



**PEACE RIVER REGIONAL DISTRICT**  
**Rural Budgets Administration Committee Meeting**

**A G E N D A**

Thursday, June 21, 2018  
at the Regional District Office Boardroom, 1981 Alaska Avenue,  
Dawson Creek, BC **following the EADC Meeting**

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1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**  
M-1 Rural Budgets Administration Committee Meeting of May 17, 201
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**  
C-1 April 18, 2018 – Stephen and Velita Sciog Electrical Extension Grant Application
8. **REPORTS:**  
R-1 June 14, 2018 – Report from Trish Morgan, GM of Community Services – Chetwynd Library Design and Construction Services  
R-2 May 30, 2018 – Report from Jill Rickert, Community Services Coordinator – Northern Brain Injury Association – Request for Sponsorship  
R-3 June 6, 2018 – Report from Jennifer Rudyk, Finance Clerk – May 2018 Financial Report
9. **DISCUSSION ITEMS:**
10. **NEW BUSINESS:**
11. **COMMUNICATIONS:**
12. **DIARY:**  
DIA-1 Diary Items
13. **ADJOURNMENT:**



## PEACE RIVER REGIONAL DISTRICT

### RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING

#### MINUTES

DATE: May 17, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Dan Rose, Electoral Area E, Meeting Chair

Director Brad Sperling, Electoral Area C

Director Leonard Hiebert, Electoral Area D

Director Karen Goodings, Electoral Area B

**Staff**

Tyra Henderson, Corporate Officer

Lyle Smith Chief Financial Officer

Kim Frech, Financial Advisor

Crystal Brown, Electoral Area Manager

Trish Morgan, General Manager of Community Services

Fran Haughian, Communications Manager

Barb Coburn, Recording Secretary

**Delegations**

Peace Energy Cooperative - Don Petit and Ron Mock

City of Dawson Creek - Mayor Dale Bumstead

Call to Order The Chair called the meeting to order at 10:20 a.m.

**ADOPTION OF AGENDA:**

- April 16, 2018 Agenda MOVED by Director Sperling, SECONDED by Director Hiebert  
That the Rural Budgets Administration Committee Meeting agenda for the May 17, 2018 meeting, be adopted, including items of new business:
- CALL TO ORDER** - Director Rose to Chair the Meeting
- DIRECTORS NOTICE OF NEW BUSINESS:**
- ADOPTION OF AGENDA:**
- ADOPTION OF MINUTES:**  
Rural Budgets Administration Committee Meeting of April 16, 2018
- BUSINESS ARISING FROM THE MINUTES:**
- DELEGATIONS:**
- D-1 Don Petit and Ron Mock, Peace Energy Cooperative – Solar Power
  - D-2 Mayor Dale Bumstead, City of Dawson Creek – Collins Exhibition Park (late afternoon)
- CORRESPONDENCE:**
- C-1 February 14, 2018 - Karen Smith, DCSS Counsellor – South Peace Sub Regional Academic Scholarship
  - C-2 February 14, 2018 - Karen Smith, DCSS Counsellor – South Peace Sub Regional Rural Trades Bursary
  - C-3 April 19, 2018 – Chetwynd's Circus North 2018 – Thank You Note
  - C-4 May 2, 2018 – Michelina Lukey, Moberly Lake Elementary School – Request for Donation for Library
- REPORTS:**
- R-1 April 2, 2018 – Report from Jill Rickert, Community Services Coordinator – Electrical Extension Grant Application - Vibert
  - R-2 April 30, 2018 – Report from Jill Rickert, Community Services Coordinator – Grant Request – Rolla Community Cemetery Committee

**ADOPTION OF AGENDA:**

May 17, 2018 Agenda  
(continued)

**Reports: (continued)**

- R-3 May 3, 2018 – Report from Jill Rickert, Community Services Coordinator – 2018 Area B and C Recreational and Cultural Grant-in-Aid Allocations
- R-4 May 3, 2018 — 2018 Area E West Recreational and Cultural Grant-in-Aid Allocations
- R-5 May 4, 2018 – Report from Report from Jill Rickert, Community Services Coordinator – 2018 South Peace Sub-Regional Recreational and Cultural Grants-in-Aid Allocations
- R-6 May 4, 2018 – Report from Report from Jill Rickert, Community Services Coordinator – Request for Direction – Volunteer Recognition and Awards Options
- R-7 May 9, 2018 – Report from Report from Trish Morgan, GM of Community Services – Chetwynd Library -Development of RFP #2 – Design Services and Cost Estimates
- R-8 May 7, 2018 – Report from Jennifer Rudyk, Finance Clerk – April 2018 Financial Report

**DISCUSSION ITEMS:****NEW BUSINESS:**

- NB-1 Charlie Lake Community Club
- NB-2 Fort St. John Curling Club

**COMMUNICATIONS:****DIARY:****ADJOURNMENT:****CARRIED****ADOPTION OF MINUTES:**

M-1  
April 16, 2018 RBAC  
Minutes

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee Meeting Minutes of April 16, 2018  
be adopted.

**CARRIED****DELEGATIONS:**

D-1  
Peace Energy  
Cooperative

Don Petit and Ron Mock of Peace Energy Cooperative attended the meeting to provide a presentation on Solar Power. Mr. Petit explained the benefits of going solar, how the process works, and that there are grants available to municipalities and non-profit organizations for the installation of solar power.

Recess:

Adjourned to the Call of the Chair at 11 a.m.

Reconvened:

The meeting reconvened at 11:33 a.m.

**CORRESPONDENCE:**

C-1 and C-2  
Academic Scholarship  
and Rural Trades  
Bursary

MOVED Director Sperling, SECONDED Director Hiebert,  
That the letters from Karen Smith, Dawson Creek Senior Secondary regarding the South Peace Sub Regional Academic Scholarship and the South Peace Sub Regional Rural Trades Bursary be received for information.

**CARRIED**

C-3  
Thank You Letter

MOVED Director Sperling, SECONDED Director Hiebert,  
That the thank you letter from Chetwynd's Circus North 2018 be received for information.

**CARRIED**

**CORRESPONDENCE** (continued):

C-4                                      MOVED by Director Hiebert, SECONDED by Director Sperling,  
Request for Donations              That staff be directed to write a letter to Moberly Lake Elementary School outlining  
for Library                              the process for applying for grants.

**CARRIED.**

**REPORTS:**

R-1                                      MOVED Director Goodings, SECONDED Director Hiebert,  
Electrical Extension                That the Rural Budgets Administration Committee approve an Electoral Area B `Fair  
Grant                                      Share Electrical Extension Grant in the amount of \$4,000 for Gordon and Kara Vibert.

**CARRIED**

R-2                                      MOVED by Director Hiebert, SECONDED by Director Sperling,  
Rolla Community                    That the Rural Budgets Administration Committee authorize a grant in the amount of  
Cemetery Committee                \$500, payable from Electoral Area D, Cemetery funds, to be issued to the Rolla  
                                                    Community Cemetery Committee to assist with the operational costs for lawn  
                                                    maintenance.

**CARRIED.**

R-3                                      MOVED by Director Sperling, SECONDED by Director Goodings,  
Area B and C                        That the Rural Budgets Administration Committee approve the 2018 Area B  
Recreational and                    Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended  
Cultural Grant-in-aid                by the community groups that attended the April 16, 2018 allocation meeting:  
Allocations                              Cecil Lake Recreation Commission                                      \$28,000  
                                                    King's Valley Christian Camp                                              \$24,857  
                                                    Montney Recreation Commission                                        \$19,142  
                                                    North Peace 4 H District Council                                        \$2,700  
                                                    North Peace Fall Fair                                                        \$2,000  
                                                    North Peace Historical Society                                            \$7,750  
                                                    Osborn Community Association                                           \$2,575  
                                                    Rose Prairie Community Curling Centre                                \$11,476  
                                                    North Peace Regional Gradfest Society                                \$1,000  
                                                    North Peace 4H District Council (Annual Travel Grant)            \$1,000  
                                                    Area B Rural Bursary                                                        \$1,000  
                                                    Youth Travel                                                                      \$1,500  
                                                    **Total**                                                                                      **\$103,000**

**CARRIED.**

**REPORTS (continued):**

|                       |                                                                                   |                 |
|-----------------------|-----------------------------------------------------------------------------------|-----------------|
| R-3 (continued)       | MOVED by Director Sperling, SECONDED by Director Goodings,                        |                 |
| Area B and C          | That the Rural Budgets Administration Committee approve the 2018 Area C           |                 |
| Recreational and      | Recreational and Cultural Grants-in-Aid Allocations as follows, and are commended |                 |
| Cultural Grant-in-Aid | by the community groups who attended the April 16, 2018 allocation meeting:       |                 |
| Allocations           | Charlie Lake Community Club                                                       | \$11,500        |
|                       | North Peace Fall Fair                                                             | \$3,400         |
|                       | North Peace Historical Society                                                    | \$9,250         |
|                       | North Peace Regional Gradfest Society                                             | \$1,000         |
|                       | North Peace Light Horse Association                                               | \$15,000        |
|                       | North Peace Regional Gradfest                                                     | \$1,000         |
|                       | Area C Rural Scholarship                                                          | \$1,000         |
|                       | Youth Travel                                                                      | <u>\$1,000</u>  |
|                       | <b>Total</b>                                                                      | <b>\$42,150</b> |

**CARRIED.**

|                       |                                                                                    |                     |
|-----------------------|------------------------------------------------------------------------------------|---------------------|
| R-4                   | MOVED by Director Hiebert, SECONDED by Director Sperling,                          |                     |
| Area E West           | That the Rural Budgets Administration Committee approve the 2018 Area E West       |                     |
| Recreational and      | Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended |                     |
| Cultural Grant-in-Aid | by the community groups who attended the April 17, 2018 allocation meeting:        |                     |
| Allocations           | Chetwynd & District Recreation Centre                                              | \$2,500.00          |
|                       | Chetwynd & District Rod & Gun Club                                                 | \$13,515.40         |
|                       | Chetwynd Electric Eels                                                             | \$10,000.00         |
|                       | Chetwynd Gymkhana Club                                                             | \$3,108.00          |
|                       | Chetwynd Horse Club                                                                | \$2,231.25          |
|                       | Chetwynd Social Planning Society                                                   | \$8,000.00          |
|                       | Foothills Team Roping Club                                                         | \$10,500.00         |
|                       | Little Giant Figure Skating                                                        | \$10,001.10         |
|                       | Little Prairie Heritage Society                                                    | \$6,506.25          |
|                       | Moberly Lake Community Association                                                 | \$9,000.00          |
|                       | Pine Valley Exhibition Park                                                        | \$20,838.00         |
|                       | Pine Valley Seniors Society                                                        | \$2,800.00          |
|                       | Area E Bursaries                                                                   | \$1,000.00          |
|                       | Youth Travel                                                                       | <u>\$2,000.00</u>   |
|                       | <b>Total</b>                                                                       | <b>\$102,000.00</b> |

**CARRIED.**

**REPORTS (continued):**

|                         |                                                                                    |
|-------------------------|------------------------------------------------------------------------------------|
| R-5                     | That the Rural Budgets Administration Committee approve the 2018 Sub-Regional      |
| South Peace Sub-        | Recreational and Cultural Grants-in-Aid Allocations as follows, and as recommended |
| Regional Recreational   | by the community groups who attended the April 18, 2018 allocation meeting:        |
| and Cultural Grants-in- |                                                                                    |
| Aid Allocations         |                                                                                    |
|                         | Bessborough Community Club \$4,500.00                                              |
|                         | Cutbank Community Club \$9,000.00                                                  |
|                         | Dawson Creek Sportsman's Club \$16,000.00                                          |
|                         | Dawson Creek Youth Centre/The Ark ` \$7,500.00                                     |
|                         | Doe River Recreation Commission \$20,000.00                                        |
|                         | Farmington Community Association \$13,965.46                                       |
|                         | Groundbirch Recreation Commission \$2,100.00                                       |
|                         | Hats & Chaps Gymkhana \$10,109.54                                                  |
|                         | Kilkerran Recreation Commission ` \$1,125.00                                       |
|                         | Kiskatinaw Fall Fair \$9,950.00                                                    |
|                         | McLeod Recreation & Social Service Society \$10,000.00                             |
|                         | Rolla Ratepayers Association \$7,000.00                                            |
|                         | Sunset Prairie Recreation Commission \$6,350.00                                    |
|                         | Swan Lake Enhancement Society \$900.00                                             |
|                         | Tomslake Community Cultural Association \$6,000.00                                 |
|                         | Tomslake & District Recreation Commission \$9,500.00                               |
|                         | Tupper Community Club \$11,500.00                                                  |
|                         | Sub-Regional Scholarship \$1,500.00                                                |
|                         | Sub-Regional Bursary \$1,500.00                                                    |
|                         | Youth Travel \$1,500.00                                                            |
|                         | <b>Total \$150,000.00</b>                                                          |

**CARRIED.**

|                       |                                                                                        |
|-----------------------|----------------------------------------------------------------------------------------|
| R-6                   | MOVED by Director Hiebert, SECONDED by Director Sperling,                              |
| Volunteer Recognition | That the Rural Budgets Administration Committee direct staff to include the options    |
| an Awards Options     | for the Volunteer Recognition and Awards, as presented at the 2018 Grants-in-Aid       |
|                       | Allocation meetings, in the letters sent out confirming approved allocations for the   |
|                       | recipients in Electoral Area B, C, and E; further, that a deadline of June 30, 2018 be |
|                       | included for groups to provide their feedback to Regional District staff.              |

**CARRIED.**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the recommendation be amended to change the deadline to receive responses  
from the organizations to September 30, 2018.

**CARRIED.**

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee direct staff to include the options  
for the Volunteer Recognition and Awards, as presented at the 2018 Grants-in-Aid  
Allocation meetings, in the letters sent out confirming approved allocations for the  
recipients in Electoral Area B, C, and E; further, that a deadline of September 30,  
2018 be included for groups to provide their feedback to Regional District staff.

**CARRIED.**

**REPORTS (continued):**

R-7  
Chetwynd Library  
Development RPF /2

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee increase the Chetwynd Library Request for Proposal funding commitment from \$20,000 to \$23,000, from Area E Peace River Agreement Funds (Item 7 Libraries, Museums & Art Galleries), for the purpose of Urbans Systems developing a new request for proposals for the Chetwynd Library design.

**CARRIED.****COMMUNICATIONS**

Permission to publish

MOVED by Director Sperling, SECONDED by Director Hiebert,  
That permission be granted for the Communications Manager to place information regarding Grants-in-aid in local media publications.

**CARRIED.**

Recess: Adjourned to the Call of the Chair at 12:12 p.m.

Reconvened: The meeting reconvened at 3:27 p.m.

**DELEGATIONS (continued)**

D-2  
Collins Exhibition Park

Mayor Dale Bumstead, City of Dawson Creek attended the meeting to provide an update regarding the recent assessment on the Collins Exhibition Park Fall Fair Grounds. The report prepared by Force Engineering Group Inc. indicated that several of the structures located within the Park have reached their end of service life and can no longer be used. Temporary solutions measures are underway for this year but the City of Dawson Creek is looking to partner with the Electoral Area Directors on a more permanent solution and is open to suggestions. The annual exhibition is well attended both by local citizens and visitors which is a huge economic boost to the community.

MOVED by Director Hiebert, SECONDED by Director Sperling,  
That consideration will be given to future requests for support from the City of Dawson Creek toward the Collins Exhibition Park.

**CARRIED.****ADJOURNMENT:**

The Chair adjourned the meeting at 3:50 p.m.

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Director Dan Rose, Chair

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Barb Coburn, Recording Secretary



# PEACE RIVER REGIONAL DISTRICT FAIR SHARE Electrical Extension Grant Application

C-1

| Applicant (Customer) Information                                                                                                         |                                             |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| Property Owner Name                                                                                                                      | STEPHEN & VELITA SCIOG                      |
| Mailing Address                                                                                                                          | PO BOX 775, 13196 283 Road, Charlie Lake BC |
|                                                                                                                                          | CHARLIE LAKE, BC V0C 1H0                    |
| Telephone Number                                                                                                                         | 250.261.8615 or 250.262.6870                |
| Legal Description                                                                                                                        | SE 1/4 Sec 21 TP 84 R20 W6M                 |
| Electoral Area served                                                                                                                    | 'C' Confirmed by Staff                      |
| By signing below, the applicant is confirming that his/her portion of the mainline extension costs is available for payment to BC Hydro. |                                             |
| Signature of Applicant (Customer)                                                                                                        | <i>Stephen Sciog</i> <i>V Sciog</i>         |
| Date                                                                                                                                     | APRIL 18, 2018                              |

|                                                                                                                                                                           |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Funding assistance will be limited to hydro main line extension costs (including GST) on public maintained roads to serve residential customers (excluding subdivisions). | \$ <u>10,392.90</u>  |
| Minus                                                                                                                                                                     | \$ 1,000             |
| Difference                                                                                                                                                                | <u>9,392.90</u> A    |
| Line A <u>9,392.90</u> x 50% =                                                                                                                                            | <u>4,696.45</u> B    |
| Maximum Grant                                                                                                                                                             | \$ 4,000 C           |
| Lesser of B and C (Grant requested)                                                                                                                                       | \$ <u>4,000.00</u> D |

| For BC Hydro Use Only                                 |                                      |
|-------------------------------------------------------|--------------------------------------|
| Application completed by <i>J. Morgan</i>             |                                      |
| BC Hydro Representative name:<br><i>Raena Shuster</i> | Phone Number:<br><i>250-263-6812</i> |
| BC Hydro Reference No. <i>4095706</i>                 |                                      |
| Date: <i>April 17, 2018</i>                           |                                      |
| For Regional District Use Only                        |                                      |
| Approved by Electoral Area Director                   | Date Initials                        |
| Date cheque released to applicant (customer)          |                                      |
| Approved by RBAC                                      |                                      |

June 7, 2018 - Staff confirmed applicant has not received any prior Electrical Extension grants in previous years.

June 21, 2018

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# REPORT

To: Rural Budgets Administration Committee

Date: June 14, 2018

From: Trish Morgan, General Manager of Community Services

Subject: Chetwynd Library Design and Construction Services

## RECOMMENDATION(S):

That the Rural Budgets Administration Committee commit \$225,000, from Area E Peace River Agreement Funds (Item 7 Libraries, Museums & Art Galleries), for the Chetwynd Library project – conceptual design, public consultation and construction services.

## BACKGROUND/RATIONALE:

A request for proposals was issued for the Chetwynd Library project to seek a firm to provide the following services:

- Phase 1: Conceptual designs & Class D cost estimate
- Phase 2: Public consultation
- Phase 3: Detailed design and tender phase
- Phase 4: Construction services
- Phase 5: Post construction services

One proposal was received from M2 Architecture Inc and meets the requirements of the RFP. The firm is well qualified and has experience with the design and construction of both libraries and recreation facilities. M2 is also proposing to work very closely with the Advisory Committee and stakeholders to develop a facility that will meet the needs of the community.

The proposed fees are currently \$209,282.36, which is based on the cost to construct a \$1,508,175 facility (based on \$225 per sqft). Once the conceptual designs and Class D cost estimate are complete, then the cost for professional services related to phases 3-5 may be higher if the square footage changes or the cost per square foot is greater than \$225. If this is the case and the referendum passes, the contract will need to be amended, as professional services such as this typically account for 10-15% of the total construction value of the project (e.g., if the facility is 8,000 sqft at \$300 per sqft professional fees could be in the range of \$330,000). The remainder of the funds required for the project could either be included in the total cost of borrowing for the construction of the facility, or contributed by the Chetwynd Library Board.

## ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee commit \$225,000, from Area E Fair Share, for the Chetwynd Library project – conceptual design, public consultation and construction services.
2. That the Rural Budgets Administration Committee provide further direction to staff.

Staff Initials:

Dept. Head:

*T. Morgan*

CAO:

*[Signature]*

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June 21, 2018

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**STRATEGIC PLAN RELEVANCE:**

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☒ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☐ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

According to the May 2018 financial statements there is \$1,345,574 in uncommitted Area E Peace River Agreement funds and \$2,027,676 in uncommitted Area E Fair Share funds.

**COMMUNICATIONS CONSIDERATION(S):**

A public engagement plan will be developed with M2 Architecture to engage the community in the design options, and to ensure the public is aware of the potential costs going into the referendum on October 20, 2018.

**OTHER CONSIDERATION(S):**

None.

Attachments:

None.



# REPORT

To: Rural Budgets Administration Committee

Date: May 30, 2018

From: Jill Rickert, Community Services Coordinator

Subject: Northern Brain Injury Association – Request for Sponsorship

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## RECOMMENDATION(S): *[All Directors – Corporate Unweighted]*

That the Regional Board respectfully deny the request for sponsorship in the amount of \$500 from the Northern Brain Injury Association, to assist with their road safety survey campaign taking place over the summer months in Dawson Creek, Chetwynd and Fort St. John.

## BACKGROUND/RATIONALE:

The Northern Brain Injury Association is requesting sponsorship support for their road safety campaign to educate northern communities and create an enhanced safety awareness in hopes to decrease the risk of brain injuries. This campaign consists of conducting road surveys in the northern communities of Dawson Creek, Chetwynd and Fort St. John in order to identify unsafe road use behaviors such as failing to stop at stop signs, distracted drivers and pedestrians, traffic violations and unsafe cycling issues.

The Regional District does not have any funding category within the 2018 Financial Plan that would provide funding for this request; therefore staff are recommending it be respectfully denied.

## ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction to staff.

## STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☐ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☒ Not Applicable to Strategic Plan.

## FINANCIAL CONSIDERATION(S):

None at this time.

## COMMUNICATIONS CONSIDERATION(S):

The applicant will be advised in writing of the Regional Boards decision.

Staff Initials: 

Dept. Head: 

CAO: 

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**OTHER CONSIDERATION(S):**

Attachment #1: Northern Brain Injury Association Request.



1070 Fourth Avenue  
Prince George, BC, V2L 3J1  
Phone: 866-979-HOPE (4673)  
Phone: 250-564-2447  
Fax: 250.564.6928  
[www.nbia.ca](http://www.nbia.ca)

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April 26, 2018

Ms. Jill Rickert  
PO Box 810  
1981 Alaska Ave,  
Dawson Creek, BC V1G 4H8

Ms. Rickert,

Northern Brain Injury Association (NBIA) is seeking a partner to sponsor an important event in several communities within the Peace River Regional District early this summer. We will be visiting the communities of Dawson Creek, Chetwynd, and Fort St John to conduct road safety surveys over several days. We have been established in these communities for several years. Please review the attached letter for details.

Thank you for your time and consideration for sponsoring this event

Respectfully

Ryan Challen  
Community Coordinator  
Northern Brain Injury Association (NBIA)



1070 Fourth Avenue  
 Prince George, BC, V2L 3J1  
 Phone: 866-979-HOPE (4673)  
 Phone: 250-564-2447  
 Fax: 250.564.6928  
[www.nbia.ca](http://www.nbia.ca)

## **Sponsorship Opportunity**

Every year since 2009 the Northern Brain Injury Association (NBIA) has conducted road safety surveys in communities across northern BC to identify unsafe road use behaviors, such as failing to stop at stop signs, distracted drivers/pedestrians, traffic violations and unsafe cycling issues.

We're writing to you specifically because, for the very first time, we're providing an exciting and mutually rewarding opportunity for local businesses to participate as safety survey funding partners. We're doing this to help us increase the number of communities surveyed, and to decrease risk of injury to northern community members through enhanced safety awareness.

It's a win-win opportunity! The NBIA provides all the coordination and required equipment, such as data collection sheets, detailed instructions, and complete training for participants. The NBIA then works with local organizations to solicit volunteers to facilitate the surveys, and your business will gain recognition as a local safety champion. You only need to provide the funding amount.

The annual surveys are conducted over three days; twice per day (morning and evening) for two days during the week; and one weekend day (morning and evening), to better profile average traffic patterns.

The cost of sponsorship per community is \$500.00 per year. In return for sponsor generosity and commitment to public safety, sponsors will be acknowledged in the annual report that's provided free of charge to interested parties, such as the RCMP, ICBC, and local government/regional districts while also being advertised on the NBIA's website, and on related promotional materials.

To recap, your \$500.00 donation will receive a charitable tax donation receipt, your logo and name will be included as acknowledgement for being a community safety sponsor and partner in all reports and promotional materials pertaining to the community, while also receiving public recognition on the NBIA's website, press releases and social media.

For more information about this amazing chance to increase safety awareness and your business profile, please call our Community Coordinator, Ryan Challen, by email at [ryan.challen@nbia.ca](mailto:ryan.challen@nbia.ca), by phoning our toll-free number at 1-866-979-4673, or by calling the direct phone line at 250-562-4673. Thank you.



# REPORT

To: Rural Budgets Administration Committee

Date: June 6, 2018

From: Jennifer Rudyk, Finance Clerk

Subject: **May 2018 Financial Report**

## RECOMMENDATION(S):

That the Rural Budgets Administration Committee receive the May 2018 Financial Report for information.

## BACKGROUND/RATIONALE:

Not applicable.

## ALTERNATIVE OPTIONS:

Not applicable.

## STRATEGIC PLAN RELEVANCE:

- ☐ Ensure that the Solid Waste Management Plan is operating on a fiscally defensible basis.
- ☐ Ensure effective execution of Public Safety and Emergency Services initiatives.
- ☐ Foster Collaboration on services with municipalities and electoral areas.
- ☐ Establish a strategy for coordinated advocacy on identified issues.
- ☐ Manage parks and trails in the region.
- ☐ Support the agricultural industry within the regional district.
- ☒ Not Applicable to Strategic Plan.

## FINANCIAL CONSIDERATION(S):

None.

## COMMUNICATIONS CONSIDERATION(S):

None.

## OTHER CONSIDERATION(S):

None.

## Attachments:

1. Grants in Aid: Summary of Payables, Youth Travel and Scholarship Information
2. Fair Share Commitments
3. Peace River Agreement Commitments
4. BCR/PRA Commitments
5. Reserve Balances
6. Loans Fund and Gas Tax Commitments

Staff Initials:

Dept. Head:

CAO:

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|  Peace River Regional District Grants-In-Aid<br>Summary of Payables |                                  | 1-Jun-2018 |            |            |            |            |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------|------------|------------|------------|------------|---------------|
| Current Year<br>Allocation                                                                                                                          |                                  | 2014       | 2015       | 2016       | 2017       | 2018       | GIA Remaining |
|                                                                                                                                                     |                                  | Budget     | Budget     | Budget     | Budget     | Budget     |               |
|                                                                                                                                                     |                                  | 103,000.00 | 200,000.00 | 103,000.00 | 103,000.00 | 103,000.00 |               |
|                                                                                                                                                     |                                  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |
| AREA B                                                                                                                                              |                                  | 94,608.17  | 189,845.00 | 103,000.00 | 103,000.00 | 103,000.00 |               |
|                                                                                                                                                     | Big Bam Ski Hill                 | -          |            |            |            | -          | -             |
|                                                                                                                                                     | Buick Creek Community Club       | -          | -          |            | -          | -          | -             |
|                                                                                                                                                     | Cache Creek Community Club       | -          |            |            |            | -          | -             |
| 28,000.00                                                                                                                                           | Cecil Lake Rec. Commission       | -          |            |            |            | 28,000.00  | 28,000.00     |
| 1,000.00                                                                                                                                            | Fort St. John Gradfest           | -          | -          | -          | -          | 1,000.00   | 1,000.00      |
| -                                                                                                                                                   | Golata Creek Recreation Society  | -          |            | 13,771.76  |            | --         | 13,771.76     |
| -                                                                                                                                                   | Goodlow Community Club           | -          |            | 38,700.00  |            | --         | 38,700.00     |
|                                                                                                                                                     | Halfway Graham Community Club    | -          | 874.96     |            |            | -          | 874.96        |
| 24,857.00                                                                                                                                           | King's Valley Christian Camp     | -          | -          |            | -          | 24,857.00  | 24,857.00     |
| 19,142.00                                                                                                                                           | Montney Rec. Commission          | -          | -          | -          | 18,582.00  | 19,142.00  | 37,724.00     |
| 3,700.00                                                                                                                                            | North Peace 4-H District Council | -          | -          | -          | -          | 3,700.00   | 3,700.00      |
| 2,000.00                                                                                                                                            | North Peace Fall Fair Society    | -          | -          | -          | 535.00     | 2,000.00   | 2,535.00      |
| 7,750.00                                                                                                                                            | North Peace Historical Society   | -          | -          | -          | -          | 7,750.00   | 7,750.00      |
|                                                                                                                                                     | North Peace Light Horse Assn.    | -          | -          |            |            | -          | -             |
|                                                                                                                                                     | North Peace Ride for Disabled    |            | 259.51     |            |            |            | 259.51        |
| 2,575.00                                                                                                                                            | Osborn Community Club            | -          | 6,189.57   | 1,656.42   | 0.00       | 2,575.00   | 10,420.99     |
| 11,476.00                                                                                                                                           | Rose Prairie Curling Society     | -          | -          | 1,499.54   | 4,908.02   | 11,476.00  | 17,883.56     |
|                                                                                                                                                     | Wonowon Horse Club               |            | 35.00      |            | -          |            | 35.00         |
| 1,000.00                                                                                                                                            | Area B Rural Bursary             | -          | -          | -          | -          | 1,000.00   | 1,000.00      |
| 1,500.00                                                                                                                                            | Youth Travel                     |            | -          | -          | -          | 1,300.00   | 1,300.00      |
| 103,000.00                                                                                                                                          | Total Area B                     | -          | 7,359.04   | 55,627.72  | 24,025.02  | 102,800.00 | 189,811.78    |
|                                                                                                                                                     |                                  | 2014       | 2015       | 2016       | 2017       | 2018       | GIA Remaining |
|                                                                                                                                                     |                                  | Budget     | Budget     | Budget     | Budget     | Budget     |               |
|                                                                                                                                                     |                                  | 112,025.88 | 100,000.00 | 80,000.00  | 80,000.00  | 50,000.00  |               |
|                                                                                                                                                     |                                  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |
| AREA C                                                                                                                                              |                                  | 93,297.04  | 81,250.00  | 72,900.86  | 53,319.11  | 42,150.00  |               |
|                                                                                                                                                     | Big Bam Ski Hill                 | -          |            |            |            |            | -             |
| 11,500.00                                                                                                                                           | Charlie Lake Community Club      | -          | 9,510.41   | 7,720.28   |            | 11,500.00  | 28,730.69     |
| 1,000.00                                                                                                                                            | Fort St. John Gradfest           | -          | -          | -          | -          | 1,000.00   | 1,000.00      |
|                                                                                                                                                     | Lake Point Golf Club             | -          |            |            | -          |            | -             |
|                                                                                                                                                     | North Peace 4H District Council  | -          |            |            |            |            | -             |
| 3,400.00                                                                                                                                            | North Peace Fall Fair Society    | -          | -          | -          | 3,096.45   | 3,400.00   | 6,496.45      |
| 9,250.00                                                                                                                                            | North Peace Historical Society   | 53.55      | -          | -          | -          | 9,250.00   | 9,303.55      |
| 15,000.00                                                                                                                                           | North Peace Light Horse Assn.    | -          | -          |            |            | 15,000.00  | 15,000.00     |
| 1,000.00                                                                                                                                            | *Area C Scholarship              |            | -          | -          | 1,000.00   | 1,000.00   | 2,000.00      |
| 1,000.00                                                                                                                                            | Youth Travel                     | -          | -          | -          | -          | 900.00     | 900.00        |
| 42,150.00                                                                                                                                           | Total Area C                     | 53.55      | 9,510.41   | 7,720.28   | 4,096.45   | 42,050.00  | 63,430.69     |

|              |                                            | 2014       | 2015       | 2016       | 2017       | 2018       | GIA Remaining |
|--------------|--------------------------------------------|------------|------------|------------|------------|------------|---------------|
|              |                                            | Budget     | Budget     | Budget     | Budget     | Budget     |               |
|              |                                            | 103,150.00 | 102,000.00 | 102,000.00 | 102,000.00 | 102,000.00 |               |
| AREA E       |                                            | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |
|              |                                            | 103,150.00 | 102,000.00 | 102,000.00 | 102,000.00 | 102,000.00 |               |
|              |                                            |            |            |            |            |            |               |
|              | Camp Emile                                 | 0.00       |            |            |            |            | 0.00          |
| 2,500.00     | Chetwynd & Dist Rec. Centre                | -          | -          | -          | -          | 2,500.00   | 2,500.00      |
| 10,000.00    | Chetwynd Electric Eels Swim Assn.          | 611.40     | -          | -          | 5,684.53   | 10,000.00  | 16,295.93     |
| 3,108.00     | Chetwynd Gymkhana                          | -          | -          | 1,821.16   | -          | 3,108.00   | 4,929.16      |
| 13,515.40    | Chetwynd Rod & Gun Club                    | -          | -          | -          | -          | 13,515.40  | 13,515.40     |
| 8,000.00     | Chetwynd Social Planning Society           |            | -          | -          | -          | 8,000.00   | 8,000.00      |
| 2,231.25     | Chetwynd Horse Club Society                |            |            |            | 761.25     | 2,231.25   | 2,992.50      |
| 10,500.00    | Foothills Team Roping Club                 | -          | -          | -          | -          | 10,500.00  | 10,500.00     |
|              | Jackfish Community Association             | -          | -          | 2,080.56   | 15,500.00  | -          | 17,580.56     |
| 10,001.10    | Little Giants Figure Skating Club          | -          | -          | -          | -          | 10,001.10  | 10,001.10     |
| 6,506.25     | Little Prairie Heritage Society            | 1,113.83   | -          | 3,703.68   | 1,913.97   | 6,506.25   | 13,237.73     |
| 9,000.00     | Moberly Lake Community Assn.               | -          | -          | 1,847.12   | 973.89     | 9,000.00   | 11,821.01     |
| 20,838.00    | Pine Valley Exhibition Park Soc.           | -          | -          | -          | 2,235.49   | 20,838.00  | 23,073.49     |
|              | Pine Valley Motor Sports                   | -          | -          |            |            | -          | -             |
| 2,800.00     | Pine Valley Seniors Assn.                  | -          | -          | -          | -          | 2,800.00   | 2,800.00      |
|              | Sagittawa Christian Camping Society        | -          | 854.35     |            |            | -          | 854.35        |
| 1,000.00     | Area E West Bursary                        | -          | -          | -          | 500.00     | 1,000.00   | 1,500.00      |
| 2,000.00     | Youth Travel                               |            | -          | -          | -          | 2,000.00   | 2,000.00      |
| 102,000.00   | Total Area E                               | 1,725.23   | 854.35     | 9,452.52   | 27,569.13  | 102,000.00 | 141,601.23    |
|              |                                            | 2014       | 2015       | 2016       | 2017       | 2018       | GIA Remaining |
|              |                                            | Budget     | Budget     | Budget     | Budget     | Budget     |               |
|              |                                            | 150,084.00 | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |               |
| SUB-REGIONAL |                                            | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |
|              |                                            | 150,084.00 | 150,000.00 | 150,049.93 | 150,000.00 | 150,000.00 |               |
|              |                                            |            |            |            |            |            |               |
| 7,500.00     | ARK - Dawson Creek Youth Centre Society    | -          | -          | -          | -          | 7,500.00   | 7,500.00      |
| 4,500.00     | Bessborough Community Club                 | -          | -          | -          | -          | 4,500.00   | 4,500.00      |
| 9,000.00     | Cutbank Community Club                     | -          |            | -          | -          | 9,000.00   | 9,000.00      |
| 16,000.00    | Dawson Creek Sportsman's Club              | -          | -          | -          | 15,315.15  | 16,000.00  | 31,315.15     |
|              | Doe River Gymkhana Club                    |            |            | 4,047.05   |            |            | 4,047.05      |
| 20,000.00    | Doe River Recreation Commission            | -          | -          | -          | -          | 20,000.00  | 20,000.00     |
| 13,965.46    | Farmington Community Association           | -          | -          | -          | -          | 13,965.46  | 13,965.46     |
| 2,100.00     | Groundbirch Rec. Commission                | -          | -          | -          | -          | 2,100.00   | 2,100.00      |
| 10,109.54    | Hats n' Chaps Gymkhana                     | -          |            | 6,558.72   |            | 10,109.54  | 16,668.26     |
| 1,125.00     | Kilkerran Recreation Commission            | -          | -          |            | 2,000.00   | 1,125.00   | 3,125.00      |
| 9,950.00     | Kiskatinaw Fall Fair                       | -          | -          | -          | 5,294.02   | 9,950.00   | 15,244.02     |
| 10,000.00    | McLeod Rec. & Social Services Society      | -          | -          | -          | -          | 10,000.00  | 10,000.00     |
| 7,000.00     | Rolla Ratepayers                           | -          | -          | -          | -          | 7,000.00   | 7,000.00      |
| 6,350.00     | Sunset Prairie Recreation Commission       |            | -          | 2,123.70   | 3,801.78   | 6,350.00   | 12,275.48     |
| 900.00       | Swan Lake Enhancement Society              | -          | -          | -          | -          | 900.00     | 900.00        |
|              | Sweetwater 905 Society                     |            |            |            | 225.00     |            | 225.00        |
| 6,000.00     | Tomslake Community Cultural Assn.          | -          | -          | -          | -          | 6,000.00   | 6,000.00      |
| 9,500.00     | Tomslake & District Rec Commission         | -          | -          |            | -          | 9,500.00   | 9,500.00      |
| 11,500.00    | Tupper Community Club                      | -          | -          | -          | -          | 11,500.00  | 11,500.00     |
| 3,000.00     | Post Secondary Trade Bursary & Scholarship | -          | -          | -          | 3,000.00   | 3,000.00   | 6,000.00      |
| 1,500.00     | Youth Travel                               | -          | -          | -          | -          | 1,200.00   | 1,200.00      |
| 150,000.00   | Total Sub-Regional                         | -          | -          | 12,729.47  | 29,635.95  | 149,700.00 | 192,065.42    |
|              |                                            | 2014       | 2015       | 2016       | 2017       | 2018       | TOTAL         |
| 397,150.00   | COMBINED GRAND TOTALS                      | 1,778.78   | 17,723.80  | 85,529.99  | 85,326.55  | 396,550.00 | 586,909.12    |

## Youth Travel Recipient Information

| Area         | Recipient                                                           | Total To-Date | 2010  | 2011  | 2012  | 2013  | 2014     | 2015  | 2016  | 2017  | 2018    |
|--------------|---------------------------------------------------------------------|---------------|-------|-------|-------|-------|----------|-------|-------|-------|---------|
| Area B       | Midget Predators Provincials Hockey                                 |               |       |       |       |       |          |       |       |       | 150     |
|              | NPSS Provincial Curling                                             |               |       |       |       |       |          |       |       |       | 50      |
|              | High School Rodeo of BC Northern Region                             | 1,000         | 500   |       |       | 500   |          |       |       | 500   |         |
|              | High School Rodeo of BC Northern Region - Megan Smith               | 500           |       |       |       |       | 500      |       |       |       |         |
|              | U18 Team Tremblay                                                   |               |       |       |       |       |          |       |       | 250   |         |
|              | U18 Team Boorse                                                     |               |       |       |       |       |          |       |       | 500   |         |
|              | Mixed Doubles Team Lawrence/Smith                                   |               |       |       |       |       |          |       |       | 250   |         |
|              | Team Tremblay Juvenile boys curling (PRA league)                    | 500           |       |       |       |       |          |       | 500   |       |         |
|              | TOTAL granted for year                                              |               | 500   | 1,500 | 0     | 1,500 | 1,500    | 1,500 | 1,500 | 1,500 | 1,500   |
|              | TOTAL used                                                          |               | 500   | 0     | 0     | 500   | 500      | 0     | 500   | 1,500 | 200     |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0        | 0     | 0     | 0     | 1,300 * |
| Area C       | Midget Predators Provincials Hockey                                 |               |       |       |       |       |          |       |       |       | 50      |
|              | NPSS Provincial Curling                                             |               |       |       |       |       |          |       |       |       | 50      |
|              | Inconnu Swim Club                                                   | 300           |       | 300   |       |       |          |       |       |       |         |
|              | High School Rodeo of BC Northern Region                             | 2,000         | 500   |       | 500   | 500   |          | 500   |       | 500   |         |
|              | U18 Predators Girls Hockey Team - Provincials                       |               |       |       |       |       |          |       |       | 500   |         |
|              | TOTAL granted for year                                              |               | 1,000 | 1,000 | 1,000 | 1,000 | 1,000    | 1,000 | 1,000 | 1,000 | 1,000   |
|              | TOTAL used                                                          |               | 500   | 300   | 500   | 500   | 0        | 500   | 0     | 1,000 | 100     |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0        | 0     | 0     | 0     | 900 *   |
| Area E       | 3 Nations Midget Hockey                                             | 650           |       | 350   |       | 300   |          |       |       |       |         |
|              | Auroras Speed Skating Club                                          | 250           |       | 250   |       |       |          |       |       |       |         |
|              | Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials |               |       |       |       |       |          |       |       | 500   |         |
|              | Chet Girls Club Volleyball                                          | 1,050         | 250   |       | 500   |       | 300      |       |       |       |         |
|              | Chet Scotiabank Bantam Giants Hockey                                | 850           | 350   |       | 500   |       |          |       |       |       |         |
|              | Chet Secondary Boys Wrestling                                       | 350           | 350   |       |       |       |          |       |       |       |         |
|              | Chet Secondary Girls Volleyball                                     | 3,250         | 250   |       | 200   | 800   |          | 1,000 | 1,000 |       |         |
|              | Chet Talisman Energy Pee Wee Giants Hockey                          | 500           |       |       | 500   |       |          |       |       |       |         |
|              | Electric Eels Swim Club                                             | 600           |       | 300   | 300   |       |          |       |       |       |         |
|              | Chetwynd Secondary Highschool Golf Team                             | 300           |       |       |       | 300   |          |       |       |       |         |
|              | Dawson Creek Juvenile Girls Curling                                 | 500           |       |       |       |       | 500      |       |       |       |         |
|              | Taylor Dutka - DC Curling U18 PRA Curling                           |               |       |       |       |       |          |       |       | 250   |         |
|              | Chetwynd Midget Giants                                              | 500           |       |       |       |       |          | 500   |       |       |         |
|              | High School Rodeo of BC Northern Region                             |               |       |       |       |       |          |       |       | 250   |         |
|              | Chetwynd U16 Club Volleyball - Chargers                             | 500           |       |       |       |       |          | 500   |       |       |         |
|              | U16 Girls Club VB Chetwynd Raiders                                  | 500           |       |       |       |       |          |       | 500   |       |         |
|              | U14 CW Raiders Girls VB                                             |               |       |       |       |       |          |       |       | 500   |         |
|              | U17 CW Raiders Girl Club VB                                         |               |       |       |       |       |          |       |       | 500   |         |
|              | TOTAL granted for year                                              |               | 2,000 | 2,000 | 2,000 | 2,000 | 3,005.26 | 2,000 | 2,000 | 2,000 | 2,000   |
|              | TOTAL used for year                                                 |               | 1,200 | 900   | 2,000 | 1,400 | 800      | 2,000 | 1,500 | 2,000 | 0       |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0        | 0     | 0     | 0     | 2,000 * |
| Sub-Regional | DCSS - South Peace Campus Peace Rugby Girls                         |               |       |       |       |       |          |       |       |       | 250     |
|              | Midget Predators Provincials Hockey                                 |               |       |       |       |       |          |       |       |       | 50      |
|              | Northern BC High School Rodeo                                       | 2,000         |       |       | 1,000 | 1,000 |          |       |       |       |         |
|              | DC U14 Volleyball Team Dynamite                                     | 500           |       |       |       |       |          |       | 500   |       |         |
|              | DCVC U17_18 Girls Volleyball                                        | 500           |       |       |       |       |          |       | 500   |       |         |
|              | Juvenile Boys Curling Team (alberta league)                         | 500           |       |       |       |       |          |       | 500   |       |         |
|              | Ron Pettigrew Sr. Boy Basketball                                    |               |       |       |       |       |          |       |       | 500   |         |
|              | DC Volleyball Club u15, u16, u17_18                                 |               |       |       |       |       |          |       |       | 1,000 |         |
|              | TOTAL granted for year                                              |               | 1,500 | 1,500 | 1,500 | 1,500 | 1,500    | 1,500 | 1,500 | 1,500 | 1,500   |
|              | TOTAL used for year                                                 |               | 0     | 0     | 1,000 | 1,000 | 0        | 0     | 1,500 | 1,500 | 300     |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0        | 0     | 0     | 0     | 1,200 * |

\* Unused amounts returned to reduce next tax year

## Scholarship/Bursary Recipient Information 2010 to Current

## Area B Bursary

| Year | Name            | Amount |           | Date Claimed |
|------|-----------------|--------|-----------|--------------|
|      |                 | Amount | Remaining |              |
| 2018 |                 | 1,000  | 1,000     |              |
| 2017 | Brittney Hein   | 1,000  | 0         | 14-Aug-17    |
| 2016 | Kelsey Young    | 1,000  | 0         | 11-Aug-16    |
| 2015 | Robyn Bickford  | 1,000  | 0         | 25-Aug-15    |
| 2014 | Rebecca Hedges  | 1,000  | 0         | 3-Sep-14     |
| 2013 | Makayla MacLeod | 1,000  | 0         | 13-Aug-13    |
| 2012 | Eliza Li        | 1,000  | 0         | 2012         |
| 2011 | Talia Miller    | 500    | 0         | 2011         |
| 2010 | Kendra Young    | 500    | 0         | 2010         |
|      | TOTAL           | 5,000  | 1,000     |              |

## Area C Scholarship

| Year | Name                   | Amount |           | Date Claimed |
|------|------------------------|--------|-----------|--------------|
|      |                        | Amount | Remaining |              |
| 2018 |                        | 1,000  | 1000      |              |
| 2017 | Justin Fehr            | 1,000  | 1000      |              |
| 2016 | Rachel Kalkman         | 1,000  | 0         | 25-Aug-16    |
| 2015 | Kevala Van Voilkenburg | 1,000  | 0         | 6-Aug-15     |
| 2014 | Dylan Kassian          | 1,000  | 0         | 23-Aug-14    |
| 2013 | Daisy Petrucci         | 1,000  | 0         | 15-Aug-13    |
| 2012 | Stephanie Sutherland   | 1,000  | 0         | 2012         |
| 2011 | Hannah Leber           | 500    | 0         | 2011         |
| 2010 | Tawny Hosker           | 500    | 0         | 2010         |
|      | TOTAL                  | 5,000  | 2,000     |              |

## Area E Bursary

| Year | Name             | Amount |           | Date Claimed                  |
|------|------------------|--------|-----------|-------------------------------|
|      |                  | Amount | Remaining |                               |
| 2018 |                  | 500    | 500       |                               |
| 2018 |                  | 500    | 500       |                               |
| 2017 | Kaitlyn Dufresne | 500    | 0         | Nov-17                        |
| 2017 | Trevor Andres    | 500    | 500       |                               |
|      |                  |        |           | not claimed<br>rtn to funding |
| 2016 | Courtney Auger   | 500    | 0         | area                          |
| 2016 | Regan Neuls      | 500    | 0         | 5-Dec-16                      |
| 2015 | Kayla Sanford    | 500    | 0         | 13-Nov-15                     |
| 2015 | Dayton Waldie    | 500    | 0         | 7-Nov-15                      |
| 2014 | Sara Norris      | 500    | 0         | 27-Nov-14                     |
| 2014 | Brittany Andres  | 500    | 0         | 15-Jan-15                     |
|      | TOTAL            | 1,500  | 1,500     |                               |

## Sub-Regional Bursary &amp; Scholarship

| Year | Name                                 | Amount |           | Date Claimed |
|------|--------------------------------------|--------|-----------|--------------|
|      |                                      | Amount | Remaining |              |
| 2018 |                                      | 1,500  | 1500      |              |
| 2018 |                                      | 1,500  | 1500      |              |
| 2017 | Taylor Schweitzer                    | 1,500  | 1500      |              |
| 2017 | Nadia Richer                         | 1,500  | 1500      |              |
| 2016 | Ashley Schweitzer                    | 1,500  | 0         | Jan-17       |
| 2016 | Kalen Dorer                          | 1,500  | 0         | Sep-16       |
| 2015 | Paula Chudley                        | 1,500  | 0         | 31-Aug-15    |
| 2015 | Ben Van Spronsen                     | 1,500  | 0         | 14-Sep-15    |
| 2014 | Theran Basset                        | 1,500  | 0         | 15-Jan-15    |
| 2014 | Landon Farrow Trades                 | 1,500  | 0         | 16-Sep-14    |
| 2013 | Brenna McCullough - Academic         | 1,500  | 0         | 25-Sep-13    |
| 2013 | Brad Skytte - Trades                 | 1,500  | 0         | 2-Jul-13     |
| 2012 | Kole Pierce                          | 1,500  | 0         | 2012         |
| 2012 | Michaela Wandling (Deferred to 2013) | 1,500  | 0         | 2013         |
| 2011 | Anders Carlstad                      | 1,500  | 0         | 2011         |
| 2011 | Gary Gordon                          | 1,500  | 0         | 2011         |
| 2010 | Erica Woolf                          | 1,500  | 0         | 2010         |
| 2010 | Dusty Bruhs (Deferred to 2011)       | 1,500  | 0         | 2010         |
|      | TOTAL                                | 16,500 | 6,000     |              |

| Fair Share Commitments                                                         |                            |                      |                           | K. Goodings<br>Area B         | B. Sperling<br>Area C | L. Hiebert<br>Area D | D. Rose<br>Area E | Total<br>Fair Share     |
|--------------------------------------------------------------------------------|----------------------------|----------------------|---------------------------|-------------------------------|-----------------------|----------------------|-------------------|-------------------------|
| May 2018                                                                       |                            |                      |                           |                               |                       |                      |                   |                         |
| January 1, 2018 opening balance                                                |                            |                      |                           | 1,890,070.14                  | 1,781,370.61          | 3,140,642.86         | 2,792,605.75      | 9,604,689.36            |
| Total interest earned (Paid annually)                                          |                            |                      |                           |                               |                       |                      |                   | -                       |
|                                                                                |                            |                      |                           |                               |                       |                      |                   | -                       |
| COMMITMENTS                                                                    | Date<br>Committed          | Commitment<br>Amount | Previous Yrs.<br>Payments | Fair Share Payments This Year |                       |                      |                   | Remaining<br>Commitment |
| Area B                                                                         |                            |                      |                           |                               |                       |                      |                   |                         |
| Clearview Arena Society; Crawl Space Remediation                               | Apr 16, 2018               | 1,000.00             |                           | 1,000.00                      |                       |                      |                   | -                       |
| Electrical Extension Grants                                                    | Ongoing                    | 4,000.00             |                           |                               |                       |                      |                   |                         |
| FSJ Library (45,500 in 2018, 2019, 2020)                                       | Nov 16, 2017               | 167,800.00           | 31,300.00                 |                               |                       |                      |                   | 136,500.00              |
| NP Cultural Centre (30,000 in 2018, 2019, 2020)                                | Nov 16, 2017               | 118,125.00           | 28,125.00                 | 15,000.00                     |                       |                      |                   | 75,000.00               |
| NP Fall Fair; Display Buildings                                                | May 16, 2013               | 17,600.00            | 14,172.26                 |                               |                       |                      |                   | 3,427.74                |
| NP Light Horse Assoc; Indoor Arena Improvements                                | Mar 15, 2018               | 15,000.00            |                           |                               |                       |                      |                   | 15,000.00               |
| Rural Fire Protection Expansion Feasibility (CL)                               | Feb 16, 2017               | 10,000.00            | 8,794.54                  |                               |                       |                      |                   | 1,205.46                |
| Rural Gasification (Includes possible \$k for Blueberry Commune per Apr 16/15) | Oct 20, 2001; Apr 16, 2015 | 680,000.00           | 32,367.25                 |                               |                       |                      |                   | 647,632.75              |
| Waste Water Receiving Facility (Operating Deficit 75%)                         | Nov 27, 2014               | -                    |                           |                               |                       |                      |                   | -                       |
|                                                                                |                            | 1,013,525.00         | 114,759.05                | 16,000.00                     | -                     | -                    | -                 | 878,765.95              |
| Area C                                                                         |                            |                      |                           |                               |                       |                      |                   |                         |
| Dave Mitchell & Assoc; Fire Protection Feas.                                   | Mar 15, 2018               | 38,350.00            |                           |                               |                       |                      |                   | 38,350.00               |
| FSJ Airport Sub Water Metering Initiative                                      | Feb 18, 2016               | 25,000.00            | 10,177.93                 |                               |                       |                      |                   | 14,822.07               |
| FSJ Library (15,000 in 2018, 2019, 2020)                                       | Nov 16, 2017               | 60,000.00            | 15,000.00                 |                               |                       |                      |                   | 45,000.00               |
| NPAS; Airport Swr Pumps & Maintenance                                          | Dec 7, 2015                | 26,289.38            | 4,157.98                  |                               |                       |                      |                   | 22,131.40               |
| NP Cultural Centre (14,062 in 2018, 2019, 2020)                                | Nov 16, 2017               | 56,248.00            | 14,062.00                 |                               | 7,031.00              |                      |                   | 35,155.00               |
| Rural Fire Protection Feasibility (CL)                                         | Feb 16, 2017               | 10,000.00            | 8,750.00                  |                               |                       |                      |                   | 1,250.00                |
| Waste Water Truck Receiving Facility (Operating Deficit 75%)                   | Nov 27, 2014               | -                    |                           |                               |                       |                      |                   | -                       |
|                                                                                |                            | 215,887.38           | 43,397.91                 | -                             | 7,031.00              | -                    | -                 | 156,708.47              |
| Area D                                                                         |                            |                      |                           |                               |                       |                      |                   |                         |
| Bear Mnt Nordic Ski Assn; Bisette Crk Culvert & Bridge Repair                  | Mar 16, 2017               | 30,000.00            | 27,827.10                 |                               |                       |                      |                   | 2,172.90                |
| Dave Mitchell & Assoc; Fire Protection Feas.                                   | Mar 15, 2018               | 6,750.00             |                           |                               |                       |                      |                   |                         |
| Dawson Creek Sportsman's Club; Indoor Range Expansion                          | Jun 18, 2015               | 80,000.00            |                           |                               |                       |                      |                   | 80,000.00               |
| Electrical Extension Grants                                                    | Ongoing                    | 4,000.00             |                           |                               |                       | 4,000.00             |                   | -                       |
| Rolla Sewer - Annual Oper. Grant (if required)                                 | Feb 17, 2011               | 17,500.00            |                           |                               |                       |                      |                   | 17,500.00               |
| Rural Fire Protection Expansion Feasibility (DC)                               | Feb 16, 2017               | 35,000.00            | 25,000.00                 |                               |                       |                      |                   | 10,000.00               |
| Rural Gasification                                                             | Oct 20, 2011               | 1,000,000.00         | 58,798.50                 |                               |                       | -                    |                   | 941,201.50              |
| Swan Lake Weir Aluminum Gates                                                  | Oct 20, 2011; Jan 24, 2018 | 8,133.75             | 8,133.75                  |                               |                       |                      |                   | -                       |
|                                                                                |                            | 1,181,383.75         | 119,759.35                | -                             | -                     | 4,000.00             | -                 | 1,050,874.40            |
| Area E                                                                         |                            |                      |                           |                               |                       |                      |                   |                         |
| Bear Mnt Nordic Ski Assn; Bisette Crk Culvert & Bridge Repair                  | Mar 16, 2017               | 10,000.00            | 9,275.70                  |                               |                       |                      |                   | 724.30                  |
| Camp Sagitawa; Phase 1 Climbing Wall                                           | Feb 20, 2014               | 20,000.00            | 1,102.50                  |                               |                       |                      | 1,680.00          | 17,217.50               |
| Dawson Creek Sportsman's Club; Indoor Range Expansion                          | Jun 18, 2015               | 20,000.00            |                           |                               |                       |                      |                   | 20,000.00               |
| Little Prairie Heritage Soc; Engineering/Capital Projects                      | May 16, 2013; Jul 20, 2017 | 25,000.00            | 10,132.50                 |                               |                       |                      |                   | 14,867.50               |
| Rural Gasification                                                             | Oct 20, 2011               | 700,000.00           | 2,417.25                  |                               |                       |                      |                   | 697,582.75              |
| Sunset Pr Rec Comm; Fair Kitchen                                               | May 16, 2013               | 58,000.00            | 45,142.91                 |                               |                       |                      |                   | 12,857.09               |
|                                                                                |                            | 833,000.00           | 68,070.86                 | -                             | -                     | -                    | 1,680.00          | 763,249.14              |
| Total Fair Share Bank Balance at Month End                                     |                            |                      |                           | 1,874,070.14                  | 1,774,339.61          | 3,136,642.86         | 2,790,925.75      | 9,575,978.36            |
| Total Remaining Commitment                                                     |                            |                      |                           | 878,765.95                    | 156,708.47            | 1,050,874.40         | 763,249.14        | 2,849,597.96            |
| Balance After Remaining Commitments                                            |                            |                      |                           | 995,304.19                    | 1,617,631.14          | 2,085,768.46         | 2,027,676.61      | 6,726,380.40            |
|                                                                                |                            |                      |                           | Area B                        | Area C                | Area D               | Area E            |                         |

| Peace River Agreement Commitments                             |                                          |              |                           |                  | May 2018                           | K. Goodings<br>Area B | B. Sperling<br>Area C | L. Hiebert<br>Area D | D. Rose<br>Area E       | Total        |
|---------------------------------------------------------------|------------------------------------------|--------------|---------------------------|------------------|------------------------------------|-----------------------|-----------------------|----------------------|-------------------------|--------------|
| January 1, 2018 Opening Balance                               |                                          |              |                           |                  |                                    | 1,228,988.27          | 1,437,726.56          | 1,240,094.87         | 997,874.35              | 4,904,684.05 |
| Total interest (paid annually)                                |                                          |              |                           |                  |                                    |                       |                       |                      |                         | -            |
| Subscription PRA \$                                           |                                          |              |                           |                  |                                    | 750,000.00            | 750,000.00            | 750,000.00           | 750,000.00              | 3,000,000.00 |
| COMMITMENTS                                                   | Date<br>Committed                        | Commitment   | Previous Yrs.<br>Payments | Category<br>Code | Peace Agreement Payments This Year |                       |                       |                      | Remaining<br>Commitment |              |
| Area B                                                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
|                                                               |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| Cecil Lake Rec Comm; Hall Door & Window Replacement           | Aug 17, 2017                             | 5,297.23     |                           | 3                | 5,130.67                           |                       |                       |                      | 166.56                  |              |
| CDC Fire Training Centre (4,375/year 2018-2022)               | Apr 16, 2018                             | 21,875.00    |                           | 6                |                                    |                       |                       |                      | 21,875.00               |              |
| CDC Fire Training Centre (4,375/year 2018-2022)               | Apr 16, 2018                             | 10,490.00    |                           | 2                | 10,490.00                          |                       |                       |                      | -                       |              |
| Clearview Rec Facility; Property Assessment                   | Jan 19, 2017                             | 50,000.00    | 5,400.00                  | 2                | 624.75                             |                       |                       |                      | 43,975.25               |              |
| Buick Creek Arena; Insulation/Heating Upgrades                | Oct 20, 2016                             | 35,000.00    | 33,600.00                 | 2                |                                    |                       |                       |                      | 1,400.00                |              |
| Water Tank Loaders - Potable H2O Stn Upgrade/Develop          | Oct 20, 2016; Mar 16, 2017; Nov 22, 2017 | 740,160.00   | 175,211.64                | 1                | 258,729.16                         |                       |                       |                      | 306,219.20              |              |
|                                                               |                                          | 862,822.23   |                           |                  | 274,974.58                         | -                     | -                     | -                    | 373,636.01              |              |
| Area C                                                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
|                                                               |                                          |              |                           |                  |                                    |                       |                       |                      | -                       |              |
| CDC Fire Training Centre (6,562.50/year 2018-2022)            | Apr 16, 2018                             | 32,812.50    |                           | 6                |                                    |                       |                       |                      | 32,812.50               |              |
| CL Waste H2O Truck Facility; Bio-solids Mgmt Feas Study       | Aug 17, 2017                             | 50,000.00    | 2,600.00                  | 9                |                                    | 46,700.00             |                       |                      | 700.00                  |              |
| CL Waste H2O Truck Facility; Reclaimed H2O Feas/"Purple Pipe" | Aug 17, 2017                             | 75,000.00    | 5,000.00                  | 9                |                                    | 43,100.00             |                       |                      | 26,900.00               |              |
| FSJ Airport Sub Water Distribution Maintenance Initiative     | Dec 1, 2016                              | 15,000.00    | 12,000.00                 | 1                |                                    |                       |                       |                      | 3,000.00                |              |
|                                                               |                                          | 172,812.50   |                           |                  |                                    | 89,800.00             |                       |                      | 63,412.50               |              |
| Area D                                                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
|                                                               |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| CDC; Kiskatinaw Watershed Stewardship (30K/yr 2016-2020)      | Dec 17, 2015                             | 150,000.00   | 60,000.00                 | 4                |                                    |                       | 30,000.00             |                      | 60,000.00               |              |
| CDC; New Fire Hall                                            | Apr 16, 2018                             | 600,000.00   |                           |                  |                                    |                       |                       |                      | 600,000.00              |              |
| CDC Fire Training Centre (15,312.50/year 2018-2022)           | Apr 16, 2018                             | 76,562.50    |                           | 6                |                                    |                       |                       |                      | 76,562.50               |              |
| CDC; Water Station Upgrade Project                            | Apr 16, 2018                             | 375,000.00   |                           | 1                |                                    |                       |                       |                      | 375,000.00              |              |
| DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion       | Mar 16, 2017                             | 54,150.00    | 1,445.55                  | 3                |                                    |                       |                       |                      | 52,704.45               |              |
| Hats & Chaps Gymkhana Club; Sea Can                           | Mar 16, 2017                             | 18,750.00    | 18,750.00                 | 3                |                                    |                       |                       |                      | -                       |              |
| KL Community Centre Society; Security System Installation     | Apr 20, 2017                             | 5,798.00     |                           | 3                |                                    |                       | 5,798.00              |                      | -                       |              |
| KL Sewer; Pump & Alarm System Install; Spare Pump             | Feb 18, 2016                             | 22,000.00    | 12,601.51                 | 9                |                                    |                       |                       |                      | 9,398.49                |              |
| South Peace Arts Society; Exhibition & Outreach Art Program   | Aug 17, 2017                             | 1,500.00     | 1,500.00                  | 7                |                                    |                       |                       |                      | -                       |              |
| South Peace Dist Crime Prevention Assn; Signs                 | Dec 17, 2015                             | 4,375.00     | 3,909.15                  | 4                |                                    |                       |                       |                      | 465.85                  |              |
| Tomslake Cultural Comm Assn; Main H2O Cistern Repair/Replace  | Jan 19, 2017                             | 5,000.00     |                           | 4                |                                    |                       |                       |                      | 5,000.00                |              |
| Year-Round Rec Facility Upgrades within Dawson Creek          | Apr 16, 2018                             | 187,500.00   |                           | 8                |                                    |                       |                       |                      | 187,500.00              |              |
|                                                               |                                          | 1,313,135.50 |                           |                  |                                    |                       | 35,798.00             |                      | 1,366,631.29            |              |
| Area E                                                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
|                                                               |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| Chetwynd Public Library; Design                               | Jan 24, 2018; May 17, 2018               | 23,000.00    |                           | 7                |                                    |                       |                       | 20,766.17            | 2,233.83                |              |
| Chetwynd Public Library; Exterior Renovation                  | Dec 7, 2015                              | 100,000.00   |                           | 7                |                                    |                       |                       |                      | 100,000.00              |              |
| CDC; Kiskatinaw Watershed Stewardship (10K/yr 2016-2020)      | Dec 7, 2015                              | 50,000.00    | 20,000.00                 | 4                |                                    |                       |                       | 10,000.00            | 20,000.00               |              |
| CDC Fire Training Centre (8,750/year 2018-2022)               | Apr 16, 2018                             | 43,750.00    |                           | 6                |                                    |                       |                       |                      | 43,750.00               |              |
| CDC; Water Station Upgrade Project                            | Apr 16, 2018                             | 125,000.00   |                           | 1                |                                    |                       |                       |                      | 125,000.00              |              |
| DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion       | Mar 16, 2017                             | 18,050.00    |                           | 3                |                                    |                       |                       |                      | 18,050.00               |              |
| Year-Round Rec Facility Upgrades within Dawson Creek          | Apr 16, 2018                             | 62,500.00    |                           | 8                |                                    |                       |                       |                      | 62,500.00               |              |
|                                                               |                                          | 422,300.00   |                           |                  |                                    |                       |                       | 30,766.17            | 371,533.83              |              |
| Total Peace River Agreement GL Balance at Month End           |                                          |              |                           |                  |                                    | 1,704,013.69          | 2,097,926.56          | 1,954,296.87         | 1,717,108.18            | 7,473,345.30 |
| Total Remaining Commitment                                    |                                          |              |                           |                  |                                    | 373,636.01            | 63,412.50             | 1,366,631.29         | 371,533.83              | 2,175,213.63 |
| Balance available after remaining commitments                 |                                          |              |                           |                  |                                    | 1,330,377.68          | 2,034,514.06          | 587,665.58           | 1,345,574.35            | 5,298,131.67 |
|                                                               |                                          |              |                           |                  |                                    | Area B                | Area C                | Area D               | Area E                  |              |
| Spending Item Numbers:                                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 1 Potable Water and Water Security/Studies                    |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 2 Arenas                                                      |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 3 Halls, Trails and Walking Paths                             |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 4 Assistance to Other Organizations                           |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 5 Dawson Creek Fire Training Centre                           |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 6 Fire Protection                                             |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 7 Libraries, Museums and Art Galleries                        |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 8 Year-Round Recreation Facility Upgrades                     |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 9 PRRD Sewer Services Assistance                              |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
| 10 Natural Gas                                                |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |
|                                                               |                                          |              |                           |                  |                                    |                       |                       |                      |                         |              |

| BCR/PRA Commitments                           | May 2018 | Area B              | Area C              | Area D              | Area E              | Total<br>BCR/PRA |
|-----------------------------------------------|----------|---------------------|---------------------|---------------------|---------------------|------------------|
| 2018 Opening Balance                          |          | 60,803.14           | 63,831.84           | 28,433.99           | 43,852.53           | 196,921.50       |
| Interest (Paid Annually)                      |          |                     |                     |                     |                     |                  |
| <u>Commitments</u>                            |          |                     |                     |                     |                     |                  |
| Total Commitments                             |          | -                   | -                   | -                   | -                   | -                |
| <u>Expenditures</u>                           |          |                     |                     |                     |                     |                  |
| Silver Willow 4-H; 2017 Peace Lookout Cleanup |          |                     | 1,500.00            |                     |                     |                  |
| Total Expenditures                            |          | -                   | 1,500.00            | -                   | -                   | -                |
|                                               |          |                     |                     |                     |                     |                  |
| Month End GL Balance                          |          | 60,803.14           | 62,331.84           | 28,433.99           | 43,852.53           | 195,421.50       |
|                                               |          |                     |                     |                     |                     |                  |
| Balance available                             |          | 60,803.14<br>Area B | 62,331.84<br>Area C | 28,433.99<br>Area D | 43,852.53<br>Area E | 195,421.50       |

## All Regional District Reserve Balances as of May 31, 2018

|                                      |                                           |                 |                                         |                  |
|--------------------------------------|-------------------------------------------|-----------------|-----------------------------------------|------------------|
| R<br>E<br>S<br>E<br>R<br>V<br>E<br>S | 911 Emergency Capital Reserve             | \$ 253,030.13   | Green "Carbon" Project Reserve          | \$ 23,855.96     |
|                                      | *BCR/PRA                                  | \$ 195,421.50   | Harp/Imp Sewer Capital Reserve          | \$ 13,371.55     |
|                                      | Buick Creek Arena Capital Reserve         | \$ 170,683.40   | Harp/Imp Sewer Operating Reserve        | \$ 13,370.85     |
|                                      | Buick Creek Arena Operating Res           | \$ 79,107.85    | Information System Plan Reserve         | \$ 275,418.60    |
|                                      | Building Reserve                          | \$ 918,851.45   | Insurance Reserve                       | \$ 478,402.06    |
|                                      | Charlie Lake Fire Capital Reserve         | \$ 652,225.22   | Kelly Lake Comm Ctr. Operating Reserve  | \$ 26,268.09     |
|                                      | Charlie Lake Sewer Capital Reserve        | \$ 128,170.34   | Kelly Lake Comm Ctr. Capital Reserve    | \$ 23,141.53     |
|                                      | Charlie Lake Sewer Operating Reserve      | \$ 98,963.93    | Kelly Lake Sewer Capital Reserve        | \$ 11,540.89     |
|                                      | Charlie Lake Sewer Treatment/Disposal     | \$ 276,540.58   | Kelly Lake Sewer Operating Reserve      | \$ 20,704.17     |
|                                      | Charlie Lk Waste Water Truck Facility Res | \$ 125,955.06   | Landfill Closure Reserve                | \$ 736,987.77    |
|                                      | Chetwynd Arena Capital Reserve            | \$ 1,658,214.34 | Medical Scholarship Residency Reserve   | \$ 101,121.92    |
|                                      | Chetwynd Leis Cntr Capital Reserve        | \$ 1,908,624.38 | Moberly Lake Fire Capital Reserve       | \$ 18,072.23     |
|                                      | Chilton Sewer Capital Reserve             | \$ 33,260.84    | North Pine TV Reserve                   | \$ 42,120.21     |
|                                      | Chilton Sewer Operating Reserve           | \$ 28,834.04    | NP Economic Development Commission      | \$ -             |
|                                      | Chilton Sewer Debenture Reserve           | \$ -            | NPEDC Spark Conference Res              | \$ -             |
|                                      | Clearview Arena Operating Reserve         | \$ 87,507.10    | NP Leisure Pool Building Repl Res       | \$ 3,018,189.24  |
|                                      | CL DCC Reserve                            | \$ 224,340.13   | NP Leisure Pool Capital Reserve         | \$ 648,996.67    |
|                                      | CLFD Fundraising                          | \$ -            | *Peace River Agreement                  | \$ 7,473,345.30  |
|                                      | CLFD Operating Reserve                    | \$ 30,665.76    | Peace River Agreement Committee Reserve | \$ 1,018,185.92  |
|                                      | Comm Parks Water Capital Reserve          | \$ -            | Regional Parks Capital Reserve          | \$ 61,652.03     |
|                                      | Comm Parks Water Operating Res            | \$ -            | Regional Parks Operating Reserve        | \$ 46,500.04     |
|                                      | *Community Works (Gas Tax)                | \$ 2,827,679.04 | Rolla Creek Dyke Operating Reserve      | \$ 4,676.02      |
|                                      | DC/PC Fire Capital Reserve                | \$ 332,952.60   | Rolla Sewer Capital Reserve             | \$ 10,072.63     |
|                                      | Election Reserve                          | \$ 79,570.37    | Rolla Sewer Operating Reserve           | \$ 7,278.26      |
|                                      | Emergency Plan Reserve                    | \$ 278,791.03   | *Rural (Loan Fund)                      | \$ 3,783,602.42  |
|                                      | *Fair Share                               | \$ 9,575,978.36 | Rural Fringe                            | \$ 1,144,680.64  |
|                                      | Feasibility Reserve                       | \$ 263,295.03   | Solid Waste Capital Reserve             | \$ 6,867,143.13  |
|                                      | Friesen Sewer Capital Reserve             | \$ 5,967.09     | Solid Waste Operating Reserve           | \$ 1,044,242.40  |
|                                      | Friesen Sewer Operating Reserve           | \$ 18,303.52    | Sub-Reg Recreation Insurance Reserve    | \$ 114,766.84    |
|                                      | FSJ Airport Sewer Capital Reserve         | \$ 40,239.89    | Tomslake Fire Reserve                   | \$ 21,561.10     |
|                                      | FSJ Airport Sewer Operating Reserve       | \$ 49,836.83    | Vehicle (Admin) Reserve                 | \$ 165,070.15    |
|                                      | FSJ Airport Water Capital Reserve         | \$ 14,457.74    | Vehicle (BI) Reserve                    | \$ 7,574.00      |
|                                      | FSJ Airport Water Operating Reserve       | \$ 28,870.87    | Vehicle (SW) Reserve                    | \$ 99,614.75     |
|                                      |                                           |                 | TOTAL                                   | \$ 47,707,865.79 |

\*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

| Loans in Loan Fund                                   | Loans Approved    | Loans Issued      | Outstanding Balance |
|------------------------------------------------------|-------------------|-------------------|---------------------|
| Chetwynd Communications Soc (2018)                   | 275,000.00        | 275,000.00        | 27,500.00           |
| NP Farmers Institute; Grain Elevator Upgrades (2021) | 300,000.00        | 300,000.00        | 195,000.00          |
| <b>Total</b>                                         | <b>575,000.00</b> | <b>575,000.00</b> | <b>222,500.00</b>   |

|                              |                     |
|------------------------------|---------------------|
| <b>Loan Funds Available:</b> | <b>3,277,500.00</b> |
|------------------------------|---------------------|

| "Grants" from Loan Fund Interest | Committed | Previous Years Paid | Current Year Paid | Remaining |
|----------------------------------|-----------|---------------------|-------------------|-----------|
|                                  |           |                     |                   | -         |
| <b>Total</b>                     | <b>-</b>  | <b>-</b>            | <b>-</b>          | <b>-</b>  |

|                                        |                     |
|----------------------------------------|---------------------|
| <b>Interest Grant Funds Available:</b> | <b>\$506,102.42</b> |
|----------------------------------------|---------------------|

|                                              |                       |
|----------------------------------------------|-----------------------|
| <b>Total RLF Loan &amp; Grant Available:</b> | <b>\$3,783,602.42</b> |
|----------------------------------------------|-----------------------|

| Community Works (Gas Tax) Commitments          | Project No.<br>(If applicable) | Committed             | Previous Years Paid   | Current Year Paid   | Remaining           |
|------------------------------------------------|--------------------------------|-----------------------|-----------------------|---------------------|---------------------|
| Buick Creek Arena; Insulation/Heating Upgrades |                                | 5,759.44              |                       |                     | 5,759.44            |
| Kelly Lake Community Centre; Furnaces          |                                | 10,800.30             |                       | 10,800.30           | -                   |
| Kelly Lake Community Centre; Upgrades          | 15-480                         | 50,000.00             | 48,607.60             |                     | 1,392.40            |
| Osborn Community Hall; Furnace                 |                                | 5,617.50              |                       | 5,617.50            | -                   |
| Sagitawa Christian Camps                       |                                | 35,000.00             |                       |                     | 35,000.00           |
| Sweetwater Parkland Farmers Institute; Furnace |                                | 19,488.00             |                       | 12,000.00           | 7,488.00            |
| Waste Water Receiving Facility at Charlie Lk   | 14-512                         | 3,500,000.00          | 3,300,874.20          | 135,138.14          | 63,987.66           |
| Tupper Community Hall; Furnace                 |                                | 10,500.00             |                       |                     | 10,500.00           |
|                                                |                                |                       |                       |                     | -                   |
| <b>Total</b>                                   |                                | <b>\$3,637,165.24</b> | <b>\$3,349,481.80</b> | <b>\$163,555.94</b> | <b>\$124,127.50</b> |

|                                 |                       |
|---------------------------------|-----------------------|
| <b>Gas Tax Funds Available:</b> | <b>\$2,703,551.54</b> |
|---------------------------------|-----------------------|



Updated: February 15, 2018

## RURAL BUDGET ADMINISTRATION COMMITTEE

### DIARY ITEMS

|    | <u>Item</u>                    | <u>Status</u> | <u>Notes</u>                                                                                                                   | <u>Diarized</u>   |
|----|--------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. | Grant-in-Aid                   | On-going      | - Camp Sagitawa funding                                                                                                        | March 16, 2017    |
| 2. | South Peace Historical Society | On-going      | - Director Hiebert to contact the South Peace Historical Society in the Spring of 2018                                         | October 19, 2017  |
| 3. | The Kordyban Lodge             | On-going      | - Investigate the financial state of the Kordyban Lodge (Canadian Cancer Society) to see if the Committee should provide funds | February 15, 2017 |