



## PEACE RIVER REGIONAL DISTRICT

### RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: April 20, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**  
Director Gooding, Meeting Chair  
Director Sperling  
Director Hiebert  
Director Rose

**Staff**  
Chris Cvik, Chief Administrative Officer  
Trish Morgan, GM of Community Services  
Fran Haughian, Communications Manager  
Ronda Wilkins, Executive Assistant

**Part of the Meeting**  
Phillip Kovacs, Solid Waste Manager  
Loryn Day, Solid Waste Coordinator

Call to Order                      The Chair called the meeting to order at 1:20 p.m.

#### **DIRECTORS NOTICE OF NEW BUSINESS:**

Director Hiebert                      Roll out bins for Doe River

#### **ADOPTION OF AGENDA:**

##### **ADOPTION OF AGENDA**

##### **RBAC 17/04/01**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
"That the Rural Budgets Administration Committee Meeting agenda for the April 20, 2017 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

1. CALL TO ORDER - Director Goodings to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:  
M-1 Rural Budgets Administration Committee Meeting Minutes of March 16, 2017
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:  
None

**ADOPTION OF AGENDA: continued**

7. **CORRESPONDENCE:**
  - C-1 April 4, 2017 – Thank you letter from Chetwynd Electric Eels
  - C-2 April 6, 2017 – Thank you letter form U-18 Curling Provincials
  - C-3 April 12, 2017 – Thank you letter from Senior High Boys' Basketball Team
8. **REPORTS:**
  - R-1 April 7, 2017, Report from Jill Rickert, Community Services Coordinator – Dawson Creek Volleyball Club- Youth Request
  - R-2 April 10, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – U18 Predators Girls Hockey Team
  - R-3 April 12, 2017, Report from Jill Rickert, Community Services Coordinator – Grant Request – Kelly Lake Community Centre Society
  - R-4 April 4, 2017, Memo from Doug Fleming, CAO, District of Chetwynd – Request for Financial Participation – Water Treatment Plant Upgrade and Airport Runway Resurfacing
  - R-5 April 13, 2017, Report from Trish Morgan, GM of Community Services – Charlie Lake Fire Rescue Service Assessment.
  - R-6 April 12, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – March 2017
9. **DIARY:**
  - DI-1 April RBAC Diary
10. **NEW BUSINESS:**
  - NB- Doe River – Roll out bins (Director Hiebert)
11. **COMMUNICATIONS:**
12. **ADJOURNMENT:**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1  
March 16, 2017  
RBAC Minutes

**ADOPTION OF MINUTES**

**RBAC 17/04/02**

MOVED by Director Hiebert, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee Meeting Minutes of March 16, 2017  
be adopted."

**CARRIED.**

**DELEGATIONS:**

D-1                      No Delegation

**CORRESPONDENCE:**

C-1                      The Committee received the letter.  
April 4, 2017 –  
Chetwynd Electric Eels

C-2                      The Committee received the letter.  
April 6, 2017 –  
U-18 Curling  
Provincials

C-3  
April 12, 2017  
Senior High Boys'  
basketball Team

The Committee received the letter.

**REPORTS:**

R-1  
April 7, 2017  
Jill Rickert, CSC –  
Dawson Creek  
Volleyball Club-Youth  
Request

**RBAC 17/04/03**

MOVED by Director Rose, SECONDED by Director Hiebert,  
"That the Rural Budgets Administration Committee authorize a grant from the Sub-regional Youth Travel account in the amount of \$1000 for the Dawson Creek Volleyball Club to assist three senior girls teams (U15, U16, U18) to attend Volleyball Canada Nationals (West) tournaments being held in Edmonton, Calgary, and Regina during May of this year."

**CARRIED.**

R-2  
April 10, 2017  
Jill Rickert, CSC –  
Youth Travel Request  
– U18 Predators Girls  
Hockey Team

**RBAC 17/04/04**

MOVED by Director Sperling, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee authorize a grant in the amount of \$500 from Area C Youth Travel Funds for the Dawson Creek Minor Hockey Association (DCMHA) Northern Female Elite U18 Predators hockey team to assist with travel costs to attend the BC Provincial Midget AA Championships from March 19-22, 2017 that was held in Parksville, BC."

**CARRIED.**

R-3  
April 12, 2017  
Jill Rickert, CSC –  
Grant Request – Kelly  
Lake Community  
Centre Society

**RBAC 17/04/05**

MOVED by Director Hiebert, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee authorize the grant request from Kelly Lake Community Centre Society and approve a grant in the amount of \$5,798 to be provided through Area D Peace River Agreement Funds, Spending Item 3, to assist with the purchase and installation of a security system at the community centre."

**CARRIED.**

R-4  
April 7, 2017  
Memo from Doug  
Fleming, CAO District  
of Chetwynd – Water  
Treatment Plant  
Upgrade and Airport  
Runway Resurfacing

**RBAC 17/04/06**

MOVED by Director Rose, SECONDED by Director Hiebert,  
"That the Rural Budgets Administration Committee approve funding to the District of Chetwynd in the amount of \$300,000 (\$150K – Gas Tax & \$150K PRA Funds) from Electoral Area E, for the District of Chetwynd's Water Treatment Plant Upgrading Project and Municipal Airport Runway Resurfacing project and,

Further that the funding be subject to successfully entering into agreement with the District of Chetwynd guaranteeing that the residents of Electoral Area E will have access to water over the next 20 years and,

Further that the 20 year agreement will start once the Water Treatment Plant upgrade project is completed."

**CARRIED.**

R-5  
April 13, 2017  
Trish Morgan, GMCS –  
Charlie Lake Fire  
Rescue Service  
Assessment

**RBAC 17/04/07**

MOVED by Director Sperling, SECONDED by Director Goodings,  
"That the Rural Budgets Administration Committee approve that \$10,000 be provided  
from Area C Peace River Agreement funds for the purpose of conducting a study to  
examine the feasibility of Charlie Lake Fire providing road rescue and medical first  
responder services."

**CARRIED.**

R-6  
April 12, 2017  
Jennifer Rudyk, FC  
Financial Report –  
March 2017

**It was noted that Staff bring back to the Committee the historical references on  
all of the Community Works (Gas Tax) Commitments.**

*Solid Waste Manager – Phil Kovacs and Solid Waste Coordinator – Loryn Day joined  
the meeting.*

**DIARY:**

No new items added for April, 2017

**NEW BUSINESS:**

Roll out bins for Doe River – Director Hiebert

**RBAC 17/04/08**

MOVED by Director Hiebert, SECONDED by Director Rose,  
"That the Rural Budgets Administration Committee approve the funding of \$6,000 from  
Area D, BC Rail Funds for two roll out bins for Doe River to be left at the Does River  
Hall and further,

That the Rural Budgets Administration Committee recommend to the Regional Board  
that the two roll out bins that are being funded by Electoral Area D for Doe River have  
its tipping fees waived in accordance with standard practices."

**CARRIED.**

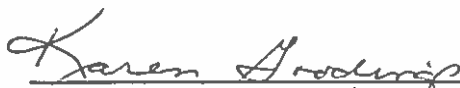
*Solid Waste Manager – Phil Kovacs and Solid Waste Coordinator – Loryn Day left the  
meeting.*

**COMMUNICATIONS:**

None

**ADJOURNMENT:**

The Chair adjourned at 2:45 p.m.

  
Director Goodings, Meeting Chair

  
Ronda Wilkins, Executive Assistant