunity to work with some very skilled coaches and mentors through our sports club. Our executive and coaches, all volunteers within the community, work together to provide opportunity for beginning and developing athletes to expand their knowledge and exposure to the game of volleyball. Through skills clinics with guest coaches, tournaments held in local communities and large centers, the athletes are provided many different opportunities to represent our club and be ambassadors for our city.

Three senior girls teams (U16-U18) will be attending Volleyball Canada National (West) tournaments being held in either Edmonton, Calgary or Regina. Having the chance to attend an event of this level is an amazing experience for the athletes, not only to compete but also to be exposed to an event of this magnitude is a huge opportunity for these athletes. The national event will bring together girls' volleyball teams from BC to Quebec and will welcome approximately 100 teams in each age category alone.

As clubs across the regional district struggle to retain enough senior athletes to play, our senior team has players from throughout the Peace River Regional District, including rural Dawson Creek and rural Fort St. John. Having a combined team has allowed the senior athletes the opportunity to continue to play a sport they love and share the experience of their last year together. Combining the team has allowed the athletes that were competing against each other the opportunity to be teammates and friends and essentially removing the boundaries between the two communities.

The teams are seeking sponsorship to alleviate some of the costs associated with travel, meals, accommodation, and registration fees. The costs for each team will vary slightly depending on their travel arrangements, however, each team is estimating \$4000-\$6000, including the registration fee of \$1050.00 per team.

We appreciate your support within our community and we hope to represent the commitment you have to the youth and sport groups in our area.

Sincerely,

DCVC Club Executive

April 20, 2017

Contact Information:

Richell Schwartz

Phone: 250-784-6337

Email: richell.schwartz@yahoo.ca

Mail: 13024 Prince Subdivision, PRRD, BC V1G 0C2



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: April 10, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – U18 Predators Girls Hockey Team

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize a grant in the amount of \$500 to be approved for the Dawson Creek Minor Hockey Association (DCMHA) Northern Female Elite U18 Predators hockey team to assist with travel costs to attend the BC Provincial Midget AA Championships from March 19-22, 2017 that was held in Parksville, BC.

BACKGROUND/RATIONALE:

The U18 Predators is a newly established all female hockey team that was formed in August 2016. They operate under the Dawson Creek Minor Hockey Association (DCMHA) as the Northern Female Elite, U18 Predators. The team is comprised of 19 youth, all under the age of 18, who reside in many of the communities around the Peace River Regional District. Over the past season, the girls have competed at tournaments throughout BC and in Alberta which enabled them to qualify to attend provincials held in Parksville, BC on Vancouver Island. There are four members of the team that reside in the rural area of Electoral Area B and one in Electoral Area C. All rural addresses have been verified and can be provided to the Committee upon request.

This request is being brought forward to the April RBAC meeting as it was received after the March 16, 2017 RBAC meeting but just prior to the event taking place. It is important to note, that approval of travel grants "post event" has been authorized in the past by this Committee. This request meets the criteria of the Recreational and Cultural Grants-in-Aid (GIA) Youth Travel policy.

OPTIONS:

1. The Director of Electoral Area C could give consideration to contributing funds towards this request since there is one player who resides in Electoral Area C. The budget amount for Electoral Area C Youth Travel is \$1,000.
2. The Committee could determine not to fund this request.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

- If supported, funding would be provided from Recreational and Cultural GIA, Electoral Area B Youth Travel. A budget amount of \$1,500 is allocated to Youth Travel, of which \$500 remains unused.
- If this request is supported in the amount of \$500, then all Youth Travel funding for Electoral Area B will be expended for 2017.

- All funding will be made payable to the Dawson Creek Minor Hockey Association as per the policy.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Request Letter from Sherri Fell
 Youth Travel Policy

LB Energy Predators
Box 116
Cecil Lake, BC
V0C 1G0

Received in Community Services Department by
email on March 17, 2017

The Peace River Regional District
9505-100 Street
Fort St. John, BC
V1J 4N4

March 17/2017

To Whom It May Concern:

You may have heard of the brand new U18 Female Peace River District Hockey Team. If you have not, let me give you a bit of a back ground on this team. In August of 2016, the Predators held tryouts in Taylor BC. There were approx. 60 girls that took part, some of these girls travelled from Fort Nelson, Chetwynd, Dawson Creek, Hudson's Hope, and Cecil Lake. The Coaches worked their magic, and picked the top 19 girls to become the first ever U18 Female Hockey team in the Peace River District. The girls travelled around BC and AB to attend several Hockey tournaments throughout the season.

This coming weekend the Predators are travelling to Parksville, BC to compete in the Provincial Midget AA Championship, which also has 7 other teams from throughout the province competing. There are:

3 girls from the Electoral Area B
1 girl from the Electoral Area C

We also have 3 girls from Fort Nelson, 2 girls from Dawson Creek, 1 girl from rural Hudson's Hope, 3 from Fort St. John, 4 girls from Chetwynd and 1 girl from Vanderhoof.

As a parent of a girl on this brand new team, I would like to request financial assistance from the Peace River Regional District to help the players and parents to travel to Parksville to attend the Provincial Championships.

Sincerely,

Sherri Fell

April 20, 2017



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: April 12, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Grant Request – Kelly Lake Community Centre Society

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize the grant request from Kelly Lake Community Centre Society and approve a grant in the amount of \$5,798 to be provided through Area D Peace River Agreement Funds, Spending Item 3, to assist with the purchase and installation of a security system at the community centre.

BACKGROUND/RATIONALE:

Kelly Lake Community Centre Society (KLCCS) is applying for assistance to install a security system for the centre due to the amount of small theft that has been occurring over the past several months. On more than one occasion, items have gone missing from the kitchen area. KLCCS believes this is due to the proximity of the kitchen to the outside area behind the centre as it is quite isolated and provides an easy access route to get in and out of the kitchen without being noticed. In addition, the Society has been struggling to maintain sufficient propane usage for the centre, as the supply seems to run out well in advance of the centres typical consumption, leading them to believe it is being taken.

The KLCCS Board has met to discuss a solution to help protect against this theft and determined that the security system would be a positive deterrent and help to prevent continue theft at the centre. Please see the attached KLCCS Board Resolution from March 6, 2017. If a grant is approved, the funding will go towards the cost of the initial cost of installation, as quoted at \$5,798, and KLCCS would pay the monthly maintenance cost of \$30 per month from their general operating funds to maintain the system.

At the time of this report, no financial information had been provided by the society, however, staff was able to access the trial balances from both December 2016 and January 2017, which were on file as per their operating agreement. Staff has verified that this society is registered, in good standing and up-to-date with the Societies Act of BC. This meets the eligibility requirements as per the Rural Budgets Administration Committee Funding Policies.

OPTIONS:

1. The Committee could approve the grant but only authorize the release of funds once up-to-date financial, for the year ending 2016 are submitted.

STRATEGIC PLAN RELEVANCE:

1.3 Regional Recreation – The Peace River Regional District is committed to working with residents to have continued access to facilities for recreational and cultural purposes.

FINANCIAL CONSIDERATION(S):

Funding to support this request could be provided through Peace River Agreement, Spending Item Number 3 – Halls, Trails and Walking paths. At the time of this report, the balance available in Peace River Agreement Commitments - Area D was \$463,233.82.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: KLCCS Grant Application

KELLY LAKE COMMUNITY CENTRE SOCIETY

Po Box 206
Tomslake, BC
V0C 2L0

March 7, 2017

Peace River Regional District
Box 810, 1981 Alaska Ave
Dawson Creek, BC V1G 4H8

To Whom It May Concern:

Re: Grant Request Application: Security System

Please find attached the Grant request application form and board resolution. We are requesting funding of \$5798.00 for the installation of security system in the Kelly Lake Community Centre.

The on-going monitoring fees are \$30/month which can be paid out of present budget. It would be a minimal cost of \$360 per year. The \$5798 is the cost of the equipment with installation. KLCCS would own the equipment.

We have researched using different companies such as Vivint and Reliance Protectron Security Services which service some companies in this area, but unfortunately they do not have a installation technician in this area. So, we were not able to have this service at a cheaper cost which could have the system worked into a contract.

Thank you for your time and consideration for this project. If you should require any further information, please call 780-518-3082 (Tania) or 780-832-0815 (Lois).

Sincerely,



Tania Horseman
Vice President
KLCCS

April 20, 2017



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORM

Society: Kelly Lake Community Centre Society

Date: March 6, 2017

Community Club or Group Name: KLCCS

Mailing Address: PO Box 206

City: Toms Lake, BC

Postal Code: V0C 2L0

Civic Address:

Contact Person: Tania Horseman

Alternate Person: Lois Duke

Tel: 780-518-3082

Tel: 780-832-0815

Fax:

Fax:

Email: vp.klccs@gmail.com

Email: pres.klccs@gmail.com

CLUB EXECUTIVES

PROJECT COSTS

President: Lois Duke

Total Cost of Project: \$5798.00

Vice President: Tania Horseman

Amount Requested: \$5798.00

Treasurer: Kathleen Letendre

Describe the project for which your organization is requesting a grant. Include volunteer/in-kind work to be provided:

Install security system at Kelly Community Centre. There has been some theft from building small items. It would help monitor the building more efficiently.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Year-end financial statements
- Current financial report including bank balances, investments, term deposits, etc.
- Copy of the Society Resolution requesting this grant.

Signature of Applicant:

Date:

March 6/2017

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐PRA: B ☐ C ☐ D ☐ E ☐Other: ☐BCR/PRA: B ☐ C ☐ D ☐ E ☐

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

April 20, 2017



#103 – 9602 115 Street
Grande Prairie, AB T8V5W2
(780) 532-9611
Fax (780) 539-6618
ryan@awhelectric.com
Cell: 780-882-7145

Date: March 6, 2017
RE: Kelly Lake Community Center

\$5798.00

Five Thousand Nine Hundred and Ninety Eight Dollars

Price Includes:

Camera System

- 2 Flir N233VE 3 mega pixel dome cameras
- 1 Flir N237VE 3 mega pixel motorized zoom dome camera – (propane tanks)
- 1 Flir DNR110 Series 4 Channel, Network Video Recorder with 2 TB hard drive.
- Cat6 Data cabling to all cameras
- Wiring, Misc Parts, Labour, Programming, Training

Alarm System

- DSC Neo HS2016 Control Panel
- Full Message LCD Keypad
- 4 Door Contacts
- 6 Motion Sensors
- 2 Sirens
- 1 Smoke detector

Alarm System Monitoring Fees:

\$30/month for phone line communication

\$45/month for cellular communication – Cellular can also be used as a back up communication in the event the phone line goes down.

NOTE: If a phone line is not used and the cellular option is chosen then there is also a cellular module required and that adds \$300 to the equipment/install price above.

Camera system can be remotely viewed if there is a fast enough internet connection available approx 2Mbps or faster is required.

Price does not include:

- GST
- Display Monitor – We can supply 15" LCD CCTV monitor for \$350. If you have spare computer monitors these can be used instead
- UPS Battery Backup – We can supply for \$149.99

Price is good for 30 Days.

Terms of payment: 50% deposit is required prior to us ordering the equipment and the balance due in 30 days. Any payment after 30 days of invoice date will be subject to a late penalty of 2% per month.

We appreciate the opportunity to quote on this project. Please contact me if you have any questions.

Sincerely,

Ryan Hessler
Security Estimator
AWH Electric Ltd.

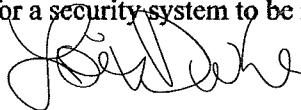
KELLY LAKE COMMUNITY CENTRE SOCIETY

PO Box 206
Tomslake, BC
V0C 2L0

BOARD RESOLUTION

March 6, 2017

Kelly Lake Community Centre Society is requesting funding from the Peace River Regional District for a security system to be installed in the centre.



Lois Duke
President

March 6 / 2017

Date



Tania Horseman
Vice-President

March 6 / 2017

Date



Pat Beaurt
Director

March 6, 2017

Date

R-3

Kelly Lake Community Centre Society
Trial Balance As at 31/12/2016

Ac...	Account Description	Debits	Credits
1020	Lakeview Credit Union	7,944.28	-
1030	LVCU-Equity Shares	31.51	-
1040	Plan 24	413.81	-
1200	Accounts Receivable	1,500.00	-
1300	Transfer fr Peacebuilder Mediat...	-	41,797.36
1500	Equipment & Tools	1,573.95	-
1510	Accum amort; Equipment & Tools	0.00	-
1600	Office Equipment	1,805.92	-
1610	Accum Amort: Office Equipment	0.00	-
2200	Accounts Payable	-	1,076.65
2300	Vacation Payable	-	0.00
2305	Loans	-	1,101.05
2310	EI Payable	-	509.23
2320	CPP Payable	-	959.40
2330	Income Tax Payable	-	917.03
2340	PST Payable	-	0.00
2650	GST Collected	-	0.00
2660	GST Paid	-	0.00
2670	GST Payable/Receivable	-	0.00
3560	Retained Earnings	34,728.50	-
4020	Peace River Regional District	-	79,221.51
4022	BP Canada - Stay in School Pr...	-	0.00
4023	Transcanada Pipeline	-	1,000.00
4024	Flint	-	0.00
4025	Hall Rental & Banquet	-	1,150.00
4027	Dance Fees, etc	-	0.00
4030	Interest	-	0.00
4035	Concession	-	150.00
4040	Success by 6	-	0.00
4050	Miscellaneous Revenue	-	1,250.00
4060	NENAN	-	0.00
4070	Jamboree Event	-	5,606.65
4075	Swan City Rotary Club	-	0.00
4077	CONOCO PHILLIPS Canada	-	5,000.00
4080	Encana	-	1,000.00
4090	Northern Health	-	4,600.00
4100	Canada Summer Job	-	12,332.00
5005	Advertising	25.21	-
5010	Service Charges & Interest	482.44	-
5012	Babysitting for Meeting	0.00	-
5015	Banquet Costs	3,299.61	-
5020	Building Repairs	0.00	-
5025	Christmas Celebration	5,575.16	-
5050	Cleaning	0.00	-
5055	Community Garden	5,560.00	-
5060	Computers & Printers	0.00	-
5070	Easter Program	0.00	-
5075	Exercise Equipment	0.00	-
5080	Fencing Expense	0.00	-
5085	Honorarium-Wind Project	0.00	-
5090	Internet	868.87	-
5095	Kitchen Equipment	1,283.85	-
5100	Legal & Accounting	1,294.23	-

April 20, 2017

R-3

Kelly Lake Community Centre Society
Trial Balance As at 31/12/2016

Ac...	Account Description	Debits	Credits
5105	Licence/Dues/Insurance	17,184.52	-
5110	Margaret Belcourt	0.00	-
5112	Music Festival	8,619.25	-
5115	Riding Thunder Dance Theatre	0.00	-
5118	Office Supplies	234.32	-
5120	Peace River Regional District	0.00	-
5121	Trustee Fees	0.00	-
5123	Repairs & Maintenance	13,568.94	-
5130	Supplies	2,397.74	-
5131	Stay in School	1,000.00	-
5140	Telephone - Office	815.20	-
5142	Telephone - Mobile	0.00	-
5145	Travel	5,190.08	-
5150	Utilities - Water	3,176.25	-
5151	Utilities - Hydro	3,860.77	-
5152	Utilities - Heat	5,500.00	-
5292	Youth & Elder Gathering	2,573.06	-
5300	Wages	26,386.66	-
5310	EI Expense	297.05	-
5320	CPP Expense	479.70	-
5330	WCB Expense	0.00	-
5519	Office Equipment	0.00	-
		<u>157,670.88</u>	<u>157,670.88</u>

April 20, 2017

R-3

Kelly Lake Community Centre Society
Trial Balance As at 31/01/2017

Ac...	Account Description	Debits	Credits
1020	Lakeview Credit Union	4,864.18	-
1030	LVCU-Equity Shares	31.51	-
1040	Plan 24	413.81	-
1200	Accounts Receivable	500.00	-
1300	Transfer fr Peacebuilder Mediat...	-	41,797.36
1500	Equipment & Tools	1,573.95	-
1510	Accum amort; Equipment & Tools	0.00	-
1600	Office Equipment	1,805.92	-
1610	Accum Amort: Office Equipment	0.00	-
2200	Accounts Payable	-	1,076.65
2300	Vacation Payable	-	0.00
2305	Loans	-	1,101.05
2310	EI Payable	-	509.23
2320	CPP Payable	-	959.40
2330	Income Tax Payable	-	917.03
2340	PST Payable	-	0.00
2650	GST Collected	-	0.00
2660	GST Paid	-	0.00
2670	GST Payable/Receivable	-	0.00
3560	Retained Earnings	33,091.25	-
4020	Peace River Regional District	-	0.00
4022	BP Canada - Stay in School Pr...	-	0.00
4023	Transcanada Pipeline	-	0.00
4024	Flint	-	0.00
4025	Hall Rental & Banquet	-	0.00
4027	Dance Fees, etc	-	0.00
4030	Interest	-	0.00
4035	Concession	-	0.00
4040	Success by 6	-	0.00
4050	Miscellaneous Revenue	-	0.00
4060	NENAN	-	0.00
4070	Jamboree Event	-	0.00
4075	Swan City Rotary Club	-	0.00
4077	CONOCO PHILLIPS Canada	-	0.00
4080	Encana	-	0.00
4090	Northern Health	-	0.00
4100	Canada Summer Job	-	0.00
5005	Advertising	0.00	-
5010	Service Charges & Interest	11.00	-
5012	Babysitting for Meeting	0.00	-
5015	Banquet Costs	639.26	-
5020	Building Repairs	0.00	-
5025	Christmas Celebration	0.00	-
5050	Cleaning	0.00	-
5055	Community Garden	0.00	-
5060	Computers & Printers	0.00	-
5070	Easter Program	0.00	-
5075	Exercise Equipment	0.00	-
5080	Fencing Expense	0.00	-
5085	Honorarium-Wind Project	0.00	-
5090	Internet	156.78	-
5095	Kitchen Equipment	0.00	-
5100	Legal & Accounting	0.00	-

April 20, 2017

R-3

Kelly Lake Community Centre Society
Trial Balance As at 31/01/2017

Ac...	Account Description	Debits	Credits
5105	Licence/Dues/Insurance	0.00	-
5110	Margaret Belcourt	0.00	-
5112	Music Festival	0.00	-
5115	Riding Thunder Dance Theatre	0.00	-
5118	Office Supplies	0.00	-
5120	Peace River Regional District	0.00	-
5121	Trustee Fees	0.00	-
5123	Repairs & Maintenance	0.00	-
5130	Supplies	0.00	-
5131	Stay in School	0.00	-
5140	Telephone - Office	0.00	-
5141	Training	420.00	-
5142	Telephone - Mobile	0.00	-
5145	Travel	0.00	-
5150	Utilities - Water	0.00	-
5151	Utilities - Hydro	983.06	-
5152	Utilities - Heat	0.00	-
5292	Youth & Elder Gathering	0.00	-
5300	Wages	1,870.00	-
5310	EI Expense	0.00	-
5320	CPP Expense	0.00	-
5330	WCB Expense	0.00	-
5519	Office Equipment	0.00	-
		<u>46,360.72</u>	<u>46,360.72</u>

April 20, 2017

MEMO

To: Trish Morgan, General Manager of Community and Electoral Area Services
Peace River Regional District

Cc: Director Dan Rose
Chris Cvik, Administrator
Mayor Merlin Nichols

From: D.B. (Doug) Fleming, Chief Administrative Officer
District of Chetwynd

Date: April 4, 2017

Subject: Request for Financial Participation - Water Treatment Plant Upgrade and Airport Runway Resurfacing

Objective: To secure support from the Peace River Regional District Electoral Area "E" Director and Rural Budgets Administration Committee for financial assistance, as follows:
a) for the District of Chetwynd's Water Treatment Plant Upgrading project (project details attached) in the amount of \$ 266,236.00 , and
b) for Chetwynd's Municipal Airport Runway Resurfacing project (project details attached), in the amount of \$ 61,265.00.

Background: The District of Chetwynd's current Rapid Sand Filtration water treatment plant is over 20 years old. The District has encountered problems with plant equipment twice failing, requiring the District to rebuild the plant's water containment cells. The age and design of the system warrants its replacement before a major loss of the community's water supply is experienced.

The District's Municipal Airport was first paved in 1979. The runway has been appropriately maintained over the last 38 years, however, the asphalt surface is simply failing due to age.

The District has received notice that two grants have been approved for Chetwynd. One, a grant to upgrade and modernize the community's Water Treatment facility, and two, a grant to resurface it's municipal airport runway surface.

Grant Allocations and Funding Models for both projects are attached.

Past Practice: Over the years the District and the Regional District have developed and nurtured a very strong and mutually respective and supportive relationship. Past practice has seen the District and the

April 20, 2017

Regional District cost share on many services and facilities that both rural area residents and the municipality share in common. Shared programs such as the management of the Chetwynd and Area Recreation Centre, Rural Fire Protection, Building Inspection and Cemetery Services are just some of the areas where the cross-over between municipal and regional district service lines are diminished.

Rationale for Request for Financial Assistance:

Water Treatment Plant Upgrades - Rural residents of Electoral Area "E" make regular use of the District's Treated Water System through a 'bulk water fill' station located adjacent to the municipal Airport. Statistics have been provided to Electoral Area "E" Director Dan Rose, detailing use by volume. The water fill station is used extensively by both rural residents and commercial water haulers serving rural residents.

Airport Resurfacing - While the Municipal Airport is not used as extensively as the Municipality's domestic water service by rural residents, the airport does directly benefit the Regional District, by serving as a Medivac Centre, and is the closest airport to rural industry (i.e. coal mines, exploration and gas transmission projects) in the area. The Airport also serves as a Regional Wildfire Operations Centre and provides aviation access for a moderate number of local and rural private pilots.

We hope to continue the healthy relationship established between the Regional District and the municipality with participation by the Regional District in the two projects noted above.

Respectfully submitted



D.B. (Doug Fleming
Chief Administrative Officer

Water Treatment Plant Funding:

Total Project Cost	\$ 3,132,190.00
Fed/Prov Funding	<u>2,599,718.00</u>
Balance	\$ 532,472.00
Proposed Local Funding:	\$ 532,472.00
District of Chetwynd	\$ 266,236.00
PRRD Electoral Area "E"	\$ 266,236.00

Airport Runway Resurfacing:

Total Project Cost	\$ 1,735,144.00
Provincial Funding	\$ 1,301,350.00
Anticipate NDIT Funding	250,000.00 *
Balance	\$ 183,794.00
Proposed Local Funding:	\$ 183,794.00
District of Chetwynd	\$ 122,529.00
PRRD Electoral Area "E"	\$ 61,265.00

* Should NDIT Airport Grant not be available, the District would absorb that shortfall.

Schedule A: PROJECT INFORMATION

- A.1 Project Title: Water Treatment Plant Upgrades Project No. C40049.
- A.2 The Water Treatment Plant Upgrades will consist of the following:
- The project works will include:
- Removal of existing components;
 - Installation of new membrane system;
 - Compressed air system;
 - Replacement of blower and coagulant pump;
 - Plumbing of back up well source; and,
 - Related works.
- A.3 The Commencement Date of the Project is April 1, 2016; the Project was approved on March 8, 2017.
- A.4 The Completion Date of the Project shall be no later than March 31, 2018.



BRITISH
COLUMBIA

Ministry of Transportation
and Infrastructure

**BC AIR ACCESS PROGRAM (BCAAP)
2017/2018 APPLICATION FORM**

D. PROJECT COST INFORMATION/FUNDING

Total Eligible Project Cost	\$ 1,735,144.00	(a)
Contributions from Federal/Other Provincial Government		(b)
(a) minus (b)		(a) - (b)
Applicant Share	\$ 433,841.28	
Proposed BCAAP Share	\$ 1,301,350.00	

If a multi-year project, provide total eligible costs in the first column and proposed BCAAP funding in the second.

January 1, 2017 to March 31, 2018

January 1, 2018 to March 31, 2019

E. ATTACHMENTS

List organizations or individuals providing letters or resolutions of support (attach supporting letters or resolutions).
District of Chetwynd, BC General Aviation Association, Ken Craig of BCAS, MLA Mike Bernier, West Fraser Sawmill
Canfor, Chetwynd Chamber of Commerce

Checklist: Please indicate supporting documentation submitted with application:

All projects require:

- ☒ Detailed Cost Estimates
☐ Design Drawings
☐ Other _____

New projects require:

- ☐ Business Case
☐ Aerodrome Development Plan
☐ Environmental Assessment (if applicable)

F. PAST FUNDING (FOR DATA COLLECTION PURPOSES)

Have you received provincial funding for this facility in the past? ☒ Yes ☐ No

If yes, please provide details of past funded projects (amount, year, project name and definition):

The data shows that the Province of BC paid a \$100,000 towards the project in an agreement in 1978 and the province further assisted in the construction when the apron of the runway was completed in 1987. Please peruse the digital archival copies.

How has the airport and community benefited from past funding project(s)?

(e.g., Increased passengers or employment, or decrease in cancelled flights)

Please explain:

Yes the community has benefited because the airport runway has been used consistently and routinely for medical emergencies, flights by companies bringing in personnel for work and special projects, tours of the community, recreational pilots and general use by visitors. The time is now to re-surface the runway or it will be deemed unsafe and unusable.

Submitted by: _____

on (date):

December 7/2016



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: April 13, 2017

From: Trish Morgan, General Manager of Community & Electoral Area Services

Subject: Examination of Charlie Lake Fire Rescue Services

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize that \$10,000 be provided from Area C Peace River Agreement funds for the purpose of conducting a study to examine the feasibility of Charlie Lake Fire providing road rescue and medical first responder services.

BACKGROUND/RATIONALE:

Staff from the Charlie Lake Fire Department have requested to be authorized to provide road rescue services and medical first responder services. Currently the establishment bylaw only allows for the department to provide fire protection services, however, options could exist to establish a rescue service in order to fund and provide authorization for the services.

Dave Mitchell & Associates will be examining the feasibility of expanding the rural fire protection area and at the same time could examine the feasibility of providing these services. In doing so they will consider the operational, financial and legal impacts of providing the service as well as potential impacts to volunteers (i.e., increased number of calls, psychological impact of providing rescue services, etc.).

OPTIONS:

- 1) That the Rural Budgets Administration Committee not authorize that \$10,000 be provided from Area C Peace River Agreement funds for the purpose of conducting a study to examine the feasibility of Charlie Lake Fire providing road rescue and medical first responder services.
- 2) That the Rural Budgets Administration Committee provide direction to staff.

STRATEGIC PLAN RELEVANCE: none

FINANCIAL CONSIDERATION(S): The cost of the project is up to \$10,000

COMMUNICATIONS CONSIDERATION(S): none

OTHER CONSIDERATION(S): none

Attachments: Proposal from Dave Mitchell & Associates.



Dave Mitchell & Associates Ltd.

P.O. Box 64618
RPO Como Lake
Coquitlam, BC V3J 7V7

Phone: 604 812 8951
Fax: 604 552 8951
Email: dwmitchell@telus.net

April 10, 2017

Peace River Regional District
1981 Alaska Avenue, Box 180
Dawson Creek BC
V1G 4H8

Attention: General Manager of Community and Electoral Area Services

Re: Charlie Lake Fire Department – Analysis of Additional Services (First Medical Response and/or Road Rescue)

Dear Ms. Morgan:

On behalf of Dave Mitchell & Associates Ltd., I am pleased to provide a proposal for a review of the services provided by the Charlie Lake Fire Department. The purpose of the review is to consider the possible expansion of the services provided to include First Medical Response and/or Road Rescue.

Our firm has extensive experience working with various levels of government and emergency services in British Columbia, Alberta, Manitoba, Ontario, the Yukon and the Northwest Territories, and extensive experience working with volunteer, composite and career fire departments. With regard to this particular project we have previously undertaken service reviews which have included a consideration of boundary extensions and the required fire halls and asset deployment for the cities of Dawson Creek and Fort St John. As well we undertook a review of the Charlie Lake Fire Department in 2011 and are currently working with Dawson Creek on the development of its fire training centre.

We trust that the following proposal meets the needs and requirements of the Regional District. Our firm has all necessary requirements for insurance that may be required, as well as being covered by WorkSafe BC. The undersigned is the contact person for any questions or issues arising from this proposal.

Sincerely,



Dave Mitchell, President
Dave Mitchell & Associates Ltd.

**Peace River Regional District
Charlie Lake Fire Department – Analysis of Additional Services
(First Medical Response and/or Road Rescue)**

Project Scope

The scope of the project is to review the services provided by the Charlie Lake Fire Department (the “Department”) with regard to the potential addition of First Medical Response (“FMR”) and/or Road Rescue. The review would include the following elements:

For Both Services:

- Meet with the Fire Chief and Regional District personnel to discuss the provision of Road Rescue and FMR and to review the current apparatus and equipment that could be utilized for these services;
- Confirm expectations for the provision of the services and whether there are any limitations; also to consider whether this would be inclusive of a contemplated extension to the fire protection area;
- Estimate the number of responses per year and the impact on the Department; this would include the expected time apparatus and responders would be unavailable for fire responses;
- Based on the number of responders required for either service propose the concept of a duty crew or partial paging system so as not to call back the entire Department for a lower number of responders; and
- Review the Fire Underwriters Survey to understand any negative effect to the current rating.

Road Rescue:

- Outline the capital and operating cost for any additional equipment and materials required for Road Rescue;
- Outline the cost for initial training and ongoing training;
- Confirm the requirements for record keeping and for financial reimbursement and liability protection offered by the Province;
- Consider and describe any liability issues arising;
- Consider and recommend the minimum number of staff to respond; and
- Review the service establishment and operational bylaws and recommend their revision as necessary.

First Medical Responder:

- Consider and recommend the level of service, i.e., A, B, C, D, E;
- Consider and recommend whether this be an automatic response or at the call of BCEHS when they are unavailable for a period;
- Outline the capital and operating cost for any additional equipment and materials required for FMR;
- Outline the cost for initial and ongoing training;
- Consider and describe any liability issues arising;
- Confirm the requirement to sign the memorandum with BCEHS;
- Estimate the number of responses per year and the impact on the Department; and
- Review the service establishment and operational bylaws and recommend their revision as necessary.

Project Cost

It is our estimate that the project can be completed within a budget of \$10,000 plus GST which is inclusive of all time and expenses required for the site visits and preparation of a draft and final report. Costs for travel and accommodation will be submitted for reimbursement with receipts and no markup.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: April 12, 2017

From: Jennifer Rudyk, Finance Clerk

Subject: Financial Report – March 2017

Attached for your information is the monthly Rural Budgets Financial Report.
The report includes:

1. Grants-in-Aid (4 pages) - 2005 to 2016 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (1 page). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (first column after name of payee)
 - d. Previous Years Payments
 - e. Payments made this year (next 4 columns - column for each Area)
 - f. Balance remaining of the Commitment (last column)
 - g. Actual Balance
 - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (1 page).
This report is in a similar format to the Fair Share report.
4. BCR/PRA Money Market Fund (1 page). Includes revenue, expenditures and future commitments.
5. Reserve (Appropriated Surplus) Balances (2 pages). Includes all Regional District reserves.

Staff Initials: JR

Dept. Head:

CAO:

April 20, 2017

 Peace River Regional District Grants-In-Aid Summary of Payables - 2016		5-Apr-2017									
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			103,000.00	107,000.00	103,000.00	103,000.00	103,000.00	200,000.00	103,000.00	103,000.00	
AREA B			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			103,000.00	107,000.00	103,000.00	103,000.00	94,608.17	189,845.00	103,000.00	4,500.00	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-	-
	Buick Creek Community Club	-	-	-	-	-	-	-	-	-	-
	Cache Creek Community Club	-	-	-	-	-	-	-	-	-	-
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-	-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	1,000.00	1,000.00
-	Golata Creek Recreation Society	-	-	-	-	-	-	-	17,995.84	-	17,995.84
-	Goodlow Community Club	-	-	-	-	-	-	-	38,700.00	-	38,700.00
	Halfway Graham Community Club	-	-	-	-	-	-	874.96	-	-	874.96
	King's Valley Christian Camp	-	-	-	-	-	-	-	-	-	\$ -
-	Montney Rec. Commission	-	-	-	-	-	-	-	-	-	-
1,000.00	North Peace 4-H District Council	-	-	-	-	-	-	-	-	1,000.00	1,000.00
-	North Peace Fall Fair Society	-	-	-	-	-	-	-	-	-	-
-	North Peace Historical Society	-	-	-	-	-	-	-	-	-	-
	North Peace Light Horse Assn.	-	-	-	-	-	-	-	-	-	-
	North Peace Ride for Disabled	-	-	-	-	-	-	259.51	-	-	259.51
-	Osborn Community Club	-	-	-	-	-	-	8,026.34	4,513.48	-	12,539.82
-	Rose Prairie Curling Society	-	-	-	-	-	-	-	4,398.08	-	4,398.08
	Wonowon Horse Club	-	-	-	-	-	-	1,500.00	-	-	1,500.00
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-	-	1,000.00	1,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	500.00	500.00
4,500.00	Total Area B	-	-	-	-	-	-	10,660.81	65,607.40	3,500.00	79,768.21
	2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining	
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget		
		100,000.00	100,000.00	100,000.00	100,000.00	112,025.88	100,000.00	80,000.00	80,000.00		
AREA C		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated		
		100,000.00	100,000.00	100,000.00	87,924.72	93,297.04	81,250.00	72,900.86	3,000.00		
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-	
-	Charlie Lake Community Club	-	-	-	-	-	4,920.40	9,510.41	15,736.11	-	30,166.92
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	1,000.00	1,000.00
	Lake Point Golf Club	-	-	-	-	4,241.96	-	-	-	-	4,241.96
	North Peace 4H Senior Council	-	-	-	-	498.98	-	-	-	-	498.98
-	North Peace Fall Fair Society	-	-	-	-	-	-	3,322.13	2,634.75	-	5,956.88
-	North Peace Historical Society	-	-	-	-	-	470.75	3,426.16	6,122.21	-	10,019.12
	North Peace Light Horse Assn.	-	-	-	-	-	-	-	-	-	-
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-	-	-	-	1,000.00	1,000.00
3,000.00	Total Area C	-	0.00	-	-	4,740.94	5,391.15	16,258.70	24,493.07	3,000.00	53,883.86
	2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining	
		Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget		
		102,000.00	102,000.00	102,000.00	111,610.00	103,150.00	102,000.00	102,000.00	102,000.00		
AREA E		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated		
		102,000.00	102,000.00	92,390.00	110,460.00	103,150.00	102,000.00	102,000.00	3,000.00		
	Camp Emile	-	-	-	-	-	13,924.54	-	-	-	13,924.54
-	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-	-	-	-
-	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	-	-	-	611.40
-	Chetwynd Gymkhana	-	-	-	-	-	-	-	1,821.16	-	1,821.16
-	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-	-	-	-
-	Chetwynd Social Planning Committee	-	-	-	-	-	-	-	-	-	-
-	Foothills Team Roping Club	-	-	-	-	-	-	-	-	-	-
-	Jackfish Community Association	-	-	-	-	-	-	4,875.00	9,423.66	-	14,298.66
-	Little Giants Figure Skating Club	-	-	-	-	-	-	-	7,637.50	-	7,637.50
-	Little Prairie Heritage Society	-	-	-	-	-	4,355.16	4,302.91	3,703.68	-	12,361.75
-	Moberly Lake Community Assn.	-	-	-	-	-	-	-	4,119.33	-	4,119.33
-	Pine Valley Exhibition Park Soc.	-	-	-	-	-	-	-	-	-	-
-	Pine Valley Motor Sports	-	-	-	-	-	-	-	-	-	-
-	Pine Valley Seniors Assn.	-	-	-	-	-	-	-	-	-	-
	Sagitawa Christian Camping Society	-	-	-	-	-	-	854.35	-	-	854.35
1,000.00	Area E West Bursary	-	-	-	-	-	-	-	500.00	1,000.00	500.00
2,000.00	Youth Travel	-	-	-	-	-	-	-	-	750.00	750.00
3,000.00	Total Area E	-	-	-	-	-	18,891.10	10,032.26	27,205.33	1,750.00	56,878.69

		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
SUB-REGIONAL			Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	150,000.00	150,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,000.00	150,049.93	4,500.00	
-	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-	-	-	-
-	Bessborough Community Club	-	-	74.96	-	-	-	-	-	-	74.96
-	Cutbank Community Club	-	-	-	-	-	-	-	-	-	-
-	Dawson Creek Sportsman's Club	-	-	-	-	-	-	-	-	-	-
-	Doe River Gymkhana Club	-	-	-	-	-	-	-	4,047.05	-	4,047.05
-	Doe River Recreation Commission	-	-	-	-	-	-	-	-	-	-
-	Farmington Community Association	-	-	-	-	-	-	-	-	-	-
-	Groundbirch Rec. Commission	-	-	-	-	-	-	-	-	-	-
-	Hats n' Chaps Gymkhana	-	-	-	2,155.99	-	-	-	6,558.72	-	8,714.71
-	Kilkerran Recreation Commission	-	-	-	-	-	-	1,925.33	-	-	1,925.33
-	Kiskatinaw Fall Fair	-	-	-	-	-	-	-	4,365.49	-	4,365.49
-	McLeod Rec. & Social Services Society	-	-	-	-	-	-	-	-	-	-
-	Rolla Ratepayers	-	-	-	-	-	-	-	-	-	-
-	Sunset Prairie Recreation Commission	-	-	-	-	-	1,257.05	-	4,870.56	-	6,127.61
-	Swan Lake Enhancement Society	-	-	-	-	-	-	-	-	-	-
-	Tomslake Community Cultural Assn.	-	-	-	-	-	-	-	6,928.72	-	6,928.72
-	Tomslake & District Rec Commission	-	-	-	-	-	-	-	3,028.78	-	3,028.78
-	Tupper Community Club	-	-	-	-	-	-	-	-	-	-
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	1,000.00	1,000.00
4,500.00	Total Sub-Regional	0.00	0.00	74.96	2,155.99	-	1,257.05	1,925.33	29,799.32	4,000.00	39,212.65
15,000.00	COMBINED GRAND TOTALS	-	-	74.96	2,155.99	4,740.94	25,539.30	38,877.10	147,105.12	12,250.00	230,743.41
Prior Years Payable total =			32,511.19								
2015 Payable total =								38,877.10			
Total GIA Payable =										230,743.41	

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Area B	Northern BC High School Rodeo	1,000	500			500				
	Northern BC Highschool Rodeo - Megan Smith	500					500			
	U18 Team Tremblay									250
	U18 Team Boorse									500
	Mixed Doubles Team Lawrence/Smith									250
	Juvenile boys curling team (alberta league)	500							500	
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500	1500
Area C			500	0	0	500	500	0	500	1000
	TOTAL used		0	0	0	0	0	0	0	500
	BALANCE Remaining		0	0	0	0	0	0	0	500
Area C	Inconnu Swim Club	300		300						
	Northern BC High School Rodeo	2,000	500		500	500		500		
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	0	0
	BALANCE Remaining		0	0	0	0	0	0	0	1000
			0	0	0	0	0	0	0	1000
Area E	3 Nations Midget Hockey	650		350		300				
	Auroras Speed Skating Club	250		250						
	Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials									500
	Chet Girls Club Volleyball	1,050	250		500		300			
	Chet Scotiabank Bantam Giants Hockey	850	350		500					
	Chet Secondary Boys Wrestling	350	350							
	Chet Secondary Girls Volleyball	3,250	250		200	800		1000	1000	
	Chet Talisman Energy Pee Wee Giants Hockey	500			500					
	Electric Eels Swim Club	600		300	300					
	Chetwynd Secondary Highschool Golf Team	300				300				
	Dawson Creek Juvenile Girls Curling	500					500			
	Taylor Dutka - DC Curling U18 PRA Curling									250
	Chetwynd Midget Giants	500						500		
	Chetwynd U16 Club Volleyball - Chargers	500						500		
	U16 Girls Club VB Chetwynd Raiders	500							500	
	U17 CW Raiders Girl Club VB									500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	1500	1250
	BALANCE Remaining		0	0	0	0	0	0	0	750
			0	0	0	0	0	0	0	750
Sub-Regional	Northern BC High School Rodeo	2,000			1,000	1,000				
	DC U14 Volleyball Team Dynamite	500							500	
	DCVC U17_18 Girls Vollebay	500							500	
	Juvenile Boys Curling Team (alberta league)	500							500	
	Ron Pettigrew Sr. Boy Basketball									500
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500	500
Sub-Regional			0	0	0	0	0	0	0	1000
	BALANCE Remaining		0	0	0	0	0	0	0	1000

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2017		1,000	1,000	
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
	TOTAL	5,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2017		1,000	1000	
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	06-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
	TOTAL	5,000	0	

TRUE

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2017		500	500	
2017		500	500	
2016	Courtney Auger	500	500	
2016	Regan Neuls	500	0	05-Dec-16
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	07-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
	TOTAL	1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2017		1,500	1500	
2017		1,500	1500	
2016	Ashley Schweitzer	1,500	0	Jan-17
2016	Kalen Dorer	1,500	0	Sep-16
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
	TOTAL	16,500	0	

Fair Share Commitments			March 2017				K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	 R-6 Romeo Area E	Total Fair Share
January 1, 2017 opening balance							1,947,683.78	1,851,583.55	3,170,638.37	2,793,443.91	9,763,349.61
Total interest earned to date							4,166.80	3,976.15	6,821.69	6,004.70	20,969.34
											-
COMMITMENTS			Commitment	Previous Yrs. Payments	Fair Share Payments This Year						Remaining Commitment
Area B											
Area B Municipal Facilities			13,200.00								13,200.00
Clearview Arena; Crawl Space R&M			75,000.00	74,020.42							979.58
Electrical Extension Grants			12,000.00								12,000.00
FSJ Library (annual payment)			31,300.00								31,300.00
NP Cultural Centre (pymt to 2017)			28,125.00		7,031.25						21,093.75
NP Fall Fair; Display Buildings			17,600.00	10,192.14	3,980.12						3,427.74
Rural Fire Protection Expansion Feas (CL)			10,000.00								10,000.00
Rural Gasification			680,000.00	32,367.25							647,632.75
Sewage Rec Facility (Operating Deficit 25%)			-								-
			867,225.00	116,579.81	11,011.37	-	-	-	-	739,633.82	
Area C											
FSJ Airport Sub Communal H2O/Swr Fees			12,559.97	11,200.00							1,359.97
FSJ Airport Sub Water Metering Initiative			25,000.00	10,177.93							14,822.07
FSJ Library (annual payment)			15,000.00								15,000.00
NPAS; Airport Swr Pumps & Maintenance			26,289.38	4,157.98							22,131.40
NP Cultural Centre (pymt to 2017)			14,062.00		3,515.50						10,546.50
Regional Parks Improvements			100,000.00								100,000.00
Rural Fire Protection Feas (CL)			20,000.00								20,000.00
Sewage Rec Facility (Operating Deficit 75%)			-								-
Water & Sewer			500,000.00								500,000.00
			712,911.35	25,535.91	-	3,515.50	-	-	-	683,859.94	
Area D											
Bear Mnt Nordic Ski Assn; Ski Trails			10,000.00								10,000.00
Bear Mnt Nordic Ski Assn; Bisette Crk Culvert & Bridge Repair			30,000.00								30,000.00
Dawson Creek Gradfest Committee; Gradfest 2015			2,500.00	2,000.00							500.00
Dawson Creek Sportsman's Club; Indoor Range Exp			80,000.00								80,000.00
Electrical Extension Grants											-
Hats 'n Chaps Gymkhana; Arena Rebuild			15,800.00	15,360.00							440.00
Northern Lights Recovery Centre			100,000.00								100,000.00
Regional Parks & Trails (Parks)			75,000.00								75,000.00
Regional Parks & Trails (Trails)			25,000.00								25,000.00
Rolla Sewer - Annual Oper. Grant			17,500.00								17,500.00
Rolla Sewer - Upgrades			20,000.00	17,429.53							2,570.47
Rural Fire Protection Expansion Feas (DC)			35,000.00								35,000.00
Rural Gasification			1,000,000.00	58,798.50							941,201.50
Rural Water Dev-Tmlk,Frmtg Const			125,032.17								125,032.17
Swan Lake Environmental Study			20,000.00	15,554.63							4,445.37
Swan Lake Weir Aluminum Gates			34,000.00	8,133.75							25,866.25
			1,589,832.17	117,276.41	-	-	-	-	-	1,472,555.76	
Area E											
Bear Mnt Nordic Ski Assn; Ski Trails			4,000.00								4,000.00
Bear Mnt Nordic Ski Assn; Bisette Crk Culvert & Bridge Repair			10,000.00								10,000.00
Camp Sagitawa; Phase 1 Climbing Wall			20,000.00								18,897.50
Chetwynd & Dist. Rec Complex			1,325,000.00	1,269,278.08							55,721.92
Chetwynd (Dist of); Fire Apparatus			133,000.00	124,515.41							8,484.59
Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller;			-								-
Chetwynd Seniors Housing Society			150,000.00								150,000.00
Dawson Creek Sportsman's Club; Indoor Range Exp			20,000.00								20,000.00
Electrical Extension Grants			5,000.00	4,000.00							1,000.00
Hasler Tower Project			107,000.00	98,836.73							8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild			3,950.00	2,184.00							1,766.00
Little Prairie Heritage Soc; Engineering			25,000.00	6,090.00							18,910.00
Northern Lights Recovery Centre			100,000.00								100,000.00
Rural Gasification			700,000.00								700,000.00
Senior Assisted Living			30,000.00								30,000.00
South Peace SPCA; Aspen Estate Feral Cats			5,000.00	2,500.00							2,500.00
Sunset Pr Rec Comm; Fair Kitchen			58,000.00	38,005.49							17,908.60
			2,695,950.00	1,545,409.71	-	-	-	3,188.41	-	1,147,351.88	
Total Fair Share Bank Balance at Month End					1,940,839.21	1,852,044.20	3,177,460.06	2,796,260.20	9,766,603.67		
Total Remaining Commitment					739,633.82	683,859.94	1,472,555.76	1,147,351.88	4,043,401.40		
Balance After Remaining Commitments					1,201,205.39	1,168,184.26	1,704,904.30	1,648,908.32	5,723,202.27		
					Area B	Area C	Area D	Area E			
* Electoral Area 'E' Director has guanteed to cover funding shortfalls up to \$2,000,000 from Fair Share/Gas Tax or other available funding for the Chetwynd & District Rec Centre capital project											
upgrade scheduled to start in 2017 per the January 26, 2016 RBAC meeting motion.											
This commitment is not included in the above numbers.											

April 20, 2017

Peace River Agreement Commitments		March 2017			K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2017 Opening Balance					696,692.84	740,422.88	708,628.91	727,937.93	2,873,682.56
Total interest earned to date					1,308.69	1,485.45	1,352.50	1,433.91	5,580.55
Subscription PRA \$									-
COMMITMENTS		Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year				Remaining Commitment
Area B									
Clearview Rec Facility; Property Assessment	50,000.00		2						50,000.00
Buick Creek Arena; Insulation/Heating Upgrades	35,000.00	33,600.00	2						1,400.00
PR Regional Cattlemen's Assoc; Livestock Protection Program	50,000.00		4	50,000.00					-
Water Tank Loader Potable Feasibility; Rose Praire & Buick Cr	390,160.00	1,962.87	1	85,502.31					302,694.82
	525,160.00			135,502.31	-	-	-		354,094.82
Area C									
FSJ Airport Sub Water Distribution Mainitenance Initiative	15,000.00	12,000.00	1						3,000.00
PR Regional Cattlemen's Assoc; Livestock Protection Program	50,000.00		4		50,000.00				-
	65,000.00				50,000.00				3,000.00
Area D									
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)	30,000.00		4				30,000.00		-
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion	54,150.00		3						54,150.00
Hats & Chaps Gymkhana Club; Sea Can	18,750.00		3						18,750.00
KL Sewer; Complete Pump & Alarm System Installation	10,000.00		9						10,000.00
KL Sewer; Spare Pump	12,000.00	1,613.97	9						10,386.03
PR Regional Cattlemen's Assoc; Livestock Protection Program	50,000.00		4				50,000.00		-
SP Dist Crime Prevention Assn; Signs	4,375.00	3,517.15	4						857.85
Rolla Sewer; Pump & Control Alarm Installation	40,000.00	8,396.29	9						31,603.71
Rolla Sewer; Spare Pump	8,000.00		9						8,000.00
Rolla Sewer; Treatment Equipment R&M	25,000.00		9						25,000.00
Tomslake Cultural Comm Assn; Main H2O Cystern Repair/Replacement	5,000.00		4						5,000.00
South Peace Mile 0 Park; Rotary Splash Park	3,000.00		3						3,000.00
							80,000.00		166,747.59
Area E									
Chetwynd Arena; floor, chiller, condenser, ventilation	500,000.00		2.00						500,000.00
Chetwynd Public Library; Exterior Renovation	100,000.00		7						100,000.00
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)	10,000.00		4					10,000.00	-
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion	54,150.00	18,050.00	3						36,100.00
Hats & Chaps Gymkhana Club; Sea Can	6,250.00		3						6,250.00
Mob Lk Comm Assn; Shoreline Condition Assessment	11,500.00	9,342.50	1					2,157.50	-
PR Regional Cattlemen's Assoc; Livestock Protection Program	50,000.00		4					50,000.00	-
Sagitawa Christian Camp; Canoes	22,000.00		3						22,000.00
South Peace Mile 0 Park; Rotary Splash Park	750.00		3						750.00
	731,900.00							62,157.50	665,100.00
Total Peace River Agreement Bank Balance at Month End					562,499.22	691,908.33	629,981.41	667,214.34	2,551,603.30
Total Remaining Commitment					354,094.82	3,000.00	166,747.59	665,100.00	1,188,942.41
Balance available after remaining commitments					208,404.40	688,908.33	463,233.82	2,114.34	1,362,660.89
					Area B	Area C	Area D	Area E	
*Kiskatinaw Watershed Area D & E Commitments Replenished each year for 5 years to 2020									
Spending Item Numbers:									
1 Potable Water and Water Security/Studies									
2 Arenas									
3 Halls, Trails and Walking Paths									
4 Assistance to Other Organizations									
5 Dawson Creek Fire Training Centre									
6 Fire Protection									
7 Libraries, Museums and Art Galleries									
8 Year-Round Recreation Facility Upgrades									
9 PRRD Sewer Services Assistance									
10 Natural Gas									

April 20, 2017

Peace River Regional District
BCR/PRA
March 31, 2017

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening Balance	60,290.54	63,215.40	43,852.39	46,494.52	213,852.85
January	41.02	43.01	29.84	31.64	145.51
February	42.85	44.94	29.40	33.05	150.24
March	45.84	48.06	31.44	35.35	160.69
April					-
May					-
June					-
July					-
August					-
September					-
October					-
November					-
2017 Interest	129.71	136.01	90.68	100.04	456.44
Expenditures					
Price, Ken; World Championship Sheepdog Trial; Netherlands			1,500.00		1,500.00
Rotary Club; Interac Youth; Belize			1,000.00		
Total Expenditures	-	-	2,500.00	-	2,500.00
Month End Bank Balance	60,420.25	63,351.41	41,443.07	46,594.56	211,809.29
Commitments					
South Peace Arts Council; Circus Camp			825.00	825.00	
Balance available	60,420.25	63,351.41	40,618.07	45,769.56	210,159.29

All Regional District Appropriated Surplus Balances as of March 31, 2017

RESERVES

911 Emergency Capital Reserve	\$ 151,490.96
*BCR/PRA	\$ 211,809.29
Buick Creek Arena Capital Reserve	\$ 154,453.55
Buick Creek Arena Operating Res	\$ 73,530.71
Building Reserve	\$ 812,301.03
Charlie Lake Fire Capital Reserve	\$ 537,718.07
Charlie Lake Sewer Capital Reserve	\$ 127,205.68
Charlie Lake Sewer Operating Reserve	\$ 78,292.15
Charlie Lake Sewer Treatment/Disposal	\$ 50,281.02
Charlie Laek Sewer WWTF Reserve	\$ 50,281.02
Chetwynd Arena Capital Reserve	\$ 1,894,123.17
Chetwynd Leis Cntr Capital Reserve	\$ 1,764,734.10
Chilton Sewer Capital Reserve	\$ 31,017.80
Chilton Sewer Operating Reserve	\$ 26,624.33
Chilton Sewer Debenture Reserve	\$ -
Clearview Arena Operating Reserve	\$ 81,866.75
CL DCC Reserve	\$ 176,296.57
CLFD Fundraising	\$ -
CLFD Operating Reserve	\$ 25,453.22
Comm Parks Water Capital Reserve	\$ -
Comm Parks Water Operating Res	\$ -
*Community Works (Gas Tax)	\$ 2,293,533.57
DC/PC Fire Capital Reserve	\$ 490,989.34
Election Reserve	\$ 54,062.81
Emergency Plan Reserve	\$ 276,692.73
*Fair Share	\$ 9,766,603.67
Feasibility Reserve	\$ 261,313.35
Friesen Sewer Capital Reserve	\$ 4,925.81
Friesen Sewer Operating Reserve	\$ 17,169.41
FSJ Airport Sewer Capital Reserve	\$ 33,958.94
FSJ Airport Sewer Operating Reserve	\$ 43,981.83
FSJ Airport Water Capital Reserve	\$ 12,356.24
FSJ Airport Water Operating Reserve	\$ 26,162.70

Green "Carbon" Project Reserve	\$ 23,676.42
Harp/Imp Sewer Capital Reserve	\$ 13,262.69
Harp/Imp Sewer Operating Reserve	\$ 13,262.69
Information System Plan Reserve	\$ 273,345.68
Insurance Reserve	\$ 477,285.30
Kelly Lake Comm Ctr. Operating Reserve	\$ 22,583.17
Kelly Lake Comm Ctr. Capital Reserve	\$ 19,480.14
Kelly Lake Sewer Capital Reserve	\$ 11,454.04
Kelly Lake Sewer Operating Reserve	\$ 20,548.34
Landfill Closure Reserve	\$ 512,244.44
Medical Scholarship Recidency Reserve	\$ 100,360.83
Moberly Lake Fire Capital Reserve	\$ 15,445.32
North Pine TV Reserve	\$ 41,803.19
NP Economic Development Commission	\$ 69,324.75
NPEDC Spark Conference Res	\$ -
NP Leisure Pool Building Repl Res	\$ 2,397,664.57
NP Leisure Pool Capital Reserve	\$ 444,842.55
*Peace River Agreement	\$ 2,551,603.30
Peace River Agreement Committee Reserve	\$ 1,010,522.63
Regional Parks Capital Reserve	\$ 51,224.54
Regional Parks Operating Reserve	\$ 41,168.33
Rolla Creek Dyking Operating Reserve	\$ 6,832.79
Rolla Sewer Capital Reserve	\$ 9,000.49
Rolla Sewer Operating Reserve	\$ 14,178.39
*Rural (Loan Fund)	\$ 3,558,809.98
*Rural Fringe	\$ 1,136,065.30
Solid Waste Capital Reserve	\$ 3,330,218.46
Solid Waste Operating Reserve	\$ 1,036,383.00
Sub-Reg Recreation Insurance Reserve	\$ 113,903.08
Tomslake Fire Reserve	\$ 11,435.34
Vehicle (Admin) Reserve	\$ 163,827.76
Vehicle (BI) Reserve	\$ 42,389.16
Vehicle (SW) Reserve	\$ 98,865.00
TOTAL	\$ 37,162,241.49

*Colour highlighted items are RBAC deligated and have corresponding worksheets attached.

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	55,000.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	100,000.00
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	255,000.00
Total	1,325,000.00	1,325,000.00	410,000.00

Loan Funds Available:	3,090,000.00
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	\$317,313.76
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Total RLF Loan & Grant Available:	\$3,407,313.76
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Community Works (Gas Tax) Commitments	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena; Insulation/Heating Upgrades	5,759.44			5,759.44
Chetwynd Arena; Capital Project	250,000.00			250,000.00
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airport Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	5,783.85		376.15
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Sewage Receiving Facility (Domestic) at Charlie Lk	3,500,000.00	3,300,874.20	126,624.84	72,500.96
Weather Stations	18,660.00		18,660.00	-
Total	\$4,025,316.44	\$3,478,783.95	\$145,284.84	\$401,247.65

Gas Tax Funds Available:	\$1,892,285.92
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Updated: March 16, 2017

RURAL BUDGET ADMINISTRATION COMMITTEE

 DIARY ITEMS

	<u>Item</u>	<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1.	STARS Patient Transportation in BC	on-going	- needs authorization from Patient Transport Coordination Centre (PTCC) which is part of BC Ambulance Service to pick up BC patients - STARS won't leave first responders in a lurch; if unable to contact PTCC, will respond and sort out the admin details later - follow what is going on and keep updating	March 16, 2017
2.	Grant-in-Aid	on-going	- contact Kiskatinaw Fall Fair and Sunset Prairie Community Hall reps to discuss future GIA funding; - Camp Sagitawa funding - tightening policy for youth travel grants	March 16, 2017

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