



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING

MINUTES

DATE: May 17, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Dan Rose, Electoral Area E, Meeting Chair

Director Brad Sperling, Electoral Area C

Director Leonard Hiebert, Electoral Area D

Director Karen Goodings, Electoral Area B

Staff

Tyra Henderson, Corporate Officer

Lyle Smith Chief Financial Officer

Kim Frech, Financial Advisor

Crystal Brown, Electoral Area Manager

Trish Morgan, General Manager of Community Services

Fran Haughian, Communications Manager

Barb Coburn, Recording Secretary

Delegations

Peace Energy Cooperative - Don Petit and Ron Mock

City of Dawson Creek - Mayor Dale Bumstead

Call to Order The Chair called the meeting to order at 10:20 a.m.

ADOPTION OF AGENDA:

- May 17, 2018 Agenda MOVED by Director Sperling, SECONDED by Director Hiebert
That the Rural Budgets Administration Committee Meeting agenda for the May 17, 2018 meeting, be adopted, including items of new business:
CALL TO ORDER - Director Rose to Chair the Meeting
DIRECTORS NOTICE OF NEW BUSINESS:
ADOPTION OF AGENDA:
ADOPTION OF MINUTES:
Rural Budgets Administration Committee Meeting of April 16, 2018
BUSINESS ARISING FROM THE MINUTES:
DELEGATIONS:
D-1 Don Petit and Ron Mock, Peace Energy Cooperative – Solar Power
D-2 Mayor Dale Bumstead, City of Dawson Creek – Collins Exhibition Park (late afternoon)
CORRESPONDENCE:
C-1 February 14, 2018 - Karen Smith, DCSS Counsellor – South Peace Sub Regional Academic Scholarship
C-2 February 14, 2018 - Karen Smith, DCSS Counsellor – South Peace Sub Regional Rural Trades Bursary
C-3 April 19, 2018 – Chetwynd's Circus North 2018 – Thank You Note
C-4 May 2, 2018 – Michelina Lukey, Moberly Lake Elementary School – Request for Donation for Library
REPORTS:
R-1 April 2, 2018 – Report from Jill Rickert, Community Services Coordinator – Electrical Extension Grant Application - Vibert
R-2 April 30, 2018 – Report from Jill Rickert, Community Services Coordinator – Grant Request – Rolla Community Cemetery Committee

ADOPTION OF AGENDA:

May 17, 2018 Agenda
(continued)

Reports: (continued)

- R-3 May 3, 2018 – Report from Jill Rickert, Community Services Coordinator – 2018 Area B and C Recreational and Cultural Grant-in-Aid Allocations
- R-4 May 3, 2018 — 2018 Area E West Recreational and Cultural Grant-in-Aid Allocations
- R-5 May 4, 2018 – Report from Report from Jill Rickert, Community Services Coordinator – 2018 South Peace Sub-Regional Recreational and Cultural Grants-in-Aid Allocations
- R-6 May 4, 2018 – Report from Report from Jill Rickert, Community Services Coordinator – Request for Direction – Volunteer Recognition and Awards Options
- R-7 May 9, 2018 – Report from Report from Trish Morgan, GM of Community Services – Chetwynd Library -Development of RFP #2 – Design Services and Cost Estimates
- R-8 May 7, 2018 – Report from Jennifer Rudyk, Finance Clerk – April 2018 Financial Report

DISCUSSION ITEMS:

NEW BUSINESS:

- NB-1 Charlie Lake Community Club
- NB-2 Fort St. John Curling Club

COMMUNICATIONS:

DIARY:

ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1
April 16, 2018 RBAC
Minutes

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting Minutes of April 16, 2018
be adopted.

CARRIED

DELEGATIONS:

D-1
Peace Energy
Cooperative

Don Petit and Ron Mock of Peace Energy Cooperative attended the meeting to provide a presentation on Solar Power. Mr. Petit explained the benefits of going solar, how the process works, and that there are grants available to municipalities and non-profit organizations for the installation of solar power.

Recess:

Adjourned to the Call of the Chair at 11 a.m.

Reconvened:

The meeting reconvened at 11:33 a.m.

CORRESPONDENCE:

C-1 and C-2
Academic Scholarship
and Rural Trades
Bursary

MOVED Director Sperling, SECONDED Director Hiebert,
That the letters from Karen Smith, Dawson Creek Senior Secondary regarding the South Peace Sub Regional Academic Scholarship and the South Peace Sub Regional Rural Trades Bursary be received for information.

CARRIED

C-3
Thank You Letter

MOVED Director Sperling, SECONDED Director Hiebert,
That the thank you letter from Chetwynd's Circus North 2018 be received for information.

CARRIED

CORRESPONDENCE (continued):

C-4 MOVED by Director Hiebert, SECONDED by Director Sperling,
Request for Donations That staff be directed to write a letter to Moberly Lake Elementary School outlining
for Library the process for applying for grants.
CARRIED.

REPORTS:

R-1 MOVED Director Goodings, SECONDED Director Hiebert,
Electrical Extension That the Rural Budgets Administration Committee approve an Electoral Area B `Fair
Grant Share Electrical Extension Grant in the amount of \$4,000 for Gordon and Kara Vibert.
CARRIED

R-2 MOVED by Director Hiebert, SECONDED by Director Sperling,
Rolla Community That the Rural Budgets Administration Committee authorize a grant in the amount of
Cemetery Committee \$500, payable from Electoral Area D, Cemetery funds, to be issued to the Rolla
Community Cemetery Committee to assist with the operational costs for lawn
maintenance.
CARRIED.

R-3 MOVED by Director Sperling, SECONDED by Director Goodings,
Area B and C That the Rural Budgets Administration Committee approve the 2018 Area B
Recreational and Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended
Cultural Grant-in-aid by the community groups that attended the April 16, 2018 allocation meeting:
Allocations Cecil Lake Recreation Commission \$28,000
King's Valley Christian Camp \$24,857
Montney Recreation Commission \$19,142
North Peace 4 H District Council \$2,700
North Peace Fall Fair \$2,000
North Peace Historical Society \$7,750
Osborn Community Association \$2,575
Rose Prairie Community Curling Centre \$11,476
North Peace Regional Gradfest Society \$1,000
North Peace 4H District Council (Annual Travel Grant) \$1,000
Area B Rural Bursary \$1,000
Youth Travel \$1,500
Total \$103,000

CARRIED.

REPORTS (continued):

R-3 (continued)	MOVED by Director Sperling, SECONDED by Director Goodings,	
Area B and C	That the Rural Budgets Administration Committee approve the 2018 Area C	
Recreational and	Recreational and Cultural Grants-in-Aid Allocations as follows, and are commended	
Cultural Grant-in-Aid	by the community groups who attended the April 16, 2018 allocation meeting:	
Allocations	Charlie Lake Community Club	\$11,500
	North Peace Fall Fair	\$3,400
	North Peace Historical Society	\$9,250
	North Peace Regional Gradfest Society	\$1,000
	North Peace Light Horse Association	\$15,000
	North Peace Regional Gradfest	\$1,000
	Area C Rural Scholarship	\$1,000
	Youth Travel	<u>\$1,000</u>
	Total	\$42,150

CARRIED.

R-4	MOVED by Director Hiebert, SECONDED by Director Sperling,	
Area E West	That the Rural Budgets Administration Committee approve the 2018 Area E West	
Recreational and	Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended	
Cultural Grant-in-Aid	by the community groups who attended the April 17, 2018 allocation meeting:	
Allocations	Chetwynd & District Recreation Centre	\$2,500.00
	Chetwynd & District Rod & Gun Club	\$13,515.40
	Chetwynd Electric Eels	\$10,000.00
	Chetwynd Gymkhana Club	\$3,108.00
	Chetwynd Horse Club	\$2,231.25
	Chetwynd Social Planning Society	\$8,000.00
	Foothills Team Roping Club	\$10,500.00
	Little Giant Figure Skating	\$10,001.10
	Little Prairie Heritage Society	\$6,506.25
	Moberly Lake Community Association	\$9,000.00
	Pine Valley Exhibition Park	\$20,838.00
	Pine Valley Seniors Society	\$2,800.00
	Area E Bursaries	\$1,000.00
	Youth Travel	<u>\$2,000.00</u>
	Total	\$102,000.00

CARRIED.

REPORTS (continued):

R-5	That the Rural Budgets Administration Committee approve the 2018 Sub-Regional
South Peace Sub-	Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended
Regional Recreational	by the community groups who attended the April 18, 2018 allocation meeting:
and Cultural Grants-in-	
Aid Allocations	
	Bessborough Community Club \$4,500.00
	Cutbank Community Club \$9,000.00
	Dawson Creek Sportsman's Club \$16,000.00
	Dawson Creek Youth Centre/The Ark ` \$7,500.00
	Doe River Recreation Commission \$20,000.00
	Farmington Community Association \$13,965.46
	Groundbirch Recreation Commission \$2,100.00
	Hats & Chaps Gymkhana \$10,109.54
	Kilkerran Recreation Commission ` \$1,125.00
	Kiskatinaw Fall Fair \$9,950.00
	McLeod Recreation & Social Service Society \$10,000.00
	Rolla Ratepayers Association \$7,000.00
	Sunset Prairie Recreation Commission \$6,350.00
	Swan Lake Enhancement Society \$900.00
	Tomslake Community Cultural Association \$6,000.00
	Tomslake & District Recreation Commission \$9,500.00
	Tupper Community Club \$11,500.00
	Sub-Regional Scholarship \$1,500.00
	Sub-Regional Bursary \$1,500.00
	Youth Travel \$1,500.00
	Total \$150,000.00

CARRIED.

R-6	MOVED by Director Hiebert, SECONDED by Director Sperling,
Volunteer Recognition	That the Rural Budgets Administration Committee direct staff to include the options
an Awards Options	for the Volunteer Recognition and Awards, as presented at the 2018 Grants-in-Aid
	Allocation meetings, in the letters sent out confirming approved allocations for the
	recipients in Electoral Area B, C, and E; further, that a deadline of June 30, 2018 be
	included for groups to provide their feedback to Regional District staff.

CARRIED.

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the recommendation be amended to change the deadline to receive responses
from the organizations to September 30, 2018.

CARRIED.

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee direct staff to include the options
for the Volunteer Recognition and Awards, as presented at the 2018 Grants-in-Aid
Allocation meetings, in the letters sent out confirming approved allocations for the
recipients in Electoral Area B, C, and E; further, that a deadline of September 30,
2018 be included for groups to provide their feedback to Regional District staff.

CARRIED.

REPORTS (continued):

R-7
Chetwynd Library
Development RPF /2

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee increase the Chetwynd Library Request for Proposal funding commitment from \$20,000 to \$23,000, from Area E Peace River Agreement Funds (Item 7 Libraries, Museums & Art Galleries), for the purpose of Urbans Systems developing a new request for proposals for the Chetwynd Library design.

CARRIED.

COMMUNICATIONS

Permission to publish

MOVED by Director Sperling, SECONDED by Director Hiebert,
That permission be granted for the Communications Manager to place information regarding Grants-in-aid in local media publications.

CARRIED.

Recess: Adjourned to the Call of the Chair at 12:12 p.m.

Reconvened: The meeting reconvened at 3:27 p.m.

DELEGATIONS (continued)

D-2
Collins Exhibition Park

Mayor Dale Bumstead, City of Dawson Creek attended the meeting to provide an update regarding the recent assessment on the Collins Exhibition Park Fall Fair Grounds. The report prepared by Force Engineering Group Inc. indicated that several of the structures located within the Park have reached their end of service life and can no longer be used. Temporary solutions measures are underway for this year but the City of Dawson Creek is looking to partner with the Electoral Area Directors on a more permanent solution and is open to suggestions. The annual exhibition is well attended both by local citizens and visitors which is a huge economic boost to the community.

MOVED by Director Hiebert, SECONDED by Director Sperling,
That consideration will be given to future requests for support from the City of Dawson Creek toward the Collins Exhibition Park.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 3:50 p.m.

Director Dan Rose, Chair

Barb Coburn, Recording Secretary