



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: June 15, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hiebert, Meeting Chair
Director Goodings
Director Sperling
Director Rose

Staff
Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Trish Morgan, General Manager of Community Services
Ronda Wilkins, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 1:00 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Economic Development funding models – Director Rose

ADOPTION OF AGENDA:

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MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee Meeting agenda for the June 15, 2017 meeting, including Director’s new business, be adopted as amended:

1. CALL TO ORDER - Director Hiebert to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of May 18, 2017
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 May 19, 2017 – Thank you letter - DCVC U17/18 Girls Team – Dawson Creek Volleyball Club
C-2 May 30, 2017 – Thank you letter – Team Tremblay
C-3 June 9, 2017 – Thank you letter – Team BC

ADOPTION OF AGENDA: (Continued)

8. REPORTS:
 - R-1 May 30, 2017, Report from Jill Rickert, Community Services Coordinator – Amended – 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations
 - R-2 June 8, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – 2016 GIA Moberly Lake Community Association
 - R-3 June 6, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – Camp Emile 2014 Grant-in-Aid Allocation
 - R-4 June 5, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – Alicia Sorkin
 - R-5 June 5, 2017, Report from Trish Morgan, General Manager of Community Services – Youth Travel Request – BC High School Rodeo Association – North Region
 - R-6 June 6, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – May 2017
9. DIARY:
 - DI-1 June RBAC Diary
10. NEW BUSINESS:
 - NB-1 May 25, 2017 – Director Sperling – Charlie Lake Boat Launch Area C Fair Share Funding
 - NB-2 June 15, 2017 – Director Rose – Economic Development funding models.
11. COMMUNICATIONS:
12. ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1 RBAC17/06/01
May 18, 2017 - RBAC Minutes
MOVED by Director Goodings, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee Meeting Minutes of May 18, 2017 be amended to include the following:
Area B 2017 Grants-in-Aid Allocations of \$3,300 for the North Peace Fall Fair and that the Area C 2017 Grants-in-aid Allocations budget remains unallocated be changed to \$27,180.89.”

CARRIED.

RBAC17/06/02
MOVED by Director Rose, SECONDED by Director Goodings,
“That the Rural Budgets Administration Committee Meeting amended minutes of May 18, 2017 be adopted.”

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

BA-1 Fair Share Commitments	RBAC17/06/03 MOVED by Director Rose, SECONDED by Director Goodings, "That the Rural Budgets Administration Committee have staff prepare a report on the Fair Share commitments for Regional Parks in the Electoral Areas C & D and Water and Sewer in Electoral Area C and further that Staff bring back to the Committee the historical references on all of the Community Works (Gas Tax) commitments."
	CARRIED.

DELEGATIONS:

D-1	No Delegations
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CORRESPONDENCE:

C-1 May 19/17 – Thank you letter DCVC U17/18 Girls Team	RBAC17/06/04 MOVED by Director Sperling, SECONDED by Director Rose, "That the Rural Budgets Administration Committee receive the thank you letter from the DCVC U17/18 Girls Team."
	CARRIED.

C-2 May 30/17 – Thank you letter Team Tremblay	RBAC17/06/05 MOVED by Director Goodings, SECONDED by Director Rose, "That the Rural Budgets Administration Committee receive the thank you letter from Team Tremblay."
	CARRIED.

C-3 June 9/17 – Thank you letter Team BC	RBAC17/06/06 MOVED by Director Goodings, SECONDED by Director Sperling, "That the Rural Budgets Administration Committee receive the thank you letter from Team BC."
	CARRIED.

The Committee asked how RBAC can be acknowledged for the sponsorship that is provided by RBAC. Staff noted that they will bring back a report on how RBAC may be recognized for sponsorship.

REPORTS:

R-1 May 30/17 – Jill Rickert, CSC – Amended 2017 Area B & C Rec. & Cultural GIA Allocations	R-1 was dealt with by amending the May 18, 2017 minutes to include the Area B Recreational and Cultural GIA, North Peace Fall Fair in the amount of \$3,300 and the corrected total for Area C Recreational and Cultural GIA to show \$52,819.11.
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REPORTS (continued):

R-2
June 8/17 – Jill Rickert,
CSC – Funding
Amendment Request
– 2016 GIA, Moberly
Lake Com. Assoc.

RBAC17/06/07
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee approve the funding amendment request from Moberly Lake Community Association and authorize the reallocation of a portion of their 2016 Grants-in-Aid allocation in the amount of \$2,119.33 towards improvements to the hall’s kitchen.”

CARRIED.

R-3
June 6/17 – Jill Rickert,
CSC – Funding
Amendment Request
– Camp Emile 2014
GIA Allocation

RBAC17/06/08
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee approve the Funding Amendment Request from Camp Emile to reallocate the remaining 2014 Grants-in-Aid allocation in the amount of \$13,924.54 to assist with the project costs for improvements to the kitchen and hall facilities.”

CARRIED.

R-4
June 5/17 – Jill Rickert,
CSC – Youth Travel
Request – Alicia Sorkin

RBAC17/06/09
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee authorize a grant of \$100 from Area D, BC Rail Funds for Youth Travel, payable to School District No. 59 for Alicia Sorkin to compete in the Girls Rugby 15’s Provincial Championships with the Williams Lake High School team in Abbotsford on May 25-27, 2017.”

CARRIED.

R-5
June 5/17 – Jill Rickert,
CSC – Youth Travel
Request – BC High
School Rodeo Assoc.-
North Region.

RBAC17/06/10
MOVED by Director Goodings, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee authorize a grant from the following Youth Travel accounts in the amounts of; \$250 from Electoral Area E, \$500 from Electoral Area B and \$500 from Electoral Area C to assist with travel costs to support all rural club contestants who qualify for the Canadian High School Rodeo Finals held from July 27-29, 2017 in Nanton, AB.”

CARRIED.

RBAC17/06/11
MOVED by Director Rose, SECONDED by Director Goodings,
“That the Rural Budgets Administration Committee have staff provide options on a better way to process and determine who receives youth travel grants.”

CARRIED.

R-6
June 6/17 – Jennifer
Rudyk, Finance Clerk –
Financial Report, May
2017

The Committee received the May Financial Report and noted that there was spelling mistakes within the report.

