



PEACE RIVER REGIONAL DISTRICT

Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, September 15, 2016
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EDAC Meeting**

1. CALL TO ORDER - Director Sperling to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of August 18, 2016
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 August 8, 2016 - Rachel Kalkman - Express of Appreciation for a Scholarship
8. REPORTS:
R-1 September 8, 2016 - Jennifer Rudyk, Finance Clerk - Financial Report - July 2016 – Revised copy handed out at meeting.
R-2 August 31, 2016 - Chris Cvik, Chief Administrative Officer - Notice of Closed Meeting
R-3 Handout #1 – September 14, 2016, Jill Rickert, CSC – Youth Travel Request – Toni Savard
R-4 Handout #2 – September 12, Bryna Casey, Parks and Rural Recreation Coordinator – Buick Creek Arena Heat Loss
9. NEW BUSINESS:
NB-1 Willow Valley Cemetery – Kim Frech, CFO to report
NB-2 Feasibility funds for Area B Water – Director Goodings
NB-3 Electrical Extension Grant Application
10. COMMUNICATIONS:
11. ADJOURNMENT:



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: August 18, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: Directors
Director Goodings, Electoral Area B – Meeting Chair
Director Sperling, Electoral Area C
Director Hiebert, Electoral Area D
Director Rose, Electoral Area E

Staff

Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Fran Haughian, Communications Manager/Commission Liaison
Devon Bacon, Building Inspector
Jill Rickert, Community Services Coordinator
Byrna Casey, Parks & Rural Recreation Coordinator
Ronda Wilkins, Executive Assistant

Absent

Trish Morgan, General Manager of Community and Electoral Area Services

Call to Order The Chair called the meeting to order at 2:01 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Tomslake & District Recreation Commission

ADOPTION OF AGENDA:

RBAC 18/08/01

MOVED by Director Rose , SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee agenda for the August 18, 2016 meeting with the addition of New Business – Tomslake & District Recreation Commission, be adopted.”

1. CALL TO ORDER
2. DIRECTORS NOTICE OF NEW BUSINESS:
NB-4 Tomslake & District Recreation Commission
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of July 21, 2016
5. BUSINESS ARISING FROM THE MINUTES:

ADOPTION OF AGENDA CONTINUED:

6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 July 13, 2016 - Buick Creek Community Club - Grant Request
C-2 August 5, 2016 – Thank you from Kelsey Young – Bursary recipient
8. REPORTS:
R-1 August 5, 2016 report from Jill Rickert, CSC, NDIT Challenges – Grant Writer
R-2 August 8, 2016 report from Jennifer Rudyk, Finance Clerk – Finance Report, June 2016
9. NEW BUSINESS:
NB-1 BC Society Act – Assistance with writing Bylaws and Constitutions for Societies
NB-2 2016 Volunteer Banquet - Jill Rickert, Community Services Coordinator
NB-3 North Central Local Government Association – Director Goodings
NB-4 Tomslake & District Recreation Commission
10. COMMUNICATIONS:
11. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1 RBAC 18/08/02
RBAC Minutes, MOVED by Director Hiebert, SECONDED by Director Sperling,
July 21, 2016 “That the Rural Budgets Administration Committee Meeting Minutes be adopted with the amendment to C-3 to say, July 11, 2016 South Peace Art Society Grant Request.”

CARRIED

DELEGATIONS: None

BUSINESS ARISING FROM THE MINUTES: Chris Cvik, CAO advised the Committee that the North Peace Pine Farmers Institute had conveyed their gratitude and thanked Kim Frech, Trish Morgan & Ronda Wilkins for all of their help with their application.

CORRESPONDENCE:

C-1 RBAC 18/08/03
July 13, 2016 Buick Creek Community Club – Grant Request
MOVED by Director Sperling, SECONDED by Director Goodings,
“That the Rural Budgets Administration Committee ask Staff to put together the specifics as to what is required to mitigate the heat loss at the Buick Creek Community Club utilizing spray foam, and that the report containing the details required be given to the Buick Creek Community Club to obtain three quotes and further that those quotes be brought back to the Committee for further consideration.”

CARRIED

C-2

Bursary thank you
from Robert Young

Received for information

REPORTS:

R-1

August 5, 2016 – Jill
Rickert, CSC, NDIT
Challenges – Grant
Writer

RBAC 18/08/04

MOVED by Director Sperling, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee invite a guest speaker from the
Northern Development Initiative Trust (NDIT) to the Annual Volunteer Appreciation
Banquet to provide an overview of the funding available through The NDIT.”

CARRIED

RBAC 18/08/05

MOVED by Director Sperling, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee authorize staff to bring back a report
on how the Regional District could best provide grant writing assistance to all areas of the
region.”

CARRIED

R-2

August 8, 2016
Jennifer Rudyk,
Finance Clerk –
Finance Report June
2016

RBAC 18/08/06

MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee request that the Chief Financial
Officer review with the Committee the Financial Report including the following items:

- The financial reporting in regards to Fair Share Money Market Fund,
- Explanation on Fair Share Commitments
 - o Previous Years Commitments – Payments – Remaining Commitment,
 - o What do we have remaining and what do we have committed?
- The categories within the Peace River Agreement Money Market Fund
 - o What is allowed under the agreement
 - o Having the Peace River Agreement categories listed on the financial page.”

CARRIED

NEW BUSINESS:

NB-1

BC Society Act

Some concern was expressed with Societies needing assistance with writing their Bylaws
and Constitutions. It was decided that no action is needed at this time.

NB-2

2016 Volunteer
Banquet – Jill
Rickert, CSC

RBAC 18/08/07

MOVED by Director Sperling, SECONDED by Director Hiebert,
“That the Rural Budgets Administration Committee set the date for the Annual Volunteer
Appreciation Banquet for October 22, 2016.”

CARRIED

NB-3

North Central Local
Government
Association

RBAC 18/08/08

MOVED by Director Sperling, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee ask staff to bring back a report on
what the Committees options are for being in or out of the Union of BC Municipalities,
North Central Local Government Association and Federation of Canadian Municipalities
and that the following information be included:

- o What are the termination provisions?
- o What authority does the Committee have to make the decision?
- o What are the pro and cons.”

CARRIED

NB-4
Tomslake & District
Recreation
Commission

The Committee discussed the request from the Tomslake & District Recreation Commission for a proposed meeting. Director Hiebert will confirm with Mr. Seidl on a possible date and what they are proposing for the meeting. After confirmation, the Community Services will provide answers to the questions listed within the request letter and questions that were brought up at the last Grants in Aid meeting held on May 16, 2016.

COMMUNICATIONS:

Communication Manager Fran Haughian will publish the Annual Volunteer Appreciation Banquet and will also help with communication in regards to the Tomslake & District Recreation Commissions proposed meeting, specifically with the Sub-Regional Groups.

ADJOURNMENT:

RBAC 18/08/09
MOVED by Director Hiebert, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee be adjourned at 3:40 p.m."

CARRIED

Director Goodings, Meeting Chair

Ronda Wilkins, Executive Assistant

Dear Mr. Brad Sperling,

Aug. 0 2016

C-1

As the recipient of the Peace River
Regional District Electoral Area "C"

Scholarship, I would like to express my
sincere gratitude for the support you have
provided me through this scholarship.



This scholarship will allow me to go to
school at the University of Victoria in
the Faculty of Science in hopes of pursuing
a career in medicine.

I look forward to starting my degree
this fall. I thank you once again
for your generous support in this endeavor.

Sincerely,

Rachel Falkman

R. Falkman

September 15, 2016



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

From: Jennifer Rudyk, Finance Clerk

Date: September 8, 2016

Subject: Financial Report – July 2016

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid (*4 pages*) - 2005 to 2015 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (*1 page*). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (*first column after name of payee*)
 - d. Previous Years Payments
 - e. Payments made this year (*next 4 columns - column for each Area*)
 - f. Balance remaining of the Commitment (*last column*)
 - g. Actual Balance
 - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (*1 page*).
This report is in a similar format to the Fair Share report.
4. BCR/PRA Money Market Fund (includes revenue, expenditures and future commitments) (*1 page*)
5. Reserve (Appropriated Surplus) Balances (*2 pages*).
6. Establishment Bylaw No. 1166, 1998 and most recent amendment Bylaw No. 1853, 2009.

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Staff Initials: JR

Dept. Head:

CAO:

September 15, 2016

 Peace River Regional District Grants-In-Aid Summary of Payables - 2016										1-Sep-2016
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
			Budget 103,000.00	Budget 107,000.00	Budget 103,000.00	Budget 103,000.00	Budget 103,000.00	Budget 200,000.00	Budget 103,000.00	
			Allocated 103,000.00	Allocated 107,000.00	Allocated 103,000.00	Allocated 103,000.00	Allocated 94,608.17	Allocated 189,845.00	Allocated 103,000.00	
AREA B										
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-
	Buick Creek Community Club	-	-	-	-	-	-	-	-	-
	Cache Creek Community Club	0.00	-	-	-	-	-	-	-	0.00
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	1,000.00	1,000.00
17,995.84	Golata Creek Recreation Society	-	(0.00)	-	-	-	0.00	-	17,995.84	17,995.84
38,700.00	Goodlow Community Club	-	-	(0.00)	-	-	-	-	38,700.00	38,700.00
	Halfway Graham Community Club	-	-	-	-	-	-	874.96	-	874.96
	King's Valley Christian Camp	-	-	-	-	(0.00)	0.00	16,929.67	-	16,929.67
6,900.00	Montney Rec. Commission	-	-	(0.00)	-	-	-	6,597.92	6,900.00	13,497.92
1,000.00	North Peace 4-H District Council	-	-	-	-	-	-	0.00	-	0.00
1,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	-	1,000.00	1,000.00
12,162.61	North Peace Historical Society	-	-	-	-	-	-	-	12,162.61	12,162.61
	North Peace Light Horse Assn.	-	-	-	-	-	-	18,548.73	-	18,548.73
	North Peace Ride for Disabled	-	-	-	-	-	-	259.51	-	259.51
11,062.05	Osborn Community Club	-	-	(0.00)	(0.00)	-	-	8,315.09	11,062.05	19,377.14
10,679.50	Rose Prairie Curling Society	-	-	0.00	0.00	-	-	2,278.53	8,077.83	10,356.36
	Wonowon Horse Club	-	-	-	-	-	-	1,500.00	-	1,500.00
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-	-	-
1,500.00	Youth Travel	-	-	-	-	-	-	-	1,000.00	1,000.00
103,000.00	Total Area B	0.00	(0.00)	(0.00)	(0.00)	(0.00)	0.00	55,304.41	97,898.33	153,202.74
AREA C										
			Budget 100,000.00	Budget 100,000.00	Budget 100,000.00	Budget 100,000.00	Budget 112,025.88	Budget 100,000.00	Budget 80,000.00	GIA Remaining
			Allocated 100,000.00	Allocated 100,000.00	Allocated 100,000.00	Allocated 87,924.72	Allocated 93,297.04	Allocated 81,250.00	Allocated 72,900.86	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-
25,125.86	Charlie Lake Community Club	-	-	127.46	-	-	4,920.40	18,000.00	25,125.86	48,173.72
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	1,000.00	1,000.00
	Lake Point Golf Club	-	-	-	-	4,241.96	-	-	-	4,241.96
	North Peace 4H Senior Council	-	-	-	-	2,415.92	-	-	-	2,415.92
20,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	3,322.13	20,000.00	23,322.13
24,775.00	North Peace Historical Society	-	0.00	-	-	-	470.75	3,426.16	24,775.00	28,671.91
	North Peace Light Horse Assn.	-	-	-	0.00	-	-	34,000.00	-	34,000.00
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-	-	-
1,000.00	Youth Travel	-	-	-	-	-	-	-	1,000.00	1,000.00
72,900.86	Total Area C	-	0.00	127.46	0.00	6,657.88	5,391.15	58,748.29	71,900.86	142,825.64
AREA E										
			Budget 102,000.00	Budget 102,000.00	Budget 102,000.00	Budget 111,610.00	Budget 103,150.00	Budget 102,000.00	Budget 102,000.00	GIA Remaining
			Allocated 102,000.00	Allocated 102,000.00	Allocated 92,390.00	Allocated 110,460.00	Allocated 103,150.00	Allocated 102,000.00	Allocated 102,000.00	
	Camp Emile	-	(0.00)	0.00	-	0.00	13,924.54	-	-	13,924.54
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-	2,500.00	2,500.00
7,637.50	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	-	7,637.50	8,248.90
5,387.50	Chetwynd Gymkhana	-	-	-	-	0.00	(0.00)	-	5,387.50	5,387.50
22,768.25	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-	22,768.25	22,768.25
5,000.00	Chetwynd Social Planning Committee	-	-	-	-	-	-	-	5,000.00	5,000.00
1,600.00	Foothills Team Roping Club	-	-	-	-	(0.00)	-	-	1,600.00	1,600.00
13,550.50	Jackfish Community Association	-	-	(0.00)	-	(0.00)	0.00	4,875.00	9,423.66	14,298.66
7,637.50	Little Giants Figure Skating Club	-	-	-	-	-	-	-	7,637.50	7,637.50
6,281.25	Little Prairie Heritage Society	-	-	(0.00)	0.00	1,932.69	4,355.16	4,302.91	4,156.04	14,746.80
6,707.50	Moberly Lake Community Assn.	-	-	-	0.00	-	-	570.53	5,363.60	5,934.13
16,417.50	Pine Valley Exhibition Park Soc.	-	-	(0.00)	-	1,849.62	-	-	2,019.90	3,869.52
	Pine Valley Motor Sports	-	-	-	-	-	-	-	-	-
3,512.50	Pine Valley Seniors Assn.	-	-	-	-	-	(0.00)	-	3,512.50	3,512.50
	Sagitawa Christian Camping Society	-	-	-	-	-	-	15,965.00	-	15,965.00
1,000.00	Area E West Bursary	-	-	-	-	-	-	-	1,000.00	1,000.00
2,000.00	Youth Travel	-	-	-	-	-	-	-	1,500.00	1,500.00
102,000.00	Total Area E	-	(0.00)	0.00	0.00	3,782.31	18,891.10	25,713.44	79,506.45	127,893.30

		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
SUB-REGIONAL			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	150,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,000.00	150,049.93	
9,178.72	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-	9,178.72	9,178.72
5,000.00	Bessborough Community Club	-	-	74.96	-	-	-	-	5,000.00	5,074.96
8,178.72	Cutbank Community Club	-	-	-	-	0.00	(0.00)	-	(0.00)	0.00
14,428.72	Dawson Creek Sportsman's Club	-	-	-	-	-	-	-	14,428.72	14,428.72
5,829.55	Doe River Gymkhana Club	-	-	-	-	-	-	-	5,829.55	5,829.55
8,044.08	Doe River Recreation Commission	-	-	-	-	-	-	-	8,044.08	8,044.08
8,178.72	Farmington Community Association	-	-	-	-	-	-	-	8,178.72	8,178.72
1,350.00	Groundbirch Rec. Commission	-	-	-	-	-	-	-	1,350.00	1,350.00
16,078.72	Hats n' Chaps Gymkhana	-	-	-	2,155.99	-	-	-	16,078.72	18,234.71
	Kilkerran Recreation Commission	-	-	-	-	0.00	-	1,925.33	-	1,925.33
11,724.22	Kiskatinaw Fall Fair	-	-	-	-	0.00	0.00	-	4,365.49	4,365.49
8,777.38	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	(0.00)	8,777.38	8,777.38
10,491.22	Rolla Ratepayers	-	-	-	-	-	-	-	10,491.22	10,491.22
7,028.72	Sunset Prairie Recreation Commission	-	-	0.00	(0.00)	0.00	1,257.05	0.00	7,028.72	8,285.77
825.00	Swan Lake Enhancement Society	-	-	-	-	-	-	-	-	-
6,928.72	Tomslake Community Cultural Assn.	-	-	-	-	-	-	-	6,928.72	6,928.72
12,828.72	Tomslake & District Rec Commission	-	-	-	-	(0.00)	0.00	1,452.22	12,828.72	14,280.94
10,678.72	Tupper Community Club	-	-	-	-	-	-	-	10,678.72	10,678.72
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	-
150,049.93	Total Sub-Regional	0.00	0.00	74.96	2,155.99	0.00	1,257.05	3,377.55	132,187.48	139,053.03
427,950.79	COMBINED GRAND TOTALS	0.00	(0.00)	202.42	2,155.99	10,440.19	25,539.30	143,143.69	381,493.12	562,974.71
Prior Years Payable total =			38,337.90							
2015 Payable total =				143,143.69						
Total GIA Payable =					562,974.71					

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016
Area B									
	Northern BC High School Rodeo	1,000	500			500			
	Northern BC Highschool Rodeo - Megan Smith	500					500		
	Juvenile boys curling team (alberta league)	500							500
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500
	TOTAL used		500	0	0	500	500	0	500
	BALANCE Remaining		0	0	0	0	0	0	1000 *
Area C									
	Inconnu Swim Club	300		300					
	Northern BC High School Rodeo	2,000	500		500	500		500	
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	
	BALANCE Remaining		0	0	0	0	0	0	1000 *
Area E									
	3 Nations Midget Hockey	650		350		300			
	Auroras Speed Skating Club	250		250					
	Chet Girls Club Volleyball	1,050	250		500		300		
	Chet Scotiabank Bantam Giants Hockey	850	350		500				
	Chet Secondary Boys Wrestling	350	350						
	Chet Secondary Girls Volleyball	1,250	250		200	800			
	Chet Talisman Energy Pee Wee Giants Hockey	500			500				
	Electric Eels Swim Club	600		300	300				
	Chetwynd Secondary Highschool Golf Team	300				300			
	Dawson Creek Juvenile Girls Curling	500					500		
	Chetwynd Midget Giants	500						500	
	Chetwynd U16 Club Volleyball - Chargers	500						500	
	Chetwynd Secondary Sr. Girls VB	1,000						1000	
	U16 Girls Club VB Chetwynd	500							500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	500
	BALANCE Remaining		0	0	0	0	0	0	1,500 *
Sub-Regional									
	Northern BC High School Rodeo	2,000			1,000	1,000			
	DC U14 Volleyball Team Dynamite	500							500
	DCVC U17_18 Girls Vollebay	500							500
	Juvenile Boys Curling Team (alberta league)	500							500
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500
	BALANCE Remaining		0	0	0	0	0	0	0 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
TOTAL		5,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	06-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
TOTAL		5,000	0	

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Courtney Auger	500	500	
2016	Regan Neuls	500	500	
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	07-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
TOTAL		1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Ashley Schweitzer	1,500	1500	
2016	Kalen Dorer	1,500	1500	
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
TOTAL		16,500	0	

Fair Share Commitments		July 2016		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Pose Area E	Total Fair Share
January 1, 2016 opening balance				2,209,255.70	1,930,009.03	3,206,851.77	2,917,532.69	10,263,649.19
Total interest earned to date				9,674.49	8,559.38	14,299.05	13,010.95	45,543.87
								-
COMMITMENTS		Commitment	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B								
Area B Municipal Facilities			13,200.00					13,200.00
Clearview Arena; Crawl Space R&M			75,000.00	59,456.85				15,543.15
Electrical Extension Grants			12,000.00					12,000.00
FSJ Library (annual payment)			31,300.00		31,300.00			-
NP Cultural Centre (pymt to 2017)			28,125.00		21,093.75			7,031.25
NP Fall Fair; Display Buildings			17,600.00	10,192.14				7,407.86
NP Farmers Institute; Facility Upgrades			200,000.00		200,000.00			-
Rural Gasification			680,000.00	32,367.25				647,632.75
Sewage Rec Facility (Operating Deficit 25%)			-					-
			1,057,225.00	102,016.24	252,393.75	-	-	702,815.01
Area C								
FSJ Airport Sub Communal H2O/Swr Fees			12,559.97	11,200.00				1,359.97
FSJ Airport Sub Water Metering Initiative			25,000.00					25,000.00
FSJ Library (annual payment)			15,000.00		15,000.00			-
NPAS; Airport Swr Pumps & Maintenance			26,289.38					26,289.38
NP Cultural Centre (pymt to 2017)			14,062.00		10,546.50			3,515.50
NP Farmers Institute; Facility Upgrades			50,000.00		50,000.00			-
Regional Parks Improvements			100,000.00					100,000.00
Sewage Rec Facility (Operating Deficit 75%)			-					-
Water & Sewer			500,000.00					500,000.00
			742,911.35	11,200.00	-	75,546.50	-	656,164.85
Area D								
Bear Mnt Nordic Ski Assn; Ski Trails			10,000.00					10,000.00
Dawson Creek Gradfest Committee; Gradfest 2015			2,500.00	1,000.00		1,000.00		500.00
Dawson Creek Sportsman's Club; Indoor Range Exp			80,000.00					80,000.00
Electrical Extension Grants								-
Hats 'n Chaps Gymkhana; Arena Rebuild			15,800.00	15,360.00				440.00
Kelly Lk Swr; Upgrades (Lift Stn, Pump, Alarm Dialer)			30,000.00	19,544.37				10,455.63
Northern Lights Recovery Centre			100,000.00					100,000.00
NP Farmers Institute; Facility Upgrades			50,000.00			50,000.00		-
Regional Parks & Trails (Parks)			75,000.00					75,000.00
Regional Parks & Trails (Trails)			25,000.00					25,000.00
Rolla Sewer - Annual Oper. Grant			17,500.00	17,500.00				-
Rolla Sewer - Upgrades			20,000.00	17,429.53				2,570.47
Rural Gasification			1,000,000.00	58,798.50				941,201.50
Rural Water Dev-Tmik,Frmtg Const			125,032.17					125,032.17
Swan Lake Environmental Study			20,000.00	15,554.63				4,445.37
Swan Lake Weir Aluminum Gates			34,000.00	8,133.75				25,866.25
			1,604,832.17	153,320.78	-	-	51,000.00	1,400,511.39
Area E								
Bear Mnt Nordic Ski Assn; Ski Trails			4,000.00					4,000.00
Camp Sagitawa; Phase 1 Climbing Wall			20,000.00					20,000.00
Chetwynd & Dist. Rec Complex			1,325,000.00	1,269,278.08				55,721.92
Chetwynd (Dist of); Fire Apparatus			133,000.00					133,000.00
Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller;			-					-
Chetwynd Seniors Housing Society			150,000.00					150,000.00
Dawson Creek Sportsman's Club; Indoor Range Exp			20,000.00					20,000.00
Electrical Extension Grants			5,000.00				4,000.00	1,000.00
Hasler Tower Project			107,000.00	98,836.73				8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild			3,950.00	2,184.00				1,766.00
Little Prairie Heritage Soc; Engineering			25,000.00	6,090.00				18,910.00
Little Prairie Heritage Soc; Tables, Tents			8,300.00				8,300.00	-
Moberly Lk FD; Equipt & Training			10,000.00				10,000.00	-
Northern Lights Recovery Centre			100,000.00					100,000.00
Rural Gasification			700,000.00					700,000.00
Senior Assisted Living			30,000.00					30,000.00
South Peace SPCA; Aspen Estate Feral Cats			5,000.00	2,500.00				2,500.00
Sunset Pr Rec Comm; Fair Kitchen			58,000.00	38,005.49				19,994.51
			2,704,250.00	1,416,894.30	-	-	22,300.00	1,265,055.70
Actual Balance at Month End				1,966,536.44	1,863,021.91	3,170,150.82	2,908,243.64	9,907,952.81
Total Remaining Commitment				702,815.01	656,164.85	1,400,511.39	1,265,055.70	Total Fair Share
Balance After Remaining Commitments				1,263,721.43	1,206,857.06	1,769,639.43	1,643,187.94	Reserve
* Electoral Area 'E' Director has guanteed to cover funding shortfalls up to \$2,000,000 from Fair Share/Gas Tax or other available funding for the Chetwynd & District Rec Centre capital project upgrade scheduled to start in 2017 per the January 26, 2016 RBAC meeting motion.								
This commitment is not included in the above numbers.								

September 15, 2016

Peace River Agreement Commitments		July 2016		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	R. Rose Area E	Total Fair Share
January 1, 2016 Opening Balance				-	-	-	-	-
Total interest earned to date				1,505.25	1,552.55	1,426.07	1,487.94	5,971.81
Subscription PRA \$				750,000.00	750,000.00	750,000.00	750,000.00	3,000,000.00
COMMITMENTS		Commitment	Previous Yrs. Category Payments Code	Peace Agreement Payments This Year				Remaining Commitment
Area B								
Prespatou School; Rink and Skate Shacks		20,000.00	A	20,000.00				-
NEAT; Rural School Foodsafe Program		1,725.00	E	1,725.00				-
		20,000.00		21,725.00	-	-	-	-
Area C								
NEAT; Rural School Foodsafe Program		1,725.00	E		1,725.00			-
		1,725.00			1,725.00			-
Area D								
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)		30,000.00	C			30,000.00		-
KL Sewer; Complete Pump & Alarm System Installation		10,000.00	D					10,000.00
KL Sewer; Spare Pump		12,000.00	D					12,000.00
NEAT; Rural School Foodsafe Program		1,725.00	E			1,725.00		-
SP Dist Crime Prevention Assn; Signs		4,375.00	E			3,517.15		857.85
Rolla Sewer; Pump & Control Alarm Installation		40,000.00	D					40,000.00
Rolla Sewer; Spare Pump		8,000.00	D					8,000.00
		106,100.00				35,242.15		22,857.85
Area E								
Chetwynd Public Library; Exterior Renovation		100,000.00	B					100,000.00
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)		10,000.00	C				10,000.00	-
NEAT; Rural School Foodsafe Program		1,725.00	E				1,725.00	-
Mob Lk Comm Assn; Water Sampling		5,000.00	E					5,000.00
Mob Lk Comm Assn; Shoreline Condition Assessment		11,500.00	E				9,342.50	2,157.50
		110,000.00					21,067.50	100,000.00
Actual Balance at Month End				729,780.25	749,827.55	716,183.92	730,420.44	2,926,212.16
Total Remaining Commitment				-	-	22,857.85	100,000.00	Total PRA
Balance available after remaining commitments				729,780.25	749,827.55	693,326.07	630,420.44	Reserve
				Area B	Area C	Area D	Area E	
*Kiskatinaw Watershed Commitment Replenished each year for 5 years to 2020								
Funding Categories:								
A - Recreation & Cultural Facilities within Electoral Areas								
B - Recreation & Cultural Facilities within Municipalities								
C - Rural Utilities								
D - Rural Services & Functions								
E - Other Rural Assistance								

September 15, 2016

Peace River Regional District
BCR/PRA
July 31, 2016

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening Balance	66,148.15	68,502.73	45,000.00	46,627.11	226,277.99
January	40.01	41.44	27.22	28.20	136.87
February	38.84	40.22	26.42	27.38	132.86
March	42.05	43.56	28.61	29.60	143.82
April	41.60	42.76	28.32	29.02	141.70
May	42.12	42.03	30.01	30.76	144.92
June	43.93	43.83	31.30	32.08	151.14
July	40.88	40.78	29.26	29.99	140.91
August					
September					
October					
November					
December					
2016 Interest	289.43	294.62	201.14	207.03	992.22
Expenditures					
DCSS; Gradfest				500.00	
FSJ Public Library; Self Serve Checkout		5,000.00			
FSJ Comm Arts Council; 2016 Projects	500.00	500.00			
NP Justice Soc; Crime Prev/Alt Justice	2,500.00				
NP Cutlural Center; Bright Nights Event	300.00	300.00			
Total Expenditures	3,300.00	5,800.00	-	500.00	-
July 31, 2016	63,137.58	62,997.35	45,201.14	46,334.14	217,670.21
Commitments					
Peace Art Society; Exhibition & Art Outreach Program			1,500.00		
Goodlow Comm Club; Cemetery Gate	3,055.00				
Balance available	60,082.58	62,997.35	43,701.14	46,334.14	213,115.21

Appropriated Surplus Balances as of July 31, 2016

RESERVES

911 Emergency Capital Reserve	\$ 50,644.32
BCR/PRA	\$ 217,670.21
Buick Creek Arena Capital Reserve	\$ 128,590.35
Buick Creek Arena Operating Res	\$ 63,119.76
Building Reserve	\$ 707,761.27
Charlie Lake Fire Capital Reserve	\$ 469,712.88
Charlie Lake Sewer Capital Reserve	\$ 126,494.74
Charlie Lake Sewer Operating Reserve	\$ 57,854.58
Chetwynd Arena Capital Reserve	\$ 1,733,537.32
Chetwynd Leis Cntr Capital Reserve	\$ 1,754,871.39
Chilton Sewer Capital Reserve	\$ 28,344.45
Chilton Sewer Operating Reserve	\$ 23,975.54
Chilton Sewer Debenture Reserve	\$ -
Clearview Arena Operating Reserve	\$ 70,909.22
CL DCC Reserve	\$ 149,726.39
CLFD Fundraising	\$ -
CLFD Operating Reserve	\$ 20,310.97
Comm Parks Water Capital Reserve	\$ 12,858.99
Comm Parks Water Operating Res	\$ 18,162.26
Community Works (Gas Tax)	\$ 1,546,403.13
DC/PC Fire Capital Reserve	\$ 488,488.00
Election Reserve	\$ 28,760.65
Emergency Plan Reserve	\$ 275,146.34
Fair Share	\$ 9,907,952.81
Feasibility Reserve	\$ 184,852.91
Friesen Sewer Capital Reserve	\$ 3,898.29
Friesen Sewer Operating Reserve	\$ 16,073.44
FSJ Airport Sewer Capital Reserve	\$ 32,769.16
FSJ Airport Sewer Operating Reserve	\$ 42,736.02
FSJ Airport Water Capital Reserve	\$ 10,287.19
FSJ Airport Water Operating Reserve	\$ 23,516.49

Green "Carbon" Project Reserve	\$ 23,454.11
Harp/Imp Sewer Capital Reserve	\$ 8,188.57
Harp/Imp Sewer Operating Reserve	\$ 8,188.57
Information System Plan Reserve	\$ 271,818.00
Insurance Reserve	\$ 474,617.85
Kelly Lake Comm Ctr. Operating Reserve	\$ 18,956.97
Kelly Lake Comm Ctr. Capital Reserve	\$ 15,871.27
Kelly Lake Sewer Capital Reserve	\$ 11,390.03
Kelly Lake Sewer Operating Reserve	\$ 20,433.50
Landfill Closure Reserve	\$ 409,381.64
Moberly Lake Fire Capital Reserve	\$ 12,858.99
North Pine TV Reserve	\$ 41,569.56
NP Economic Development Commission	\$ 68,989.65
NP Leisure Pool Building Repl Res	\$ 1,534,264.54
NP Leisure Pool Capital Reserve	\$ 442,356.42
Peace River Agreement	\$ 2,926,212.16
Peace River Agreement Committee Reserve	\$ 1,004,875.06
Regional Parks Capital Reserve	\$ 40,938.25
Regional Parks Operating Reserve	\$ 40,938.25
Rolla Creek Dyking Operating Reserve	\$ 5,774.61
Rolla Sewer Capital Reserve	\$ 7,950.18
Rolla Sewer Operating Reserve	\$ 13,099.14
Rural (Loan Fund)	\$ 3,257,460.94
Rural Fringe	\$ 1,129,716.07
Solid Waste Capital Reserve	\$ 5,304,871.61
Solid Waste Operating Reserve	\$ 1,030,590.89
Sub-Reg Recreation Insurance Reserve	\$ 113,266.51
Tomslake Fire Reserve	\$ 1,371.43
Vehicle (Admin) Reserve	\$ 162,912.16
Vehicle (BI) Reserve	\$ 42,152.26
Vehicle (SW) Reserve	\$ 133,312.47
TOTAL	\$ 36,773,210.73

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	82,500.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	300,000.00
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	300,000.00
Total	1,325,000.00	1,325,000.00	682,500.00

Loan Funds Available:	2,817,500.00
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	\$288,464.72
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Commitments from Rural Fringe Reserve	Committed	Previous Years Paid	Current Year Paid	Remaining
Dist. of Chet; Sewage Rec & Treatment Agreement	500,000.00	-	500,000.00	-
Total	500,000.00	-	500,000.00	-

Reserve Funds Available:	\$1,129,716.07
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Gas Tax	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena	25,000.00	19,240.56		5,759.44
Charlie Lk Sewer Lagoon Upgrades & Three Phase Power Ext. @ Treatment Plant	2,850,000.00	1,520,722.10	26,628.35	1,302,649.55
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airprt Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Furnace	7,337.40	-	7,337.40	-
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	4,751.49		1,408.51
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Sewage Receiving Facility (Domestic) at Charlie Lk	3,500,000.00	3,188,159.51	42,761.72	269,078.77
Weather Stations	18,660.00			18,660.00
Total	\$6,651,894.40	\$4,904,999.56	\$76,727.47	\$1,670,167.37

Gas Tax Funds Available:	(\$123,764.24)
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This Sewage Receiving Facility Commitment includes Gas Tax Funds to be received in 2016 and 2017. It is the reason the Gas Tax Available Funds balance is shown as a negative.

PEACE RIVER REGIONAL DISTRICT**BY-LAW No. 1166, 1998**

A bylaw to establish a Standing Committee of the Board and
delegate administrative powers to the committee

WHEREAS the Regional District has signed a Memorandum of Understanding with the Province of British Columbia which contributes a share of oil and gas revenue to the Electoral Areas of the Regional District;

AND WHEREAS there are certain services which are provided in two or more Electoral Areas, and in no member municipalities;

AND WHEREAS pursuant to Section 795^{2 as per MS Feb 2001} of the Municipal Act the Chair of a regional district may appoint a standing committee;

AND WHEREAS pursuant to Section 176(1)(e) and Section 192(1) of the Municipal Act a Regional Board may, by by-law adopted by at least 2/3 of the votes cast, delegate its powers duties and functions not limited by Section 191(1) of the Municipal Act to, *inter alia*, its committees;

AND WHEREAS the Chair has appointed the electoral area directors to a standing committee;

NOW THEREFORE the Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Rural Budgets Administration Bylaw No. 1166, 1998".

Committee

2. The name of the committee appointed by the Chair is "Rural Budgets Administration Committee".

Membership

3. Membership in the committee is limited to the Electoral Director from each Electoral Area in the Peace River Regional District.

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Duties

4. Schedule "A" is attached hereto and forms part of this by-law.
5. The committee is delegated the authority of the Peace River Regional District Board to administer the rural budgets identified in Schedule "A" in accordance with budgets, programs, plans, policies and guidelines adopted from time to time by the Regional Board.
6. The committee will rotate chairperson from meeting to meeting, starting with Electoral Area "B" and working in alphabetic order.
7. The committee must keep minutes of its activities which will be provided to the Board for information.

Dispute Resolution

8. Should the committee be deadlocked on an issue it must refer that matter to the Regional Board for resolution.
9. A person may appeal a decision of the committee in writing to the Regional Board.
10. The decision of the Regional Board under section 8. and 9. is binding.

READ A FIRST TIME THIS 26th day of November, 1998.

READ A SECOND TIME THIS 26th day of November, 1998.

READ A THIRD TIME THIS 26th day of November, 1998.

ADOPTED BY A 2/3 VOTE THIS 26th day of November, 1998.

CERTIFIED A TRUE AND CORRECT COPY of
"Rural Budget Administration Bylaw No. 1166,
1998".

Moray Stewart
Moray Stewart, Administrator

THE CORPORATE SEAL of the Peace River
Regional District was hereto affixed in the
presence of:

Karen Goodings
Karen Goodings, Chair

Moray Stewart
Moray Stewart, Administrator

B-1

Schedule "A"

Fair Share Memorandum of Understanding - Rural Allocation

B.C. Rail Grants-in-Lieu - Rural Allocation

Electoral Areas - Legislative (Elections, Conventions, Memberships and Information)

Grants to Community Organizations - Electoral Area Grants

Recreation and Cultural Services - Grants-in-Aid

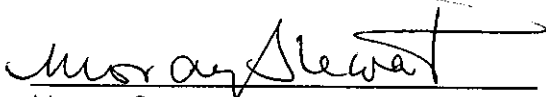
Sub-Regional Recreation and Cultural Services - Rural Allocations

Community Parks

Cemeteries

North Pine Television Re-broadcasting

CERTIFIED A TRUE AND CORRECT COPY
of Schedule "A" to "Rural Budget
Administration Bylaw No. 1166, 1998".


Moray Stewart
Administrator

(HM/W:\WPDocs\PRRD\Admin\By-Laws\1078-1178\BL-1166 Rural Budget Comm.wpd)

September 15, 2016

**PEACE RIVER REGIONAL DISTRICT
By-Law No. 1853, 2009**

A by-law to amend "Rural Budgets
Administration By-law No. 1166, 1998"

WHEREAS, the Regional Board of the Peace River Regional District did, pursuant to the Province of British Columbia Local Government Act, R.S.B.C. 1996, adopt "Rural Budgets Administration By-law No. 1166, 1998" and "Rural Budgets Amendment By-law No. 1617, 2006";

NOW THEREFORE the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

1. This by-law may be cited for all purposes as "Rural Budgets Administration Amendment By-Law No. 1853, 2009."
2. "Rural Budgets Administration Amendment By-law No. 1616, 2006" is hereby repealed in its entirety.
2. That Schedule 'A' to "Rural Budgets Administration By-law No. 1166, 1998" is hereby replaced with Schedule 'A' which is attached to and forms part of this by-law.

READ A FIRST TIME this 14th day of May, 2009.

READ A SECOND TIME this 14th day of May, 2009.

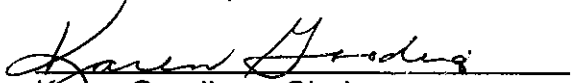
READ A THIRD TIME this 14th day of May, 2009.

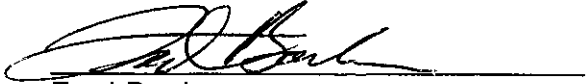
ADOPTED this 14th day of May, 2009.

CERTIFIED a true and correct copy of
"Rural Budgets Administration
Amendment By-law No. 1853, 2009."


Fred Banham,
Chief Administrative Officer

THE CORPORATE SEAL of the Peace
River Regional District was hereto
affixed in the presence of:


Karen Goodings, Chair


Fred Banham,
Chief Administrative Officer

Peace River Regional District
By-law No. 1853, 2009

Schedule 'A'

Fair Share Memorandum of Understanding – Rural Allocation

BC Rail Grants-in-Lieu – Rural Allocation

Electoral Areas – Legislative (Elections, Conventions, Membership and information)

Grants to Community Organizations - Electoral Area Grants
- Custodians of the Peace Country Society

Recreation and Cultural Services – Grants-in-Aid

Sub-Regional Recreation and Cultural Services – Rural Allocations

Community Parks

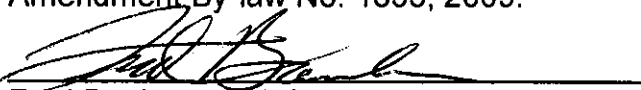
Cemeteries

North Pine Television Rebroadcasting

"New Deal" Funding Agreement – Rural Allocation

Other funding opportunities specific to Electoral Areas

CERTIFIED A TRUE and CORRECT COPY
of Schedule 'A' to "Rural Budgets Administration
Amendment By-law No. 1853, 2009."


Fred Banham, Chief Administrative Officer



Peace River Regional District REPORT

To: RBAC

Date: August 31, 2016

From: Chris Cvik, CAO

Subject: Notice of Closed Session – September 15, 2016 RBAC Meeting

RECOMMENDATION:

That permission be granted to resolve to a closed meeting, pursuant to Sections 90(1)(c) and (k) of the Community Charter which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Staff Initials:

Dept. Head:

CAO: *Chris Cvik*

Page 1 of 1

September 15, 2016



Peace River Regional District

REPORT

To: Rural Budgets Administration Committee

Date: September 14, 2016

From: Jill Rickert, Community Services Coordinator, Community and Electoral Area Services

Subject: Youth Travel Request – Toni Savard

RECOMMENDATION(S):

That the Rural Budgets Administration Committee deny the request for travel assistance for Toni Savard to participate in the Hockey Training Institute (HTI) Stars Winter Training Program in Mulmur, Ontario from September 1, 2016 to March 15, 2017 as it does not meet the eligibility criteria for the Youth Travel Grant and all Sub-Regional Youth Travel funding has been expended for 2016.

BACKGROUND/RATIONALE:

HTI is a hockey academy that provides a training atmosphere for hockey players of all ages and gender from all over the globe to come together to live, train and study. The program is full time and this applicant would compete in an Intermediate AA league as a member of the HTI Stars Girls U20 team all across Canada and the United States. Fees to attend this program include tuition and residence expenses that parallel to any private sports or academic institute. The only travel fees associated to this program are those to travel to and from your home location to the school.

Under the Recreational and Cultural Grants-in-Aid Youth Travel Policy all applicants must meet the following criteria in order to qualify for consideration for a Youth Travel Grant:

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

It is important to identify that this request does not meet the above criteria in the following ways:

1. The applicant is 19 years of age; however, for youth travel grants the general age of consideration is 18 years and under; and
2. The applicant has not qualified or won the right to compete at a provincial, national or international competition but has been invited to attend an elite hockey program.

OPTIONS:

The Committee could consult with Chief Financial Officer to determine what other sources of funding could be used to support this request; however, it is suggested consideration be given to the following:

- Are travel expenses to attend athletic schools or programs an appropriate uses of grant funding; and
- How will a decision to support this request, impact the number of future requests of this nature the Committee could potentially receive?

STRATEGIC PLAN RELEVANCE:

None

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FINANCIAL CONSIDERATION(S):

- All grant funding under the Recreational and Cultural Grants-in-Aid Sub-Regional Youth Travel have been expended for 2016.
- If this request is supported, it is suggested that the Committee consult with the Chief Financial Officer to determine the appropriate funding option.
- In the case of this request the only eligible amount for travel funding would be \$1,500 since the \$5,200 is fees for residence at the academy.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the decision made by the Committee.

OTHER CONSIDERATION(S):

Attachments:

- Letter of Request
- Youth Travel Policy
- Info on Hockey Training Institute



September 13, 2016

Rural Budgets Administration Committee
Peace River Regional District
PO Box 810m 1981 Alaska Avenue
Dawson Creek, BC V1G 4H8

RE: Rural Youth Travel Grants

Dear Sir or Madam,

I am writing on behalf of the Savard family who reside in Kelly Lake, BC, and as a representative of the Kelly Lake Cree Nation. Our local female athlete, Toni Savard, has been scouted to compete and train with some of the best female hockey players in the world.

The training facility, Hockey Training Institute (HTI), is located in Mulmur, Ontario. I have attached Ms. Savard's support letter from HTI outlining the purpose and costs of the program. The program runs from September 2016 to March 2017.

Ms. Savard's eligible travel costs under the Rural Youth Travel Grants are as follows for a total of \$6,700.

<i>Airfare</i>	<i>\$1,500.00</i>
<i>Room & Board</i>	<i>\$5,200.00</i>

We would like to request funding in the amount of \$3,350 to help offset Ms. Savard's travel and accommodation costs.

As fundraising coordinator, I am available to help coordinate payment details or any other information as needed, including the required reporting to PRRD.

Thank you for considering our request. If I can be of any further assistance, please contact me at 403-880-7925 or via email at melissa@contentlime.com

Sincerely,

Melissa Ligertwood, Director of Communications
On Behalf of Kelly Lake Cree Nation



HOCKEY TRAINING INSTITUTE INTERNATIONAL

756028 2nd Line East, Mulmur, ON, L9V 0G5

Phone: 705-828-5385

www.htistars.com

Email: info@htistars.com

HANDOUT - 1

August 17, 2016

To Whom It May Concern:

Please find this letter as a confirmation that Toni Savard of Alberta has been invited to participate in our Winter Training Program at the Hockey Training Institute (HTI) located in Mulmur, Ontario. Toni was scouted at the NAHC Tournament in April 2015 as a very hardworking player with great potential to succeed at the next level. Therefore she has been invited to join the HTI Stars Girls U20 winter team for the 2016-2017 hockey season.

HTI's Winter Training Program provides a full-time, residential hockey program designed for dedicated young ice hockey players from around the world. Players go through a challenging training regimen of daily on-ice and off-ice practices, as well as video analysis and player meetings to strengthen the mental part of the player's development.

Alongside training at HTI, Toni will be expected to continue pursuing her academic interests. She has the opportunity to enroll in online college courses, enroll in an SAT preparation course, and receive college admissions counseling. HTI arranges private tutors, certified by the Ontario Ministry of Education, who can assist our student-athletes in teaching content for particular subject areas, proctoring exams, and standardized test preparation. HTI provides a designated classroom and study space at our residential facility.

Our full-time professional coaching staff works hard to develop players and to promote them to university/college hockey level in the NCAA (US) or CIS (Canada). We have considerable experience of moving players on to the university level hockey as over thirty of our alumni have moved on to play at the university level. We certainly believe that Toni has the potential to follow their achievements. We hope that you see the value in Toni's attending our program and the importance of it for her future as an athlete, a student, and a well-rounded person.

Tuition for the 2016-2017 HTI Stars Winter Training Program is as follows:

(September 1, 2016 – March 15, 2017)

Hockey Training and Fees: \$18,500 CAD

Room and Board: \$5,200 CAD

HTI Scholarship: -\$5,000 CAD

TOTAL: \$18,700 CAD

Toni and her family will need financial assistance for the balance of the tuition and your help can greatly increase her opportunities in the future. Please feel free to contact me for any additional information regarding our program.

Thank you in advance for your support of Toni.

Sincerely,

Jenya Feldman

A handwritten signature in black ink, appearing to read 'Jenya Feldman', with a long horizontal flourish extending to the right.

President – Hockey Training Institute (HTI)

Tel: 705-828-5385

jfeldman@htistars.com

September 15, 2016



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule “E” – Youth Travel

1) Eligibility

- a) Youth travel grants may be provided to youth sports organizations or individual players who have won the right to compete at a provincial, national or international competition.

2) Application

- a) Organizations and/or players wishing to apply for youth travel grants must apply in writing to the Rural Budgets Administration Committee and must provide:
 - i. a description of the event;
 - ii. the number of players and coaches that will attend;
 - iii. the 9-1-1 addresses of the players and coaches that will attend;
 - iv. how the funds are to be spent;
 - v. the names of players that will be competing that reside in the electoral areas.

3) Funding Requirements

- a) Funding contributions may be provided for tournament/event fees, fuel, air/ferry travel and/or accommodations only.
- b) The Rural Budgets Administration Committee will make funds payable to the organization only.

4) Reporting

- a) Successful applicants must:
 - i. report back on the results of their competition;
 - ii. provide a photo for use by the Regional District; and
 - iii. describe how the funds were spent within 30 days of competition.



GIRLS CAMP - OFF-ICE TRAINING

- HOME
- ABOUT
- HTI STARS
- HTI CAMPS
- REGISTRATION
- REVIEWS
- FACILITIES
- NEWS

GALLERIES

- Admissions & Applications
- Player Profiles
- Promotion
- Roster
- Schedule and Results
- Staff
- Stats
- Training

HTI STARS

GIRLS WINTER PROGRAM

By becoming a member of HTI’s hockey family, players are given the opportunity to live, train and study as professional athletes, with our staff members committed to guiding and encouraging them on their way to excellence.

HTI’s Girls Program competes in Intermediate AA, which is the highest level of U20 girls hockey in North America. The team plays across Canada and the United States to be scouted by NCAA (U.S. College) and CIS (Canadian University) coaches.

Being represented as a hockey academy allows us to have players from around the world and we value the international component in our program. We have the flexibility of setting up our own schedule, which includes elite tournaments in North America, Canadian and U.S. Prep Schools, as well as NCAA and CIS teams.



- f

Recommend

2

Tweet

0

Share

Pinit

Website Sections

- Homepage

About

Girls Hockey
- Boys Hockey

Academics

Facilities

Contact Info

756028 2nd. Line East
Mulmur, Ontario, Canada, L9V 0G5

Social



September 15, 2016



GIRLS CAMP - OFF-ICE TRAINING

- HOME
- ABOUT
- HTI STARS
- HTI CAMPS
- REGISTRATION
- REVIEWS
- FACILITIES
- NEWS

GALLERIES

Admissions

The following information provides a breakdown of all costs and program details as well as academic program information. Should you require any further detail please do not hesitate to contact us.

HTI's TUITION INFORMATION

Hockey Tuition

- 8 Month Hockey Program - \$20,500
- 6 Month Hockey Program - \$18,500

Room and Board

- 8 Month Room and Board - \$6,400
- 6 Month Room and Board - \$4,800

Academic Program (Virtual High School with Tutoring)

- Academic Program - \$8,000
- PG/International Program; SAT/ESL Course - \$1,500

*For student-athletes that wish to retake their previously completed courses in order to improve their grade, we offer a course called *upgrade credit course*. Student Athletes can choose to take a single or multiple courses in order to upgrade.

Hockey Program includes:

- A competitive season of 50+ games against elite competition
- 4-5 on-ice practices and 4-5 off-ice practices weekly
- Full-time professional coaching staff
- Transportation to all team events
- Hotels and meals on the road trips
- Team hockey equipment (gloves, pants, helmet, team hockey bag, game and practice jerseys and socks, tape, water bottles, skate sharpening)
- Team apparel (team jacket, team track suit, team sweat suit, hockey underwear, t-shirts, shorts, hats, personal duffle bag)

September 15, 2016

Promotion to the higher levels of hockey

Academic Program includes:

Full Program: Includes a full academic curriculum approved by the Ontario Ministry of Education. Book fees are included in the academic tuition. Students need to bring their own laptops and school supplies for all the academic terms, although school computers are also provided.

Post Graduate Program: Includes an SAT and TOEFL preparation course, an ESL (English as Second Language) course, or a choice of an upgrade course.

School uniform fee is not included in the price of tuition and will need to be purchased before the first day of class. (A copy of the uniform pieces and prices will be provided for your review.)

Boarding:

- Spacious rooms accommodating up to 4 players (Usually 2-3 per room)
- 3 nutritious meals and snacks, prepared by our chef, are served in our cafeteria daily
- 24hr supervision at the facility
- Transportation to evening activities

Payment Options:

Deposit of \$ 5,000 CDN, is due upon acceptance into the program. Final payment is due by September 1. Please contact our office to discuss payment plan. A final invoice with payment dates and our bank information will be sent out with an acceptance letter.

Delinquency of payment can result in immediate removal from all athletic and academic programs.

Extended Payment Plan:

A minimum 50% of the tuition must be paid by September 1. All extended payments must be completed by December 1.

Payments are accepted in the form of Visa, MasterCard, cheque, money order or wire transfer.

Please make cheques payable to Hockey Training Institute International. Cheques and money orders should be mailed to: 756028 2nd Line East, Mulmur, ON L0N 1S8

Cancellation Policy:

In the event that it is necessary for a registrant to cancel, a refund will be granted (excluding a \$2,000.00 cancellation fee) if canceled before May 1st. There are no refunds on cancellations after May 1st.

** Extra fees: IIHF and USA Hockey transfer fees might apply to non-Canadian players. Please contact our office to find out the exact amount for each player.

Damages Deposit

Student/Players will be responsible for any damages done to their rooms. A credit card number on file will be required as a damage deposit. Charges for damages will be processed to the credit card.

Scholarships

Scholarship opportunities are based on the player's academic and athletic performance and are discussed with each player and his/her family on a private basis.

Documents

 HTI Stars Application Form

Links

 Application Submission



Peace River Regional District

REPORT

To: Rural Budgets Administration Committee

Date: September 12, 2016

From: Bryna Casey, Parks and Rural Recreation Coordinator

Subject: Buick Creek Arena Heat Loss

RECOMMENDATION(S):

1. That the Rural Budgets Administration Committee approves a grant to the Buick Creek Community Club for up to \$35,000 from Gas Tax to fund the application of spray foam in the Buick Creek Arena to address issues around heating inefficiencies, user safety and comfort.
2. That the Rural Budgets Administration Committee approves the reallocation of \$5,759 in Gas Tax funds to the Buick Creek Community Club from October 2013 to offset the cost of the spray foam installation.
3. That the Buick Creek Community Club uses the funds in accordance with the recommendations made by the PRRD's Building Inspector.

BACKGROUND/RATIONALE:

The following resolution was passed at the August 18, 2016 Peace River Regional District – Rural Budgets Administration Committee

"RBAC 18/08/03 MOVED by Director Sperling, SECONDED by Director Goodings, "That the Rural Budgets Administration Committee ask Staff to put together the specifics as to what is required to mitigate the heat loss at the Buick Creek Community Club utilizing spray foam, and that the report containing the details required be given to the Buick Creek Community Club to obtain three quotes and further that those quotes be brought back to the Committee for further consideration."

The PRRD's building inspector recommended the following work be done to mitigate the heat loss at the Buick Creek arena

1. A continuous layer of spray foam should be applied to the underside of the existing insulation as well as the structural members.
2. A minimum of 2 inches should be applied to all structural components [purlins, beams, columns, etc.]
3. 4 inches of spray foam installed over the existing "paper back insulation"
4. All material used should conform to CAN/ULC S705.1-01 standards. Installers and equipment shall conform to CAN/ULC S705.2-05. This application should be 2lb closed cell material.

The attached letter, including the recommended work, was sent to the Buick Creek Community Club (BCCC) on August 23, 2016. There was initially concern from the BCCC that they would not be able to find 3 quotes in the shortened time frame. The BCCC then contacted 6 companies in the region. Only 1 company responded to the request to quote. The attached quote from Haab Homes Sprayfoam was written to the Building Inspector's specifications and is in the amount of \$32,000, adding in a 10%

Staff Initials: *Casey*

Dept. Head: *September 15, 2016*

CAO: *Ch. Burk*

contingency fund and 12% tax, will total approximately \$39,424. The BCCC is in favour of using Haab Homes Sprayfoam to complete the work.

This project would be eligible for funding from Gas Tax, as the project will reduce the amount of heat required to keep the arena at an appropriate internal temperature. There was a \$25,000 grant from Gas Tax funded in October 2013, of which \$5,759 remains. This grant was provided to make repairs to the building to address this issue (e.g., increase air flow, changes in the insulation between hot and cold areas, etc.). The BCCC is supportive of using the remaining \$5,759 to offset the cost of this current project.

OPTIONS:

RBAC could choose to accept the grant application from the Buick Creek Community Club with one of the other two quotes provided, understanding that they were not quoted on the advice of the PRRD's Building Inspector.

STRATEGIC PLAN RELEVANCE:

This report addresses PRRD 2015-2018 Strategic Plan item 1.3 Regional Recreation, that "the PRRD is committed to working with Peace River Region residents to have continued access to facilities for recreational and cultural purposes."

FINANCIAL CONSIDERATION(S):

1. RBAC could also choose to fund this project using Electoral Area B Fair Share funding or Electoral Area B Peace River Agreement funding.
2. This project could also be funded by budgeting this amount for 2017, increasing the requisition for this service by 1.5 cents per thousand. This is an option, though not highly recommended.
3. Finally, this project could be funded by borrowing over a 5 year period, which would increase the requisition by .03 cents over the next 5 years. This is also not a recommended option.

COMMUNICATIONS CONSIDERATION(S):

No communication is required at this point.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

- A-1 - September 6, 2016 - Updated quote from HAAB Homes Sprayfoam
- A-2 - August 23, 2016 - Letter to the Buick Creek Community Club from the PRRD
- A-3 - Original Buick Creek Community Club Grant Application

From: [John Bueckert](#)
To: [Bryna Casey](#)
Cc: [Vanessa Bergen](#); [Trish Morgan](#)
Subject: FW: BCCC Grant Response - RBAC
Date: September-06-16 2:58:36 PM

Hi Bryna, I contacted 6 companies, 3 were interested, one never returned my calls, one said the job was too big for his company, one could not work with that time frame, however the only company that got back to me with a quote was Haab Homes (attached).

John Bueckert, Land Agent

Ph: 250-261-2317

Cell 250-263-1707

All New Starting March 2014
Archaeological Services
Managed by Scott Rogerson scott@roynorthernbc.com
www.roynorthern.com

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-----Original Message-----

From: Haab Homes Sprayfoam [<mailto:sprayfoam@haabhomes.ca>]

Sent: September 1, 2016 5:50 PM

To: John Bueckert

Subject: Re: BCCC Grant Response - RBAC

I got everything measured today. Spraying the purlins adds quite a bit of surface area to the roof because we have to spray both sides of the purlin.

Four inches of foam in the ceiling will add an R26 insulation value and the seal that sprayfoam provides will help to make a big difference in the heat loss you have there.

The price would be \$32,000 + gst.

This would include the Zamboni area ceiling and travel. It would take about 6 days to spray as long as it goes smoothly, and the place would have to be unoccupied while we are spraying since the fumes are toxic until it cures (about a few hours).

If you are considering spraying the walls of the Zamboni area, the rate would be \$1/sqft per inch. So 2" of spray, which would add R13, would be \$2/sqft.

Let me know if you have any questions.

Thanks,

Corwyn Unrau
Haab Homes Insulation and Abatement
250.261.8296

September 15, 2016

> On Aug 30, 2016, at 10:26 AM, John Bueckert <John@roynorthernbc.com> wrote:
>
> Hi Cory, here is the info from PRRD.
> Thanks
> John Bueckert, Land Agent
> Ph: 250-261-2317
> Cell 250-263-1707
>
> All New Starting March 2014
> Archaeological Services
> Managed by Scott Rogerson scott@roynorthernbc.com
> www.roynorthern.com
> This e-mail message (including attachments, if any) is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, confidential and exempt from disclosure. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and erase this e-mail message immediately.
>
>
> This document was sent using eCopy Desktop. For more information about how you can eCopy paper documents, visit www.eCopy.com.
> <BCCC Grant Response - RBAC.pdf>



PEACE RIVER REGIONAL DISTRICT

August 23, 2016

John Bueckert, President
Buick Creek Community Club
PO Box 2940
Buick, BC
V0C 2R0

Dear Mr. Bueckert;

On August 18, 2016 the Rural Budgets Administration Committee met and reviewed the Buick Creek Community Club's grant request for funding to support the installation of spray foam to address issues around heating inefficiencies and user safety and comfort at the Buick Arena.

After some discussion, the Committee requests that the Buick Creek Community Club obtain three updated quotes as per the following specifications, as recommended by the Peace River Regional District's Building Inspector;

- 1) A continuous layer of spray foam should be applied to the underside of the existing insulation as well as the structural members.
- 2) A minimum of 2 inches should be applied to all structural components [purlins, beams columns etc.].
- 3) 4 inches of spray foam installed over the existing "paper back insulation."
- 4) All material used should conform to CAN/ULC S705.1-01 standards. Installers and equipment shall conform to CAN/ULC S705.2-05. This application should be 2lb closed cell material.

By September 6, 2016 please submit to our office the requested quotes to be included on the next Rural Budgets Administration Committee meeting agenda. The RBAC would like to review them along with the grant application for further consideration by the Committee for its September 15, 2016 meeting.

If you have any questions, please feel free to contact myself at the below contact information.

Yours truly,

Bryna Casey
Parks and Rural Recreation Coordinator
Bryna.Casey@prrd.bc.ca
250-784-4841

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8083 or (800) 670-7773 Email: prrd.fsj@prrd.bc.ca

September 15, 2016

Buick Arena

PO Box 2940
Buick, BC, V0C 2R0
p: (250)-630-2738

To: Peace River Regional District

Six years ago the community of Buick was proud to announce the opening of its new arena. An agreement between School District #60, The Peace River Regional District and the Buick Creek Community Club allowed this huge undertaking to be a remarkable success. Our facility boasts a full NHL size ice surface, a sophisticated artificial ice plant, a Zamboni, and a commercial grade kitchen.

This facility is being used by the citizens of Buick and the surrounding communities. It offers kids in rural communities the opportunity to participate in sports at a much lower cost and in all weather conditions, unlike our previous outdoor rink.

Since the arena was built we have struggled with severe heating inefficiencies. The cost of propane averages about \$20,000 per year which is a significant portion of our operating budget. The problems have been extensively investigated over the past several years and the conclusion is that the roof is not adequately insulated. The heat loss is clear from the enormous icicles which dangerously hang from the building's roof every winter.

We have obtained quotes from two contractors to have spray foam applied to the ceiling of the lobby, dressing rooms, washrooms and zamboni areas of the arena. Our preferred contractor is Envirohome because his estimate was much more thorough and they have worked on another building built by the same engineer. They also have an established reputation in the Peace area.

We are requesting a grant for the entire cost of the project which is estimated at \$34,166.77

Sincerely,

A handwritten signature in black ink, appearing to read 'Vanessa Bergen', with a long horizontal flourish extending to the right.

Vanessa Bergen, CPA, CGA
Treasurer

September 15, 2016



PEACE RIVER REGIONAL DISTRICT

GRANT REQUEST APPLICATION FORM

Society: Buick Creek Community Club

Date: July 13, 2016

Community Club or Group Name: Buick Creek Community Club

Mailing Address: PO Box 2940

City: Buick

Postal Code: V0C2R0

Civic Address: 15263 Buick Creek Rd, Buick, BC

Contact Person: John Bueckert

Alternate Person: Vanessa Bergen

Tel: 250-263-1707

Tel: 250-630-2787

Fax:

Fax:

Email: john@roynorthernbc.com

Email: v-bergen@hotmail.com

CLUB EXECUTIVES

PROJECT COSTS

President: John Bueckert

Total Cost of Project: \$34,166.77

Vice President: Tony Bergen

Amount Requested: \$34,166.77

Treasurer: Vanessa Bergen, CPA, CGA

Describe the project for which your organization is requesting a grant:

Reduce heating inefficiencies by having spray-foam insulation applied to the ceiling of the lobby, dressing rooms, washrooms and zamboni areas of the Buick Creek Arena.

ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding - *see page 1*
- Year-end financial statements - *see page 2*
- Current financial report including bank balances, investments, term deposits, etc. *see page 3*
- Copy of the Society Resolution requesting this grant. - *see page 4*

Signature of Applicant:

Date: July 13, 2016

For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐BCR: B ☐ C ☐ D ☐ E ☐Other: ☐

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PLEASE REPLY TO:



Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

September 15, 2016



Estimate

Enviro Home Inc.
Box 1341
Grande Prairie, Ab
T8V 4Z2

Date	Estimate #
2016-04-26	1650

Terms	P.O. No.
50% Pre-Job/50% on Compl...	

Name / Address	Contact Info
Buick Creek Arena	

Member of
COMPLYWORKS



#	Description	Qty	Rate	Total
	Buick Creek Arena			
	Polar Foam PF7300 Soya - Roof Deck applied @ approx 2"	6,400	2.99	19,136.00
	Polar Foam PF7300 Soya - Roof Deck perlins @ approx 1" (wrap)	6,200	1.50	9,300.00
	Polar Foam PF7300 Soya - gable / knee Walls @ approx 2"	922	2.99	2,756.78
	Polar Foam PF7300 Soya - roof top unit wall chases @ approx 2" (if required)	300	2.99	897.00
	estimated prep time for mechanical and Zamboni rooms (crew rate)	3	150.00	450.00
	NOTES			
	- batt insulation to be removed at knee wall and bottom of roof			
	- LOA billed as required, billed at local hotel rate			
	GST On Sales		5.00%	1,626.99

We propose hereby to furnish materials and labour - complete and in accordance with the above specifications - for the sum shown at right. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

The undersigned accepts the prices, specifications and conditions above and hereby authorizes Enviro Home Inc. to do the work as specified. Payment will be made as outlined above.

Signature _____

GST/HST No. 828256156

Subtotal	\$32,539.78
Tax	\$1,626.99
Total	\$34,166.77

Phone #	(780) 833-1210	Fax #	(780) 532-5514	Web Site	www.GoSpray.com
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page 1 - project budget

September 15, 2016

Buick Arena

Financial Statements

December 31, 2015

(Unaudited - see Notice to Reader)

Buick Arena

December 31, 2015

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	<u>Page</u>
Financial Statements	
Notice to Reader	1
Statement of Financial Position	2
Statement of Operations and Changes in Fund Balances	3
Notes to the Financial Statements	4

Notice to Reader

On the basis of information provided by management I have compiled the statement of financial position of the Buick Arena as at December 31, 2015 and the statement of operations and changes in fund balances for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

The practitioner of this accounting firm does the bookkeeping, has signed cheques on the bank account of the Buick Arena and has made management decisions pertaining to the Buick Arena during the year.

A handwritten signature in black ink, appearing to read 'Vanessa Bergen', with a stylized flourish at the end.

Vanessa Bergen
Chartered Professional Accountant

Buick, BC
February 05, 2016

Buick Arena

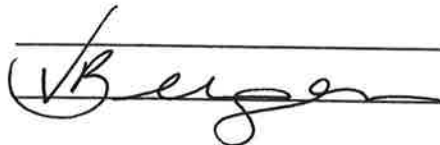
Statement of Financial Position

As At December 31, 2015

(Unaudited - see Notice to Reader)

	Note	2015	2014
Assets			
Current Assets			
Cash		\$ 140,331	\$ 131,124
Accounts receivable		29,138	14,404
Accounts receivable - start-up funds		-	8,966
Due from Government Agencies		1,204	1,503
Prepaid expenses		238	419
Total Current Assets		170,911	156,416
Long Term Assets			
Property, Plant and Equipment net of amortization	2.a.	35,888	36,559
Total Assets		<u>\$ 206,799</u>	<u>\$ 192,975</u>
Liabilities and Fund Balances			
Accounts payable		\$ 6,093	\$ 10,013
Due to Government Agencies		3,123	2,514
Wages payable		5,340	4,254
Total Current Liabilities		14,556	16,781
Fund Balances			
Unrestricted fund balance		192,243	176,194
Total Liabilities and Funds Balances		<u>\$ 206,799</u>	<u>\$ 192,975</u>

Approved on Behalf of the Board:

 President
 Secretary/Treasurer

The accompanying notes are an integral part of these financial statements.

Buick Arena

Statement of Operations and Changes in Fund Balances

For the Year Ended December 31, 2015

(Unaudited - see Notice to Reader)

	Note	2015	2014
Revenue			
Drop-in/Rentals	\$	30,307	\$ 30,234
Advertising		5,750	5,726
Donations		3,000	3,200
Operating grant		85,000	85,000
Total revenue		124,057	124,160
Operating expenses			
Accounting and legal		1,800	1,800
Advertising and promotion		672	-
Amortization		7,267	7,299
Bad debt		-	750
Freight		-	112
Insurance and licenses		9,563	9,725
Interest - current		101	117
Office and miscellaneous		980	54
Repairs and maintenance		9,322	18,772
Subcontracts		600	132
Janitorial		1,120	1,513
Supplies		1,829	1,926
Snow removal		410	300
Telephone		1,902	1,934
Hydro		21,582	19,946
Propane		8,240	11,914
Salaries and wages		41,940	41,117
Workers compensation		680	597
Total operating expenses		108,008	118,008
Excess of revenues over expenses		16,049	6,152
Fund balances, beginning of year		176,194	170,042
Fund balances, end of year	\$	192,243	\$ 176,194

The accompanying notes are an integral part of these financial statements.

Buick Arena

Notes to the Financial Statements

December 31, 2015

(Unaudited - see Notice to Reader)

1. Accounting policies

a. Property, plant and equipment

i. Method and rates

Property, plant, and equipment are stated at cost. Amortization is provided using the following methods and annual rates:

	Method	Rate
Equipment	%	20.00
Automotive equipment	%	30.00
Computer equipment	%	55.00
Leasehold improvements	straight line	20.00

2. Property, plant and equipment

a. Cost less accumulated amortization - net book value by year

Property, plant and equipment consist of the following:

	2015		2014	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	\$ 31,990	\$ (18,629)	\$ 13,361	\$ 16,099
Automotive equipment	28,194	(23,694)	4,500	6,429
Computer equipment	1,358	(373)	985	-
Leasehold improvements	21,637	(4,595)	17,042	14,031
Total	\$ 83,179	\$ (47,291)	\$ 35,888	\$ 36,559



Scotiabank®

9915-100TH STREET
FORT ST JOHN BC V1J 3Y3

10660 23

Handout - 2

262-5150

1ST CLASS MAIL

SBDPA10200_1203629_001 E D 10660

04492



BUICK CREEK COMMUNITY CLUB
PO BOX 2998
BUICK BC
V0C 2R0

ACCOUNT NUMBER
10660 01060 11

STATEMENT OF
BUSINESS ACCOUNT

FROM
MAY 31 2016

TO
JUN 30 2016

PAGE
1

DESCRIPTION	WITHDRAWALS/DEBITS	DEPOSITS/CREDITS	DATE M D	BALANCE
BALANCE FORWARD			0531	94466.90
COMMERCIAL HYDRO BILL PAYMENT 0000000000000000 B.C. HYDRO & POWER AUTHORITY	795.89		0608	93671.01
MISC PAYMENT TELUS (BC)	98.49		0615	93572.52
TELUS (BC) PAPS SERVICE CHARGE	6.50		0630	93566.02
UNCOLLECTED FEES AND/OR ODI OWING: \$0.00				
page 3				
NO. OF DEBITS	TOTAL AMOUNT - DEBITS	NO. OF CREDITS	TOTAL AMOUNT - CREDITS	NO. OF ENCLOSURES
3	900.88		.00	2

September 15, 2016

Buick Creek Community Club

PO Box 3058
Buick, BC, V0C 2R0

Society Resolution:

The Buick Creek Community Club approves the request of a grant to better insulate the Buick Creek Arena by having spray foam professionally applied to ceiling in order to reduce heating inefficacies

Signed:

x

Joe K. Bergen

Position:

President

Date:

July 14/2016

Signed:

x

[Signature]

Position:

Treasurer

Date:

July 14, 2016

John Bueckert

Subject: FW: estimate for sprayfoam in ceiling at Buick Creek Arena

From: John Bueckert
Sent: April 21, 2016 5:41 PM
To: Trish Morgan
Subject: Fwd: estimate for sprayfoam in ceiling at Buick Creek Arena

Hi Trish, here's the quote from Haab for the insulation we need in the arena, I don't have Bryna's email so I'm sending it to you. I think we should go with 4 inches.

Thanks

John B

Sent from my iPhone

Begin forwarded message:

From: Haab Homes Sprayfoam <sprayfoam@haabhomes.ca>
Date: April 20, 2016 at 2:31:54 PM MST
To: <john@roynorthernbc.com>
Subject: estimate for sprayfoam in ceiling at Buick Creek Arena

This is an estimate for sprayfoam in the ceiling of the lobby, dressing room, washrooms, and zamboni areas of the Buick Creek Arena.

The total area of ceiling that would need to be sprayed would be 4406sqft.

For 2" of sprayfoam in the ceiling (R12), \$12,000

For 3" (R18), \$16,100

For 4" (R24), \$20,100

Even at 2" of foam, I think you would see a significant improvement in heat loss. The current building code for commercial buildings calls for an R34 in the ceiling which is why I've included the price for 4" of foam which would probably bring the building up to code with what is already in the ceiling.

If you have any questions, feel free to text or call me
250.261.8296

Corwyn Unrau
Haab Homes Insulation & Abatement

page 5 - Additional Quote

29/06/2016

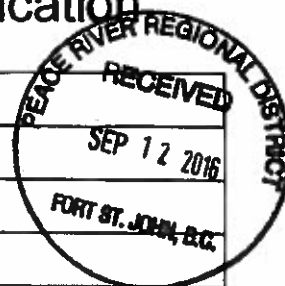
September 15, 2016



PEACE RIVER REGIONAL DISTRICT
FAIR SHARE
Electrical Extension Grant Application

NB-3

Applicant (Customer) Information	
Property Owner Name	Luke Peifer
Mailing Address	P.O Box 26, Montney, BC, V0C 1Y0
Telephone Number	250-793-7545
Legal Description	SW ¼ Sec 24 TP 87 R 19 W6M
Electoral Area served	Montney
By signing below, the applicant is confirming that his/her portion of the mainline extension costs is available for payment to BC Hydro.	
Signature of Applicant (Customer)	<i>Luke Peifer</i>
Date	<i>Sept. 6, 2016</i>



Funding assistance will be limited to hydro main line extension costs (including HST) on public maintained roads to serve residential customers (excluding subdivisions).	\$ 57,808.80
Minus	\$ 1,000
Difference	56,808.80 A
Line A 56,808.80 x 50% =	28,404.40 B
Maximum Grant	\$ 4,000 C
Lesser of B and C (Grant requested)	\$ 4,000 D

For BC Hydro Use Only Application completed by	
BC Hydro Representative name: Raena Shuster	Phone Number: 250-793-9943
BC Hydro Reference No. 3989557	
Date: September 6, 2016	
For Regional District Use Only	
Approved by Electoral Area Director	Date Initials
Date cheque released to applicant (customer)	
Approved by RBAC	

(June 15, 2001)
Policy revised December 15, 2005 Rural Budgets
Form revised August 16, 2007 Rural Budgets

September 15, 2016