



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, April 18, 2019
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EADC Meeting**

1. **CALL TO ORDER** - Director Rose to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of March 21, 2019
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
C-1 Thank You Card from 2019 Grad Fest Committee
8. **REPORTS:**
R-1 March 13, 2019 – Report from Trish Morgan, GM of Community Services – Grant Request – Village of Pouce Coupe - Skatepark
R-2 April 9, 2019 – Report from Lyle Smith, Chief Financial Officer – Peace River Agreement Planning and Reporting Documents
R-3 April 5, 2019 – Report from Lyle Smith, Chief Financial Officer – March 2019 Financial Report
9. **DISCUSSION ITEMS:**
DI-1 Farmers' Advocacy Office – Referred from March 28, 2019 Regional Board Meeting
10. **NEW BUSINESS:**
11. **COMMUNICATIONS:**
12. **DIARY:**
DIA-1 Diary Items
13. **ADJOURNMENT:**



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING

MINUTES

DATE: Thursday, March 21, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
 Director Hiebert, Meeting Chair
 Director Rose
 Director Goodings
 Director Sperling

Staff

Shawn Dahlen, Chief Administrative Officer
 Lyle Smith, Chief Financial Officer
 Trish Morgan, General Manager of Community Services
 Crystal Brown, Electoral Area Manager
 Jill Rickert, Community Services Coordinator
 Fran Haughian, Communications Manager
 Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 1:55 pm.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Rose Bulterys House – South Peace Health Services Society.

Director Rose PRRD Remuneration Bylaw.

ADOPTION OF AGENDA:

MOVED by Director Goodings, SECONDED by Director Rose,
 That the Rural Budgets Administration Committee agenda for the March 21, 2019
 meeting be adopted as amended to include Director's new business:

1. **CALL TO ORDER** - Director Hiebert to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
 Director Rose - PRRD Remuneration Bylaw
 Director Rose - Bulterys House – South Peace Health Services Society
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 M-1 Rural Budgets Administration Committee Meeting Minutes of February 21,
 2019
 M-2 Rural Budgets Administration Committee Special Meeting Minutes of February
 27, 2019
 M-3 Rural Budgets Administration Committee Special Meeting Minutes of March 14,
 2019
5. **BUSINESS ARISING FROM THE MINUTES:**

ADOPTION OF AGENDA (continued)**6. DELEGATIONS:****7. CORRESPONDENCE:**

- C-1 February 19, 2019 Letter from Karen Smith, DCSS – South Peace Sub Regional Rural Academic Scholarship Presentation
- C-2 February 19, 2019 Letter from Karen Smith, DCSS – South Peace Sub Regional Rural Trades Bursary Presentation
- C-3 February 22, 2019 Letter and Report from Angie Dokken, Northern Brain Injury Association – Thank you and Safety Report

8. REPORTS:

- R-1 February 1, 2019 – Report from Kelsey Bates, Executive Assistant and Crystal Brown, Electoral Area Manager – Electoral Area Manager Conference Attendance
- R-2 March 8, 2019 – Report from Trish Morgan, GM of Community Services – 2019 Recreational and Cultural Grants-in-Aid Applications – Eligibility Review

9. DISCUSSION ITEMS:

- DI-1 RBAC Commitments in the Board's Budget
- DI-2 South Peace Historical Society
- DI-3 2019 Spring Clean-up: Jackfish and Moberly Lake

10. NEW BUSINESS:**11. COMMUNICATIONS:****12. DIARY:**

- DIA-1 Diary Items

13. ADJOURNMENT:**CARRIED****ADOPTION OF MINUTES:**

M-1
Feb. 21/19 RBAC
Minutes

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee Meeting Minutes of February 21, 2019 be adopted.

CARRIED

M-2
Feb. 27/19 Special
RBAC Minutes

MOVED by Director Rose, SECONDED by Director Goodings,
That the Special Rural Budgets Administration Committee Meeting Minutes of February 27, 2019 be adopted.

CARRIED

M-3
Mar. 14/19 Special
RBAC Minutes

MOVED by Director Rose, SECONDED by Director Goodings,
That the Special Rural Budgets Administration Committee Meeting Minutes of March 14, 2019 be adopted.

CARRIED**BUSINESS ARISING FROM THE MINUTES:** None.**DELEGATIONS:**

None.

CORRESPONDENCE:

C-1
Feb. 19/19 – DCSS
Rural Academic
Scholarship

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize Director Hiebert to attend the Dawson Creek Secondary School Awards Ceremony and Tea on Tuesday June 18, 2019 to present the South Peace Sub Regional Rural Academic Scholarship.

CARRIED

C-2
Feb. 19/19 – DCSS
Rural Trades Bursary

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize Director Hiebert to attend the Dawson Creek Secondary School Awards Ceremony and Tea on Tuesday June 18, 2019 to present the South Peace Sub Regional Rural Trades Bursary.

CARRIED

C-3
Feb. 22/19 – Northern
Brain Injury
Association

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee receive the February 22, 2019 letter and attached report from Angie Dokken, Case Manager/Facilitator, Northern Brain Injury Association for information.

CARRIED

REPORTS:

R-1
Feb. 1/19 – Electoral
Area Manager
Conference
Attendance

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee authorize the Electoral Area Manager (EAM) to attend the following events with the Electoral Area Directors every year, beginning in 2019:

- Natural Resources Forum
- Electoral Area Directors' Forum
- Local Government Leadership Academy – Winter Training Seminar(s)
- North Central Local Government Association AGM
- Union of BC Municipalities Convention

CARRIED

R-2
Mar. 8/19 - 2019
Recreational and
Cultural Grants-in-Aid
Applications –
Eligibility Review

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve all the 2019 Area B Recreational and Cultural GIA applications to move forward to the Spring GIA allocation meeting; further, that applicants be notified that any operational funding requests will not be considered under Recreational and Cultural GIA.

CARRIED

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve all the 2019 Area C Recreational and Cultural GIA applications to move forward to the Spring GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee deny invitation to the Spring Recreational and Cultural GIA meeting as follows:

- Boreal Centre for Sustainability (not eligible to be considered for funding as it is not a registered society)
- Pine Valley Exhibition Park (to be funded from Area E Gax Tax)
- Camp Email (but that they be directed to apply to Northern Development Initiative Trust)

CARRIED

R-2
 Mar. 8/19 - 2019
 Recreational and
 Cultural Grants-in-Aid
 Applications –
 Eligibility Review
 (continued)

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee fund the Pine Valley Seniors in the
 amount of \$15,130 from Gas Tax, with the remaining amount in the 2019
 Recreational and Cultural GIA application moving forward to the Spring GIA
 allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee approve all eligible 2019
 Recreational and Cultural Area E GIA applications to move forward for consideration
 of funding at the Spring GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee deny the 2019 Recreational and
 Cultural Grants-in-Aid application from Bear Mountain Nordic Ski Association as they
 do not meet eligibility criteria; further, that all future Grants-in-Aid applications from
 the Society be made to Regional Trails GIA; and further, that they not be invited to
 the Spring GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee approve funding in the amount of
 \$11,467.87 for Cutbank Community Club, from Gas Tax, with the remaining amount
 in the 2019 Recreational and Cultural GIA application moving forward to the Spring
 GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee approve funding to the Doe River
 Recreation Commission up to a maximum of \$5,000 for a dishwasher, from Gas Tax,
 with the remaining amount in the 2019 Recreational and Cultural GIA application
 moving forward to the Spring GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Goodings,
 That the Rural Budgets Administration Committee approve \$2,500 in funding for the
 Rolla Ratepayers Association for bathrooms renovations and flooring, from Gas Tax,
 with the remaining amount in the 2019 Recreational and Cultural GIA application
 moving forward to the Spring GIA allocation meeting.

CARRIED

MOVED by Director Rose, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee approve funding for Sunset Prairie
 Recreation Commission in the amount of \$15,000, with contributions of \$7,500 from
 Area D PRA - spending item 4, and \$7,500 from Area E PRA - spending item 4, for the
 purpose of hosting the Kiskatinaw Fall Fair; further, that a revised Recreational and
 Cultural GIA application amount of \$12,000 be recommended to move forward for
 consideration at the Spring GIA Meeting.

CARRIED

R-2 Director Sperling left the meeting at 2:59 pm and returned at 3:02 pm.
Mar. 8/19 - 2019
Recreational and
Cultural Grants-in-Aid
Applications –
Eligibility Review
(continued)

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee determine which 2019 Grants-in-Aid (GIA) applications are eligible to be considered for funding under the Recreational and Cultural GIA policy; and further, that staff be authorized to send a letter to those applicants inviting them to attend the Spring Allocation meetings as scheduled below:

Electoral Area 'B' and 'C'	April 15, 2019	Fort St. John North Peace Museum
Electoral Area 'E' West	April 16, 2019	Chetwynd & District Recreation Centre
South Peace Sub-Regional	April 17, 2019	Tupper Community Hall

CARRIED**DISCUSSION ITEMS:**

DI-1 The Committee and the Chief Financial Officer discussed the process for identifying RBAC commitments in the Peace River Regional District Financial Plan.
RBAC Commitments in the Board's Budget

DI-2 Director Hiebert discussed the possibility of funding the South Peace Archives upon receipt of a grant application.
South Peace Historical Society

DI-3 MOVED by Director Rose, SECONDED by Director Goodings,
2019 Spring Clean-up: That the Rural Budgets Administration Committee recommend that the Regional Board waive tipping fees for tier 1 transfer stations and place roll off bins on the outside of the tier two transfer station confines in an effort to prevent illegal dumping for a trial period of one year during Spring and Fall clean up times; further, that Jackfish Lake roll off bins be added as a pilot project.
Jackfish and Moberly Lake

CARRIED

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve the funding from Area D, BC Rail Funds for two roll out bins for Doe River to be left at the Does River Hall.

CARRIED**NEW BUSINESS:**

NB-1 The Committee discussed the process for claiming meeting fees and milage when conducting electoral area work under Section 4(i) and 4(j) of the Peace River Regional District Remuneration Bylaw No. 2354, 2019
PRRD Remuneration Bylaw

The Committee discussed the requirement to submit a report in order to be reimbursed for meeting fees and travel. It was suggested that if Minutes were taken at the meeting, a report to Board would not be necessary for reimbursement. The Committee also discussed bringing RBAC funded meeting reports back to RBAC, as opposed to the Board.

Staff will bring a report to Board with options on how to update the Bylaw.

NB-2
Bulterys House – South
Peace Health Services
Society

Staff will investigate if the Bulterys House renovations can be funded from Gas Tax, and will work with the South Peace Health Services Society to acquire a breakdown of the \$400,000 renovation.

COMMUNICATIONS: None.

DIARY:

DIA-1

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee add “Allocating/Utilizing Gas Tax funds for broadband/high speed connection initiatives” to the Diary.

CARRIED

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee add “Area C potable water service” to the Diary.

CARRIED

ADJOURNMENT The Chair adjourned the meeting at 4:04 p.m.

Director Hiebert, Meeting Chair

Kelsey Bates, Executive Assistant

Expressions

FROM



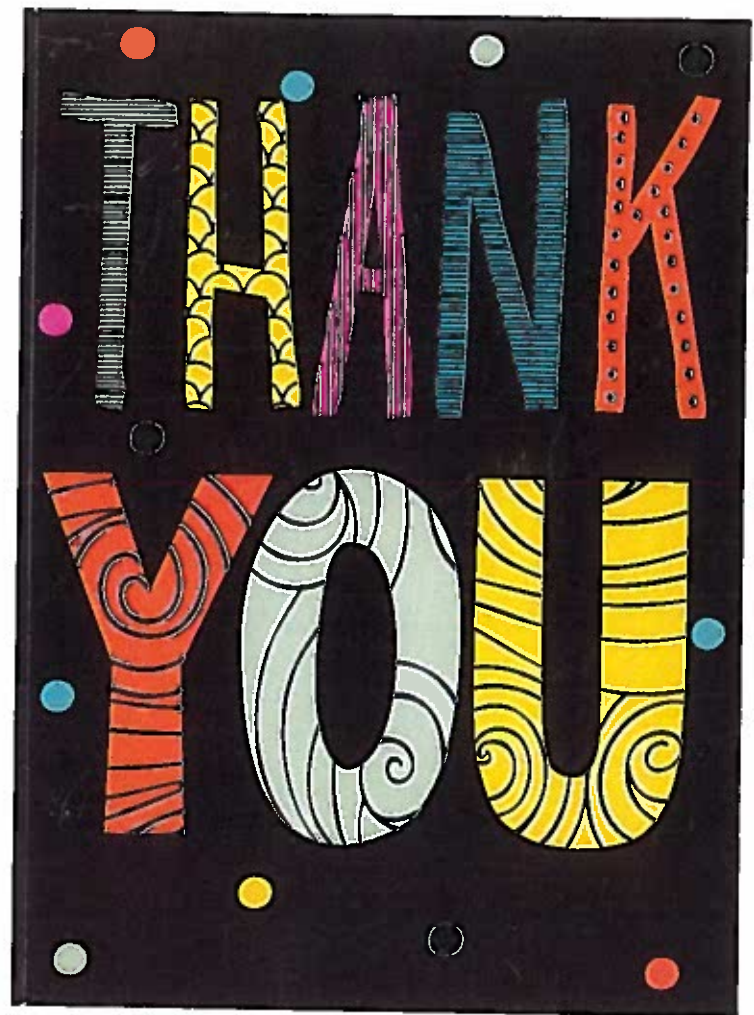
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Thank-you very
much for the
donation to this
years Dry Grad.

Your generosity is
greatly appreciated.

2019 Grad Fest
Committee



REPORT

To: Rural Budgets Administration Committee

Date: March 13, 2019

From: Trish Morgan, General Manager of Community Services

Subject: **Grant Request – Village of Pouce Coupe - Skatepark**

RECOMMENDATION #1:

That the Rural Budgets Administration Committee authorize a grant in the amount of \$25,000, payable from Electoral Area D, Peace River Agreements – Spending Item 8, to the Village of Pouce Coupe to assist with the development of a skatepark.

BACKGROUND/RATIONALE:

This grant application is being brought forward at the request of the Electoral Area D Director, as a result of the report R-13 February 6, 2019 titled “2019 Economic Development Grant Requests” as discussed by the Regional Board at its meeting held on February 14, 2019.

The Village of Pouce Coupe, in collaboration with School District No. 59, is planning to develop a Skatepark, to be located behind the ice rink and local elementary school. This outdoor park facility will feature concrete structures unique to the outdoor enthusiast who enjoy action sports involving riding and performing tricks, such as a small bowl, stairways, rails and ledges. The total cost of the project is \$440,000 and will take approximately three years to complete. A breakdown of the project budget can be found in the attached grant application. The Village of Pouce Coupe is requesting \$125,000 in funding, paid over three years as follows: \$100,000 in 2019, \$15,000 in 2020 and \$10,000 in 2021.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee authorize a grant in the amount of \$125,000, payable from Electoral Area D, Peace River Agreements – Spending Item 8, to the Village of Pouce Coupe to assist with the development of a Skatepark, to be paid over a three year term as follows: \$100,000 in 2019, \$15,000 in 2020 and \$10,000 in 2021.
1. That the Rural Budgets Administration Committee respectfully deny the grant application from the Village of Pouce Coupe and provide no grant funding to support the Skatepark project.
2. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

FINANCIAL CONSIDERATION(S):

At the writing of this report, the balance of Electoral Area D, Peace River Agreements is \$342,608.45.

Staff Initials:

Dept. Head: 

CAO: 

Page 1 of 2

COMMUNICATIONS CONSIDERATION(S):

The applicant will be advised of the Committee's decision in writing and will be asked to ensure the Regional District is recognized for their contribution.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application



PEACE RIVER REGIONAL DISTRICT

GRANT APPLICATION FORM

Society #:

Community Club or Group Name:

Mailing Address:

City: Postal Code:

Civic Address:

Contact Person: Alternate Person:

Tel: Tel:

Fax: Fax:

Email: Email:

CLUB EXECUTIVES

President:

Vice President:

Treasurer:

PROJECT COSTS

Total Cost of Project:

Amount Requested per year:

For how many years? 1 yr 2 yrs 3 yrs

Describe the project for which your organization is requesting a grant and the reason for your request.

If more space is needed, please add it as an attachment to your application.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant: _____

Date: _____

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐

PRA: B ☐ C ☐ D ☐ E ☐

BCR/PRA: B ☐ C ☐ D ☐ E ☐

Gas Tax: ☐

Other: ☐ _____

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca

☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

Pouce Coupe Skatepark Budget

Revenue	2018	2019	2020	2021
EnCana donation		\$10,000		
PRRD Grant Request		\$100,000	\$15,000	\$10,000
Pouce Coupe Municipal Budget	\$110,000	\$130,000	\$35,000	\$30,000
TOTAL	\$110,000	\$240,000	\$50,000	\$40,000

Expenses	2018	2019	2020	2021
Site prep, park development	\$110,000	\$191,000		
Engineering & design		\$49,000		
Landscaping, water fountain, tables, benches			\$50,000	
Lighting				\$40,000
TOTAL	\$110,000	\$240,000	\$50,000	\$40,000



POUCE COUPE SKATEPARK DESIGN #22332

POUCE COUPE, BC



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DRAWN BY JD Fields

DATE 5/31/18

REP. AGENCY

Canadian Ramp Company

REP. NAME

Aaron Othic

REP. PHONE

(800) 591-2417

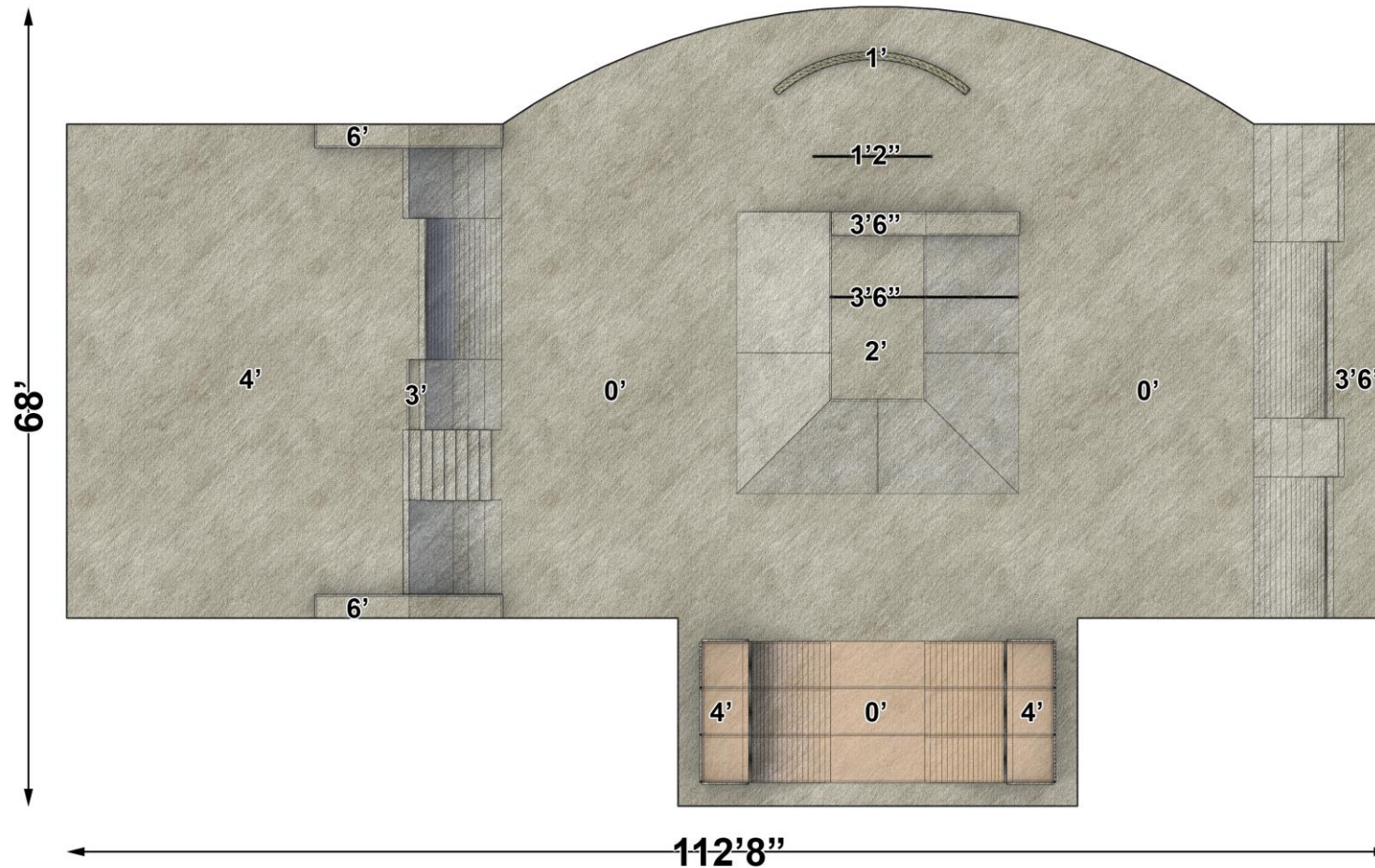


CUSTOMER APPROVAL **DATE**

LOCATION

Pouce Coupe, BC

DESIGN NO. **22332**



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Engineer's Estimate: \$301,706.79

*Note – The quote is valid for 30 days, and taxes are extra.

Engineer's Estimate is based on the following assumptions:**Precision Cast Ramps:**

- A. All concrete ramps shown in design constructed to Solo Series specifications.
- B. Applicable precision cast retaining walls.
- C. Shipping and Handling.
- D. Factory-Certified Installation.

Foundation:

- A. Grade area, grubbing, remove dirt, required fill.
- B. Native soil subgrade compacted to 95% standard proctor.
- C. 4" thick aggregate base course compacted to 95% standard proctor.
- D. All required footing slabs.

Reinforced Deck Slab:

- A. 4" concrete slab
 - a. Min 4000 PSI compressive strength.
 - b. #4 rebar steel reinforcing at 24" O.C. grid unless otherwise specified or determined by geo-technical report.
 - c. Air entrainment percentage of 4%-6% unless adjusted because of aggregate size or exposure as per ACI 301 and ASTM C 260.
 - d. 6"-8" perimeter downturn.
 - e. All exposed outside concrete corners shall receive a 1/2" chamfer.
 - f. Concrete finish will be smooth resulting from 2-3 passes with power trowel.
 - g. Control joints will be saw-cut at approx. 8'-12' grid spacing day after pour.
 - h. If no geo-technical report is provided CRC assumes existing sub-grade has sufficient bearing capacity. If unsuitable soil is found additional cost of \$550 per truckload (approx. 3 tons) of dirt to dig, grade, haul old dirt and replace with gravel.

Reinforced Flatbottom Slab for Bowls:

- A. 6" concrete slab
 - a. Min 4000 PSI compressive strength.
 - b. #3 rebar steel reinforcing at 12" O.C. grid unless otherwise specified or determined by geo-technical report.
 - c. Air entrainment percentage of 4%-6% unless adjusted because of aggregate size or exposure as per ACI 301 and ASTM C 260.
 - d. 6"-8" perimeter downturn.
 - e. Concrete finish will be smooth resulting from 2-3 passes with power trowel.
 - f. Control joints will be saw-cut at approx. 8'-18' grid spacing day after pour
 - g. If no geo-technical report is provided CRC assumes existing sub-grade has sufficient bearing capacity. If unsuitable soil is found additional cost of \$550 per truckload (approx. 3 tons) of dirt to dig, grade, haul old dirt and replace with gravel.

EXCLUDES*:

- A. Permits and fees: Any necessary permit(s) will be acquired by others.
- B. Site testing and inspections: concrete cylinders, engineering, surveying, or testing services.

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- C. Prevailing waging, taxes, or bonding of any kind
- D. Utility, mechanical, electrical, plumbing work, relocation or repairs of any kind.
- E. Any surface treatments (color, sealer, stamping, marble, granite, tinting, brick, staining, decorative finish, etc.)
- F. 3D rendering depicts park with colored concrete. Engineer's Estimate does not include this upgrade.
- G. Professional services provided by Architects, Surveyors, Engineers (Civil, Architectural, Electrical, Geo-technical, Industrial, Structural, etc.)
- H. Location specific stamped drawings.
- I. Any landscaping or drainage.
- J. Toxic or hazardous material handling or removal.
- K. Mass excavation or backfill, controlled fill, import or export fill material. Excavation for our scope of work is included.
- L. Pedestrian protection, walkways, dust protection, temporary enclosures, protection of work or adjacent items.
- M. Soil treatment, termite treatment, landscaping, or reseeding.
- N. Rock excavation, material that cannot be removed with standard shovel or rubber tire backhoe.
- O. Dewatering, silt fence, soil stabilization, erosion control, street cleaning, and traffic control.
- P. Waterproofing, damp-proofing, sealants, epoxies, caulking, hardeners, etc.
- Q. Any work not specifically indicated above.
- R. Removal and/or replanting of any trees or shrubs.
- S. Any permits unless specifically indicated above.

CUSTOMER PROVIDES*:

- A. Sufficient water, light, and electrical power within 50 feet of work areas.
- B. Unobstructed, safe, and continuous access to work area with tractor-trailers and cranes. All weather roads for heavy equipment.
- C. Site Security (any vandalism or destruction that should occur from insufficient security shall be the responsibility of the client.)
- D. Protection of underground utilities in the area of the slab.
- E. Any site specific information in a digital format (topography, drainage, structures, obstructions, etc.)
- F. Current field survey locating all above- and below- ground utilities, appurtenances, structures, and easements. If a current survey does not exist it shall be the responsibility of the Client to coordinate the on-site mapping and development of a survey in a digital format.
- G. Topographic map showing site contour with spot elevations that do not exceed 1' elevation intervals.
- H. Geo-technical report for project site.
- I. Disposal services for construction debris.

**CRC will gladly coordinate and supply any of these services at a reasonable cost.*

**WE LOOK FORWARD TO BUILDING YOU A GREAT
SKATE PARK!**

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THE CORPORATION OF THE VILLAGE OF POUCE COUPE
 STATEMENT OF FINANCIAL POSITION
 YEAR ENDED DECEMBER 31, 2017

3.

	2017	2016
Financial Assets		
Cash and investments (Note 2)	\$ 4,699,756	\$ 4,370,406
Receivables (Note 3)	348,612	432,398
Property held for resale (Note 4)	3,922	55,427
	5,052,290	4,858,231
Liabilities		
Payables (Note 5)	221,800	159,887
Deferred revenue (Note 6)	167,454	2,686
	389,254	162,573
Net Financial Assets	4,663,036	4,695,658
Non-Financial Assets		
Prepaid expenses and deposit	15,053	21,226
Deferred charges (Note 7)	29,892	32,609
Tangible capital assets (Note 8)	12,068,235	12,171,014
	12,113,180	12,224,849
Accumulated Surplus (Note 9)	\$ 16,776,216	\$ 16,920,507

See accompanying notes to financial statements

Approved by



Chris Leggett
 Chief Administrative Officer

Sander Rose Bone Grindle LLP
 CHARTERED PROFESSIONAL ACCOUNTANTS

THE CORPORATION OF THE VILLAGE OF POUCE COUPE
 STATEMENT OF OPERATIONS
 YEAR ENDED DECEMBER 31, 2017

4.

	2017 Actual	2017 Budget (unaudited)	2016 Actual
Revenue			
Net municipal property taxes (Note 10)	\$ 493,869	\$ 492,838	\$ 470,626
Grants in lieu of taxes	19,780	18,106	17,607
Sale of services	56,384	50,570	54,187
Other revenue from own sources	129,944	68,838	137,860
Government transfers (Note 11)	1,472,093	1,511,011	1,642,233
Return on investments	54,418	35,000	41,698
Utility fees	289,537	273,500	264,380
Gain on disposal of tangible capital assets	-	-	94,621
	2,516,025	2,449,863	2,723,212
Expenditures			
General government services	742,794	1,122,832	840,178
Protective services	282,349	218,844	173,711
Public works services	706,087	485,048	632,841
Environmental health services	45,260	51,418	56,126
Public health and welfare services	62,098	76,600	75,608
Recreation and cultural services	235,021	216,000	294,846
Water and sewer utility services	578,876	597,184	468,237
Loss on disposal of tangible capital assets	7,831	-	-
	2,660,316	2,767,926	2,541,547
Annual (Deficit) Surplus	(144,291)	(318,063)	181,665
Accumulated Surplus, beginning of year	16,920,507	16,920,507	16,738,842
Accumulated Surplus, end of year (Note 9)	\$ 16,776,216	\$ 16,602,444	\$ 16,920,507

See accompanying notes to financial statements

Sander Rose Bone Grindle LLP
 CHARTERED PROFESSIONAL ACCOUNTANTS

THE CORPORATION OF THE VILLAGE OF POUCE COUPE
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2017

5.

	2017	2016
Operating Activities		
Annual (deficit) surplus	\$ (144,291)	\$ 181,665
Add non-cash item:		
Amortization of tangible capital assets	518,600	455,611
Loss (Gain) on disposal of tangible capital assets	7,831	(94,621)
	382,140	542,655
Decrease (increase) in receivables	83,786	(139,786)
Decrease (increase) in property held for resale	51,505	(50,997)
Increase (decrease) increase in payables	61,913	(35,921)
Increase (decrease) in deferred revenue	164,768	(10,000)
Decrease in		
prepaid expenses and deposits	6,173	216,318
Decrease in deferred charges	2,717	2,717
Net Cash from Operating Activities	753,002	524,986
Capital Activities		
Acquisition of tangible capital assets	(423,652)	(405,809)
Proceeds on disposal of tangible capital assets	-	145,607
Net Cash from Capital Activities	(423,652)	(260,202)
Change in Cash and Cash Equivalents	329,350	264,784
Cash and Cash Equivalents, beginning of year	4,370,406	4,105,622
Cash and Cash Equivalents, end of year	\$ 4,699,756	\$ 4,370,406

See accompanying notes to financial statements

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

THE CORPORATION OF THE VILLAGE OF POUCE COUPE
 STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
 YEAR ENDED DECEMBER 31, 2017

6.

	2017	2017 Budget (unaudited)	2016
Annual (deficit) surplus	(144,291)	\$ (318,063)	\$ 181,665
Acquisition of tangible capital assets	(423,652)	(662,500)	(405,809)
Amortization of tangible capital assets	518,600	(459,248)	455,611
Loss (Gain) on disposal of tangible capital assets	7,831	-	(94,621)
Use of prepaid expenses and deposits	21,226	-	250,905
Acquisition of prepaid expenses and deposits	(15,053)	-	(34,587)
Decrease in deferred charges	2,717	-	2,717
Proceeds on disposal of tangible capital assets	-	-	145,607
Change in Net Financial Assets	(32,622)	(1,439,811)	501,488
Net Financial Assets, beginning of year	4,695,658	4,695,658	4,194,170
Net Financial Assets, end of year	\$ 4,663,036	\$ 3,255,847	\$ 4,695,658

See accompanying notes to financial statements

Sander Rose Bone Grindle LLP
 CHARTERED PROFESSIONAL ACCOUNTANTS



REPORT

To: Rural Budgets Administrative Committee

Date: April 9, 2019

From: Lyle Smith, Chief Financial Officer

Subject: Peace River Agreement Planning and Reporting Documents

RECOMMENDATION:

That the Rural Budgets Administrative Committee receive the April 9, 2019 report titled "Peace River Agreement Planning and Reporting Documents" for discussion.

BACKGROUND/RATIONALE:

This year, 2019, is the fourth payment-year under the Peace River Agreement (PRA), and the maximum available funding for this year, to the eight Peace River Local Governments, is \$50 Million. This amount is allocated to the local governments based on the formula set out in Appendix 2 of the PRA.

As required under the PRA, the annual provincial payment to each Peace River Local Government is contingent on its submission of planning and reporting documents to the Province, and the review and approval of these documents by the Assistant Deputy Minister for Local Government.

The Regional District's Long Term Development Plan, 2019 Annual Development Plan, 2018 Progress Report and statutory reporting confirmation, was submitted in accordance with the PRA.

After a fulsome review process, the Ministry of Municipal Affairs and Housing, Local Government Division, advised that the reporting package and 2019 payment of \$3,000,000 has been approved. In accordance with the PRA, the Province will transfer this payment to the Peace River Regional District by April 30th, 2019.

These reporting documents are traditionally reviewed at RBAC and there is opportunity to make changes if desired.

ALTERNATIVE OPTIONS:

N/A

STRATEGIC PLAN RELEVANCE:

N/A

FINANCIAL CONSIDERATION(S):

N/A

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

COMMUNICATIONS CONSIDERATION(S):

If the Committee has any material changes/concerns with the report as submitted, that information will be communicated to the Local Government Division.

OTHER CONSIDERATION(S):

None.

Attachments:

1. PRA Reporting Documents

Determination of Payment Projections for the 5-Year Long Term Development Plans

Municipality	2015 Allocation	PROJECTED ANNUAL PAYMENTS				TOTAL (2016-20)	
		2016 to 19	+ 10% Premium	2020	+ 10% Premium	Total (2016-20)	+ 10% Prem
Chetwynd	5.8%	2,914,311	3,206,000	2,972,597	3,270,000	14,629,841	16,094,000
Dawson Creek	29.8%	14,877,083	16,365,000	15,174,624	16,692,000	74,682,956	82,152,000
Fort St John	48.6%	24,304,160	26,735,000	24,790,243	27,269,000	122,006,883	134,209,000
Hudson's Hope	1.3%	647,228	712,000	660,172	726,000	3,249,084	3,574,000
Pouce Coupe	1.9%	944,211	1,039,000	963,095	1,059,000	4,739,939	5,215,000
Taylor	2.5%	1,259,837	1,386,000	1,285,034	1,414,000	6,324,382	6,958,000
Tumbler Ridge	4.1%	2,053,171	2,258,000	2,094,234	2,304,000	10,306,918	11,336,000
Peace River	6.0%	3,000,000	3,300,000	3,060,000	3,366,000	15,060,000	16,566,000
Total	100.0%	50,000,000	55,000,000	51,000,000	56,100,000	251,000,004	276,104,000

** the 10% premium is added to the cost projections because of local governments cannot exactly predict future funding under the allocation formula.*

Long-term Development Plan for the Local Government of:

Peace River Regional District

Date Reviewed by Rural Budgets Administration Committee:

21-Feb-19

For Calendar Years

2016

to

2020

(E.G. 2016-20; 2021-25; 2026-30; and 2031-35)

Summary of Cost Over five years

Item #

Potable Water & Water Security/Studies	\$	3,775,000	1
Arenas	\$	1,600,000	2
Halls, Trails & Walking Paths	\$	930,000	3
Assistance to Other Organizations	\$	2,600,000	4
Dawson Creek Fire Training Centre	\$	175,000	5
Fire Protection	\$	1,450,000	6
Libraries, Museums and Art Galleries	\$	1,050,000	7
Year-Round Recreation Facility Upgrades	\$	280,000	8
PRRD Sewer Services Assistance	\$	1,600,000	9
Natural Gas	\$	1,600,000	10
Total Spending	\$	15,060,000	

I hereby certify that this Long-term Development Plan (Plan) is a materially reasonable estimate of expected policy, operating, and capital expenditures over the five-year term specified in this Plan, and is presented in accordance with the requirements of the Peace River Agreement.

Financial Officer of the Local Government as defined under
Section 149 of the Community Charter or 237 of the Local
Government Act

Date

Receive \$3M/year
\$750K/EA/YR (\$3,750,000)

Summary - Total

E.A.	Total 5-yr
Area B	3,611,875
Area C	3,747,813
Area D	4,191,563
Area E	3,508,750
Total	15,060,000

Spending Item Number 1

Proposed Spending Item:

Amount of Spending over 5-year term

Potable Water & Water Security/Studies			
\$	3,775,000	Cost Type	Capital Investment
		Cost Category	Water

Detailed Description of Spending Item

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	925,000
Area C	950,000
Area D	950,000
Area E	950,000
Total	3,775,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Access to clean drinking water is an essential service for public health and is relied upon by the rural communities. These upgrades will provide rural residents with "potable" water closer to their homes. This will have the additional benefit of reducing traffic on local roads.

=====

Spending Item Number 2

Proposed Spending Item:

Amount of Spending over 5-year term

Arenas			
	\$	1,600,000	Cost Type Capital Investment
			Cost Category Parks, Recreation and

Detailed Description of Spending Item

Area B (\$1,200,000): Clearview Arena extend Three Phase power to facility.
 2020. Also, need to consider either major upgrades to make the facility more suitable OR replace facility.
 Area E (\$700K): Chetwynd: floor, condensor, chiller and ventilation.

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	900,000
Area C	
Area D	
Area E	700,000
Total	1,600,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Provision of and improvement to recreation, park and culture facilities in rural communities provides both the local permanent residents as well as the temporary industry workers with facilities within reasonable commuting distance. Quality of life is becoming an important consideration for industry in the location of their offices and workforces. Recreation facilities are vital to enhancing community health and attracting workers to the region.

=====

Spending Item Number 3

Proposed Spending Item:

Amount of Spending over 5-year term

Halls, Trails & Walking Paths			
\$	930,000	Cost Type	Capital Investment
		Cost Category	Parks, Recreation and

Detailed Description of Spending Item

Area B (\$80K) Working on a "Community Plan" for Prespatou, which is one of the only rural areas that is increasing population, and in that plan there has been discussed building a community hall and developing a walking path. Funding the feasibility study and a portion of the capital (if project referendum successful).

Area C (\$375K) Development of walking trails and pathways throughout Charlie Lake. Plus work on Community Hall and road access to hall. Will require a study and plan (estimate 2018) with work to occur 2019 & 2020.

Area D (\$250K) for upgrades to local community hall.

Area E (\$225K) for upgrades to local community halls.

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	80,000
Area C	375,000
Area D	250,000
Area E	225,000
Total	930,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Provision of and improvement to rural community halls, development of walking trails and paths and more access to recreational activities in rural communities that provides both the local permanent residents as well as the temporary industry workers with facilities within reasonable commuting distance. Quality of life is becoming an important consideration for industry in the location of their offices and workforces. Recreation facilities are vital to enhancing community health and attracting workers to the region.

=====

Spending Item Number 4

Proposed Spending Item:

Amount of Spending over 5-year term

Assistance to Other Organizations			
\$	2,600,000	Cost Type	Operational Activity
		Cost Category	Other

Detailed Description of Spending Item

This is for the many requests for financial assistance from rural organizations ranging from: funding the "Livestock Protection Program" (\$200K/year); assisting local water stewardship program (\$40K/year); and programs ranging from Rural Food Safe Program and Community Halls upgrades and many other rural societies and not-for-profit organizations requiring upgrades or operating assistance - that each Electoral Area intends to contribute \$70K per year (based on the type of projects listed above) to projects in their area or partner for major projects.

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	650,000
Area C	650,000
Area D	650,000
Area E	650,000
Total	2,600,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Keeps the rural residents living and working in their communities with the oil and gas activity occurring within their communities. Funding airport would provide necessary travel to oil & gas operators and staff and other local rural funding programs help local residents continue to live with the activity and growth associated with the industrial increase.

=====

Spending Item Number 5

Proposed Spending Item:

Amount of Spending over 5-year term

Dawson Creek Fire Training Centre

\$ 175,000

Cost Type Capital Investment

Cost Category Police, Fire, Enforceme

Detailed Description of Spending Item

Partnership with City of Dawson Creek to construct a Fire Training Centre for all fire departments in the region to make use of (\$100,000 per Electoral Areas).

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	21,875
Area C	32,813
Area D	76,563
Area E	43,750
Total	175,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Keep our local fire departments trained for response to their communities and to assist when necessary the oil and gas industry. Also to be prepared for the expected long-term growth due to oil and gas development in their various fire department areas.

=====

Spending Item Number 6

Proposed Spending Item:

Amount of Spending over 5-year term

Fire Protection			
\$	1,450,000	Cost Type	Capital Investment
		Cost Category	Police, Fire, Enforceme

Detailed Description of Spending Item

Area C (\$390K) Construct a second firehall/office for CL Rural Fire Protection may be required (est. 2019) and/or upgrades to existing fire hall. (\$300K) Fire Truck for CLFD

Area E (\$160K) Moberly Lake Fire Dept dry hydrants, radios and hall upgrades.

Contribution to City of Dawson Creek new fire hall

Area D (\$600K)

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	
Area C	690,000
Area D	600,000
Area E	160,000
Total	1,450,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Due to age of Charlie Lake Fire Hall and upgrades being requested, and possibility of being required to provide service to a larger area, which would require a second hall, having these works done will enable more equipment to better protect those in the oil and gas industry and their families living in the community.

Spending Item Number 7

Proposed Spending Item:

Amount of Spending over 5-year term

Libraries, Museums and Art Galleries

\$ 1,050,000

Cost Type Capital Investment

Cost Category Parks, Recreation and

Detailed Description of Spending Item

Area E: Chetwynd Library (\$750K) Relocate existing library to new location - either new facility or addition to existing recreation facility.

Historical Societies \$10K from Electoral Area B, C & D per year.

Area B: North Peace Cultural Centre upgrades (\$80K).

Area B: North Peace Museum upgrades/major repairs (\$70K).

E.A.**Total 5-yr**

Area B 200,000

Area C 50,000

Area D 50,000

Area E 750,000

Total 1,050,000

Diff. -

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Updated facility will assist industry by providing workers and their children with programs and learning opportunities. This will lead to a more liveable community and productive workforce.

Spending Item Number 8

Proposed Spending Item:

Year-Round Recreation Facility Upgrades

Amount of Spending over 5-year term

\$ 280,000

Cost Type Capital Investment

Cost Category Parks, Recreation and

Detailed Description of Spending Item

Area D: Bear Mountain Ski water snow making system (\$50K)

Area E: Bear Mountain Ski water snow making system (\$30K)

Area D: Portable Recreation Flooring for Encana Centre (\$100K). Partnership with City of Dawson Creek to purchase specialized portable flooring to allow other recreational facilities. Also, Asset Management and Facility Assessment (\$100K)

E.A.**Total 5-yr**

Area B

Area C

Area D 250,000

Area E 30,000

Total 280,000

Diff. -

Describe how this Spending will enhance your community as a service center for industry and its workers/families

These improvements will provide workers and families with fitness programs leading to a more liveable community and productive workforce.

Spending Item Number 9

Proposed Spending Item:

Amount of Spending over 5-year term

PRRD Sewer Services Assistance

\$ 1,600,000

Cost Type Capital Investment

Cost Category Sewer

Detailed Description of Spending Item

Area C (\$1M): Expansion of sewer system in Charlie Lake and surrounding area and major upgrades where necessary. Plus provide financial assistance to the other sewer operation at the Airport Subdivision that have aging facilities but very small low assessment service areas.

Area D (\$600K): Provide financial assistance to repair and maintain the 4 rural sewer operations that have aging facilities but very small, low assessment service areas. Estimate of \$150,000 per system.

E.A.**Total 5-yr**

Area B

Area C

1,000,000

Area D

600,000

Area E

Total

1,600,000

Diff.

-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

Sewer services are vital for the protection of community health and the environment. This funding will allow workers and families to live in small rural communities, while maintaining access to the utilities necessary to provide a good quality of life.

Spending Item Number 10

Proposed Spending Item:

Amount of Spending over 5-year term

Natural Gas			
\$	1,600,000	Cost Type	Capital Investment
		Cost Category	Other

Detailed Description of Spending Item

Area B (\$835,000): Partner with gas companies developing in the area to expand natural gas to rural residents.

Area D (\$765K): Partner with gas companies developing in the area to expand natural gas to rural residents.

<u>E.A.</u>	<u>Total 5-yr</u>
Area B	835,000
Area C	
Area D	765,000
Area E	
Total	1,600,000
Diff.	-

Describe how this Spending will enhance your community as a service center for industry and its workers/families

This will allow workers and families who choose to live in small rural communities to access affordable utility services necessary to provide a good quality of life.

***Note:** The ADM for Local Government reserves the right to request additional information regarding cost projections in this document. This could include project budgets, and cost items in financial plans, master plans, or other local government documents.*

Annual Development Plan

Date Reviewed by Rural Budgets Administration Committee:	February 21, 2019	
Local Government Name:	Peace River Regional District	

Summary:

From LTDP	Proposed Spending Item	Amount
Spending Item Number 1	Potable Water & Water Security/Studies	576,000
Spending Item Number 2	Arenas	300,000
Spending Item Number 3	Halls, Trails & Walking Paths	100,000
Spending Item Number 4	Assistance to Other Organizations	90,000
Spending Item Number 5	Dawson Creek Fire Training Centre	35,000
Spending Item Number 6	Fire Protection	300,000
Spending Item Number 7	Libraries, Museums and Art Galleries	750,000
Spending Item Number 8	Year-Round Recreation Facility Upgrades	100,000
Spending Item Number 9	PRRD Sewer Services Assistance	70,000
Spending Item Number 10	Natural Gas	500,000
TOTAL Proposed Current Year Spending		2,821,000

I hereby certify that this Annual Development Plan (Plan) is a materially reasonable estimate of the expected policy, operating, and capital expenditures over the one-year term specified in this Plan, and is presented in accordance the requirements of the Peace River Agreement and the terms of the Long-Term Development Plan.

 Financial Officer of the Local Government as defined under Section 149 of the
 Community Charter or 237 of the Local Government Act

 Date

=====

Spending Item Number 1

Potable Water & Water Security/Studies
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Area B Water Tanker Filling Facilities: Feasibility, RFP, Design and Referendum and if approved start of capital project	576,000
Subtotal -----	576,000

Spending Item Number 2

Arenas
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Area B Clearview Arena: Upgrades	300,000
Subtotal -----	300,000

Spending Item Number 3

Halls, Trails & Walking Paths
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
	100,000
Subtotal -----	100,000

Spending Item Number 4

Assistance to Other Organizations
Operational Activity

Purpose and Objective of Costs	Projected Current Year Cost
South Peace Health Services Society - building acquisition	50,000
City of Dawson Creek watershed project	40,000

Subtotal ----- 90,000

Spending Item Number 5

Dawson Creek Fire Training Centre
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Electoral Areas B, C, D & E contribution to Dawson Creek Fire Training Centre construction	35,000

Subtotal ----- 35,000

Spending Item Number 6

Fire Protection
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
CLFD Fire truck	300,000

Subtotal ----- 300,000

Spending Item Number 7

Libraries, Museums and Art Galleries
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Area E Chetwynd Library: Feasibility, RFP and Referendum to relocate library	750,000

Subtotal ----- 750,000

Spending Item Number 8

Year-Round Recreation Facility Upgrades
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Facility needs and assessment plan and asset management	100,000

Subtotal ----- 100,000

Spending Item Number 9

PRRD Sewer Services Assistance
Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Area D Rolla Sewer System: Upgrades & Repairs plus new SCADA system and spare pump	48,000
Area D Kelly Lake Sewer System: New SCADA system and spare pump	22,000

Subtotal ----- 70,000

Spending Item Number 10

Natural Gas

Capital Investment

Purpose and Objective of Costs	Projected Current Year Cost
Area B pay to have natural gas to rural communities	500,000

Subtotal -----

500,000

If any cost item is not on the Long Term Development Plan, please explain. And, will the LTDP be amended to reflect this?

--

Annual Progress Report for Year: 2018

Peace River Regional District

Spending Item from LTDP	Cost Category	Cost Type	Estimated Amount from Prior Year ADP	Actual Amount for Prior Year	Variance	Is Variance > 20%	Reason For Variance
Spending Item Number 1	Potable Water & Water Security/Studies	Capital Investment	53,600	1,064,948	- 1,011,348	YES	Referendum done in fall of 2017. Project awarded to start 2018.
Spending Item Number 2	Arenas	Capital Investment	900,000	30,376	869,624	YES	Area B Arena extension of 3-phase power still to be done.
Spending Item Number 3	Halls, Trails & Walking Paths	Capital Investment	24,760	118,399	- 93,639	YES	Unexpected Community Hall Door, Window, Flooring and Roof project as well as a reservoir and piping expansion project that was not planned
Spending Item Number 4	Assistance to Other Organizations	Operational Activity	520,000	81,400	438,600	YES	This is an "as requested/required" and some years will be high and others lower since it is almost always volunteer organizations and dependent on their numbers and commitment. Each is based on their individual need.
Spending Item Number 5	Dawson Creek Fire Training Centre	Capital Investment	400,000	35,000	365,000	YES	Commitment has now been finalized at \$35K per year for 5 years
Spending Item Number 6	Fire Protection	Capital Investment	-	20,572	- 20,572	Yes	Purchased a Fire Pack Bush Unit that was not planned
Spending Item Number 7	Libraries, Museums and Art Galleries	Capital Investment	190,000	51,244	138,756	YES	There is one library that will be going to referendum. Currently assisting with feasibility and planning.
Spending Item Number 8	Year-Round Recreation Facility Upgrades	Capital Investment	10,010	250,000	- 239,990	YES	Upgrades started earlier than planned
Spending Item Number 9	PRRD Sewer Services Assistance	Capital Investment	70,000	94,800	- 24,800	YES	More major problems than originally anticipated and still more major upgrades and capital required
Spending Item Number 10	Natural Gas	Capital Investment	500,000		500,000	YES	
Total			2,668,370	1,746,739	921,631		

Additional Comments

Was not using these forms or categories in 2016. Converted what we were using into new format by Spending Item Numbers.
Did not spend as much last year as planned but many major projects are underway for 2018 funding in part by PRA funds.

Note 1: The ADM for Local Government reserves the right to request additional information regarding cost projections and actual payments in this document.

Note 2: Section 15(d) of the Peace River Agreement requires an APR for the Previous two calendar years. However, if there was no

Statutory Reporting Requirement

Local Government Name: Peace River Regional District

Have the most recent versions of following documents been completed, and if required, approved and submitted to the Province?

Document	Yes/No	Reporting Timeline	Due Date
Long Term Development Plan (LTDP)	Yes	at least every five yrs	Oct 31
Annual Development Plan	Yes	Annual	Jan 31
Annual Progress Report	Yes	Annual	Jan 31
Property Tax Bylaw	N/A	Annual	May 15
Five-year Financial Plan	Yes	Annual	May 15
Audited Financial Statements	Yes	Annual	May 15
Annual Municipal Report	Yes	Annual	June 30
Statement of Financial Information (SOFI)	Yes	Annual	June 30
Local Government Data Entry (LGDE)	Yes	Annual	May 15
LGDE Tax	N/A	Annual	May 15

If "No" to any of the above, please briefly explain why the document was not completed, approved, and/or submitted. Also, provide some estimate on when the document(s) will be completed, approved, and/or submitted.

I hereby certify the information in the Report is correct as at the date of this signature

 Financial Officer of the Local Government as defined
 under Section 149 of the Community Charter or 237 of
 the Local Government Act

Date

Local Govt:	Peace River Regional District			
LTDP Term from years	2016	To	2020	

			Actual Payments from Prior Years (from Previous Annual Progress Reports)								
Spending Item From LTDP	Title of Spending Item	Projected 5-Year Pmts	2016	2017	2018	2019	2020	Total	Remaining Balance	Current ADP Request	Balance
		A	B	C	D	E	F	G	H	I	J=H-I
1	Potable Water & Water Security/Studies	3,775,000	53,963	175,406	1,064,948			1,294,318	2,480,683	576,000	1,904,683
2	Arenas	1,600,000	53,600	405,400	30,376			489,376	1,110,624	300,000	810,624
3	Halls, Trails & Walking Paths	930,000		101,446	118,399			219,844	710,156	100,000	610,156
4	Assistance to Other Organizations	2,600,000		240,392	81,400			321,792	2,278,208	90,000	2,188,208
5	Dawson Creek Fire Training Centre	175,000			35,000			35,000	140,000	35,000	105,000
6	Fire Protection	1,450,000		7,500	20,572			28,072	1,421,928	300,000	1,121,928
7	Libraries, Museums and Art Galleries	1,050,000		1,500	51,244			52,744	997,256	750,000	247,256
8	Year-Round Recreation Facility Upgrades	280,000			250,000			250,000	30,000	100,000	- 70,000
9	PRRD Sewer Services Assistance	1,600,000	10,010	83,191	94,800			188,001	1,411,999	70,000	1,341,999
10	Natural Gas	1,600,000						-	1,600,000	500,000	1,100,000
TOTAL		15,060,000	117,573	1,014,835	1,746,739	-	-	2,879,147	12,180,853	2,821,000	9,359,853

Actual Payment made by Prov to the Local Government	3,000,000	3,000,000	3,000,000		
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Positive Variance Equals Reserves/Surplus	2,882,427	1,985,165	1,253,261	-	-
Cumulative Reserve/Surplus Balance	2,882,427	4,867,592	6,120,853	6,120,853	6,120,853

Added items below this line for balancing purposes:

Interest Earned on PRA Reserve Account	16,015	46,109
Summary to date:		
Total Received from Province	9,000,000	
Total Spent to Date	- 2,879,147	
Interest Earned on PRA Reserve Account	99,538	
	<u>6,220,391</u>	

GL Balance	6257482.82
Difference	37,092



PEACE RIVER REGIONAL DISTRICT

REPORT

To: Rural Budgets Administration Committee

Date: April 5, 2019

From: Lyle Smith, Chief Financial Officer

Subject: March 2019 Financial Report

RECOMMENDATION #1:

That the Rural Budgets Administration Committee receive the March 2019 Financial Report for discussion.

BACKGROUND/RATIONALE:

Not applicable.

ALTERNATIVE OPTIONS:

Not Applicable.

STRATEGIC PLAN RELEVANCE:

FINANCIAL CONSIDERATION(S):

None.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grants in Aid: Summary of Payables, Youth Travel and Scholarship Information
2. Fair Share Commitments
3. Peace River Agreement Commitments
4. BCR/PRA Commitments
5. Reserve Balances
6. Loans Fund and Gas Tax Commitments

Staff Initials: Dept. Head: CAO: 

Page 1 of 1

 Peace River Regional District Grants-In-Aid Summary of Payables		29-Mar-2019						
Current Year Allocation		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		103,000.00	200,000.00	103,000.00	103,000.00	103,000.00	130,000.00	
AREA B		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		94,608.17	189,845.00	103,000.00	103,000.00	103,000.00	4,500.00	
	Big Bam Ski Hill	-				-		-
	Buick Creek Community Club	-	-		-	-		-
	Cache Creek Community Club	-				-		-
	Cecil Lake Rec. Commission	-				-		-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
-	Golata Creek Recreation Society	-		1,894.09		--		1,894.09
-	Goodlow Community Club	-		10,963.16		--		10,963.16
	Halfway Graham Community Club	-	874.96			-		874.96
	King's Valley Christian Camp	-	-		-	15,468.00		15,468.00
	Montney Rec. Commission	-	-	-	686.42	4,623.28		5,309.70
1,000.00	North Peace 4-H District Council	-	-	-	-	-	1,000.00	1,000.00
	North Peace Fall Fair Society	-	-	-	-	-		-
	North Peace Historical Society	-	-	-	-	588.59		588.59
	North Peace Light Horse Assn.	-	-			-		-
	North Peace Ride for Disabled	-	-					-
	Osborn Community Club	-	2,830.05	1,656.42		1,678.00		6,164.47
	Rose Prairie Curling Society	-	-	(0.00)	0.00	-		0.00
	Wonowon Horse Club	-	35.00		-			35.00
1,000.00	Area B Rural Bursary	-	-	-	-	-	1,000.00	1,000.00
1,500.00	Youth Travel			-	-	-	1,300.00	1,300.00
4,500.00	Total Area B	-	3,740.01	14,513.67	686.42	22,357.87	4,300.00	45,597.97
		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		112,025.88	100,000.00	80,000.00	80,000.00	50,000.00	60,000.00	
AREA C		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		93,297.04	81,250.00	72,900.86	53,319.11	42,150.00	3,000.00	
	Big Bam Ski Hill	-						-
	Charlie Lake Community Club	-	9,510.41	4,283.54		7,407.00		21,200.95
1,000.00	Fort St. John Gradfest	-	-	-	-	-	1,000.00	1,000.00
	Lake Point Golf Club	-			-			-
	North Peace 4H District Council	-						-
	North Peace Fall Fair Society	-	-	-	-	-		-
	North Peace Historical Society	0.00	-	-	-	2,088.58		2,088.58
	North Peace Light Horse Assn.	-	-			-		-
1,000.00	*Area C Scholarship		-	-	-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-	800.00	800.00
3,000.00	Total Area C	0.00	9,510.41	4,283.54	-	9,495.58	2,800.00	26,089.53

		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	102,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
AREA E		103,150.00	102,000.00	102,000.00	102,000.00	102,000.00	3,000.00	
	Camp Emile	-	-	-	-	-	-	-
	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-
	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	-	-
	Chetwynd Gymkhana	-	-	1,821.16	-	-	-	1,821.16
	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-
	Chetwynd Social Planning Society	-	-	-	-	-	-	-
	Chetwynd Horse Club Society	-	-	-	761.25	2,231.25	-	2,992.50
	Foothills Team Roping Club	-	-	-	-	210.00	-	210.00
	Jackfish Community Association	-	-	2,080.56	15,500.00	-	-	17,580.56
	Little Giants Figure Skating Club	-	-	-	-	-	-	-
	Little Prairie Heritage Society	-	-	-	1,571.98	3,764.41	-	5,336.39
	Moberly Lake Community Assn.	-	-	-	973.89	-	-	973.89
	Pine Valley Exhibition Park Soc.	-	-	-	2,235.49	3,785.80	-	6,021.29
	Pine Valley Motor Sports	-	-	-	-	-	-	-
	Pine Valley Seniors Assn.	-	-	-	-	221.00	-	221.00
	Sagitawa Christian Camping Society	-	-	-	-	-	-	-
1,000.00	Area E West Bursary	-	-	-	-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-	2,000.00	2,000.00
2,000.00	Total Area E	-	-	3,901.72	21,042.61	10,212.46	3,000.00	38,156.79
		2014	2015	2016	2017	2018	2019	GIA Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
		150,084.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
SUB-REGIONAL		150,084.00	150,000.00	150,049.93	150,000.00	150,000.00		
	ARK - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-
	Bessborough Community Club	-	-	-	-	-	-	-
	Cutbank Community Club	-	-	-	-	-	-	-
	Dawson Creek Sportsman's Club	-	-	-	-	16,000.00	-	16,000.00
	Doe River Gymkhana Club	-	-	4,047.05	-	-	-	4,047.05
	Doe River Recreation Commission	-	-	-	-	-	-	-
	Farmington Community Association	-	-	-	-	-	-	-
	Groundbirch Rec. Commission	-	-	-	-	-	-	-
	Hats n' Chaps Gymkhana	-	-	6,558.72	-	-	-	6,558.72
	Kilkerran Recreation Commission	-	-	-	2,000.00	1,125.00	-	3,125.00
	Kiskatinaw Fall Fair	-	-	-	2,433.11	955.42	-	3,388.53
	McLeod Rec. & Social Services Society	-	-	-	-	-	-	-
	Rolla Ratepayers	-	-	-	-	-	-	-
	Sunset Prairie Recreation Commission	-	-	2,123.70	3,782.53	42.83	-	5,949.06
	Swan Lake Enhancement Society	-	-	-	-	-	-	-
	Sweetwater 905 Society	-	-	-	225.00	-	-	225.00
	Tomslake Community Cultural Assn.	-	-	-	-	6,000.00	-	6,000.00
	Tomslake & District Rec Commission	-	-	-	-	9,500.00	-	9,500.00
	Tupper Community Club	-	-	-	-	2,207.84	-	2,207.84
3,000.00	Post Secondary/Trade Bursary & Scholarship	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	1,500.00	1,500.00
4,500.00	Total Sub-Regional	-	-	12,729.47	8,440.64	35,831.09	4,500.00	61,501.20
		2014	2015	2016	2017	2018	2019	TOTAL
14,000.00	COMBINED GRAND TOTALS	0.00	13,250.42	35,428.40	30,169.67	77,897.00	14,600.00	171,345.49

Youth Travel Recipient Information ***

Date	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Approved	Area B											
	Midget A flyers - FSJ											150
	Peewee A Flyers - FSJ											50
	Midget Predators Provincials Hockey										150	
	NPSS Provincial Curling										50	
	High School Rodeo of BC Northern Region	1,000	500			500				500		
	High School Rodeo of BC Northern Region - Megan Smith	500					500					
	U18 Team Tremblay									250		
	U18 Team Boorse									500		
	Mixed Doubles Team Lawrence/Smith									250		
	Team Tremblay Juvenile boys curling (PRA league)	500							500			
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500	1500	1500	1500
	TOTAL used		500	0	0	500	500	0	500	1500	200	200
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	1300 *
Approved	Area C											
	Midget A flyers - FSJ											100
	Peewee A Flyers - FSJ											100
	Midget Predators Provincials Hockey										50	
	NPSS Provincial Curling										50	
	Inconnu Swim Club	300		300								
	High School Rodeo of BC Northern Region	2,000	500		500	500		500		500		
	U18 Predators Girls Hockey Team - Provincials									500		
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	0	1000	100	200
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	800 *
Approved	Area E											
	3 Nations Midget Hockey	650		350		300						
	Auroras Speed Skating Club	250		250								
	Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials									500		
	Chet Girls Club Volleyball	1,050	250		500		300					
	Chet Scotiabank Bantam Giants Hockey	850	350		500							
	Chet Secondary Boys Wrestling	350	350									
	Chet Secondary Girls Volleyball	3,250	250		200	800		1000	1000			
	Chet Talisman Energy Pee Wee Giants Hockey	500			500							
	Electric Eels Swim Club	600		300	300							
	Chetwynd Secondary Highschool Golf Team	300				300						
	Dawson Creek Juvenile Girls Curling	500					500					
	Taylor Dutka - DC Curling U18 PRA Curling									250		
	Chetwynd Midget Giants	500						500				
	High School Rodeo of BC Northern Region									250		
	Chetwynd U16 Club Volleyball - Chargers	500						500				
	U16 Girls Club VB Chetwynd Raiders	500							500			
	U14 CW Raiders Girls VB									500		
	U17 CW Raiders Girl Club VB									500		
20-Dec-18	Chet Sr. Boys Volley Provincials										150	
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000	2000	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	1500	2000	150	0
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	2000 *
Approved	Sub-Regional											
	DCSS - South Peace Campus Peace Rugby Girls										250	
	DCSS - South Peace Campus Track & Fld Provincials										150	
	Midget Predators Provincials Hockey										50	
	Northern BC High School Rodeo	2,000			1,000	1,000						
	DC U14 Volleyball Team Dynamite	500							500			
	DCVC U17_18 Girls Volleyball	500							500			
	Juvenile Boys Curling Team (alberta league)	500							500			
	Ron Pettigrew Sr. Boy Basketball									500		
	DC Volleyball Club u15, u16, u17_18									1000		
20-Dec-18	DCSS Grade 9 Girls Volleyball										250	
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500	1500	700	0
	BALANCE Remaining		0	0	0	0	0	0	0	0	0	1500 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2019		1,000	1,000	
2018	Grace Giesbrecht	1,000	0	31-Dec-18
2017	Brittney Hein	1,000	0	14-Aug-17
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
TOTAL		5,000	1,000	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2019		1,000	1000	
2018	Allison Ostle	1,000	0	21-Sep-18
2017	Justin Fehr	1,000	0	27-Jul-18
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	6-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
TOTAL		5,000	1,000	

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2019		500	500	
2019		500	500	
2018	Sierra Neuls	500	0	5-Dec-18
2018	Treydon Nichols	500	0	2-Jan-19
2017	Kaitlyn Dufresne	500	0	Nov-17
2017	Trevor Andres - declined rtn to funding area RBAC Feb 21, 2019	500	0	22-Feb-19
				not claimed rtn to
2016	Courtney Auger	500	0	funding area
2016	Regan Neuls	500	0	5-Dec-16
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	7-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
TOTAL		1,500	1,000	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2019		1,500	1500	
2019		1,500	1500	
2018	Prestin Sorken	1,500	0	28-Sep-18
2018	Connor Riley	1,500	0	5-Dec-18
2017	Taylor Schweitzer	1,500	0	13-Jul-18
2017	Nadia Richer	1,500	0	16-Aug-18
2016	Ashley Schweitzer	1,500	0	Jan-17
2016	Kalen Dorer	1,500	0	Sep-16
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	2-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
TOTAL		16,500	3,000	

Fair Share Commitments				March 2019	K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2019 opening balance					1,838,813.69	1,594,886.76	3,171,249.61	2,827,894.59	9,432,844.65
Total interest earned (Paid annually)									-
									-
COMMITMENTS		Date Committed	Commitment Amount	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B									
Electrical Extension Grants		Ongoing							-
FSJ Library (45,500 in 2018, 2019, 2020)		Nov 16, 2017	167,800.00	76,800.00					91,000.00
NP Cultural Centre (30,000 in 2018, 2019, 2020)		Nov 16, 2017	118,125.00	58,125.00	7,500.00				52,500.00
NP Fall Fair; Display Buildings		May 16, 2013	14,172.26	14,172.26					-
NP Light Horse Assoc; Indoor Arena Improvements		Mar 15, 2018	15,000.00						15,000.00
Rural Fire Protection Expansion Feasibility (CL)		Feb 16, 2017	10,000.00	8,794.54					1,205.46
Rural Gasification (Includes possible 5k for Blueberry Commune per Apr 16/15)		Oct 20, 2001; Apr 16, 2015	680,000.00	32,367.25					647,632.75
Waste Water Receiving Facility (Operating Deficit 75%)		Nov 27, 2014	-						-
			1,005,097.26	190,259.05	7,500.00	-	-	-	807,338.21
Area C									
Dave Mitchell & Assoc; Fire Protection Feas.		Mar 15, 2018	38,350.00	28,687.50					9,662.50
CLFD; 2 Apparatus		Feb 21, 2019	300,000.00						300,000.00
Electrical Extension Grants		Ongoing							-
FSJ Airport Sub Water Metering Initiative		Feb 18, 2016	25,000.00	10,177.93					14,822.07
FSJ Library (15,000 in 2018, 2019, 2020)		Nov 16, 2017	60,000.00	30,000.00					30,000.00
NPAS; Airport Swr Pumps & Maintenance		Dec 7, 2015	26,289.38	4,157.98					22,131.40
NP Cultural Centre (14,062 in 2018, 2019, 2020)		Nov 16, 2017	56,248.00	28,124.00		3,515.50			24,608.50
Old Fort Slide Residents; Emergency Support		Oct 16, 2018	250,000.00	150,098.60					99,901.40
Rural Fire Protection Feasibility (CL)		Feb 16, 2017	10,000.00	8,750.00					1,250.00
Waste Water Truck Receiving Facility (Operating Deficit 75%)		Nov 27, 2014	-						-
			765,887.38	101,147.41	-	3,515.50	-	-	502,375.87
Area D									
Dave Mitchell & Assoc; Fire Protection Feas.		Mar 15, 2018	6,750.00	5,062.50					1,687.50
Dawson Creek Sportsman's Club; Indoor Range Expansion		Jun 18, 2015	80,000.00						80,000.00
Electrical Extension Grants		Ongoing							-
Rural Fire Protection Expansion Feasibility (DC)		Feb 16, 2017	35,000.00	25,000.00					10,000.00
Rural Gasification		Oct 20, 2011	1,000,000.00	67,390.26					932,609.74
			1,121,750.00	97,452.76	-	-	-	-	1,024,297.24
Area E									
Camp Sagitawa; Phase 1 Climbing Wall		Feb 20, 2014	20,000.00	5,869.50					14,130.50
Dawson Creek Sportsman's Club; Indoor Range Expansion		Jun 18, 2015	20,000.00						20,000.00
Electrical Extension Grants		Ongoing	2,682.00					2,682.00	-
Little Prairie Heritage Soc; Engineering/Capital Projects		May 16, 2013; Jul 20, 2017	25,000.00	10,132.50					14,867.50
Rural Gasification		Oct 20, 2011	700,000.00	2,417.25					697,582.75
Sunset Pr Rec Comm; Fair Kitchen		May 16, 2013	58,000.00	49,336.14					8,663.86
			825,682.00	67,755.39	-	-	-	2,682.00	755,244.61
Total Fair Share Bank Balance at Month End					1,831,313.69	1,591,371.26	3,171,249.61	2,825,212.59	9,419,147.15
Total Remaining Commitment					807,338.21	502,375.87	1,024,297.24	755,244.61	3,089,255.93
Balance After Remaining Commitments					1,023,975.48	1,088,995.39	2,146,952.37	2,069,967.98	6,329,891.22
					Area B	Area C	Area D	Area E	

Peace River Agreement Commitments					March 2019	K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total
January 1, 2019 Opening Balance						1,359,056.09	2,120,080.73	1,313,722.79	1,464,623.21	6,257,482.82
Total interest (paid annually)										-
Subscription PRA \$										-
COMMITMENTS	Date Committed	Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year				Remaining Commitment	
Area B										
Buick Creek Arena; Insulation/Heating Upgrades	Oct 20, 2016	33,600.00	33,600.00	2						-
Cecil Lake Rec Comm; Hall Door & Window Replacement	Aug 17, 2017	5,130.67	5,130.67	3						-
CDC; Fire Training Centre (4,375/year 2018-2022)	Apr 16, 2018	21,875.00	4,375.00	5						17,500.00
Clearview Arena Society; Upgrade Project	Apr 16, 2018	300,000.00		2						300,000.00
Clearview Rec Facility; Property Assessment	Jan 19, 2017	50,000.00	25,286.48	2						24,713.52
Osborn Comm Hall; Facility Assessment & Assest Mgmt Plan	Feb 21, 2019	25,000.00		8						25,000.00
										-
		435,605.67			-	-	-	-		367,213.52
Area C										
CDC; Fire Training Centre (6,562.50/year 2018-2022)	Apr 16, 2018	32,812.50	6,562.50	5						26,250.00
CL Waste H2O Truck Facility; Bio-solids Mgmt Feas Study	Aug 17, 2017	50,000.00	49,300.00	9						700.00
CL Waste H2O Truck Facility; Reclaimed H2O Feas/"Purple Pipe"	Aug 17, 2017	75,000.00	48,100.00	9						26,900.00
CL Waste H2O Truck Facility; Reclaimed Water Project	Jul 19, 2018	533,400.00		9						533,400.00
FSJ Airport Sub Water Distribution Maintenance Initiative	Dec 1, 2016	15,000.00	12,000.00	1						3,000.00
										-
		706,212.50			-					590,250.00
Area D										
CDC; Kiskatinaw Watershed Stewardship (30K/yr 2016-2020)	Dec 17, 2015	150,000.00	90,000.00	4			30,000.00			30,000.00
CDC; New Fire Hall	Apr 16, 2018	600,000.00		6						600,000.00
CDC; Fire Training Centre (15,312.50/year 2018-2022)	Apr 16, 2018	76,562.50	15,312.50	5						61,250.00
KL Comm Centre; Facility Audit, Asset Mngt & Design Feas Study	Feb 21, 2019	65,000.00		8						65,000.00
KL Sewer Lagoon; Upgrades and Repairs	Feb 21, 2019; Mar 14, 2019	74,000.00		9						74,000.00
KL Sewer; Pump & Alarm System Install; Spare Pump	Feb 18, 2016	22,000.00	12,601.51	9						9,398.49
Rolla Creek Dike Capital Upgrades Project & Repairs	Feb 21, 2019	30,000.00								30,000.00
South Peace Dist Crime Prevention Assn; Signs	Dec 17, 2015	4,375.00	3,909.15	4						465.85
South Peace Health Serv Soc; Health Community House; Renos	Oct 16, 2018	25,000.00		4						25,000.00
Sunset Prairie Rec Comm; Kiskatinaw Fall Fair host funding	Mar 21, 2019	7,500.00		4						7,500.00
Tate Creek Comm Centre; Facility Audit & Asset Mgmt Plan	Feb 21, 2019	25,000.00		8						25,000.00
Tomslake Cultural Comm Assn; Main H2O Cistern Repair/Replace	Jan 19, 2017	5,000.00		4						5,000.00
Tomslake FD; Fire Pack Bush Unit	Aug 16, 2018	20,572.16	20,572.16	6						-
										-
		1,105,009.66					30,000.00			932,614.34
Area E										
Chetwynd Public Library; Design	Jan 24, 2018; May 17, 2018; Jun 21, 2018	248,000.00	39,243.75	7					6,120.89	202,635.36
Chetwynd Public Library; New Library Construction	Jan 17, 2019; Jan 31, 2019	545,000.00		7						545,000.00
CDC; Kiskatinaw Watershed Stewardship (10K/yr 2016-2020)	Dec 7, 2015	50,000.00	30,000.00	4					10,000.00	10,000.00
CDC; Fire Training Centre (8,750/year 2018-2022)	Apr 16, 2018	43,750.00	8,750.00	5						35,000.00
Iver Johnson Park; Recreation Facility Upgrades	Feb 21, 2019	12,888.00		8						12,888.00
South Peace Health Serv Soc; Health Community House; Renos	Oct 16, 2018	25,000.00		4						25,000.00
Sunset Prairie Rec Comm; Kiskatinaw Fall Fair host funding	Mar 21, 2019	7,500.00		4						7,500.00
										-
		932,138.00							16,120.89	838,023.36
Total Peace River Agreement GL Balance at Month End					1,359,056.09	2,120,080.73	1,283,722.79	1,448,502.32	6,211,361.93	
Total Remaining Commitment					367,213.52	590,250.00	932,614.34	838,023.36	2,728,101.22	
Balance available after remaining commitments					991,842.57	1,529,830.73	351,108.45	610,478.96	3,483,260.71	
					Area B	Area C	Area D	Area E		
Spending Item Numbers: 1 Potable Water and Water Security/Studies 2 Arenas 3 Halls, Trails and Walking Paths 4 Assistance to Other Organizations 5 Dawson Creek Fire Training Centre 6 Fire Protection 7 Libraries, Museums and Art Galleries 8 Year-Round Recreation Facility Upgrades 9 PRRD Sewer Services Assistance 10 Natural Gas										

BCR/PRA Commitments	March 2019	Area B	Area C	Area D	Area E	Total BCR/PRA
2019 Opening Balance		56,443.59	46,344.79	25,743.40	43,545.05	172,076.83
Interest (Paid Annually)						
<u>Commitments</u>						
Doe River Cleanup Roll Off Bins					1,000.00	
Hasler Flats Comm Group; Society Status Consulting						
Total Commitments		-	-	-	1,000.00	1,000.00
<u>Expenditures</u>						
Devereaux Elementary Barkerville Grade 7 Trip				500.00		
Total Expenditures		-	-	500.00	-	500.00
Month End GL Balance		56,443.59	46,344.79	25,243.40	43,545.05	171,576.83
Balance available		56,443.59 Area B	46,344.79 Area C	25,243.40 Area D	42,545.05 Area E	170,576.83

All Regional District Reserve Balances as of March 31, 2019.

RESERVES

911 Emergency Capital Reserve	\$ 18,364.29
*BCR/PRA	\$ 171,576.83
Buick Creek Arena Capital Reserve	\$ 27,015.51
Buick Creek Arena Operating Res	\$ 80,386.27
Building Reserve	\$ 1,033,700.54
Charlie Lake Fire Capital Reserve	\$ 662,765.50
Charlie Lake Sewer Capital Reserve	\$ 273,841.64
Charlie Lake Sewer Operating Reserve	\$ 100,563.24
Charlie Lake Sewer Treatment/Disposal	\$ 356,009.61
Charlie Lk Waste Water Truck Facility Res	\$ 202,990.56
Chetwynd Arena Capital Reserve	\$ 3,616,964.66
Chetwynd Leis Cntr Capital Reserve	\$ 6,978,119.53
Chilton Sewer Capital Reserve	\$ 33,798.35
Chilton Sewer Operating Reserve	\$ 29,300.01
Chilton Sewer Debenture Reserve	\$ -
Clearview Arena Operating Reserve	\$ 88,921.26
CL DCC Reserve	\$ 272,315.07
CLFD Fundraising	\$ -
CLFD Operating Reserve	\$ 31,161.33
Comm Parks Water Capital Reserve	\$ 72,648.36
Comm Parks Water Operating Res	\$ -
*Community Works (Gas Tax)	\$ 3,851,027.15
DC/PC Fire Capital Reserve	\$ 67,161.70
Election Reserve	\$ 80,856.27
Emergency Plan Reserve	\$ 283,296.43
*Fair Share	\$ 9,419,147.15
Feasibility Reserve	\$ 307,703.59
Friesen Sewer Capital Reserve	\$ 8,063.52
Friesen Sewer Operating Reserve	\$ 18,599.31
FSJ Airport Sewer Capital Reserve	\$ 46,890.19
FSJ Airport Sewer Operating Reserve	\$ 50,642.22
FSJ Airport Water Capital Reserve	\$ 14,691.38
FSJ Airport Water Operating Reserve	\$ 29,337.44

Green "Carbon" Project Reserve	\$ 24,241.48
Harp/Imp Sewer Capital Reserve	\$ 13,587.64
Harp/Imp Sewer Operating Reserve	\$ 13,586.93
Information System Plan Reserve	\$ 279,869.50
Insurance Reserve	\$ 486,133.27
Kelly Lake Comm Ctr. Operating Reserve	\$ 26,692.60
Kelly Lake Comm Ctr. Capital Reserve	\$ 1,685,011.90
Kelly Lake Sewer Capital Reserve	\$ 11,727.40
Kelly Lake Sewer Operating Reserve	\$ 21,038.76
Landfill Closure Reserve	\$ 101,224.57
Medical Scholarship Residency Reserve	\$ 102,756.10
Moberly Lake Fire Capital Reserve	\$ -
North Pine TV Reserve	\$ 42,800.89
NP Economic Development Commission	\$ -
NPEDC Spark Conference Res	\$ -
NP Leisure Pool Building Repl Res	\$ 1,084,484.77
NP Leisure Pool Capital Reserve	\$ 2,069,468.69
*Peace River Agreement	\$ 6,211,361.93
Peace River Agreement Committee Reserve	\$ 1,034,640.30
Regional Parks Capital Reserve	\$ 188,441.73
Regional Parks Operating Reserve	\$ 47,251.50
Rolla Creek Dyke Operating Reserve	\$ 4,751.59
Rolla Sewer Capital Reserve	\$ 10,235.41
Rolla Sewer Operating Reserve	\$ 7,395.88
*Rural (Loan Fund)	\$ 3,927,086.66
Rural Fringe	\$ 1,163,179.24
Solid Waste Capital Reserve	\$ 968,897.85
Solid Waste Operating Reserve	\$ 1,061,117.87
Sub-Reg Recreation Insurance Reserve	\$ 116,621.53
Tomslake Fire Reserve	\$ 21,909.54
Vehicle (Admin) Reserve	\$ 167,737.76
Vehicle (BI) Reserve	\$ 257,119.22
Vehicle (SW) Reserve	\$ 17,696.40
TOTAL	\$ 49,395,927.82

*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Balance
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	150,000.00
Whiskey Jack Nordic Ski Club; Beatton Park Day Lodge	181,000.00		
Total	481,000.00	300,000.00	150,000.00

Loan Funds Available:	3,169,000.00
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
				-
Total	-	-	-	-

Interest Grant Funds Available:	\$577,086.66
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Total RLF Loan & Grant Available:	\$3,746,086.66
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Community Works (Gas Tax) Commitments	Project No. (If applicable)	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena; Insulation/Heating Upgrades		-			-
Cutbank Community Club; Interior Wall Covering		11,467.87			11,467.87
Doe River Recreation Commission; Dishwasher		5,000.00			5,000.00
Kelly Lake Community Centre; Upgrades	15-480	48,607.60	48,607.60		-
Pine Valley Seniors; Air Conditioning Infrastructure		15,130.00			15,130.00
Rolla Rate Payers Assoc; Bathroom Renos & Flooring		2,500.00			2,500.00
Sagitawa Christian Camps		35,000.00			35,000.00
Waste Water Receiving Facility at Charlie Lk	14-512	3,500,000.00	3,300,874.20	135,138.14	63,987.66
Tupper Community Hall; Furnace		7,329.00		7,329.00	-
Total		\$3,625,034.47	\$3,349,481.80	\$142,467.14	\$133,085.53

Gas Tax Funds Available:	\$3,717,941.62
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RURAL BUDGET ADMINISTRATION COMMITTEE

DIARY ITEMS

	<u>Item</u>	<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1.	Grant-in-Aid	On-going	Camp Sagitawa funding	March 16, 2017
2.	Gas Tax / Broadband	On-going	Allocating/Utilizing Gas Tax funds for broadband/high speed connection initiatives	March 21, 2019
3.	Potable Water	On-going	Area C potable water service	March 21, 2019