



PEACE RIVER REGIONAL DISTRICT  
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, June 15, 2017  
at the Regional District Office Boardroom, 1981 Alaska Avenue,  
Dawson Creek, BC following the EDAC Meeting

- 
1. CALL TO ORDER - Director Hiebert to Chair the Meeting
  2. DIRECTORS NOTICE OF NEW BUSINESS:
  3. ADOPTION OF AGENDA:
  4. ADOPTION OF THE MINUTES:  
M-1 Rural Budgets Administration Committee Meeting of May 18, 2017
  5. BUSINESS ARISING FROM THE MINUTES:
  6. DELEGATIONS:  
None
  7. CORRESPONDENCE:  
C-1 May 19, 2017 – Thank you letter - DCVC U17/18 Girls Team – Dawson Creek Volleyball Club  
C-2 May 30, 2017 – Thank you letter – Team Tremblay  
C-3 June 9, 2017 – Thank you letter – Team BC
  8. REPORTS:  
R-1 May 30, 2017, Report from Jill Rickert, Community Services Coordinator – Amended – 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations  
R-2 June 8, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – 2016 GIA Moberly Lake Community Association  
R-3 June 6, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – Camp Emile 2014 Grant-in-Aid Allocation  
R-4 June 5, 2017, Report from Trish Morgan, G.M. Community Services – Youth Travel Request – Alicia Sorkin  
R-5 June 5, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – BC High School Rodeo Association – North Region  
R-6 June 6, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – May 2017
  9. DIARY:  
DI-1 June RBAC Diary
  10. NEW BUSINESS:  
NB-1 May 25, 2017 – Director Sperling – Charlie Lake Boa Launch Area C Fair Share Funding
  11. COMMUNICATIONS:
  12. ADJOURNMENT:



## PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING  
MINUTES

DATE: May 18, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors  
 Director Sperling, Meeting Chair  
 Director Hiebert  
 Director Rose  
 Director Goodings

Staff  
 Kim Frech, Chief Financial Officer  
 Ronda Wilkins, Executive Assistant

Others

Call to Order                      The Chair called the meeting to order at 2:10 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

RBAC 17/05/01

MOVED by Director Hiebert, SECONDED by Director Goodings,  
 "That the Rural Budgets Administration Committee Meeting agenda for the  
 May 18, 2017 meeting, be adopted."

CARRIED.

- 
1. CALL TO ORDER - Director Sperling to Chair the Meeting
  2. DIRECTORS NOTICE OF NEW BUSINESS:
  3. ADOPTION OF AGENDA:
  4. ADOPTION OF THE MINUTES:  
     M-1 Rural Budgets Administration Committee Meeting of April 20, 2017  
     M-2 Rural Budgets Administration Committee Special Meeting of April 27, 2017
  5. BUSINESS ARISING FROM THE MINUTES:
  6. DELEGATIONS:  
     D-1 None
  7. CORRESPONDENCE:  
     C-1 April 26, 2017 – Thank you letter from Chetwynd Peewee Lonestar Giants

ADOPTION OF AGENDA: continued

8. REPORTS:
  - R1 May 8, 2017, Report from Jill Rickert, Community Services Coordinator – 2017 Area E West Recreational and Cultural Grants-in-Aid Allocations
  - R2 May 12, 2017, Report from Jill Rickert, Community Services Coordinator – 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations
  - R3 May 15, 2017, Report from Jill Rickert, Community Services Coordinator – 2017 Sub-Regional Recreation and Cultural Grants-in-Aid Allocations
  - R4 May 11, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – April 2017
  - R5 May 15, 2017, Report from Jill Rickert, Community Services Coordinator – Grant Request – Rolla Community Cemetery
  - R6 May 16, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – U14 Girls Club Volleyball – Chetwynd Raiders
  - R7 May 18, 2017, Report from Bryna Casey, PRRC – Chetwynd Library Feasibility Study – Questionnaire Mail Out
9. DIARY:
  - DI-1 May RBAC Diary
10. NEW BUSINESS:
11. COMMUNICATIONS:
12. ADJOURNMENT:

M-1  
April 20, 2017  
RBAC Minutes

RBAC 17/05/02

MOVED by Director Goodings, SECONDED by Director Rose,  
“That the Rural Budgets Administration Committee Meeting Minutes of April 20, 2017 be adopted.”

CARRIED.

M-2  
April 27, 2017  
RBAC Minutes

RBAC 17/05/03

MOVED by Director Goodings, SECONDED by Director Rose,  
“That the Rural Budgets Administration Committee Meeting Minutes of April 27, 2017 be adopted.”

CARRIED.

DELEGATIONS:

D-1                      None.

CORRESPONDENCE:

C-1  
April 26, 2017  
Chetwynd Peewee  
Lonestar Giants

Thank you letter was received by the Committee

June 15, 2017

REPORTS:

R-1 May 8, 2017  
Jill Rickert, CSC –  
2017 Area E West  
Rec. & Cultural GIA  
Allocations

RBAC 17/05/04

MOVED by Director Rose, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee ratify the recommended  
2017 Area E West Recreational and Cultural Grants-in-Aid Allocations  
amounts below, as determined by the community groups listed at the  
meeting held on April 18, 2017;

2017 Electoral Area E Recreational and Cultural GIA

|                                       |                |
|---------------------------------------|----------------|
| Chetwynd & District Recreation Centre | \$ 2,500.00    |
| Chetwynd & District Rod & Gun Club    | \$ 13,185.00   |
| Chetwynd Electric Eels                | \$ 5,684.53    |
| Chetwynd Gymkhana Club                | \$ 3,777.20    |
| Chetwynd Horse Club                   | \$ 2,231.25    |
| Chetwynd Social Planning Society      | \$ 6,000.00    |
| Foothills Team Roping Club            | \$ 10,000.00   |
| Jackfish Community Association        | \$ 15,500.00   |
| Little Giant Figure Skating           | \$ 5,684.52    |
| Little Prairie Heritage Society       | \$ 4,337.50    |
| Moberly Lake Community Association    | \$ 5,000.00    |
| Pine Valley Exhibition Park           | \$ 21,000.00   |
| Pine Valley Seniors Society           | \$ 4,100.00    |
| Area E Bursaries                      | \$ 1,000.00    |
| Youth Travel                          | \$ 2,000.00    |
| Total                                 | \$ 102,000.00” |

CARRIED.

R-2 May 12, 2017  
Jill Rickert, CSC –  
2017 Area B & C  
West Rec. & Cultural  
GIA Allocations

RBAC 17/05/05

MOVED by Director Goodings, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee ratify the recommended  
2017 Area B Recreational and Cultural Grants-in-Aid Allocations amounts  
below, as determined by the community groups listed at the meeting held on  
April 24, 2017;

Area B 2017 Grants-in-Aid Allocations

|                                                       |               |
|-------------------------------------------------------|---------------|
| Buick Creek Community Club                            | \$ 3,000.00   |
| King's Valley Christian Camp                          | \$ 24,963.00  |
| Montney Recreation Commission                         | \$ 18,582.00  |
| North Peace 4 H District Council                      | \$ 600.00     |
| North Peace Historical Society                        | \$ 11,000.00  |
| Osborn Community Association                          | \$ 5,337.00   |
| Rose Prairie Community Curling Centre                 | \$ 18,498.00  |
| Wonowon Horse Club Society                            | \$ 13,220.00  |
| North Peace Regional Gradfest Society                 | \$ 1,000.00   |
| North Peace 4H District Council (Annual Travel Grant) | \$ 1,000.00   |
| Area B Rural Bursary                                  | \$ 1,000.00   |
| Youth Travel                                          | \$ 1,500.00   |
| Total                                                 | \$103,000.00” |

CARRIED.

RBAC 17/05/06

MOVED by Director Goodings, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee ratify the recommended  
2017 Area C Recreational and Cultural Grants-in-Aid Allocations amounts  
below, as determined by the community groups listed at the meeting held on  
April 24, 2017;

Area C 2017 Grants-in-Aid Allocations

|                                       |               |
|---------------------------------------|---------------|
| Lakepoint Golf & Country Club         | \$ 31,019.11  |
| North Peace Fall Fair                 | \$ 6,800.00   |
| North Peace Historical Society        | \$ 12,000.00  |
| North Peace Regional Gradfest Society | \$ 1,000.00   |
| Area C Rural Scholarship              | \$ 1,000.00   |
| Youth Travel                          | \$ 1,000.00   |
| Total                                 | \$ 53,319.11” |

CARRIED.

The 2017 Area C GIA budget is \$80,000 of which \$26,680.89 remains  
unallocated.

R-3 May 15, 2017  
Jill Rickert, CSC –  
2017 Sub-Regional  
Rec. & Cultural GIA  
Allocations

RBAC 17/05/07

MOVED by Director Hiebert, SECONDED by Director Rose,  
“That the Rural Budgets Administration Committee ratify the recommended  
2017 Sub-Regional Recreational and Cultural Grants-in-Aid Allocations  
amounts below, as determined by the community groups listed at the  
meeting held on April 19, 2017;

2017 Sub-Regional Grants-in-Aid Allocations

|                                             |                |
|---------------------------------------------|----------------|
| Bessborough Community Club                  | \$ 6,000.00    |
| Cutbank Community Club                      | \$ 11,447.25   |
| DC Sportsman's Club                         | \$ 15,315.15   |
| DC Youth Centre/The ARK                     | \$ 9,472.72    |
| Doe River Recreation                        | \$ 12,333.28   |
| Farmington Community Association            | \$ 8,315.15    |
| Groundbirch Recreation Commission           | \$ 2,050.00    |
| Kilkerran Recreation Commission             | \$ 2,000.00    |
| Kiskatinaw Fall Fair                        | \$ 9,915.15    |
| McLeod Recreation & Social Services Society | \$ 13,667.97   |
| Rolla Ratepayers Association                | \$ 8,215.15    |
| Sunset Prairie Recreation Commission        | \$ 9,315.15    |
| Swan Lake Enhancement Society               | \$ 1,500.00    |
| Sweetwater 905 Society                      | \$ 1,450.00    |
| Tomslake Community Cultural Association     | \$ 8,722.73    |
| Tomslake & District Recreation Commission   | \$ 12,715.15   |
| Tupper Community Club                       | \$ 13,065.15   |
| Sub-Regional Trades Bursary                 | \$ 1,500.00    |
| Sub-Regional Academic Scholarship           | \$ 1,500.00    |
| Youth Travel                                | \$ 1,500.00    |
| Total                                       | \$ 150,000.00” |
|                                             | CARRIED.       |

R-4 May 11, 2017  
Jennifer Rickert,  
Finance Clerk –  
Financial Report,  
April 2017

The Committee received the report. The Committee wanted to know the  
commitments for Regional Parks in Electoral Areas C & D and Water & Sewer  
in Electoral Area C.

R-5 May 15, 2017  
Jill Rickert, CSC –  
Grant Request –  
Rolla Community  
Cemetery

RBAC 17/05/08

MOVED by Director Hiebert, SECONDED by Director Goodings,  
“That the Rural Budgets Administration Committee approves the grant  
application from the Rolla Community Cemetery Board and authorize a grant  
in the amount of \$1,000 from Electoral Area D Cemetery fund to go towards  
the purchase and installation of a bench for visitors.”

CARRIED.

R-6 May 16, 2017  
Jill Rickert, CSC –  
Youth Travel  
Request – U14 Girls  
Club Volleyball –  
Chetwynd Raiders

RBAC 17/05/09  
MOVED by Director Rose, SECONDED by Director Goodings,  
“That the Rural Budgets Administration Committee approve the travel request from the U14 Chetwynd Raiders Volleyball team and authorize a grant in the amount of \$500 from Area E Youth Travel Funds to assist with travel costs the team incurred while attending the BC Provincials from April 28-30, 2017 in Abbotsford, BC.”

CARRIED.

R-6 May 18, 2017  
Bryna Casey, PRRC –  
Chetwynd Library  
Feasibility Study –  
Questionnaire Mail  
Out

RBAC 17/05/10  
MOVED by Director Rose, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee approve the distribution of the Chetwynd Public Library Feasibility Study questionnaire, by mail, to the 978 property owners outside of the District of Chetwynd in order to solicit maximum public input on the project, and further that the cost of the mail-out, up to a maximum of \$2,500, be funded from PRA/BCR funds.”

CARRIED.

DIARY

RBAC 17/05/11  
MOVED by Director Rose, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee remove from the Diary, Item: 1 – STARS Patient Transportation in BC to the Electoral Area Directors Committee (EADC) Agenda.”

CARRIED.

#### ADJOURNMENT

RBAC 17/05/12  
MOVED by Director Rose, SECONDED by Director Hiebert,  
“That the Rural Budgets Administration Committee meeting adjourn at 2:24 p.m.”

CARRIED.

---

Director Sperling, Meeting Chair

---

Ronda Wilkins, Executive Assistant

## DCVC U17/18 Girls Team

Dawson Creek Volleyball Club  
Box 2150  
Dawson Creek, BC

Peace River Regional District  
Rural Budgets Administration Committee  
PO Box 810  
Dawson Creek, BC V1G 4H8



The DCVC U17/18 Girls Volleyball Team attended Volleyball Canada Nationals in Edmonton Alberta from May 4-7, 2017. This was the pinnacle tournament that the girls have worked hard for all season and their efforts paid off with a very competitive showing at this tournament.

The girls played hard all weekend and got passed teams from Alberta, BC, Saskatchewan, Manitoba, and Ontario during the first two days of round-robin play. The team finished in the top two of their pools each day which moved them all the way up to tier 1 in their division. This was the most consistent play the team has encountered all season and their efforts were rewarded by finishing 5<sup>th</sup> in tier 1.

Meeting teams and players from across the country is an experience the girls will remember for a long time. The team did enjoy many team bonding moments while in Edmonton, and the favourite had to be an all-out water fight which ended up with their coach being drenched!

The team sincerely thanks Peace River Regional District for their support.

Sincerely,

*DCVC U17/18 Players and Coaches.*

Contact Information:

Richell Schwartz

Phone: 250-784-6337

Email: richell.schwartz@yahoo.ca

Mail: 13024 Prince Subdivision, PRRD, BC V1G 0C2



June 15, 2017

Just wanted to say  
★ ★ ★  
**THANK**  
YOU SO MUCH

U17/18 DCVC  
Nationals 2017



May 30, 2017

Peace River Regional District

Dear Rural Budgets Administration Committee:

We would like to thank you on behalf of all three teams that your generosity supported in our travel costs.

Team Tremblay competed in the Juvenile Provincials in Alberta and won 2 out of the 5 games and were competing against University teams. Did well in the other games also.



Team Boorse competed in the Juvenile Provincials in Alberta and won 2 out of 5 games and were in extra or final rocks in the other games. Also competing against University teams with great accomplishment. Girls had not curled together as a team before.



June 15, 2017

Team Lawrence/Smith competed in the Mixed Doubles in Alberta and won 3 out of 6 games. It was a great experience since the mixed doubles is such a new event.



Funds will be used to offset the gas and accommodation costs on the trips. Our apologies for the lateness in the thank you. We have not received funds from the Fort St. John Curling rink yet. Once again, we would like to thank you for your generous support.

On behalf of Team Tremblay, Team Boorse and Team Lawrence/Smith

June 15, 2017



Peace River Regional District  
**Thank You!**

We appreciate your support!



Printed by Community Printers



Team BC at Canadian Finals

June 15, 2017



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: May 30, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: **AMENDED - 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations**

## RECOMMENDATION(S):

1. THAT the Rural Budgets Administration Committee ratify the AMENDED 2017 Area B Recreational and Cultural Grants-in-Aid Allocations amounts below, to include the allocation amount for North Peace Fall Fair in the amount of \$3,300; and

### Area B 2017 Grants-in-Aid Allocations

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| Buick Creek Community Club                            | \$ 3,000.00         |
| King's Valley Christian Camp                          | \$ 24,963.00        |
| Montney Recreation Commission                         | \$ 18,582.00        |
| North Peace 4 H District Council                      | \$ 600.00           |
| <b>North Peace Fall Fair</b>                          | <b>\$ 3,300.00</b>  |
| North Peace Historical Society                        | \$ 11,000.00        |
| Osborn Community Association                          | \$ 5,337.00         |
| Rose Prairie Community Curling Centre                 | \$ 18,498.00        |
| Wonowon Horse Club Society                            | \$ 13,220.00        |
| North Peace Regional Gradfest Society                 | \$ 1,000.00         |
| North Peace 4H District Council (Annual Travel Grant) | \$ 1,000.00         |
| Area B Rural Bursary                                  | \$ 1,000.00         |
| Youth Travel                                          | \$ 1,500.00         |
| <b>Total</b>                                          | <b>\$103,000.00</b> |

2. THAT the Rural Budgets Administration Committee ratify the AMENDED 2017 Area C Recreational and Cultural Grants-in-Aid Allocations amounts below, to correct the total allocation to show the correct amount of \$52,819.11 resulting in \$27,180.89 remaining unallocated.

### Area C 2017 Grants-in-Aid Allocations

|                                       |                     |
|---------------------------------------|---------------------|
| Lakepoint Golf & Country Club         | \$ 31,019.11        |
| North Peace Fall Fair                 | \$ 6,800.00         |
| North Peace Historical Society        | \$ 12,000.00        |
| North Peace Regional Gradfest Society | \$ 1,000.00         |
| Area C Rural Scholarship              | \$ 1,000.00         |
| Youth Travel                          | \$ 1,000.00         |
| <b>Total</b>                          | <b>\$ 52,819.11</b> |

The 2017 Area C GIA budget is \$80,000 of which **\$27,180.89** remains unallocated.

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

*J. Rickert*

*J. Morgan*

*Ch. Birk*

**BACKGROUND/RATIONALE:**

This AMENDED report is being brought forward for ratification by RBAC in order to correct omissions and errors made in the original reports submitted to RBAC on May 18, 2017. During data entry of figures into the grant tracking system, staff noticed the omission of North Peace Fall Fair and their 2017 GIA allocation from Electoral Area B in the amount of \$3,300 and the mathematical error for the total amounts allocated from Area C GIA. The correction of these errors do not impact the budget amounts in any way, nor do they affect any of the amounts allocated to any of the organizations. All those amounts remain as originally discussed by the groups at the allocation meetings held on April 24, 2017.

The sole purpose of this report is to correct staff error and ratify the 2017 GIA allocation for North Peace Fall Fair.

**OPTIONS:**

None

**STRATEGIC PLAN RELEVANCE:**

None

**FINANCIAL CONSIDERATION(S):**

- 2017 GIA budget for Area B is \$103,000; funding allocations equal the total 2017 budget.
- 2017 GIA budget for Area C is \$80,000; funding allocations equal \$52,819.11 with \$27,180.89 remaining.

**COMMUNICATIONS CONSIDERATION(S):**

This report is for internal purposes. There is no follow up required.

**OTHER CONSIDERATION(S):**

Attachments: 2017 Area B and C Allocation Meeting Minutes, corrected  
2017 Area C Requests and Allocations Spreadsheet – Final Copy  
2017 Area B and C Allocation RBAC Report dated May 12, 2017

**PEACE RIVER REGIONAL DISTRICT  
Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid  
Meeting Minutes of April 24, 2017**

---

DATE: Monday, April 24, 2017

TIME: 7:00 p.m.

PLACE: Montney Community Hall

PRESENT: Community Organizations  
**Buick Community Club** – Joe Bergen, Tony Bergen, Cathy Bergen, Annie Bergen  
**Kings Valley Christian Camp** – Dean Eklund, Kelli Eklund, Michelle Sigurdson, Wyeth Sigurdson  
**Lake Point Golf & Country Club** – Ryan Galay, David Smith  
**Montney Recreation Commission** – Noreen Kramer, Casey Gardner, Cindy Wilson, Brandi Cage  
**North Peace 4H District Council** – Kelly Ballard  
**North Peace Fall Fair Society** – Kevin Penner, Lorna Penner  
**North Peace Historical Society** – Evelyn Sim, Joan Patterson  
**Osborn Community Hall** – Tena Thiessen, Tara Homes, Sarah Bueckert  
**Rose Prairie Community Curling Centre** – Kelly Ballard  
**Wonowon Horse Club** – Diane Kitt, Evelyn Baker, Francis Palfy  
 Verne Goodings

Peace River Regional District  
 Director Karen Goodings, Electoral Area B (Chair)  
 Director Brad Sperling, Electoral Area C  
 Trish Morgan, General Manager, Community & Electoral Area Services  
 Jill Rickert, Community Services Coordinator (Recorder)

**CALL TO ORDER** The meeting was called to order at 7:05 p.m.

**OPENING REMARKS** Director Goodings welcomed all to the meeting, all eligible applicants have representation; introduction of staff and round table.

**ADOPTION OF THE AGENDA** MOVED by Evelyn Sim, SECONDED by Tina Thiessen,  
 That the Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Agenda for the meeting April 24, 2017 be adopted as presented.

1. **CALLED TO ORDER:**
2. **OPENING REMARKS:**
3. **ADOPTION OF THE AGENDA:**
4. **MINUTES:**  
 M-1 Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Meeting Minutes of April 18, 2016
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **CORRESPONDENCE:**  
 C-1 North Peace Grant Writer Notice  
 C-2 Regional District Grant Writer – Survey  
 C-3 Review of the GIA Awards and Recognition Program – Survey

June 15, 2017

**PEACE RIVER REGIONAL DISTRICT**  
**Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid**  
Meeting Minutes of April 24, 2017

---

7. **BUSINESS ITEMS:**
  - B-1 Recreational and Cultural Grants-in-Aid - Summary of Payables April 12, 2017
  - B-2 Electoral Areas Recreational and Cultural Grants-in-Aid Requests and Allocations Spreadsheet
8. **ITEMS FOR INFORMATION:**
  - I-1 New Societies Act Transition - FAQs
  - I-2 North Peace Writing Program
  - I-3 Discover the PRRD Activity Book
  - I-4 Community Emergency Preparedness
  - I-5 Engage Sport North Community, Sport and Recreation Conference
9. **NEXT MEETING:** April 16, 2018 – location to be determined
10. **ADJOURNED:**

CARRIED

**MINUTES**

M-1 Area 'B' and 'C' GIA  
Meeting Minutes of April  
18, 2016

MOVED by Tina Thiessen, SECONDED by Evelyn Sim,  
That the Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Meeting Minutes of  
April 18, 2016 be adopted as amended to change "Jean Patterson" to "Joan Patterson" and the  
spelling of "Vern" to "Verne".

CARRIED

**BUSINESS ARISING FROM  
THE MINUTES**

None

**6) CORRESPONDENCE**

C-1 Regional District Grant  
Writer Notice

Director Goodings spoke to the Regional District's decision to step away from Economic  
Development in its current form but that the Rural Directors will continue to examine how this  
will look in the future.

C-2 Regional District Grant  
Writer– Survey

Director Goodings explained the importance of having a Grant Writer available to assist groups  
with applying for grants and asked all present to complete the survey as it will provide important  
feedback for the Regional District.

C-3 Review of the GIA  
Awards and Recognition  
Program - Survey

Staff spoke to the intent of this program, the importance of recognizing volunteers, the budget  
and attendance. Director Goodings asked all present to please complete the survey as it will  
provide very good information to the Regional District regarding ways to change and/or continue  
this program.

**BUSINESS ITEMS**

B-1 Recreational and  
Cultural Grants-in-Aid  
Summary of Payables for  
April 12, 2017

Staff reviewed the amounts remaining on the Summary of Payables Report dated April 12, 2017  
and reminded all groups in Area B and Area C that GIA funds must be utilized within three years  
of the date in which it was allocated.

B-2 Electoral Area B and  
Area C Recreational and  
Cultural Grants-in-Aid  
Allocations

Director Goodings advised that we would begin the allocations of the 2017 Grants-in-Aid  
Funding with the requests from Area C handing over the meeting to Director Sperling. Director  
Sperling advised that all applicants who applied to Area C would be receive their full request.

**PEACE RIVER REGIONAL DISTRICT**  
**Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid**  
Meeting Minutes of April 24, 2017

---

MOVED by David Smith, SECONDED by Evelyn Sim,  
That the following 2017 Grants-in-Aid Allocations for Area C be recommended to the Rural Budgets Administration Committee for approval as determined at the April 24, 2017 Grants-in-Aid Allocation meeting:

**Area C 2017 Grants-in-Aid Allocations**

|                                       |                     |
|---------------------------------------|---------------------|
| Lakepoint Golf & Country Club         | \$ 31,019.11        |
| North Peace Fall Fair                 | \$ 6,800.00         |
| North Peace Historical Society        | \$ 12,000.00        |
| North Peace Regional Gradfest Society | \$ 1,000.00         |
| Area C Rural Scholarship              | \$ 1,000.00         |
| Youth Travel                          | \$ 1,000.00         |
| <b>Total</b>                          | <b>\$ 52,819.11</b> |

**Remaining unallocated 2017 GIA for Area C is \$27,180.89**

CARRIED

MOVED by Kevin Penner, SECONDED by Michelle Sigurdson,  
That the following 2017 Electoral Area B Grants-in-Aid Allocations for Area B be recommended to the Rural Budgets Administration Committee for approval as determined at the April 24, 2017 Grants-in-Aid Allocation meeting:

**Area B 2017 Grants-in-Aid Allocations**

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| Buick Creek Community Club                            | \$ 3,000.00         |
| King's Valley Christian Camp                          | \$ 24,963.00        |
| Montney Recreation Commission                         | \$ 18,582.00        |
| North Peace 4 H District Council                      | \$ 600.00           |
| <b>North Peace Fall Fair</b>                          | <b>\$ 3,300.00</b>  |
| North Peace Historical Society                        | \$ 11,000.00        |
| Osborn Community Association                          | \$ 5,337.00         |
| Rose Prairie Community Curling Centre                 | \$ 18,498.00        |
| Wonowon Horse Club Society                            | \$ 13,220.00        |
| North Peace Regional Gradfest Society                 | \$ 1,000.00         |
| North Peace 4H District Council (Annual Travel Grant) | \$ 1,000.00         |
| Area B Rural Bursary                                  | \$ 1,000.00         |
| Youth Travel                                          | \$ 1,500.00         |
| <b>Total</b>                                          | <b>\$103,000.00</b> |

CARRIED

**8) ITEMS FOR  
INFORMATION:**

Staff spoke to the information items advising all present on their specific purpose and encouraging groups to use the resources.

**NEXT MEETING**

Monday, April 16, 2018 at 7:00 p.m. held at Lake Point Golf and Country Club.

PEACE RIVER REGIONAL DISTRICT  
Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid  
Meeting Minutes of April 24, 2017

---

**ADJOURNED**

MOVED by Casey Gardner, SECONDED by Kevin Penner

That the meeting be adjourned at 8:45 p.m.

CARRIED

---

Director Karen Goodings,  
Electoral Area B - Chair

---

Director Brad Sperling,  
Electoral Area C

---

Trish Morgan,  
Manager of Community and Electoral  
Area Services

2017 Area C GIA

| Organization name              | Projects                                                                                                              | Capital Costs Requested | Insurance Requested | Total Request | Total Project Cost | % Proposed for PRRD to fund | Recommendation from the GIA Meeting |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|---------------|--------------------|-----------------------------|-------------------------------------|
| Lakepoint Golf & Country Club  | Capital: lighting; patio furniture; paint office/shed; chairs, Improvements: Locker room, security, kitchen, computer | \$ 15,279.43            | \$ -                | \$ 31,019.11  | \$ 31,019.11       | 100%                        | \$ 31,019.11                        |
| North Peace Fall Fair          | Insurance; improvements to barn; mobility improvement to office                                                       | \$ 9,000.00             | \$ 4,600.00         | \$ 6,800.00   | \$ 13,600.00       | 50%                         | \$ 6,800.00                         |
| North Peace Historical Society | Allen Homestead - Roof Repairs                                                                                        | \$ 22,521.89            | \$ -                | \$ 12,000.00  | \$ 24,000.00       | 50%                         | \$ 12,000.00                        |
| Subtotal                       |                                                                                                                       | \$ 46,801.32            | \$ 4,600.00         | \$ 49,819.11  | \$ 68,619.11       | 73%                         | \$ 49,819.11                        |

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

| COMMITTED Amounts        |              | Total Request | Recommended (historical amount) |
|--------------------------|--------------|---------------|---------------------------------|
| NP Regional Gradfest     | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Area C Rural Scholarship | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Youth Travel             | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Subtotal                 |              | \$ 3,000.00   | \$ 3,000.00                     |
| Total requested          |              | \$ 52,819.11  | \$ 52,819.11                    |

|                                |              |
|--------------------------------|--------------|
| ALLOTED Amounts April 24, 2017 |              |
| Total Fund                     | \$ 80,000.00 |
| Total REQUESTED                | \$ 52,819.11 |
| Total Available                | \$ 27,180.89 |



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: May 12, 2017

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations

## RECOMMENDATION(S):

1. THAT the Rural Budgets Administration Committee ratify the recommended 2017 Area B Recreational and Cultural Grants-in-Aid Allocations amounts below, as determined by the community groups listed at the meeting held on April 24, 2017;

### Area B 2017 Grants-in-Aid Allocations

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| Buick Creek Community Club                            | \$ 3,000.00         |
| King's Valley Christian Camp                          | \$ 24,963.00        |
| Montney Recreation Commission                         | \$ 18,582.00        |
| North Peace 4 H District Council                      | \$ 600.00           |
| North Peace Historical Society                        | \$ 11,000.00        |
| Osborn Community Association                          | \$ 5,337.00         |
| Rose Prairie Community Curling Centre                 | \$ 18,498.00        |
| Wonowon Horse Club Society                            | \$ 13,220.00        |
| North Peace Regional Gradfest Society                 | \$ 1,000.00         |
| North Peace 4H District Council (Annual Travel Grant) | \$ 1,000.00         |
| Area B Rural Bursary                                  | \$ 1,000.00         |
| Youth Travel                                          | \$ 1,500.00         |
| <b>Total</b>                                          | <b>\$103,000.00</b> |

2. THAT the Rural Budgets Administration Committee ratify the recommended 2017 Area C Recreational and Cultural Grants-in-Aid Allocations amounts below, as determined by the community groups listed at the meeting held on April 24, 2017;

### Area C 2017 Grants-in-Aid Allocations

|                                       |                     |
|---------------------------------------|---------------------|
| Lakepoint Golf & Country Club         | \$ 31,019.11        |
| North Peace Fall Fair                 | \$ 6,800.00         |
| North Peace Historical Society        | \$ 12,000.00        |
| North Peace Regional Gradfest Society | \$ 1,000.00         |
| Area C Rural Scholarship              | \$ 1,000.00         |
| Youth Travel                          | \$ 1,000.00         |
| <b>Total</b>                          | <b>\$ 53,319.11</b> |

The 2017 Area C GIA budget is \$80,000 of which \$26,680.89 remains unallocated.

Staff Initials:

Dept. Head:

CAO:

Page 1 of 2

June 15, 2017

**BACKGROUND/RATIONALE:**

The Rural Recreational and Cultural GIA program is intended to supplement and/or support recreational, social and cultural non-profit organizations located throughout Electoral Area E with grant funding for capital projects/improvements and insurance costs. All organizations who receive an allocation of funding, must be a non-profit society in good standing, must meet the criteria as set out in the policy statement and they must rely largely on the dedication of volunteers to operate and manage their organizations.

**OPTIONS:**

None

**STRATEGIC PLAN RELEVANCE:**

This is supported by the Peace River Regional District Strategic Plan, Section 1 Essential Services:  
1.3 Regional Recreation – The PRRD is committed to working with Peace River Region resident to have continued access to facilities for recreational and cultural purposes.

**FINANCIAL CONSIDERATION(S):**

- 2017 GIA budget for Area B is \$103,000; funding allocations equal the total 2017 budget.
- 2017 GIA budget for Area C is \$80,000; funding allocations equal \$53,319.11 with \$26,680.89 remaining.

**COMMUNICATIONS CONSIDERATION(S):**

Each Society will receive a letter outlining their 2017 GIA Allocation for their approved 2017 GIA project, claim reimbursement timelines and procedures as well as a Schedule B – Claim Form, Schedule C – Annual Report and Schedule D – Funding Amendment Application.

**OTHER CONSIDERATION(S):**

Attachments: 2017 Area B and C Allocation Meeting Minutes – April 24, 2017  
2017 Area B Requests and Allocations Spreadsheet – Final Copy  
2017 Area C Requests and Allocations Spreadsheet – Final Copy

**PEACE RIVER REGIONAL DISTRICT  
Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid  
Meeting Minutes of April 24, 2017**

---

DATE: Monday, April 24, 2017

TIME: 7:00 p.m.

PLACE: Montney Community Hall

PRESENT: Community Organizations  
**Buick Community Club** – Joe Bergen, Tony Bergen, Cathy Bergen, Annie Bergen  
**Kings Valley Christian Camp** – Dean Eklund, Kelli Eklund, Michelle Sigurdson, Wyeth Sigurdson  
**Lake Point Golf & Country Club** – Ryan Galay, David Smith  
**Montney Recreation Commission** – Noreen Kramer, Casey Gardner, Cindy Wilson, Brandi Cage  
**North Peace 4H District Council** – Kelly Ballard  
**North Peace Fall Fair Society** – Kevin Penner, Lorna Penner  
**North Peace Historical Society** – Evelyn Sim, Joan Patterson  
**Osborn Community Hall** – Tena Thiessen, Tara Homes, Sarah Bueckert  
**Rose Prairie Community Curling Centre** – Kelly Ballard  
**Wonowon Horse Club** – Diane Kitt, Evelyn Baker, Francis Palfy  
 Verne Goodings

Peace River Regional District  
 Director Karen Goodings, Electoral Area B (Chair)  
 Director Brad Sperling, Electoral Area C  
 Trish Morgan, General Manager, Community & Electoral Area Services  
 Jill Rickert, Community Services Coordinator (Recorder)

**CALL TO ORDER** The meeting was called to order at 7:05 p.m.

**OPENING REMARKS** Director Goodings welcomed all to the meeting, all eligible applicants have representation; introduction of staff and round table.

**ADOPTION OF THE AGENDA** MOVED by Evelyn Sim, SECONDED by Tina Thiessen,  
 That the Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Agenda for the meeting April 24, 2017 be adopted as presented.

1. **CALLED TO ORDER:**
2. **OPENING REMARKS:**
3. **ADOPTION OF THE AGENDA:**
4. **MINUTES:**  
 M-1 Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Meeting Minutes of April 18, 2016
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **CORRESPONDENCE:**  
 C-1 North Peace Grant Writer Notice  
 C-2 Regional District Grant Writer – Survey  
 C-3 Review of the GIA Awards and Recognition Program – Survey

June 15, 2017

**PEACE RIVER REGIONAL DISTRICT**  
**Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid**  
Meeting Minutes of April 24, 2017

---

7. **BUSINESS ITEMS:**
  - B-1 Recreational and Cultural Grants-in-Aid - Summary of Payables April 12, 2017
  - B-2 Electoral Areas Recreational and Cultural Grants-in-Aid Requests and Allocations Spreadsheet
8. **ITEMS FOR INFORMATION:**
  - I-1 New Societies Act Transition - FAQs
  - I-2 North Peace Writing Program
  - I-3 Discover the PRRD Activity Book
  - I-4 Community Emergency Preparedness
  - I-5 Engage Sport North Community, Sport and Recreation Conference
9. **NEXT MEETING:** April 16, 2018 – location to be determined
10. **ADJOURNED:**

CARRIED

**MINUTES**

M-1 Area 'B' and 'C' GIA  
Meeting Minutes of April  
18, 2016

MOVED by Tina Thiessen, SECONDED by Evelyn Sim,  
That the Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid Meeting Minutes of  
April 18, 2016 be adopted as amended to change "Jean Patterson" to "Joan Patterson" and the  
spelling of "Vern" to "Verne".

CARRIED

**BUSINESS ARISING FROM  
THE MINUTES**

None

**6) CORRESPONDENCE**

C-1 Regional District Grant  
Writer Notice

Director Goodings spoke to the Regional District's decision to step away from Economic  
Development in its current form but that the Rural Directors will continue to examine how this  
will look in the future.

C-2 Regional District Grant  
Writer– Survey

Director Goodings explained the importance of having a Grant Writer available to assist groups  
with applying for grants and asked all present to complete the survey as it will provide important  
feedback for the Regional District.

C-3 Review of the GIA  
Awards and Recognition  
Program - Survey

Staff spoke to the intent of this program, the importance of recognizing volunteers, the budget  
and attendance. Director Goodings asked all present to please complete the survey as it will  
provide very good information to the Regional District regarding ways to change and/or continue  
this program.

**BUSINESS ITEMS**

B-1 Recreational and  
Cultural Grants-in-Aid  
Summary of Payables for  
April 12, 2017

Staff reviewed the amounts remaining on the Summary of Payables Report dated April 12, 2017  
and reminded all groups in Area B and Area C that GIA funds must be utilized within three years  
of the date in which it was allocated.

B-2 Electoral Area B and  
Area C Recreational and  
Cultural Grants-in-Aid  
Allocations

Director Goodings advised that we would begin the allocations of the 2017 Grants-in-Aid  
Funding with the requests from Area C handing over the meeting to Director Sperling. Director  
Sperling advised that all applicants who applied to Area C would be receive their full request.

**PEACE RIVER REGIONAL DISTRICT**  
**Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid**  
Meeting Minutes of April 24, 2017

---

MOVED by David Smith, SECONDED by Evelyn Sim,  
That the following 2017 Grants-in-Aid Allocations for Area C be recommended to the Rural Budgets Administration Committee for approval as determined at the April 24, 2017 Grants-in-Aid Allocation meeting:

**Area C 2017 Grants-in-Aid Allocations**

|                                       |                     |
|---------------------------------------|---------------------|
| Lakepoint Golf & Country Club         | \$ 31,019.11        |
| North Peace Fall Fair                 | \$ 6,800.00         |
| North Peace Historical Society        | \$ 12,000.00        |
| North Peace Regional Gradfest Society | \$ 1,000.00         |
| Area C Rural Scholarship              | \$ 1,000.00         |
| Youth Travel                          | \$ 1,000.00         |
| <b>Total</b>                          | <b>\$ 53,319.11</b> |

**Remaining unallocated 2017 GIA for Area C is \$26,680.89**

CARRIED

MOVED by Kevin Penner, SECONDED by Michelle Sigurdson,  
That the following 2017 Electoral Area B Grants-in-Aid Allocations for Area B be recommended to the Rural Budgets Administration Committee for approval as determined at the April 24, 2017 Grants-in-Aid Allocation meeting:

**Area B 2017 Grants-in-Aid Allocations**

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| Buick Creek Community Club                            | \$ 3,000.00         |
| King's Valley Christian Camp                          | \$ 24,963.00        |
| Montney Recreation Commission                         | \$ 18,582.00        |
| North Peace 4 H District Council                      | \$ 600.00           |
| North Peace Historical Society                        | \$ 11,000.00        |
| Osborn Community Association                          | \$ 5,337.00         |
| Rose Prairie Community Curling Centre                 | \$ 18,498.00        |
| Wonowon Horse Club Society                            | \$ 13,220.00        |
| North Peace Regional Gradfest Society                 | \$ 1,000.00         |
| North Peace 4H District Council (Annual Travel Grant) | \$ 1,000.00         |
| Area B Rural Bursary                                  | \$ 1,000.00         |
| Youth Travel                                          | \$ 1,500.00         |
| <b>Total</b>                                          | <b>\$103,000.00</b> |

CARRIED

**8) ITEMS FOR  
INFORMATION:**

Staff spoke to the information items advising all present on their specific purpose and encouraging groups to use the resources.

**NEXT MEETING**

Monday, April 16, 2018 at 7:00 p.m. held at Lake Point Golf and Country Club.

PEACE RIVER REGIONAL DISTRICT  
Electoral Area 'B' and 'C' Recreation and Cultural Grants-in-Aid  
Meeting Minutes of April 24, 2017

---

**ADJOURNED**

MOVED by Casey Gardner, SECONDED by Kevin Penner

That the meeting be adjourned at 8:45 p.m.

CARRIED

---

Director Karen Goodings,  
Electoral Area B - Chair

---

Director Brad Sperling,  
Electoral Area C

---

Trish Morgan,  
Manager of Community and Electoral  
Area Services

| Organization name                     | Projects                                                                                                              | Capital Costs Requested | Insurance Requested | Total Request | Total Project Cost | % Proposed for PRRD to fund | Recommendation from the GIA Meeting |      |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|---------------|--------------------|-----------------------------|-------------------------------------|------|
| Buick Creek Community Club            | Insurance, replace front doors                                                                                        | \$ 2,741.68             | \$ 3,575.00         | \$ 6,316.68   | \$ 6,316.68        | 100%                        | \$ 3,000.00                         |      |
| King's Valley Christian Camp          | Sound system; insurance, garden equip; hall & kitchen repairs                                                         | \$ 25,700.00            | \$ 8,000.00         | \$ 41,000.00  | \$ 41,000.00       | 100%                        | \$ 24,963.00                        |      |
| Montney Recreation Commission         | Bathroom renos - men/women; cistern, chairs, insurance, eaves trough, painting, signs                                 | \$ 17,154.00            | \$ 2,598.00         | \$ 24,582.00  | \$ 26,752.00       | 92%                         | \$ 18,582.00                        |      |
| North Peace 4 H District Council      | Insurance; trng for members - 1st aid and home alone courses; media advertising                                       | \$ -                    | \$ 1,000.00         | \$ 1,000.00   | \$ 1,000.00        | 100%                        | \$ 600.00                           |      |
| North Peace Fall Fair                 | Insurance; improvements to barn; mobility improvement to office                                                       | \$ 9,000.00             | \$ 4,600.00         | \$ 6,800.00   | \$ 13,600.00       | 50%                         | \$ 3,300.00                         |      |
| North Peace Historical Society        | Allen Homestead - Roof Repairs                                                                                        | \$ 22,521.89            | \$ -                | \$ 12,000.00  | \$ 24,000.00       | 50%                         | \$ 11,000.00                        |      |
| Osborn Community Hall                 | Furnace, Cemetery Gates, insurance, lighting and skirting                                                             | \$ 5,836.76             | \$ 775.00           | \$ 5,836.76   | \$ 5,836.76        | 100%                        | \$ 5,337.00                         |      |
| Rose Prairie Community Curling Centre | Insurance, Boiler system improvements, replace flooring; upgrade lights, fencing new sound system, landscape outdoors | \$ 9,250.00             | \$ 3,448.00         | \$ 21,698.00  | \$ 21,698.00       | 100%                        | \$ 18,498.00                        |      |
| Wonowon Horse Club Society            | Re-roof Community Hall                                                                                                | \$ 28,220.00            |                     | \$ 28,220.00  | \$ 28,220.00       | 100%                        | \$ 13,220.00                        |      |
| Subtotal                              |                                                                                                                       | \$ 120,424.33           | \$ 23,996.00        | \$ 147,453.44 | \$ 168,423.44      |                             | \$ 98,500.00                        | \$ - |

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

| COMMITTED Amounts                |              | Total Request | Recommended (historical amount) |
|----------------------------------|--------------|---------------|---------------------------------|
| NP Regional Gradfest             | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| North Peace 4-H District Council | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Area B Rural Bursary             | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Youth Travel                     | annual grant | \$ 1,500.00   | \$ 1,500.00                     |
| Subtotal                         |              | \$ 4,500.00   | \$ 4,500.00                     |
| Total requested                  |              | \$ 151,953.44 | \$ 103,000.00                   |

| REQUESTED Amounts April 24, 2017 |               |
|----------------------------------|---------------|
| Total Fund                       | \$ 103,000.00 |
| Total ALLOTED                    | \$ 103,000.00 |
| Total Available                  | \$ -          |

2017 Area C GIA

| Organization name              | Projects                                                                                                              | Capital Costs Requested | Insurance Requested | Total Request | Total Project Cost | % Proposed for PRRD to fund | Recommendation from the GIA Meeting |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|---------------|--------------------|-----------------------------|-------------------------------------|
| Lakepoint Golf & Country Club  | Capital: lighting; patio furniture; paint office/shed; chairs, Improvements: Locker room, security, kitchen, computer | \$ 15,279.43            | \$ -                | \$ 31,019.11  | \$ 31,019.11       | 100%                        | \$ 31,019.11                        |
| North Peace Fall Fair          | Insurance; improvements to barn; mobility improvement to office                                                       | \$ 9,000.00             | \$ 4,600.00         | \$ 6,800.00   | \$ 13,600.00       | 50%                         | \$ 6,800.00                         |
| North Peace Historical Society | Allen Homestead - Roof Repairs                                                                                        | \$ 22,521.89            | \$ -                | \$ 12,000.00  | \$ 24,000.00       | 50%                         | \$ 12,000.00                        |
| Subtotal                       |                                                                                                                       | \$ 46,801.32            | \$ 4,600.00         | \$ 49,819.11  | \$ 68,619.11       | 73%                         | \$ 49,819.11                        |

Note: North Peace Fall Fair & North Peace Historical share with Area B & C

| COMMITTED Amounts        |              | Total Request | Recommended (historical amount) |
|--------------------------|--------------|---------------|---------------------------------|
| NP Regional Gradfest     | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Area C Rural Scholarship | annual grant | \$ 1,000.00   | \$ 1,000.00                     |
| Youth Travel             | annual grant | \$ 1,000.00   | \$ 1,500.00                     |
| Subtotal                 |              | \$ 3,000.00   | \$ 3,500.00                     |
| Total requested          |              | \$ 52,819.11  | \$ 53,319.11                    |

|                                |              |
|--------------------------------|--------------|
| ALLOTED Amounts April 24, 2017 |              |
| Total Fund                     | \$ 80,000.00 |
| Total REQUESTED                | \$ 53,319.11 |
| Total Available                | \$ 26,680.89 |



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 8, 2017

From: Jill Rickert, Community Services Coordinator

**Subject: Funding Amendment Request - 2016 GIA Moberly Lake Community Association**

---

## RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the funding amendment request from Moberly Lake Community Association and authorize the reallocation of a portion of their 2016 Grants-in-Aid allocation in the amount of \$2,119.33 towards improvements to the hall's kitchen.

## BACKGROUND/RATIONALE:

Moberly Lake Community Association (MLCA) received an allocation from Grants-in-Aid (GIA) in 2016 for the purposes of renovations to the hall's crawl space and assisting with general operating costs. The crawlspace project was not completed in 2016 due to a time constraints and cold weather; however it should be finished by the end of summer this year and at a much lower costs than originally anticipated. The new cost is now only about \$2,000 resulting in a balance remaining of outstanding funds for 2016 GIA of \$2,119.33

Organizations may apply for a funding amendment under the following circumstances, as per Section 14 of the Recreational and Cultural GIA policy statement:

- i. they have completed their project with the funds allocated and they have outstanding funds remaining; or,
- ii. an emergency has arisen and failure to remediate the problem will result in an inability to operate.

## OPTIONS:

1. The Committee could advise MLCA to resubmit this request once they have completed their crawlspace project to ensure there is sufficient funding available.
2. The Committee could deny approval of the funding amendment and authorize no reallocation of 2016 GIA towards the cost of the improvements to the hall's kitchen.

**STRATEGIC PLAN RELEVANCE:** None

## FINANCIAL CONSIDERATION(S):

The current balance on the 2016 MLCA GIA is \$4,119.33, once the cost of the crawlspace project is reimbursed at \$2,000 there will be \$2,119.33 left to claim.

## COMMUNICATIONS CONSIDERATION(S):

MLCA will be notified in writing of the Committee's decision.

**OTHER CONSIDERATION(S):** Attachments: Funding Amendment Request

Staff Initials:

Dept. Head:

CAO:

Page 1 of 1

June 15, 2017



# PEACE RIVER REGIONAL DISTRICT

## Recreation and Cultural Grants-in-Aid Schedule "D" – Funding Amendment

### APPLICANT INFORMATION

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Name of Organization: Moberly Lake Community Association | Date: June 8, 2017  |
| Contact: Linda Garland, Treasurer                        | Phone: 250-788-2432 |
| Mailing Address: PO Box 74, Moberly Lake, BC V0C 1X0     |                     |
| Email: lindagarland53@gmail.com                          | Fax:                |

### PROJECT TO PROVIDE FUNDS

|                                                                                                                                                                                                                                                                                                                                                                             |                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Year Funds Granted: 2016                                                                                                                                                                                                                                                                                                                                                    | Have you completed this project? Not fully |
| Current Project Description: <i>(project for which funds were originally applied for)</i>                                                                                                                                                                                                                                                                                   |                                            |
| In 2016 we applied for funding for duct and furnace cleaning to ensure that the crawl space underneath the community hall would address adequate health standards after a packrat infestation. We have not yet fully completed this project and we anticipate that it will utilize about \$2,000 of the remaining funds when the final work is completed later this spring. |                                            |
| Amount Granted: \$6706.50                                                                                                                                                                                                                                                                                                                                                   | Amount to Reallocate: approx. \$2119.33    |

### PROJECT TO RECEIVE REALLOCATED FUNDS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TOTAL Cost of New Project:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Proposed New Project/Operational Expense: <i>(reason for request and description of project, project budget)</i>                                                                                                                                                                                                                                                                                                                                                                                                |
| In 2017 we applied for funding in the amount of \$5000.00 to complete further renovations to the hall kitchen, that included replacing the flooring and stoves and installing adequate vents, in addition to upgrading the entrance and railings. We would like to use the remaining funds from 2016 to cover some of the expenditures for the kitchen upgrades. This balance from 2016 for approximately \$2119.33 would help to meet those upgrades. Any remaining monies will come from our general revenue. |

### FOR OFFICE USE ONLY

|                                                   |                                                         |                               |
|---------------------------------------------------|---------------------------------------------------------|-------------------------------|
| Funds Remaining:<br><i>(showing last 3 years)</i> | Current Project Name: Kitchen Improvement and insurance | Amount Available = \$5,000    |
|                                                   | 2016 Project Name: Crawlspace and operational costs     | Amount Available = \$4,119.33 |
|                                                   | 2015 Project Name: Windows and operational costs        | Amount Available = \$0        |
|                                                   | Total Unused Funds = \$9,119.33                         |                               |

Notes:



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 6, 2017

From: Jill Rickert, Community Services Coordinator

**Subject: Funding Amendment Request – Camp Emile 2014 Grants-in-Aid Allocation**

## RECOMMENDATION(S):

That the Rural Budgets Administration Committee approves the Funding Amendment Request from Camp Emile to reallocate the remaining 2014 Grants-in-Aid (GIA) allocation in the amount of \$13,924.54 to assist with the project costs for improvements to the kitchen and hall facilities.

## BACKGROUND/RATIONALE:

Camp Emile was fortunate to complete all their 2014 GIA projects well under budget. This was mainly due to an increase in volunteer hours reducing the anticipated labour costs and also to the funding they received from the Diocese covering most of their costs for water, utilities and insurance in 2014. The Society's total allocation for 2014 GIA was \$27,650 of which they have claimed \$13,725.46. The Society is now requesting permission to use the remaining \$13,924.54 towards the following projects listed in order of priority below:

1. Upgrade electrical capacity – Kitchen and hall facility
2. Replace paneling and drywall – Kitchen and hall facility
3. Replace flooring – Kitchen and hall facility
4. Re-Shingle – Kitchen and hall facility
5. Upgrades to Cabin #3
6. Install second cistern for shower house.

These projects were applied for as part of the 2017 GIA application submitted by Camp Emile; however their application was denied due to the Society's inability to demonstrate the need for funding, mainly due to the unused 2014 GIA allocation. This request meets the criteria for funding amendments as set out in the GIA policy.

## OPTIONS:

The Committee could deny the funding amendment request, providing further direction to staff.

**STRATEGIC PLAN RELEVANCE:** None

## FINANCIAL CONSIDERATION(S):

If approved, this would utilize of the remaining 2014 GIA for Camp Emile.

## COMMUNICATIONS CONSIDERATION(S):

The Society will be advised in writing of the Committee's decision.

**OTHER CONSIDERATION(S):** Attachments: Funding Amendment request and supporting documents.

Staff Initials:

*J. Rickert*

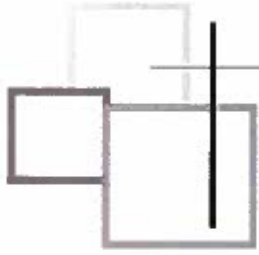
Dept. Head:

*June 15, 2017*

CAO:

*Ch. Birk*

Page 1 of 1



# Camp Emile Society

Box 15  
Moberly Lake, BC V0C 1X0  
Phone: 250-788-2445  
Caretakers: Mike and Rachel Henry



Peace River Regional District  
Recreation and Cultural Grant-in-Aid  
Box 810, 1981 Alaska Avenue  
Dawson Creek, BC IV1G 4H8

May 1, 2017

Attention: Jill Rickert

Dear Jill

Attached is a funding amendment and snapshot of the funding we claimed.

I would be most grateful if you could present this to the board to change our funding.

Thank you

Sincerely

Jane Spenst  
Chair

June 15, 2017

# PEACE RIVER REGIONAL DISTRICT

## Recreation and Cultural Grants-in-Aid Schedule "D" – Funding Amendment



### APPLICANT INFORMATION

|                                                    |                       |
|----------------------------------------------------|-----------------------|
| Name of Organization: camp Emile Society           | Date: April 22, 2017  |
| Contact: Jane Spenst                               | Phone: 250-788-9745   |
| Mailing Address: C/O Box 1293 Chetwynd, BC V0C 1J0 |                       |
| Email: jmspenst@telus.net                          | Fax: 250-788-20149745 |

### PROJECT TO PROVIDE FUNDS

|                                                                                                                                                                                                                            |                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Year Funds Granted: \$27,650.00                                                                                                                                                                                            | Have you completed this project? Yes |
| Current Project Description: <i>(project for which funds were originally applied for)</i><br>Painting Dorm/Kitchen exterior. Reshingle caretaker's residence. Evestrough/roofing. Misc. Bldg supplies. See attached sheet. |                                      |

|                             |                                   |
|-----------------------------|-----------------------------------|
| Amount Granted: \$27,650.00 | Amount to Reallocate: \$13,924.54 |
|-----------------------------|-----------------------------------|

### PROJECT TO RECEIVE REALLOCATED FUNDS

TOTAL Cost of New Project: \$30,000.00

Proposed New Project/Operational Expense: *(reason for request and description of project, project budget)*  
 1) Update Electrical in hall while walls are open. 2) Replace paneling with drywall then paint. We have had many complaints because of inadequate electrical supply. The paneling is outdated and needs repairs so decision is to replace with drywall. 3) Replace 'low water warning' alarm for the cistern as existing one was broken when refilling tank. 4) Reshingle Kitchen/hall. 5) new flooring for the hall. Level foundation on Cabin #3, replace flooring and change window in bedroom, replace ceiling tile then paint interior. 5) Install a cistern for the shower house as the lake water is still not usable.

### FOR OFFICE USE ONLY

|                                            |                       |                    |
|--------------------------------------------|-----------------------|--------------------|
| Funds Remaining:<br>(showing last 3 years) | Current Project Name: | Amount Available = |
|                                            | ____ Project Name:    | Amount Available = |
|                                            | ____ Project Name:    | Amount Available = |

Total Unused Funds =

**Jane Spenst**

**From:** Jill Rickert [Jill.Rickert@prrd.bc.ca]  
**Sent:** 07 April, 2017 11:33 AM  
**To:** Camp Emile  
**Subject:** Grant-In-Aid Funding  
**Attachments:** image001.jpg; Schedule D funding amendment.pdf; \_Certification\_.html

Hi Jane;

Attached is the funding amendment application form you will need to complete to ask to reallocate the remaining 2014 GIA funds. Below is a snap shot of the funding and what was claimed. If you require anything further, please let me know.

|                   |           |                 |                                                                                        |                |              |
|-------------------|-----------|-----------------|----------------------------------------------------------------------------------------|----------------|--------------|
| 2014 AREA E Grant |           | \$ 27,650.00    |                                                                                        |                |              |
| Date Claim        |           |                 |                                                                                        |                |              |
| Recv'd            | Date Paid | Type            | Item                                                                                   | Invoice Amount | Claim Amount |
|                   |           | Opening Balance |                                                                                        |                |              |
| 04-Sep-14         | 11-Sep-14 | Clm #1          | CF from 2011/13<br>Painting<br>Dorm/Kitchen project<br>difference claimed on 2011/2013 | \$ 11,707.50   | \$ 5,505.53  |
| 09-Apr-15         | 30-Apr-15 | Clm#2           | Reshingle residence<br>Beachfort Solutions                                             | \$ 5,617.50    | \$ 5,617.50  |
| 26-Jan-16         | 03-Mar-16 | Clm#3           | evestrough/roofing                                                                     | \$ 2,103.40    | \$ 2,103.40  |
| 12-Feb-16         | 03-Mar-16 | Clm #4          | misc bldg supplies HH                                                                  | \$ 499.03      | \$ 499.03    |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           |                 |                                                                                        |                |              |
|                   |           | </              |                                                                                        |                |              |

Thanks,

Jill Rickert | Community Services Coordinator  
 Direct: 250-784-3209 | [jill.rickert@prrd.bc.ca](mailto:jill.rickert@prrd.bc.ca)  
 PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8  
 Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | [www.prrd.bc.ca](http://www.prrd.bc.ca)



Quotation# 1808DATE: 5-Oct-16  
ESTIMATE #: \$ 1,592.43

| SERVICE PROVIDER                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PO Box 81</b> <i>Rick Podolecki</i><br><b>MOBERLY LAKE BC VOC 1X0</b><br><b>FAX (250) 788-9501</b><br><b>ALTERNATE: (250) 401-8341</b> |

| CUSTOMER                                                |
|---------------------------------------------------------|
| Attention<br><b>Mike Henry</b><br><b>(250) 788-2445</b> |

**Warranty** on manufactured products are for one year  
**Warranty** on labour work is guaranteed for one year providing that the fault is not with the company of **NOR-BRITE ELECTRIC LTD**

| JOB DESCRIPTION      |
|----------------------|
| Camp Emile Main Hall |

| DETAILS                                                                                                                                                                                | AMOUNT      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Supply & install (10) receptacles on (6) circuits, and (2) emergency/exit combo units.                                                                                                 |             |
| Material / Labour                                                                                                                                                                      | \$ 1,516.60 |
| This quote may be high or low depending upon the market at the time of installation. Should there be any increases or changes in this quote, the customer will be notified in advance. |             |
| Labour / Material                                                                                                                                                                      | \$ 1,516.60 |
| Freight                                                                                                                                                                                | \$ -        |
| Sub-Total                                                                                                                                                                              | \$ 1,516.60 |
| GST 5%                                                                                                                                                                                 | \$ 75.83    |
| Sub-Total                                                                                                                                                                              | \$ 1,592.43 |
| Permit                                                                                                                                                                                 | \$ -        |
| TOTAL                                                                                                                                                                                  | \$ 1,592.43 |

If you have any questions concerning this quotation, contact  
**RICK PODOLECKI** or e-mail [npodolecki@hotmail.com](mailto:npodolecki@hotmail.com)

THANK YOU FOR YOUR BUSINESS!

June 15, 2017

**PROPOSAL**
**Top Floors  
& Design**

**TOP FLOORS & DESIGN**  
 721-100A Ave  
 Dawson Creek, BC V1G 1X8  
 Tel: (250) 782-7640 Fax: (250) 782-3079

|                                   |                       |                                                      |                                    |
|-----------------------------------|-----------------------|------------------------------------------------------|------------------------------------|
| SUBMITTED TO<br><b>CAMP EMILE</b> |                       | TELEPHONE<br><b>1-250-788-2445 OR 1-250-401-1566</b> | DATE<br><b>OCT. 04. 2016</b>       |
| STREET<br><b>P.O. BOX 120</b>     |                       | JOB NAME                                             |                                    |
| CITY<br><b>MOBERLY LAKE</b>       | PROVINCE<br><b>BC</b> | POSTAL CODE<br><b>V0C 1X0</b>                        | JOB LOCATION<br><b>DINING ROOM</b> |
| CONTACT                           |                       | DATE OF PLANS                                        |                                    |
|                                   |                       | JOB TELEPHONE                                        |                                    |

We hereby submit specifications and estimates for:

**SUPPLY AND INSTALL COMMERCIAL VINYL AND SUBFLOOR IN DINING ROOM.**

**VINYL, ERV PARENT ARIA, # 652 WINDY CITY**

**PRICE INCLUDES;**

- GST & PST
- INSTALLATION
- MATERIALS
- TRAVEL
- FREIGHT TO DAWSON CREEK

**PRICE DOES NOT INCLUDE;**

- RE/RE FURNITURE & APPLIANCES
- RE/RE BASEBOARDS
- COVE BASE 4"

**DEPOSIT REQUIRED UPON BOOKING INSTALLATION, THE BALANCE IS DUE WHEN THE JOB IS COMPLETED.**

### **UNFORSEEN PREP ISSUES BILLED @ \$60.00/HOUR**

**We Propose** hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

NET 30 DAYS - 24% PER ANNUM CHARGED ON ALL OVERDUE ACCOUNTS dollars (\$ **\$ 12,675.70** )

Payment to be made as follows: **DEPOSIT REQUIRED UPON ACCEPTANCE OF QUOTE** **\$ 7,000.00**

**BALANCE DUE UPON COMPLETION OF JOB** **\$ 5,675.70**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by the applicable workplace safety and insurance programs.

Authorized  
Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within **20** days

### **Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Cancellation of job will result in restocking and if applicable, return freight charges being deducted from deposit.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

June 15, 2017

Pine River Roofing  
Box #364  
Chetwynd BC V0c1j0

Mike Henry  
Camp Emile  
Chetwynd BC V0C1J0

|                             |                   |
|-----------------------------|-------------------|
| Estimate #                  | 0000136           |
| Estimate Date               | October 4, 2016   |
| <b>Estimate Total (CAD)</b> | <b>\$7,218.75</b> |

| Item                | Description                                                                                                                                                                                                                                                                                                                                                                       | Unit Cost | Quantity | Line Total        |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-------------------|
| Shingle Re-roof     | existing roof to be torn off down to the sheeting, all debris will be loaded directly into a disposal bin. The bottom edges of the roof and all valleys will receive a layer of ice and water peel and stick membrane. the remainder of the roof will receive a layer of synthetic roofing underlay. Shingles to be replaced with a 50 year limited lifetime warranty IKO shingle | 6,875.00  | 1        | 6,875.00          |
| Subtotal            |                                                                                                                                                                                                                                                                                                                                                                                   |           |          | 6,875.00          |
| Gst (81387 7529) 5% |                                                                                                                                                                                                                                                                                                                                                                                   |           |          | 343.75            |
| <b>Total (CAD)</b>  |                                                                                                                                                                                                                                                                                                                                                                                   |           |          | <b>\$7,218.75</b> |

**Terms**  
due upon completion

This estimate was sent using  FreshBooks

From: "Mike Henry" <firechief@moberlylake.net>  
Subject: Fwd: VD Drywall quote  
Sent date: 01/27/2017 07:49:01 PM  
To: <campemile@moberlylake.net>

Mike Henry  
Fire Chief  
Moberly Lake Vol. Fire Department

----- Forwarded message from Pattersons <patterson11@shaw.ca> -----

Date: Wed, 28 Sep 2016 21:12:48 -0700  
From: Pattersons <patterson11@shaw.ca>  
Reply-To: Pattersons <patterson11@shaw.ca>  
Subject: VD Drywall quote  
To: firechief@moberlylake.net

Mike

Here is the estimate on the 30X50 hall

Hang, tape, mud, sand, prime, paint \$6096.00 plus GST

Material guesstimate around \$2000.00 plus GST

Travel time included in the labour estimate  
If you have any questions please call 250-782-6362  
Thank you, Erin  
VD Drywall&Painting

6096  
304.80 GST  
2000  
100 GST  
-----  
\$8500.80

----- End forwarded message -----



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 9, 2017

From: Trish Morgan, General Manager of Community Services

**Subject: Youth Travel Request - Alicia Sorkin**

## **RECOMMENDATION(S):**

That the Rural Budget Administration Committee authorize a grant of \$100 from Area D BC Rail Funds for Youth Travel payable to School District No 59 for Alicia Sorkin to compete in the Girls Rugby 15's Provincial Championships with the Williams Lake High School team in Abbotsford on May 25-27, 2017.

## **BACKGROUND/RATIONALE:**

Alicia is a local youth rugby player who resides in Area D and plays for the Girls Peace Rugby team, which consists of students in grades 9-12, from both School District #59 and #60. Her team won the right to attend the Rugby 15's Provincial Championships in Abbotsford on May 25-27<sup>th</sup>; however, due to injury they were not able to attend. Alicia was fortunate to be recruited by a Williams Lake High School team, who was also attending the provincial competition, and asked to play for them. This was possible because a "no borders" rule exists within Girls Rugby in BC and because Alicia's own team had already qualified.

This is a similar request to that of a number of curlers who are from the Peace but compete through associations in Alberta.

## **OPTIONS:**

- 1) Deny the request from Alicia Sorkin.

**STRATEGIC PLAN RELEVANCE:** None

## **FINANCIAL CONSIDERATION(S):**

As of April of this year, the 2017 Sub-Regional Youth Travel Allocation in the amount of \$1,500 was fully expended.

## **COMMUNICATIONS CONSIDERATION(S):**

The applicant will be notified of the Committee's decision in writing.

## **OTHER CONSIDERATION(S):**

The Electoral Area Directors for Sub-Regional Grants-in-Aid, may want to give consideration to increasing the 2018 Youth Travel allocation due to the number of annual requests.

Attachments: Request from Alicia Sorkin, Youth Travel Policy

Staff Initials:

Dept. Head:

*T. Morgan*

CAO:

Page 1 of 1

June 15, 2017

To: Peace River Regional District Rural Budgets Administration Committee

Date: May 16, 2017



My name is Alicia Sorken and I wish to apply for a Youth Travel Grant to attend Rugby Provincials in Abbotsford, BC. On May 5, 2017 my Dawson Creek team and I competed in zone championships in Prince George, BC and qualified to represent the region in Rugby 15's Provincials in Abbotsford, BC from May 25-27<sup>th</sup>, 2017.

Our team originally put in an application for this grant but had to withdraw it when the team had to cancel due to too many injuries and not enough girls able to play. In girls rugby, we are able to play for any team as there are no "borders". I have been invited to play for the Williams Lake high school team who was the other team to qualify on May 5<sup>th</sup>, 2017.

I will be the only girl from the Peace River Regional District to attend as all the other girls on this team are from Quesnel and Williams Lake.

Below is a description of my eligibility as per the PRRD Youth Travel Policy:

1. a) I qualified with my team for Girls Rugby 15's Provincials on May 5<sup>th</sup>, 2017 by competing in Zones held in Prince George, BC. Please see attached letter from Josh Kurjata, Vice-Principal of Dawson Creek Secondary School. Since my team had to cancel I was invited to join the other team, from Williams Lake, who also qualified at the same zones championships. I can provide a letter to confirm this if required.
2. a) i) The event is a Provincial Championship competition for Rugby 15's (15 players on the pitch vs Rugby 7's where there are only 7 players on the pitch)  
  
ii) There will be 2 coaches and 20 players attending. Although I am the only one from the Peace River Regional District.  
  
iii) & v) My 911 Civic address is 3838 Rd. 206 and I reside in Electoral Area "D"  
  
iv) The funds will be spent on tournament fees, accommodations, one way airfare to Vancouver, BC, shuttle fees from Vancouver Airport to Abbotsford, BC. I will meet up with the Williams Lake team and stay with them (4 to a room) for 4 nights' then travel back on the bus with them as far as Williams Lake. My mom will pick me up in Williams Lake and bring me home.
3. a) The estimate for airfare and shuttle service is approximately \$400.00. My fees payable to the Williams Lake team are \$250.00 to cover entry fees, uniform, hotel and bus fare back to Williams Lake. Fuel from Williams Lake to Dawson Creek is estimated at \$150.00. Meals will be extra.

June 15, 2017

b) I understand cheques are normally paid to the team or association, but in this case I will have already paid my tournament/bus fees to the Williams Lake team and I will have paid for all my travel expenses up front. I will have receipts to support all expenses and could provide them to the PRRD before receiving a cheque.

4. a) i) I will report back on the results of our competition  
ii) I will provide a photo for use by the PRRD  
iii) I will report on how the funds were spent within 30 days of the competition.

Thank you,



Alicia Sorken  
Area D Resident and Rugby Player

June 15, 2017



## Dawson Creek Secondary School

South Peace Campus: 10808 - 15th St. — Dawson Creek, B.C. — V1G 3Z3

Central Campus: 10701 - 10th St. — Dawson Creek, B.C. — V1G 3V2

Phone: (250) 782 5585

Fax: South Peace - (250) 782 7221 Central - (250) 784 7670



May 9<sup>th</sup>, 2017

Peace River Regional District

Re: Recreation and Cultural Grants-in-Aid

To Whom It May Concern:

The Peace Rugby team combined with School District 59 and 60 has qualified to attend the Provincial 15s Rugby Championships being held in Abbotsford from May 25<sup>th</sup> – 27<sup>th</sup>. At Dawson Creek Secondary School we support our high school sports and wish them all the best as they represent our school, region and communities at this event. High school athletics are a valuable experience for our student athletes and we appreciate any support that can be provided to our athletes to make this experience memorable.

Thanking you in advance,

Josh Kurjata  
Vice Principal  
Dawson Creek Secondary School



# Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 5, 2017

From: Jill Rickert, Community Services Coordinator

**Subject: Youth Travel Request – BC High School Rodeo Association – North Region**

## RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the Youth Travel request from High School Rodeo Association of BC – North Region and authorize a grant in the amount determined by the Committee, to assist with travel costs to support all rural club contestants who qualify for the Canadian High School Rodeo Finals held from July 27-29, 2017 in Nanton, AB.

## BACKGROUND/RATIONALE:

BC High School Rodeo Association (BCHSRA) provincial finals are held in June of each year, where both Junior (grades 6-8) and Senior (grades 9-12) youth participants compete to showcase their skills and abilities. From here, the top five competitors from each event go on to compete at the Canadian finals. In total there can be as many as 15 different rodeo events at each competition; and individuals can qualify in multiple areas for the competition.

In previous years, the Rural Budgets Administration Committee has approved youth travel grants to individuals who compete in rodeo under the BCHSRA with the most recent grant issued in 2015 in the amount of \$500 from Electoral Area C. In an attempt to assist more participants with support, the BCHSRA is now applying for assistance on behalf of all youth traveling to the event. At this time of the request only the junior competitors had qualified; however, it is expected that many of the senior competitors will qualify at the upcoming Provincial event being held from June 9-11, 2017.

The BCHSRA is a registered Not-for-Profit Association in good standing with the BC Societies Act. This request meets the criteria as written in the Recreational and Cultural GIA Youth Travel Policy. All listed competitors rural residency has been verified by staff.

## OPTIONS:

1. The Committee could provide a combined grant of up to \$1,250 with support coming from Electoral Area B, C and E as there are youth who reside in each of the Electoral Areas.
2. The Committee could provide further direction to staff on how to fund future youth travel requests from BCHSRA given the amount of rural participation for this sport, perhaps considering an annual grant specific to BCHSRA for youth travel.
3. The Committee could deny the request, providing no grant to the BCHSRA.

**STRATEGIC PLAN RELEVANCE:** None

*J. Rickert*

*June 15, 2017*

*Ch. Birk*

**FINANCIAL CONSIDERATION(S):**

- The remaining 2017 GIA youth travel allocations for each Electoral Area are as follows:

|              |       |
|--------------|-------|
| Area B       | \$500 |
| Area C       | \$500 |
| Area E       | \$250 |
| Sub-Regional | \$ 0  |

Total available funding combined from all Electoral Areas is \$1,250
- If approved, all funding will be made payable to the BCHSRA North Region.

**COMMUNICATIONS CONSIDERATION(S):**

The applicant will be notified in writing of the Committee's decision.

**OTHER CONSIDERATION(S):**

Attachments: Request from BCHSRA  
Youth Travel Policy



# High School Rodeo Association of BC

## **BCHSRA JUNIORS TEAM**

Box 6841  
Fort St. John, BC V1J 4H6  
Phone: 250-262-5955

May 22, 2017

### **Dear Rural Budgets Administration Committee:**

We are applying for the Youth Travel Grant. Our Juniors have just completed their Provincial finals at Williams Lake, BC. They competed in Chetwynd, Williams Lake, Doig Rodeo grounds, Hudson Hope and Dawson Creek in order to qualify for the Provincials. Only the top 12 were allowed to compete. They will now be going to Nanton, AB to compete in the Canadian Junior Finals on July 27 – 29, 2017.

List below are the Provincial team qualifiers to compete at the Canadian Finals:

Madalyn Fraser – Area B  
Rylee Peck – Area C  
Harlee Peck – Area C  
Twiggy Esau – Area D  
Tucker Esau – Area D  
Rylie Bondaroff – Area D  
Kali-Clare Atkings – Fort St. John, BC  
Hailey Forrester – Area B  
Samuel Smith – Area B  
Rachel Moat – Area D  
Jesse Jones – Area D  
Kolton Johnson – Area B  
Carson Johnson – Area B  
Sienna Ghostkeeper – Chetwynd, BC  
Nevaeh Montgomery – Area E  
Destiny Ollenberger – Area B

On behalf of BCHSRA Junior Team, I respectfully request that you consider making a contribution towards the team's expenses (fees - \$100/event, camping - \$100, stall rentals - \$75/horse, Provincial fee - \$50, and fuel for each competitor) to the Canadian Finals. The team would truly appreciate donations of any amount.

Please contact Lynn Peck at 250-262-5955 or docpeck1@gmail.com if you have any questions or would like additional information. If you wish to help sponsor the team, cheque can be made payable to BCHSRA (BC High School Rodeo Association).

Thank you very much for your consideration on behalf of the BCHSRA Junior team.

**Lynn Peck, Team Coach**

June 15, 2017



## PEACE RIVER REGIONAL DISTRICT

### Recreation and Cultural Grants-in-Aid

#### Schedule “E” – Youth Travel

---

#### 1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

#### 2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
  - i. a description of the event;
  - ii. the number of players and coaches that will attend;
  - iii. the 9-1-1 addresses of the players and coaches that will attend;
  - iv. how the funds are to be spent;
  - v. the names of players that will be competing that reside in the electoral areas.

#### 3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

#### 4) Reporting

- a) Successful applicants must:
  - i. report back on the results of their competition;
  - ii. provide a photo for use by the Regional District; and
  - iii. describe how the funds were spent within 30 days of competition.



## Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 6, 2017

From: Jennifer Rudyk, Finance Clerk

Subject: Financial Report – May 2017

---

Attached for your information is the monthly Rural Budgets Financial Report.  
The report includes:

1. Grants-in-Aid (4 pages) - 2005 to 2016 balances remaining
  - Page 1 - Area B, Area C, Area E
  - Page 2 - Sub-Regional
  - Page 3 - Youth Travel Recipient Listing
  - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (1 page). Report Includes:
  - a. Opening Balance
  - b. Revenues (interest, annual payment/subscription, etc.)
  - c. Commitment amount (first column after name of payee)
  - d. Previous Years Payments
  - e. Payments made this year (next 4 columns - column for each Area)
  - f. Balance remaining of the Commitment (last column)
  - g. Actual Balance
  - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (1 page).  
This report is in a similar format to the Fair Share report.
4. BCR/PRA Money Market Fund (1 page). Includes revenue, expenditures and future commitments.
5. Reserve (Appropriated Surplus) Balances (2 pages). Includes all Regional District reserves.

Staff Initials: JR

Dept. Head:

*Kim Freck*

CAO:

*Chris Birk*

June 15, 2017

|  Peace River Regional District Grants-In-Aid<br>Summary of Payables - 2016 |                                    |           |            |            |            |            |            |            |            |            |               | 31-May-2017 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|-------------|
| Current Year<br>Allocation                                                                                                                                 |                                    | 2005-2009 | 2010       | 2011       | 2012       | 2013       | 2014       | 2015       | 2016       | 2017       | GIA Remaining |             |
|                                                                                                                                                            |                                    |           | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     |               |             |
|                                                                                                                                                            |                                    |           | 103,000.00 | 107,000.00 | 103,000.00 | 103,000.00 | 103,000.00 | 200,000.00 | 103,000.00 | 103,000.00 |               |             |
|                                                                                                                                                            |                                    |           | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |             |
| AREA B                                                                                                                                                     |                                    |           | 103,000.00 | 107,000.00 | 103,000.00 | 103,000.00 | 94,608.17  | 189,845.00 | 103,000.00 | 4,500.00   |               |             |
|                                                                                                                                                            | Big Bam Ski Hill                   | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
| 3,000.00                                                                                                                                                   | Buick Creek Community Club         | -         | -          | -          | -          | -          | -          | -          |            | 3,000.00   | 3,000.00      |             |
|                                                                                                                                                            | Cache Creek Community Club         | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
|                                                                                                                                                            | Cecil Lake Rec. Commission         | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
| 1,000.00                                                                                                                                                   | Fort St. John Gradfest             | -         | -          | -          | -          | -          | -          | -          |            | 1,000.00   | 1,000.00      |             |
| -                                                                                                                                                          | Golata Creek Recreation Society    | -         | -          | -          | -          | -          | -          | -          | 17,995.84  |            | 17,995.84     |             |
| -                                                                                                                                                          | Goodlow Community Club             | -         | -          | -          | -          | -          | -          | -          | 38,700.00  |            | 38,700.00     |             |
|                                                                                                                                                            | Halfway Graham Community Club      | -         | -          | -          | -          | -          | -          | 874.96     |            |            | 874.96        |             |
| 24,963.00                                                                                                                                                  | King's Valley Christian Camp       | -         | -          | -          | -          | -          | -          | -          |            | 24,963.00  | \$ 24,963.00  |             |
| 18,582.00                                                                                                                                                  | Montney Rec. Commission            | -         | -          | -          | -          | -          | -          | -          |            | 18,582.00  | 18,582.00     |             |
| 1,600.00                                                                                                                                                   | North Peace 4-H District Council   | -         | -          | -          | -          | -          | -          | -          |            | 1,600.00   | 1,600.00      |             |
| -                                                                                                                                                          | North Peace Fall Fair Society      | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
| 11,000.00                                                                                                                                                  | North Peace Historical Society     | -         | -          | -          | -          | -          | -          | -          |            | 11,000.00  | 11,000.00     |             |
|                                                                                                                                                            | North Peace Light Horse Assn.      | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
|                                                                                                                                                            | North Peace Ride for Disabled      | -         | -          | -          | -          | -          | -          | 259.51     |            |            | 259.51        |             |
| 5,337.00                                                                                                                                                   | Osborn Community Club              | -         | -          | -          | -          | -          | -          | 8,026.34   | 4,513.48   | 5,337.00   | 17,876.82     |             |
| 18,498.00                                                                                                                                                  | Rose Prairie Curling Society       | -         | -          | -          | -          | -          | -          | -          | 4,398.08   | 18,498.00  | 22,896.08     |             |
| 13,220.00                                                                                                                                                  | Wonowon Horse Club                 | -         | -          | -          | -          | -          | -          | 1,500.00   |            | 13,220.00  | 14,720.00     |             |
| 1,000.00                                                                                                                                                   | Area B Rural Bursary               | -         | -          | -          | -          | -          | -          | -          |            | 1,000.00   | 1,000.00      |             |
| 1,500.00                                                                                                                                                   | Youth Travel                       | -         | -          | -          | -          | -          | -          | -          |            | 500.00     | 500.00        |             |
| 99,700.00                                                                                                                                                  | Total Area B                       | -         | -          | -          | -          | -          | -          | 10,660.81  | 65,607.40  | 98,700.00  | 174,968.21    |             |
|                                                                                                                                                            |                                    | 2005-2009 | 2010       | 2011       | 2012       | 2013       | 2014       | 2015       | 2016       | 2017       |               |             |
|                                                                                                                                                            |                                    |           | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | GIA Remaining |             |
|                                                                                                                                                            |                                    |           | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 | 112,025.88 | 100,000.00 | 80,000.00  | 80,000.00  |               |             |
|                                                                                                                                                            |                                    |           | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |             |
| AREA C                                                                                                                                                     |                                    |           | 100,000.00 | 100,000.00 | 100,000.00 | 87,924.72  | 93,297.04  | 81,250.00  | 72,900.86  | 3,000.00   |               |             |
|                                                                                                                                                            | Big Bam Ski Hill                   | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
| -                                                                                                                                                          | Charlie Lake Community Club        | -         | -          | -          | -          | -          | 4,920.40   | 9,510.41   | 15,736.11  |            | 30,166.92     |             |
| 1,000.00                                                                                                                                                   | Fort St. John Gradfest             | -         | -          | -          | -          | -          | -          | -          | -          | 1,000.00   | 1,000.00      |             |
| 31,019.11                                                                                                                                                  | Lake Point Golf Club               | -         | -          | -          | -          | 4,241.96   | -          | -          |            | 31,019.11  | 35,261.07     |             |
|                                                                                                                                                            | North Peace 4H District Council    | -         | -          | -          | -          | 498.98     | -          | -          |            |            | 498.98        |             |
| 6,800.00                                                                                                                                                   | North Peace Fall Fair Society      | -         | -          | -          | -          | -          | -          | 3,322.13   | 2,634.75   | 6,800.00   | 12,756.88     |             |
| 12,000.00                                                                                                                                                  | North Peace Historical Society     | -         | -          | -          | -          | -          | 470.75     | 3,426.16   | 6,122.21   | 12,000.00  | 22,019.12     |             |
|                                                                                                                                                            | North Peace Light Horse Assn.      | -         | -          | -          | -          | -          | -          | -          |            |            | -             |             |
| 1,000.00                                                                                                                                                   | *Area C Scholarship                | -         | -          | -          | -          | -          | -          | -          |            | 1,000.00   | 1,000.00      |             |
| 1,000.00                                                                                                                                                   | Youth Travel                       | -         | -          | -          | -          | -          | -          | -          |            | 500.00     | 500.00        |             |
| 52,819.11                                                                                                                                                  | Total Area C                       | -         | 0.00       | -          | -          | 4,740.94   | 5,391.15   | 16,258.70  | 24,493.07  | 52,319.11  | 103,202.97    |             |
|                                                                                                                                                            |                                    | 2005-2009 | 2010       | 2011       | 2012       | 2013       | 2014       | 2015       | 2016       | 2017       |               |             |
|                                                                                                                                                            |                                    |           | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | GIA Remaining |             |
|                                                                                                                                                            |                                    |           | 102,000.00 | 102,000.00 | 102,000.00 | 111,610.00 | 103,150.00 | 102,000.00 | 102,000.00 | 102,000.00 |               |             |
|                                                                                                                                                            |                                    |           | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |             |
| AREA E                                                                                                                                                     |                                    |           | 102,000.00 | 102,000.00 | 92,390.00  | 110,460.00 | 103,150.00 | 102,000.00 | 102,000.00 | 3,000.00   |               |             |
|                                                                                                                                                            | Camp Emile                         | -         | -          | -          | -          | -          | 13,924.54  |            |            |            | 13,924.54     |             |
| 2,500.00                                                                                                                                                   | Chetwynd & Dist Rec. Centre        | -         | -          | -          | -          | -          | -          | -          | -          | 2,500.00   | 2,500.00      |             |
| 5,684.53                                                                                                                                                   | Chetwynd Electric Eels Swim Assn.  | -         | -          | -          | -          | -          | 611.40     | -          | -          | 5,684.53   | 6,295.93      |             |
| 3,777.20                                                                                                                                                   | Chetwynd Gymkhana                  | -         | -          | -          | -          | -          | -          | -          | 1,821.16   | 3,777.20   | 5,598.36      |             |
| 13,185.00                                                                                                                                                  | Chetwynd Rod & Gun Club            | -         | -          | -          | -          | -          | -          | -          | -          | 13,185.00  | 13,185.00     |             |
| 6,000.00                                                                                                                                                   | Chetwynd Social Planning Society   | -         | -          | -          | -          | -          | -          | -          | -          | 6,000.00   | 6,000.00      |             |
| 2,231.25                                                                                                                                                   | Chetwynd Horse Club Society        | -         | -          | -          | -          | -          | -          | -          | -          | 2,231.25   | 2,231.25      |             |
| 10,000.00                                                                                                                                                  | Foothills Team Roping Club         | -         | -          | -          | -          | -          | -          | -          | -          | 10,000.00  | 10,000.00     |             |
| 15,500.00                                                                                                                                                  | Jackfish Community Association     | -         | -          | -          | -          | -          | -          | 4,875.00   | 9,423.66   | 15,500.00  | 29,798.66     |             |
| 5,684.52                                                                                                                                                   | Little Giants Figure Skating Club  | -         | -          | -          | -          | -          | -          | -          | -          | 5,684.52   | 5,684.52      |             |
| 4,337.50                                                                                                                                                   | Little Prairie Heritage Society    | -         | -          | -          | -          | -          | 4,355.16   | 260.41     | 3,703.68   | 4,337.50   | 12,656.75     |             |
| 5,000.00                                                                                                                                                   | Moberly Lake Community Assn.       | -         | -          | -          | -          | -          | -          | -          | 4,119.33   | 5,000.00   | 9,119.33      |             |
| 21,000.00                                                                                                                                                  | Pine Valley Exhibition Park Soc.   | -         | -          | -          | -          | -          | -          | -          | -          | 21,000.00  | 21,000.00     |             |
|                                                                                                                                                            | Pine Valley Motor Sports           | -         | -          | -          | -          | -          | -          | -          | -          |            | -             |             |
| 4,100.00                                                                                                                                                   | Pine Valley Seniors Assn.          | -         | -          | -          | -          | -          | -          | -          | -          | 4,100.00   | 4,100.00      |             |
|                                                                                                                                                            | Sagitawa Christian Camping Society | -         | -          | -          | -          | -          | -          | 854.35     |            |            | 854.35        |             |
| 1,000.00                                                                                                                                                   | Area E West Bursary                | -         | -          | -          | -          | -          | -          | -          | 500.00     | 1,000.00   | 1,500.00      |             |
| 2,000.00                                                                                                                                                   | Youth Travel                       | -         | -          | -          | -          | -          | -          | -          | -          | 250.00     | 250.00        |             |
| 102,000.00                                                                                                                                                 | Total Area E                       | -         | -          | -          | -          | -          | 18,891.10  | 5,989.76   | 19,567.83  | 100,250.00 | 144,698.69    |             |

|                             |                                            | 2005-2009  | 2010       | 2011       | 2012       | 2013       | 2014       | 2015       | 2016       | 2017       | GIA Remaining |
|-----------------------------|--------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| SUB-REGIONAL                |                                            | Budget     |            | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     | Budget     |               |
|                             |                                            | 130,000.00 | 130,000.00 | 130,000.00 | 130,000.00 | 150,000.00 | 150,084.00 | 150,000.00 | 150,000.00 | 150,000.00 |               |
|                             |                                            | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  | Allocated  |               |
|                             |                                            | 130,000.00 | 130,000.00 | 130,000.00 | 149,916.11 | 150,084.00 | 150,084.00 | 150,000.00 | 150,049.93 | 4,500.00   |               |
| 9,472.72                    | Ark - Dawson Creek Youth Centre Society    | -          | -          | -          | -          | -          | -          | -          | -          | 9,472.72   | 9,472.72      |
| 6,000.00                    | Bessborough Community Club                 | -          | -          | 74.96      | -          | -          | -          | -          | -          | 6,000.00   | 6,074.96      |
| 11,447.25                   | Cutbank Community Club                     | -          | -          | -          | -          | -          | -          | -          | -          | 11,447.25  | 11,447.25     |
| 15,315.15                   | Dawson Creek Sportsman's Club              | -          | -          | -          | -          | -          | -          | -          | -          | 15,315.15  | 15,315.15     |
| -                           | Doe River Gymkhana Club                    | -          | -          | -          | -          | -          | -          | -          | 4,047.05   | -          | 4,047.05      |
| 12,333.28                   | Doe River Recreation Commission            | -          | -          | -          | -          | -          | -          | -          | -          | 12,333.28  | 12,333.28     |
| 8,315.15                    | Farmington Community Association           | -          | -          | -          | -          | -          | -          | -          | -          | 8,315.15   | 8,315.15      |
| 2,050.00                    | Groundbirch Rec. Commission                | -          | -          | -          | -          | -          | -          | -          | -          | 2,050.00   | 2,050.00      |
| -                           | Hats n' Chaps Gymkhana                     | -          | -          | -          | 2,155.99   | -          | -          | -          | 6,558.72   | -          | 8,714.71      |
| 2,000.00                    | Kilkerran Recreation Commission            | -          | -          | -          | -          | -          | -          | 1,925.33   | -          | 2,000.00   | 3,925.33      |
| 9,915.15                    | Kiskatinaw Fall Fair                       | -          | -          | -          | -          | -          | -          | -          | 4,365.49   | 9,915.15   | 14,280.64     |
| 13,667.97                   | McLeod Rec. & Social Services Society      | -          | -          | -          | -          | -          | -          | -          | -          | 13,667.97  | 13,667.97     |
| 8,215.15                    | Rolla Ratepayers                           | -          | -          | -          | -          | -          | -          | -          | -          | 8,215.15   | 8,215.15      |
| 9,315.15                    | Sunset Prairie Recreation Commission       | -          | -          | -          | -          | -          | 1,257.05   | -          | 4,870.56   | 9,315.15   | 15,442.76     |
| 1,500.00                    | Swan Lake Enhancement Society              | -          | -          | -          | -          | -          | -          | -          | -          | 1,500.00   | 1,500.00      |
| 1,450.00                    | Sweetwater 905 Society                     | -          | -          | -          | -          | -          | -          | -          | -          | 1,450.00   | 1,450.00      |
| 8,722.73                    | Tomslake Community Cultural Assn.          | -          | -          | -          | -          | -          | -          | -          | 6,928.72   | 8,722.73   | 15,651.45     |
| 12,715.15                   | Tomslake & District Rec Commission         | -          | -          | -          | -          | -          | -          | -          | (0.00)     | 12,715.15  | 12,715.15     |
| 13,065.15                   | Tupper Community Club                      | -          | -          | -          | -          | -          | -          | -          | -          | 13,065.15  | 13,065.15     |
| 3,000.00                    | Post Secondary Trade Bursary & Scholarship | -          | -          | -          | -          | -          | -          | -          | -          | 3,000.00   | 3,000.00      |
| 1,500.00                    | Youth Travel                               | -          | -          | -          | -          | -          | -          | -          | -          | -          | -             |
| 150,000.00                  | <b>Total Sub-Regional</b>                  | 0.00       | 0.00       | 74.96      | 2,155.99   | -          | 1,257.05   | 1,925.33   | 26,770.54  | 148,500.00 | 180,683.87    |
| 404,519.11                  | <b>COMBINED GRAND TOTALS</b>               | -          | -          | 74.96      | 2,155.99   | 4,740.94   | 25,539.30  | 34,834.60  | 136,438.84 | 399,769.11 | 603,553.74    |
| Prior Years Payable total = |                                            | 32,511.19  |            |            |            |            |            |            |            |            |               |
| 2015 Payable total =        |                                            | 34,834.60  |            |            |            |            |            |            |            |            |               |
| Total GIA Payable =         |                                            | 603,553.74 |            |            |            |            |            |            |            |            |               |

## Youth Travel Recipient Information

| Area         | Recipient                                                           | Total To-Date | 2010  | 2011  | 2012  | 2013  | 2014    | 2015 | 2016 | 2017  |
|--------------|---------------------------------------------------------------------|---------------|-------|-------|-------|-------|---------|------|------|-------|
| Area B       | Northern BC High School Rodeo                                       | 1,000         | 500   |       |       | 500   |         |      |      |       |
|              | Northern BC Highschool Rodeo - Megan Smith                          | 500           |       |       |       |       | 500     |      |      |       |
|              | U18 Team Tremblay                                                   |               |       |       |       |       |         |      |      | 250   |
|              | U18 Team Boorse                                                     |               |       |       |       |       |         |      |      | 500   |
|              | Mixed Doubles Team Lawrence/Smith                                   |               |       |       |       |       |         |      |      | 250   |
|              | Team Tremblay Juvenile boys curling (PRA league)                    | 500           |       |       |       |       |         |      | 500  |       |
|              | TOTAL granted for year                                              |               | 500   | 1,500 | 0     | 1,500 | 1500    | 1500 | 1500 | 1500  |
| Area C       |                                                                     |               | 500   | 0     | 0     | 500   | 500     | 0    | 500  | 1000  |
|              | TOTAL used                                                          |               | 500   | 0     | 0     | 500   | 500     | 0    | 500  | 1000  |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0       | 0    | 0    | 500 * |
| Area C       | Inconnu Swim Club                                                   | 300           |       | 300   |       |       |         |      |      |       |
|              | Northern BC High School Rodeo                                       | 2,000         | 500   |       | 500   | 500   |         | 500  |      |       |
|              | U18 Predators Girls Hockey Team - Provincials                       |               |       |       |       |       |         |      |      | 500   |
|              | TOTAL granted for year                                              |               | 1,000 | 1,000 | 1,000 | 1,000 | 1000    | 1000 | 1000 | 1000  |
|              | TOTAL used                                                          |               | 500   | 300   | 500   | 500   | 0       | 500  | 0    | 500   |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0       | 0    | 0    | 500 * |
|              |                                                                     |               | 0     | 0     | 0     | 0     | 0       | 0    | 0    | 500 * |
| Area E       | 3 Nations Midget Hockey                                             | 650           |       | 350   |       | 300   |         |      |      |       |
|              | Auroras Speed Skating Club                                          | 250           |       | 250   |       |       |         |      |      |       |
|              | Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials |               |       |       |       |       |         |      |      | 500   |
|              | Chet Girls Club Volleyball                                          | 1,050         | 250   |       | 500   |       | 300     |      |      |       |
|              | Chet Scotiabank Bantam Giants Hockey                                | 850           | 350   |       | 500   |       |         |      |      |       |
|              | Chet Secondary Boys Wrestling                                       | 350           | 350   |       |       |       |         |      |      |       |
|              | Chet Secondary Girls Volleyball                                     | 3,250         | 250   |       | 200   | 800   |         | 1000 | 1000 |       |
|              | Chet Talisman Energy Pee Wee Giants Hockey                          | 500           |       |       | 500   |       |         |      |      |       |
|              | Electric Eels Swim Club                                             | 600           |       | 300   | 300   |       |         |      |      |       |
|              | Chetwynd Secondary Highschool Golf Team                             | 300           |       |       |       | 300   |         |      |      |       |
|              | Dawson Creek Juvenile Girls Curling                                 | 500           |       |       |       |       | 500     |      |      |       |
|              | Taylor Dutka - DC Curling U18 PRA Curling                           |               |       |       |       |       |         |      |      | 250   |
|              | Chetwynd Midget Giants                                              | 500           |       |       |       |       |         | 500  |      |       |
|              | Chetwynd U16 Club Volleyball - Chargers                             | 500           |       |       |       |       |         | 500  |      |       |
|              | U16 Girls Club VB Chetwynd Raiders                                  | 500           |       |       |       |       |         |      | 500  |       |
|              | U14 CW Raiders Girls VB                                             |               |       |       |       |       |         |      |      | 500   |
|              | U17 CW Raiders Girl Club VB                                         |               |       |       |       |       |         |      |      | 500   |
|              | TOTAL granted for year                                              |               | 2,000 | 2,000 | 2,000 | 2,000 | 3005.26 | 2000 | 2000 | 2000  |
|              | TOTAL used for year                                                 |               | 1,200 | 900   | 2,000 | 1,400 | 800     | 2000 | 1500 | 1750  |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0       | 0    | 0    | 250 * |
| Sub-Regional | Northern BC High School Rodeo                                       | 2,000         |       |       | 1,000 | 1,000 |         |      |      |       |
|              | DC U14 Volleyball Team Dynamite                                     | 500           |       |       |       |       |         |      | 500  |       |
|              | DCVC U17_18 Girls Volleyball                                        | 500           |       |       |       |       |         |      | 500  |       |
|              | Juvenile Boys Curling Team (alberta league)                         | 500           |       |       |       |       |         |      | 500  |       |
|              | Ron Pettigrew Sr. Boy Basketball                                    |               |       |       |       |       |         |      |      | 500   |
|              | DC Volleyball Club u15, u16, u17_18                                 |               |       |       |       |       |         |      |      | 1000  |
|              | TOTAL granted for year                                              |               | 1,500 | 1,500 | 1,500 | 1,500 | 1500    | 1500 | 1500 | 1500  |
| Sub-Regional |                                                                     |               | 0     | 0     | 1,000 | 1,000 | 0       | 0    | 1500 | 1500  |
|              | TOTAL used for year                                                 |               | 0     | 0     | 1,000 | 1,000 | 0       | 0    | 1500 | 1500  |
|              | BALANCE Remaining                                                   |               | 0     | 0     | 0     | 0     | 0       | 0    | 0    | 0 *   |

\* Unused amounts returned to reduce next tax year

## Scholarship/Bursary Recipient Information 2010 to Current

## Area B Bursary

| Year | Name            | Amount | Amount<br>Remaining | Date Claimed |
|------|-----------------|--------|---------------------|--------------|
| 2017 |                 | 1,000  | 1,000               |              |
| 2016 | Kelsey Young    | 1,000  | 0                   | 11-Aug-16    |
| 2015 | Robyn Bickford  | 1,000  | 0                   | 25-Aug-15    |
| 2014 | Rebecca Hedges  | 1,000  | 0                   | 3-Sep-14     |
| 2013 | Makayla MacLeod | 1,000  | 0                   | 13-Aug-13    |
| 2012 | Eliza Li        | 1,000  | 0                   | 2012         |
| 2011 | Talia Miller    | 500    | 0                   | 2011         |
| 2010 | Kendra Young    | 500    | 0                   | 2010         |
|      | TOTAL           | 5,000  | 0                   |              |

## Area C Scholarship

| Year | Name                   | Amount | Amount<br>Remaining | Date Claimed |
|------|------------------------|--------|---------------------|--------------|
| 2017 |                        | 1,000  | 1000                |              |
| 2016 | Rachel Kalkman         | 1,000  | 0                   | 25-Aug-16    |
| 2015 | Kevala Van Voilkenburg | 1,000  | 0                   | 06-Aug-15    |
| 2014 | Dylan Kassian          | 1,000  | 0                   | 23-Aug-14    |
| 2013 | Daisy Petrucci         | 1,000  | 0                   | 15-Aug-13    |
| 2012 | Stephanie Sutherland   | 1,000  | 0                   | 2012         |
| 2011 | Hannah Leber           | 500    | 0                   | 2011         |
| 2010 | Tawny Hosker           | 500    | 0                   | 2010         |
|      | TOTAL                  | 5,000  | 0                   |              |

TRUE

## Area E Bursary

| Year | Name             | Amount | Amount<br>Remaining | Date Claimed |
|------|------------------|--------|---------------------|--------------|
| 2017 | Kaitlyn Dufresne | 500    | 500                 |              |
| 2017 | Trevor Andres    | 500    | 500                 |              |
| 2016 | Courtney Auger   | 500    | 500                 |              |
| 2016 | Regan Neuls      | 500    | 0                   | 05-Dec-16    |
| 2015 | Kayla Sanford    | 500    | 0                   | 13-Nov-15    |
| 2015 | Dayton Waldie    | 500    | 0                   | 07-Nov-15    |
| 2014 | Sara Norris      | 500    | 0                   | 27-Nov-14    |
| 2014 | Brittany Andres  | 500    | 0                   | 15-Jan-15    |
|      | TOTAL            | 1,500  | 0                   |              |

## Sub-Regional Bursary &amp; Scholarship

| Year | Name                                 | Amount | Amount<br>Remaining | Date Claimed |
|------|--------------------------------------|--------|---------------------|--------------|
| 2017 |                                      | 1,500  | 1500                |              |
| 2017 |                                      | 1,500  | 1500                |              |
| 2016 | Ashley Schweitzer                    | 1,500  | 0                   | Jan-17       |
| 2016 | Kalen Dorer                          | 1,500  | 0                   | Sep-16       |
| 2015 | Paula Chudley                        | 1,500  | 0                   | 31-Aug-15    |
| 2015 | Ben Van Spronsen                     | 1,500  | 0                   | 14-Sep-15    |
| 2014 | Theran Basset                        | 1,500  | 0                   | 15-Jan-15    |
| 2014 | Landon Farrow Trades                 | 1,500  | 0                   | 16-Sep-14    |
| 2013 | Brenna McCullough - Academic         | 1,500  | 0                   | 25-Sep-13    |
| 2013 | Brad Skytte - Trades                 | 1,500  | 0                   | 02-Jul-13    |
| 2012 | Kole Pierce                          | 1,500  | 0                   | 2012         |
| 2012 | Michaela Wandling (Deferred to 2013) | 1,500  | 0                   | 2013         |
| 2011 | Anders Carlstad                      | 1,500  | 0                   | 2011         |
| 2011 | Gary Gordon                          | 1,500  | 0                   | 2011         |
| 2010 | Erica Woolf                          | 1,500  | 0                   | 2010         |
| 2010 | Dusty Bruhs (Deferred to 2011)       | 1,500  | 0                   | 2010         |
|      | TOTAL                                | 16,500 | 0                   |              |

| Fair Share Commitments                                                                                                                                                                             |  |              | May 2017                  |  | K. Goodings<br>Area B | B. Sperling<br>Area C | L. Hiebert<br>Area D |  R-6<br>Romeo<br>Area E | Total<br>Fair Share     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------|---------------------------|----------------------------------------------------------------------------------|-----------------------|-----------------------|----------------------|----------------------------------------------------------------------------------------------------------|-------------------------|
| January 1, 2017 opening balance                                                                                                                                                                    |  |              |                           |                                                                                  | 1,947,683.78          | 1,851,583.55          | 3,170,638.37         | 2,793,443.91                                                                                             | 9,763,349.61            |
| Total interest earned to date                                                                                                                                                                      |  |              |                           |                                                                                  | 6,860.44              | 6,551.01              | 11,247.64            | 9,899.67                                                                                                 | 34,558.76               |
|                                                                                                                                                                                                    |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          | -                       |
| COMMITMENTS                                                                                                                                                                                        |  | Commitment   | Previous Yrs.<br>Payments | Fair Share Payments This Year                                                    |                       |                       |                      |                                                                                                          | Remaining<br>Commitment |
| Area B                                                                                                                                                                                             |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| Area B Municipal Facilities                                                                                                                                                                        |  | 13,200.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 13,200.00               |
| Clearview Arena; Crawl Space R&M                                                                                                                                                                   |  | 75,000.00    | 74,020.42                 |                                                                                  |                       |                       |                      |                                                                                                          | 979.58                  |
| Electrical Extension Grants                                                                                                                                                                        |  | 12,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 12,000.00               |
| FSJ Library (annual payment)                                                                                                                                                                       |  | 31,300.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 31,300.00               |
| NP Cultural Centre (pymt to 2017)                                                                                                                                                                  |  | 28,125.00    |                           | 14,062.50                                                                        |                       |                       |                      |                                                                                                          | 14,062.50               |
| NP Fall Fair; Display Buildings                                                                                                                                                                    |  | 17,600.00    | 10,192.14                 | 3,980.12                                                                         |                       |                       |                      |                                                                                                          | 3,427.74                |
| Rural Fire Protection Expansion Feas (CL)                                                                                                                                                          |  | 10,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 10,000.00               |
| Rural Gasification                                                                                                                                                                                 |  | 680,000.00   | 32,367.25                 |                                                                                  |                       |                       |                      |                                                                                                          | 647,632.75              |
| Sewage Rec Facility (Operating Deficit 25%)                                                                                                                                                        |  | -            |                           |                                                                                  |                       |                       |                      |                                                                                                          | -                       |
|                                                                                                                                                                                                    |  | 867,225.00   | 116,579.81                | 18,042.62                                                                        | -                     | -                     | -                    | -                                                                                                        | 732,602.57              |
| Area C                                                                                                                                                                                             |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| FSJ Airport Sub Communal H2O/Swr Fees                                                                                                                                                              |  | 12,559.97    | 11,200.00                 |                                                                                  |                       |                       |                      |                                                                                                          | 1,359.97                |
| FSJ Airport Sub Water Metering Initiative                                                                                                                                                          |  | 25,000.00    | 10,177.93                 |                                                                                  |                       |                       |                      |                                                                                                          | 14,822.07               |
| FSJ Library (annual payment)                                                                                                                                                                       |  | 15,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 15,000.00               |
| NPAS; Airport Swr Pumps & Maintenance                                                                                                                                                              |  | 26,289.38    | 4,157.98                  |                                                                                  |                       |                       |                      |                                                                                                          | 22,131.40               |
| NP Cultural Centre (pymt to 2017)                                                                                                                                                                  |  | 14,062.00    |                           |                                                                                  | 7,031.00              |                       |                      |                                                                                                          | 7,031.00                |
| Regional Parks Improvements                                                                                                                                                                        |  | 100,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 100,000.00              |
| Rural Fire Protection Feas (CL)                                                                                                                                                                    |  | 20,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 20,000.00               |
| Sewage Rec Facility (Operating Deficit 75%)                                                                                                                                                        |  | -            |                           |                                                                                  |                       |                       |                      |                                                                                                          | -                       |
| Water & Sewer                                                                                                                                                                                      |  | 500,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 500,000.00              |
|                                                                                                                                                                                                    |  | 712,911.35   | 25,535.91                 | -                                                                                | 7,031.00              | -                     | -                    | -                                                                                                        | 680,344.44              |
| Area D                                                                                                                                                                                             |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| Bear Mnt Nordic Ski Assn; Ski Trails                                                                                                                                                               |  | 10,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 10,000.00               |
| Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair                                                                                                                                     |  | 30,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 30,000.00               |
| Dawson Creek Gradfest Committee; Gradfest 2015                                                                                                                                                     |  | 2,500.00     | 2,000.00                  |                                                                                  |                       |                       |                      |                                                                                                          | 500.00                  |
| Dawson Creek Sportsman's Club; Indoor Range Exp                                                                                                                                                    |  | 80,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 80,000.00               |
| Electrical Extension Grants                                                                                                                                                                        |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          | -                       |
| Hats 'n Chaps Gymkhana; Arena Rebuild                                                                                                                                                              |  | 15,800.00    | 15,360.00                 |                                                                                  |                       |                       |                      |                                                                                                          | 440.00                  |
| Northern Lights Recovery Centre                                                                                                                                                                    |  | 100,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 100,000.00              |
| Regional Parks & Trails (Parks)                                                                                                                                                                    |  | 75,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 75,000.00               |
| Regional Parks & Trails (Trails)                                                                                                                                                                   |  | 25,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 25,000.00               |
| Rolla Sewer - Annual Oper. Grant                                                                                                                                                                   |  | 17,500.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 17,500.00               |
| Rolla Sewer - Upgrades                                                                                                                                                                             |  | 20,000.00    | 17,429.53                 |                                                                                  |                       |                       |                      |                                                                                                          | 2,570.47                |
| Rural Fire Protection Expansion Feas (DC)                                                                                                                                                          |  | 35,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 35,000.00               |
| Rural Gasification                                                                                                                                                                                 |  | 1,000,000.00 | 58,798.50                 |                                                                                  |                       |                       |                      |                                                                                                          | 941,201.50              |
| Rural Water Dev-Tmlk,Frmgt Const                                                                                                                                                                   |  | 125,032.17   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 125,032.17              |
| Swan Lake Environmental Study                                                                                                                                                                      |  | 20,000.00    | 15,554.63                 |                                                                                  |                       |                       |                      |                                                                                                          | 4,445.37                |
| Swan Lake Weir Aluminum Gates                                                                                                                                                                      |  | 34,000.00    | 8,133.75                  |                                                                                  |                       |                       |                      |                                                                                                          | 25,866.25               |
|                                                                                                                                                                                                    |  | 1,589,832.17 | 117,276.41                | -                                                                                | -                     | -                     | -                    | -                                                                                                        | 1,472,555.76            |
| Area E                                                                                                                                                                                             |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| Bear Mnt Nordic Ski Assn; Ski Trails                                                                                                                                                               |  | 4,000.00     |                           |                                                                                  |                       |                       |                      |                                                                                                          | 4,000.00                |
| Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair                                                                                                                                     |  | 10,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 10,000.00               |
| Camp Sagitawa; Phase 1 Climbing Wall                                                                                                                                                               |  | 20,000.00    |                           |                                                                                  |                       |                       |                      | 1,102.50                                                                                                 | 18,897.50               |
| Chetwynd & Dist. Rec Complex                                                                                                                                                                       |  | 1,325,000.00 | 1,269,278.08              |                                                                                  |                       |                       |                      |                                                                                                          | 55,721.92               |
| Chetwynd (Dist of); Fire Apparatus                                                                                                                                                                 |  | 133,000.00   | 124,515.41                |                                                                                  |                       |                       |                      |                                                                                                          | 8,484.59                |
| Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller;                                                                                                                                        |  | -            |                           |                                                                                  |                       |                       |                      |                                                                                                          | -                       |
| Chetwynd Seniors Housing Society                                                                                                                                                                   |  | 150,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 150,000.00              |
| Dawson Creek Sportsman's Club; Indoor Range Exp                                                                                                                                                    |  | 20,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 20,000.00               |
| Electrical Extension Grants                                                                                                                                                                        |  | 5,000.00     | 4,000.00                  |                                                                                  |                       |                       |                      |                                                                                                          | 1,000.00                |
| Hasler Tower Project                                                                                                                                                                               |  | 107,000.00   | 98,836.73                 |                                                                                  |                       |                       |                      |                                                                                                          | 8,163.27                |
| Hats 'n Chaps Gymkhana; Arena Rebuild                                                                                                                                                              |  | 3,950.00     | 2,184.00                  |                                                                                  |                       |                       |                      |                                                                                                          | 1,766.00                |
| Little Prairie Heritage Soc; Engineering                                                                                                                                                           |  | 25,000.00    | 6,090.00                  |                                                                                  |                       |                       |                      |                                                                                                          | 18,910.00               |
| Northern Lights Recovery Centre                                                                                                                                                                    |  | 100,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 100,000.00              |
| Rural Gasification                                                                                                                                                                                 |  | 700,000.00   |                           |                                                                                  |                       |                       |                      |                                                                                                          | 700,000.00              |
| Senior Assisted Living                                                                                                                                                                             |  | 30,000.00    |                           |                                                                                  |                       |                       |                      |                                                                                                          | 30,000.00               |
| South Peace SPCA; Aspen Estate Feral Cats                                                                                                                                                          |  | 5,000.00     | 2,500.00                  |                                                                                  |                       |                       |                      |                                                                                                          | 2,500.00                |
| Sunset Pr Rec Comm; Fair Kitchen                                                                                                                                                                   |  | 58,000.00    | 38,005.49                 |                                                                                  |                       |                       |                      | 2,085.91                                                                                                 | 17,908.60               |
|                                                                                                                                                                                                    |  | 2,695,950.00 | 1,545,409.71              | -                                                                                | -                     | -                     | -                    | 3,188.41                                                                                                 | 1,147,351.88            |
| Total Fair Share Bank Balance at Month End                                                                                                                                                         |  |              |                           |                                                                                  | 1,936,501.60          | 1,851,103.56          | 3,181,886.01         | 2,800,155.17                                                                                             | 9,769,646.34            |
| Total Remaining Commitment                                                                                                                                                                         |  |              |                           |                                                                                  | 732,602.57            | 680,344.44            | 1,472,555.76         | 1,147,351.88                                                                                             | 4,032,854.65            |
| Balance After Remaining Commitments                                                                                                                                                                |  |              |                           |                                                                                  | 1,203,899.03          | 1,170,759.12          | 1,709,330.25         | 1,652,803.29                                                                                             | 5,736,791.69            |
|                                                                                                                                                                                                    |  |              |                           |                                                                                  | Area B                | Area C                | Area D               | Area E                                                                                                   |                         |
|                                                                                                                                                                                                    |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| * Electoral Area 'E' Director has guanteed to cover funding shortfalls up to \$2,000,000 from Fair Share/Gas Tax or other available funding for the Chetwynd & District Rec Centre capital project |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| upgrade scheduled to start in 2017 per the January 26, 2016 RBAC meeting motion.                                                                                                                   |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |
| This commitment is not included in the above numbers.                                                                                                                                              |  |              |                           |                                                                                  |                       |                       |                      |                                                                                                          |                         |

June 15, 2017

| Peace River Agreement Commitments                                                      |  | May 2017   |  | K. Goodings<br>Area B | B. Sperling<br>Area C              | L. Hiebert<br>Area D | D. Rose<br>Area E | Total<br>Fair Share     |              |
|----------------------------------------------------------------------------------------|--|------------|----------------------------------------------------------------------------------|-----------------------|------------------------------------|----------------------|-------------------|-------------------------|--------------|
| January 1, 2017 Opening Balance                                                        |  |            |                                                                                  | 696,692.84            | 740,422.88                         | 708,628.91           | 727,937.93        | 2,873,682.56            |              |
| Total interest earned to date                                                          |  |            |                                                                                  | 3,136.70              | 3,493.92                           | 3,273.97             | 3,407.97          | 13,312.56               |              |
| Subscription PRA \$                                                                    |  |            |                                                                                  | 750,000.00            | 750,000.00                         | 750,000.00           | 750,000.00        | 3,000,000.00            |              |
| COMMITMENTS                                                                            |  | Commitment | Previous Yrs.<br>Payments                                                        | Category<br>Code      | Peace Agreement Payments This Year |                      |                   | Remaining<br>Commitment |              |
| Area B                                                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
|                                                                                        |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| Clearview Rec Facility; Property Assessment                                            |  | 50,000.00  |                                                                                  | 2                     |                                    |                      |                   | 50,000.00               |              |
| Buick Creek Arena; Insulation/Heating Upgrades                                         |  | 35,000.00  | 33,600.00                                                                        | 2                     |                                    |                      |                   | 1,400.00                |              |
| PR Regional Cattlemen's Assoc; Livestock Protection Program                            |  | 50,000.00  |                                                                                  | 4                     | 50,000.00                          |                      |                   | -                       |              |
| Water Tank Loader Potable Feasibility; Rose Praire & Buick Cr                          |  | 390,160.00 | 1,962.87                                                                         | 1                     | 85,643.31                          |                      |                   | 302,553.82              |              |
|                                                                                        |  | 525,160.00 | 135,643.31                                                                       |                       |                                    | -                    | -                 | 353,953.82              |              |
| Area C                                                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
|                                                                                        |  |            |                                                                                  |                       |                                    |                      |                   | -                       |              |
| CLFD; Road Rescue & Medical First Responder Service Feasibility                        |  | 10,000.00  |                                                                                  | 6                     |                                    |                      |                   | 10,000.00               |              |
| FSJ Airport Sub Water Distribution Mainitenance Initiative                             |  | 15,000.00  | 12,000.00                                                                        | 1                     |                                    |                      |                   | 3,000.00                |              |
| PR Regional Cattlemen's Assoc; Livestock Protection Program                            |  | 50,000.00  |                                                                                  | 4                     |                                    | 50,000.00            |                   | -                       |              |
|                                                                                        |  | 75,000.00  | 50,000.00                                                                        |                       |                                    |                      |                   | 13,000.00               |              |
| Area D                                                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
|                                                                                        |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| *Dawson Creek; Kiskatinaw Watershed Stewardship (pyrmt to 2020)                        |  | 30,000.00  |                                                                                  | 4                     |                                    | 30,000.00            |                   | -                       |              |
| DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion                                |  | 54,150.00  |                                                                                  | 3                     |                                    |                      |                   | 54,150.00               |              |
| Hats & Chaps Gymkhana Club; Sea Can                                                    |  | 18,750.00  |                                                                                  | 3                     |                                    |                      |                   | 18,750.00               |              |
| KL Community Centre Society; Security System Installation                              |  | 5,798.00   |                                                                                  | 3                     |                                    |                      |                   | 5,798.00                |              |
| KL Sewer; Complete Pump & Alarm System Installation                                    |  | 10,000.00  |                                                                                  | 9                     |                                    | 996.25               |                   | 9,003.75                |              |
| KL Sewer; Spare Pump                                                                   |  | 12,000.00  | 1,613.97                                                                         | 9                     |                                    |                      |                   | 10,386.03               |              |
| PR Regional Cattlemen's Assoc; Livestock Protection Program                            |  | 50,000.00  |                                                                                  | 4                     |                                    | 50,000.00            |                   | -                       |              |
| SP Dist Crime Prevention Assn; Signs                                                   |  | 4,375.00   | 3,517.15                                                                         | 4                     |                                    |                      |                   | 857.85                  |              |
| Rolla Sewer; Pump & Control Alarm Installation                                         |  | 40,000.00  | 8,396.29                                                                         | 9                     |                                    | 16.05                |                   | 31,587.66               |              |
| Rolla Sewer; Spare Pump                                                                |  | 8,000.00   |                                                                                  | 9                     |                                    |                      |                   | 8,000.00                |              |
| Rolla Sewer; Treatment Equipment R&M                                                   |  | 25,000.00  |                                                                                  | 9                     |                                    |                      |                   | 25,000.00               |              |
| Tomslake Cultural Comm Assn; Main H2O Cystern Repair/Replacement                       |  | 5,000.00   |                                                                                  | 4                     |                                    |                      |                   | 5,000.00                |              |
| South Peace Mile 0 Park; Rotary Splash Park                                            |  | 3,000.00   |                                                                                  | 3                     |                                    |                      |                   | 3,000.00                |              |
|                                                                                        |  |            | 81,012.30                                                                        |                       |                                    |                      |                   | 171,533.29              |              |
| Area E                                                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
|                                                                                        |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| Chetwynd Arena; floor, chiller, condenser, ventilation                                 |  | 500,000.00 |                                                                                  | 2                     |                                    |                      |                   | 500,000.00              |              |
| Chetwynd, District of; Water Treatment & Aiport Runway Upgrading                       |  | 150,000.00 |                                                                                  | 1                     |                                    |                      |                   | 150,000.00              |              |
| Chetwynd Public Library; Exterior Renovation                                           |  | 100,000.00 |                                                                                  | 7                     |                                    |                      |                   | 100,000.00              |              |
| *Dawson Creek; Kiskatinaw Watershed Stewardship (pyrmt to 2020)                        |  | 10,000.00  |                                                                                  | 4                     |                                    |                      | 10,000.00         | -                       |              |
| DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion                                |  | 54,150.00  | 18,050.00                                                                        | 3                     |                                    |                      |                   | 36,100.00               |              |
| Hats & Chaps Gymkhana Club; Sea Can                                                    |  | 6,250.00   |                                                                                  | 3                     |                                    |                      |                   | 6,250.00                |              |
| Mob Lk Comm Assn; Shoreline Condition Assessment                                       |  | 11,500.00  | 9,342.50                                                                         | 1                     |                                    |                      | 2,157.50          | -                       |              |
| PR Regional Cattlemen's Assoc; Livestock Protection Program                            |  | 50,000.00  |                                                                                  | 4                     |                                    |                      | 50,000.00         | -                       |              |
| Sagitawa Christian Camp; Canoes                                                        |  | 22,000.00  |                                                                                  | 3                     |                                    |                      |                   | 22,000.00               |              |
| South Peace Mile 0 Park; Rotary Splash Park                                            |  | 750.00     |                                                                                  | 3                     |                                    |                      |                   | 750.00                  |              |
|                                                                                        |  | 881,900.00 |                                                                                  |                       |                                    |                      | 62,157.50         | 815,100.00              |              |
| Total Peace River Agreement Bank Balance at Month End                                  |  |            |                                                                                  |                       | 1,314,186.23                       | 1,443,916.80         | 1,380,890.58      | 1,419,188.40            | 5,558,182.01 |
| Total Remaining Commitment                                                             |  |            |                                                                                  |                       | 353,953.82                         | 13,000.00            | 171,533.29        | 815,100.00              | 1,353,587.11 |
| Balance available after remaining commitments                                          |  |            |                                                                                  |                       | 960,232.41                         | 1,430,916.80         | 1,209,357.29      | 604,088.40              | 4,204,594.90 |
|                                                                                        |  |            |                                                                                  |                       | Area B                             | Area C               | Area D            | Area E                  |              |
| *Kiskatinaw Watershed Area D & E Commitments Replenished each year for 5 years to 2020 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| Spending Item Numbers:                                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 1 Potable Water and Water Security/Studies                                             |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 2 Arenas                                                                               |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 3 Halls, Trails and Walking Paths                                                      |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 4 Assistance to Other Organizations                                                    |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 5 Dawson Creek Fire Training Centre                                                    |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 6 Fire Protection                                                                      |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 7 Libraries, Museums and Art Galleries                                                 |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 8 Year-Round Recreation Facility Upgrades                                              |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 9 PRRD Sewer Services Assistance                                                       |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |
| 10 Natural Gas                                                                         |  |            |                                                                                  |                       |                                    |                      |                   |                         |              |

June 15, 2017

Peace River Regional District  
BCR/PRA  
May 1, 2017

|                                                               | Area B    | Area C    | Area D    | Area E    | Total MMF<br>BCR Grants in lieu |
|---------------------------------------------------------------|-----------|-----------|-----------|-----------|---------------------------------|
| Opening Balance                                               | 60,290.54 | 63,215.40 | 43,852.39 | 46,494.52 | 213,852.85                      |
| January                                                       | 41.02     | 43.01     | 29.84     | 31.64     | 145.51                          |
| February                                                      | 42.85     | 44.94     | 29.40     | 33.05     | 150.24                          |
| March                                                         | 45.84     | 48.06     | 31.44     | 35.35     | 160.69                          |
| April                                                         | 39.69     | 41.62     | 26.68     | 30.07     | 138.06                          |
| May                                                           | 44.46     | 46.63     | 29.90     | 32.22     | 153.21                          |
| June                                                          |           |           |           |           | -                               |
| July                                                          |           |           |           |           | -                               |
| August                                                        |           |           |           |           | -                               |
| September                                                     |           |           |           |           | -                               |
| October                                                       |           |           |           |           | -                               |
| November                                                      |           |           |           |           | -                               |
| 2017 Interest                                                 | 213.86    | 224.26    | 147.26    | 162.33    | 747.71                          |
| Expenditures                                                  |           |           |           |           |                                 |
| Price, Ken; World Championship<br>Sheepdog Trial; Netherlands |           |           | 1,500.00  |           | 1,500.00                        |
| Rotary Club; Interac Youth; Belize                            |           |           | 1,000.00  |           |                                 |
| South Peace Arts Council; Circus Camp                         |           |           | 825.00    | 825.00    | 1,650.00                        |
| PRRD; Ch Library mailout costs                                |           |           |           | 2,000.00  | 2,000.00                        |
| Total Expenditures                                            | -         | -         | 3,325.00  | 2,825.00  | 6,150.00                        |
| Month End Bank Balance                                        | 60,504.40 | 63,439.66 | 40,674.65 | 43,831.85 | 208,450.56                      |
| Commitments                                                   |           |           |           |           |                                 |
| Rollout Bins at Doe River Hall                                |           |           | 6,000.00  |           |                                 |
| Balance available                                             | 60,504.40 | 63,439.66 | 34,674.65 | 43,831.85 | 202,450.56                      |

## All Regional District Appropriated Surplus Balances as of May 31, 2017

## RESERVES

|                                       |                 |
|---------------------------------------|-----------------|
| 911 Emergency Capital Reserve         | \$ 151,701.98   |
| *BCR/PRA                              | \$ 208,450.56   |
| Buick Creek Arena Capital Reserve     | \$ 154,668.69   |
| Buick Creek Arena Operating Res       | \$ 73,633.13    |
| Building Reserve                      | \$ 813,432.50   |
| Charlie Lake Fire Capital Reserve     | \$ 538,467.07   |
| Charlie Lake Sewer Capital Reserve    | \$ 127,382.86   |
| Charlie Lake Sewer Operating Reserve  | \$ 78,401.20    |
| Charlie Lake Sewer Treatment/Disposal | \$ 50,351.06    |
| Charlie Laek Sewer WWTF Reserve       | \$ 50,351.06    |
| Chetwynd Arena Capital Reserve        | \$ 1,896,761.54 |
| Chetwynd Leis Cntr Capital Reserve    | \$ 1,767,192.23 |
| Chilton Sewer Capital Reserve         | \$ 31,061.01    |
| Chilton Sewer Operating Reserve       | \$ 26,661.42    |
| Chilton Sewer Debenture Reserve       | \$ -            |
| Clearview Arena Operating Reserve     | \$ 81,980.78    |
| CL DCC Reserve                        | \$ 176,542.14   |
| CLFD Fundraising                      | \$ -            |
| CLFD Operating Reserve                | \$ 25,488.67    |
| Comm Parks Water Capital Reserve      | \$ -            |
| Comm Parks Water Operating Res        | \$ -            |
| *Community Works (Gas Tax)            | \$ 2,295,226.19 |
| DC/PC Fire Capital Reserve            | \$ 491,673.25   |
| Election Reserve                      | \$ 54,138.11    |
| Emergency Plan Reserve                | \$ 277,078.14   |
| *Fair Share                           | \$ 9,769,646.34 |
| Feasibility Reserve                   | \$ 261,677.34   |
| Friesen Sewer Capital Reserve         | \$ 4,932.68     |
| Friesen Sewer Operating Reserve       | \$ 17,193.33    |
| FSJ Airport Sewer Capital Reserve     | \$ 34,006.24    |
| FSJ Airport Sewer Operating Reserve   | \$ 44,043.09    |
| FSJ Airport Water Capital Reserve     | \$ 12,373.45    |
| FSJ Airport Water Operating Reserve   | \$ 26,199.15    |

|                                         |                  |
|-----------------------------------------|------------------|
| Green "Carbon" Project Reserve          | \$ 23,709.40     |
| Harp/Imp Sewer Capital Reserve          | \$ 13,281.16     |
| Harp/Imp Sewer Operating Reserve        | \$ 13,281.16     |
| Information System Plan Reserve         | \$ 273,726.43    |
| Insurance Reserve                       | \$ 477,950.12    |
| Kelly Lake Comm Ctr. Operating Reserve  | \$ 22,614.63     |
| Kelly Lake Comm Ctr. Capital Reserve    | \$ 19,507.28     |
| Kelly Lake Sewer Capital Reserve        | \$ 11,469.99     |
| Kelly Lake Sewer Operating Reserve      | \$ 20,576.96     |
| Landfill Closure Reserve                | \$ 512,957.96    |
| Medical Scholarship Recidency Reserve   | \$ 100,500.63    |
| Moberly Lake Fire Capital Reserve       | \$ 15,466.84     |
| North Pine TV Reserve                   | \$ 41,861.42     |
| NP Economic Development Commission      | \$ -             |
| NPEDC Spark Conference Res              | \$ -             |
| NP Leisure Pool Building Repl Res       | \$ 2,401,004.33  |
| NP Leisure Pool Capital Reserve         | \$ 445,462.18    |
| *Peace River Agreement                  | \$ 5,558,182.01  |
| Peace River Agreement Committee Reserve | \$ 1,011,930.21  |
| Regional Parks Capital Reserve          | \$ 51,295.89     |
| Regional Parks Operating Reserve        | \$ 41,225.67     |
| Rolla Creek Dyking Operating Reserve    | \$ 6,842.31      |
| Rolla Sewer Capital Reserve             | \$ 9,013.02      |
| Rolla Sewer Operating Reserve           | \$ 14,198.14     |
| *Rural (Loan Fund)                      | \$ 3,563,767.12  |
| Rural Fringe                            | \$ 1,137,647.75  |
| Solid Waste Capital Reserve             | \$ 3,334,857.20  |
| Solid Waste Operating Reserve           | \$ 1,037,826.60  |
| Sub-Reg Recreation Insurance Reserve    | \$ 114,061.73    |
| Tomslake Fire Reserve                   | \$ 11,451.27     |
| Vehicle (Admin) Reserve                 | \$ 164,055.96    |
| Vehicle (BI) Reserve                    | \$ 42,448.21     |
| Vehicle (SW) Reserve                    | \$ 99,002.72     |
| TOTAL                                   | \$ 40,131,891.51 |

\*Colour highlighted items are RBAC deligated and have corresponding worksheets attached.

| Loans in Loan Fund                                   | Loans Approved      | Loans Issued        | Outstanding Loan Balance |
|------------------------------------------------------|---------------------|---------------------|--------------------------|
| Chetwynd Communications Soc (2018)                   | 275,000.00          | 275,000.00          | 55,000.00                |
| FSJ New Fire Hall (2020)                             | 750,000.00          | 750,000.00          | 100,000.00               |
| NP Farmers Institute; Grain Elevator Upgrades (2021) | 300,000.00          | 300,000.00          | 255,000.00               |
| <b>Total</b>                                         | <b>1,325,000.00</b> | <b>1,325,000.00</b> | <b>410,000.00</b>        |

|                              |                     |
|------------------------------|---------------------|
| <b>Loan Funds Available:</b> | <b>3,090,000.00</b> |
|------------------------------|---------------------|

| "Grants" from Loan Fund Interest            | Committed         | Previous Years Paid | Current Year Paid | Remaining         |
|---------------------------------------------|-------------------|---------------------|-------------------|-------------------|
| Temporary Storage to Accept Domestic Sewage | 600,000.00        | 448,503.78          |                   | 151,496.22        |
| <b>Total</b>                                | <b>600,000.00</b> | <b>448,503.78</b>   | <b>-</b>          | <b>151,496.22</b> |

|                                        |                     |
|----------------------------------------|---------------------|
| <b>Interest Grant Funds Available:</b> | <b>\$322,270.90</b> |
|----------------------------------------|---------------------|

|                                              |                       |
|----------------------------------------------|-----------------------|
| <b>Total RLF Loan &amp; Grant Available:</b> | <b>\$3,412,270.90</b> |
|----------------------------------------------|-----------------------|

| Community Works (Gas Tax) Commitments                   | Committed             | Previous Years Paid   | Current Year Paid   | Remaining           |
|---------------------------------------------------------|-----------------------|-----------------------|---------------------|---------------------|
| Buick Creek Arena; Insulation/Heating Upgrades          | 5,759.44              |                       |                     | 5,759.44            |
| Chetwynd Arena; Capital Project                         | 250,000.00            |                       |                     | 250,000.00          |
| Chetwynd, Dist of; Water Treatment Plant & Runway       | 150,000.00            |                       |                     | 150,000.00          |
| Clearview Arena; Refrigerant Valve and Brine Floor Pump | 11,298.00             |                       |                     | 11,298.00           |
| Doe River Rec Comm; Septic Tank Upgrades                | 2,600.00              | 2,565.50              |                     | 34.50               |
| Energy & Emissions Climate Action Plan                  | 128,137.00            | 93,012.40             |                     | 35,124.60           |
| Electric Vehicle Charging Stations; Frmgton & CL        | 4,000.00              | 2,000.00              |                     | 2,000.00            |
| FSJ Airport Sub H2O Meters & Infrastructure             | 30,000.00             |                       |                     | 30,000.00           |
| Kelly Lake Community Centre - Upgrades                  | 50,000.00             | 48,607.60             |                     | 1,392.40            |
| Little Prairie Heritage Soc.; Museum Lighting           | 6,160.00              | 5,783.85              |                     | 376.15              |
| Rolla Sewer Lift Station Pumps & Electric               | 30,000.00             | 25,940.40             |                     | 4,059.60            |
| Sewage Receiving Facility (Domestic) at Charlie Lk      | 3,500,000.00          | 3,300,874.20          | 128,124.84          | 71,000.96           |
| Weather Stations                                        | 18,660.00             |                       | 18,660.00           | -                   |
| <b>Total</b>                                            | <b>\$4,186,614.44</b> | <b>\$3,478,783.95</b> | <b>\$146,784.84</b> | <b>\$561,045.65</b> |

|                                 |                       |
|---------------------------------|-----------------------|
| <b>Gas Tax Funds Available:</b> | <b>\$1,734,180.54</b> |
|---------------------------------|-----------------------|

Updated: June 2, 2017

## RURAL BUDGET ADMINISTRATION COMMITTEE

## D I A R Y   I T E M S

| <u>Item</u>     | <u>Status</u> | <u>Notes</u>                                                                                                                                                                   | <u>Diarized</u> |
|-----------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1. Grant-in-Aid | on-going      | - contact Kiskatinaw Fall Fair and Sunset Prairie Community Hall reps to discuss future GIA funding;<br>- Camp Sagitawa funding<br>- tightening policy for youth travel grants | March 16, 2017  |

June 15, 2017

From: Kim Frech  
Sent: May-25-17 4:15 PM  
To: Ronda Wilkins  
Cc: Trish Morgan  
Subject: Next RBAC

Ronda,  
Please add an item under New Business: "Charlie Lake Boat Launch Area C Fair Share Funding:".  
Brad will be speaking to it and will advise how much he will be contributing to the City of Fort St. John towards the project.  
I won't be here so that is why I put where the funding would come from to include in the motion.  
Thank you.

---

**Kim Frech**

Chief Financial Officer  
Direct: 250-784-3221  
Finance Fax: 250-784-3229  
Cell: 250-219-2207  
[Kim.Frech@prrd.bc.ca](mailto:Kim.Frech@prrd.bc.ca)

**Peace River Regional District**

PO Box 810, 1981 Alaska Avenue  
Dawson Creek, BC V1G 4H8  
Toll-free (24 hour): 1-800-670-7773  
Office: 250-784-3200  
Fax: 250-784-3201  
[www.prrd.bc.ca](http://www.prrd.bc.ca)

**IMPORTANT:** The information transmitted herein is confidential and may contain privileged or personal information. It is intended solely for the person or entity to which it is addressed. Any review, re-transmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

June 15, 2017



# Peace River Regional District REPORT

To: Committee of the Whole

Date: February 17, 2016

From: Trish Morgan, General Manager of Community & Electoral Area Services

**Subject: Charlie Lake Boat Launch option to provide grant to the City of Fort St John**

The following resolution was passed at the February 17, 2016 Regional Parks Committee meeting and is presented to the Committee of the Whole for its consideration:

## **RECOMMENDATION(S):**

That the Regional Board provide a one-time grant to the City of Fort St John of up to 10% of the total cost of the project to a maximum of \$20,000 to repair the Charlie Lake boat launch and that it be included in the 2016 Annual Financial Plan to be requisitioned through the Regional Parks function.

## **BACKGROUND/RATIONALE:**

On January 14, 2016 a staff delegation from the City of Fort St John made a presentation to the Regional Board on the issues associated with the Charlie Lake boat launch and made a request for funding assistance. No dollar amount was identified in their request.

The Board resolved the following:

*That the request from the City of Fort St John for funding to assist in the replacement of the Charlie Lake boat launch ramp be forwarded to the Regional Parks Committee; and further, that a report from that Committee be provided to the Board at its February 23, 2016 Committee of the Whole meeting.*

The Charlie Lake boat launch is located directly on the dam owned and operated by the City of Fort St John on Charlie Lake. The dam was constructed to maintain and elevate the water level in Charlie Lake in order to provide a secure water source for the City's municipal water supply. Charlie Lake is no longer Fort St John's main water source, however, they continue to maintain the dam and associated infrastructure (i.e., pump station, water lines).

From information provided by the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO), it appears that the boat launch was installed on the dam quite a few years after the construction of the dam (approximately 1981). The actual date of construction of the launch is unknown because in error Fort St John did not apply for the appropriate tenure from the Province – something that MFLNRO is looking to assist with City with rectifying. The associated dock is also owned and maintained by the City – tenure is in place for the dock.

Charlie Lake is one of the most well utilized recreational lakes in the region. Boat launches also exist at Charlie Lake Provincial Park, Beatton Provincial Park and Montney Centennial Regional Park (dirt only).

Staff Initials:

Dept. Head:

*T. Morgan*

CAO:

Page 1 of 2

June 15, 2017

The total cost of the project is estimated to be \$300,000 which includes engineering and landscaping costs. Please see the attached report from Urban Systems which identifies the works to be \$220,000 (excluding engineering and landscaping).

### STRATEGIC PLAN RELEVANCE:

Strategic Objective 1.6.1: The PRRD shall “implement the 10 Year – Regional Parks and Trails Master Plan (approved in 2014).

### FINANCIAL CONSIDERATION(S):

If accepted by the Board, the proposed operational and capital budget to move forward with projects related only to PRRD regional parks will maintain the same tax rate in 2016 as 2015 (\$0.014/\$1,000 on improvements only) on a region wide basis.

The option to provide a \$75,000 or \$150,000 grant contribution to the City of Fort St John will increase the tax rate as follows:

### Regional Parks Budget 2016 Scenarios

|                           | Option 1   | Option 2   | Option 3   |
|---------------------------|------------|------------|------------|
| PRRD Operations & Capital | \$ 525,123 | \$ 545,123 | \$ 545,123 |
| Charlie Lake Boat Launch  | \$ 20,000  | \$ 75,000  | \$ 150,000 |
| Estimated 2016 Tax Rate   | \$ 0.014   | \$ 0.018   | \$ 0.021   |
| 2015 Tax Rate             | \$ 0.014   | \$ 0.014   | \$ 0.014   |

### Cost based on Improvements Only

|           |         |         |         |
|-----------|---------|---------|---------|
| \$150,000 | \$ 2.10 | \$ 2.70 | \$ 3.15 |
| \$300,000 | \$ 4.20 | \$ 5.40 | \$ 6.30 |
| \$450,000 | \$ 6.30 | \$ 8.10 | \$ 9.45 |

In order for the tax rate to remain similar in 2016 to that of 2015, it is recommended that a grant be provided to a maximum of \$75,000.

**NOTE: That by reducing the PRRD operations and capital budget by \$20,000, savings were found so that a \$20,000 contribution could be provided to the City of Fort St John and maintain the \$0.014 tax rate.**

**COMMUNICATIONS CONSIDERATION(S):** none at this time

### OTHER CONSIDERATION(S):

Please see the attached report from Urban Systems.

November 06, 2015

File: 1958.0384.01

City of Fort St. John  
10631 100 Street  
Fort St. John, B.C., V1J 3Z5

**Attention: Craig Stanley, Director of Facilities and Grounds**

**RE: CHARLIE LAKE BOAT LAUNCH – PRELIMINARY DESIGN SUMMARY**

The purpose of this letter is to summarize the results of our preliminary design for the replacement of the City's existing Charlie Lake boat launch ramp on the southwest edge of Charlie Lake.

The work completed to date includes:

- Reviewing the boat launch location, ground slope, bank materials, site visit, and measurements;
- Reviewing applicable standards;
- Meeting Nilex representatives on site on October 8, 2015 to review the proposed work, discuss installation methodologies, and design considerations;
- Obtaining material quotes;
- Client design review meetings;
- Preparing preliminary drawings to be used with the environmental permitting work; and,
- Preparing construction cost estimates.

We did not proceed with any survey or geotechnical work during this phase.

The basis of the design utilizes a flexible concrete mattress linked together by steel cables. This structure provides a firm surface that has flexibility to react to changing subgrade conditions and has previously been used in boat launch applications at other locations. Its design enables the structure to be placed into water surfaces using a crane without the need to pour concrete in water.

We proceeded with our preliminary design using an ArmorFlex product but acknowledged on the drawings that the product is open to an approved alternative. During the tendering process is when a contractor has an opportunity to propose an alternative product.

Although we do not have recent or comparable projects to accurately determine the costs, based on the Class C cost estimate that corresponds to the materials and methodologies selected (attached), we estimate the total project construction cost, including engineering and environmental monitoring, to be \$220,000.00 and anticipate this project to come in under the City's budget. The environmental monitoring requirements will be determined as a result of the environmental permits.

If no further revisions are required, we will proceed with the environmental permitting using the attached preliminary drawings.

**February 17, 2016**

Attention: Craig Stanley, Director of Facilities and Grounds  
File: 1958.0384.01  
Date: November 06, 2015  
Page: 2 of 2



Sincerely,

**URBAN SYSTEMS LTD.**

A handwritten signature in black ink, appearing to read "Chad Carlstrom".

Chad Carlstrom, P.Eng.

/cc

U:\Projects\_FS\1958\0384\01\C-Correspondence\C1-Client\2015-11-06 Charlie Lake Boat Launch - Preliminary Design Summary.docx

February 17, 2016

urbansystems.ca

**City of Fort St. John  
PRELIMINARY ESTIMATE**

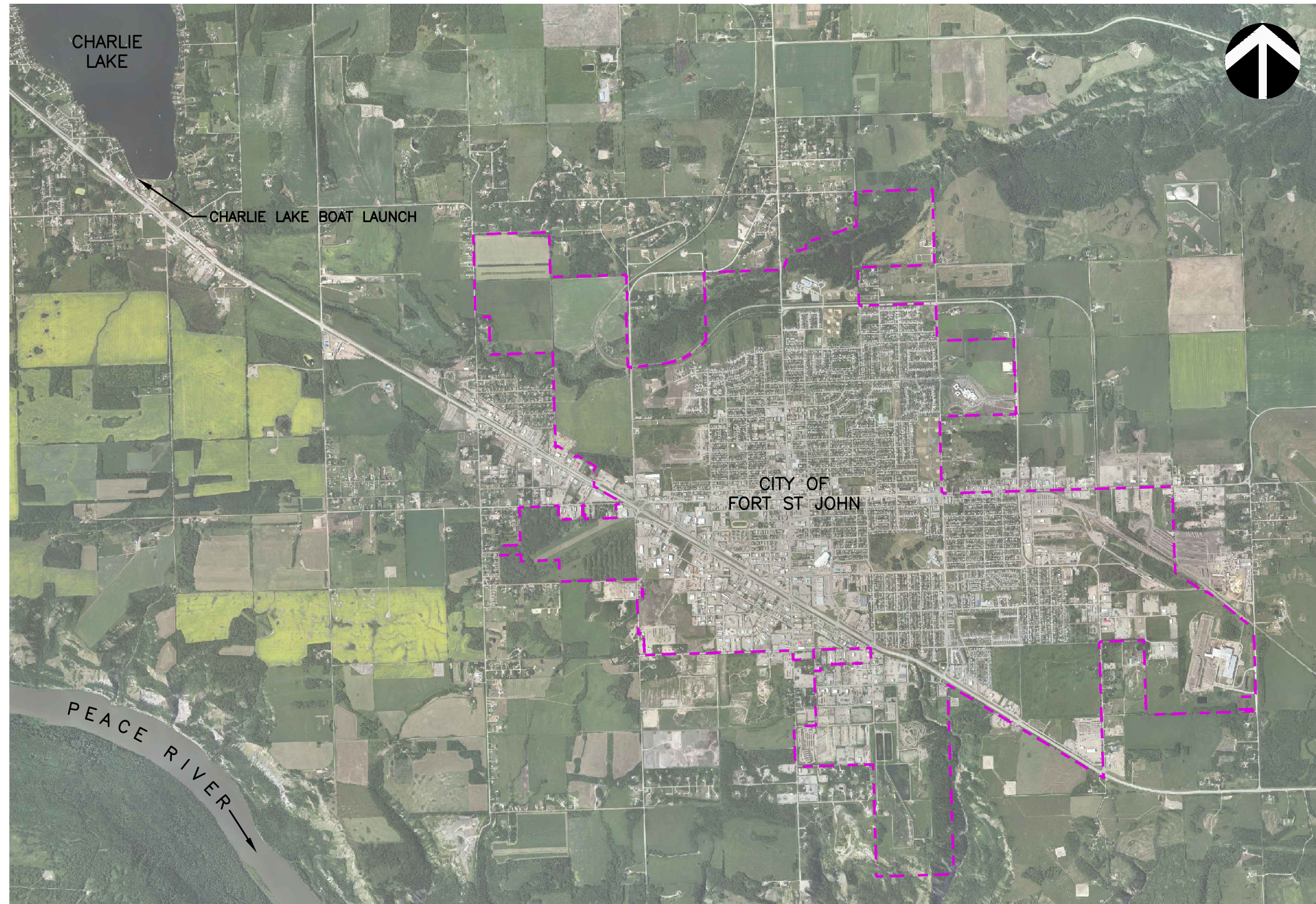
| <b>Charlie Lake Boat Launch<br/>Preliminary Design</b> |                |                                          |                               |                     |
|--------------------------------------------------------|----------------|------------------------------------------|-------------------------------|---------------------|
| <b>COST ESTIMATE</b>                                   | <i>unit</i>    | <i>unit rate</i>                         | <i>estimated<br/>quantity</i> | <i>Total Cost</i>   |
| <i>Allowances</i>                                      |                |                                          |                               |                     |
| Environmental requirements                             | ls             | \$15,000.00                              | 1                             | \$15,000.00         |
| Mobilization/Demobilization                            | ls             | \$12,000.00                              | 1                             | \$12,000.00         |
| Spreader bar rental and shipment                       | ls             | \$5,000.00                               | 1                             | \$5,000.00          |
| <i>Removals</i>                                        |                |                                          |                               |                     |
| Remove existing concrete ramp                          | ls             | \$3,000.00                               | 1                             | \$3,000.00          |
| <i>Installation</i>                                    |                |                                          |                               |                     |
| Common Excavation (depth 150 mm)                       | m <sup>3</sup> | \$36.00                                  | 40                            | \$1,440.00          |
| Base Gravel (150mm)                                    | m <sup>2</sup> | \$20.00                                  | 274                           | \$5,480.00          |
| Geotextile Filter Fabric                               | m <sup>2</sup> | \$5.00                                   | 274                           | \$1,370.00          |
| ArmorFlex Supply                                       | m <sup>2</sup> | \$208.00                                 | 274                           | \$56,992.00         |
| ArmorFlex Installation                                 | ls             | \$30,000.00                              | 1                             | \$30,000.00         |
| Base Gravel - Levelling course and void filling        | tonne          | \$56.00                                  | 40                            | \$2,240.00          |
| Riprap (.350 m depth)                                  | m <sup>2</sup> | \$100.00                                 | 57                            | \$5,700.00          |
| Concrete/Grout                                         | m <sup>3</sup> | \$350.00                                 | 7                             | \$2,450.00          |
| <i>Restoration</i>                                     |                |                                          |                               |                     |
| Reinstate Precast Concrete Barriers                    | ea             | \$200.00                                 | 4                             | \$800.00            |
|                                                        |                | SUBTOTAL                                 |                               | \$141,472.00        |
|                                                        |                | Contingency Allowance                    | 20%                           | \$28,294.00         |
|                                                        |                | Engineering and Environmental Monitoring | 25%                           | \$35,368.00         |
|                                                        |                | SUBTOTAL                                 |                               | \$205,134.00        |
|                                                        |                | Tax                                      | 5%                            | \$10,256.70         |
| <b>TOTAL</b>                                           |                |                                          |                               | <b>\$220,000.00</b> |

February 17, 2016



# Charlie Lake Boat Launch

ISSUED FOR  
INFORMATION  
NOVEMBER 6, 2015  
[urbansystems.ca](http://urbansystems.ca)



## List of Drawings

- Fig 1 - Site Plan
- Fig 2 - Plan and Profile
- Fig 3 - Details



February 17, 2016

CHARLIE LAKE

LAKESHORE DRIVE

EXISTING CONCRETE PAD

REINSTALL EXISTING CENTRE CONCRETE BARRIERS

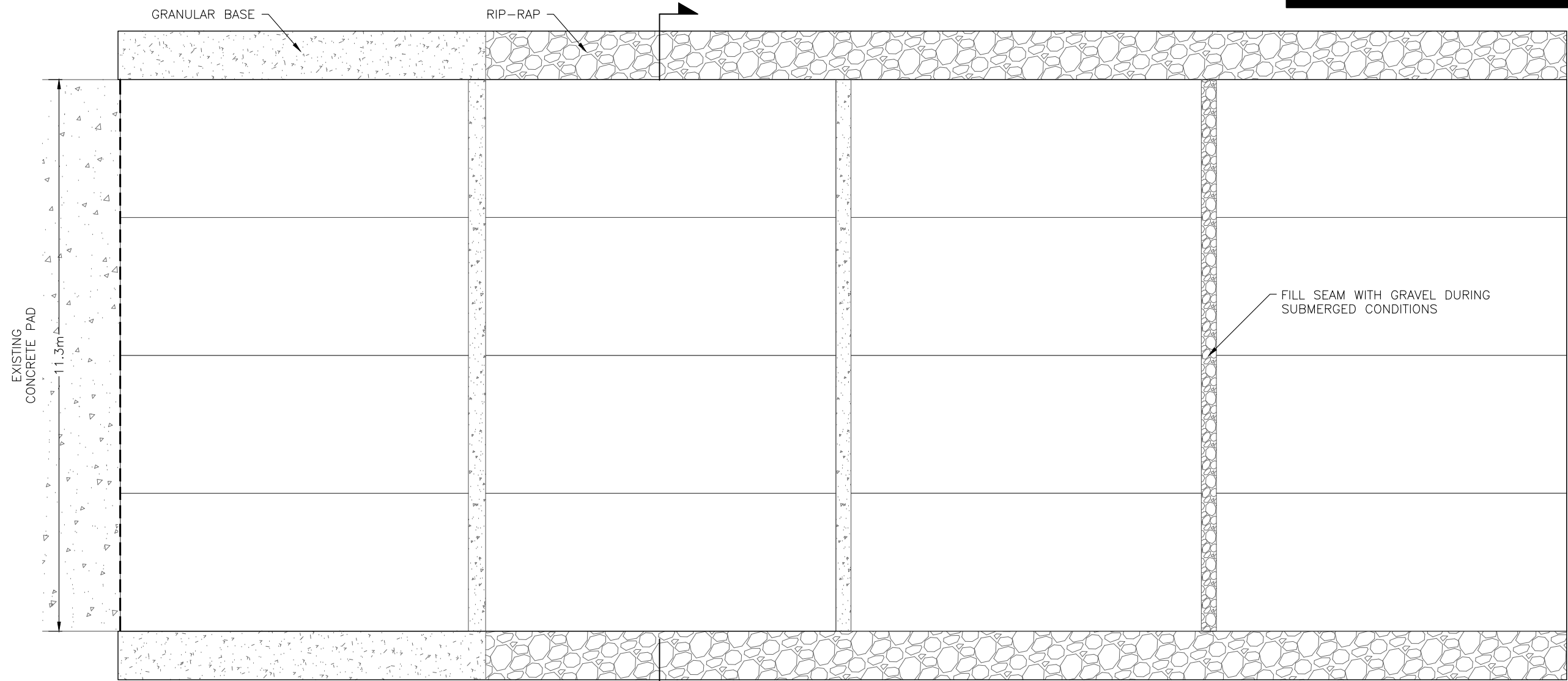
REMOVE EXISTING BOAT RAMP  
REPLACE WITH PRE-FABRICATED CONCRETE BOAT RAMP

11.3

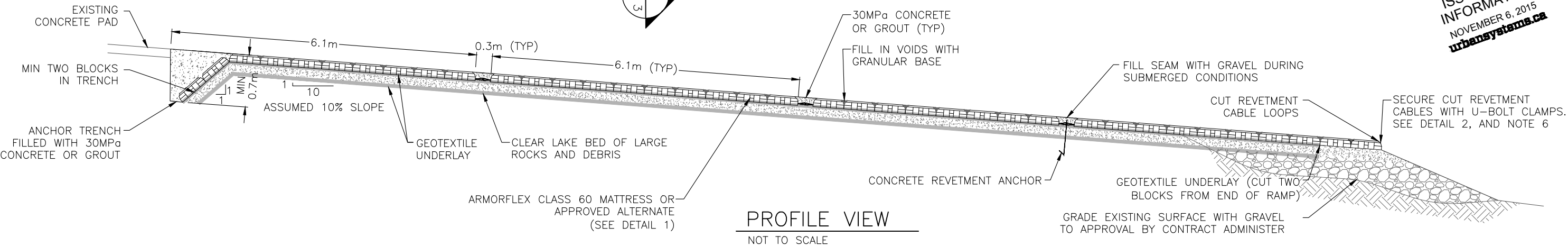
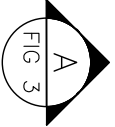
7.0

ISSUED FOR  
INFORMATION  
NOVEMBER 6, 2015  
urbansystems.ca



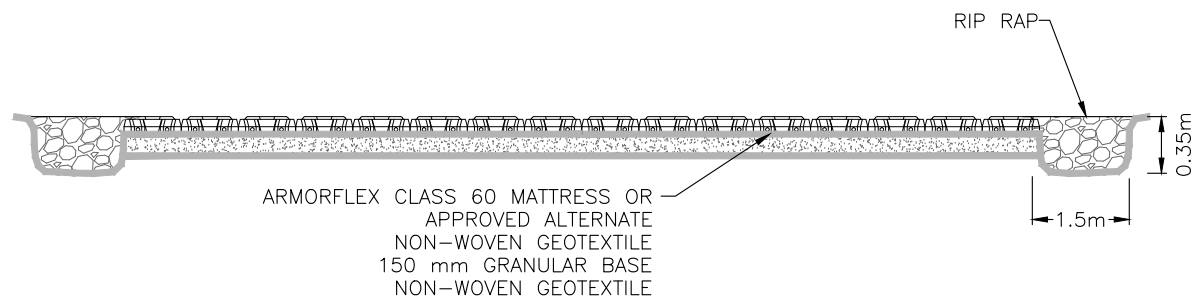
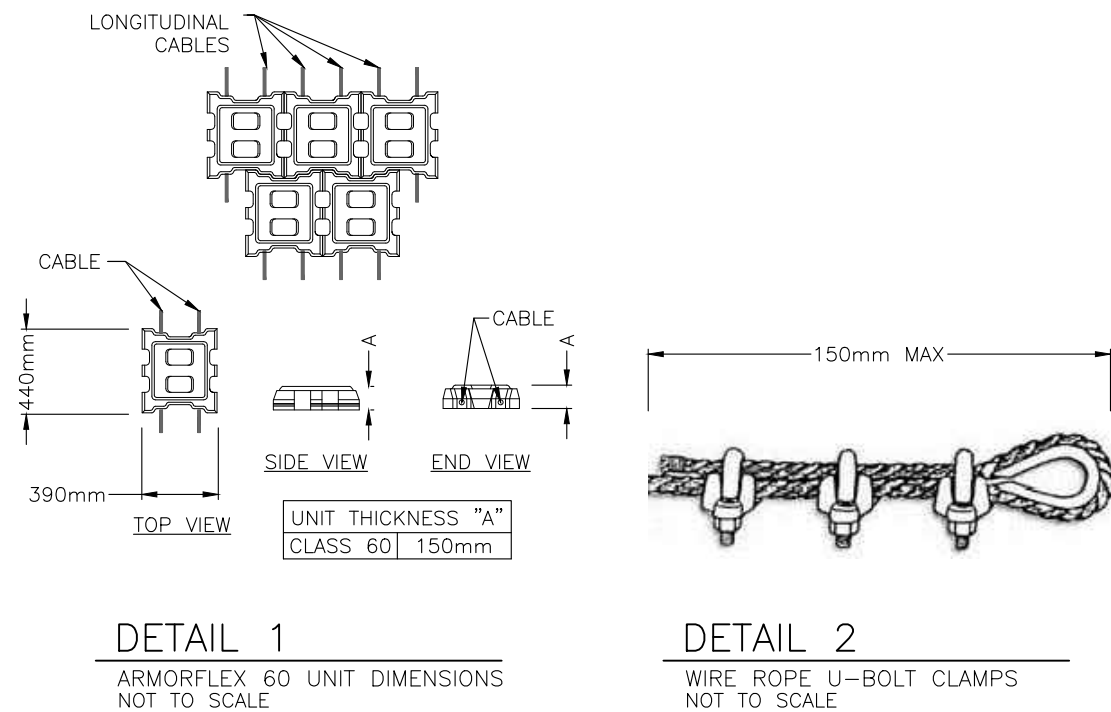


PLAN VIEW  
NOT TO SCALE



PROFILE VIEW  
NOT TO SCALE

ISSUED FOR  
INFORMATION  
NOVEMBER 6, 2015  
urbansystems.ca



A  
FIG 2  
RAMP CROSS SECTION  
NOT TO SCALE

MATTRESS TOTALS:

|               |             |
|---------------|-------------|
| CLASS 60 MATS | 17.08 sq.m  |
| sq.m. TOTAL   | 273.28 sq.m |

NOTES:

1. ALL MAT SIZES ARE 2.8mx6.1m.
2. TOE ANCHORS AND SLOPE FACTORS HAVE BEEN ADDED TO LENGTHS OF ALL MATS.
3. GRANULAR BASE: FREE DRAINING, CLEAN ANGULAR GRAVEL. NO FINES. 13mm-40mm COMPACTED TO 98% SPMD ABOVE WATER.
4. RIP-RAP: CLASS 10kg, D<sub>50</sub> = 175mm
5. GEOTEXTILE: TYPE AMOCO 4553 OR APPROVED ALTERNATE.
6. SECURE CUT-OFF REVETMENT CABLES WITH WIRE ROPE U-BOLT CLAMPS FOR 3/16 INCH WIRE ROPE. GREGGS DISTRIBUTION PART WCG313, 77031, OR APPROVED ALTERNATE.

ISSUED FOR  
INFORMATION  
NOVEMBER 6, 2015  
urbansystems.ca