



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, March 21, 2019
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EADC Meeting**

- 1. CALL TO ORDER** - Director Hiebert to Chair the Meeting
- 2. DIRECTORS NOTICE OF NEW BUSINESS:**
- 3. ADOPTION OF AGENDA:**
- 4. ADOPTION OF MINUTES:**
 - M-1 Rural Budgets Administration Committee Meeting Minutes of February 21, 2019 **(Page 2)**
 - M-2 Rural Budgets Administration Committee Special Meeting Minutes of February 27, 2019 **(Page 10)**
 - M-3 Rural Budgets Administration Committee Special Meeting Minutes of March 14, 2019 **(Page 12)**
- 5. BUSINESS ARISING FROM THE MINUTES:**
- 6. DELEGATIONS:**
- 7. CORRESPONDENCE:**
 - C-1 February 19, 2019 Letter from Karen Smith, DCSS – South Peace Sub Regional Rural Academic Scholarship Presentation **(Page 13)**
 - C-2 February 19, 2019 Letter from Karen Smith, DCSS – South Peace Sub Regional Rural Trades Bursary Presentation **(Page 14)**
 - C-3 February 22, 2019 Letter and Report from Angie Dokken, Northern Brain Injury Association – Thank you and Safety Report **(Page 15)**
- 8. REPORTS:**
 - R-1 February 1, 2019 – Report from Kelsey Bates, Executive Assistant and Crystal Brown, Electoral Area Manager – Electoral Area Manager Conference Attendance **(Page 32)**
 - R-2 March 8, 2019 – Report from Trish Morgan, GM of Community Services – 2019 Recreational and Cultural Grants-in-Aid Applications – Eligibility Review **(Page 34)**
- 9. DISCUSSION ITEMS:**
 - DI-1 RBAC Commitments in the Board's Budget
 - DI-2 South Peace Historical Society
 - DI-3 2019 Spring Clean-up: Jackfish and Moberly Lake
- 10. NEW BUSINESS:**
- 11. COMMUNICATIONS:**
- 12. DIARY:**
 - DIA-1 Diary Items **(Page 42)**
- 13. ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING

MINUTES

DATE: Thursday, February 21, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair
 Director Sperling
 Director Hiebert
 Alternate Director Houley

Staff

Shawn Dahlen, Acting Chief Administrative Officer
 Lyle Smith, Chief Financial Officer
 Trish Morgan, General Manager of Community Services
 Fran Haughian, Communications Manager
 Crystal Brown, Electoral Area Manager
 Kelsey Bates, Executive Assistant

Others

Rob Brown, Reporter, The Mirror

Call to Order The Chair called the meeting to order at 10:00 am.

DIRECTORS NOTICE OF NEW BUSINESS: None.

ADOPTION OF AGENDA:

MOVED by Director Sperling, SECONDED by Director Hiebert,

That the Rural Budgets Administration Committee agenda for the February 21, 2019 meeting be adopted:

1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - M-1 Rural Budgets Administration Committee Meeting Minutes of January 17, 2019
 - M-2 Rural Budgets Administration Committee Special Meeting Minutes of January 31, 2019
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
 - C-1 January 19, 2019 - Letter from the Flatrock Community Cemetery Society – Flatrock Community Cemetery Grants
 - C-2 February 5, 2019 – Letter from the One Island Lake Cabin Owners Association – One Island Lake Provincial Park
 - C-3 December 21, 2018 – Letter from Toni Ethier, Coach, Chetwynd Secondary School Sr. Boys Volleyball Team

ADOPTION OF AGENDA (continued)

8. REPORTS:

- R-1 February 7, 2019 – Report from Paulo Eichelberger, GM of Environmental Services – Kelly Lake Sewer Pre-Budget Funding Request for Necessary Repairs
- R-2 January 30, 2019 – Report from Paulo Eichelberger, GM of Environmental Services – Roll Dyke Pre-Budget Funding Request for Necessary Repairs
- R-3 December 13, 2018 – Report from Trish Morgan, GM of Community Services – Osborn Community Hall Funding Amendment
- R-4 December 17, 2019 – Report from Trish Morgan, GM of Community Services – Rural Recreational and Cultural Grants-in-Aid – Volunteer Appreciation Banquet
- R-5 December 28, 2018 – Report from Trish Morgan, GM of Community Services – Montney Rec Association Funding Amendment
- R-6 January 8, 2019 – Report from Trish Morgan, GM of Community Services – 2017 Electoral Area E West Bursary – Unclaimed Funds
- R-7 January 16, 2019 – Report from Deborah Jones-Middleton, Protective Services Manager – Purchase of Charlie Lake Fire Department Apparatus
- R-8 January 31, 2019 – Report from Trish Morgan, GM of Community Services – Grant Request – School District No. 60, Rural Learn to Swim Program
- R-9 February 4, 2019 – Report from Trish Morgan, GM of Community Services – Grant Request – Deveraux Elementary School
- R-10 February 5, 2019 – Report from Trish Morgan, GM of Community Services – Facility Studies – Tate Creek, Kelly Lake, and Osborn Community Centres
February 8, 2019 – Report from Trish Morgan, GM of Community Services – Iver Johnson Community Park
- R-11 February 8, 2019 – Report from Trish Morgan, GM of Community Services – Prior Year Grant-in-Aid Allocations to Expire December 31, 2019
- R-12 February 8, 2019 – Report from Trish Morgan, GM of Community Services – 2019 Grant-in-Aid – Approval for Annual Grant Allocations
- R-13 February 8, 2019 – Report from Trish Morgan, GM of Community Services – Fair Share, Peace River Agreement and Gas Tax Commitments for Completed Projects
- R-14 February 11, 2019 – Report from Trish Morgan, GM of Community Services – Youth Travel Request – Fort St. John Midget A Flyers Hockey Team
- R-15 February 11, 2019 – Report from Trish Morgan, GM of Community Services – Youth Travel Request – Fort St. John Peewee A Flyers Hockey Team
- R-16 February 12, 2019 – Report from Trish Morgan, GM of Community Services – Hasler Flats – Society Assistance
- R-17 February 13, 2019 – Report from Trish Morgan, GM of Community Services – 2019 Grants-in-Aid Summary of Funding Requests – Budget Consideration
February 1, 2019 – Report from Lyle Smith, Chief Financial Officer – December 2018 Financial Report

9. DISCUSSION ITEMS:

10. NEW BUSINESS:

11. COMMUNICATIONS:

12. DIARY:

DIA-1 Diary Items

13. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

M-1

Jan. 17/19 - RBAC
Minutes

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee Meeting Minutes of January 17, 2019 be adopted.

CARRIED

M-2
Jan. 31/19 – Special
RBAC Minutes

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee Special Meeting Minutes of January 31, 2019 be adopted as amended to update the resolution under R-1 as follows:

That the Rural Budgets Administration Committee authorize a funding commitment of an additional \$45,000 from Electoral Area E, Peace River Agreement funds (spending item 7 – Libraries, Museums & Art Galleries) for the purpose of contributing to the construction of a new library in Chetwynd.

CARRIED**BUSINESS ARISING FROM THE MINUTES:** None.**DELEGATIONS:** None.**CORRESPONDENCE:**

C-1
Jan. 19/19 – Flatrock
Community Cemetery
Grants

MOVED by Director Hiebert, SECONDED by Alternate Director Houley,
That the Rural Budgets Administration Committee receive the January 19, 2019 letter from Susan Giesbrecht, Flatrock Cemetery Society for information.

CARRIED

C-2
Feb. 5/19 – One Island
Provincial Park

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee respond to the One Island Lake Cabin Owners Association stating that the Province should submit a grant application to the PPRD to request funding for the playground at One Island Lake Provincial Park.

CARRIED

C-3
Dec. 21/18 –
Chetwynd Secondary
Sr. Boys Volleyball
Team

MOVED by Director Hiebert, SECONDED by Alternate Director Houley,
That the Rural Budgets Administration Committee receive the December 21, 2018 letter from Toni Ethier, Coach, Chetwynd Secondary School Sr. Boys Volleyball Team for information.

CARRIED**REPORTS:**

R-1
Feb. 7/19 - Kelly Lake
Sewer Pre-Budget
Funding Request for
Necessary Repairs

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administrations Committee (RBAC) approve a funding commitment of \$60,000 from the Peace River Agreement (PRA) Fund for Electoral Area D, for necessary repairs and upgrades to the Kelly Lake Sewer Lagoon facility in 2019.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That Local Service Area Establishing Bylaw 1885, 2010 (Kelly Lake Sewer function) be reviewed and undergo an amendment process to increase the maximum parcel tax by 25% in order to build reserves to help provide for inflation of maintaining the system.

CARRIED

R-2
Jan. 30/19 – Rolla
Dyke Pre-Budget
Funding Request for
Necessary Repairs

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administrations Committee (RBAC) approve a funding commitment of \$30,000 from the Peace River Agreement (PRA) Fund for Electoral Area D, for necessary repairs and upgrades to the Rolla diking system in 2019.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That Local Service Area Establishing Bylaw 647, 1989 (Rolla Dyke function) be reviewed and undergo an amendment process to increase parcel tax by 25% in order to build reserves and help provide for inflation of maintaining the system.

CARRIED

Moved by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administrations Committee approve the supplementary request to include \$30,000 for the Rolla dike capital project in the 2019 budget, from the Peace River Agreement (PRA) Fund for Electoral Area D, for necessary repairs and upgrades to the Rolla diking system in 2019.

CARRIED

R-3
Dec. 13/18 – Osborn
Community Hall
Funding Amendment

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve the funding amendment application from Osborn Community Hall and authorize the reallocation of \$2,830.05 from the unused portion of their 2015 Grants-in-Aid allocation to be used for Roof and Floor Improvements in 2019.

CARRIED

R-4
Dec. 17/18 - Rural
Recreational and
Cultural Grants-in-Aid
– Volunteer
Appreciation Banquet

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve the discontinuation of the annual Volunteer Appreciation Banquet as part of the Recreational and Cultural Grants-in-Aid process; further that an amendment be made to the Recreational and Cultural Grants-in-Aid policy to reflect this change.

CARRIED

MOVED by Director Sperling, SECONDED by Alternate Director Houley,
That the Rural Budgets Administration Committee reduce the annual budget commitment of \$6,500 for the Volunteer Recognition Banquet to \$1,000 in 2019, to assist with the continuation of the Awards Recognition component of the Volunteer Recognition Banquet.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee amend Section 5 - Eligible Expenses of the Recreational and Cultural Grants-in-Aid policy to include "Volunteer Recognition" as an eligible expense for Electoral Area B, C, E and Sub-Regional.

DEFEATED

- | | |
|---|--|
| <p>R-5
Dec. 28/18 – Montney
Rec Commission
Funding Amendment</p> | <p><i>MOVED by Director Sperling, SECONDED by Alternate Director Houley,</i>
That the Rural Budgets Administration Committee respectfully deny the request from Montney Recreation Commission to reallocate \$686.42 of their 2017 Grants-in-Aid allocation to be used for gravel costs purchased in 2017, as it does not meet the criteria for approval outlined in the Recreational and Cultural Grants-in-Aid policy.</p> <p style="text-align: right;">CARRIED</p> |
| <p>R-6
Jan. 8/19 – 2017
Electoral Area E West
Bursary – Unclaimed
Funds</p> | <p><i>MOVED by Alternate Director Houley, SECONDED by Director Hiebert,</i>
That the Rural Budgets Administration Committee approve that the unclaimed funding for the 2017 Electoral Area E Bursary, in the amount of \$500, be returned to the funding area and utilized to reduce the tax requisition in 2019.</p> <p style="text-align: right;">CARRIED</p> |
| <p>R-7
Jan. 16/19 – Purchase
of Charlie Lake Fire
Department
Apparatus</p> | <p><i>MOVED by Director Sperling, SECONDED by Director Hiebert,</i>
That the Rural Budgets Administration Committee approve \$300,000 from Electoral Area C Fair Share to fund the purchase of two apparatus for the Charlie Lake Fire Department.</p> <p style="text-align: right;">CARRIED</p> |
| <p>R-8
Feb. 14/19 – Grant
Request – School
District No. 60, Rural
Learn to Swim
Program</p> | <p><i>MOVED by Director Sperling, SECONDED by Director Hiebert,</i>
That the Rural Budgets Administration Committee authorize a multi-year grant commitment in the amount of \$10,000 per year, for three years, starting in 2019 to School District No. 60 to assist with the transportation costs of the Rural Learn to Swim program; further that funding be provided from Grants to Community Organizations, from Electoral Area B.</p> <p style="text-align: right;">CARRIED</p> |
| <p>R-9
Feb. 4/16 – Grant
Request – Devereaux
Elementary School</p> | <p><i>MOVED by Alternate Director Houley, SECONDED by Director Sperling,</i>
That the Rural Budgets Administration Committee deny the request for travel assistance from Devereaux Elementary School as it does not meet the eligibility criteria as specified in the Schedule E – Youth Travel of the Recreation and Cultural Grants-in-Aid funding program.</p> <p style="text-align: right;">CARRIED</p> |
| | <p><i>MOVED by Director Hiebert, SECONDED by Alternate Director Houley,</i>
That the Rural Budgets Administration Committee authorize a grant of \$500 to Devereaux Elementary, for the purpose of supporting the travel expenses for the Grade 7 Barkerville Trip, payable from Electoral Area D, BCR/PRA funding.</p> <p style="text-align: right;">CARRIED</p> |
| <p>R-10
Feb. 5/19 - Facility
Studies – Tate Creek,
Kelly Lake, and Osborn
Community Centres</p> | <p><i>MOVED by Director Hiebert, SECONDED by Director Sperling,</i>
That the Rural Budgets Administration Committee commit \$25,000 in funding towards completing a Facility Condition Audit and Asset Management Plan for the Tate Creek Community Centre, from Electoral Area 'D' Peace River Agreement Funds, Spending Item 8 – Year Round Recreational Facility Upgrades.</p> <p style="text-align: right;">CARRIED</p> |

MOVED by Director Hiebert, SECONDED by Alternate Director Houley,
That the Rural Budgets Administration Committee commit \$65,000 in funding towards completing a Facility Condition Audit, Asset Management Plan, and Design Feasibility Study to develop a long term plan for the Kelly Lake Community Centre, from Electoral Area 'D' Peace River Agreement Funds, Spending Item 8 – Year Round Recreational Facility Upgrades.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee commit \$25,000 in funding towards completing a Facility Condition Audit and Asset Management Plan for the Osborn Community Hall, from Electoral Area 'B' Peace River Agreement Funds, Spending Item 8 – Year Round Recreational Facility Upgrades.

CARRIED

R-11
Feb. 8/19 – Iver
Johnson Community
Park

MOVED by Alternate Director Houley, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve a commitment for \$12,888 from Area E Peace River Agreement Funds (Spending item 8 Year-Round Recreation Facility Upgrades) for Iver Johnson Community Park upgrades.

CARRIED

R-12
Feb. 8/19 - Prior Year
Grants-in-Aid
Allocations to Expire
December 31, 2019

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the report from the General Manager of Community Services, dated February 8, 2019 and titled 'Prior Year Grants-in-Aid Allocations to Expire December 31, 2019' for information.

CARRIED

R-13
Feb. 13/19 - 2019
Grants-in-Aid –
Approval for Annual
Grant Allocations

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize the following 2019 grant allocations for the purposes of providing funding to support post-secondary education and youth travel, payable from 2019 Recreational and Cultural Grants-in-Aid annual budgets for Electoral Area B, C and E, as well as the defined portion of Electoral Area D and E, referred to as Sub-Regional.

- a. Electoral Area B Bursary \$1,000
Electoral Area B Youth Travel \$1,500
- b. Electoral Area C Scholarship \$1,000
Electoral Area C Youth Travel \$1,000
- c. Electoral Area E Bursary (2 at \$500 each) \$1,000
Electoral Area E Youth Travel \$2,000
- d. South Peace Sub Regional Scholarship \$1,500
South Peace Sub Regional Trades Bursary \$1,500
Sub-Regional Youth Travel \$1,500

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize a grant allocation in the amount of \$1,000 for North Peace 4H District Council for the purpose of conducting 4H activities, payable from 2019 Grants-in- Aid Electoral Area B.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,

That the Rural Budgets Administration Committee authorize a grant commitment in the amount of \$2,000 for the North Peace Regional Grad Fest Society for the purpose of hosting a "Safe Grad" event in the North Peace, payable in equal amounts (\$1,000 each) from 2019 Grants-in-Aid Electoral Area B and Area C .

CARRIED

R-14

Feb. 8/19 - Fair Share,
Peace River

Agreement and Gas
Tax Commitments for
Completed Projects

MOVED by Director Sperling, SECONDED by Alternate Director Houley,

That the Rural Budgets Administration Committee cancel the following Electoral Area B Peace River Agreement Fund allocations, as the projects are complete:

- \$166.56 for Cecil Lake Recreation Commission - Hall door and window replacement.
- \$1,400 for Buick Creek Arena – insulation and heating upgrades.

CARRIED

MOVED by Director Hiebert, SECONDED by Alternate Director Houley,

That the Rural Budgets Administration Committee cancel the remaining \$4,427.84 Electoral Area D Peace River Agreement Fund allocation for the Tomslake Fire Department "Fire Pack Bush Unit", as the project is now complete.

CARRIED

MOVED by Director Sperling, SECONDED by Director Hiebert,

That the Rural Budgets Administration Committee cancel the remaining \$3,427.74 Electoral Area B Fair Share allocation for the North Peace Fall Fair "Display Buildings", as the project is now complete.

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,

That the Rural Budgets Administration Committee cancel the following Gas Tax Fund allocations, as the projects are complete:

- \$5,759.44 for Buick Arena – insulation and heating upgrades.
- \$1,392.40 for Kelly Lake Community Hall – furnace replacement.
- \$3,171.00 for Tupper Community Hall – furnace repairs.

CARRIED

R-15

Feb. 11/19 - Youth
Travel Request – Fort
St. John Midget A
Flyers Hockey Team

MOVED by Director Sperling, SECONDED by Alternate Director Houley,

That the Rural Budgets Administration Committee authorize a youth travel grant in the amount of \$250 for the Fort St. John Midget A Flyers Hockey Team, to assist with travel expenses to attend the Midget Tier 2 Provincial Hockey Championships being held in Vernon from March 16-20, 2019; further, that funding be payable from Electoral Area B Youth Travel in the amount of \$150 and Electoral Area C Youth Travel in the amount of \$100.

CARRIED

R-16
Feb. 11/19 - Youth
Travel Request – Fort
St. John Peewee A
Flyers Hockey Team

MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize a youth travel grant in the amount of \$150 for the Fort St. John Peewee A Flyers Hockey Team, to assist with travel expenses to attend the Peewee Tier 2 Provincial Hockey Championships being held in North Vancouver from March 15-21, 2019; further, that funding be payable from Electoral Area B Youth Travel in the amount of \$50 and Electoral Area C Youth Travel in the amount of \$100.

CARRIED

R-17
Feb. 12/19 - Hasler
Flats – Society
Assistance

MOVED by Alternate Director Houley, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee commit up to \$1,000 from Area 'E' BC Rail Funding to assist the Hasler Flats Community Group with consulting services to assist them in obtaining society status so that they have the opportunity to maintain the Iver Johnson Community Park once developed.

CARRIED

R-18
Feb. 13/19 - 2019
Grants-in-Aid
Summary of Funding
Requests - Budget
Consideration

MOVED by Director Hiebert, SECONDED by Alternate Director Houley,
That the Rural Budgets Administration Committee receive the report from the General Manager of Community Services, dated February 13, 2019 and titled '2019 Grants-in-Aid Summary of Total Requests - Budget Consideration' for discussion.

Alternate Director Houley left room at 11:15 am and returned at 11:17 am.

CARRIED

R-19
Feb. 1/19 – December
2019 Financial Report

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the December 2018 Financial Report for discussion.

CARRIED

DISCUSSION ITEMS: None.

NEW BUSINESS: None.

COMMUNICATIONS: None.

DIARY:

DIA-1 No changes were made to the Diary.

ADJOURNMENT

The Chair adjourned the meeting at 11:29 am.

Director Goodings, Meeting Chair

Kelsey Bates, Executive Assistant



PEACE RIVER REGIONAL DISTRICT

SPECIAL RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: Wednesday, February 27, 2019

PLACE: Regional District Office Breakroom, Dawson Creek, BC

PRESENT: **Directors**

Director Rose
Director Goodings
Director Hiebert
Director Sperling

Absent

Staff

Shawn Dahlen, Chief Administrative Officer
Lyle Smith, Chief Financial Officer
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 9:47 am.

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Goodings,
That the Special Rural Budgets Administration Committee Agenda for the February 27, 2019 meeting be adopted as amended to have Director Rose Chair the meeting:

1. **CALL TO ORDER** - Director Rose to Chair the Meeting

2. **ADOPTION OF AGENDA:**

3. **REPORTS:**

R-1 February 20, 2019 – Report from Tyra Henderson, Corporate Officer and
Lyle Smith, CFO – Clearview Arena Budget

4. **ADJOURNMENT:**

CARRIED

REPORTS:

R-1
Feb. 20/19 – Clearview
Arena Budget

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve a contribution of \$5,985, from Area B Fair Share funds, to assist with operational costs of the Clearview Arena service in 2019.

CARRIED

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee recommend that the Regional Board convert the Clearview Artificial Ice function to an establishment bylaw.

CARRIED

Chair Sperling and the Chief Administrative Officer joined the meeting at 9:49 am.

The Committee requested that the following Discussion Item be added to the March 2019 RBAC Agenda: RBAC Commitments in the Regional Budget.

ADJOURNMENT

The Chair adjourned the meeting at 9:50 am.

Director Rose, Meeting Chair

Kelsey Bates, Executive Assistant



PEACE RIVER REGIONAL DISTRICT

SPECIAL RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING **MINUTES**

DATE: Thursday, March 14, 2019

PLACE: Regional District Office Breakroom, Dawson Creek, BC

PRESENT: **Directors**

Director Sperling, Meeting Chair
Director Hiebert
Director Rose
Director Goodings

Staff

Crystal Brown, Electoral Area Manager
Paulo Eichelberger, General Manager of Environmental Services
Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 9:44 am.

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee agenda for the March 14, 2019,
2018 special meeting, be adopted:

1. CALL TO ORDER - Director Sperling to Chair the Meeting

2. ADOPTION OF AGENDA:

3. REPORTS:

R-1 March 6, 2019 – Report from Paulo Eichelberger, GM of Environmental
Services - Kelly Lake Sewer Function – Budget Amendment

4. ADJOURNMENT:

CARRIED

REPORTS:

R-1
Mar. 6/19 – Kelly Lake
Sewer Function –
Budget Amendment

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee approve a funding commitment of
\$14,000 from the Area D portion of the Peace River Agreement Fund to align with
what is currently budgeted in the draft 2019 Kelly Lake Sewer budget.

CARRIED

ADJOURNMENT

The Chair adjourned the meeting at 9:45 am.

Director Sperling, Meeting Chair

Kelsey Bates, Executive Assistant



Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585

Fax: (250) 782 7221

February 19, 2019

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Trish Morgan,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.



Award: South Peace Sub Regional Rural Academic Scholarship

1 award(s) for \$1500. A total value of \$1500

Eligibility: Planning to pursue academic post-secondary education and has been a resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

MUST provide SIN

Last year the selection of a recipient for this award was made by the school committee.

If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

Please send your reply by **April 1, 2019** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

The date and time of this year's **Awards Ceremony and Tea is Tuesday June 18, 2018 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please give me a call at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca



Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, BC — V1G 3Z3

Phone: (250) 782 5585

Fax: (250) 782 7221



February 19, 2019

Peace River Regional District
1981 Alaska Highway
Dawson Creek, BC V1G 4H4

Dear Trish Morgan,

Last year, your organization generously made the following award(s) available to graduating students at Dawson Creek Secondary School, South Peace Campus.

Award: South Peace Sub Regional Rural Trades Bursary

1 award(s) for \$1500. A total value of \$1500

Eligibility: Planning to pursue post-secondary education in the trades and has been resident for one year, in Area "D" or "E" within the South Peace Sub Region. Proof of registration required.

MUST provide SIN

Last year the selection of a recipient for this award was made by the school committee.

If you wish to change that for this year please indicate here. _____

Presenter's Name: _____

Presenter's Telephone Number: _____

Would you kindly confirm your intention once again either to provide an identical award under the conditions noted above or an award with changes.

Please send your reply by **April 1, 2019** so that I can update the list of available awards for our graduating students. Address and Fax are noted above or if you prefer you can e-mail to ksmith@sd59.bc.ca.

The date and time of this year's **Awards Ceremony and Tea** is **Tuesday June 18, 2018 at 7:00 PM** in Unchagah Hall. We look forward to your participation.

Thank you again for the valuable assistance you provide to our students each year. If you have any questions please give me a call at 250.782.5585.

Sincerely,

Mrs. Karen Smith
DCSS Counsellor- South Peace Campus
ksmith@sd59.bc.ca



February 22, 2019

Thank you for your contribution to the Northern Brain Injury Association during June 2018.

This safety report was configured using the results of our Road Safety campaign and we hope that you enjoy reading these results.

Keep a look out for us in June 2019 when we will be out on the roads again!

Kindest regards,

Angie Dokken
Case Manager/Facilitator
Northern Brain Injury Association
(250)719-4673



**NORTHERN
BRAIN INJURY
ASSOCIATION**

Working with communities to provide:

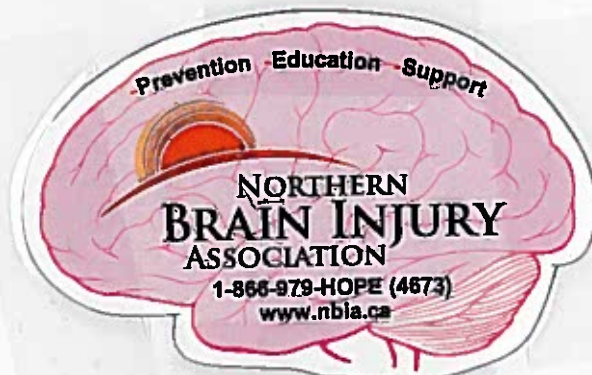
- Child, Youth and Adult Education
- Professional Development
- Prevention and Community Awareness
- Case Management
- Support Groups

Central Services: 1-866-979-HOPE (4673)

**NBIA IS COMMITTED TO INJURY
PREVENTION IN NORTHERN BC**

Angie Dokken
Case Manager/Facilitator
250-719-4673
Office: 250-782-0073
angie.dokken@nbia.ca

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2018 Road Safety Report

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DEFINITIONS

For the purposes of understanding the criteria used during this survey, here are few terms explained:

"Driving while distracted" includes things like operating a vehicle while also using a cellphone or another digital distraction, eating, drinking, putting on makeup, etc., that distract attention from the safe operation of a motor vehicle.

"Not following rules of the road" violations include such things as failing to indicate turns or use turn signals, failing to use seat belts and car seats, failing to come to complete stops, not yielding to pedestrians, and/or failing to give other vehicles their legal right of way.

"Unsafe use" refers to road use behaviors. They may include such things as failing to stop, cyclists riding against traffic flow and/or on sidewalks, improper use of crosswalks, jaywalking, and failing to look before crossing roads, etc.

"Distracted pedestrians" refers to people using a phone or device without paying attention to obstacles/danger; such as running into stationary objects (like sign poles and lamp posts) and/or other people, falling into open holes, and entering crosswalks or roadways without looking, etc.



ABOUT ROAD SAFETY REPORTS

Each year Northern Brain Injury Association (NBIA) conducts road safety surveys in communities throughout northern British Columbia. The surveys are not scientifically conducted, rather they are general observations witnessed by staff and assistants. This year surveys were conducted in the communities of Terrace, Vanderhoof, Fort St. John, Dawson Creek, and Quesnel.

The surveys are conducted in each community by two persons at the same time. Each observer is located diagonally (kitty-corner) from each other across a designated intersection. One person monitors all road and pedestrian traffic flowing one way, while the other person monitors road and pedestrian traffic in the other direction.

The surveys take place for one hour on two weekday mornings, two weekday late afternoons on the same days, and one weekend day and evening during the same week, all at the same intersection for a total of six (6) hours per community. Please keep the number of safety infractions noted in such short periods of time in mind when viewing our data.

The purpose of the survey is to raise road user safety awareness, and collect data that will be used by the Northern Brain Injury Association to better direct its awareness and prevention efforts. Survey reports are provided free of charge.

NOTE: Surveys in Dawson Creek have only been done for 2 years, and in Vanderhoof for 1.

2018's Best And Worst

Vehicle Category (excludes two wheeled vehicles)

The winning community for the fewest unsafe driving incidents was Fort St. John.

The community that had the most unsafe driving was Quesnel.

The winning community for the fewest number of distracted drivers was also Fort St. John.

The community that had the most distracted drivers was Terrace.

Cyclist Category (includes unicycles, bicycles, motorcycles, and two wheeled scooters)

The winning community for the most persons operating cycles safely was Dawson Creek.

The community that had the most persons operating cycles unsafely was Terrace.

The winning community for the fewest persons riding without a helmet was Vanderhoof.

The community that had the most persons riding without a helmet was Quesnel.

Pedestrian Category

The winning community for the fewest persons jaywalking was Terrace.

The community that had the most persons jaywalking was Vanderhoof.

The winning community for the fewest distracted pedestrians was Vanderhoof.

The community that had the most distracted pedestrians was Fort St. John.

TERRACE, BRITISH COLUMBIA



Terrace Is BC's Northwest Regional Business Centre

Terrace is the regional business centre for the northwest area of British Columbia. Located approximately 696 air kilometers northwest of Vancouver (1355.35 km by land), the city is 574.9 km west of Prince George, and sits on a series of natural flat benches, or terraces (hence the name) within the broad valley delta created by the mighty Skeena River. Its close proximity to the ocean (approximately 60 kilometers), low altitude (60 meters above sea level), and location within the shelter of the Coast Mountains, has created a natural "greenhouse" effect. Rainfall is less than half of that found on the coast, while temperatures are moderate enough to permit the growing of fruit orchards and specialty crops.

Terrace Is Home Of The Kermodei (Spirit) Bear

The white Kermodei (pronounced Kerr-mo-dee) bear is revered as the 'Spirit Bear' by local First Nations. First identified in 1905 by director of the B.C. Provincial Museum, Francis Kermode, as a new and distinct species (*Ursus Americanus Kermodei*), it took over 20 years to obtain a live cub to observe and study. From Dr. Kermode's work he concluded (in 1928) that the Kermodei was not an albino, but an extremely rare sub-species of the common North American black bear.



2018 Road Safety Survey Summation

Terrace is both a tourist corridor and commerce hub to many northwest communities, so it experiences significant traffic. This year's survey reports that unsafe driving of vehicles increased by 2.12%, distracted driving increased by 1.45%. Unsafe cycle use decreased 8.36%, while those riding without a helmet increased 38.1%. The number of pedestrians who jaywalked rose by 3.93%, and those observed walking while distracted increased by 17.74%.

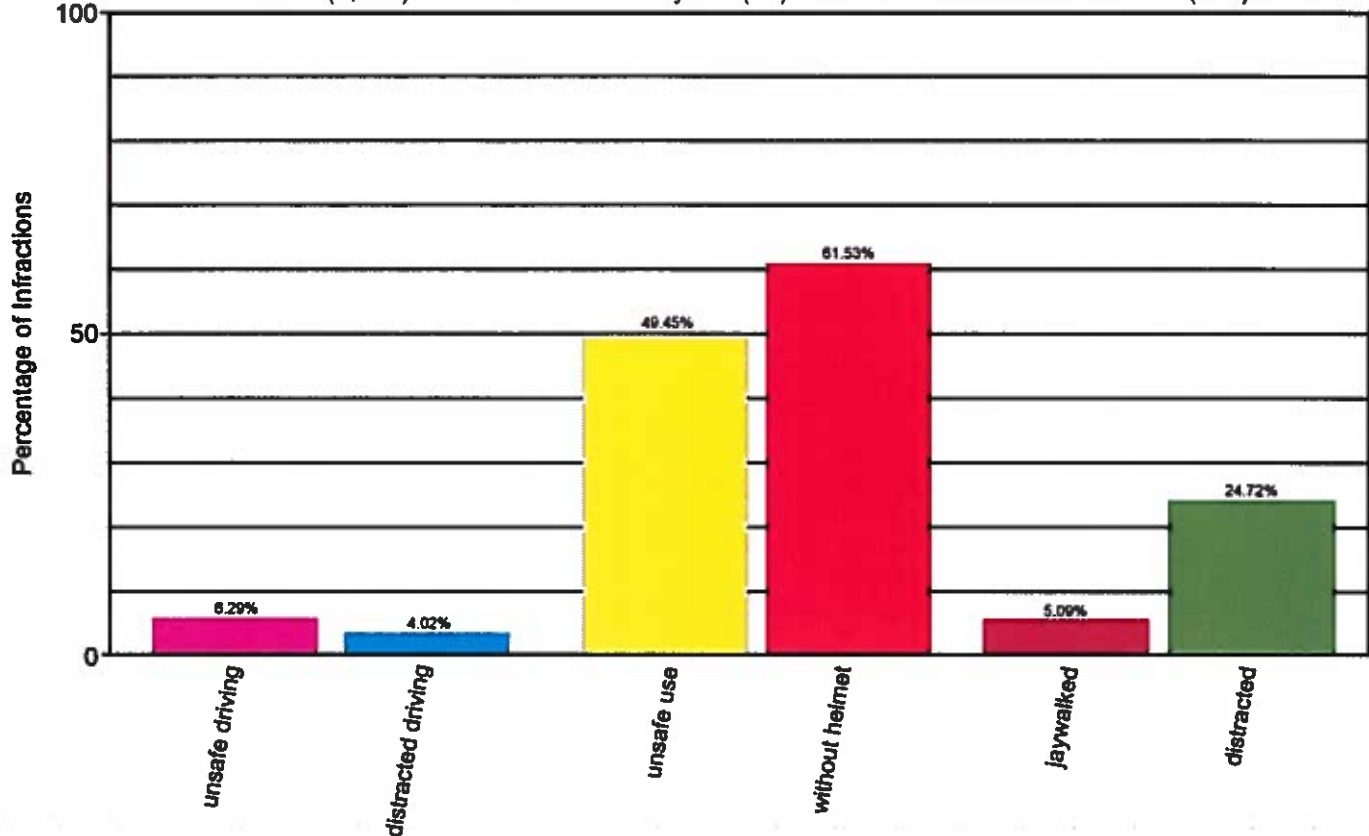
TERRACE 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period

Vehicles (4,674)

Cycles (91)

Pedestrians (275)



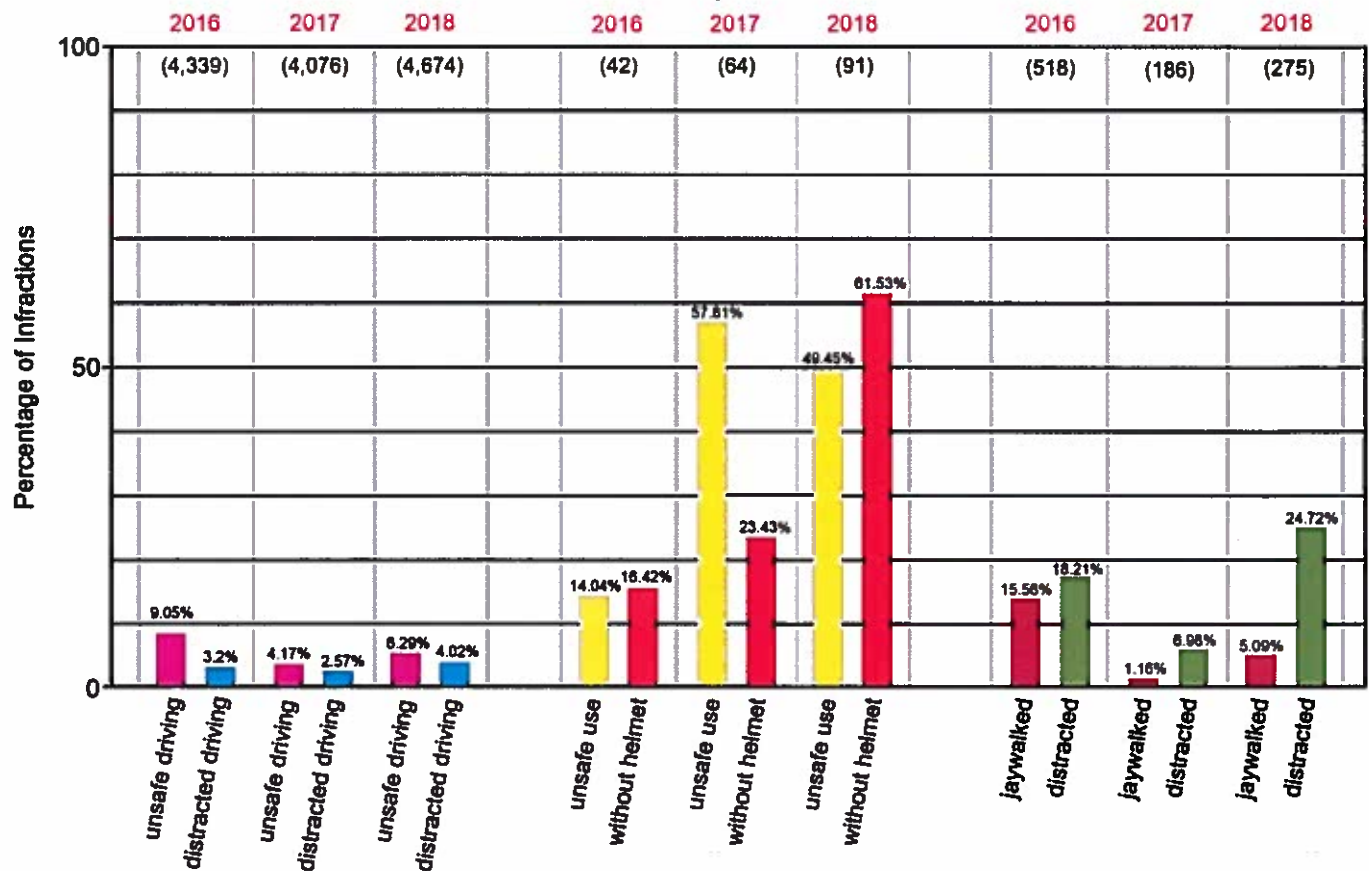
TERRACE 2016 - 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period

Vehicles

Cycles

Pedestrians



DAWSON CREEK, BRITISH COLUMBIA



The Dawson Creek area is the traditional territory of the Sekanni and Beaver First Nations. The City of Dawson Creek is located near the British Columbia-Alberta border, 1,184.9 km from Vancouver, and 404 km northeast of Prince George. The area was first explored in 1793 by Alexander Mackenzie and companions on their journey up the Peace River on their historic overland trip to the Pacific. Mackenzie's journey changed the economic picture of this vast hinterland, and his report sent Simon Fraser in his tracks to establish trading posts in the area in 1805.

In 1879, George Mercer Dawson, a geologist, was sent to the area to gain information about its physical features, possible economic importance, and other advantages for building a CPR railway line. He wrote of "grass up to the horses' bellies, the hillside covered with wild asters, goldenrod, and Indian paintbrush; the deep valley soil" and the native peoples. In appreciation, Dawson Creek was named for him.

The economy of Dawson Creek is based on four major industries: agriculture, retail, tourism, and oil and gas, with agriculture historically the most important industry, as the city is the regional transshipment point for agricultural commodities. The city is surrounded by the Agricultural Land Reserve, where the fertile soil supports livestock and produces consistently good yields of quality grain and grass crops, such as canola, hay, oats, alfalfa, wheat, and sweet clover.

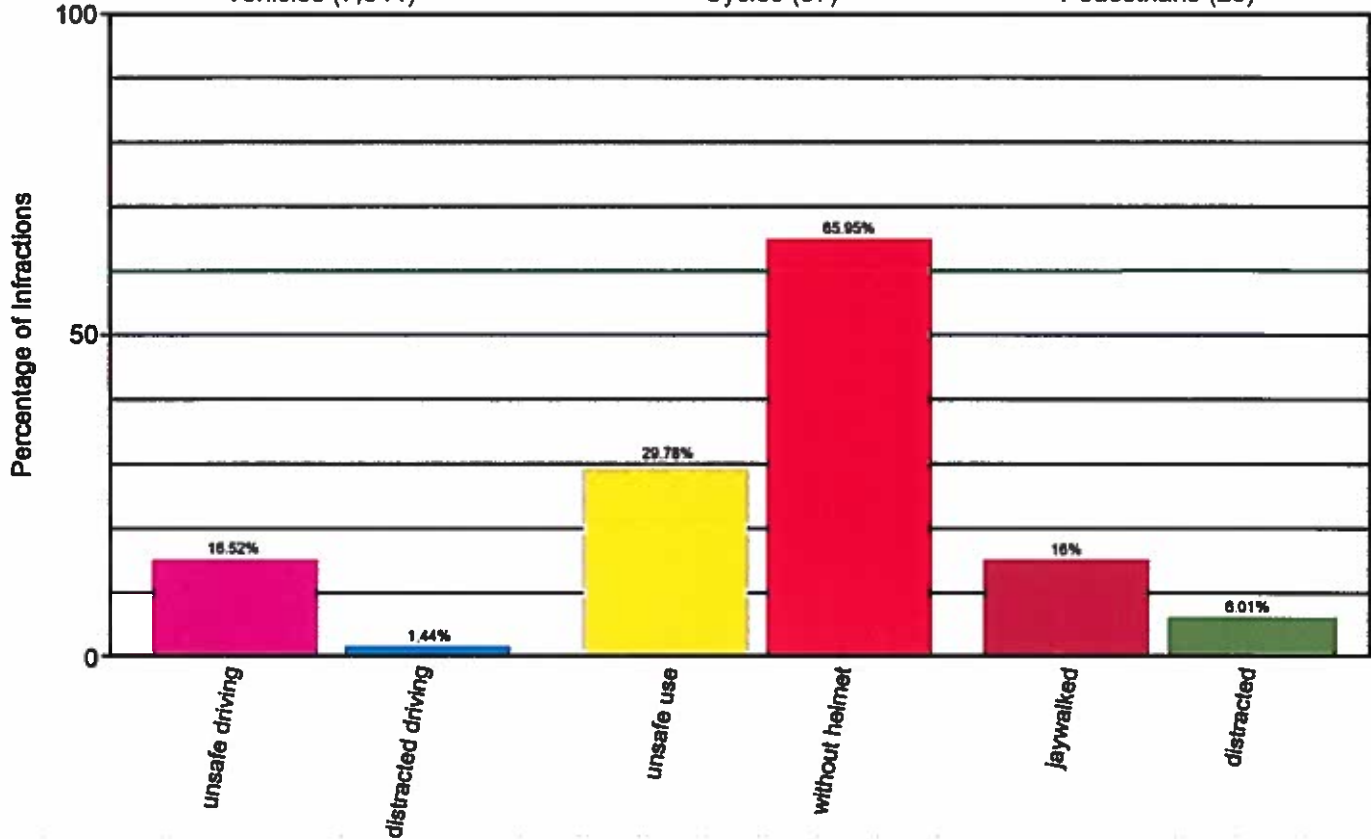


2018 Road Safety Survey Summation

Dawson Creek's economic diversification and tourism ensures a steady mix of traffic year round. This year our survey revealed that unsafe driving increased by 6.48%, while distracted driving decreased by 0.4%. Unsafe cycle use dropped by 29.89%, and riders without helmets fell a whopping 68.65%. Way to go cyclists of Dawson Creek! Unfortunately, jaywalking increased by 58.7%, and the distracted pedestrian number rose by 2.24%.

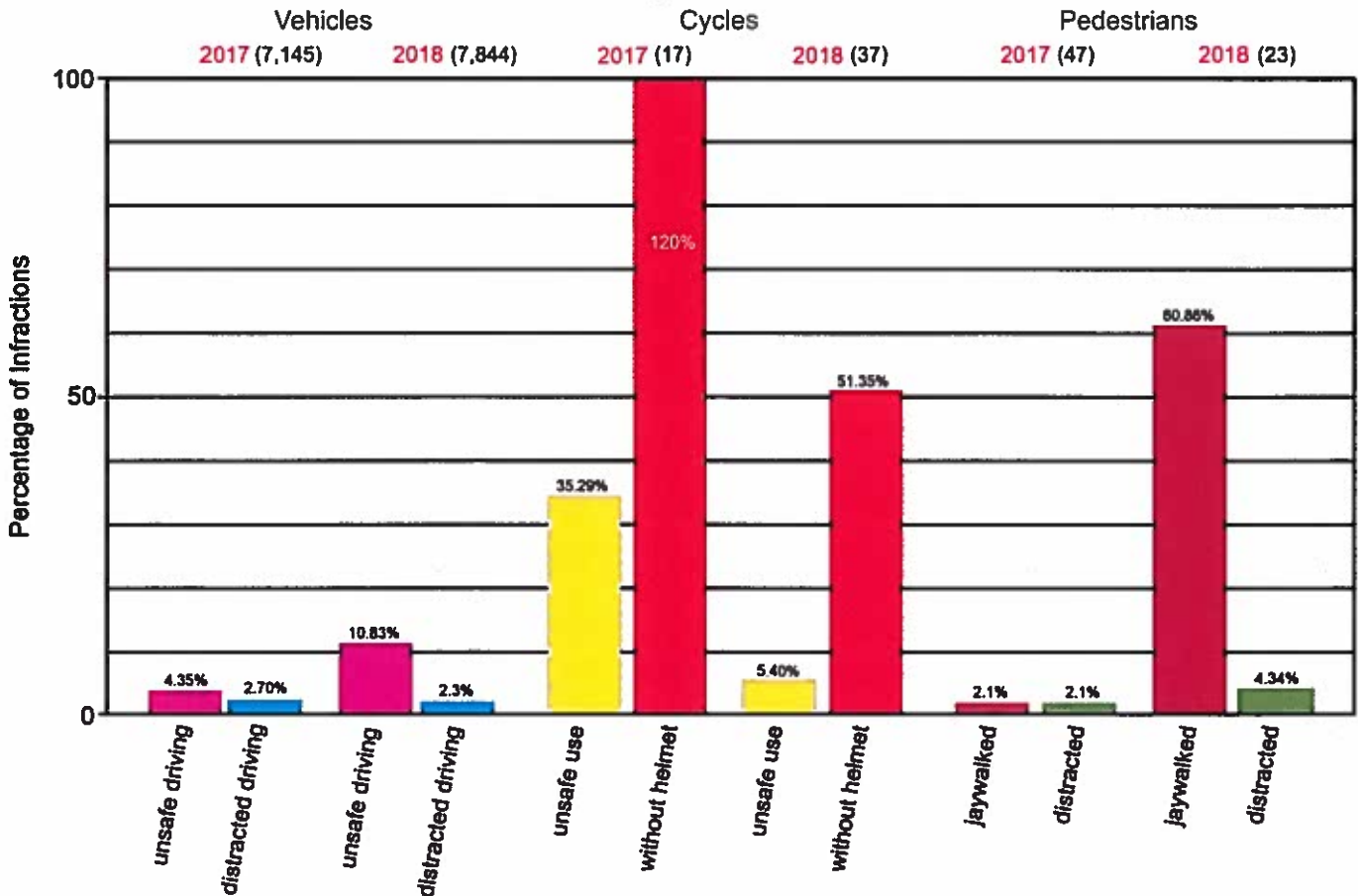
DAWSON CREEK 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period
 Vehicles (7,844) Cycles (37) Pedestrians (23)



DAWSON CREEK 2016 - 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period



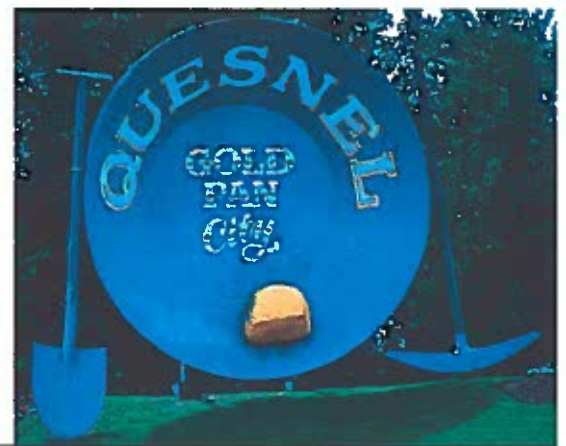
QUESNEL, BRITISH COLUMBIA



Quesnel is a beautiful northern community located 666 kms north of Vancouver, and 120 kms south of Prince George. The area is the traditional territory of the 'Uda ukelh' which means "People who travel by boat on water early in the morning." They are more commonly known as the Carrier. In 1808 Simon Fraser explored what is now known as the Fraser River, and named a major tributary for his clerk, Jules Maurice Quesnel. The community that flourished at the confluence of the Quesnel and Fraser Rivers eventually became known as Quesnel.

The Gold Rush reached the Quesnel River by 1859, with major strikes made in 1861 on Williams Creek (what's now known as Barkerville), making Quesnel a major stop over and supply centre for the gold fields.

It became the northern terminus of the Pacific Great Eastern Railway from 1921-1952, and its forestry industry expanded during WWII. The community achieved town status in 1958, and today forestry continues to be the leading industry, while agriculture, mining, and tourism are also important parts of Quesnel's economy.

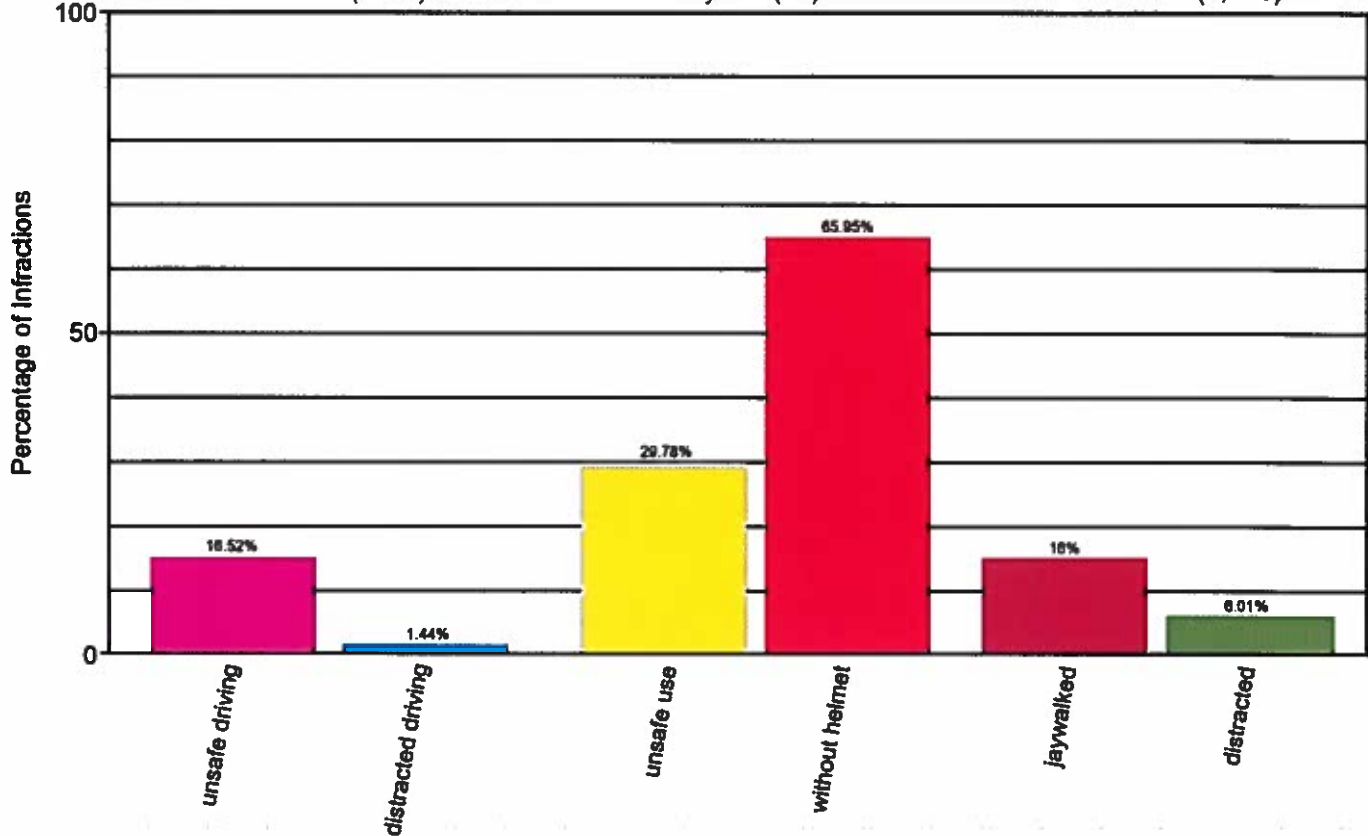


2018 Road Safety Survey Summation

Quesnel's the business centre for surrounding communities, and a corridor to the abundant riches of the north, so it has significant traffic year round. This year's survey reports that unsafe driving of vehicles increased by 11.31%, and distracted driving decreased by 0.22%. Unsafe cycle use increased 7.69%, and those riding without a helmet increased 40.54%. The number of pedestrians who jaywalked rose by 11.17%, and those observed walking while distracted also increased by 5%.

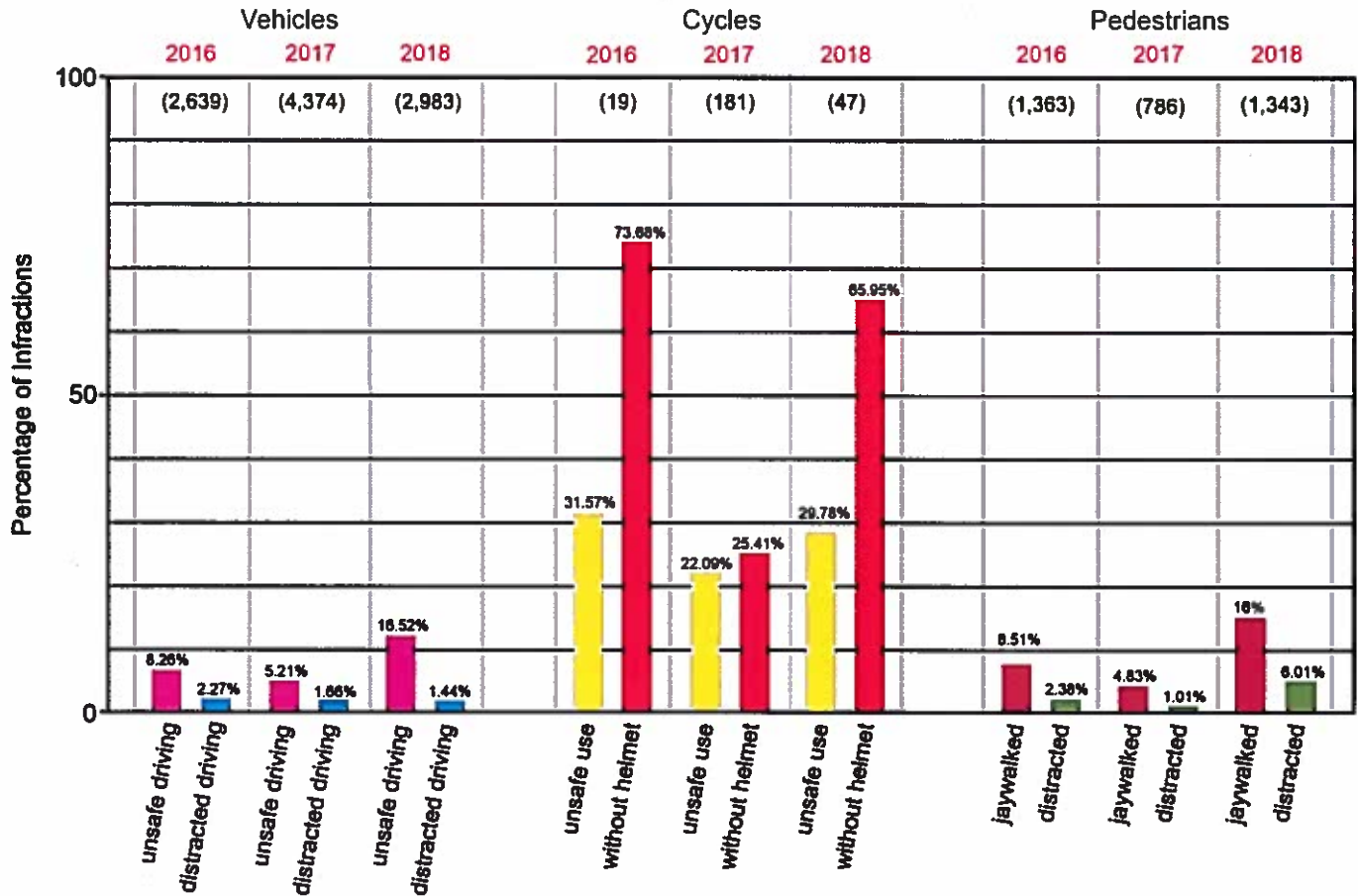
QUESNEL 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period
 Vehicles (2983) Cycles (47) Pedestrians (1,363)



QUESNEL 2016 - 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period



FORT ST. JOHN, BRITISH COLUMBIA



Fort St. John is British Columbia's oldest non aboriginal settlement, and is the commercial hub for the northeast region of British Columbia. Its located 1,237 km northeast of Vancouver, 478 km northeast of Prince George, and 214 km west of Grande Prairie, Alberta. The nickname "The Energetic City" reflects its large resource base of natural gas, oil, wind and hydroelectric power, forestry and agriculture.

First settled in 1794 as a trading post, Fort St. John was officially established as a community in 1928. The completion of the Alaska Highway in 1942 opened the area up to development, and by 1951 high grade oil had been discovered. Today Fort St. John is British Columbia's oil and gas capital, and its pioneer spirit is still alive and well.

On September 28th, 1996, a ceremony was held by the American Society of Civil Engineers to designate the Alaska Highway as the 16th International Historic Civil Engineering Landmark in the world. Today hundreds of thousands of tourists travel this now completely paved historical route to Fort St. John. The highway offers travelers a fantastic display of wildlife, breathtaking landscapes, and adventures that are sure to excite both the young, and the young at heart!

(Photo of "Suicide Hill" near Fort. St. John - circa 1942)



2018 Road Safety Survey Summation

Fort St. John is the commerce hub for northeast communities, and experiences significant industrial traffic. This year's survey reports that unsafe driving of vehicles decreased by 0.61%, and distracted driving increased by 0.16%. Unsafe cycle use decreased 1.67%, and those riding without a helmet decreased 8.11%. The number of pedestrians who jaywalked rose by 6.93%, and those observed walking while distracted also increased by 10.83%.

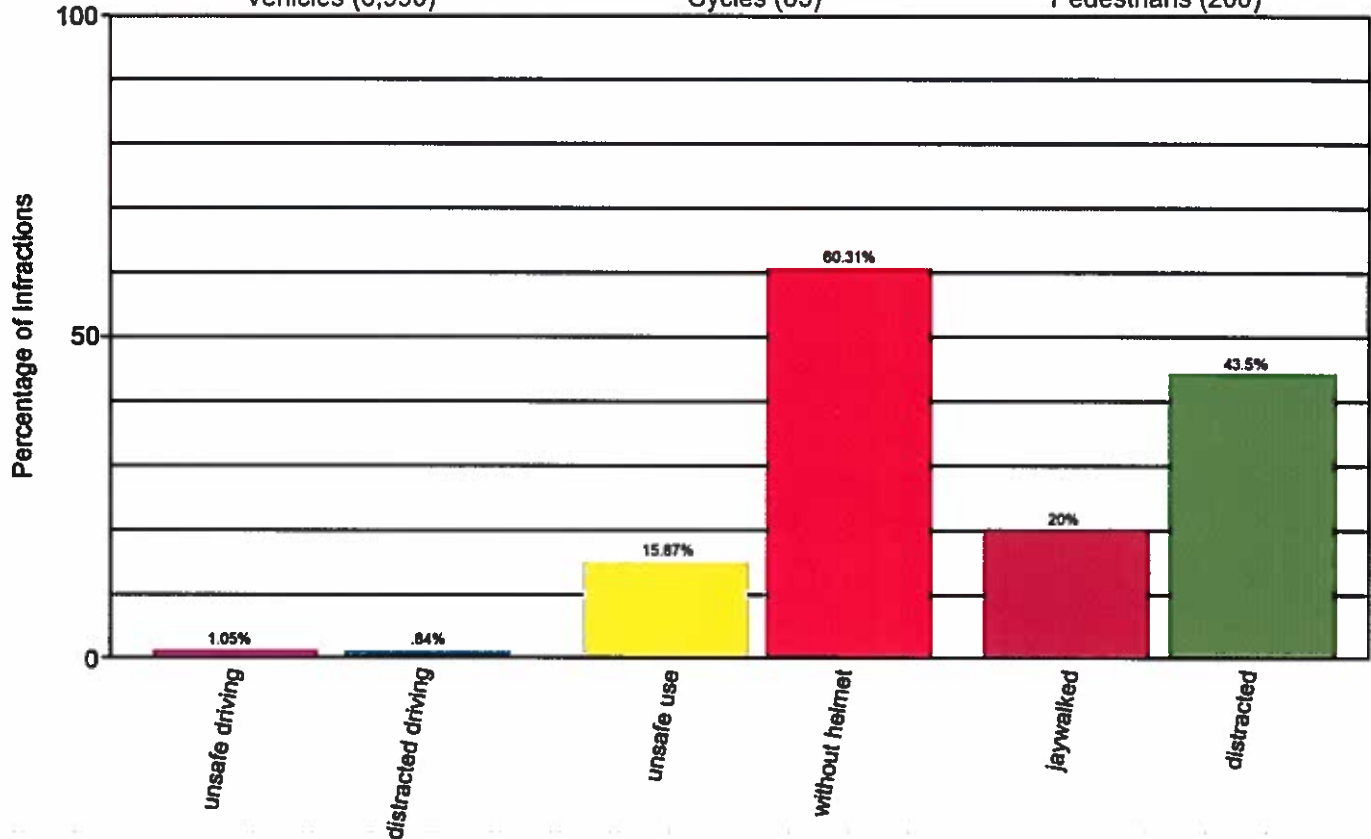
FORT ST. JOHN 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period

Vehicles (6,990)

Cycles (63)

Pedestrians (200)



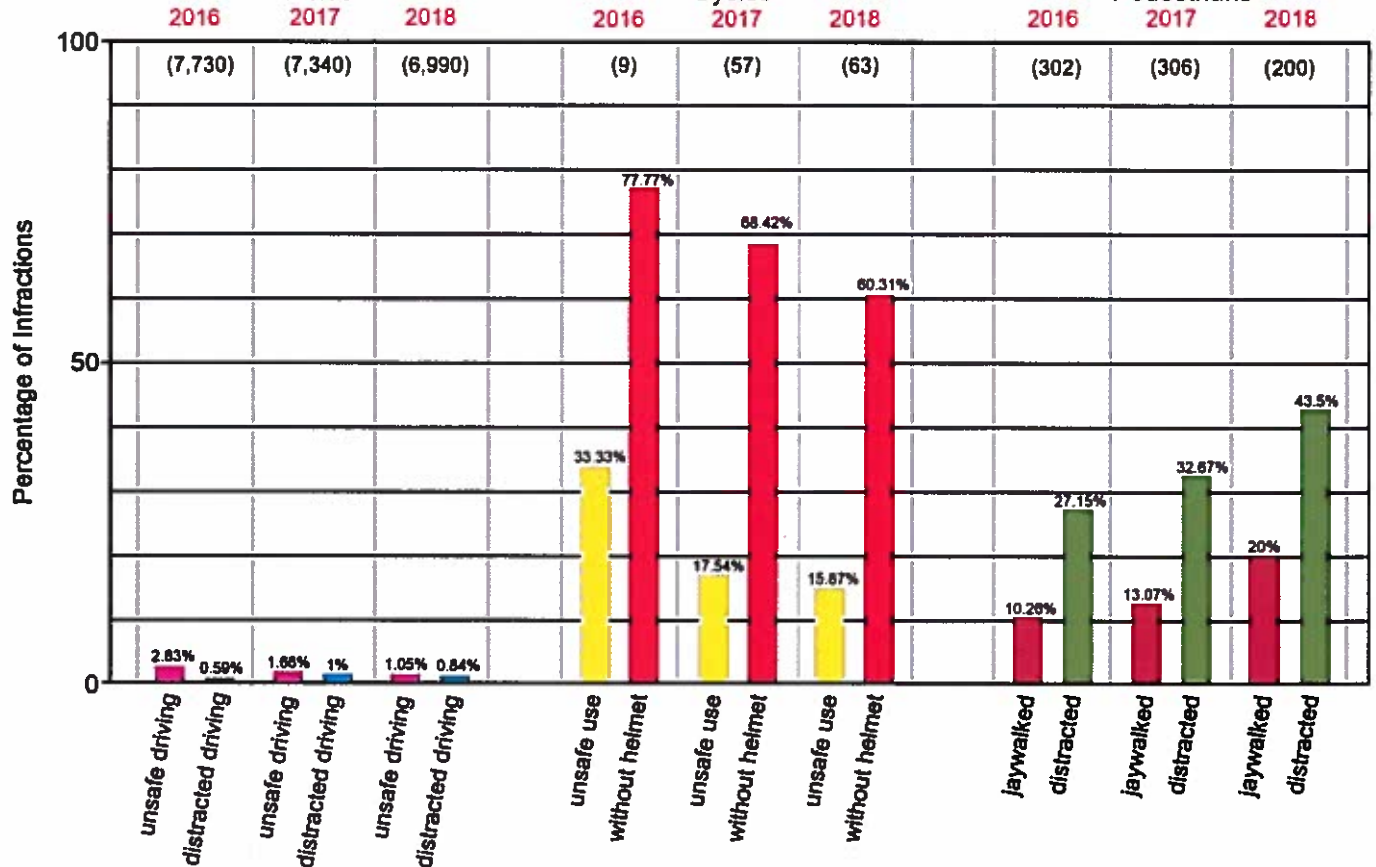
FORT ST. JOHN 2016 - 2018

Percentages based on the total number of vehicles, cyclists and pedestrians observed during survey period

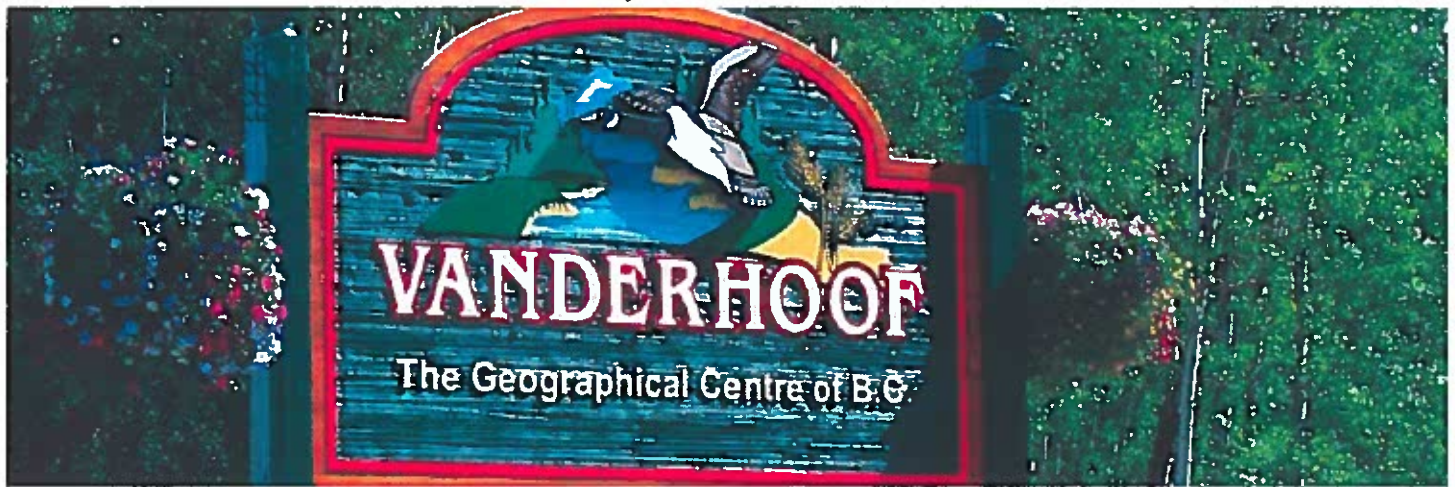
Vehicles

Cycles

Pedestrians



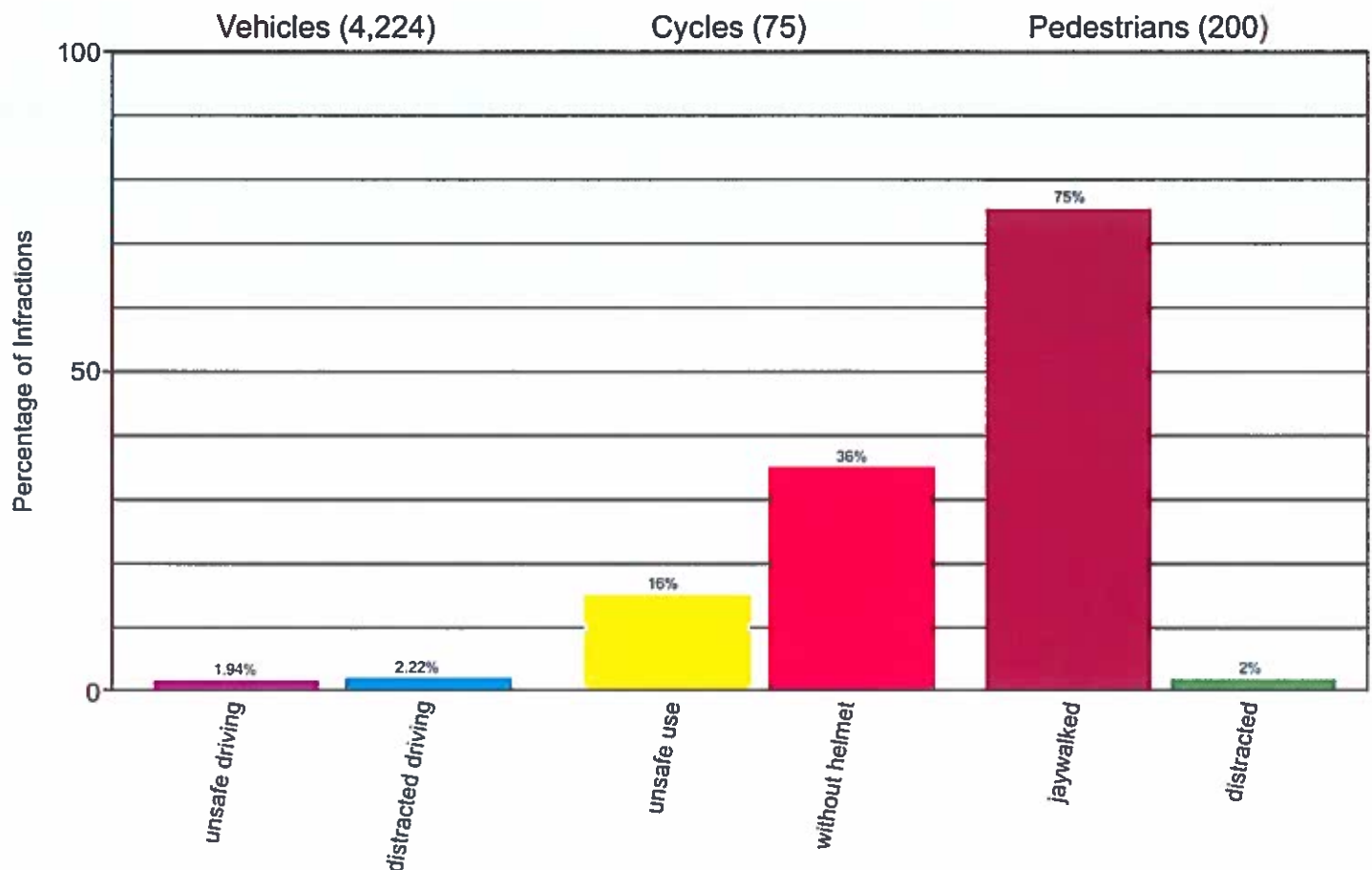
VANDERHOOF, BRITISH COLUMBIA



Vanderhoof is a district municipality that lies very near the geographical centre of British Columbia. Its economic drivers are the forest industry, agriculture and related industries. Tourism is growing, but has yet to challenge any of the established industries. Mining is growing in importance, with a number of mines being developed in the area. It is located 880.31 kms north of Vancouver, and 99.78 kilometers kms west of Prince George.

Vanderhoof's economic diversification and tourism ensures a steady mix of traffic year round. This was our first year conducting a safety survey in the community, and it revealed that 6.48% of people drove unsafely, while 2.22% drove while distracted. Unsafe cycle use rate was 16%, and the 36% of cyclists rode without helmets. The rate of persons who jaywalked was a very concerning (75%) but the distracted pedestrian rate was just 2%.

Vanderhoof Statistics 2018



Things NBIA Observers Witnessed While Conducting This Year's Surveys:

- A woman was doing her hair while driving.
- 2 unsecured dogs in the box of the truck.
- 41 people ran red lights.
- A woman jaywalked twice, then walked onto the highway with no walk signal to chat up observers.
- Teens not wearing seat belts, despite two teen deaths this year in the same community from not wearing seat belts.
- A man thought it would be funny to act like he was on his phone while making eye contact with an observer.
- One person saw the observer and quickly put on their seat belt.
- A government conservation officer wore no seat belt.
- One person pretended to be wearing her seatbelt.
- Multiple small children rode in front passenger seats (who below age and weight restrictions).
- RCMP honked, smiled and waved in support.
- A teen passenger was blowing vape residue at driver's face, obstructing the driver's vision.
- A lady was so busy observing NBIA observers that she turned into oncoming traffic before safe to do so, almost causing an accident.
- Two passengers were observed with legs extended out the window.
- Observers noted four persons not wearing seatbelts in one truck.
- One passenger in a car had their seat fully reclined, wore no seat belt, and had legs fully extended out the window.
- 3 people were seen chatting on phones despite the law against distracted driving.
- Drivers exhibit more rebellious, impatient and complacent driving behaviours in the afternoon.
- Observers had to yell a warning to a young girl who was about to walk out in front of an oncoming vehicle. Luckily she heard the call and stopped just in time to avert the accident.
- Observers were heckled by a man who took both hands off the steering wheel to gesture as he hollered, "OMG, just tell them 50,000 drive through here, and go get a life."
- A man (and local hero) stopped a young child from running into the roadway right in front of an oncoming vehicle while his unaware mother was distracted by her other children.
- Observers were thrilled to see one youth riding a bicycle who did everything right, and wished they had something on hand to reward the youth for such responsible and safe use of roadways.

2018 Observations (continued)

- 33 undersized children were observed riding in vehicle front passenger seats, despite the threat of injury and death to the children from deployed airbags.
- Multiple vehicles were observed not waiting their turn to enter an intersection, and entered intersections while still in use by pedestrians.
- Observers saw a cyclist wearing earphones, but no helmet, bomb through an intersection without looking or stopping, and was almost hit by a vehicle.
- One youth concentrated on dribbling a basketball as he used a crosswalk without even looking up.
- Driver infractions observed included smoking, eating, smoking, drinking, applying makeup, playing incredibly loud music, and lap dogs on the drivers' laps while driving.
- Observers noted a large number of people who quickly (and quite obviously) pretended not to be breaking traffic laws when observers were spotted.
- Over 600 vehicles were observed not using turn signals to change lanes or make turns.
- Very few cyclists wore helmets, mostly adult, only one cyclist used hand signals, or turn signals of any kind, and almost none looked both ways before entering a roadway.
- Observers noted that almost all vehicle operators drove with only one hand on the steering wheel.
- A senior citizen without a helmet in a motorized wheelchair was going excessively fast and failed to stop and look before entering the crosswalk.
- An adult wearing sunglasses and earphones walked two dogs through an intersection without looking either way first.
- Observers noted one woman driving while turning around constantly to give what appeared to be a guided tour to passengers.
- A Sheriff's vehicle made an incorrect turn right in front of observers while using no signals, for convenience, not to pursue a suspect.
- Observers saw incidents of road rage, and heard a lot of profanity directed at specific drivers.
- A woman had both hands off the wheel as she used them to emphasize whatever she was discussing with her passenger.
- Two small children (appeared to less than 8 years old) were observed riding bicycles downtown, unaccompanied, wearing no helmets, and not even looking as they went through intersections.
- Observers noted a large number (over 20) of vehicles who failed to allow other vehicles to clear intersections before entering themselves.
- And, the creme de la creme of pedestrian infractions was a woman who went through a crosswalk without looking at all, while walking two dogs, wearing earphones, and talking on her phone.

SAFETY SETS YOU FREE!



SAFETY FIRST

Safe Road Use Saves Lives



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— This Project Is Funded In Part By —





REPORT

To: Rural Budgets Administration Committee

Date: February 1, 2019

From: Kelsey Bates, Executive Assistant & Crystal Brown, Electoral Area Manager

Subject: Electoral Area Manager Conference Attendance

RECOMMENDATION(S):

That the Rural Budgets Administration Committee authorize the Electoral Area Manager (EAM) to attend the following events with the Electoral Area Directors every year beginning in 2019:

- Natural Resources Forum
- Electoral Area Directors' Forum
- Local Government Leadership Academy – Winter Training Seminar(s)
- North Central Local Government Association AGM
- Union of BC Municipalities Convention

BACKGROUND/RATIONALE:

To ensure budgeting and scheduling synergies for the Electoral Area Manager position the Committee will identify which conferences they would like the EAM to attend on an annual basis.

OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

FINANCIAL CONSIDERATION(S):

Approximate Costs of each event, actual costs will vary from year to year.

BC Natural Resource Forum	
Registration	\$600
Travel	\$450
Hotel	\$450
Meals & Other Expenses	\$400
Total	<u>\$1900</u>

UBCM Convention

Registration	\$850
Flight	\$600
Hotel	\$1500
Meals & Other Expenses	\$500
Total	<u>\$ 3450</u>

Staff Initials: *KB CB* Dept. Head:

CAO: *[Signature]*

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NCLGA AGM

Registration	\$400
Flight	\$700
Hotel	\$600
Meals & Other Expenses	\$400
Total	<u>\$2100</u>

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.



REPORT

To: Rural Budgets Administration Committee

Date: March 8, 2019

From: Trish Morgan, General Manager of Community Services

Subject: **2019 Recreational and Cultural Grants-in-Aid Applications – Eligibility Review**

RECOMMENDATION #1:

That the Rural Budgets Administration Committee determine which 2019 Grants-in-Aid (GIA) applications are eligible to be considered for funding under the Recreational and Cultural GIA policy; and further, that staff be authorized to send a letter to those applicants inviting them to attend the Spring Allocation meetings as scheduled below:

Electoral Area 'B' and 'C'	April 15, 2019	Fort St. John North Peace Museum
Electoral Area 'E' West	April 16, 2019	Chetwynd & District Recreation Centre
South Peace Sub-Regional	April 17, 2019	Tupper Community Hall

BACKGROUND/RATIONALE:

Each year as part of the GIA approval process, staff review and assess each application outlining the applicant's planned projects, financial requests, society status, and available funding options. This assessment along with a copy of each application, is provided to each Electoral Area Director for the Rural Budgets Administration Committee meeting in March in order to support the Electoral Area Directors with determining which applicants are eligible for consideration of funding. The Electoral Area Directors can discuss the applications, request follow up information, and decide if there are any projects that may be better supported by different grant programs, such as Peace River Agreements or Community Works Gas Tax.

In order to be considered for a grant allocation, all eligible applicants are required to attend the grant allocation meeting held annually in April. Staff are required to send out letters of invitation to these applicants 15 days prior to the meetings; therefore, it is important that the Electoral Area Directors determine which applications they wish to fund and approve so that they can be sent an invitation to attend the allocation meeting in their electoral area.

In prior years, Electoral Directors for Area B and Area C allocate 100 % of the available grant funding collectively with those applicants at the April allocation meetings; whereas, Electoral Area Directors for Area E West and Sub-Regional choose to pre-allocate some of the available grant funding - resulting in only a portion of the funds being distributed collectively. The principles listed below assist to determine the pre-allocations:

1. Requests equal to or less than \$10,000 are pre-allocated at 75%; or
2. Requests greater than \$10,000 are pre-allocated at 50%.

Staff Initials:

Dept. Head:

T. Morgan

CAO:

[Signature]

Page 1 of 4

This year, the Regional District received a total of 44 applications for GIA funding. The combined total grant funds requested for all areas equates to \$735,679.64. The combined 2019 budget commitment for all areas is \$442,000. Outlined below are applicants that are requesting large amounts of funding for capital projects, staff have identified applicants who are either NEW to GIA or are requesting large amounts for consideration.

Electoral Area B:

1. **Cecil Lake Recreation Commission** – Grant request is \$103,075 for major capital improvements to the Cecil Lake Hall. Projects include upgrades to the kitchen, washrooms, siding of the hall, purchase of a new acoustic system and new bleachers for the ball diamond. In 2018, the Cecil Lake Recreation Commission received a total of \$75,893.97 for capital improvements for the community hall, which included \$28,000 GIA for roofing, flooring, cooler; \$11,178.58 Community Works Gas Tax for new energy efficient window and doors; and \$36,715.39 Electoral Area B, PRA to assist with the completion of flooring and roofing projects. Capital projects may be supported with GIA, Peace River Agreements or a combination of both. These projects would also be eligible for application to Northern Development Initiative Trust.
2. **Rock of Ages Bible Camp (NEW)** – Applicant operates a religious based wilderness camp in Electoral Area B near Buick Creek, BC. It is located on 21 acres, which were donated to the organization, and once established will offer cabins, a kitchen, a dining room, and a chapel - all in a western theme. The camp has a temporary set up for a 20 person camp until the permanent structures are in place. The total request of \$30,570, which consists of \$7,800 for legal surveying fees, \$6,720 for insurance coverage (including horses), and \$11,900 for capital improvements to establish the camp. Note: \$4,150 is for operational costs, which is not eligible in Area B. Capital projects may be supported with GIA, Peace River Agreements or a combination of both. These projects may be eligible for application to Northern Development Initiative Trust.

Electoral Area C:

1. **Charlie Lake Community Club** – Unspent 2015 GIA in the amount of \$9,510.41 is now beyond the current 3 year allowed timeframe. The society was contacted and states that this project was completed; however, the fencing portion of the project was completed under estimate due to donated time and labour. The society states that they wish to apply to reallocate the funding to the current proposed 2019 GIA project - lighting and improvements to the kitchen in the hall.

Electoral Area E:

1. **Boreal Centre for Sustainability** – Organization is not a registered not-for-profit society, it was dissolved in 2012. The applicant applied in 2015 and could not be supported, as it was not a registered society. **Not recommended for funding as it does not meet eligibility requirements under Section 3 of the GIA policy, as the society is not a registered not-for-profit under the Societies Act.**

2. **Camp Emile Society** – Grant request \$55,000 for capital improvements to the hall, quotes provided. Capital projects may be supported with GIA, Peace River Agreements or a combination of both. Society has not been supported from GIA since 2014. This project may be eligible for application to Northern Development Initiative Trust.
3. **Pine Valley Exhibition Park** – Grant request is \$55,000 to assist with complete bathroom renovation, quotes provided. Capital projects may be supported with GIA, Peace River Agreements or a combination of both. This project may be eligible for application to Northern Development Initiative Trust.

Sub-Regional:

1. **Bear Mountain Nordic Ski Association (NEW)** – Applicant meets the eligibility criteria. Grant request is \$41,641 for operating costs, equipment maintenance, capital equipment purchase, and capital infrastructure improvements for solar panels and playground development. The society received a 2019 Trails GIA allocation for a geotechnical study in the amount of \$23,414.95, regionally funded. Peace River Agreements funds may be used to support capital projects, if supported by an Electoral Area Director. These projects may be eligible for application to Northern Development Initiative Trust. **Not recommended for funding from GIA as policy indicates that the Regional District shall not be the sole source of revenue for community organizations, and this applicant has been approved for 2019 Regional Trails GIA. Note: society has already received a grant allocation.**

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

FINANCIAL CONSIDERATION(S):

Budget commitments for Recreational and Cultural GIA are determined annually by each Electoral Area Director. The 2019 budget commitments are \$130,000 for Electoral Area B, \$60,000 for Electoral Area C, \$102,000 for Electoral Area E West, and \$150,000 for Sub Regional. The combined total for all areas is \$442,000. These budget commitments are included as part of the 2019 Financial Plan, scheduled to be ratified by the Regional Board on March 28th, 2019.

COMMUNICATIONS CONSIDERATION(S):

- Staff will forward letters inviting each group to the Spring Allocation meeting in their applicable Electoral Area. Staff will ensure this is done 15 days prior to the date of the meeting, which is in accordance with the Recreational and Cultural GIA policy statement.
- Staff will send letters to applicants that are not eligible to be considered for funding as per the GIA policy statement, and staff will notify all applicants whose applications have been referred for support to other grant funds.

OTHER CONSIDERATION(S):

Application packages will be sent out on March 14th, 2019 to each Electoral Area Director for their review one week prior to the RBAC meeting.

Attachments:

1. 2019 GIA Funding Request Summary Sheet

2019 Area B GIA													FUNDING OPTIONS			
Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommendation from the GIA Meeting	Directors Recommendation	Notes	Meets Eligibility	Annual Report - Activity & Financial	Financial Statements/Project Budget/Quotes	GIA	PRA	GAS TAX	OTHER
Buick Creek Community Club	installation of flooring in kitchen and washrooms, new propane heater, insurance	\$19,017.73	\$2,977.00	\$21,994.73	\$21,994.73	100%			Did not receive funding in 2018, did not attend Spring Allocation meeting; This is a capital project and could also be supported with PRA funds	✓	No unspent GIA	✓	✓			
Cecil Lake Recreation Commission	Improvements to kitchen, bathrooms, hand railings, siding of hall, new acoustic system, new bleachers for ball diamond	\$102,250.00	\$	\$103,075.00	\$103,075.00	100%			Large capital projects; funding options could include siding - NDIT or Gas Tax; Kitchen & bathroom project - GIA or PRA; accessibility ramp & bleachers - GIA or PRA	✓	No unspent GIA, all projects complete	✓	✓	✓	NDIT	
Goodlow Community Club	Gazebo and bleachers	\$20,103.00	\$700.00	\$20,803.00	\$20,803.00	100%			Continues to complete ball diamond project started in 2016 w/GiA; not funded in 2017; did not apply in 2018; Quotes provided	✓	Unspent 2016 GIA \$10,963.16; 2016 GIA project not complete continues to be worked on annually.	✓	✓			
King's Valley Christian Camp	Insurance; kitchen cabinets, dining tables; siding small cabins, coverall building, computer & printer, truck plow heater bba	\$18,600.00	\$8,000.00	\$26,600.00	\$26,600.00	100%			Multiple improvements to facility; minor capital under \$3K; high cost for insurance upwards of \$8K; looking to purchase plow for truck	✓	2018 GIA roof reshingle not complete - contractor delayed work until March 2019; should take 2 weeks to complete; Unspent GIA \$15,468	✓	✓			
Montney Recreation Commission	new kitchen range; insurance; signage, gravel for parking lot	\$3,400.00	\$3,275.00	\$30,180.00	\$30,180.00	100%			Requesting \$5,905 for operational costs - annual floor waxing (\$3,400) & rodent control (\$2,505); Applicant states going to use \$5,000 for SEED money to leverage funding for restoration of Montney Lutheran Church;	✓	Has not completed Pioneer Wall will continue into 2019; Unclaimed 2017 GIA \$686.42 unclaimed projects are complete; 2018 Unspent GIA \$4,623.28 = total unspent of \$5,309.70	✓	✓			
North Peace 4 H District Council	insurance; purchase upright freezer and fridge					100%			2018 GIA project fridge freezer was not completed; Society decided that signage and insurance were a priority over purchase of fridge & freezer given the amount of funding and are now asking for support this year.	✓	No unspent GIA; states 2018 project complete but did not claim for fridge/freezer, now identified as 2019 GIA project.	✓	✓			
North Peace Fall Fair	improvements to rabbit & pet exhibition; accessibility improvements (ramps); grounds and event insurance		\$630.00	\$2,680.00	\$2,680.00	50%			Total request \$7,000 split 50% with Area C - clarify if event insurance if eligible as should be recoverable cost from the event \$2700	✓	Projects complete; no unspent GIA	✓	✓			
North Peace Historical Society	New exhibit walls in museum.	\$10,000.00	\$	\$10,000.00	\$20,000.00	50%			Total request is \$20,000 split 50% with Area C- capital improvements to wall display systems	✓	Unspent 2018 GIA \$588.59 Area B and \$2,088.58 Area C for total of \$2,677.17 Unspent all projects completed for 2018	✓	✓	✓		
Osborn Community Hall	Roof and floor improvements					100%			Major capital project, consider result of facility assessment study re: grant funding; quotes provided;	✓	2015 GIA \$2,830.05 - reallocated at Feb 21 RBAC to assist with 2019 GIA project; 2016 GIA \$1,656.42 projects still in progress; 2018 GIA \$1,678 projects still in progress; Total Unspent GIA \$6,164.47	✓	✓	✓		NDIT
NEW Rock of Ages Bible Camp	purchase cookware & dinnerware for kitchen; purchase lumber for gazebo; purchase tables chairs dining room; establish water well; electrical work; seed lawn; land survey for donated land	\$19,700.00	\$6,720.00	\$30,570.00	\$68,870.00	44%			NEW - over 75% rural membership, located in Area B; \$19,700K Capital (included \$7800 for land surveying) & \$10870 Operations - Verify insurance \$6,720 (\$3,000 for horses)	✓	N/A NEW Applicant	✓	✓	✓		NDIT
Rose Prairie Community Curling Centre	removal of shed; purchase tables; drainage to lines for ice rink	\$3,000	\$3,600.00	\$12,450.00	\$23,615.00	53%			Meets Eligibility; Minor Capital \$3,000; \$5,350 requested to drain ice lines (WCB regulation); insurance \$3,600	✓	Total Unspent GIA \$2,677.17; 2018 GiA \$588.59 Area B and \$2,088.58 Area C; Society states all projects completed for 2018	✓	✓			
Subtotal		\$218,349.41	\$28,149.00	\$284,131.41	\$343,596.41		\$-	\$-								

Note: North Peace Fall Fair, North Peace Historical & North Peace Light Horse Assoc. share with Area B & C

Director's Annual Commitments		Requested Amount	Meeting Recommendation	Directors Recommendation
NP Regional Gradfest	\$1,000.00			
North Peace 4-H District Council	\$1,000.00			
Area B Rural Bursary	\$1,000.00			
Youth Travel	\$1,500.00			
Totals	\$4,500.00	\$284,131.41	\$-	\$-

REQUESTED Amounts March 15, 2018	
Total Fund	\$130,000.00
Total COMMITTED	\$4,500.00
Total Available	\$125,500.00
Minus Requests	\$284,131.41
Total	-\$158,631.41

2019 Area C GIA													FUNDING OPTIONS			
Organization Name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommendation from the GIA Meeting	Recommendation from the Director	Notes	Meets Eligibility	Annual Report - Activity & Financial	Financial Statements/Project Budget/Quotes	GIA	PRA	GAS TAX	OTHER
Charlie Lake Community Club	install yard lighting and establish remote electrical service; hall improvements - kitchen	\$ 17,600.00	\$ 4,100.00	\$ 21,700.00	\$ 21,700.00	100%			Capital Improvements - yard lighting & remote service; quote provided	✓	Total unspent GIA \$21,200.95; 2015 \$9,510.41 (excess 3yr timeframe will be applying to reallocate to 2019 GIA project), 2016 \$4,283.54, & 2018 \$7,407; none of these projects are complete.	✓	✓	✓		NDIT
Lakepoint Golf & Country Club	New Flooring and Light fixtures for the clubhouse	\$ 34,253.24		\$ 34,253.24	\$ 34,253.24	100%			Capital Improvements - new flooring and lighting for clubhouse	✓	No unspent GiA, all projects completed	✓	✓	✓		NDIT
North Peace Fall Fair	improvements to rabbit & pet exhibition; accessibility improvements (ramps); grounds and event insurance		\$ 1,350.00	\$ 3,500.00	\$ 3,500.00	50%			Total request \$7,000 split 50% with Area B - clarify if event insurance if eligible as should be recoverable cost from the event \$2700	✓	Projects complete; no unspent GIA	✓	✓			
North Peace Historical Society	New exhibit walls in museum.	\$ 10,000.00		\$ 10,000.00	\$ 20,000.00	50%			Total request is \$20,000 split 50% with Area B - capital improvements to wall display systems	✓	Total Unspent GIA \$2,677.17; 2018 GiA \$588.59 Area B and \$2,088.58 Area C; Society states all projects completed for 2018	✓	✓	✓		
Subtotal		\$ 61,853.24	\$ 5,450.00	\$ 69,453.24	\$ 79,453.24		\$ -	\$ -								

Note: North Peace Fall Fair, North Peace Historical & North Peace Light Horse Assoc. share with Area B & C

Director's Annual Commitments		Requested Amount	Meeting Recommendation	Directors Recommendation
NP Regional Gradfest	\$ 1,000.00			
Area C Rural Scholarship	\$ 1,000.00			
Youth Travel	\$ 1,000.00			
Totals	\$ 3,000.00	\$ 69,453.24	\$ -	\$ -

REQUESTED Amounts March 15, 2018	
Total Fund	\$ 60,000.00
Total COMMITTED	\$ 3,000.00
Total Available	\$ 57,000.00
Minus Requests	\$ 69,453.24
Total	-\$ 12,453.24

2019 Area E GIA													FUNDING OPTIONS			
Organization name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	Meets Eligibility	Annual Report - Activity & Financial	Financial Statements/Project Budget/Quotes	GIA	PRA	GAS TAX	OTHER
NEW Boreal Centre for Sustainability	Rural community awareness - food security, shoreline stewardship, civic engagement in community development		\$	18,600.00	\$ 18,600.00	100.00%	\$ 9,300.00		NEW - Not a registered society; Dissolved in Mar 17, 2012; society completes work in rural Area E; only 30% rural membership; Not recommended for funding.	NO	Not Applicable - NEW Applicant	✓	NO			
Camp Emile Chetwynd & District Rod & Gun Club	Replace front entrance to hall/kitchen; roofing hall and kitchen	\$ 55,000.00	\$	55,000.00	\$ 55,000.00	100.00%	\$ 27,500.00		Late application (Feb 8 - approved by Director); insurance paid by Diocese; Not funded since 2014; could be supported by GIA, PRA or combination of both, NDIT	✓	Nothing to report; not funded since 2014; all projects completed	✓	✓	✓		NDIT
Chetwynd Electric Eels	landscaping, outdoor archery, kitchen upgrades, bridge installation, hydro, TELUS, insurance, equip maintenance	\$ 12,000.00	\$ 2,500.00	\$ 23,300.00	\$ 23,300.00	100.00%	\$ 11,650.00		Requesting continued funding for kitchen upgrades and skeet landscaping staff to f/up;	✓	Not claimed any 2018 GIA to date; states landscaping for skeet range and kitchen renos not completed; same for 2017	✓	✓			
Chetwynd Gymkhana Club	Operations costs, pool rent, purchase of swim equip-fins, snorkels, swim blocks.		\$ 156.00	\$ 10,000.00	\$ 83,230.00	12.01%	\$ 7,500.00		Note small insurance expense-members pay own club insurance as part of registration.	✓	no unspent GIA; projects complete	✓	✓			
Chetwynd Horse Club	arena rental, insurance advertising and clinics, poker ride and gymkhana events		\$ 500.00	\$ 3,773.76	\$ 12,520.00	30.14%	\$ 2,830.32			✓	Unspent 2016 GIA \$1,821.16 claim pending	✓	✓			
Chetwynd Social Planning Society	rental fees for facility use; riding lessons and clinics		\$ 185.00	\$ 5,040.00	\$ 5,607.13	89.89%	\$ 3,780.00		Arena Rental (PVEP) is charged at \$35/hour	✓	Unspent GIA is \$2,992.50; 2018 \$2231.25 and \$761.25; claims pending	✓	✓			
Chetwynd Social Planning Society	Circus North Camp		\$ 250.00	\$ 8,000.00	\$ 18,350.00	43.60%	\$ 6,000.00		Society is asking for support for Circus Camp which takes place in April 1-5, 2019 prior to GIA allocation meeting	✓	no unspent GIA; all projects complete	✓	✓			
Foothills Team Roping	17 New panels for Fencing; pen cleaning and maintenance	\$ 5,265.75	\$ 500.00	\$ 15,267.75	\$ 15,267.75	100.00%	\$ 7,633.88		Capital project - fencing, could be supported by GIA or PRA or combination of both	✓	\$210 Unspent GIA 2018	✓	✓	✓		
Little Giant Figure Skating	Ice rental fees; skate program and carnival year end expenses; carnival year end show; coaching certification		\$ 2,245.00	\$ 15,000.00	\$ 47,885.38	31.32%	\$ 7,500.00			✓	no unspent; all projects complete	✓	✓			
Little Prairie Heritage Society	General Operations & maintenance of museum									✓	Unspent GIA \$5,336.39 - \$3764.41 2018, \$1,571.98; not all projects are complete but have new executive who are eager to finish them and use existing GIA.	✓	✓			
Moberly Lake Community Association	Operational Costs; bldg. repairs, new tables		\$ 3,000.00	\$ 8,675.00	\$ 8,675.00	100.00%	\$ 6,506.25		New Executive on Society;							
Pine Valley Exhibition Park	Complete Bathroom Renovation		\$ 1,500.00	\$ 5,000.00	\$ 31,951.85	15.65%	\$ 3,750.00			✓	Unspent GIA 2017 \$ 973.89; projects complete	✓	✓			
Pine Valley Seniors	Insurance; Installation of air conditioning unit at hall.	\$ 55,000.00	\$ 2,760.00	\$ 55,000.00	\$ 55,000.00	100.00%	\$ 27,500.00		Capital renovation project for bathroom, could be supported by GIA, PRA or combination of both, NDIT	✓	Unspent GIA \$6,021.29 - 2018 \$3,785.80 2017 GIA \$2,235.49; project complete, claim pending	✓	✓	✓		NDIT
		\$ 15,130.00	\$ 2,579.00	\$ 17,630.00	\$ 17,630.00	100.00%	\$ 13,222.50		Capital project could be funded with GIA, PRA or combination of both	✓	Unspent funds 2018 GIA \$221, project complete	✓	✓	✓		
Subtotals		\$ 72,265.75	\$ 16,175.00	\$ 166,686.51	\$ 319,417.11		\$ 125,372.95	\$ -								

Director's Annual Commitments		Requested Amount	Recommended Amount	Directors Recommendation
Electoral Area E Bursaries		\$ 1,000.00		
Youth Travel		\$ 2,000.00		
Totals	\$ 3,000.00	\$ 166,686.51	\$ 125,372.95	\$ -

REQUESTED Amounts March 15, 2018	
Total Fund	\$ 103,000.00
Total COMMITTED	\$ 3,000.00
Total Available	\$ 100,000.00
minus Recommended Amount	\$ 125,372.95
Total	\$ 25,372.95

2019 Sub-Regional GIA													FUNDING OPTIONS			
Organization Name	Projects	Capital Costs Requested	Insurance Requested	Total Request	Total Project Cost	% Proposed for PRRD to fund	Recommended (75% for \$10k and under, 50% for over \$10k)	Director's Recommendation	Notes	Meets Eligibility	Annual Report - Activity & Funding Summary	Financial Statements/Project Budget/Quotes	GIA	PRA	Gas Tax	Other
NEW Bear Mountain Nordic Ski Assoc	Operating costs - monthly cat maintenance & diesel costs; purchase roller skis; solar panel upgrade; playground development	\$ 10,500.00	\$	42,641.00	\$ 153,921.00	28%	\$ 21,320.50		NEW - not recommended for GIA; APPROVED FOR 2019 FUNDS through Regional Trails GIA program for geotechnical study for the proposed ski playground area & to improve drainage on Wolf and Lynx trails. Requesting funds for playground, when have not completed study yet; Does meet eligibility criteria.	✓	N/A - NEW applicant	✓	NO receives Trails GIA			
	Bessborough Community Club	Operating costs	\$	4,305.00	\$ 6,000.00	\$ 11,438.85	52%	\$ 4,500.00		✓	No Unspent GIA funds; projects complete	✓		✓		
Cutbank Community Club	Replace lagoon fence; wall coverings (interior); ops - insurance & propane	\$ 11,467.87	\$ 6,773.94	\$ 25,336.81	\$ 34,499.03	73%	\$ 12,668.41		Wall improvements/coverings - quotes submitted this portion could be funded through PRA as is a capital project	✓	No Unspent GIA funds; projects complete	✓	✓	✓		
DC Sportsman's Club	Maintenance of property, buildings; expansion of yth programs; archery & shotgun improvements	\$	12,500.00	\$ 40,000.00	\$ 137,597.67	29%	\$ 20,000.00		Insurance includes \$10,000 liability, 3150 for trailers and property; no capital expenses amounts in budget over \$5,000 for general operating, advertising, supplies, rentals, etc.	✓	Unspent 2018 GIA \$16,000 - claims pending; society struggling to break ground on indoor shooting range due to cost of building supplies;	✓	✓			
DC Youth Centre/The ARK	Operational costs - utilities, insurance some general maintenance	\$	4,120.00	\$ 15,000.00	\$ 166,028.73	9%	\$ 7,500.00			✓	No unspent GIA all projects complete	✓	✓			
Doe River Recreation Commission	Operational/Maintenance expenses; wheelchair access at entrance; replace industrial washer; install heater (incl. electrical panel) in playroom; purchase large screen projector and DVD player; improvements to storage container, gate posts and fencing at Borden Grounds	\$ 4,000.00	\$ 6,000.00	\$ 11,699.91	\$ 43,450.00	27%	\$ 5,849.96		Capital item industrial dishwasher, quote provided - could be supported by PRA	✓	No unspent GIA; 2018 projects not completed ramp, storage container and fence repairs due to lack of funding	✓	✓	✓		
Farmington Community Association	General operating costs	\$	3,000.00	\$ 15,000.00	\$ 26,200.00	57%	\$ 7,500.00			✓	No unspent GIA all projects complete	✓	✓			
Groundbirch Recreation Commission	Insurance	\$	2,200.00	\$ 2,200.00	\$ 2,200.00	100%	\$ 1,650.00		Requesting assistance for insurance only. Provide place for local gymkhana activity for youth to practice and comnete.	✓	No unspent GIA all projects complete	✓	✓			
Kilkerran Recreation Commission	Improvements, repairs and maintenance to hall, insurance	\$	1,458.00	\$ 2,000.00	\$ 2,000.00	100%	\$ 1,500.00			✓	Unspent 2017 GIA \$2,000 and 2018 GIA \$1,125	✓	✓			
McLeod Recreation & Social Services Society	maintenance to outdoor skating rink; purchase of puck boards for curling rink; operational costs	\$	4,007.00	\$ 20,613.76	\$ 20,613.76	100%	\$ 10,306.88		General operations to continue to provide services/activities to area	✓	No unspent GIA	✓	✓			
Rolla Ratepayers Association	Refinish flooring; new taps and counters in bathroom; gas and hydro; yard maintenance	\$	6,000.00	\$ 16,500.00	\$ 20,511.71	80%	\$ 8,250.00			✓	No unspent funds	✓	✓			
Sunset Prairie Recreation Commission	Operational Costs; build ramp for improved accessibility; improve exhibition building; build new chicken coops.	\$ 9,268.00	\$ 6,000.00	\$ 22,258.00	\$ 29,714.88	75%	\$ 11,129.00		Society now responsible for Kiskatinaw Fall Fair. Total cost requested for KFF \$3,600. Capital costs for Sunset \$10,768. Please note the amount of unspent GIA for both. Capital could be supported w/PRA	✓	KFF Unspent 2017 GIA \$2,433.11 2018 GIA \$955.42 Grand Total \$3,388.53; Sunset Unspent 2016 GIA \$2,123.70 2017 GIA \$3,782.52 2018 GIA \$42.83 Grand total \$5,949.06	✓	✓	✓		
Swan Lake Enhancement Society	Operational costs - AGM, Annual tree program, BBQ event	\$		\$ 800.00	\$ 800.00	100%	\$ 600.00			✓	No unspent	✓	✓			
Tomslake Community Cultural Association	Insurance, install sliding doors between kitchen & hall, steps at front, painting upgrades	\$	3,000.00	\$ 6,000.00	\$ 23,658.00	25%	\$ 4,500.00			✓	has not claimed 2018 \$6,000; report states all projects complete	✓	✓			
Tomslake & District Recreation Commission	Maintenance and upkeep to existing facilities	\$	1,950.00	\$ 16,000.00	\$ 17,314.00	92%	\$ 8,000.00			✓	has not claimed 2018 GIA yet; claim pending processing	✓	✓			
Tupper Community Club	Utilities and insurance	\$	5,000.00	\$ 17,000.00	\$ 42,538.37	40%	\$ 8,500.00			✓	Unspent 2018 GIA 2207.84 will be used in 2019 to complete project	✓	✓			
Subtotal		\$ 24,735.87	\$ 66,313.94	\$ 216,408.48	\$ 578,565.00		\$ 112,454.24	\$ -								

Director's Annual Commitment		Requested Amount	Recommended Amount	Directors Recommendation	
Sub-Reg. Scholarship & Bursary		\$ 3,000.00			
Youth Travel		\$ 1,500.00			
Totals		\$ 4,500.00	\$ 216,408.48	\$ 112,454.24	\$ -

REQUESTED Amounts March 15, 2018	
Total Fund	\$ 150,000.00
Total COMMITTED	\$ 4,500.00
Total Available	\$ 145,500.00
minus Recommended Amount	\$ 112,454.24
Total	\$ 33,045.76



RURAL BUDGET ADMINISTRATION COMMITTEE

DIARY ITEMS

<u>Item</u>		<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1.	Grant-in-Aid	On-going	- Camp Sagitawa funding	March 16, 2017