



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING **MINUTES**

DATE: August 16, 2018

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Brad Sperling, Electoral Area C, Meeting Chair

Director Karen Goodings, Electoral Area B

Director Dan Rose, Electoral Area E

Director Leonard Hiebert, Electoral Area D

Staff

Shawn Dahlen, Chief Administrative Officer

Lyle Smith Chief Financial Officer

Tyra Henderson, Corporate Officer

Fran Haughian, Communications Manager

Crystal Brown, Electoral Area Manager

Trish Morgan, General Manager of Community Services

Barb Coburn, Recording Secretary

Call to Order The Chair called the meeting to order at 1:03 pm.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Goodings Clearview Arena Phase II Structural Review

ADOPTION OF AGENDA:

August 16, 2018 MOVED by Director Sperling, SECONDED by Director Hiebert,
Agenda That the Rural Budgets Administration Committee Meeting agenda for the August 16, 2018 meeting, be adopted:

1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting of June 21, 2018
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**
7. **CORRESPONDENCE:**
C-1 Thank You Card – Jordan Regino – NLA HCA Student
C-2 August 1, 2018 – John Marion Natural Gas Extension Grant Application
8. **REPORTS:**
R-1 July 23, 2018 – Report from Jill Rickert, Community Services Coordinator – Grant Request – Chetwynd Communications Society
R-2 July 23, 2018 – Report from Jill Rickert, Community Services Coordinator – Grant Request – Chetwynd Communications Society
R-3 July 26, 2018 – Report from Jill Rickert, Community Services Coordinator – Grant Request – City of Dawson Creek, Summer Swim Program
R-4 August 13, 2018 – Report from Jennifer Rudyk, Finance Clerk – July 2018 Financial Report (Late item, to be handed out)
R-5 July 18, 2018 - Jill Rickert, Community Services Coordinator - Grant Request - North Peace Family SuperPark Society (Handout)

ADOPTION OF AGENDA (continued):

- 9. **DISCUSSION ITEMS:**
- 10. **NEW BUSINESS:**
 - NB-1 July 31, 2018 - Force Engineering Group Inc. - Clearview Arena Phase II Structure Review (Handout)
- 11. **COMMUNICATIONS:**
- 12. **DIARY:**
 - DIA-1 Diary Items
- 13. **ADJOURNMENT:**

CARRIED

ADOPTION OF MINUTES:

M-1
July 19, 2018 RBAC
Minutes

MOVED Director Rose, SECONDED Director Hiebert,
That the Rural Budgets Administration Committee Meeting Minutes of July 19, 2018 be adopted.

CARRIED

CORRESPONDENCE:

C-1
Thank You Card –
Jordan Regino

MOVED Director Goodings, SECONDED Director Hiebert,
That Rural Budgets Administration Committee receive the thank you card from Jordan Regino for information.

CARRIED

C-2
John Marion Natural
Gas Extension Grant
Application

MOVED Director Hiebert, SECONDED Director Goodings,
That the Rural Budgets Administration Committee approve a Natural Gas Extension Grant for John Marion in the amount of \$5,000 from the Electoral Area D, Fair Share Budget.

CARRIED

REPORTS:

R-1
July 23/18 – Grant
Request – Chetwynd
Communications
Society

MOVED Director Rose, SECONDED Director Hiebert
That the Rural Budgets Administration Committee approve a grant to Chetwynd Communications Society in the amount of \$40,000, payable from Electoral Area E Peace River Agreement Funds, Spending Item 4 – Assistance to Other Organizations, to assist with the cost of a new roof for the 4-Peaks Building.

CARRIED

R-2
July 26/18 – Grant
Request - Tomslake
and District Volunteer
Fire Department

MOVED Director Hiebert, SECONDED Director Rose,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$25,000, payable from Electoral Area D, Peace River Agreements Spending Item 6 (Fire Protection), to be issued to the Tomslake and District Volunteer Fire Department for the purchase of a Fire Pack Bush Unit.

CARRIED

R-3
July 23, 2018 - Grant
Request – Chetwynd
Communications
Society

MOVED Director Hiebert, SECONDED Director Rose,
That the Rural Budgets Administration Committee approve a grant to the City of Dawson Creek in the amount of \$4,000, payable from Electoral Area D BC Rail/ Peace River Agreement funds in the amount of \$3,000 and from Electoral Area E BC Rail/ Peace River Agreement funds in the amount \$1,000, to assist with the Summer Swim Program.

CARRIED

REPORTS (continued):

R-4
August 13/18 - July
2018 Financial Report

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee receive the July 2018 Financial
Report for information.

CARRIED.

R-5
July 18/18 - Grant
Request - North Peace
Family SuperPark
Society

MOVED Director Hiebert, SECONDED Director Rose,
That the Rural Budgets Administration Committee authorize a grant in the amount of
\$15,240, payable from Electoral Area C, BC Rail/Peace River Agreements, to be issued
to the North Peace Family SuperPark Society for the purchase of safety mats and turf
flooring.

CARRIED.

NEW BUSINESS:

NB-1
Clearview Arena

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a commitment of up to
\$300,000, payable from Electoral Area B Peace River Agreement funds, Spending
Item 2, toward the Clearview Arena Society project.

CARRIED.

ADJOURNMENT:

The Chair adjourned the meeting at 1:35 p.m.

Director Brad Sperling, Chair

Barb Coburn, Recording Secretary