



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, July 20, 2017
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC following the EDAC Meeting

-
1. CALL TO ORDER - Director Goodings to Chair the Meeting
 2. DIRECTORS NOTICE OF NEW BUSINESS:
 3. ADOPTION OF AGENDA:
 4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of June 15, 2017
 5. BUSINESS ARISING FROM THE MINUTES:
 6. DELEGATIONS:
D-1 None
 7. CORRESPONDENCE:
C-1 June 26, 2017 – Thank you from Alicia Sorken – BC Girls Highschool Rugby
C-2 June 27, 2017 – Thank you from South Peace Community Arts Council
C-3 June 25, 2017 – Thank you from Goetz – Scholarship
C-4 July 5, 2017 – Thank you from Trevor Andres – Scholarship
C-5 July 5, 2017 – Thank you from Katie Dufresne - Bursary
C-6 July 7, 2017 – Thank you from Alexis Friesen – Scholarship
 8. REPORTS:
R-1 June 5, 2017 – Report from Fran Haughian, Communications Mgr. – Electoral Area Communications
R-2 June 27, 2017 – Report from Kim Frech, CFO – Rural Economic Development Models
R-3 June 27, 2017 – Report from Kim Frech, CFO – Fair Share Commitments and Gas Tax Commitments
R-4 July 11, 2017 – Report from Jennifer Rudyk, FC – Financial Report – June 2017
R-5 July 12, 2017 – Report from Jill Rickert, CSC – Funding Amendment Request – Tupper Community Club 2017 GIA Allocation
R-6 July 13, 2017 – Report from Jill Rickert, CSC – Funding Amendment Request – Little Prairie Heritage Society
 9. DIARY:
DI-1 July RBAC Diary
 10. NEW BUSINESS:
NB-1 June 30, 2017 – Mr. Fraser, Natural Gas Extension Grant Application – Electoral Area D
NB-2 July 4, 2017 – Scott & Jessica Greenlees, Electrical Extension Grant Application – Electoral Area D
 11. COMMUNICATIONS:
 12. ADJOURNMENT:



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING
MINUTES

DATE: June 15, 2017

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors
Director Hiebert, Meeting Chair
Director Goodings
Director Sperling
Director Rose

Staff
Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Trish Morgan, General Manager of Community Services
Ronda Wilkins, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 1:00 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Economic Development funding models – Director Rose

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

MOVED by Director Rose, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee Meeting agenda for the June 15, 2017 meeting, including Director's new business, be adopted as amended:

-
1. CALL TO ORDER - Director Hiebert to Chair the Meeting
 2. DIRECTORS NOTICE OF NEW BUSINESS:
 3. ADOPTION OF AGENDA:
 4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of May 18, 2017
 5. BUSINESS ARISING FROM THE MINUTES:

ADOPTION OF AGENDA: (Continued)

6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 May 19, 2017 – Thank you letter - DCVC U17/18 Girls Team – Dawson Creek Volleyball Club
C-2 May 30, 2017 – Thank you letter – Team Tremblay
C-3 June 9, 2017 – Thank you letter – Team BC
8. REPORTS:
R-1 May 30, 2017, Report from Jill Rickert, Community Services Coordinator – Amended – 2017 Area B and C Recreational and Cultural Grants-in-Aid Allocations
R-2 June 8, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – 2016 GIA Moberly Lake Community Association
R-3 June 6, 2017, Report from Jill Rickert, Community Services Coordinator – Funding Amendment Request – Camp Emile 2014 Grant-in-Aid Allocation
R-4 June 5, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – Alicia Sorkin
R-5 June 5, 2017, Report from Jill Rickert, Community Services Coordinator – Youth Travel Request – BC High School Rodeo Association – North Region
R-6 June 6, 2017, Report from Jennifer Rudyk, Finance Clerk – Financial Report – May 2017
9. DIARY:
DI-1 June RBAC Diary
10. NEW BUSINESS:
NB-1 May 25, 2017 – Director Sperling – Charlie Lake Boat Launch Area C Fair Share Funding
NB-2 June 15, 2017 – Director Rose – Economic Development funding models.
11. COMMUNICATIONS:
12. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1
May 18, 2017 - RBAC
Minutes

RBAC17/06/01
MOVED by Director Goodings, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee Meeting Minutes of May 18, 2017 be amended to include the following:
Area B 2017 Grants-in-Aid Allocations of \$3,300 for the North Peace Fall Fair and that the Area C 2017 Grants-in-aid Allocations budget remains unallocated be changed to \$27,180.89.”

CARRIED.

RBAC17/06/02
MOVED by Director Rose, SECONDED by Director Goodings,
“That the Rural Budgets Administration Committee Meeting amended minutes of May 18, 2017 be adopted.”

CARRIED.

July 20, 2017

BUSINESS ARISING
FROM THE MINUTES:

RBAC17/06/03

MOVED by Director Rose, SECONDED by Director Goodings,
"That the Rural Budgets Administration Committee have staff prepare a report on the Fair Share commitments for Regional Parks in the Electoral Areas C & D and Water and Sewer in Electoral Area C and further that Staff bring back to the Committee the historical references on all of the Community Works (Gas Tax) commitments."

CARRIED.

DELEGATIONS:

D-1

No Delegations

CORRESPONDENCE:

C-1

May 19/17 – Thank
you letter DCVC
U17/18 Girls Team

RBAC17/06/04

MOVED by Director Sperling, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee receive the thank you letter from the DCVC U17/18 Girls Team."

CARRIED.

C-2

May 30/17 – Thank
you letter Team
Tremblay

RBAC17/06/05

MOVED by Director Goodings, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee receive the thank you letter from Team Tremblay."

CARRIED.

C-3

June 9/17 – Thank you
letter Team BC

RBAC17/06/06

MOVED by Director Goodings, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee receive the thank you letter from Team BC."

CARRIED.

The Committee asked how RBAC can be acknowledged for the sponsorship that is provided by RBAC. Staff noted that they will bring back a report on how RBAC may be recognized for sponsorship.

REPORTS:

R-1

May 30/17 – Jill
Rickert, CSC –
Amended 2017 Area B
& C Rec. & Cultural
GIA Allocations

R-1 was dealt with by amending the May 18, 2017 minutes to include the Area B Recreational and Cultural GIA, North Peace Fall Fair in the amount of \$3,300 and the corrected total for Area C Recreational and Cultural GIA to show \$52,819.11.

R-2
June 8/17 – Jill Rickert,
CSC – Funding
Amendment Request
– 2016 GIA, Moberly
Lake Com. Assoc.

RBAC17/06/07
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee approve the funding amendment request from Moberly Lake Community Association and authorize the reallocation of a portion of their 2016 Grants-in-Aid allocation in the amount of \$2,119.33 towards improvements to the hall’s kitchen.”

CARRIED.

R-3
June 6/17 – Jill Rickert,
CSC – Funding
Amendment Request
– Camp Emile 2014
GIA Allocation

RBAC17/06/08
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee approve the Funding Amendment Request from Camp Emile to reallocate the remaining 2014 Grants-in-Aid allocation in the amount of \$13,924.54 to assist with the project costs for improvements to the kitchen and hall facilities.”

CARRIED.

R-4
June 5/17 – Jill Rickert,
CSC – Youth Travel
Request – Alicia Sorkin

RBAC17/06/09
MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee authorize a grant of \$100 from Area D, BC Rail Funds for Youth Travel, payable to School District No. 59 for Alicia Sorkin to compete in the Girls Rugby 15’s Provincial Championships with the Williams Lake High School team in Abbotsford on May 25-27, 2017.”

CARRIED.

R-5
June 5/17 – Jill Rickert,
CSC – Youth Travel
Request – BC High
School Rodeo Assoc.-
North Region.

RBAC17/06/10
MOVED by Director Goodings, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee authorize a grant from the following Youth Travel accounts in the amounts of; \$250 from Electoral Area E, \$500 from Electoral Area B and \$500 from Electoral Area C to assist with travel costs to support all rural club contestants who qualify for the Canadian High School Rodeo Finals held from July 27-29, 2017 in Nanton, AB.”

CARRIED.

RBAC17/06/11
MOVED by Director Rose, SECONDED by Director Goodings,
“That the Rural Budgets Administration Committee have staff provide options on a better way to process and determine who receives youth travel grants.”

CARRIED.

R-6
June 6/17 – Jennifer
Rudyk, Finance Clerk –
Financial Report, May
2017

The Committee received the May Financial Report and noted that there was spelling mistakes within the report.

DIARY

DI-1
June RBAC Diary

No additions

NEW BUSINESS:

NB-1

May 25/17 Charlie
Lake Boat Launch –
Area C Fair Share
Funding.

RBAC17/06/12

MOVED by Director Sperling, SECONDED by Director Rose,
“That the Rural Budgets Administration Committee authorize \$50K from Area C Fair
Share Funding for the Charlie Lake boat launch payable to the City of Fort St John.”
CARRIED.

NB-2

June 15/17 –
Economic
Development Funding
Models

RBAC17/06/13

MOVED by Director Rose, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee have staff bring back a report on
rural economic development funding models.”

CARRIED.

ADJOURNMENT

The meeting adjourned at 2:20 p.m.

Director Hiebert, Meeting Chair

Ronda Wilkins, Executive Assistant

Peace River Regional District Rural Budgets Administration Committee



BC Girls Highschool Rugby Tier 1 Provincial Silver Medal-

Thank-you for your support!

Alicia Sorken

Alicia Sorken

July 20, 2017



South Peace Community Arts Council
Box 2314 Dawson Creek, BC V1G 4P2
Ph: 250-719-0726 or 250-782-2601
www.southpeacearts.ca



Peace River Regional District

June 6, 2017

The South Peace Community Arts Council would like to thank you for supporting our **16th annual Circus Camp** program in the amount of \$1,650, the funding helped provide meals for the participants since the camp was shortened by one day (due to the Easter Holidays). This helped things flow fluidly, making for another successful camp. This year we had 52 students and 11 mentors registered. Over one hundred people came out to see the final performance.

Circus Camp is an interactive circus arts workshop for youth ages 8-18, facilitated by Green Fools Theatre from Calgary, Alberta. Students are exposed to activities such as: acrobatics, juggling, stilt walking, unicycle riding, dance, rolla bolla, wire walking, aerial, and interactive clowning.



Thank you again for your support!

Respectfully Yours,


Pauline Casselman
Community Coordinator

July 20, 2017

DAWSON CREEK CIRCUS CAMP FINAL Budget 2017

Revenue	Amount	In-kind
Student Registration Fees @ \$125/student	\$5,250.00	
Arts & Wellness Fund sponsored (10 students)	\$1,250.00	
Accommodations for instructors		\$2,520.00 (\$140/day x 6 days x 3)
Peace River Regional District	\$1,650.00	
Rips Shoe Re-Nu	\$250.00	
Gaming Grant	\$2,000.00	
BCAC Youth Engagement Grant	\$2,000.00	
ARC Energy	\$750.00	
One-Way Flight for one Green Fools Instructor		\$440.00 Central Mountain Air
Travel for Green Fool Theatre by car return to Calgary		\$494.00 (Split with Chetwynd)
SD59 Gym Space/Equipment & Janitorial Fee		\$1,025.00
Volunteers		\$240.00
Mentors (Volunteer)		\$2,200.00 (11 mentors @ \$10 @ 20 hrs each)
Videographer & Photographer – In-Kind		\$450.00
Program Coordinator		\$1,200.00 (SPCAC)
Program Registrations		\$400.00 (Dawson Creek Art Gallery)
Misc- Supplies/water/snacks		\$125.00 (Dawson Creek Co-op)
Butcher Block – donation of meat for meals		\$125.00
Advertising		\$400.00 (SPCAC)
Total Revenue	\$13,150.00	\$9,619.00

Expenses	Amount	In-kind
Green Fools Theatre Contract Fee (includes GST)	\$9,417.45	(Includes Leadership Training Session)
Travel (by car) for Green Fools Theatre		\$494.00 (Split with Chetwynd)
Return Flight for Green Fools Instructor	\$110.51	\$440.00 Central Mountain Air
Accommodations for instructors – billeted		\$2,520.00 (\$140/day x 6 days x 3)
SD59 Gym Space/Equipment & Janitorial Fees		\$1,025.00
Meals for participants	\$1,500.00	\$125.00 (Butcher Block meat donation)
Advertising		\$400.00 (SPCAC)
Printing costs for posters/registration forms	\$150.00	
Leadership Training Pizza Meal	\$102.70	
Program Coordinator	\$475.00	\$1,200.00 (SPCAC)
Circus Camp Coordinator	\$250.00	
Misc- Supplies/water/snacks	\$97.76	\$125.00 (Dawson Creek Co-op)
Videographer Honorarium	\$400.00	\$300.00
Photographer Honorarium	\$200.00	\$150.00
Admin fees and postage	\$196.58	
Billet gift	\$75.00	
Mentors		\$2,200.00 (11 mentors @ \$10 @ 20 hrs each)

July 20, 2017

See Reverse

June 25/17



Good Day!!

I just wanted to
take a moment to
extend a thank-you for
the \$1000. scholarship. A pleasant
surprise that has allowed me
to catch up after not
working due to my
education.
Enjoy the Summer
Sandy Bantz

Dear PRRD,

Thank you so much
for the scholarship!
It means a lot to
me and will aid
me in furthering
my post secondary
education in
Plant Biology!

Sincerely,

Trevor Andres.



Hallmark

MADE WITH PAPER FROM
WELL-MANAGED FORESTS



July 20, 2017



Thank you Peace River
Regional District for
choosing me to be the
recipient of your bursary and
helping me reach my
academic goals.

Thank you, Katie Dufresne.

Hallmark

MADE WITH PAPER FROM
WELL-MANAGED FORESTS





I just wanted to give a HUGE thanks for the Scholarship. It helps me out tremendously with my student loan, and it also encourages me more to go back to school to further educate myself with health care field.

Thanks again, Alexis Friesen



Peace River Regional District REPORT

To: Electoral Area Directors

Date: June 5, 2017

From: Fran Haughian, Manager of Communications

Subject: Electoral Area Communications

RECOMMENDATION(S):

1. That this report be received for information.
2. That the Electoral Area Directors provide direction to the Manager of Communications about future Electoral Area Communications.
3. That the EA Manager work with the Electoral Area Directors to update information on the Electoral Area PRRD Web pages.

BACKGROUND/RATIONALE: Communications has improved significantly in the last four years for the PRRD and the Electoral Area Directors.

Information has been communicated in the following mediums:

1. The 2013, 2014, 2015 Annual Report- (not being done for 2016) and **Tax insert**

The annual report showcased all the grants, initiatives happening in the rural areas, updates on projects in the rural areas, Invasive plant stats, landfill gas stats, and in the 2015 Annual report there was a seven page section dedicated to Community and Electoral Area Services.

Spotlight is an insert that is sent out by the Provincial government on the PRRD behalf with the tax notices. Before 2017 there was no limit to the size, but starting in 2017 it was limited to a double sided information sheet. See attached

2. Board Highlights in the Alaska Hwy News, the Mirror and the Northern Horizon-

The first Thursday of each month a full page advertorial is in each of these publications. News and projects being done in the Electoral Areas are highlighted individually throughout the year. As well when there is a series of news the Electoral Area news is highlighted in a column. See attached

3. PRRD Website and PRRD Facebook page- Each Electoral Area has its own webpage on the PRRD website. Electoral Area initiatives are posted on the PRRD website in the News section or the engage! section.

Electoral Area initiatives are posted on the PRRD Facebook in the News section or the engage! section. As well if a rural community is having an event we share it on the PRRD Facebook page. See examples attached.

4. External Social Media- Efforts are made to post Electoral Area initiatives and projects on external Facebook and websites. See list of groups subscribed to.

5. External Advertising Opportunities- Starting in 2017 Energeticcity.ca the communications department purchased a permanent web banner that is located on the right hand side of the webpage. All Electoral initiatives and links to Engage are put there on a regular basis. Before 2017 we would purchase web banners as needed. There is also an ongoing promotion called Who Knew that highlights on what the regional district does and aprox 1/3 of the “quick bits” of information are focused on the rural areas and electoral area initiatives. A fall radio campaign is planned to share the same information. See attached example

Communications campaigns for Electoral Area initiatives and projects include paid advertising. See communications plan example attached.

6. Tradeshows, community events and conferences- The PRRD participates in one regional tradeshow each year promoting the PRRD and Electoral Area initiatives and events. In the last few years the PRRD has also set up information booths at 4 conferences and or provided information packages and swag to give away. The PRRD has participated or hosted in the inter-provincial meeting with Alberta counties and municipalities.

7. Promotional items- The PRRD has developed promotion items for parades, tradeshows, other community events and PRRD meetings/events to show case and promote the PRRD. As well other information items are included.

- 5 R Magnets
- Rural Transfer Station Magnets
- Interactive Web Mapping Postcards
- Upper Halfway Transfer Station Postcards
- Rolla Transfer Station Postcards
- Moberly Transfer Station Postcards
- Get Wild Parks Sheet
- Fire Smart Booklets
- Work Clean and Go Rack Cards
- Ride Clean and Go Rack Cards (x2)
- Come Clean Leave Clean Rack Cards
- Stop Invasive Plants in their tracks Rack Cards
- Engage Postcards

- PRRD Waste Reduction Calendar
- Noxious Weed Field Guide Booklets
- CEPP Brochures
- Pocket Guide to Emergencies
- Emergency Info BC Postcards
- Magnet PRRRDy clips
- 5 R pens (red)

8. Promotional Videos- <https://www.youtube.com/user/PeaceRiverRegionalD>
Informational videos

Peace River Regional District

Area B Overview

Area C Overview

Area D Overview

Area E Overview

Educational- What not to flush videos

PRRD Wetwipe Willy

PRRD Chemical Kelsey

PRRD Cooking Kyle

PRRD Painting Pete

Charlie Lake Septic System

OPTIONS:

1. That this report be received for information.
2. That the Electoral Area Directors provide direction to the Manager of Communications about future Electoral Area Communications.
3. That the EA Manager work with the Electoral Area Directors to update information on the Electoral Area PRRD Web pages.

STRATEGIC PLAN RELEVANCE: Electoral Area communications and promotions are relevant to the strategic plan objectives.

FINANCIAL CONSIDERATION(S): General Electoral Area communications costs are in the communications budget, with the exception of specific initiatives i.e. Referendums. The Communications and Electoral Area business budget line covers any specific items that are directed by the Electoral Area Directors i.e. Electoral Area roundtable meetings.

COMMUNICATIONS CONSIDERATION(S): The communications department will continue to find opportunities to promote and share information about the Electoral Area Directors business and initiatives in the rural areas.

OTHER CONSIDERATION(S):

Attachments:

2015 Annual Report

2015 Tax insert

Board Highlights in the Alaska Hwy News, the Mirror and the Northern Horizon

PRRD Website and PRRD Facebook page

External Social Media

Example of a communications plan



PEACE RIVER REGIONAL DISTRICT

Annual Report 2015



PEACE RIVER REGIONAL DISTRICT
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diverse. vast. abundant.

Contents

INTRODUCTION

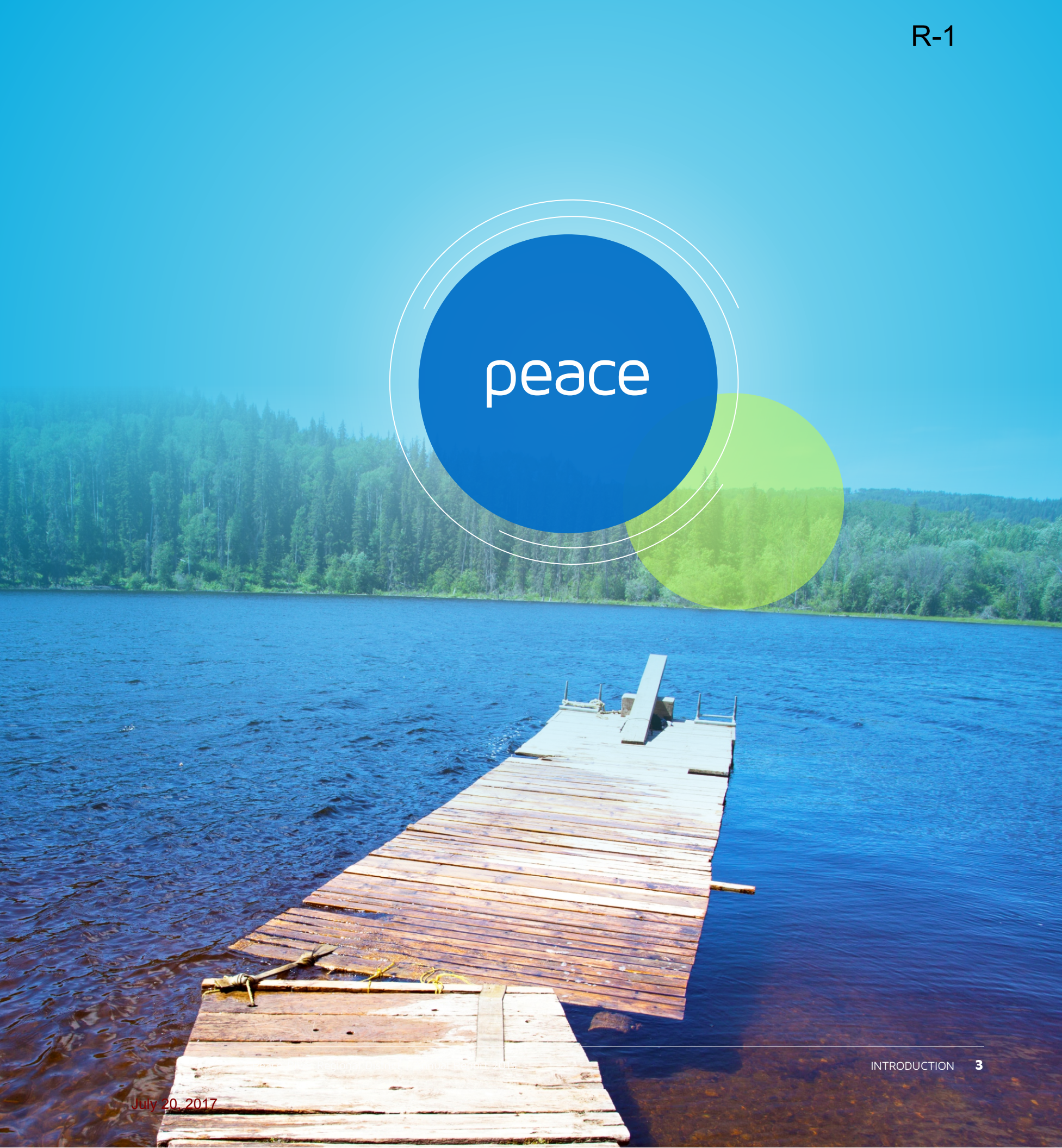
Mission & Vision	4
Peace River Regional District Profile	5
Values	6
Board of Directors	6
Message from the Chairperson	9
Regional Map	10
Supported Initiatives	10
Organizational Structure	12
Peace River Regional Hospital District	13
Message from the Chief Administrative Officer	15
Strategic Plan	16

SERVICES & OPERATIONS

Corporate & Legislative Services	18
Corporate Communications	20
Corporate Engagement	22
Economic Development Commissions	26
Development Services	28
Environmental Services	32
Community & Electoral Services	42
Fair Share Allocations	49
Finance	50
Auditor's Report	51
2015 Financial Statements	52

GENERAL INFORMATION

Contact Information	54
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July 20, 2017



vision

A strong, diverse and sustainable Peace River Region inspired by innovative leadership that promotes livable and safe communities and a healthy natural environment.



mission

To work together to enhance the spirit, traditions and diversity of the Peace River Region and to support a high quality of life for its residents.

REGIONAL ECONOMY



AGRICULTURE



HYDROELECTRIC &
WIND POWER



OIL & GAS
INDUSTRY



FORESTRY



MANUFACTURING



MINING



TOURISM

diverse. vast. abundant.

PROFILE

Working to support rural, community and regional interests

What we do... What we strive for...
What you can expect...

The Peace River Regional District (PRRD) was established in 1987 when the lands that made up the Peace River-Liard Regional District were divided into two regional districts. The PRRD encompasses approximately twelve million hectares (120,000 square kilometers), and serves a population of 58,264 people residing in seven incorporated municipalities and four rural electoral areas.

Regional districts in British Columbia were established by the Provincial Government for three primary purposes:

- ▶ to act as local government for their (unincorporated) electoral areas;
- ▶ to provide the political and administrative frameworks necessary for member municipalities and electoral areas to collaborate in the provision of services; and,
- ▶ to be the regional service body responsible for providing regional services to, and undertaking key activities on behalf of, their entire regions.

Board of Directors

The Board of Directors for the Peace River Regional District and Hospital District are made up of 4 electoral area directors and 8 municipal directors.

The four Electoral Area Directors are elected to represent an Electoral area. The eight municipal directors are appointed by the councils of the seven member municipalities of the Peace River Regional District.

2015 ELECTORAL AREA DIRECTORS

Electoral Area 'B' – Director Karen Goodings, Alternate Director Arlene Boon

Electoral Area 'C' – Director Brad Sperling, Alternate Director Kimberly Wylie

Electoral Area 'D' – Director Leonard Hiebert, Alternate Director Joe Breti

Electoral Area 'E' – Director Dan Rose, Alternate Director Larry Houley

2015 MUNICIPAL DIRECTORS

District of Chetwynd – Director Merlin Nichols,
Alternate Directors Alec Brownlee & Rochelle Galbraith

City of Dawson Creek – Director Dale Bumstead,
Alternate Directors Cheryl Shuman & Shaely Wilbur

City of Fort St. John – Director Lori Ackerman,
Alternate Director Gord Klassen

City of Fort St. John – Director Byron Stewart,
Alternate Director Bruce Christensen

District of Hudson's Hope – Director Gwen Johansson
Alternate Director Dave Heiberg

Village of Pouce Coupe – Director William Plowright
Alternate Director Andre Lavoie

District of Taylor – Director Rob Fraser,
Alternate Director Betty Ponto

District of Tumbler Ridge – Director Don McPherson,
Alternate Director Mike Caisley



BOARD OF DIRECTORS 2015

Back Row: Dan Rose, Karen Goodings, Leonard Hiebert, Lori Ackerman, Rob Fraser, Gwen Johansson, Brad Sperling **Front Row:** *Alec Brownlee, Dale Bumstead, William Plowright, Don McPherson
Missing: Merlin Nichols and Byron Stewart, *Alternate Director Brownlee, District of Chetwynd

values

COOPERATION

Willing to work together and support one another.

HONESTY

Practicing sincerity, genuineness and frankness when making decisions.

INTEGRITY

Making decisions for and acting in the best interests of the Region.

ACCOUNTABILITY

Taking ownership and accepting responsibility for making decisions and following up with implementation of those decisions.

CREDIBILITY

Ensuring the business of the Region is transparent and believable.

FAIRNESS

Acting in an unbiased way, with a sense of fair play.

LEADERSHIP

Making sound decisions today and demonstrating vision while focusing on the future

RESPECT

Showing consideration for people, lands and governing bodies.

TRUST

Ensuring confidence in one another.



MESSAGE FROM THE Chair

On behalf of the Board of Directors, I am pleased to present the 2015 Annual Report for the Peace River Regional District.

Management of water, waste water and solid waste were top of mind for the Board in 2015 and will continue to be in 2016.

The PRRD Groundwater Baseline Project began in the spring of 2015. The project objective is to establish a comprehensive understanding of regional groundwater resources that will be shared with PRRD residents. The first steps of this two year project were to understand where groundwater is present in the subsurface, and how it moves in permeable soil layers (aquifers), and in fractured bedrock.



In the fall of 2015 the Potable Water Service Bylaw and the Domestic Sewage Receiving Facility Service referendums were defeated.

The Board held several Committees of the Whole meetings to understand more about the Waste Management plan and its role in the region. In November the Board approved and appointed members to the Solid Waste Management Plan Monitoring and Advisory Committee. The Plan Monitoring and Advisory



Committee (PMAC) will monitor the implementation and effectiveness of the Peace River Regional District Solid Waste Management Plan.

Official Community Plans (OCP's) focus on a community's aspirations for development and include economic, environmental and community values. OCP's will help guide the PRRD Board over the next 5-10 years regarding the development and character of the area. Two Official Community Plan processes were begun in 2015: the North Peace Fringe Area Official Community Plan (NPFA OCP) and the West Peace Fringe Area Official Community Plan (WPFA OCP).

In 2016 both processes will continue to need citizens' input.

The Regional District has dedicated staff, hard-working volunteers, and concerned citizens, all of whom take an active role in ensuring the quality of life in the Region.

There are many opportunities for citizens to participate in governance—by completing surveys, participating in advisory groups, and attending board and committee meetings.

I am honored to have been elected to Chair by my Board colleagues. I am committed to serving all constituents to the best of my ability.

Our success is the communities' success.

Don McPherson
CHAIR

Regional Map

ELECTORAL AREA B

- Altona
- Buick
- Cecil Lake
- Clayhurst
- Clearview
- Flatrock
- Goodlow
- Montney
- North Pine
- Osborn
- Pink Mountain
- Prespatou
- Rose Prairie
- Sikanni Chief
- Trutch
- Upper Cache
- Upper Halfway
- Wonowon

ELECTORAL AREA C

- Baldonnel
- Charlie Lake
- Clairmont
- Grandhaven
- Old Fort
- Two Rivers

ELECTORAL AREA D

- Arras
- Bessborough
- Cutbank
- Doe River
- Farmington
- Kelly Lake
- Kilkerran
- One Island Lake
- Rolla
- Tomslake
- Tower Lake

ELECTORAL AREA E

- East Pine
- Groundbirch
- Hasler Creek
- Jackfish
- Lone Prairie
- McLeod
- Moberly Lake
- Pine Valley
- Progress
- Sunset Prairie



FIRST NATIONS COMMUNITIES

- Doig River First Nation
- Blueberry River First Nation
- Halfway River First Nation
- Kwadacha First Nation
- Tsay Keh Dene Nation
- West Moberly First Nations
- Saulteau First Nations

INCORPORATED COMMUNITIES

- District of Chetwynd
- City of Dawson Creek
- City of Fort St. John
- District of Hudson's Hope
- Village of Pouce Coupe
- District of Taylor
- District of Tumbler Ridge

Supported Initiatives

GIVING BACK TO THE COMMUNITY



SUPPORTED PROGRAMS, PROJECTS, ORGANIZATIONS & SERVICES

Farmer's Advocate

World Under-17 Hockey Challenge

STARS Helicopter Air Ambulance

Funding For Geoscience Data

Food Secure Kids Program

Ground Water Baseline Project

Tumbler Ridge Global Geopark

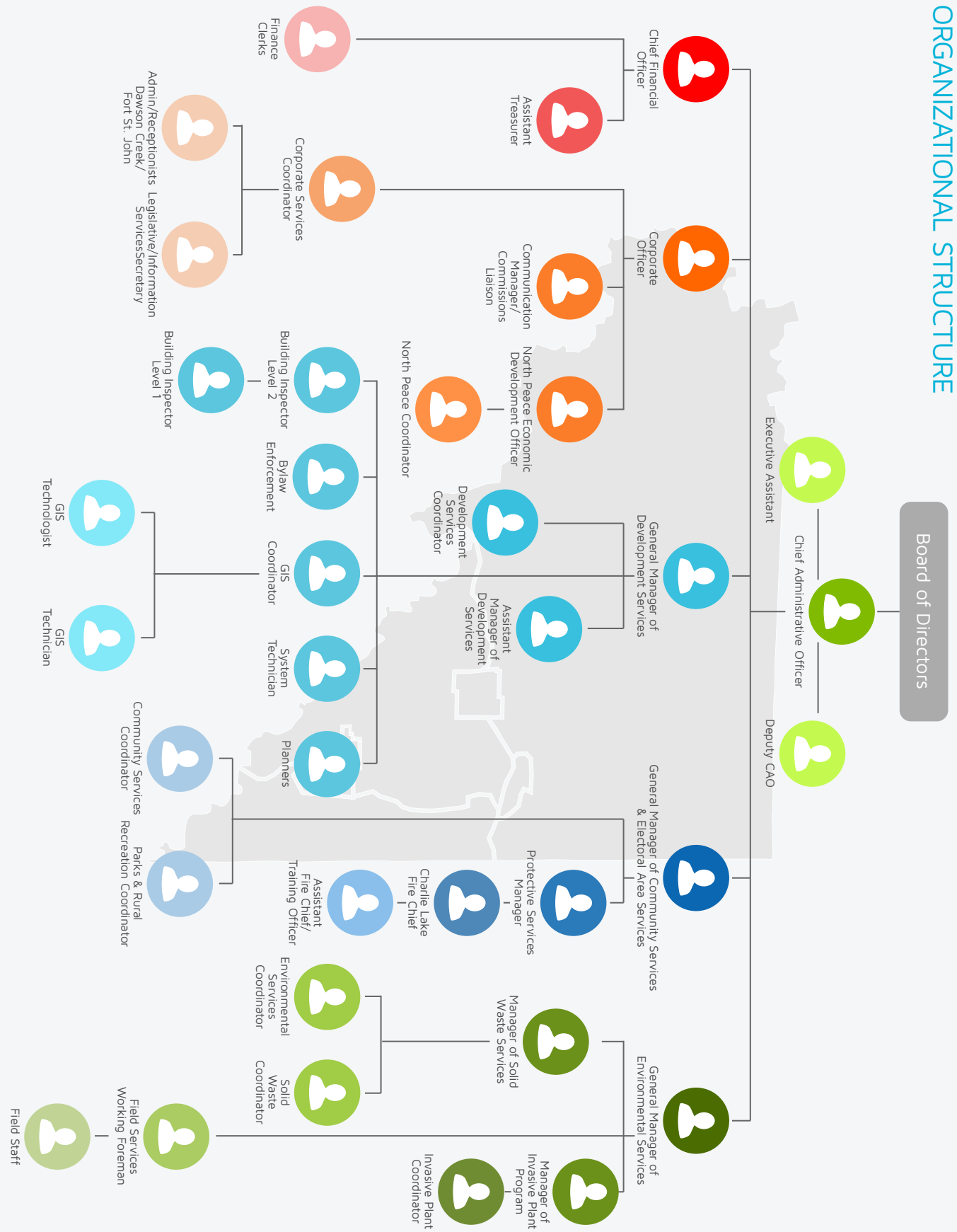
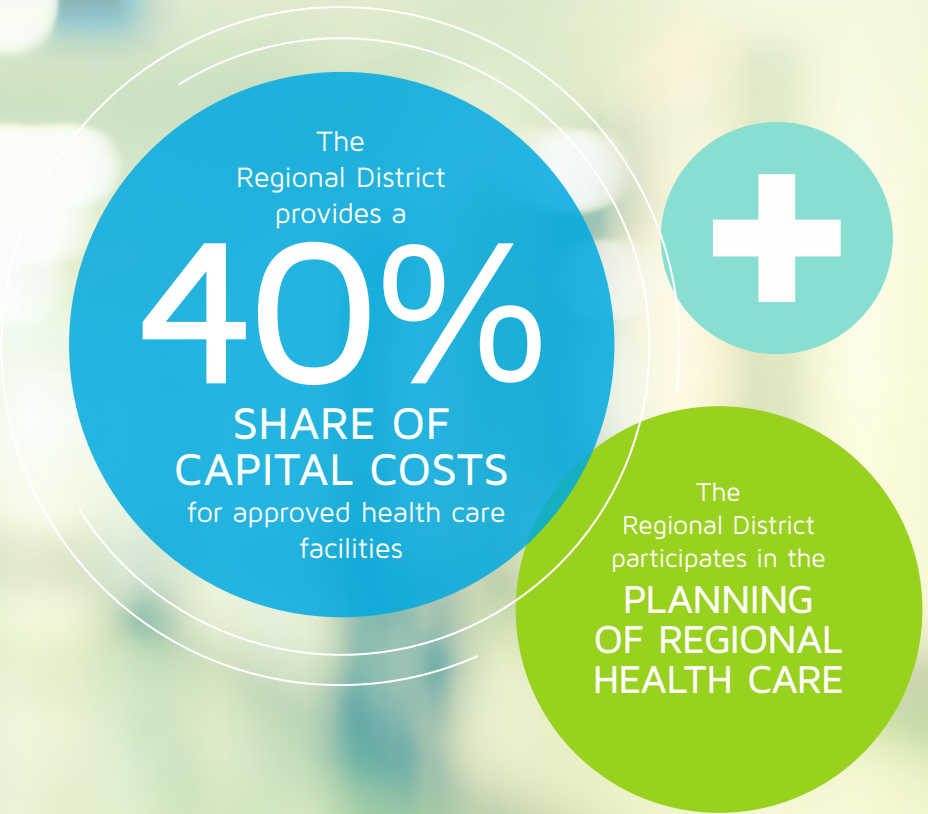


Peace River Regional Hospital District

The purpose of the Regional Hospital District is to pay the regional share (40%) of capital costs of providing approved health care facilities, and other grants. It also participates in planning regional health care.

Regional districts are designated under provincial law as Regional Hospital Districts (RHD's) for the purpose of raising capital funds for hospital facilities in their areas. RHD's provide the local share of funding for capital costs associated with the construction, acquisition and maintenance of hospital facilities and major equipment in

their areas. These capital costs are shared with the Health Authorities according to criteria established by legislation. RHD boards are comprised of municipal directors and electoral area directors who are members of the corresponding regional district.



“
Several
KEY INITIATIVES
were ACCOMPLISHED
in 2015.

Chris Cvik
Chief Administrative Officer

MESSAGE FROM THE Chief Administrative Officer

With 43 dedicated employees on staff, it is the mission of the staff and Peace River Regional District as a whole to enhance the spirit, traditions, and diversity of the Peace River Region, and to support a high quality of life for our residents.

SEVERAL KEY INITIATIVES WERE ACCOMPLISHED IN 2015:

✓
**CHARLIE LAKE
SEWER
FACILITY
UPGRADES**

The Charlie Lake Sewage Facility underwent major capital upgrades including Lagoon upgrades (budget of \$4.9 million); Septage Handling Facility (budget of \$3.5 million) and the creation of a temporary Septage pit (\$600,000). Funding for these projects were through a combination of Fair Share, Gas Tax, and a rural loan fund grant.

Successful completion of the renewal of the Peace River Agreement (formerly known as Fair Share) with the province. The negotiated agreement was approved with the consent of all local municipalities in the region, and is valued at over \$1.1 billion over the next 20 years.

✓
**BOARD
ADOPTED
2015-2018
STRATEGIC
PLAN**

The Board adopted the 2015 – 2018 Strategic Plan which sets out the key objectives over the next four years: Essential Regional Services, Emerging Regional Issues, Emerging Regional Opportunities, and Organizations Strengths and Capacity.

The creation and launch of the public engagement website, Engage! (<http://prrd.bc.ca/engage/>). The site provides information to residents and stakeholder groups about public engagement initiatives that the Peace River Regional District is involved with. Engage! is one way the PRRD is inviting people to participate and get involved in the decision-making processes at the Peace River Regional District.

✓
**COMPLETION
OF PEACE
RIVER
AGREEMENT
(Fair Share)**

✓
**LAUNCHING
OF PUBLIC
ENGAGEMENT
WEBSITE**

The Board also undertook a large project to see if rural residents were in support of creating a potable water service in Electoral Areas B, C, and D and a domestic sewer service in Electoral Areas B and C. This major undertaking included holding 20 meetings in the rural communities and talking with 537 residents. Both proposed services were defeated through a referendum process and staff will be working with the Board in 2016 to look at options for those residents who require these services.



Chris Cvik
Chief Administrative Officer

2015-2018 Strategic Plan

ESSENTIAL REGIONAL SERVICES

1.1 Solid Waste Management

The PRRD will continue to work towards the reduction of solid waste generated by residential, institutional, commercial, and industrial (ICI) sectors through its solid waste management plan.

1.2 9-1-1 Emergency Call Answer and Fire Dispatch Services

The PRRD will provide cost effective access to protective and emergency services including 911 call services to its residents by 2018.

1.3 Regional Recreation

The PRRD is committed to working with Peace River Region residents to have continued access to facilities for recreational and cultural purposes.

1.4 Development Services

The PRRD will implement plans, bylaws and shared service agreements that address the demands of economic growth and the quality of life for its residents.

1.5 Invasive Plant Management

The PRRD will be a leader in the prevention and management of terrestrial invasive plant infestations in the Regional District.

1.6 Regional Parks

The PRRD will manage its existing regional parks through the 10 year Parks and Trails Master Plan to be safe, secure and inviting.

EMERGING REGIONAL ISSUES

2.1 Work Camps

The PRRD will have a defined role in respect to the operation of worker camps in the Peace Region by 2018.

2.2 Water Security

The PRRD is committed to preservation and protection of the supply and use of water in the Peace River Regional District.

MOVING FORWARD IN SUSTAINING THE PEACE RIVER REGION

2.3 Health Care

The PRRD will have a plan in place to address health care needs in the region by 2018.

2.4 Transportation

The PRRD will be a leader in proactively addressing transportation concerns in the Peace River Regional District.

2.5 Environment

The PRRD will monitor regional air/water quality issues to inform its advocacy role to relevant provincial and federal ministries.

2.6 Policing

The PRRD will lead a region wide strategy to address insufficient police resources in the region.

EMERGING REGIONAL OPPORTUNITIES

3.1 Marketing

The PRRD will increase awareness of the Peace River Regional District through a comprehensive marketing and communications plan.

3.2 Rural Servicing

The PRRD will review and update all sub regional rural water, sewer and natural gas agreements by 2018.

ORGANIZATIONAL STRENGTH & CAPACITY

4.1 Human Resources

The PRRD will be proactive in succession planning to address the retention of corporate memory due to upcoming retirements.



22
SCHEDULED
BOARD MEETINGS

2
WATER & SEWAGE
REFERENDUMS

45
DELEGATIONS RECEIVED
BY THE BOARD

MAIN RESPONSIBILITIES OF THE DEPARTMENT

Board, Committee and Commission agendas and minutes

Arranging public delegations to the Board and other meetings

Managing the Board resolutions and policies

Preparation and management of bylaws, agreements and contracts

Elections and referendums

Corporate communications

Corporate records and information

Freedom of Information and Protection of Privacy Act

Central reception and clerical support services

Corporate & Legislative Services

The Corporate and Legislative Services department may be accessed at the Regional District's main office in Dawson Creek or our satellite office in Fort St. John.

The department provides legislative and administrative services and support to the Regional District Board, its committees, other Regional District departments, stakeholders and residents.

REGIONAL DISTRICT BOARD

In 2015, the Regional District Board of Directors held 22 regularly scheduled meetings on the second and fourth Thursday of each month and considered the many items arising as part of local government. The Directors also met less formally on a number of occasions as a Committee of the Whole to consider topics that lent themselves to more in depth discussion or understanding.

During the year a total of 45 delegations were received by the Board who made presentations on a variety of topics including:

- | | |
|---|---|
| ► Update on the Alaska Highway Heritage Project | ► 2015 Healthcare Travelling Roadshow |
| ► Air Monitoring Initiative undertaken by the Peace Environment and Safety Trustees Society | ► Updates from resource companies on their activities in the region |
| ► Geoscience BC's Peace Project update | ► BC Hydro stakeholder engagement |
| ► SONS' goals regarding seniors' assisted living needs | ► Private property development |
| ► Tumbler Ridge Museum | ► Concerns regarding hydraulic fracturing under Swan Lake |

WATER AND SEWAGE REFERENDA

The PRRD held two separate referenda on Saturday, November 7, 2015.

Referendum 1

Establishing a domestic sewage receiving function at the Charlie Lake Sewer Treatment Plant

RESIDENTS IN ELECTORAL AREAS 'B' & 'C' VOTED

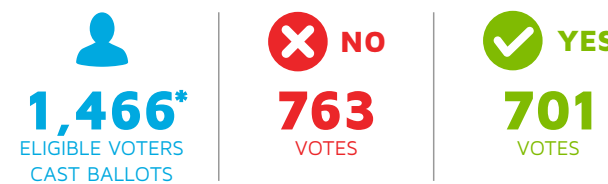


* 2 Spoiled Ballots

Referendum 2

Proposed potable water service

RESIDENTS IN ELECTORAL AREAS 'B', 'C' & 'D' VOTED



* 2 Spoiled Ballots

DECISION MAKING BODIES THAT BOARD MEMBERS PARTICIPATED IN DURING 2015 INCLUDE:

- Agriculture Advisory Committee
- Chetwynd Civic Properties Commission
- Electoral Area Directors' Committee
- Emergency Management Committee
- Executive Committee
- Invasive Plant Committee
- North Peace Airport Commission
- North Peace Economic Development Commission
- North Peace Leisure Pool Commission
- Rural Budgets Administration Committee
- Solid Waste Committee
- South Peace Economic Development Commission
- Water Stewardship Committee

DID YOU KNOW?

You can access the Regional District's bylaws online. You can also read the Regional District Board and Committee meeting details online as well. To access bylaws, and view meeting agendas and minutes, go to the PRRD's website at www.prrd.bc.ca.

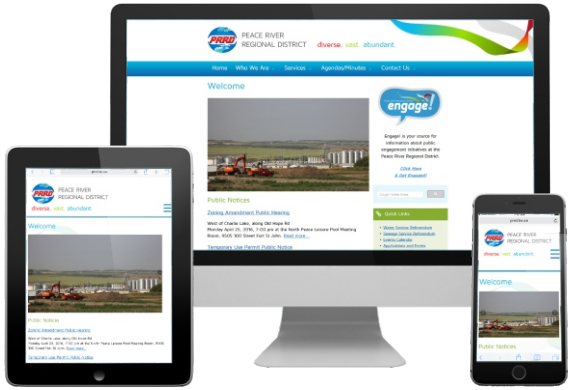
Corporate Communications

The Peace River Regional District (PRRD) communications strategy aims to communicate effectively. Our goal is to increase overall public awareness of the Peace River Regional District – its programs, services and activities – through open, effective engagement and communications processes.

NEW WEBSITE LAUNCH

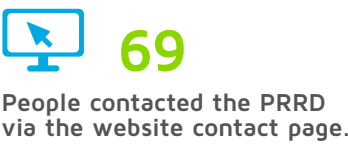
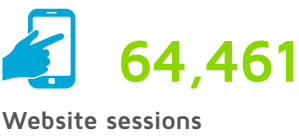
In June of 2015 the PRRD launched a new website. The updated site improved website navigation and access to help visitors get where they are going on the new website in three or less clicks. The new website is also completely responsive and can be viewed on a desktop computer, a tablet or a smartphone. The updates ensured that the site is search engine friendly, increasing engagement opportunities and increasing access to information.

The site incorporated Website navigation, Common Gateway Interface and database programming, JavaScript, online database integration, the RSS feeds and Engage!.

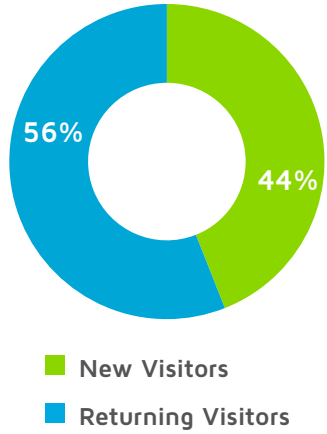


New features include RSS Feed, Engage!, Bylaw Search Engine, and Active Development Applications.

2015 WEBSITE STATS & FACTS



Top pages



RSS Subscriptions

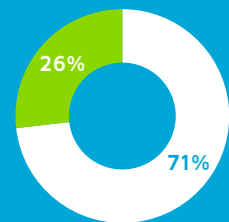
News feed **326**

Aquavine **99**

Board Newsletters **251**

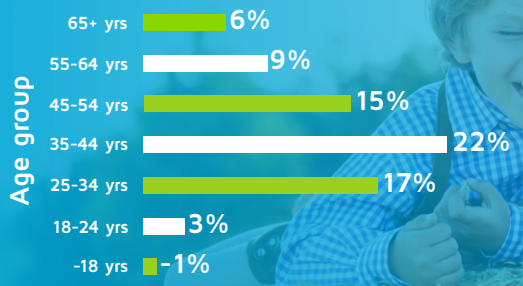
Engage! **72**

2015 FACEBOOK STATS & FACTS



Men
 Women

Where are they from?



2015 COMMUNICATION CAMPAIGN HIGHLIGHTS

Water & Sewer Information campaign

20 Water & Sewer Information outreach meetings

PRRD Community Links in Northeast News - April & October

GIS Web Map Postcard

Building Bylaw Update Information Campaign

Engage! Postcard

Tate Creek Elementary School

Tate Creek Referendum Campaign

Board Meeting Newsletter

22 Board Newsletters

PRRD update included with 2015 Tax Notices

Invasive Plant Door Hanger

Get Wild! Regional Park Campaign

Bring It! Campaign

Your Vote - Bring It! Campaign

Corporate Engagement

Citizen engagement is the encouragement of the general public to become involved in the political process and the issues that affect the community.

Decision makers and staff recognize the important role citizens and their communities have in policy development and decision making at the Regional District. Efforts continue to be made to reach out to rural communities so citizens can become more involved in the policy-making process. However, despite these efforts, it is realized that there are still barriers and challenges that can stand in the way of community involvement.

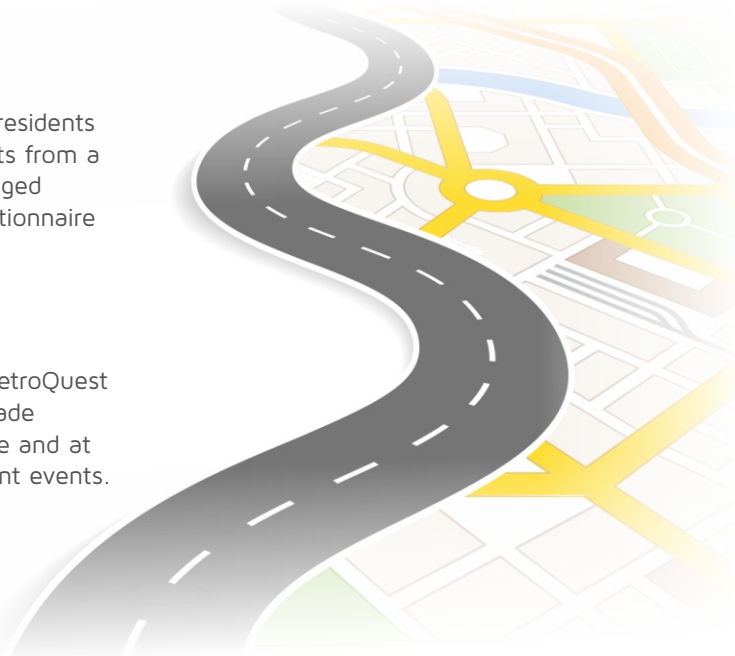
North Peace Fringe Area Official Community Plan (OCP) Consultation at a Glance

Meetings were organized to encourage the participation of local residents in the Official Community Plan (OCP) process and provide insights from a wide cross-section of the North Peace Fringe Area. Activities ranged from a "dotmocracy" and visioning exercise, to an in-depth questionnaire and a hands-on mapping exercise.

OCP Engagement:

- Two daytime workshop sessions
- Three evening open house sessions
- Open meetings with the Community Advisory Committee (CAC) and the Tactical Advisory Committee (TAC)
- The Phase I MetroQuest Survey was made available online and at the engagement events.

All sessions were facilitated to create a greater understanding for the local vision of future growth in the North Peace fringe area. This included identifying opportunities for development as well as topics of concern.



Board Community Outreach

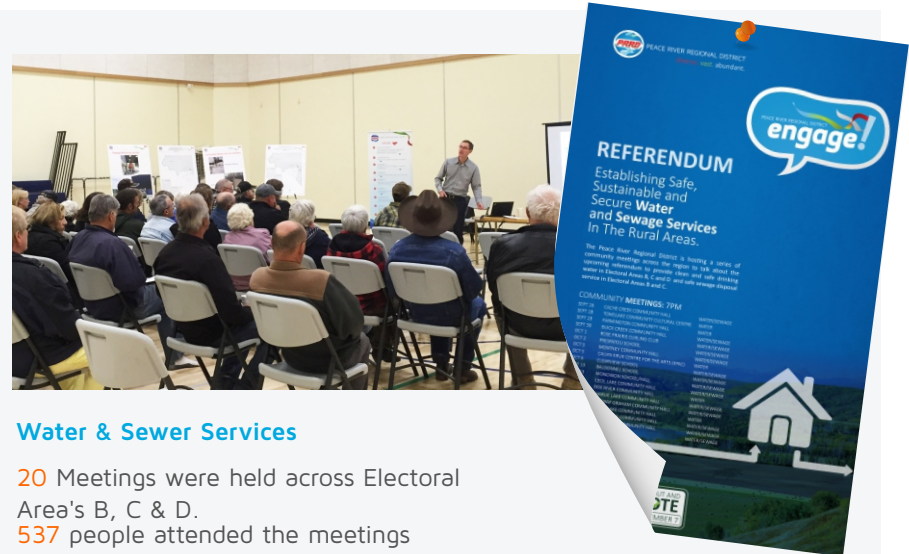
The Board of Directors held a Community Outreach meeting in Tumbler Ridge



Waste Management Meeting in Moberly Lake

Waste Management

Meetings were held in Rolla, Moberly and Lone Prairie/Chetwynd to inform residents about the new transfer stations. A Waste Management Survey was conducted within the PRRD.



Water & Sewer Services

20 Meetings were held across Electoral Area's B, C & D.
537 people attended the meetings

The meetings were advertised in print, radio, web, television and on social media.



Financial Plan Presented to Community

3 meetings were held to make available the 2015 Financial Plan in Fort St. John, Dawson Creek and Chetwynd.

INTERPROVINCIAL/INTERMUNICIPAL MEETINGS

On April 22, 2015 Saddle Hills County hosted the Interprovincial/ Intermunicipal Meeting at the Savanna Agricultural Society Rec Plex in Silver Valley Alberta.



www.saddlehills.ab.ca



PEACE RIVER REGIONAL DISTRICT



www.clearhillscounty.ab.ca



www.countrygp.ab.ca

TRADE SHOWS AND CONFERENCES

In 2015, the PRRD participated in the Fort St. John Trade Show and the Rotary District Conference.



Fort St. John Trade Show booth.



Rotary District Conference display.

INVASIVE PLANT PROGRAM OUTREACH EDUCATION & AWARENESS

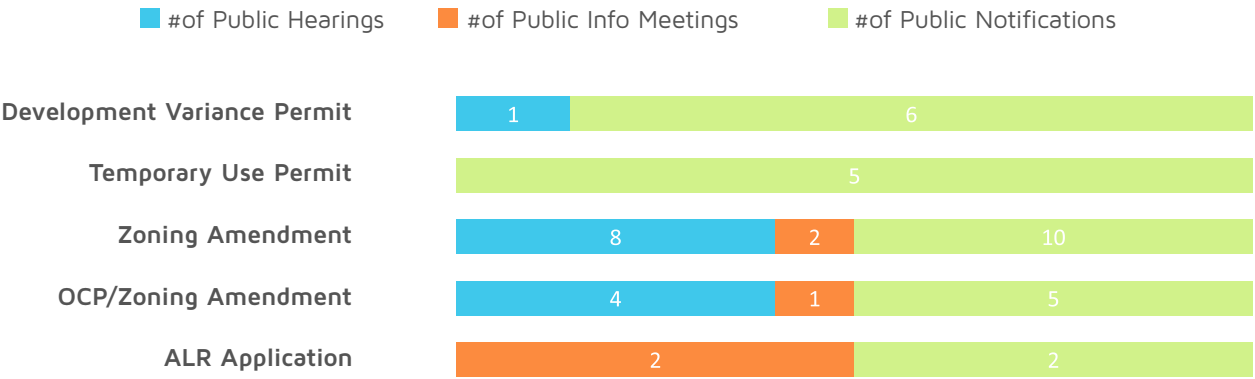
Education & Awareness Activities	
Peace River Forage Association Seminars x 3	Horticulture Society Presentation
Regional Coordination of Weed Reports for all Jurisdictions in the PRRD	Waterworks Splash (Coordination with Water Stewardship Department of the City of Dawson Creek)
Training Session with ISCBC and MoTI	27 Classroom Presentations & Activities Conducted
PRRD Strategic Plan and Profile of IP Monitoring Committee Meetings x 3	Training Sessions with Municipal Bylaw Officers
Teaching Livestock to Eat Weeds Articles x 5	North Peace Fall Fair
Grant-in-Aid Stakeholders Presentations x 3 for Areas B, C, E and D	Weedy Wednesday Weekly Facebook Posts
Teaching Livestock to Eat Weeds Presentations x 3	College Trade Event
South Peace Fall Fair	Career Day Event SD59

Coordination & Partnership Building Initiatives	
Peace River Forage Association AGM	Saulteau First Nations Meetings x 3
Teaching Livestock to East Weeds Project x 5 Cooperators	ISCBC Board Conference Calls x 3
Rancher Contract Initiation M. FLNRO, Cattlemen, M.Ag	SD 59 Project Based Learning Teacher Meetings x 10
IPCPRRD Committee Meetings x 2	Teaching Livestock to East Weeds Project x 5
Planning Meeting with M. FLNRO, MoTI, BC Hydro, Local Municipalities for Treatments	Seed Cleaning Plant Inspection
Invasive Species Council Forum	Regional Bylaw Officer Meetings x 3
Professional Agrologist’s Professional Development Day	Provincial Coordinator Meetings x 2
Meeting with Encana	BC Parks, Recreation of M. FLNRO, PRRD Parks Partnership Meetings for PlayCleanGo

Grant-in-Aid Presentations x 3



2015 DEVELOPMENT SERVICES ENGAGEMENT ACTIVITIES



Economic Development Commissions

NORTH PEACE ECONOMIC DEVELOPMENT COMMISSION

Opinions about the economy in the North Peace varied in 2015, but from an investment inquiry perspective, it was another busy year.

In the past year, we've received inquiries regarding everything from industrial and commercial to residential investment opportunities. The North Peace remains one of the most attractive investment regions in the province and the nation, and the North Peace Economic Development Commission (NPEDC) has hosted a number of industry investment tours. The diversified economy has assisted in the stabilization of previously cyclical economic phases that have had dramatic impacts on the whole region. The region has been preparing itself for positive final investment decisions for the Liquefied Natural Gas sector and the commencement of the construction of BC Hydro's Site C Clean Energy project.

2015 HIGHLIGHTS



New Branding Revealed for North Peace

2015 saw new branding for the North Peace. Careful and thoughtful engagement of stakeholders brought forward imagery and verbiage to tell the North Peace story. Our new tagline, **Here.We.Go!** speaks to the energy, the forward movement, and the commitment of the people and organizations that make up the character of the North Peace. Marketing is the single biggest piece of the work plan for the NPEDC. Telling the story of the North Peace to potential investors, future families, and young professionals is dispelling myths about the area and creating excitement around the opportunities that exist here. The uniqueness of the North Peace region, coupled with the people and the prospects, make the sales pitch an exciting and exhilarating job.



2nd Annual Spark Women's Leadership Conference.

Over 225 delegates, speakers, and sponsors filled the Pomeroy Hotel & Conference Centre for two days in May to advance their careers through professional development and build our communities through their professional and personal endeavors. The 2nd Annual Spark Women's Leadership Conference was hosted by the NPEDC. This professional development conference, designed by women in the Peace Region for women in the Peace Region, is focused on increasing the capacity of our communities through investment and support of the female workforce.



225
Attendants
in 2015



North Peace Grant Writing Program has Continued Success

Early 2015 saw the North Peace Grant Writer program tip the scales over the \$5 Million line in grants brought into the region by the program. By year end that number was close to \$5.7 Million. This program is a service that is offered free of charge to non-profit and charitable organizations throughout the North Peace to support their work in building our communities.



\$5.7
Million
Grants to the
Region

The NPEDC is the regional economic development body that provides resources and support to the District of Taylor, District of Hudson's Hope, PRRD Electoral Area B and PRRD Electoral Area C. For more information on the NPEDC, please visit our newly refreshed website at www.npedc.ca



SOUTH PEACE ECONOMIC DEVELOPMENT COMMISSION

The South Peace Economic Development Commission (SPEDC) is formally supported by the municipalities of Pouce Coupe, Dawson Creek, Chetwynd and Tumbler Ridge, as well as, Electoral Areas D and E of the Peace River Regional District (PRRD).

The SPEDC works with member municipalities and the PRRD in serving stakeholders dedicated to pursuing community, social and economic development in the South Peace. The SPEDC continues to work with businesses and industry to promote economic growth and sustainability in the South Peace region.

The SPEDC Commission has identified six pillars to focus on for the next three years:



Materials and displays have been developed to promote the South Peace Region to potential businesses as well as families to the north.

There is an opportunity for businesses or groups to apply for funding to support an activity that will enhance or create economic activity in the region under the six pillars. The application can be found on the SPEDC website.

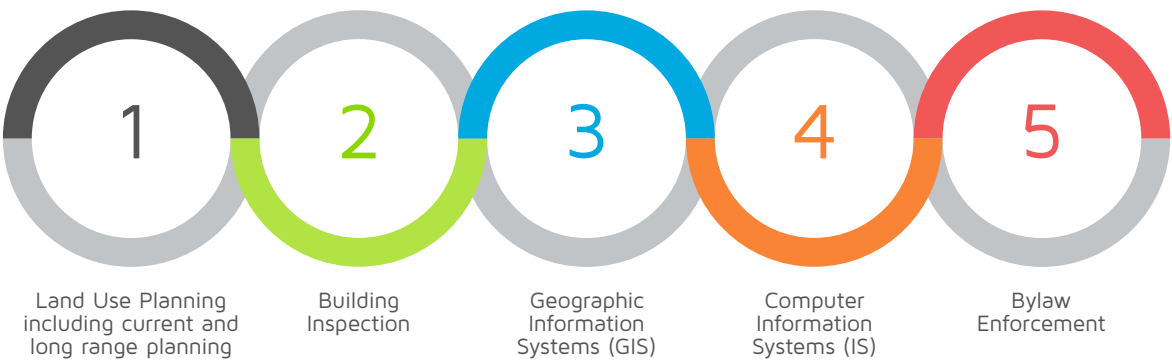
Health services were a large focus for the SPEDC in 2015. With growing concerns about keeping doctors in the region, the SPEDC has been exploring opportunities to assist communities in attracting doctors. The South Peace has experienced a turnover in doctors due to doctors retiring or relocating. Northern Health has introduced a doctor attraction program to assist communities to attract doctors.

Links to Access to Capital can be found on the website and SPEDC works with Community Futures in identifying opportunities for funding to promote economic development.

In order to respond to economic activity questions people are referred to the South Peace Economic Development Commission website at www.southpeacebc.ca and the Northeast BC Investment Web Portal at www.investnortheastbc.ca.

Development Services

The Development Services Department is responsible for five main activities within the Peace River Regional District (PRRD):



CURRENT PLANNING

Deals with the day-to-day activities including: assisting the public, responding to agency inquiries, and processing development applications, such as:

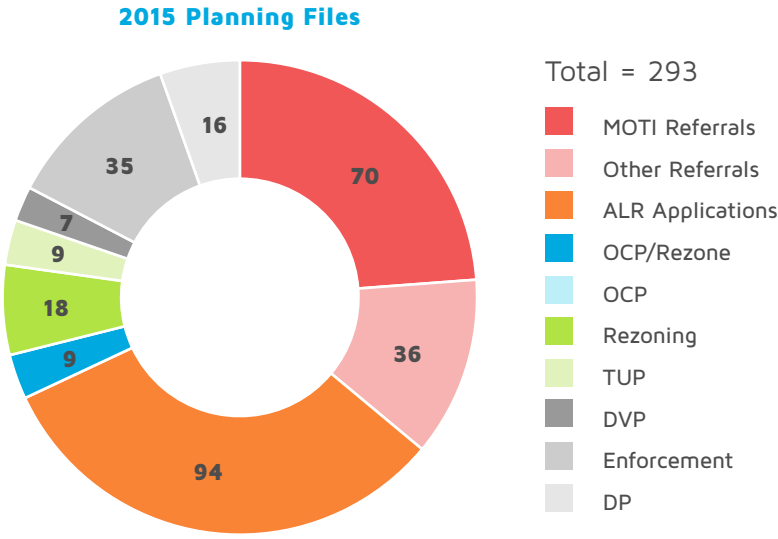
- Official Community Plan & Zoning Bylaw Amendment (OCP/Rezone)
- Development Permits (DP)
- Development Variance Permits (DVP)
- Temporary Use Permits (TUP)
- Agricultural Land Reserve (ALR Applications)
- Ministry of Transportation & Infrastructure Referrals
- Participating in Environmental Impact Assessments (MOTI Referrals)
- Other Government Agency Referrals (Other Referrals)

LONG RANGE PLANNING

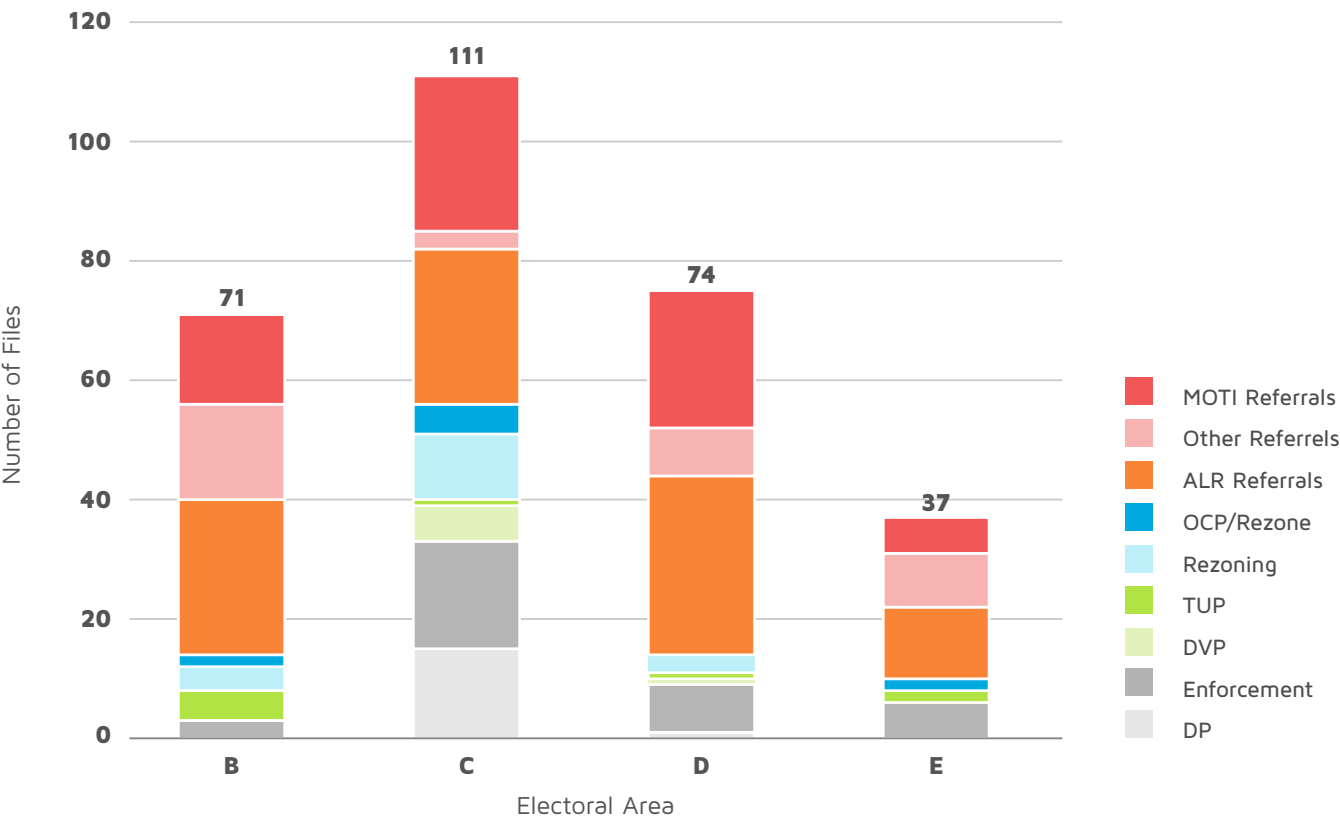
Undertakes research, policy development and implementation such as official community plans; zoning; agriculture planning; energy planning; lakeshore development; fringe area development; and inter-jurisdiction coordination.

DID YOU KNOW?

In 2015, staff responded to hundreds of inquiries and processed **293** development files, nearly equal to 2014. The majority of files continue to be ALR applications followed by subdivision proposals referred from the Ministry of Transportation & Infrastructure. Together these accounted for **56% of development files**. Compared to 2014, activity in **Area 'B' has decreased 19%**; **Area 'C' has decreased by 2%**; and **Area 'D' remained the same**. **Area 'E' saw an increase in development file activity by 32%**.



2015 Electoral Area Planning Files



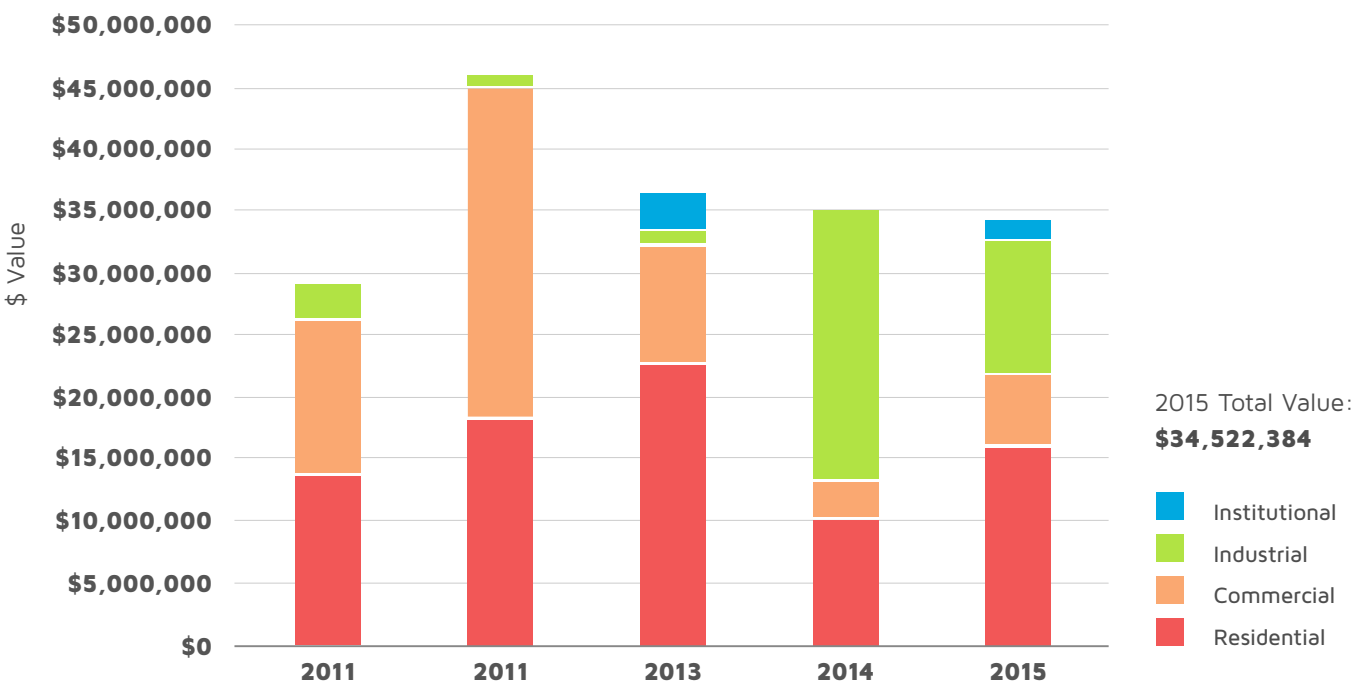
2015 Current & Long Range Planning Highlights

- The **TERMS OF REFERENCE FOR THE AGRICULTURE ADVISORY COMMITTEE** were **REVIEWED AND UPDATED** by the Regional Board and there are plans to refresh the committee in 2016.
- PHASE 1 OF THE NORTH PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN WAS COMPLETED**, including preliminary public engagement and preparation of background research. **TARGETED FOR COMPLETION IN EARLY 2017**, the Plan will include extensive public consultation in order to establish guiding principles for development for the next ten years.
- A COMMUNITY ADVISORY COMMITTEE WAS ESTABLISHED** for the **WEST PEACE FRINGE AREA OFFICIAL COMMUNITY PLAN** and work was started on a review of a preliminary draft.

BUILDING INSPECTION

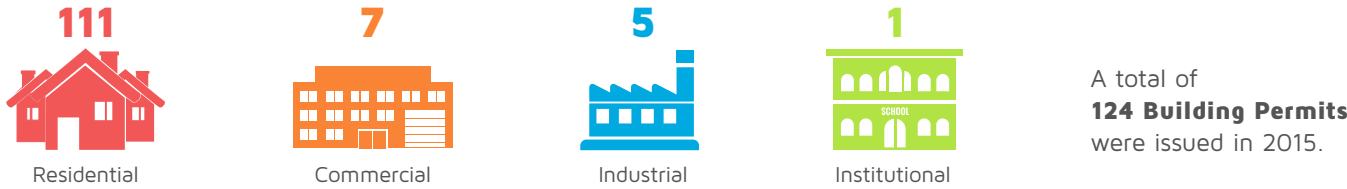
Building inspection services provide audits during the course of construction to confirm that construction complies with the BC Building Code in regard to residential, commercial, industrial and institutional construction. This helps maintain confidence in the quality of construction in the region and meets the development industry need for third party verification.

Annual Construction Stats



DID YOU KNOW ?

In 2015, the requirement for building permits in a small area of the region was reinstated. This resulted in a doubling of the number of permits, however the total permit value remained nearly the same as in 2014.



2015 Highlights

Responding to public concerns, the **REGIONAL BOARD RESOLVED TO HOLD A NON-BINDING REFERENDUM ABOUT BUILDING INSPECTION SERVICES**. As concerns were raised about the potential loss of building inspection in fire protection areas, the Electoral Area Directors obtained authorization from the Board to consult with their constituents before proceeding with holding the referendum.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Geographic Information Systems (GIS) services maintains an essential database for house numbering that supports the emergency 9-1-1 call service. Close to 10,000 addresses are maintained in the system. Annual updates are prepared with mapping and digital information provided to emergency first responders such as police, ambulance and fire.

GIS also provides map information for the public, maintains a regional online web-map service and supports all other corporate departments for their mapping requirements.

DID YOU KNOW ?

The PRRD Web Map is a great place to find property information such as address, zoning, ALR status, and whether a property is included in fire protection areas.

Our interactive web map is your one-stop resource if you are...

- ✓ Looking to locate a 911 civic address;
- ✓ Determining the zoning/Official Community Plan of a property;
- ✓ Determining if you are inside or outside of a fire protection areas;
- ✓ Searching for property information (Legal Descriptions, PID, Roll Numbers);
- ✓ Creating small maps.



2015 Highlights

The PRRD began a process of **WORKING WITH EMERGENCY PROVIDERS** and road authorities to **ENSURE CONSISTENCY IN ROAD NAMING AND ROAD SIGNAGE**.

BYLAW ENFORCEMENT

Bylaw Enforcement activities provide an important service to educate the public and ensure that expectations to abide by PRRD regulations are upheld. The PRRD does not patrol the region seeking out contraventions. For regulations concerning health and safety (building inspection), solid waste and parks, the PRRD will respond to issues when observed. For other matters such as zoning regulations, unsightly premises and mobile home parks, the PRRD will only investigate upon receipt of a written complaint. If you observe a matter that gives you some concern, please contact the PRRD office to discuss and learn more.

DID YOU KNOW ?

Bylaw Enforcement is first and foremost a helping activity that responds to concerns raised by residents. Often people may not know PRRD regulations, so first steps are always to provide information and educate. While progressive enforcement tools are available, the goal in any situation is to work cooperatively to obtain voluntary compliance if a contravention exists.

Environmental Services

UTILITIES

Charlie Lake Sewer

The Peace River Regional District (PRRD) currently owns and operates a community sewer system which provides sewage collection and treatment to approximately 400 homes and businesses in the Charlie Lake area. 2015 saw the completion of the second and final phase of upgrades that will provide capacity to accommodate growth over the next 15 years.

Phase one upgrades were completed in 2014, which included improvements to the collection and main lift station. Phase 2 upgrades focused on the Charlie Lake treatment plant. Upgrades included the installation of 2 concrete complete mix tanks, lagoon aeration system, and 3 phase power extension, which will improve treatment efficiency that will allow for a longer ministry approved discharge period.

Phase 2 work was completed by Graham Infrastructure LP at a cost of \$3.2 million bringing the total cost for Phase 1 and 2 to \$4.4 million. Funding for the upgrades came by way of Electoral Area C Fair Share and Federal Gas Tax grants.

Truck Sewage Waste Receiving Facility

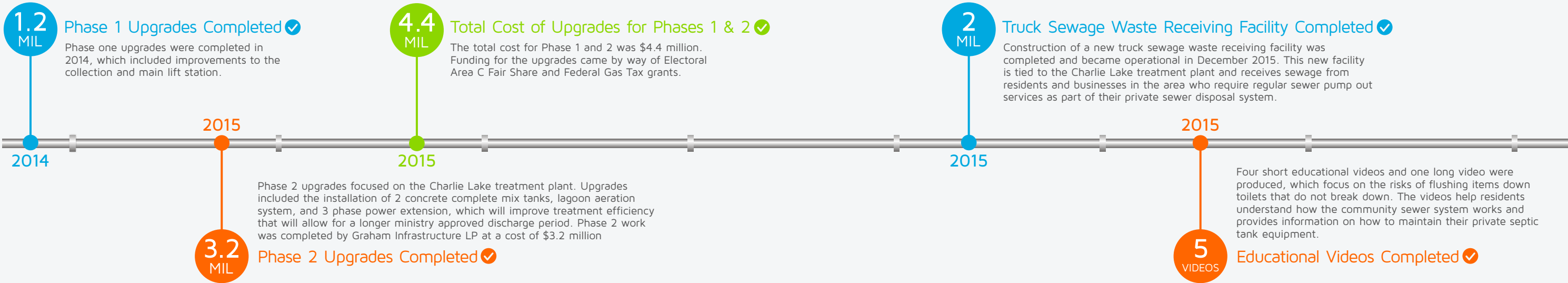
The PRRD completed the construction of a new truck sewage waste receiving facility. This new facility is tied to the Charlie Lake treatment plant located on the 273 road south of the Alaska Highway. The purpose of the facility is to receive sewage from residents and businesses in the area who require regular sewer pump out services as part of their private sewer disposal system. The permanent facility replaces a PRRD temporary receiving pond, also located at the Charlie Lake treatment plant site, which provided rural sewage disposal services in 2015.

To take advantage of economies of scale, the project was included with the Charlie Lake treatment plant upgrades tender which was awarded to Graham Infrastructure LP. The total cost to complete the sewage receiving facility was \$2 million. The facility became operational in December 2015 and all operational costs are expected to be covered by user fees. Electoral Area C Fair Share and Federal Gas Tax grants provided all funding to complete the project.



Newly completed Truck sewage waste receiving facility located on 273 Road south of the Alaska Highway.

2015 Highlights



“What Not to Flush” Educational Videos

In 2015, four short educational videos and one long video were produced, which focus on the risks of flushing items down toilets that do not break down. Items, such as non-flushable wipes, rags and other materials clog household drain pipes, sewer lines and pumps, resulting in costly maintenance and repairs. Flushing hazardous materials such as solvents, antifreeze, and pesticides can result in treatment system degradation, upsets and environmental contamination. The long video is intended to help residents understand how the community sewer system works and provides information on how to maintain their private septic tank equipment.



View the videos on the PRRD’s YouTube Channel: **YouTube** | Peace River Regional District



REGIONAL SOLID WASTE MANAGEMENT

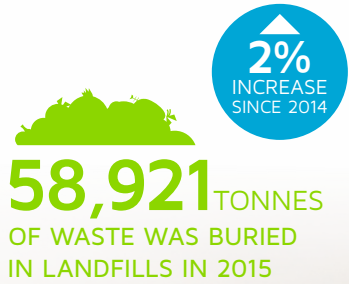
A total of 58,921 tonnes of waste was buried in landfills in 2015 compared with 57,825 tonnes in 2014, a 2% increase. The largest contributing factor to the uptick in tonnage overall was heightened construction work in Dawson Creek and Fort St. John, as well as waste received from work camps. One of the main focuses of the Solid Waste Management program is to use incentive-based tip fees to encourage the diversion of materials that can be recycled and reused. For example, wood, metal, tires, concrete and soil can be segregated from the active face. Metal and tires are recycled, while the remaining materials are reused in operations.

2015 Highlights

A new operational practice of **CHIPPING OF WOOD WASTE WAS IMPLEMENTED AT OUR LANDFILLS**. In doing this, we are able to generate material that can be used as base for secondary roads, mixed with soil for alternative cover, and eventually composted to make cover material.

The North Peace Regional Landfill **COMPLETED CONSTRUCTION OF A STORM WATER MANAGEMENT POND** to capture surface run-off on the north side of the site.

SSG HOLDINGS LTD. BECAME THE SUCCESSFUL PROPONENT TO TAKE OVER OPERATIONS OF ALL THREE REGIONAL LANDFILLS: Bessborough, Chetwynd, and North Peace Regional. They bring with them a wealth of landfill experience and are working with the Regional District to implement enhancements to their operations. For example, they separate out asphalt shingles from the landfill's active face to be reused for secondary road use at the landfill. Additionally, they use Grizzly Plates to cover waste at the end of the day. This practice helps with compaction, reduces amount of soil required for cover and helps to increase vital landfill capacity.



DID YOU KNOW?

The Northern Environmental Action Team (NEAT) has been a longstanding partner with the Regional District in delivering waste reduction and education programs to further the PRRD's Solid Waste Management Plan goals. Once again, the PRRD renewed and awarded the Waste Reduction Promotion and Education Program to the NEAT in 2015.



Coupon Program

The coupon program, introduced in 2010 for the free disposal of eligible residential waste, was continued in 2015. These coupons provide a convenient option for household clean-up that also reduces operating costs for the Regional District. Coupons are issued to owners of properties with "Class 1" residential improvements.



Spring Clean-up Bins

Spring clean-up bins were installed for a two-week period in May and October at select rural locations.



The **SPRING BINS** generated approximately 142 tonnes of waste.



The **FALL BINS** generated an additional 92 tonnes of waste.

More waste was generated this year with the clean-up bins than the previous year. The upward changes can be attributed to residents discarding a lot more bulky waste like metal, wood, and tires.

LANDFILL GAS MANAGEMENT SYSTEM

The Regional District held an official commissioning ceremony for the Landfill Gas Capture System in February 2015.

The system began to flare methane gas in 2015, which kicked off the data gathering and collection phase of the system with the aid of our consulting engineers, GHD. In balancing the system with landfill operation staff and GHD, it was determined that capturing the landfill's methane gas and only flaring two days per week is optimal and the most cost effective option. The estimate of the total Greenhouse Gas reductions from the flare was 1,842 tCO₂e in 2015. It is forecasted that the reduction generated from the flare in 2016 will be 2,400 tCO₂e. This is not only enough to offset the Regional District's emissions, but there may be options to sell the remaining credits to our own member municipalities.

Additionally, with the gas production data generated, staff intends to enter into talks with local energy producers to either utilize the gas for power or divert it to existing pipeline services. It is PRRD staff's intent to utilize the captured gas to produce green energy and further offset greenhouse gas emissions that would otherwise contribute to climate change.



NEW TRANSFER STATIONS

New transfer station construction continued in 2015, with the construction of three new transfer stations in Rolla, Upper Halfway, and Moberly Lake. Staff held public meetings in both Rolla and Moberly Lake prior to construction to provide information about the sites and to gather input on the hours of operation for the Tier 2 Stations.

Additionally a public meeting was held in Lone Prairie as a transfer station is expected to be built in that community in 2015. Public consultation identified that the proposed location, at the old Lone Prairie Landfill, was not a suitable spot for the community. With this input from the community, it was decided to postpone construction to find a more suitable location. The community suggested a location approximately one kilometer on Lone Prairie Road from Highway 29S. Further research will be conducted in 2016.



The new transfer stations augment the existing network by increasing the number of rural transfer stations from 10 to 13. The network consists of Tier 1 & 2 transfer stations, both of which consist of a compactor for household garbage, cages and bins for recyclables, and a share shed. Tier 1 stations have further waste diversion options for bulky waste, metal, wood, and tires.



Based on the successful completion of the **SHARE SHED** Pilot Project in July 2015, share sheds were established at all Tier 1 & 2 transfer stations. Residents in these communities are really receptive to the sheds and they have been very successful. The public has expressed an interest in seeing a larger version of the program at our landfills. PRRD staff will be pursuing this option during the North Peace Regional Landfill Front Entrance Redesign that is commencing in spring of 2016.

ITEMS TO SHARE:

- **Small Furniture/ Household Accessories**
- **Small Power Tools and Parts**
- **Gardening Equipment**
- **Sporting Goods** (bikes, skis, snowboards, snowshoes, hiking equipment etc.)
- **Camping Equipment**
- **Toys/Books**

ITEMS NOT TO SHARE:

- **Electronics**
- **Clothing**
- **Beds/Mattresses/ Couches**
- **Bulky Oversized Items**
- **No Motorized Toys**
- **Items with Safety Standards** (car seats, cribs, etc.)
- **Hazardous Waste**

RECYCLING

Recycling drop-off facilities are located throughout the Regional District, providing easy access for both rural and municipal residents. The addition of recycling options at our manned transfer stations complements existing recycling and bottle depot facilities in Chetwynd, Dawson Creek, Fort St. John, and Tumbler Ridge. The goal is to make recycling convenient.

ProductCare Stewardship Program

PRRD Staff also work with ProductCare, a stewardship program responsible for the collection of residential paint products and aerosols. In collaboration with them, a pilot project was established at the Prespatou Transfer Station. ProductCare was able to provide funding to create a small storage facility that collects used paint products/containers and lighting products. This partnership will continue as we look to expand this program to other sites in 2016.

Recycling at Rural Attended Transfer Stations

The recyclables collected at the District's rural manned transfer stations are collected under the Multi-Material BC (MMBC) provincial stewardship program. Active since May 2014, this program provides rural residents an option that's closer to home to recycle and divert waste from landfill. Under this stewardship program, residential packaging and printed paper (PPP) is collected and sent back to producers for recycling. Revenue is generated from the tonnage of PPP collected, educational and administrative top-ups and hauling rebates. After one full year of operation this program collected over 24,800kg of PPP and received a total revenue over \$34,000. Revenue captured goes to offsetting collection costs of these materials and reduces operating costs at the transfer stations. With this program, the Regional District has been able to offer enhanced recyclable collection of materials not previously captured in the rural areas (most notably glass and Styrofoam), which has garnered a lot of positive feedback.

\$34,000
TOTAL REVENUE
COLLECTED

OVER
24,800 KG
RESIDENTIAL PACKAGING
& PRINTED PAPER
COLLECTED

Take care of your
Environment



Environmental Services | Continued...

Eco-Depot Facts & Stats

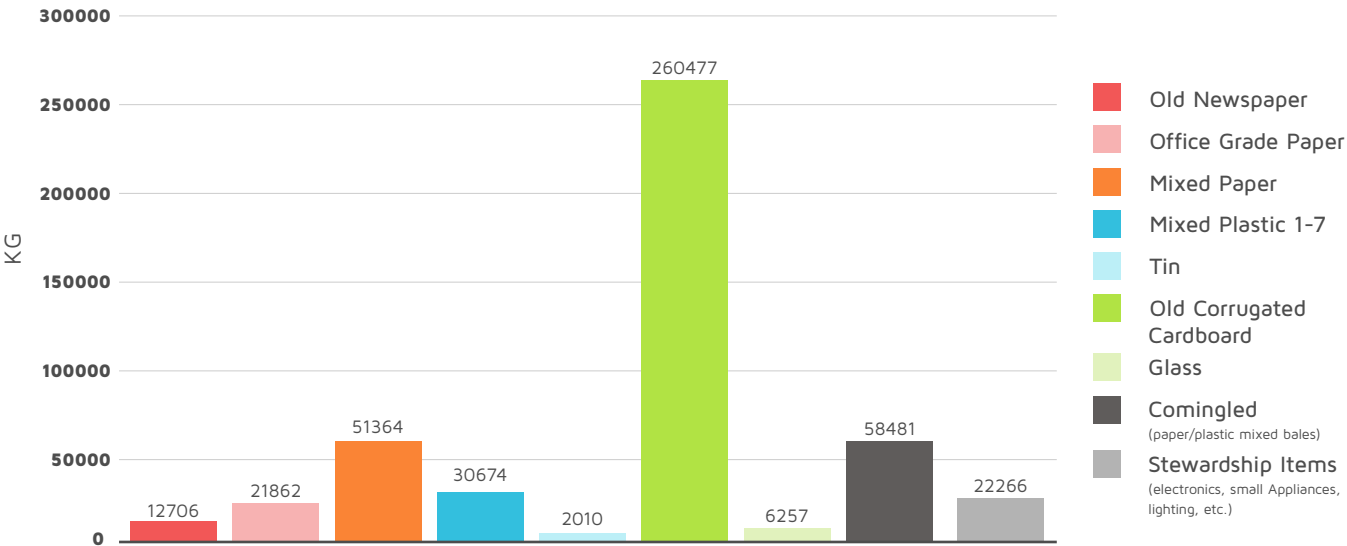
The Regional District's recycling contractor, Eco-Depot, collected approximated 4,389 tonnes of recyclables items in 2015. Recycling in the PRRD has significantly changed since the implementation of MMBC. In previous years, residential recycling collected from DC Campbell Recycling was captured under their partnership with Eco-Depot, but, in becoming an MMBC Depot, resident recycling is now covered by this Provincial Stewardship Program. In 2015, DC Campbell collected over 168 tonnes of residential recycling through the MMBC Program. In September 2015, Tumbler Ridge began operating an MMBC Depot as part of the Regional District's network. Additionally, the City of Fort St. John commenced a municipal curbside recycling program in November 2015.

Recycling activities in the PRRD also include the collection of other stewardship items (electronics, small appliances, lights, paint and batteries) from Eco-Depot and DC Recycling, which are tracked separately:



* Lighting products and paint products are not included in this tonnage. Lighting products are measured in linear feet and paint products are measured in litres.

2015 Eco-Depot Recycling Stats by Type



INVASIVE PLANT PROGRAM

In 2015 the Invasive Plant Program expanded from a single position program, to two full-time employees, with a Program Coordinator position being added. This expansion has allowed the program to become more efficient and to allocate more time toward landowner and stakeholder collaboration.

Education and Outreach

Education and outreach was extremely successful with twelve classrooms engaged with exciting new activities such as:



- Building fairy gardens
- Kaleidoscopes
- Geocaching
- Plant ID
- Relay races
- Weedy art projects
- Ecology games



Public Engagement

Our program continued to engage the public through Weedy Wednesday Facebook posts, plant ID and invasive plant best management practices training days, and multiple presentations. Our program staff presented varied information to the North American Invasive Species Management Association, the Peace River Professional Agrologists, the South Peace Horticulture Society, and the Peace River Forage Association. In addition, newspaper articles were written for magazines such as the Western Producer and Farm Show.

Staff Training, Events & Programs

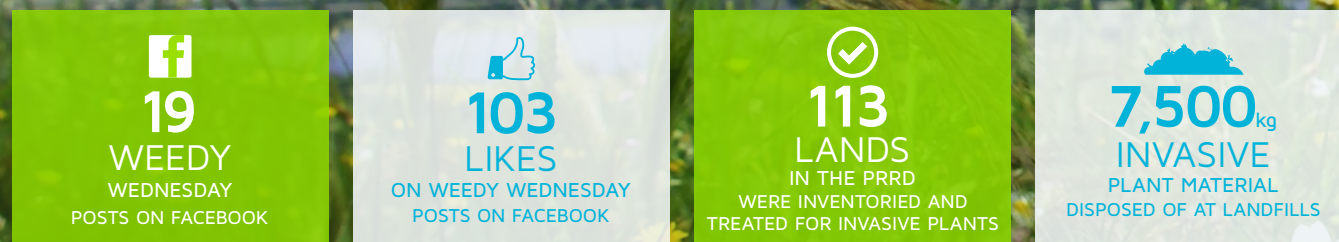
Program staff attended and participated in events hosted by Northern Lights College, the Ministry of Transportation and Infrastructure, the Invasive Species Council of BC (ISCBC), municipal training days, and North and South Peace fall fairs. The program supported Ministry of Forests, Lands, and Natural Resource Operations implementation of a rancher contract with Sunset Community Pasture, financially and physically supported the Livestock Eat Weeds project delivered through the Peace River Forage Association, and worked with Saulteau First Nations to implement an integrated community approach to managing invasive plants on their land. It is apparent that there are many different paths this program can take and, with increased staffing resource, the program will continue to expand the public education and outreach opportunities.

LIVESTOCK
EAT WEEDS
PROJECT

DID YOU KNOW?

- ▶ The Invasive Plant Program provides many different educational tools and services to assist owners with managing invasive plants. Services include:
 - Invasive plant ID, education, & awareness sessions available for training employees, community groups, youth, and landowners
 - Support in creating invasive plant management plans
 - Support for community weed pull events
 - Invasive plant disposal bins are located at the Bessborough, Chetwynd, & North Peace Regional Landfills. They are available from Mid-May to Mid-October annually. Please remember that plants must be in a sealed, clear plastic bag.
- ▶ There are many ways you can report a weed:
 - PRRD Report-a-Weed Line: 1-800-670-7773
 - Report-a-Weed online @ <http://www.reportaweedbc.ca>
 - Download the Report-a-Weed mobile app
- ▶ The PRRD is focused on the maintenance of PRRD lands and allowing other jurisdictions to be responsible for their own invasive plant treatment.
- ▶ Invasive plants are categorized based on the size and extent of an infestation, as well as the feasibility and costs of successfully managing a species. The Invasive Plant Program currently categorizes invasive plants into four categories:
 - ERRD - Early Detection Rapid Response
 - Category B - Medium Priority
 - Category A - High Priority
 - Education & Awareness

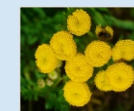
Weeding Out the Facts & Stats



Treatment of Invasive Plants

Treatment timing for different species of invasive plants is very important and takes time. Treatment contracts need to be aligned with proper timing and treatment efficiencies that allow our taxpayer dollars to be spent on the ground. To assist with this, our program ensures the data available in the provincial Invasive Alien Plant Program (IAPP) is analyzed yearly to assist with PRRD's treatment planning. The Invasive Plant Program continues to receive and respond to weed reports. When reports are received for other jurisdictions, the PRRD has the ability to verify the infestation and pass the complaint on to the respective stakeholder. Our program continues to maintain and strengthen relationships with multiple jurisdictions to ensure that pre-planning of high priority infestations is accomplished as well and follow-up on new reports are completed.

Know The Top 10 Invaders



Common Tansy: Long-lived perennial with yellow button flowers and deeply divided leaves, pungent odor.



Russian Thistle: Annual with alternate spiny leaves and no flowers, tumbleweed.



Daisy, Scentless Chamomile & Oxeye daisy: Perennial and/or biennial, white ray flower with yellow center.



Dalmatian Toadflax: Long-lived perennial, beautiful, bright yellow snapdragon type flower, leaves clasp the stem.



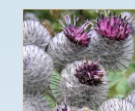
Canada Thistle: Perennial with white to purple flowers, spiny leaves and stems, extensive roots.



Hawkeed, Orange & Yellow: Perennial with orange or yellow clustered flowers on top of a single hairy stem and leaves.



Green Foxtail: Annual grass that can mature to seed at 10cm tall.



Burdock: Biennial with burrs and large oval leaves with a point, heavily veined.



Marsh Plume Thistle: Very tall biennial with purple flowers and spiny leaves and stem.



Knapweed, Diffuse & Spotted: Biennial, cream or pink flowers, deeply divided leaves, seed is persistent.

For more information visit www.weedsbc.ca.

Ways You can Help

Play. Clean. Go.

Help keep our recreational areas weed free. Clean your boots, recreational vehicles, and horse hooves anytime you enter and leave a new area.

Plant-Wise

Be "Plant-wise". Know the invasive species that grow within your area and the plants you have growing in your garden.

Free Dumping

Properly dispose of your weeds in clear plastic bags using the free invasive plant disposal bins available at the Bessborough, Chetwynd, and North Peace landfills.

Problems with Creeping (Canada) Thistle?

Ask us about teaching your livestock to eat weeds.

Community & Electoral Area Services

RECREATION, COMMUNITY & CULTURE

The Regional District supports recreation throughout the region through infrastructure development and funding.

Both the North Peace Leisure Pool and the Chetwynd Recreation Complex are owned by the Regional District, and operated by the respective municipalities, with guidance and oversight from local community commissions appointed by the Board. Operating funds are also provided to the Chetwynd and North Peace libraries, the Peace Liard Regional Arts Council, the Buick Arena, the Clearview Arena and the Kelly Lake Community Centre.

Rural Recreational and Cultural Grants-in-Aid

Each year the Regional District contributes funds to recreation, social and cultural organizations located throughout the electoral areas of the region. Most of these groups maintain community halls, gymkhanas or fair grounds that are available for public use, while the remaining organizations offer community heritage and cultural programs. Organizations use this money for capital improvement projects, recreation and cultural program funding, insurance and special events among other things. All organizations who receive this funding are non-profit societies who largely depend on the dedication of volunteers to operate and manage their organizations to benefit and enhance our rural communities. In 2015 the Recreational and Cultural Grants-in-Aid program distributed almost \$525,000 to 45 recreational and cultural community organizations throughout Electoral Areas B, C, D and E.

\$525,000

RECREATIONAL & CULTURAL
GRANTS-IN-AID DISTRIBUTED



North Peace Recreation Inventory & Assessment Study

In February the North Peace Recreation Inventory and Assessment was completed and presented to the Peace River Regional District Board of Directors along with the municipal councils of Taylor and Fort St John. The study examined, inventoried and assessed recreation facilities in the North Peace including arenas, swimming pools, community parks, community halls and more.

This study was a joint project between the Regional District, City of Fort St. John and the District of Taylor, and provides all three local governments with a stronger understanding of the current and future demands of recreation user groups in relation to existing facilities. Going forward, this information will assist in decision making, prioritizing and focusing investments into recreation facility upgrades, replacements and construction to meet the needs of the North Peace community.



Recreation and Volunteer Banquet

In the fall of each year the Regional District hosts an appreciation banquet and awards ceremony to recognize the hard work and dedication of volunteers and organizations that provide recreation and cultural services in the rural area of region. The 35th Annual Peace River Regional District Recreation and Volunteer Recognition Banquet took place on Saturday, October 17, 2015.

Award recipients for Rural Individual Achievement included:

- **Ivea Armstrong**, Cutbank Community Club
- **Iva Tuttle**, Tupper Community Club
- **Ian Campbell**, Moberly Lake Community Association
- **Tena Thiessen**, Osborn Community Hall
- **Jill Copes**, North Pioneer Women's Institute

DID YOU KNOW ?

1 The Regional District owns the **Chetwynd Recreation Centre** and the **North Peace Leisure Pool**.

2 The Regional District owns/leases **nine community halls and recreation grounds** that are operated and maintained by dedicated volunteer organizations throughout the region.

3 The Regional District provides **financial support to over 50 community groups** providing recreational and cultural services and programs throughout the region.

2015 Highlights

The REGIONAL DISTRICT PROVIDED THE TUMBLER RIDGE GLOBAL GEOPARK WITH A ONE-TIME \$200,000 GRANT to assist with marketing and coordination of GeoPark initiatives.

REGIONAL PARKS

The Regional District maintains five regional parks that are provided free for public use. Blackfoot, Minaker River and Montney Centennial parks offer overnight camping, while Spencer Tuck and Sundance Lake parks are day-use only.

In 2014 the Regional Board adopted a new Regional Parks and Trails Master Plan, long overdue as the plan had not been revised since 1977. The Plan largely focuses on improving park management practices to increase the public's use of the Regional District's five existing regional parks, while also looking at ways to support trail user groups in developing and managing trails within the region. The Plan was developed with the help of a Community Advisory Committee and included an extensive public consultation process.



EST. 1971
THE REGIONAL DISTRICT HAS BEEN SERVICING REGIONAL PARKS FOR 44 YEARS

108 ACRES
OF PARK LAND IS MAINTAINED BY THE REGIONAL DISTRICT

MINAKER RIVER
IS THE REGIONAL DISTRICT'S MOST REMOTE RIVER LOCATED AT MILE 200 OF THE ALASKA HWY

The Regional District provided almost

\$75,000
RECREATIONAL TRAILS GRANTS TO NON-PROFIT ORGANIZATIONS

These grants were used to help build and maintain trails for public use. Grants were allocated to:

\$25,538
NORTHLAND TRIAL BLAZERS

\$6,750
WOLVERINE NORDIC & MOUNTAIN SOCIETY

\$21,375
BEAR MOUNTAIN NORDIC SKI ASSOCIATION

\$15,000
WHISKEY JACK NORDIC SKI CLUB

\$6,000
TUMBLER RIDGE SNOWMOBILE ASSOCIATION

FIRE PROTECTION

Charlie Lake Fire Department (CLFD)

2015 was a busy year for training. Thirteen firefighters completed their NFPA 1001 Professional Firefighter Certification, making a total of 20 out of 34 members who are National Fire Protection Association (NFPA) 1001 professionally certified. This has never before been achieved in the Fire Department's 35 year history. An additional, eight other members began their 1001 training, which is set to be completed by mid-2016.

In April the CLFD was fortunate enough to procure an abandoned structure in which to practice live fire techniques. Training such as vertical ventilation, forcible entry, fast attack and ladder bailouts were practiced. Training such as this is invaluable as the firefighters get to practice their skills in a real world environment.

The CLFD hosted two open houses, one in February and the other in October during Fire Prevention Week. Both events were well attended with over 80 people attending the February event, and over 100 attending the free pancake breakfast in October.

Several firefighters from the department visited Charlie Lake Elementary in October during Fire Prevention week. The firefighters went to different classrooms and showed the children how to exit a smoke filled room, the proper use of 911 and what to do in an emergency.

13 FIREFIGHTERS
COMPLETED NFPA 1001
PROFESSIONAL FIREFIGHTERS
CERTIFICATION

8 MEMBERS
BEGAN NFPA 1001 TO BE
COMPLETED IN 2016

2 OPEN HOUSES
IN FEBRUARY & OCTOBER.
TOTAL ATTENDANCE: 180.

11 PRESENTATIONS
DURING FIRE PREVENTION
WEEK IN OCTOBER



The CLFD was established in 1980 by members of the community and was originally part of the Charlie Lake Community Club. In 1982, the department was officially recognized as a fire service when the hall was built and properly trained personnel were able to respond to calls.

1,492
CIVIC
ADDRESSES
IN THE CLFD
FIRE PROTECTION
AREA

1,383
RESIDENTIAL
ADDRESSES
IN THE CLFD
FIRE PROTECTION
AREA

109
BUSINESS
ADDRESSES
IN THE CLFD
FIRE PROTECTION
AREA

124.8
SQUARE
KILOMETRES
COVERED BY THE CLFD
FIRE PROTECTION
AREA

3,700
ESTIMATED
POPULATION
IN THE CLFD
FIRE PROTECTION
AREA

Community & Electoral Area Services | Continued...

CLFD Facts & Stats



2015 Highlights

- The “REGISTER YOUR BURN” PROGRAM HAS EXCEEDED EXPECTATIONS and dramatically reduced the number of grass fires.
- 6 ADDITIONAL FIREFIGHTERS WERE ADDED to the department

911 & FIRE DISPATCH

The Regional District provides enhanced 911 services to all municipalities and electoral areas of the region.

Personnel at the 911 Public Safety Answer Point (PSAP), located within the RCMP Operational Communications Centre in Prince George, receive between 16,000 to 19,000 911 calls per year from callers within the Peace River Regional District.

DID YOU KNOW ?

- The Peace River Regional District has been providing 911 and Fire Dispatch Services since 2001.
- Fort St John Fire Department provides fire dispatch services for the four fire departments in the North Peace, while the Dawson Creek Fire Department provides fire dispatch services for seven fire departments in the South Peace.
- On March 31, 2017 the Regional District's agreement with the RCMP for 911 service delivery will expire. In order to ensure ongoing service delivery in a cost effective and efficient manner, the Regional District has started examining a number of different options for both 911 service delivery and fire dispatch

2015 911 Call Summary	#
RCMP Calls	10,010
BC Ambulance Calls	3,967
Fire Calls*	1,836
Abandoned Calls	2,370
Total Calls to 911	17,181

*Not all fire calls go through 911.

2015 Highlights

- 911 CALLS DECREASED BY 1.4% from 2014
- In 2015, all 911 PSAP'S STARTED PROVIDING TEXT TO 911 SERVICE FOR CANADIANS who have hearing or speech impairments. This allows citizens to communicate with 911 call centers via text message.

RURAL FIRE PROTECTION

In other areas of the Regional District, fire protection is provided to the rural fringe areas of Dawson Creek, Fort St. John, Pouce Coupe, Chetwynd, Taylor and the communities of Tomslake and Moberly Lake through agreements with member municipalities and non-profit societies.

Arras operates an independent fire brigade that provides basic fire protection to their area and receives grant funding from the Regional District from time to time.



DID YOU KNOW ?

Partnering with member municipalities to provide rural fire protection services is the most cost-effective manner in which to deliver services within the region.

Rural Fire Department Facts & Stats



2015 Highlights

In 2015, the PROVINCE OF BC REGULATED NEW MINIMUM TRAINING STANDARDS FOR ALL FIRE DEPARTMENTS and outlined new responsibilities for local governments to ensure that standards are being met. Most departments in the PRRD have begun to train to the standards as set out by the Province.

EMERGENCY SERVICES

2015 was a very quiet year on the Emergency Management front. There were no fires of note within the Peace River Regional District.

The Prophet River Fire which started in the Northern Rockies Regional District did cross into the Peace River Regional District. The Alaska Highway was closed for a short time as a result, and then was passable only with guide car assistance for approximately three days.

When wildfires threaten our communities and infrastructure, the BC Wildfire Management Branch (WMB) takes the lead role in assessing and responding to the threat. With the lack of active fires in the PRRD, Wildfire Management was able to concentrate more resources in areas of the Province that did have a number of active fires.



DID YOU KNOW?

Emergency Management Role

The Emergency Management role is a shared responsibility between individuals, local, provincial and federal governments. The Peace River Regional District provides emergency management and support for the rural (electoral) areas of the region, while each of the municipalities provides emergency management services within their municipal boundaries. The Emergency Program Act and the Local Authority Emergency Management Regulation outline the powers of local government in an emergency, as well as requirements for planning and preparing for emergencies.

Staff Emergency Training

The Regional District has 43 staff, who are all trained to assist during an emergency and work in our Emergency Operations Centre. Our staff are trained in all different aspects of emergency management from planning evacuations to locating emergency equipment, to managing finances and more.

2015 Highlights

Four local SEARCH & RESCUE GROUPS RECEIVED A TOTAL OF \$22,000 IN GRANT FUNDING for training and equipment as follows:

\$7,275
NORTH PEACE
SEARCH & RESCUE

\$6,724
SOUTH PEACE
EMERGENCY RESPONSE

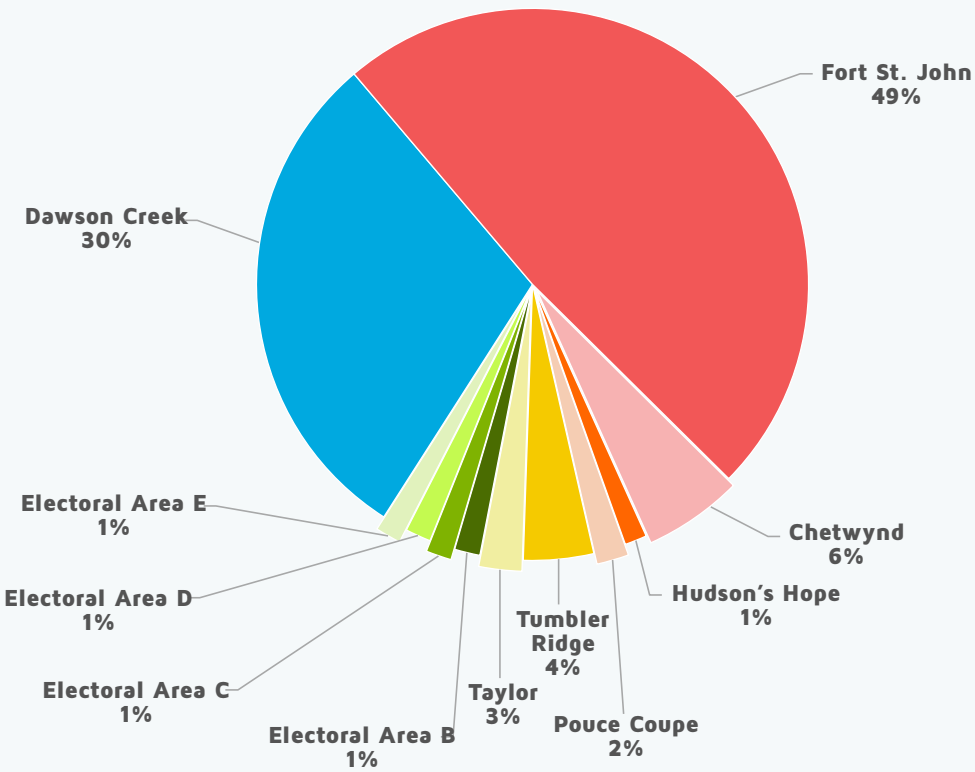
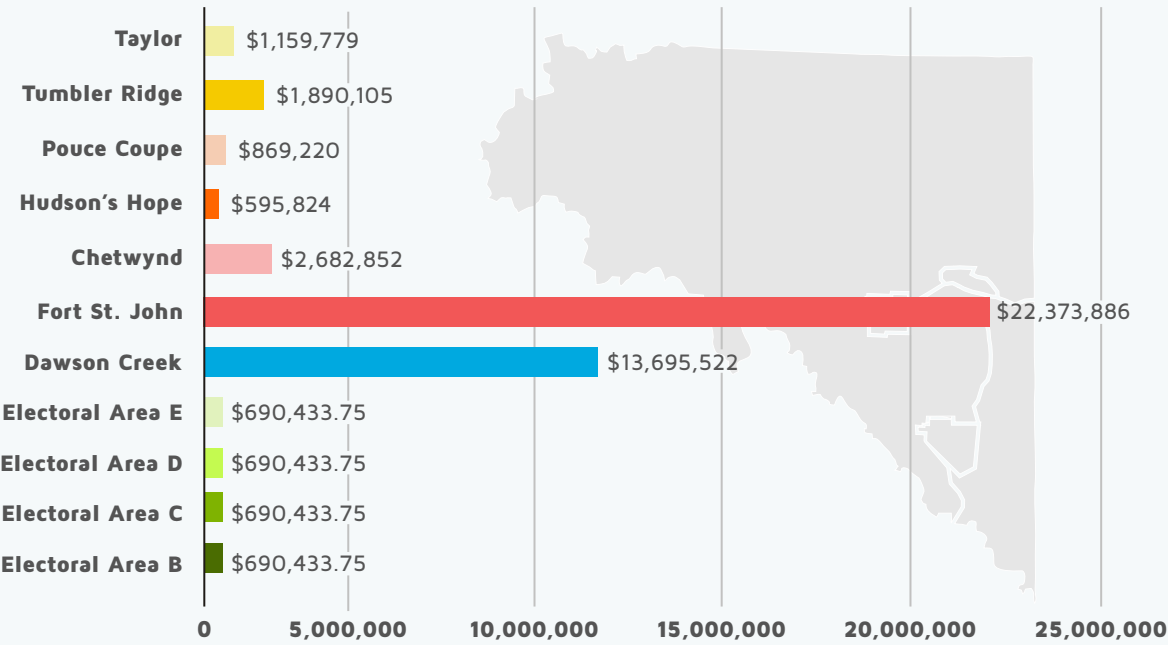
\$6,000
CHETWYND
SEARCH & RESCUE

\$2,000
TUMBLER RIDGE
SEARCH & RESCUE

The Regional District has been selected to take part in the DEVELOPMENT OF AN AGRICULTURE EMERGENCY EVACUATION PLAN. The plan will provide a framework for how the Regional District may support livestock producers in the event of an evacuation.

2015 Fair Share Allocations

Total Amount = \$46,028,923



Finance

As in all local governments, there are a variety of functions undertaken in the Finance department including, but not limited to: payroll; accounts payable; utility billing; accounts receivable; and landfill financial operations.

A new major finance operation added in 2015 was the sewage receiving facilities located in Charlie Lake. In addition to day-to-day accounting, the Finance department is responsible for all required budgeting and requisition, as well as the preparation and submission of many government and other agency reports. Regional Districts do not issue property tax notices, but instead requisition member municipalities and the Province for required revenue.

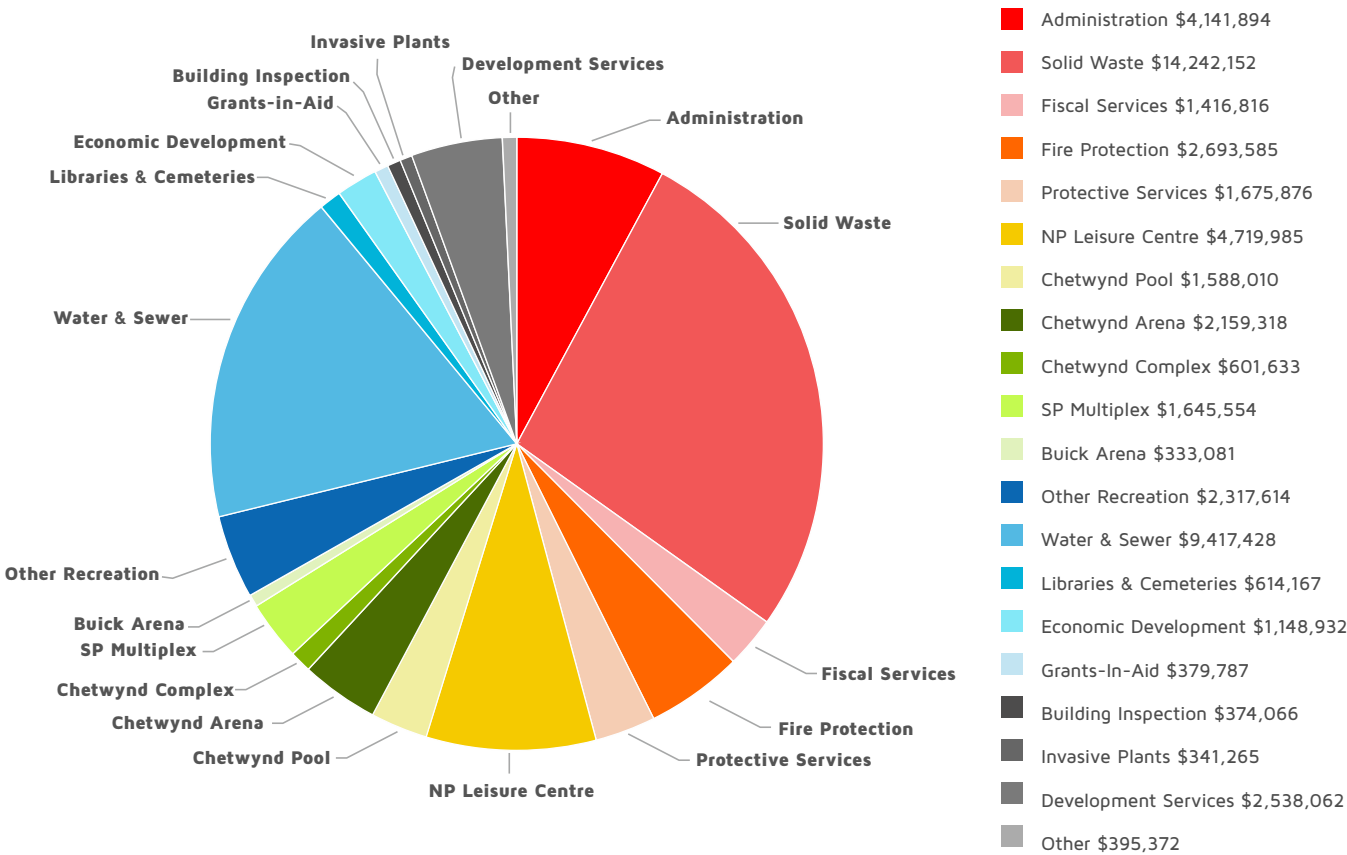
The budget for 2015 was \$108 million. This included \$46 million from the Province for Fair Share (Memorandum of Understanding) of which \$43.2 million was forwarded to the PRRD area municipalities.

Of the \$62 million operational budget, \$26.5 million was raised via property tax with the remainder coming from other sources.

Requisition Funding Contributions were as follows:

\$7,096,716 MUNICIPALITIES	\$5,226,487 ELECTORAL AREAS	\$14,210,874 SERVICE AREAS
--------------------------------------	---------------------------------------	--------------------------------------

2015 BUDGET | \$62 MILLION
(including Capital Projects) | (not including Fair Share Grant - \$46 Million)



Independent Auditors' Report

TO THE DIRECTORS OF THE PEACE RIVER REGIONAL DISTRICT:

We have audited the accompanying consolidated financial statements of the Peace River Regional District, which comprise the consolidated statement of financial position at December 31, 2015, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies.

Management's Responsibility for Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Peace River Regional District as at December 31, 2015 and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Emphasis of Matters

The supplementary schedules have not been subject to audit verification. Please refer to Note 24 for additional information pertaining to this.

Fort St. John, British Columbia
MAY 12, 2016

MNP LLP
Chartered Accountants

Excerpts from the 2015 Financial Statements.
Complete 2015 Financial Statements available at www.prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | CONSOLIDATED STATEMENT OF

Financial Position

For year ended December 31, 2015	2015	2014 (Restate - Note 24)
FINANCIAL ASSETS		
Cash (Note 3)	357,349	690,646
Portfolio Investments (Note 3)	44,034,852	42,167,453
Receivables (Note 4)	17,927,896	19,021,993
Municipal Finance Authority debt charges recoverable (Note 5)	79,859,229	68,467,793
Municipal Finance Authority reserve deposits (Note 6)	6,418,995	6,012,315
	148,598,321	136,360,200
FINANCIAL LIABILITIES		
Payables (Note 7)	3,797,379	2,997,375
Deferred revenue	362,799	409,727
Accrued interest on long-term debt	320,983	320,983
Municipal Finance Authority demand notes (Note 6)	6,418,995	6,012,315
Long-term debt (Note 8)	103,102,026	93,613,098
Landfill closure and post-closure care (Note 18)	4,166,875	3,938,626
	118,169,057	107,292,124
NET FINANCIAL ASSETS	30,429,264	29,068,076
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 9)	51,760,543	44,648,227
Prepaid expenses	124,126	251,103
	51,884,669	44,899,330
ACCUMULATED SURPLUS (Note 10)	82,313,933	73,967,406

Excerpts from the 2015 Financial Statements.
Complete 2015 Financial Statements available at www.prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | CONSOLIDATED STATEMENT OF

Operations & Accumulated Surplus

For year ended December 31, 2015	2015 Budget	2015	2014 (Restate - Note 24)
REVENUE			
Fair Share grant	46,028,923	47,208,923	43,046,135
Requisitions from members	26,534,078	24,319,959	21,732,824
Interest Income	-	1,265,351	1,372,246
Other Revenue	10,119,960	9,436,760	8,329,658
Conditional transfers for member municipalities	8,210,673	3,847,900	3,824,416
Government grants	2,576,762	2,670,676	3,388,400
Conditional transfers for North Peace Airport Society	-	-	120,225
	93,470,396	88,749,569	81,813,904
EXPENDITURES			
Debt services interest	1,460,948	1,451,947	1,446,694
Debt services interest - member municipalities	4,065,411	3,847,900	3,824,416
Debt services interest - North Peace Airport Society	-	-	120,225
Environmental development	3,693,140	2,833,617	2,371,205
Environmental health services	9,673,236	9,822,531	9,233,163
Fair Share grants - member municipalities	43,267,187	43,267,188	40,463,367
General government services	4,302,007	4,606,482	4,199,162
Protective services	4,206,050	3,944,302	3,662,012
Recreation and culture	9,069,800	8,991,621	8,661,845
Sewer utility services	1,275,179	1,637,454	551,850
Loss on disposal of tangible capital assets	(1,500)	-	20,007
	81,011,458	80,403,042	74,553,946
EXCESS OF REVENUE OVER EXPENDITURES	12,458,938	8,346,527	7,259,958
ACCUMULATED SURPLUS, BEGINNING OF YEAR, AS PREVIOUSLY STATED	73,967,406	73,967,406	42,171,843
PRIOR PERIOD ADJUSTMENT (NOTE 24)	-	-	24,535,605
ACCUMULATED SURPLUS, BEGINNING OF YEAR, AS RESTATED	-	73,967,406	66,707,448
ACCUMULATED SURPLUS, END OF YEAR	86,426,344	82,313,933	73,967,406

Excerpts from the 2015 Financial Statements.
Complete 2015 Financial Statements available at www.prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT

Head Office:

Box 810 (1981 Alaska Avenue)
Dawson Creek, BC
V1G 4H8

Tel: 250-784-3200
Toll-Free: 250-670-7773
Fax: 250-784-3201
Email: prrd.dc@prrd.bc.ca

Branch Office:

9505 100 Street
Fort St. John, BC
V1J 4N4

Tel: 250-785-8084
Toll-Free: 250-670-7773
Fax: 250-785-1125
Email: prrd.fsj@prrd.bc.ca

Website:

www.prrd.bc.ca



Peace River Regional District Official Page

Thank you to the creative team who contributed to the Peace River Regional District’s communication projects in 2015:



studioTGP.com



newharvest.ca



redraincoatcreations.com

SPOTLIGHT 2016

The Peace River Regional District

Working to support rural, community and regional interests.

The Peace River Regional District (PRRD) was established in 1987 when the lands that made up the Peace River-Liard Regional District were divided into two regional districts. The PRRD encompasses approximately twelve million hectares (120,000 square kilometers), and serves a population of 58,264 people residing in seven incorporated municipalities and four rural electoral areas.

Regional districts in British Columbia were established by the Provincial Government for three primary purposes:

1. to act as local government for their (unincorporated) electoral areas;
2. to provide the political and administrative frameworks necessary for member municipalities and electoral areas to collaborate in the provision of services; and,
3. to be the regional service body responsible for providing regional services to, and undertaking key activities on behalf of, their entire regions.

The Board of Directors for the Peace River Regional District and Hospital District consists of 12 directors.

Four Electoral Area Directors are elected for a four-year term to represent the following rural electoral areas:

Electoral Area 'B' – Director Karen Goodings, Alternate Director Arlene Boon

Electoral Area 'C' – Director Brad Sperling, Alternate Kimberly Wylie

Electoral Area 'D' – Director Leonard Hiebert, Alternate Joe Breti

Electoral Area 'E' – Director Dan Rose, Alternate Larry Houley

Eight Municipal Directors are appointed by the councils of the seven member municipalities of the Peace River Regional District:

District of Chetwynd – Director Merlin Nichols, Alternate Directors Alec Brownlee and Rochelle Galbraith

City of Dawson Creek – Director Dale Bumstead, Alternate Directors Cheryl Shuman and Shaely Wilbur

City of Fort St. John – Director Lori Ackerman, Alternate Gord Klassen

City of Fort St. John – Director Byron Stewart, Alternate Bruce Christensen

District of Hudson's Hope – Director Gwen Johansson, Alternate Dave Heiberg

Village of Pouce Coupe – Director Andre Lavoie, Alternate Raymond Johnston

District of Taylor – Director Rob Fraser, Alternate Betty Ponto

District of Tumbler Ridge – Director Don McPherson, Alternate Mike Caisley

2016

Chair: Don McPherson

Vice Chair: Brad Sperling



Contact:

Head Office:

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Dawson Creek, BC
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Email: prrd.fs@prrd.bc.ca

View Board schedules,
agendas & minutes @
www.prrd.bc.ca

 Peace River Regional
District Official Page



The Peace River Regional District Board meeting out reach

Regional District Emergency Services

In 2014, the Regional District completed a Hazard, Risk and Vulnerability Analysis to determine the extreme and high risk hazards that threaten the Regional District which are:

- Severe cold weather power outage
- Flooding
- Forest/Interface fires
- Hazardous Material Spills
- Oil & Gas facility emergency
- Water Storage Facility Failure
- Animal Disease

Who do I call if an emergency event happens?

- Dial 911 for Fire, Police, and Ambulance
- To report a wildfire contact 1-800-663-5555 or *5555 on your cell phone
- To report flood, water storage breach, Oil & Gas, or hazardous material spills contact 1-800-663-3456

How does the Regional District assist with emergencies?

In 2014, the Regional District updated its Emergency Response Plan which is designed to provide the structure to organize an effective response and recovery operation. During an emergency, the PRRD will assist and support responding agencies by coordination of activities through the activation of an Emergency Operations Centre (EOC).

What is an Emergency Operations Centre (EOC)?

An EOC is a physical location where trained Regional District staff will gather to manage an emergency or disaster and coordinate support to first responders and assist in the protection of the public. All Regional District staff are required to be trained in emergency services on a continued basis.

How can the PRRD help people who have been affected by an emergency or disaster?

Emergency Social Services (ESS) are available to individuals who have been evacuated from their homes for up to 72 hours after an emergency, and may include food, lodging, clothing, information about the crisis, and family reunification. If you or someone you know needs assistance after an emergency, contact the Community Services Department to find out how the Regional District can help.

Emergency planning is important for everyone as part of being prepared. Depending on the emergency, it may take emergency workers some time to get to you. The Province of BC recommends that people prepare to be self-sufficient for 72 hours after an emergency. To learn how, visit the PRRD Get Prepared page <http://prrd.bc.ca/services/emergency-services/get-prepared/>.

Can the Regional District help Communities “Get Prepared”?

Neighbours working together equals good community planning. The Regional District has developed a two session planning process to support communities to begin to develop their community preparedness plans. To find out more or to host a session in your community please contact the Community Services Department at 250-784-3200.

“Got Weeds?” Be ‘Plantwise’

Ways you can help

- Get involved with local efforts and know your high priority invasive plants.
- Be ‘PlantWise’ and know what you grow. Avoid purchasing, growing, or trading unknown invasive plants. Replace with non-invasive alternatives.
- Deadhead (clip off) flowers, seedpods, and berries of known invasive plants to prevent reproduction through seed spread by birds, wildlife, pets, and people.
- Use wildflower seed mixes with caution, as many contain invasive plant seeds. Read the label and check to be sure they are desirable for your location.
- Avoid picking plants along roadsides, gravel pits, or other disturbed areas. Many wildflowers are aggressive invasive plants.
- Clean recreation vehicles before and after entering a new area.
- Properly dispose of yard, garden, and hanging basket waste into a compost pile or facility. Do not compost invasive plants with seeds; instead, dispose at a local landfill or incineration facility.
- Prior to purchasing seed, ask for a seed analysis report to verify additional seeds that may be present.

What sort of grant funding is available from the PRRD?

Rural Recreational & Cultural Grant-in-Aid Funding

This funding helps to assist organizations within the Electoral Areas who provide recreational, cultural and social activities, with capital projects, operating costs, programming, and special events. Applicants must be a rural non-profit registered society in good standing with the BC Registrar of Society. Final approval of this funding is given by the Rural Budgets Administration Committee.

Peace River Agreement Grants (PRA Grants) (formally known as Fair Share Grants)

Applicants must be a Not-for-Profit society in good standing with the BC Registrar of Societies unless the project falls under a function of the PRRD. PRA grants can provide financial assistance to various projects that support rural infrastructure and services in the rural area, including electrical and natural gas extension grants. All applications are approved by the Rural Budgets Administration Committee.

Search and Rescue Grant

This grant is intended to assist Search and Rescue groups operating within the PRRD with operational expenses. All applications are adjudicated based on need and available funds. The Emergency Executive Committee reserves the right to accept, reject or amend any application at its sole discretion.

Youth Travel Grant

Travel grants may be provided to youth organizations who have athletes who have won the right to compete at a provincial, national or international competition. Funding may be used for tournament/event fees, fuel, air/ferry travel and or accommodations. Funds are made payable to the organization/team and approved by the Rural Budgets Administration Committee.

Recreational Trails Grants

The Regional District provides up to \$75,000 annually that can be used to support and the development, maintenance and improvements of recreational trails for public use within the region. Funding for this grant is reviewed annually by the Regional Parks Committee and must be approved by the Board of Directors.

Grants to Community Organizations

Grants to Community Organizations is a function of the Regional District that supports special regional or geographically larger events, neither recreational nor cultural in nature that have an economic benefit to the region. Applicants interested in applying for this grant must be a registered not-for-profit society and may apply for an annual grant or special events grant. All applications are approved by the Regional Board.

I have questions about grants and the Electoral Area

Please contact the Community Services Department by calling 250-784-3200. Someone will be happy to assist you. Or you can check out the information on the grants page on the PRRD website <http://prrd.bc.ca/services/grants/>

GIS at the PRRD



Our interactive web map is your one-stop resource if you are...



GIS Interactive Web Map

- Looking to locate a 911 civic address;
- Determining the zoning/Official Community Plan of a property;
- Determining if you are inside or outside of a fire protection;
- Searching for property information (Legal Descriptions, PID, Roll Numbers);
- Creating small maps.

The Geographic Information System (GIS) department manages the Interactive web mapping tool and 911 civic addressing.

Interactive Web Map

The Regional District Interactive Web Map provides information on your civic address, land parcels, boundaries, legal land descriptions, zoning, official community plan, rural fire protection area as well as other geographic features such as rivers, streams, roads, and boundaries.

The Regional District does not make custom maps.

The Regional District does not sell its digital map data at this time. Some printed maps are available from the Dawson Creek and the Fort St. John offices upon request.

911 Civic Addressing

If you require a 911 civic address for your property within the electoral areas, or if you are unsure if a civic address has been issued to your dwelling, our interactive web map allows you to check for that information. You can also contact the GIS Department for information.

Can I find out a property owners’ name?

The Regional District does not provide property owners’ names to the public. This information may be obtained from the BC Assessment Authority, the Land Title and Survey Authority (Land Title office) or through private land registry companies.

Parks in the PRRD

The Regional District maintains five regional parks throughout the region. They are generally operational from mid-May to mid-September.

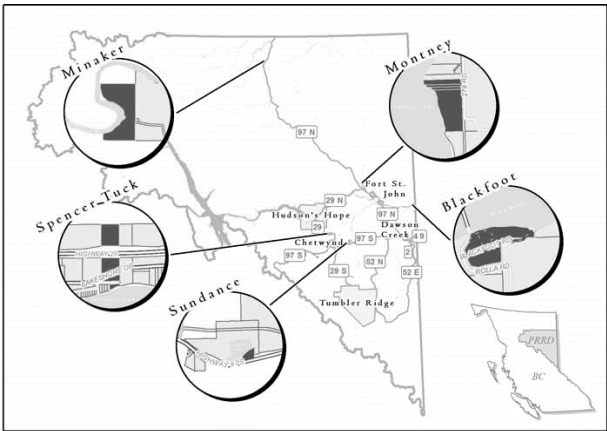
Sundance Lake Regional Park is maintained year round. This day use only park is located just off of Highway 97S approximately 15km east of the District of Chetwynd. The park offers a restful place to go fishing or to enjoy a picnic on a long drive. Sundance Lake is stocked annually with Rainbow Trout!

Spencer Tuck Regional Park is on the shoreline of Moberly Lake, nearly 27kms north of Chetwynd. The park is intended for day use only and offers access to the lake with a recently renovated boat launch.

Blackfoot Regional Park is located approximately 75 kilometers east of Fort St. John and 51 kilometers north of Dawson Creek. The park is intended for overnight camping and is located on the banks of the mighty Peace River.

Minaker River Regional Park is the most remote park, located at Milepost 200 on the Alaska Highway, and provides overnight camping. Please note that the location is inaccessible during the spring due to annual flooding.

Montney Centennial Park is located on the northeast side of Charlie Lake, near Fort St. John, BC, and is a popular spot to launch a boat or camp overnight.



Parks FAQ’s

Can I fish at the regional parks?

Fishing and ice fishing at our regional parks is allowed, but Provincial regulations must be followed. Contact the Fish and Wildlife Branch at the British Columbia Ministry of Forests, Lands, and Natural Resource Operations for fishing regulations at 1-877-855-3222.

Can I hold a special event at a regional park?

Yes, you may be able to hold a special event at a regional park, though there are some restrictions to the type/duration of the event. Please contact Parks and Rural Recreation in the Community Services Department at 250-784-3200 for more information.

How long can I stay at an overnight regional park?

You may stay up to 14 consecutive nights at an overnight regional park.

How much does it cost to stay overnight at a regional park?

Currently Peace River Regional District parks are free to the user.

Is there electricity provided at the regional parks?

None of the regional parks offer power.

Does the PRRD have trail systems?

The Peace River Regional District does not have its own system of trails however the PRRD is committed to providing support to local trails groups to provide trails for hiking, walking and running, all-terrain vehicle use, and for seasonal activities such as horseback riding, snowshoeing and cross country skiing.

Which parks have a boat launch?

Boats can be launched at Montney Centennial Regional Park and Spencer Tuck Regional Park.

What rules do you have in your parks?

Park rules vary from park to park but the main rules include: no carrying or discharging of firearms; no disturbing any wildlife; keep pets on a leash; no loud noise between 11:00pm and 7:00am; and no operation of all - terrain vehicles within park boundaries. A full list of rules and regulations can be found on the PRRD website-<http://prrd.bc.ca/services/parks-recreation/regional-parks/>

Did you know....**That the Regional District maintains arenas and facilities?**

Working cooperatively with our rural communities and member municipalities, the PRRD contributes to the construction, maintenance, and/or operation of a number of recreational facilities including: Buick Arena, Clearview Arena, Chetwynd Recreation Complex, the North Peace Leisure Pool, and the South Peace Multiplex.

Landfill & Transfer Stations

The Regional District has a network of landfills and transfers stations. Use the interactive map on the PRRD website <http://prrd.bc.ca/services/garbage-and-recycling/landfill-transfer-stations/> to find out location and hours.

Landfills

The Regional District operates three landfills throughout the Region. The landfills accept a variety of items such as household waste, bulky waste, wood waste, metal waste, tires, concrete, and numerous others. However, our landfills DO NOT accept liquid waste, hazardous waste, smouldering ashes, and oil, gas, and industrial waste.

Transfer Stations

The Regional District operates a series of transfer stations in rural locations. There are two types of transfer stations – Tier 1 and Tier 2.

Tier 1 Transfer Stations— Accept items such as household recycling, household waste, bulky waste, wood waste, metal waste, and stewardship items such as tires and lead acid batteries.

Tier 2 Transfer Stations— Accept household recycling and household garbage.

The Solid Waste Coupon will be changing for 2016/2017

In 2016 properties that have “Class 1 Residential – Improvements” will receive a Solid Waste Information Brochure by mail that will include an access code for coupons at the landfills and transfer stations. The customer will provide the attendant with the Information Brochure with the access code and it will be entered into the system. The attendant will have the 4 eligible coupons appear on their screen and will check off the number of coupons used (the date and vehicle plate number will automatically be shown on that coupon within the system). The attendant will return the brochure to the customer advising how many coupons they still have available.

In 2017 ONLY those that have used any of their coupons will receive coupons via mail automatically. If a person didn’t use any the previous year, then they will have to contact the Regional District and to have the coupons mailed out.

Bylaws & Zoning**Did you know....****The PRRD does not have an animal control bylaw.**

Residents are encouraged to speak to their neighbours or contact the SPCA about dog complaints.

The PRRD does not have a parking bylaw.

Contact the Ministry of Transportation and Infrastructure for vehicles on public roads and right of ways. 250 787-3237

The size of property can limit the type of home-based business and number of employees permitted on a residential property.

In some cases a business may be limited to indoor areas. If a property is in the Agriculture Land Reserve, there can be further restrictions on the type of business permitted.

Northern Health Authority regulates sewer.

Contact them regarding lagoons, etc. 250-263-6000

The PRRD does have a building bylaw.

There is a limited mandatory building permit area but residents in any location may apply for a building permit. Along with the permit you will get inspections and information to ensure the structure is built to the BC Building Code.

Buildings that can be moved (on skids vs foundation) may still require a building permit.

In addition, modular homes also may require a building permit. Please contact the PRRD before constructing or placing a structure of any type.

Properties within the Agricultural Land Reserve (ALC) are subject to regulations above and beyond the PRRD.

In many cases a Non-Farm Use Permit may be needed. Residents within the ALR are encouraged to contact the ALC. 604-660-7000

The size of property limits the number of dwellings on a parcel.

If a property is in the ALR, there can be further

restrictions on the number and type of dwelling permitted.

The size of property limits the amount of accessory building floor space.

Accessory buildings may include, but are not limited to, garages, shops, greenhouses, sheds (basically anything that is not the dwelling). Space under a “lean to” may also count as an accessory building.

All properties have a zone applied to them.

Things that are allowed in an industrial zone, for instance, may not be permitted in a residential zone. Please contact the PRRD for information on your property and zoning.

What are OCP’S?

An Official Community Plan (OCP) sets out a vision for the future and considers objectives and policies relating to: residential, commercial, and industrial land uses; agricultural lands; the natural environment; infrastructure; and community well-being.

An OCP:

- Provides direction for the growth and development of a community;
 - States in general terms the social, economic, and environmental objectives of a community as they relate to land use planning;
- Provides a tangible policy tool which the Board, Regional District staff, and general public can use to evaluate development proposals;
- Provides a degree of certainty to Board, government staff, local businesses, developers, and residents regarding the future form and character of a community; and
- Assists in acquiring funding from senior levels of government to provide for works and services in a community, as funding is often contingent on a plan being in place for capital-intensive infrastructure investments.
- An OCP does not obligate the Board to undertake any specific projects, or commit to any specific expenditures.



North Peace Fringe Area OCP Process

The Peace River Regional District is updating the North Peace Fringe Area Official Community Plan (NPFOCP), which will guide decisions about how the North Peace Fringe Area evolves over time. This comprehensive review and update of the OCP began in January 2015 and is expected to be complete in early 2017.

The North Peace Fringe Area is experiencing significant pressure to meet the housing needs of a growing population, preserve agricultural lands and protect the environment, as well as accommodate the industrial and commercial uses that will provide services, jobs, and help support the economy.

The Regional District will be talking to the community about the potential options and implications of accommodating growth, and establishing a vision and supporting policies to guide growth and change in the future.

The Regional District encouraged landowners, residents, businesses, and others to get involved in the public engagement process that was held in February.

If you did not participate in that process you can still get involved and stay connected by:

- Watching for updates and announcements on the PRRD website <http://prrd.bc.ca/engage/>
- Engaging on social media: Find us on Twitter @NorthPeaceOCP or the PRRD Facebook page
- Contacting the Regional District directly: Claire Negrin, Assistant Manager of Development Services claire.negrin@prd.bc.ca Phone: 250-784-3231

A Draft OCP will be shared with the community in the fall of 2016, when additional opportunities to review material and provide feedback will be organized and announced.

The West Peace Fringe Area OCP

The Official Community Plan for the rural areas surrounding Chetwynd is being reviewed. This includes the areas of Moberly Lake, Jackfish Lake, Wabi Hill, Wildmare and Dokie

Staying connected:

- Watch for updates and announcements on the PRRD website <http://prrd.bc.ca/engage/>
- Engage on social media: Find us on Twitter @NorthPeaceOCP or the PRRD Facebook page
- Contact the Regional District directly: Claire Negrin, Assistant Manager of Development Services claire.negrin@prd.bc.ca Phone: 250-784-3231

Frequently Asked Questions

How do I become a truck sewage hauler with the Regional District?

Any company wishing to make use of the Sewage Truck Receiving Facility at Charlie Lake must complete an agreement and provide various documents. Either contact the Dawson Creek office at 1-800-670-7773 or email sewage@prrd.bc.ca

What methods can be used to make payments to the Regional District?

Cash, cheque, debit, credit card (not American Express) and electronic bill payment.

Can invoices be sent via email rather than mail?

Yes – send invoices to AP@prrd.bc.ca.

Does the Regional District pay electronically?

Yes – there is a form you can fill out so that payments can be sent electronically to your account. If you choose to use this service, you will receive a notification via email of the deposit being made to your account.

Property Tax Questions

Does the Regional Districts issue tax notices?

The Province (Surveyor of Taxes) includes the Regional District and Regional Hospital District on the Provincial Tax Notice. If you have questions contact Service BC (1-800-663-7867).

Where do I pay my property taxes?

Taxes are to be paid at the Service BC office at 1201 – 103 Ave., in Dawson Creek, 250-784-2224 or 10600 – 100 Street, in Fort St. John, 250-787-3350

Where can I get a copy of my tax assessment?

A copy of your assessment can be obtained from BC Assessment at 1112 – 103 Ave., Dawson Creek, or Contact BC Assessment Authority 1-866-825-8322 or 250-782-8515

Is there a tax rate of the Regional District?

There is no “tax rate” for the Regional District. Regional Districts are made up of “functions/service areas” and each of these 54 functions has its own budget with an applicable tax rate. Some services are applicable to the whole region, some to select areas (municipalities and Electoral Areas) and others just for specific areas within Electoral Areas. The services for a particular property are added together to get the Regional District tax rate for that parcel.



**Ministry of Finance Property
Taxation Branch
for printing and including the Peace
River Regional District Spotlight
2016 in the tax inserts.**

Stay connected to the PRRD

Active Development applications can be viewed at:

http://prrd.bc.ca/engage/active_applications/

Board & Committee Agendas and Minutes can be viewed at:

<http://prrd.bc.ca/agendasminutes/minutes/>



PEACE RIVER
REGIONAL DISTRICT

<http://prrd.bc.ca/>

Go to the Regional District website to receive notification emails by subscribing to one or more topics.



Peace River Regional District "Official Page"



www.youtube.com/user/PeaceRiverRegionalD



<http://prrd.bc.ca/engage/>

Engage! is your source for information about public engagement initiatives at the Peace River Regional District.



The Peace River Regional District

Regional districts are governed by a group of community leaders that are called a Board of Directors. There are 2 types of Directors that are on the board and Chairperson.

1. **Four Electoral Area Directors** are elected directly, by vote, by people that live in the rural areas. These Directors become members of the Board for 4 years at a time, called a term.

2. **Eight Municipal Directors** are first elected to a municipal council, by the people that live in the cities, towns or villages. These Directors are then chosen, or appointed, by their council to join the Regional District board for a 1-year term.

3. **One Chairperson** is chosen by the Board of Directors in a vote. The Chairperson appoints the Directors to different committees, to make decisions on different PRRD services.

How Does the PRRD get a New Service?

Generally, a new service begins with an idea. These ideas are then proposed, to the Board of Directors for approval, also known as a resolution. Sometimes, the Board requests more information from the PRRD staff or they may request a research study to ensure that there is enough money to fund the new service. This information is called a feasibility study. Some bylaws can be approved by the Directors while others may have to go out to a referendum process. If the service is approved, a bylaw must be created, shared with the public, and adopted. This bylaw then allows for the new service to be created. To see what a bylaw looks like to the PRRD website <http://prrd.bc.ca/bylaws/>

Where does the PRRD get its money from?

Regional districts raise funds primarily through property tax. In rural areas, the Province collects property taxes. Within municipal, or town, boundaries, property taxes are paid to the municipality. The Province and municipalities then transfer funds to the regional districts to cover the costs of the services, which are approved by the voters, to provide services. Regional districts also make money from fees and charges, such as sewer and water bills, and money given to the PRRD from the BC or Canadian Government called a grant.

For more information about the PRRD Board visit the website at: <http://prrd.bc.ca/who-we-are/board>

Regional District Emergency Services

In the Province of British Columbia regional districts and municipalities are required to plan and respond to emergencies in their area. In the Peace River Regional District each of the municipalities are responsible for their own emergency planning, while the Peace River Regional District conducts emergency planning for the unincorporated rural areas (Area B, C, D and E).

Who do I call if an emergency event happens?

- Dial 911 for Fire, Police, and Ambulance
- To report a wildfire contact 1-800-663-5555 or *5555 on your cell phone
- To report flood, water storage breach, Oil & Gas, or hazardous material spills contact 1-800-663-3456

When would an evacuation be ordered and by whom?

When rural residents are at risk due to fire, flood, or TDG (to name a few) an evacuation order could be ordered by:

- The Board of Directors of the PRRD, after declaring a State of Local Emergency.
- The Fire Commissioner, for either tactical or safety reasons or due to the threat of explosion.
- The Ministry of Health or the local Health Authority.
- The Province of BC, after declaring a Provincial State of Emergency.

How much advanced notice of an evacuation would I receive and do I have to leave my property?

An evacuation order may or may not be preceded by an evacuation alert, depending on the event and how much time is available to clear the affected area. It is preferable to first issue an alert so people can prepare, but this is not always possible. Once an evacuation has been ordered, you must leave your property as the order will be enforced by the R.C.M.P.

How does the Regional District assist with emergencies?

During an emergency, the PRRD will assist and support responding agencies by coordination of activities through the activation of an Emergency Operations Centre (EOC).

How can the PRRD help people who have been affected by an emergency or disaster?

Emergency Social Services (ESS) are available to individuals who have been evacuated from their homes for up to 72 hours after an emergency, and may include food, lodging, clothing, information about the crisis, and family reunification.

For more information on the PRRD Emergency Services visit the website at:

<http://prrd.bc.ca/services/emergency-services>

During an emergency check the PRRD website often for information and updates about the event.

Contact:

Head Office:

Box 810, 1981 Alaska Ave
Dawson Creek, BC
V1G 4H8

Tel: 250-784-3200
Toll Free: 1-800-670-7773
Email: prrd.dc@prrd.bc.ca

Branch Office:

9505 100 Street
Fort St. John, BC
V1J 4N4

Tel: 250-785-8084
Toll Free: 1-800-670-7773
Email: prrd.fsj@prrd.bc.ca

View Board schedules,
agendas & minutes @
www.prrd.bc.ca

 Peace River Regional
District Official Page



Recycling in the PRRD

Recycling education and promotion in the Peace River Regional District is contracted to the Northern Environmental Action Team (NEAT). For information and helpful hints on reducing, reusing and recycling check out their waste reduction website <http://www.prrrdy.com> or call the Greenline at 1-888-689-6328

"Got Weeds?" Be 'Plantwise'

Ways you can help

- Get involved with local efforts and know your high priority invasive plants.
- Be 'PlantWise' and know what you grow. Avoid purchasing, growing, or trading unknown invasive plants. Replace with non-invasive alternatives.
- Deadhead (clip off) flowers, seedpods, and berries of known invasive plants to prevent reproduction through seed spread by birds, wildlife, pets, and people.
- Use wildflower seed mixes with caution, as many contain invasive plant seeds. Read the label and check to be sure they are desirable for your location.
- Avoid picking plants along roadsides, gravel pits, or other disturbed areas. Many wildflowers are aggressive invasive plants.
- Clean recreation vehicles before and after entering a new area.
- Properly dispose of yard, garden, and hanging basket waste into a compost pile or facility. Do not compost invasive plants with seeds; instead, dispose at a local landfill or incineration facility.
- Prior to purchasing seed, ask for a seed analysis report to verify additional seeds that may be present.

<http://prrd.bc.ca/services/invasive-plants>

What are OCP'S?

An Official Community Plan (OCP) sets out the values of the community or region. It will identify locations for agricultural, residential, commercial, and industrial land uses; and it will contain goals and possible future initiatives related to: agriculture; the natural environment; infrastructure; and community well-being.

North Peace Fringe Area OCP

The Peace River Regional District is updating the North Peace Fringe Area Official Community Plan (NPFA OCP), which will guide decisions about how the North Peace Fringe Area evolves over time. This comprehensive review and update of the OCP is expected to be complete in 2017.

The West Peace Fringe Area OCP

The Peace River Regional District is updating the West Peace Fringe Area Official Community Plan (WPFA OCP), which covers the rural areas surrounding Chetwynd. This process is expected to be complete in 2017.

Get involved in the OCP Process near you by:

1. Watching for updates and announcements on the PRRD website <http://prrd.bc.ca/engage/>
2. Follow the PRRD Facebook page.
3. Contacting the Regional District directly: Claire Negrin, Assistant Manager of Development Services
claire.negrin@prd.bc.ca Phone: 250-784-3231

Property Tax Questions

Does the Regional District issue tax notices?

The Province (Surveyor of Taxes) includes the Regional District and Regional Hospital District on the Provincial Tax Notice. If you have questions contact Service BC (1-800-663-7867).

Where do I pay my property taxes?

Taxes are to be paid at the Service BC office in Dawson Creek, 250-784-2224 or in Fort St. John, 250-787-3350

Where can I get a copy of my tax assessment?

A copy of your assessment can be obtained from BC Assessment or Contact the BC Assessment Authority 1-866-825-8322 or 250-782-8515

Is there a tax rate of the Regional District?

There is no "tax rate" for the Regional District. Regional Districts are made up of "functions/service areas" and each of these 54 functions has its own budget with an applicable tax rate. Some services are applicable to the whole region, some to select areas (municipalities and Electoral Areas) and others just for specific areas within Electoral Areas. The services for a particular property are added together to get the Regional District tax rate for that parcel.

<http://prrd.bc.ca/services/finance/faqs-finance>

Get Connected



PEACE RIVER REGIONAL DISTRICT

prrd.bc.ca

Active Development applications can be viewed at:

http://prrd.bc.ca/engage/active_applications

Board Agendas and Minutes can be viewed at:

<http://prrd.bc.ca/agendasminutes/peace-river-regional-district-prrd>



Engage! is your source for information about public engagement initiatives at the Peace River Regional District.

<http://prrd.bc.ca/engage>

Interactive Web Map

<http://prrd.bc.ca/services/mapping-gis/web-map>



You Tube

www.youtube.com/user/PeaceRiverRegionalD



<https://www.facebook.com/OfficialPRRD>

Thank you Ministry of Finance Property Taxation

Branch for printing and including the Peace River Regional District Spotlight 2017 in the tax inserts.



Delegations



Alaska Community Society

Bud Powell and Julie Harris updated the Board on the Society's 2016 activities. The Society continues to work on the nomination of the Alaska Highway as a National Historic Site

of Canada and on the North East Heritage Strategy Project. Later in the meeting the Board approved that a grant of \$45,000 be deliberated at the budget discussions.

Provincial Negotiations update

Penny De Waal, Manager Regional Initiatives, Dale Morgan, Manager Regional Initiatives, Greg Perrins, Director Strategic Initiatives, Renee Simard, Senior Resource Coordination Officer from the Ministry for Aboriginal Relations and Reconciliation; Jason Wilson, MoFLNRO and Chris Roine from BC Hydro presented an overview and Status of Provincial Negotiations with Treaty 8 First Nations to the Board.

Letters of support for NDIIT projects

The Board approved support letters for NDIIT grant applications for the following community projects; upgrades to the Bear Mountain Ski Chalet, Geo-Sciences Search Phase III Airborne Geophysical Survey Project, the North Peace Fall Fair, the Kiskatinaw Fall Fair for the Fabulous Festivals and Events funding program and the Tse'Kw'a Heritage Society's to enable the society to create an amphitheater and renovate their current building, from the Capital Investment Analysis funding program

Agricultural Land Commission (ALC)

The Board forwarded the Ross, Hartnell, Merrick and Richter applications to the ALC.

Special Event Grant

The Regional Board approved a Special Event grant, in the amount of \$3,500 to the Dawson Creek Minor Hockey Association (DCMHA) for the purposes of hosting the PeeWee Provincial Hockey Championships to be held in Dawson Creek from March 18-24, 2017.

Invasive Plant Disposal

The invasive plant disposal program will not expand to transfer stations in 2017. The current program receives invasive plants at the three landfills in the region.

2016 Stats

86 Invasive Plant Disposal Visits	40 residential 46 commercial
14,940 kg material received	8,030 residential, 6,910 commercial
Ratio of Municipal Users to Regional District Users	17:23 residential 22:24 commercial
Ratio of materials received from municipal versus regional district users (in kg)	930:4100 kg residential 3100:3810 kg commercial

2017 Parks Maintenance Contracts

The Regional Board approved that the following contract awards to provide park maintenance services: Stacey Lajeunesse for Blackfoot Regional Park- \$8,662.50 Dave Wiebe contracting for Minaker River Regional - \$23,908.50 Morgan Rae Contracting for Spencer Tuck Regional Park \$14,812.88 and Montney Centennial Regional Park -\$20,911.28.

2017 Recreational Trails Grants-in-Aid

The following allocations were approved to:



1. Bear Mountain Nordic Ski Association - \$46,142.83
2. Wolverine Nordic and Mountain Society- \$8,034.00
3. Northland Trail Blazers Snowmobile Club- \$13,667.84
4. Blizzard Bike Club- \$7,155.33

Revised Mandatory Building Permit Area

On February 23rd, 2017 the Board adopted Building Bylaw No. 2131, 2014 Amendment Bylaw No. 2279, 2017.

Summarized Changes

- Electoral Area 'B' Reduced to include only that area which is included in the Charlie Lake Fire Protection area.
- Electoral Area 'C' No change to existing mandatory building permit area which includes the full electoral area.
- Electoral Area 'D' Reduced to the Dawson Creek, Pouce Coupe and Taylor rural fire protection areas and to a small area around the Swan Lake subdivision.
- Electoral Area 'E' Reduced to the Chetwynd rural fire protection area and the Moberly Lake fire protection area.

Residents can still access the building permit program upon request, even if they are not in a mandatory area. Such requests in the voluntary area must be made before any construction starts because inspections cannot be provided for work that has been covered over. Residents not in a mandatory area that are building or adding on to a structure may want to check with their lending agency if it is a requirement to have a building permit, final inspection or occupancy permit.

Residents will still have the responsibility to check zoning requirements when building or adding on to structures, because all regulations regarding permitted uses and siting remain unchanged and in force.

To request a copy The Building Bylaw No. 2131, 2014 Amendment Bylaw No. 2279, 2017 call 1-800-670-7773 and it is on the PRRD website- <http://prrd.bc.ca/engage/proposed-revised-mandatory-building-permit-area>

Emergency Executive Committee (EEC)

1. The Board will forward a letter to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations requesting that the Ministry be proactive and have resources and crews available prior to fire season to meet the demands of this type of event.

2. Les Husband, Prince George Fire Centre Manager, will be invited to attend an EEC meeting to provide information on operations and risk management issues faced by their agency and how this can be explained.

3. A letter will be sent to the National Energy Board (NEB) requesting confirmation on how the NEB plans on ensuring projects are meeting and complying with the National Energy Board Rules of Practice and Procedure, 1995.

4. A letter will be sent to Bob Zimmer, Prince George-Peace River-Northern Rockies MP, with copies to George Smith, Manager, Maintenance and Operations, Public Works and Government Services Canada, and the Honourable Todd Stone, Minister of Transportation and Infrastructure, requesting that Drive BC include Mile 83 of the Alaska Highway to the Yukon border in its program to advise the travelling public of current road conditions

Emergency Planning

Are you prepared to be self-sufficient for 72 hours?

<http://prrd.bc.ca/services/emergency-services/get-prepared/>

NCLGA Resolutions

The Board approve the following two resolutions for submission to the 2017 NCLGA Convention:

1. THAT the NCLGA and UBCM lobby the Provincial Government to designate a single Ministry as responsible for regulation of illegal dumping in the Province, including enforcement of said regulations and cleanup and removal of dumped waste, that the NCLGA and UBCM respectfully request that the Province provide adequate funding to the designated Ministry to ensure minimum staffing levels can be maintained in all areas of the Province to address the issue of illegal dumping.
2. THAT the NCLGA and UBCM lobby the Provincial Government to require that local government land use regulations apply to all small scale energy generation projects, including wind energy projects, regardless of their location on public or private property to ensure proper consultation with affected landowners and local governments takes place in advance of construction of wind energy projects in the Province.

Audit of Closed Meeting Process – Fire Dispatch

The Board approved the scope of the audit of the Closed Meeting Process used during the Fire Dispatch Contract discussions; and waived the Purchasing Policy requirement of obtaining three bids/quotes/prices and authorized the legal firm of Young Anderson be retained to undertake the audit of the Closed Meeting Process for the Fire Dispatch Contract.

Electoral Area Happenings

Upper Pine Class learns more about the Regional District



23 students from the Upper Pine School visited the Fort St. John Regional District office in February. Six stations were set up for the kids to learn about recycling, the mapping program, emergency preparedness, economic development, invasive plants and to have chat with Electoral Area B Director Karen Goodings.

Electoral Area "D" Community Roundtable Meetings- Dialogue with Director Leonard Hiebert

Director Leonard Hiebert has been visiting communities in Electoral Area "D" to have conversations with community members. The Director has been hearing from residents of Electoral Area "D" about any local issues, concerns or ideas for community initiatives. Meeting notes and answers to some common questions asked at meetings can be found at <http://prrd.bc.ca/engage/electoral-area-d-round-table-meetings/> March Meetings: March 2 at Tower Lake at 7 pm and March 7 at Pouce Coupe Hall at 7 pm

Electoral Area "E" Community Roundtable Meetings- Dialogue with Director Dan Rose

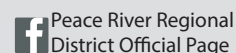
Director Dan Rose will be visiting communities in Electoral Area "E" to have conversations with community members. The Director wants to hear from residents of Electoral Area "D" about any local issues, concerns or ideas for community initiatives.

Chetwynd Recreation Centre	March 27 7 - 9 p.m.
McLeod Community School-Hall	March 28 7 - 9 p.m.
Moberly Lake Hall	March 29 7 - 9 p.m.
Jackfish Community Hall	March 30 7 - 9 p.m.

March Board Meeting Dates

March 9 - Dawson Creek
March 23 - Taylor

visit our website at www.prrd.bc.ca to register online.





Deputy CAO Retires



Shannon Anderson retired on June 30th after having been with the Peace River Regional District for the last 15 years and 10 months.

Shannon started his career with the RD as Director of Field Services, then was promoted to the General Manager of Environmental Services and is ending his career as the Deputy CAO.

Shannon has been the lead on many projects and initiatives of the Board over the years and has done so with optimism, enthusiasm and a high degree of professionalism. He is able to make things that seem complicated easy to understand and get behind, and proved that it doesn't take a loud voice to accomplish tremendous things.

"It has been a pleasure for the Board to work with someone so passionate, calm and professional all at the same time. While your presence will be missed in the office, the great work you did here ensures that you will not be forgotten anytime soon." Chair Sperling went on to say, "what you achieved at the Peace River Regional District made quite an impact, and that's not so easy to do these days."

PRRD Staff Receive Service Pins

The Board Chair presented service pins to the following staff: Dean Mattson 5 year pin, Jill Rickert- 5 year pin, Paulo Eichelberger-5 year pin, Jaqueline Burton- 5 year pin and Kole Casey-5year pin.

North Peace Family Practice

The Regional Board approved a \$75,000 grant to the North Peace Division of Family Practice to assist with the continuation of their Residency Program.

Contract Award

The Regional Board awarded the South Peace Rural Refuse Collection and Transfer Station Service Contract and the North Peace Rural Refuse Collection and Transfer Station Service Contract to D & T Disposals Ltd., Fort St. John, for an hourly rate of \$165.00 (excluding taxes), for a two year term, with an option to renew for up to one year.

Special Event Grants

The Board approved the following special event grants:

1. Kings Valley Family Camp 150 from Aug 4-7, 2017- \$2500
2. 90th Anniversary Celebrations of the Pouce Coupe Legion - \$750
3. 150th Canada Day Celebration at Lake Point Golf and Country Club - \$1600

Organizational Review and Efficiency Audit

The Regional Board approved the scope of work for the Organizational Review and Efficiency Audit to examine the 54 service functions of the Peace River Regional District in an objective manner and to evaluate service level expectations, strategic objectives, and current resourcing. The review will also assess the overall organizational structure, departmental structure, reporting relationships and spheres of authority to determine if they are consistent with public sector best practices.

PRRD to Consult on Park Design in Blackfoot and Montney Regional Parks

Wander out to the parks to share ideas with the consultants. July 29, 2017 from 1-5pm at Montney Centennial Regional Park July 30, 2017 from 10am-2pm at Blackfoot Regional Park



Electoral Area B Potable Water Referendum Results

On June 24th, 2017 residents voted to have the Peace River Regional District (PRRD) continue to provide water services in Electoral Area B. The vote establishes a Water Function and authorizes the borrowing of up to \$4,000,000 to be repaid over a term of ten (10) years, for the purpose of upgrading and constructing potable water facilities in Electoral Area B. Based on 2017 tax assessment figures, the residential taxation rate for this service will be \$.14 per \$1000 of assessment on improvements only. This tax rate applies to Electoral Area B residents only.

There were more votes cast in favour of the question than were against, therefore, the Electoral Area B Potable Water Service Establishment and Loan Authorization Question was APPROVED. Voter turnout was calculated at 25%

Electoral Area B Water Service Assent Voting Final Results - June 28, 2017						
	Yes	No	Spoiled	Rejected	Total	% in Favour
VOTES	920	88	2	0	1010	91%

PRRD Rural Fire Department Fire Fighting Service Level & Training Policy

The Board approved the 'Peace River Regional District Rural Fire Department Firefighting Service Level & Training Policy', which classifies Charlie Lake Fire Department as 'Full Service Level' responders and Moberly Lake and Tomslake Fire Departments to provide firefighting services as 'Exterior Only' responders.

Tate Creek Community Centre Referendum

1. The Board approved \$20,000 from feasibility funds for the purpose of holding a referendum to establish a service area to provide annual financial support for the operation of the Tate Creek Community Centre.
2. The assent voting (referendum) for Tate Creek Community Centre will be held on Saturday, September 9, 2017.

Agricultural Land Commission

The Peace River Regional District Board authorized the Soloshy/Point and the Amendt applications to be forwarded to the ALC.

Development Variance Permit

The Board approved issuance of a Development Variance Permit to Jakob and Olga Remple in Progress, to allow a variance to the north rear parcel line setback to a distance of 3 metres (10 feet) from the current parcel line setback distance of 7 metres (23 feet), for the construction of a residence.

The Board approved issuance of DVP to Mr. Kilfoyle 6 to reduce the interior side parcel line setback along the east side of the subject property from 3 metres to 0.85 metres to bring the existing addition on the dwelling into compliance by removing some sheds by October 31st.

Temporary Use Permit

The Board authorized a TUP to Kosick Holding Inc. permitting the use of 4 ha. (10 ac.) of the property for stockpiling of pipe and storage of equipment and maintenance materials associated with the Towerbirch Expansion Project. until December 31, 2018.

PRRD Health Care Scholarship Presentation

16 students from the Health Care Aid Program were the recipients of the PRRD health Care \$1000 Scholarship. To be eligible for the scholarship the students must have successfully completed the Northern Lights College's Health Care Assistant Program and have lived within the regional district for 2.5 years prior to commencing the Health Care Aide program.



Electoral Area Directors Corner

Thank You



On behalf of the coaches, players, and parents of the Chetwynd Lonestar Giants PeeWee team, we would like to thank you for the \$2000 grant that gave us the opportunity to participate in the 2017 Tier 4 Provincial. We may not have won the banner but we showed them through our hard work and enthusiasm that we deserved to be there. Thank you again! :)

2017 Grants-in-Aid Allocations

The Rural Recreational and Cultural GIA program is intended to supplement and/or support recreational, social and cultural non-profit organizations with grant funding for capital projects/improvements and insurance costs. All organizations who receive an allocation of funding, must be a non-profit society in good standing, must meet the criteria as set out in the policy statement and they must rely largely on the dedication of volunteers to operate and manage their organizations.

Electoral Area E Recreational and Cultural GIA

Chetwynd & District Recreation Centre	\$ 2,500.00
Chetwynd & District Rod & Gun Club	\$ 13,185.00
Chetwynd Electric Eels	\$ 5,684.53
Chetwynd Gymkhana Club	\$ 3,777.20
Chetwynd Horse Club	\$ 2,231.25
Chetwynd Social Planning Society	\$ 6,000.00
Foothills Team Roping Club	\$ 10,000.00
Jackfish Community Association	\$ 15,500.00
Little Giant Figure Skating	\$ 5,684.52
Little Prairie Heritage Society	\$ 4,337.50
Moberly Lake Community Association	\$ 5,000.00
Pine Valley Exhibition Park	\$ 21,000.00
Pine Valley Seniors Society	\$ 4,100.00
Area E Bursaries	\$ 1,000.00
Youth Travel	\$ 2,000.00
Total	\$ 102,000.00

2017 Sub-Regional Grants-in-Aid Allocations

Bessborough Community Club	\$ 6,000.00
Cutbank Community Club	\$ 11,447.25
DC Sportsman's Club	\$ 15,315.15
DC Youth Centre/The ARK	\$ 9,472.72
Doe River Recreation	\$ 12,333.28
Farmington Community Association	\$ 8,315.15
Groundbirch Recreation Commission	\$ 2,050.00
Kilkerran Recreation Commission	\$ 2,000.00
Kiskatinaw Fall Fair	\$ 9,915.15
McLeod Recreation & Social Services Society	\$ 13,667.97
Rolla Ratepayers Association	\$ 8,215.15
Sunset Prairie Recreation Commission	\$ 9,315.15
Swan Lake Enhancement Society	\$ 1,500.00
Sweetwater905 Society	\$ 1,450.00
Tomslake Community Cultural Association	\$ 8,722.73
Tomslake & District Recreation Commission	\$ 12,715.15
Tupper Community Club	\$ 13,065.15
Sub-Regional Trades Bursary	\$ 1,500.00
Sub-Regional Academic Scholarship	\$ 1,500.00
Youth Travel	\$ 1,500.00
Total	\$ 150,000.00

Area B 2017 Grants-in-Aid Allocations

Buick Creek Community Club	\$3,000.00
King's Valley Christian Camp	\$24,963.00
Montney Recreation Commission	\$18,582.00
North Peace 4 H District Council	\$600.00
North Peace Fall Fair	\$3,300.00
North Peace Historical Society	\$11,000.00
Osborn Community Association	\$5,337.00
Rose Prairie Community Curling Centre	\$18,498.00
Wonowon Horse Club Society	\$13,220.00
North Peace Regional Gradfest Society	\$1,000.00
North Peace 4H District Council	\$1,000.00
(Annual Travel Grant)	
Area 8 Rural Bursary	\$1,000.00
Youth Travel	\$1,500.00
Total	\$103,000.00

Area C 2017 Grants-in-Aid Allocations

Lake point Golf & Country Club	\$31,019.11
North Peace Fall Fair	\$6,800.00
North Peace Historical Society	\$12,000.00
North Peace Regional Gradfest Society	\$1,000.00
Area C Rural Scholarship	\$1,000.00
Youth Travel	\$1,000.00
Total	\$52,389.11



Tumbler Ridge Global Geo Park

The president Roxanne Gulick and Executive Director Sarah Walters made a request to the Board for \$200,000 that would be used to fund basic operations and activities. The Board approved \$30,000.

Medical Scholarship – Health Care Aide Scholarship

The Regional Board approved entering into a 5 year agreement with Northern Lights College Foundation to implement a \$100,000 Medical Scholarship fund that will go towards graduating students from the Health Care Aide Program at Northern Lights College.

Digital Road Atlas

The Board approved that the Electoral Area Directors review the Digital Road Atlas (DRA) map and consider amending the existing Provincial DRA Locality Boundaries to better represent community boundaries. The Electoral Area Directors' Committee will bring back any recommendation to the Board.

Agricultural Land Commission

The Peace River Regional District Board authorized the Smith, Stahl and Newton applications to be forwarded to the ALC.

Zoning Amendment

The Board approved the Trevor Crantz, Garth and Meghan Haugen application to re-zone 13.46 ha (33.28 ac) of the parcel west of Dawson Creek on Highway 97 from A-2 (Large Agricultural Holdings Zone) to R-6 (Residential; 6 Zone) to allow the consolidation of that part lying south of Dawson Creek.

Outdoor burning Public Urged to Use Caution

Be extra cautious with any open burning. The Peace Region area is experiencing below-normal snowpack levels and some areas of the Prince George Fire Centre are already snow-free. As the snow melts, it won't take long for the grass to dry out and become flammable, especially in windy conditions.

Public Tenders

The Peace River Regional District Board authorized that the following Public Tenders be issued for:

1. South Peace Rural Refuse Collection and Transfer Station Services.
2. North Peace Rural Refuse Collection and Transfer Station Services.
3. Waste Transfer Station Operation and Haulage.

PRRD Tenders and requests for proposals can be found at

<http://prrd.bc.ca/category/tenders-rfps/>

May 5-7 Don't Miss OUT!

Register NOW for the Peace Region Community, Sport, Recreation & Performance Conference

The cost of the full conference is only \$100 for adults and \$50 for athletes (plus registration fees).

For more information and to register check www.engagesportnorth.com



Electoral Area B Potable Water Referendum

The Regional Board approved a feasibility study fund allocation of \$30,000 to pay for referendum costs associated with an Area B water referendum that is to be held in the summer of 2017.

The Electoral Area 'B' Potable Water Service Establishment and the Electoral Area 'B' Potable Water Facilities Construction Loan Authorization Bylaw was given first three readings.

The Regional District Board approved the Assent Voting question for Electoral Area 'B' Potable Water Service Establishment and the Electoral Area 'B' Potable Water Facilities Construction Loan Authorization was approved.



The PRRD is currently operating public water dispensing services in Electoral Area "B". In order to continue to provide the existing services at Prespatou, Boundary and Fey Spring and to increase water infrastructure a water function must be established.

Attend a meeting in your community to learn more about proposed water upgrades, future water infrastructure plans and the public approval process.

ALL MEETINGS BEGIN AT 7 PM

Electoral Area B Potable Water Referendum Information Meeting Dates and Locations	
Date	Location
May 29	Pink Mountain
May 31	Osborn Hall
June 7	Rose Prairie Community Hall
June 8	Buick Creek Community Hall
June 9	Prespatou School
June 12	Clearview School
June 13	Wonowon Hall
June 14	Halfway Graham Community Hall
June 15	Cecil Lake Community Hall
June 19	Montney Community Hall
June 20	Upper Cache
June 22	Charlie Lake Community Hall



Electoral Area Directors Corner

Moberly Lake Shore Line Condition Assessment

Stu Garland presented the findings of the Moberly Lake Shore Line Condition Assessment. He thanked Electoral Area "E" Director Rose for assisting with funding for the Assessment, which will now be forwarded to the OCP process.

Youth Travel & Community Grants

- ✓ \$1000 was approved for the Dawson Creek Volleyball Club to assist three senior girls' teams (U15, U16, U18) to attend Volleyball Canada Nationals (West) tournaments being held in Edmonton, Calgary, and Regina during May of this year.
- ✓ A grant in the amount of \$500 was approved for the Dawson Creek Minor Hockey Association (DCMHA) Northern Female Elite U18 Predators hockey team to assist with travel costs to attend the BC Provincial Midget AA Championships from March 19-22, 2017 that was held in Parksville, BC.
- ✓ The Chetwynd Eels thanked the Directors for a grant that assisted the Eels in keeping registration fees low for families. Taylor Dutka thanked the directors for a youth travel grant to the U18 curling provincials.
- ✓ The athletic Director from Ron Pettigrew Christian School thanked the Directors for supporting the senior high boys' basketball team to travel to the Provincials in Langley.
- ✓ The Rural Budgets Administration Committee authorize the grant request from Kelly Lake Community Centre Society and approve a grant in the amount of \$5,798 to be provided through Area D Peace River Agreement Funds, to assist with the purchase and installation of a security system at the community centre.

District of Chetwynd water treatment plant upgrade and airport runway resurfacing projects

Electoral Area "E" Director Rose will assist with a grant of \$300,000 from Peace River Agreement and Gas Tax funds that will be allocated to the District of Chetwynd water treatment plant upgrade and airport runway resurfacing projects. The funding will be contingent on a 20 year agreement with the district for assured rural resident's access to the water treatment plant.

Examination of Charlie Lake Fire Rescue Services

The Rural Budgets Administration Committee authorized that \$10,000 be provided from Area C Peace River Agreement funds for the purpose of conducting a study to examine the feasibility of Charlie Lake Fire providing road rescue and medical first responder services within their fire protection area.

RCMP Priorities for Rural areas of the PRRD

The Board supported the 2017-2018 Policing priorities identified by the RCMP in the Peace River Regional District as follows:

Dawson Creek Detachment- Traffic – Safety (motor vehicles, roads)

Fort St. John Detachment - Traffic - Safety (motor vehicles, roads), Substance Abuse – Alcohol and Drugs, Community Engagement – Youth/Community

Chetwynd Detachment- Violence – Domestic Violence – Awareness Initiatives, Traffic – Speeding, Drugs and Alcohol Abuse

Tumbler Ridge Detachment-Traffic – Impaired Driving, Speeding, ATV/Snowmobiles, Property - Crime Reduction

Hudson's Hope Detachment- Crime Reduction: Reducing Property Crime, Crime Reduction: Reducing Total Number of Criminal Code Offences, Crime Reduction: Reducing Violent Crime in Northern British Columbia, Enhance Road Safety: Impaired Driving, Increased Visibility/Enforcement, Community Engagement – Youth/Community

May Board
Meetings Dates

May 11 Dawson Creek
May 25 Dawson Creek

visit our website
at www.prrd.bc.ca
to register online.

f Peace River Regional
District Official Page





Regional Hospital District Budget

The Board of the Peace River Regional Hospital District adopted 2016 Hospital Budget Bylaw No. 189, 2016.

PRRD Financial Plan

The Regional District 2016 Financial Plan, Bylaw No. 2239, was adopted.

Groundbirch Container Transfer Station

Solid Waste staff were authorized to draft a modification agreement with the Progress Athletic Association, the Regional District will now compensate the Association \$500 per year for lease of land for the Progress Refuse Transfer Station.

Pacific Northwest LNG Project Environmental Assessment

The Board will forward a letter to the Canadian Environmental Assessment Agency in support of the Pacific Northwest LNG Project.

Proposed South Peace Fire Training Center

Staff were directed to consult with all member municipalities and societies operating rural fire departments in the region to:

- 1) Determine if they are interested in the Regional District contributing funding to the City of Dawson Creek through the South Peace and North Peace Economic Development Commissions over a three year period starting in 2017 to construct a Fire Training Centre in Dawson Creek; and
- 2) Identify whether these member municipalities and societies would be willing to contribute a small annual maintenance fee in order to have unlimited use of the facility; and
- 3) Determine whether a long term agreement could be reached between all potential local government users and fire department societies to ensure long term access to the facility.

Zoning Bylaw Amendment Applications

The Regional Board refused "Zoning Amendment Bylaw No. 2214 (Blair's Sand and Gravel Ltd.), 2015" as the uses applied for are incompatible with surrounding uses.

Agricultural Land Reserve Applications

The Smith and Painter ALR applications were forwarded by the Regional Board.

Fire Dispatch Request for Proposals (RFP)

The Regional Board will issue a RFP to submit proposals for fire dispatch services. Pomax Consulting will be utilized to assist in the process of writing and evaluating the proposals. A committee of the Whole meeting will be held to review the proposals submitted.

Temporary Use Permit

The Regional Board re-issued a Temporary Use Permit to Kosick Holdings Inc. until Oct 25th, 2017 for the purpose of using 4 ha (9.9 ac) of the property for storage of equipment and materials.

Alaska Highway Corridor Nomination

A letter will be forwarded to South Peace MLA Mike Bernier and North Peace MLA Pat Pimm in support of the Alaska Highway Corridor being nominated as a National Historic Site of Canada in time for the 2017 commemoration of the 75th Anniversary of the construction of the Alaska Highway. \$40,000 was included in the 2016 PRRD Financial Plan for Alaska Highway Heritage Designation project.

2016 Recreational Trails Grants-In-Aid

The following societies received Recreational Trails Grants:

Bear Mountain Nordic Ski Association - \$37,500
Whiskey Jack Nordic Ski Club - \$20,000
Wolverine Nordic and Mountain Society - \$9,426.83



Cactus Trails Update

The Board authorized staff to investigate options for the use of an existing trail, known as the Cactus Trail, and meet with user groups of the trail and affected landowners to discuss options to mitigate concerns and address maintenance issues.

Hauling of Domestic Sewerage to Private Lagoons

The Regional Board will forward a letter to the Ministry of Environment and Northern Health with copies to South Peace MLA Mike Bernier and North Peace MLA Pat Pimm. The letter will request that no further authorizations by delegated professionals, such as on-site waste practitioners, be issued for the hauling of domestic sewerage to private lagoons until such time as the practice can be monitored by those respective agencies.

PRRD will be at the Chetwynd Tradeshow

Regional Board Directors will be at booth # 43 at the Chetwynd Tradeshow April 1st, 2nd and 3rd. Stop by the booth for a chat and to enter your name in a draw for a PRRD gift basket.

Electoral Area Directors Corner

Electoral Area B- Director Karen Goodings-
karen.goodings@prrd.bc.ca

Electoral Area C- Director Brad Sperling-
brad.sperling@prrd.bc.ca

Electoral Area D- Director Leonard Hiebert-
leonard.hiebert@prrd.bc.ca

Electoral Area E- Director Dan Rose- dan.rose@prrd.bc.ca

At the Electoral Area Directors Committee meeting the following decisions were made:

- The Fort St John Arts Council will receive \$1,000 from Area B and C to go towards their 2016 projects.
- The North Peace Justice Society will receive a grant of \$2,500 from Area B to go towards their 2016 Restorative Justice Projects.
- The U16 Chetwynd Girls Club Volleyball team will receive a youth travel grant of \$500 from Area E for the team to participate at the Provincials in Abbotsford, BC from May 6- 8, 2016 and at Nationals in Calgary, AB from May 20-23, 2016.
- A \$1,500 Rural Academic Scholarship and a \$1,500 Rural Trades Bursary were granted to the Dawson Creek Secondary from Areas D and E.
- The Tremblay Juvenile Boys Curling Team received a grant of \$1,000 for the team to attend the Alberta Provincials being held on March 3-6, 2015 in Lacombe, AB from Areas B, D and E.
- Two \$500 rural student bursaries were granted to Chetwynd Secondary School from Area E.
- The Dawson Creek Gradfest Committee will receive \$1,500 to support 2016 grad fest activities from Areas D and E.
- The Moberly Lake Fire Department was granted \$10,000 to upgrade equipment and for training from Area E.

ALR Exclusion Public Information Meeting

Apr 4, 2016 7:00 pm • Charlie Lake Community Hall
12717 Charlie Hall Avenue • Charlie Lake, BC
South of the City of Fort St John, along the Old Fort Road
The Purpose of this Public Information Meeting is to hear from owners and occupiers of land whose interests may be impacted by the proposed Exclusion from the Agricultural Land Reserve.
Proposal: To exclude the subject property from the ALR to allow for the development of the property as light industrial. The meeting agenda and further information will be available at the meeting.

Check out the Regional District YouTube page!

www.youtube.com/user/PeaceRiverRegionalD

Next PRRD
Board
Meetings:

Edition III

April 14th, 2016
10:00am | Dawson Creek

April 28, 2016
10:00am | Chetwynd
Recreation Centre

Dawson Creek Office
Tel: 250-784-3200
Toll Free: 1-800-670-7773
Email: prrd.dc@prrd.bc.ca

Fort St. John Office
Tel: 250-785-8084
Toll Free: 1-800-670-7773
Email: prrd.fsj@prrd.bc.ca

To view board schedules
and minutes visit:
www.prrd.bc.ca

Peace River Regional
District Official Page



Examples of Posts on the PRRD Facebook page promoting Electoral Area information and events happening in Electoral Areas.

Peace River Regional District "Official Page"
Published by Fran Haughian (?) · June 24 at 10:14pm ·

PRELIMINARY RESULTS – AREA B WATER SERVICE
On June 24, 2017 from 8:00 a.m. to 8:00 p.m. (local time) the Peace River Regional District held a referendum in Electoral Area B on the following question:
"Are you in favour of the Peace River Regional District Board adopting Electoral Area 'B' Potable Water Service Establishment Bylaw No. 2283, 2017, which will permit the Regional District to establish capital and operating reserve accounts to construct or upgrade po... See More



Peace River Regional District
is given to the electors within Electoral Area B of the Peace River Regional District that Assent Voting (referendum) will be held on the following question:
PRRD.BC.CA

2,231 people reached [Boost Post](#)

Peace River Regional District "Official Page"
Published by Fran Haughian (?) · June 19 at 8:48am ·

Potable Water Referendum Information Meeting Tonight
Montney Community Hall at 7 pm
<http://prrd.bc.ca/engage/water2017/>



Electoral Area 'B' Potable Water Assent Voting (Referendum) | Peace River Regional District
In order to continue to provide the existing services at Prespatou, Boundary and Fey Spring and to...
PRRD.BC.CA

156 people reached [Boost Post](#)

Pitch In!
Annual Charlie Lake Spring Clean-up
Saturday, May 27, 2017
10 am to 1 pm

Meet at South End of Charlie Lake
Bring your Enthusiasm, work clothes, boots
Gloves, bags and refreshments available
(Pre-arranged Bat House pickup available)

Dedicated to the memory of Pam Okrasiec (past CLCS director and long time supporter of the Spring Clean-up)

For more information please contact:
Glynis Maundrell gmaundrell@neat.bc.ca
Tammy Hrab tammy@neat.ca

Thanks to our sponsors:




Peace River Regional District "Official Page" shared
Dawson Creek Mirror's photo
Published by Fran Haughian (?) · May 20 ·

Tomslake & District Recreation Commission
invites everyone in the community to an informal meeting and possible vote regarding the purchase and funding request for the **Tate Creek Community Center, School, Rink, Garage and Property**
May 25 at 7:30pm at the Tomslake Hall

Peace River Regional District "Official Page" shared
Cutbank Hall Community Events' photo
Published by Fran Haughian (?) · May 17 ·

Looks like fun check it out!

FAMILY DANCE
CUTBANK COMMUNITY HALL
6:30pm - 10:30pm
SATURDAY, MAY 27TH
MUSIC BY DCDJ
ADMISSION IS \$10 FOR 13+ AND ONLY \$5 IF YOU'RE 12 AND UNDER



Cutbank Hall Community Events

Peace River Regional District "Official Page" shared
Cutbank Hall Community Events's photo
Published by Fran Haughian (?) · May 9 ·



Cutbank Hall Community Events
May 9 ·

The Arras Volunteer Fire Department will be conducting a prescribed burn at the Cutbank Hall on May 10th.

659 people reached [Boost Post](#)

Peace River Regional District "Official Page" shared
CJOC-TV's post
Published by Jill Rebert (?) · April 28 ·

CJOC-TV
Apr 28 ·

Prespatou School has been closed for the day. Read more here:
<http://www.cjoc.com/News/Story.aspx?ID=2002436>



Prespatou School closed for the day
Students of the Prespatou School are getting an unexpected day off! The Peace River North School District says the school has been closed for
CJOC-TV.COM

Peace River Regional District "Official Page" shared
Anastacia Benthall's post
Published by Fran Haughian (?) · April 6 ·

FAMILY DANCE
Tower Lake Community Hall
Saturday, April 29th
7:30pm to Midnight
\$10 per family
Includes snacks

DJ services provided by Brent Enterprises
Specialty Training, your local entertainers, karaoke hosts and community neighbors.

For more info or to pre buy tickets
Call Emma at 258-2624
or text Jolene at 258-219-7568

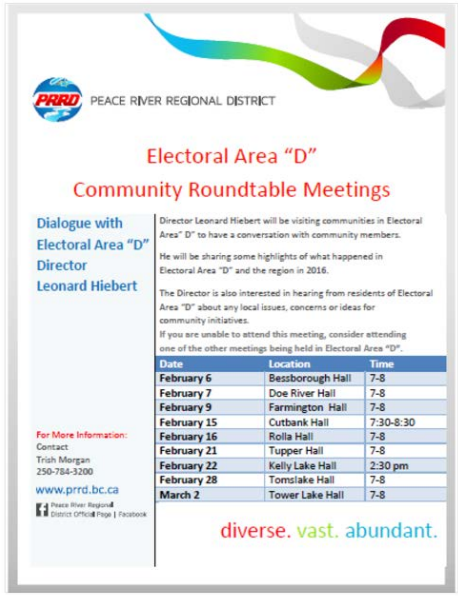
Examples of Posts on the PRRD Facebook page promoting Electoral Area information and events happening in Electoral Areas.


Peace River Regional District "Official Page"
 Published by Fran Haughian (?) · March 22 ·

BC Hydro has scheduled a 5-hour planned power outage on Thursday, March 23 from 10:30 am to 3:30 pm that will affect customers in Area B of the PRRD. The affected areas are Altona, Buick Creek, Prespatou, Aitken Creek Rd and Prespatou Rd north of the Blueberry River. Approximately 550 customers will be without power.

632 people reached
 [Boost Post](#)


Peace River Regional District "Official Page" added a new photo.
 Published by Fran Haughian (?) · February 20 ·



Electoral Area "D"
Community Roundtable Meetings

Dialogue with Electoral Area "D" Director Leonard Hiebert

Director Leonard Hiebert will be visiting communities in Electoral Area "D" to have a conversation with community members. He will be sharing some highlights of what happened in Electoral Area "D" and the region in 2016. The Director is also interested in hearing from residents of Electoral Area "D" about any local issues, concerns or ideas for community initiatives. If you are unable to attend this meeting, consider attending one of the other meetings being held in Electoral Area "D".

Date	Location	Time
February 6	Beetzborough Hall	7-8
February 7	Doe River Hall	7-8
February 9	Farmington Hall	7-8
February 15	Cutbank Hall	7:30-8:30
February 16	Rolla Hall	7-8
February 21	Tupper Hall	7-8
February 22	Kelly Lake Hall	2:30 pm
February 28	Toms Lake Hall	7-8
March 2	Tower Lake Hall	7-8

For More Information:
 Contact:
 Trish Morgan
 250-784-3100
www.prrd.bc.ca
 Peace River Regional District Official Page | Facebook

diverse. vast. abundant.

1,422 people reached
 [Boost Post](#)

Examples of posts about Electoral Area information on other Facebook Pages

Tower Lake Community Club Face Book

Fran Haughian
February 1



PEACE RIVER REGIONAL DISTRICT

Electoral Area "D" Roundtable meeting

When:
March 2, 2017
At 7 pm

Where:
Tower Lake
Community Hall

**For More
Information:**
Contact
Trish Morgan
250-784-3200
www.prrd.bc.ca
Peace River Regional District Official Page | Facebook

**Dialogue with Electoral Area "D"
Leonard Hiebert**

Director Leonard Hiebert will be visiting communities in Electoral Area "D" to have a conversation with community members. He will be sharing some highlights of what happened in Electoral Area "D" and the region in 2016.

The Director is also interested in hearing from residents of Electoral Area "D" about any local issues, concerns or ideas for community initiatives.

If you are unable to attend this meeting, consider attending one of the other meetings being held in Electoral Area "D".

Date	Location	Time
February 6	Bessborough Hall	7-8
February 7	Doe River Hall	7-8
February 9	Farmington Hall	7-8
February 15	Cutbank Hall	7:30-8:30
February 16	Railo Hall	7-8
February 21	Tupper Hall	7-8
February 22	Kelly Lake Hall	2:30 pm
February 28	Tomslake Hall	7-8
March 2	Tower Lake Hall	7-8

diverse. vast. abundant.

Shared on Charlie Lake families Facebook page

Area B residents - remember to go and vote. Very important if you haul your water!



Electoral Area 'B' Potable Water Assent Voting (Referendum) | Peace River Regional District

The PRRD is currently operating public water dispensing services in Electoral Area "B". In order to...

PRRD.BC.CA

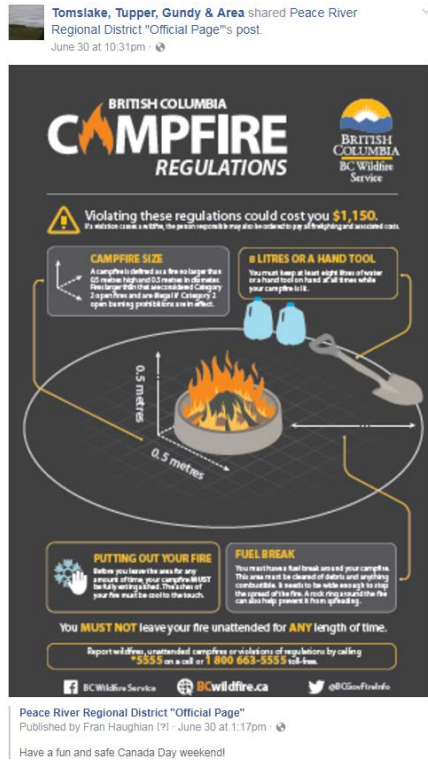
Like Comment Share

Montney Community Bulletin Board
June 23 at 8:51pm · Montney · 🌐

Vote YES tomorrow Potable Water Referendum!

Like Comment Share

Examples of posts about Electoral Area information on other Facebook Pages



Engage!

Engage! is your source for information about public engagement initiatives at the Peace River Regional District.

Past Engagements

[Electoral Area "E" Roundtable Meetings](#)

[Electoral Area "D" Roundtable Meetings](#)

[Revised Mandatory Building Permit Area – Complete](#)

[Communications Strategy Consultation](#)

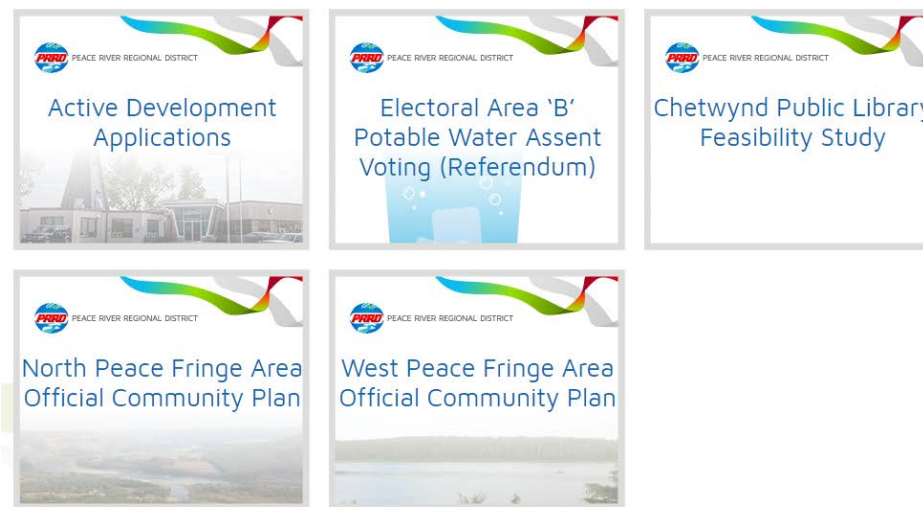
[Proposed P-3 \(Utilities\) Zone for Electoral Area C](#)

[Solid Waste Customer Satisfaction Survey](#)

[Proposed Campground Guidelines](#)

[Potable Water Referendum Electoral Areas B, C, and D](#)

[Domestic Sewage Referendum Electoral Areas B and C](#)



Tabs used in Engagements

Domestic Sewage Referendum Electoral Areas B and C

Overview	Community Info Meetings	Voting Info	Maps	Presentations	Results	Discussion
Download Brochure 📄 (2 pages)						

Electoral Area 'B' Potable Water Assent Voting (Referendum)

Overview	Community Meetings	Voting Information	Voting Dates and Locations	Presentations
Mail outs and Media				
Words from Director Karen Goodings				
Discussion				

Chetwynd Public Library Feasibility Study

Overview	Online Questionnaire	Discussion
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Groups subscribed to:

1. FT ST John- <https://www.facebook.com/groups/2229538284/?ref=browser>
2. Wononwon- <https://www.facebook.com/groups/4506247273/?ref=browser>
3. Pouce- <https://www.facebook.com/groups/1515277578753949/?ref=browser>
4. Farmington- <https://www.facebook.com/groups/183848404986100/?ref=browser>
5. DC bulletin Board- <https://www.facebook.com/groups/257076297770300/?ref=browser>
6. We love rolla pub- <https://www.facebook.com/groups/rollapub/?ref=browser>
7. Peace Region events- <https://www.facebook.com/groups/160871120726542/?ref=browser>
8. Pouce coupe buy and sell- <https://www.facebook.com/groups/235008113294528/?ref=browser>
9. Peace area food security- <https://www.facebook.com/groups/303911356444268/?ref=browser>
10. Peace area classifieds - <https://www.facebook.com/groups/8978609796/?ref=browser>
11. Rolla BC Community <https://www.facebook.com/groups/204032959721709/?ref=browser>
12. Chetwynd coffee house- <https://www.facebook.com/groups/424471470953036/?ref=browser>
13. FSJ volunteers- <https://www.facebook.com/groups/VolunteerFortStJohn/?ref=browser>
14. Whats in the Peace - <https://www.facebook.com/groups/290329967714008/?ref=browser>
15. FSJ Women's Network-
<https://www.facebook.com/groups/FSJHomeBusinessCoop/?ref=browser>
16. WTF DC- <https://www.facebook.com/groups/210340102352578/?ref=browser>
17. DC Engagement forum - <https://www.facebook.com/groups/DCCMNTYFORUM/?ref=browser>
18. FSJ Man Cave <https://www.facebook.com/groups/257148981141170/?ref=browser>
19. Bear mountain Ski hill- <https://www.facebook.com/groups/22898577400/?ref=browser>
20. Our Peace river home group-
<https://www.facebook.com/groups/1624680697813164/?ref=browser>
21. Doe River events- <https://www.facebook.com/groups/277179203678/?ref=browser>
22. FSJ arts council- <https://www.facebook.com/groups/2444555678/?ref=browser>
23. Guy things in DC- <https://www.facebook.com/groups/473474895999956/?ref=browser>
24. Everything for free in DC <https://www.facebook.com/groups/170800219639888/?ref=browser>
25. Buy & Sell Rolla <https://www.facebook.com/groups/328841743892055/?ref=browser>
26. Peace country classifieds - <https://www.facebook.com/groups/235689479843738/?ref=browser>
27. Peace area hobby farmers <https://www.facebook.com/groups/346945825379428/?ref=browser>
28. Might Peace farmgirls <https://www.facebook.com/groups/279173695495971/?ref=browser>
29. Everything for free in FSJ- <https://www.facebook.com/groups/506431472713565/?ref=browser>
30. Groups liked
31. Dawson Creek Chamber-
https://www.facebook.com/profile.php?id=100007237278015&fref=pb&hc_location=friends_tab
32. SPCRS DC- https://www.facebook.com/spcrs.dawsoncreek?fref=pb&hc_location=friends_tab
33. CJDC Mitch Bach- https://www.facebook.com/mitch.bach.7?fref=pb&hc_location=friends_tab
34. Pouce Coupe Elementary school <https://www.facebook.com/pages/Pouce-Coupe-Elementary-School/143612412321469>
35. Little prairie Elementary- <https://www.facebook.com/littleprairieelementary/>
36. DC Secondary - <https://www.facebook.com/dcssnews/>
37. Moberly Lake Elementary- <https://www.facebook.com/MoberlyLakeElementarySchool/>
38. DC family friendly events- <https://www.facebook.com/DCFamillyFriendlyEvents/>

39. SD 59- <https://www.facebook.com/SchoolDistrict59/>
40. Pouce Museum- <https://www.facebook.com/Pouce-Coupe-Museum-209995319062226/>
41. Shaw TV north- <https://www.facebook.com/ShawTVNorthBC/>
42. Pink Mountain BC- <https://www.facebook.com/pages/Pink-Mountain-BC/122334604487755>
43. Rose Prairie Curling Center <https://www.facebook.com/RosePrairieCommunityCurlingCenter/>
44. Northern Lights College- <https://www.facebook.com/northern.lights.college.1975/>
45. FSJ Cactus trails- <https://www.facebook.com/CactusTrails/>
46. Cutbank Community hall- <https://www.facebook.com/CutbankHall/>
47. Bonanza Store <https://www.facebook.com/bonanzageneralstore/>
48. Tumbler Ridge Geopark- <https://www.facebook.com/TumblerRidgeGeo/>
49. Art of the Peace Magazine- <https://www.facebook.com/artofthepeace/>
50. Tourism FSJ- <https://www.facebook.com/Tourism-FSJ-347444595346196/>
51. DC Harm reduction Committee- <https://www.facebook.com/DCHarmReductionCommittee/>
52. Peace Liard Arts council- <https://www.facebook.com/peaceliardregionalartscouncil/>
53. Rolla Pub- <https://www.facebook.com/Rolla-Pub-667091160034999/>
54. District of Hudsons Hope- <https://www.facebook.com/hudsons.hope.bc/>
55. Discover the Peace- <https://www.facebook.com/DiscoverThePeaceCountrycom-109134679160487/>
56. South Peace Search and Rescue- <https://www.facebook.com/South-Peace-Search-and-Rescue-165501313624980/>
57. What's in the Peace- <https://www.facebook.com/Whats-in-the-Peace-373304919383135/>
58. Community Futures peace liard- <https://www.facebook.com/CommunityFuturesPeaceLiard/>
59. Peace FM- <https://www.facebook.com/PeaceFMRadio/>
60. Fort st john farmers market- <https://www.facebook.com/FortStJohnFarmersMarket/>
61. Coffee talk express- <https://www.facebook.com/Coffee-Talk-Express-Chetwynd-BC-146237352055850/>
62. Chet tv <https://www.facebook.com/CHETTV655/>
63. Montney community bulletin board- <https://www.facebook.com/Montney/>
64. Northern Health- <https://www.facebook.com/NorthernHealth/>
65. Moose FM <https://www.facebook.com/MooseFM/>
66. CJDC- <https://www.facebook.com/890-CJDC-Todays-Country-196127377070136/>
67. DC daily news- <https://www.facebook.com/pages/Dawson-Creek-Daily-News/306565896083134>
68. FSJ Airport- <https://www.facebook.com/pages/Fort-St-John-Airport/143259145686704>
69. CBC north- <https://www.facebook.com/CBCNorth/>
70. FSJ Now-
71. The Bear-https: //www.facebook.com/1015thebear/
72. Chetwynd rec- <https://www.facebook.com/Chetwynd-District-Rec-Centre-126353427464722/>
73. Tomslake, tupper gundy-https://www.facebook.com/Tomslake-Tupper-Gundy-Area-160906657341307/
74. Tomslake fire dept- <https://www.facebook.com/Tomslake-District-Volunteer-Fire-Department-116237141815181/>
75. South peace arts council- <https://www.facebook.com/South-Peace-Community-Arts-Council-138320271866/>

76. City of Dawson creek- <https://www.facebook.com/CityofDawsonCreek/>
77. City of Fort St John- <https://www.facebook.com/fortstjohn/>
78. DC tourism- <https://www.facebook.com/Tourism-Dawson-Creek-102770355609/>
79. NP pool- <https://www.facebook.com/North-Peace-Leisure-Pool-20738373524/>
80. NP cultural center- <https://www.facebook.com/north.peace.cultural.centre/>
81. Mile zero- <https://www.facebook.com/Mile0City/>
82. Dawson Creek COOP- <https://www.facebook.com/Mile0City/>
83. NEAT-
https://www.facebook.com/NorthernEnvironmentalActionTeam/?fref=pb&hc_location=profile_browser
84. Swan Lake enhancement society- https://www.facebook.com/Swan-Lake-Enhancement-Society-158528040867806/?fref=pb&hc_location=profile_browser
85. DC art gallery-
https://www.facebook.com/DawsonCreekArtGallery/?fref=pb&hc_location=profile_browser
86. City of fort St John-
https://www.facebook.com/fortstjohn/?fref=pb&hc_location=profile_browser
87. Jackfish Lake Road Positive Posts Page
<https://www.facebook.com/groups/823847814339160/?fref=nf>
88. Moberly Lake fire department <https://www.facebook.com/moberlylakefiredepartment/>
89. Camp Emilile <https://www.facebook.com/campemile/>
90. Chetwynd Social <https://www.facebook.com/groups/376979532323618/>
91. Chetwynd Community Arts council
<https://www.facebook.com/ChetwyndCommunityArtsCouncil/>
92. Cecil Lake community Hall https://www.facebook.com/cecillakehall/?hc_ref=SEARCH
93. Cecil Lake General Store <https://www.facebook.com/cecillakegeneralstore1/>
94. cecil lake bc buy sell trade
<https://www.facebook.com/search/top/?q=cecil%20lake%20bc%20buy%20sell%20trade>
95. Friends Who Like Rose Prairie Community Curling Center
<https://www.facebook.com/groups/1607779512869592/>
96. Tumbler Ridge UNESCO Global Geopark <https://www.facebook.com/TumblerRidgeGeo/>
97. tumbler ridge community arts council – trcac
<https://www.facebook.com/search/top/?q=tumbler%20ridge%20community%20arts%20council%20-%20trcac>
98. Tumbler Ridge Loc <https://www.facebook.com/tumblerridge.loc>
99. TUMBLER RIDGE MALL/MARKET- BUY/SELL/GIVEAWAYS
https://www.facebook.com/groups/606593012780805/?ref=br_rs&qsefr=1
100. Tumbler Ridge Businesses <https://www.facebook.com/groups/356166951081776/>
101. Buffalo Inn, Pink Mountain <https://www.facebook.com/buffnsas/>
102. love taylor bc https://www.facebook.com/search/str/love+taylor+bc/keywords_top
103. taylor bc parents
https://www.facebook.com/search/str/taylor+bc+parents/keywords_top
104. taylor bc - buy sell discuss and advertise
https://www.facebook.com/search/str/taylor+bc+-+buy+sell+discuss+and+advertise/keywords_top

105. peace island park (taylor b.c)
[https://www.facebook.com/search/str/peace+island+park+\(taylor+b.c\)/keywords_top](https://www.facebook.com/search/str/peace+island+park+(taylor+b.c)/keywords_top)
106. Charlie Lake families <https://www.facebook.com/groups/992257790793987/>
107. charlie lake community hall
<https://www.facebook.com/search/top/?q=charlie%20lake%20community%20hall>
108. Charlie Lake Elementary School <https://www.facebook.com/pages/Charlie-Lake-Elementary-School/1753901738158369>
109. Charlie Lake Community Church <https://www.facebook.com/charlielakechurch/>
110. Charlie Lake Conservation Society <https://www.facebook.com/Charlie-Lake-Conservation-Society-106452476111399/>
111. Lake Point Golf & Country Club <https://www.facebook.com/LakePointGCC/>
112. Rolla BC community <https://www.facebook.com/groups/204032959721709/>
113. Rolla, British Columbia <https://www.facebook.com/places/Things-to-do-in-Rolla-British-Columbia/106639609370019/>

“Friends” who kindly share PRRD info

114. Byron Stewart-
115. Betsy Trumpener- (CBC)
116. Trevor Bolin-
117. Lori Ackerman-
118. Karen Goodings
119. Brad Sperling
120. Bruce Christenson
121. Dale Bumstead
122. Trish Morgan
123. Mike Carter
124. Kole Casey
125. Pat Ferris
126. Johanna Kunz

WHO KNEW?!

The Peace River Regional District
generally holds Board meetings
on the second and fourth
Thursday of each month
beginning at 10am.



PEACE RIVER
REGIONAL DISTRICT

www.prrd.bc.ca

R-1

Water Function for Electoral Area 'B'

Communications & Engagement Plan

GOAL – Through a referendum process residents vote for a water function Electoral Area 'B' to continue to provide water services.

Messaging:

Electoral Area B requires a water function to continue to provide water to residents of Electoral Area B.

1. Rational

1. The PRRD is operating public water dispensing services at Prespatou, Boundary and Fey Spring without the authority to do so. In order to continue to provide a water service a function **MUST** be established.

2. A function requires the approval of the people residing in the proposed service area.

3. In 2016 Northern Health notified the PRRD that water systems that rural residents are using needed to be brought up to potable water standards. This was after the sites were assessed and inspected for compliance with the *Drinking Water Protection Act*, which resulted in boil water advisories for Boundary and Fey.

2. Water Advisory Committee

In the fall of 2016 Electoral Area B Director, Karen Goodings, established a water advisory working group comprised of community residents, who provided feedback on the processes of public approval and potable water systems operations and design. The meetings garnered input on how to best proceed to ask residents if there should be a potable water function to support the proposed potable water service delivery options in Electoral Area B.

3. Process for creating the water function

The referendum process will be used to determine public approval for a water function.

To Allow the public, through a transparent public process, to make the final decision on a potable water function for Electoral Area B. The PRRD wants to ensure that residents understand the service levels, impacts, and costs so they can make an informed decision.

4. Other Messaging

The only way that the PRRD can continue to provide water to residents of Electoral Area B is through a successful referendum.

If a water function is not approved all sites will be decommissioned and the infrastructure will be removed.

If a water function is approved all existing sites will be upgraded to potable water standards.

Water Function for Electoral Area 'B'

Communications & Engagement Plan

The PRRD will investigate and construct new potable water facilities beginning at locations in Buick and Rose Prairie.

The PRRD will investigate other sites in Electoral Area B at Mile 63 ½ of the Alaska Hwy region and other locations as they are identified.

The taxation rate will be \$.14 per \$1000 of assessment on improvements only.

Thank working group members for assisting the director with the process.

Quote from the Director Goodings – To be developed

An Engage! Page will be developed for the referendum, please go to <http://prrd.bc.ca/engage/>

March 23	Bylaw to Board for approval
March 24	If approved send to the Province for approval
April, May, June	Execute communications and engagement plans
June	Referendum Date June 24
July	Final results to the Board

Water Function for Electoral Area 'B'

Communications & Engagement Plan

ENGAGEMENT PLAN- Director Goodings & Staff will meet with the people to discuss the options and the referendum. Director Gooding will also open the floor for community issues to be discussed.

MEETING DATES & LOCATIONS	
Date	Location
May 29	Pink Mountain
May 31	Osborn Hall
June 7	Rose Prairie Community Hall
June 8	Buick Creek Community Hall
June 9	Prespatou School
June 12	Clearview School
June 13	Wonowon Hall
June 14	Halfway Graham Community Hall
June 15	Cecil Lake Community Hall
June 19	Montney Community Hall
June 20	Upper Cache
June 22	Charlie Lake Community Hall

VOTING LOCATIONS	
Buffalo Inn (instead of Sasquatch Inn)	Upper Halfway School
Buick Creek Community Hall	Montney Community Hall
Cache Creek Community Hall	Osborn Community Hall
Cecil Lake Community Hall	Peejay (Gord and Eva Rutz Residence) this needs to be confirmed as Gord passed away
Clayhurst Post Office	Prespatou Elementary School
Clearview Elementary School	Rose Prairie Curling Club Hall
Charlie Lake Hall	Upper Pine Elementary
PRRD FSJ & PRRD DC (advanced voting)	Wonowon School

MEDIA PLAN

Water Function for Electoral Area 'B'

Communications & Engagement Plan

Activity	Medium	Time Frame	Cost
Inform public using PRRD Mediums – Webpage, Board Newsletter, Facebook	PRRD Webpage, Facebook	April, May, June	0
	PRRD News Feed		
	PRRD Insert in AHN & Mirror		
	PRRD Web Banner	April Design of postcard, web banners, ads and posters	\$2,500
	PRRD tradeshow booth	Printing posters to go out in the community	\$1,500
Inform Public Addressed			
Mail-out 1	Postcard	May 15 mail out- information meeting dates and locations	
Mail out 2		June 5 th mail out- get out and vote with voting locations	
		printing postcard x 2	\$3,000
		Mail out costs x 2	\$4,500
Ads in Paper	Northern Horizon	Meeting Dates Ads May 12,26,June 5	\$3,600
	AHN	May 11, 18,25, June 1	
	Northern Horizon	Referendum Date & Polling Stations Ads June 1,12	\$3,600
	AHN	June 1, 8, 15, 22	
		Statutory As determined by the Act	\$4,000
Radio	Moose FM	Meeting Dates Ads May 2 – June 22- 2 ads per day @55 days	\$3,500
		Referendum – get out and vote ads June 15-24, 1 ad per day @10 days	\$700

Water Function for Electoral Area 'B'

Communications & Engagement Plan

Community Ambassadors	Postcards, posters, info handouts	As collateral is developed it will be emailed to working group members and identified community champions to share on their Facebook pages, web pages, at community events and at local meetings	
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Acknowledging the Peace River Regional District

The Peace River Regional District logo must be displayed and, where space allows, the acknowledgement text on all printed or electronic documents, marketing materials, public reports, publications, media products, websites and applications (apps), and press releases related to activities that are funded either in whole, or in part by the Peace River Regional District. Where materials are electronic, the logo must link to the Peace River Regional District website, at prrd.bc.ca.

Verbal acknowledgement of the Peace River Regional District must be done at public events such as media events, conferences, trade shows, and video productions for projects/ initiatives that have been funded either in whole, or in part by the Peace River Regional District.

Where space and circumstances allow, the acknowledgement text that refers to the Peace River Regional District should accompany the PRRD logo on posters, flyers, educational materials, in the annual report and in PowerPoint presentations.

The Communications Manager will provide you with the PRRD Brand Standards guide and the ZIP file containing EPS and PNG versions of the logo. EPS files are optimal for print products. PNG files are optimal for publication on the Web.

Acknowledgement text

"Funded by the Peace River Regional District."

"This project is funded [in part] by the Peace River Regional District."

"This project has been made possible [in part] by the Peace River Regional District."

"We acknowledge the [financial] support of the Peace River Regional District."

"We acknowledge the [financial] support of the Rural Budgets Committee"

"We acknowledge the [financial] support of Electoral Area "B" in the Peace River Regional District"

"We acknowledge the [financial] support of Electoral Area "C" in the Peace River Regional District"

"We acknowledge the [financial] support of Electoral Area "D" in the Peace River Regional District"

"We acknowledge the [financial] support of Electoral Area "E" in the Peace River Regional District"

Please contact the Communications Manager at 250-784-3200 if you have any questions.



Peace River Regional District REPORT

To: Rural Budgets Administration Committee (RBAC)

From: Kim Frech, Chief Financial Officer

Date: 27 June 2017

Subject: Rural Economic Development Models

At the June 1, 2017 RBAC meeting there was direction to bring back a report on rural economic development funding models.

After looking over the various options that were contained in the January 31st report from Chris Cvik to the Committee of the Whole (copy attached), I agree the option of using "Grants to Community Organizations – Electoral Area Grants" (function 1950) as the best option.

The Economic Development (function 6500) would remain for economic development projects of a regional nature that all pay into at the same rate. Examples would be the Dinosaur Discovery Gallery (still a commitment of \$200,000 for 2018).

One thing that has to be kept in mind is that any payments made for economic and/or community development projects must be paid to not-for-profit organizations or municipalities and not to business projects. The projects can only be joint partnership/sponsorship with either a not-for-profit organization or a municipality who will pay the suppliers.

This function (1950) is both regional and electoral area. There are some grants that all the region pays into (i.e. STARS) and there is a line for each Electoral Area (currently where Handi-Dart, Step Up n Ride, etc. are paid from and where Electoral Area E payment to Chetwynd EDC would be included). The Electoral Area amount would be increased per the particular EA Director and collected from that electoral area only. There could be individual area funded projects, shared area projects, and all area projects – each deciding their contribution. If it is a project for all of the Region, then it would be under function 6500 – Regional Economic Development.

The one item on the attached report indicates that there is "(F) Flexibility to support projects that may not have been know at the time of budget" would require not undertaking something else that was budgeted for that year, or allowing the deficit to be collected the following year.

The other final consideration is what to do about funds remaining at yearend. It could reduce the following year tax requisition, be added to the next year's budget to have a higher budget or it could be budgeted to be put in a reserve the following year to allow to build up for a larger project in the future.

Staff Initials:

Dept. Head:

Kim Frech
July 20, 2017

CAO:

Chris Cvik



Peace River Regional District MEETING REPORT

To: Committee of the Whole

Date: January 31, 2017

From: Chris Cvik , Chief Administrative Officer

Subject: Economic Development

RECOMMENDATIONS:

That the Committee of the Whole provides direction to Administration on how to budget for Economic Development starting in 2018.

BACKGROUND/RATIONALE:

With both the NPEDC and SPEDC coming to an end on December 31, 2017, Administration is seeking direction from the Board on their needs with respect to budgeting for Economic Development initiatives. There are several different methods available to the Board.

DISCUSSION:

Identified needs of any economic development funding model:

- A. Ability to fund projects on a regional basis (municipalities and rural areas) whereby everyone pays the same rate. Example: Dinosaur Gallery and Alaska Highway.
- B. Ability of rural directors to fund projects either of a rural nature or supporting municipal initiatives. The rural directors may choose to contribute the same or different amounts than the other rural directors depending on which projects they are supporting.
- C. Ability to fund multi-year projects as needed.
- D. Ability for PRRD to requisition amounts from municipalities on sub-regional opportunities.
- E. Authority for the rural directors to use funds without having approval of the Board to authorize each expense. The Board approves the budget.
- F. Flexibility to support projects that may not have been known at the time of budget approval.

Staff Initials:

Dept. Head:

CAO: *Chris Cvik*

Page 1 of 2

February 9, 2017

OPTIONS:

The four main **funding options** that are available are:

1. Provide Economic Development through the original SLP (OIC 447 – Yr. 1978).
2. Establish an electoral area Economic Development service function.
3. Fund economic development through the existing Grants to Community Organization service (SLP 23 & 37).

Note: Grants to Community Organizations was not intended to be for on-going projects, but projects for less than five years.

4. Fund economic development for the rural areas through the Legislative – Electoral Area service (LGA S.340).

Identified Needs	FUNDING OPTIONS			
	1	2	3	4
A	✓	X	✓	X
B	X	✓	✓	✓
C	✓	✓	✓	✓
D	X	X	✓	X
E	X	X	✓	✓
F	✓	✓	✓	✓

Based on the above, funding economic development through the existing Grants to Community Organizations model will meet the needs of both the municipal and rural directors. The maximum that can be raised through this option is \$1.4M (2016 figures). The actual 2016 requisition amount was \$313,527.

It is suggested that the regional district continue to utilize the original SLP as the Board has a regional commitment of \$200,000 to the Dinosaur Discovery Gallery for 2018. For 'clean-up' purposes, it recommended that we convert the existing SLP into a service establishment bylaw.

STRATEGIC PLAN RELEVANCE: N/A

FINANCIAL CONSIDERATION(S): N/A

COMMUNICATIONS: N/A

OTHER CONSIDERATION(S):

Once an option has been selected, Administration will work with the Ministry of Community, Sport, and Cultural Development for review and comments

Attachments: 2016 Grants to Community Organization budget sheets.

Peace River Regional District - Budget Working Paper

Service By Area Portfolio Chair / Electoral Area Directors for EA Grants portion
Fund General Operating - 01 Staff Chief Financial Officer
Category 1950 Grants to Community Organizations Requisition Exhibit 4

Category	1950 Grants to Community Organizations			Requisition Exhibit			(Used same, 2% inflation, or actual)						
				Adopted March 24, 2016									
2016	Acct #	See Note	Account Name	2015 Budget	2015 Actual	2015 Variance	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget		
Category													
REVENUE													
1950 Grants to Community Organizations													
01-1-1950-	110		Requisition - electoral	199,780	199,780	-0	213,338	124,732	124,427	124,115	123,798		
01-1-1950-	111		Requisition - municipal	94,033	94,033	-0	100,189	58,578	58,434	58,288	58,139		
01-1-1950-	120		Grants-in-lieu	22,000	28,423	6,423	22,000	22,440	22,889	23,347	23,814		
01-1-1950-	190		Unappropriated surplus	63,974	63,974	0	40,224						
Total Category Revenue				379,787	386,210	6,423	375,750	205,750	205,750	205,750	205,750		
Tax Rates (based on current year assessments)>>				0.011	Change from LY	0.000	0.011	0.006	0.006	0.006	0.006		
Total Amount to Requisition:				293,813	Requisition/Parcel Tax		313,527	183,310	182,861	182,403	181,936		
313,526				22,000	Grants		22,000	22,440	22,889	23,347	23,814		
Prior Year Requisition:					Borrowing Proceeds								
293,813					Trsf. From Reserves								
Change from Prior Year				63,974	Prior Year Surplus		40,224						
19,713				-	Other		-	-	-	-	-		
				379,787			375,750	205,750	205,750	205,750	205,750		
EXPENDITURES													
1950 Grants to Community Organizations													
01-2-1950-	407	10	Grant-in-aid - Medical Recruitment	107,037	107,037		100,000	100,000	100,000	100,000	100,000		
01-2-1950-	411	7	Grants-in-aid - STARS	170,000	170,000		170,000						
01-2-1950-	413	2	Grants-in-aid - Annual Events	9,000	1,750	-7,250	9,000	9,000	9,000	9,000	9,000		
01-2-1950-	414	1	Grants-in-aid - Tourism	30,000	30,000		30,000	30,000	30,000	30,000	30,000		
01-2-1950-	415	3	Grants-in-aid - Special Events	11,000	6,600	-4,400	11,000	11,000	11,000	11,000	11,000		
01-2-1950-	416		Grants-in-aid - area B	5,000		-5,000	5,000	5,000	5,000	5,000	5,000		
01-2-1950-	417	4	Grants-in-aid - area C	7,000	5,600	-1,400	10,000	10,000	10,000	10,000	10,000		
01-2-1950-	418	5	Grants-in-aid - area D	23,750	18,750	-5,000	23,750	23,750	23,750	23,750	23,750		
01-2-1950-	419	8	Grants-in-aid - area E	17,000	6,250	-10,750	17,000	17,000	17,000	17,000	17,000		
Total Category Expenditures				379,787	345,987	-33,800	375,750	205,750	205,750	205,750	205,750		
Surplus (deficit) carry forward					40,224	Change from LY Budget	(4,037)						
							-1.06%						

Budget Notes:

- Per Board (2009) to eliminate NRAHTA per capita grant and implement a general "Tourism" Grant.
- Must be an annual event. Case by case approval required. Policy is an annual budget between \$6,500 to \$9,000. Using maximum. (Examples of past grants: Oil & Gas Conference \$5K, Women's Symposium \$1K, Air Show \$1K, Hudson's Hope Music Festival \$400).
- Per Board Policy (must be a non-annual event). Case by case approval required. Annual maximum \$11,000.
- Includes annual share for HandiDart \$8,800 per this year's invoice received (last year \$5,600) per formula between FSJ, Taylor & Area C to pay prior year actual PLUS \$2,200 for "other"
- Step Up n Ride: 75% of prior year loss (max. per RBAC policy May 20, 2010=\$25K). Financial report indicates more than \$25K loss therefore max grant of \$18,750 Area D (Note Area E 25% is \$6,250); Note that a request has been received to have this as an annual grant rather than based on loss only, in hopes to be "self-sufficient" funded by regular donors - both Director Hiebert and Director Rose have indicated there support that this become an annual grant. PLUS \$5,000 for others (ie last year Art Gallery \$1,500)
- At the Feb. 11, 2016 Board meeting it was approved to leave the same \$170,000 funding in place for this year only and look at it later in the year
- in conjunction with Search & Rescue funding. Previous Board commitment approved (Oct. 11/12) to provide a grant of \$170,000 per year for 3 years (2013, 2014 & 2015) commitment ended has ended - presentation was held requesting continued financial support.
- Step Up n Ride: 75% of prior year loss (max. per RBAC policy May 20, 2010=\$25K). Financial report indicates more than \$25K loss therefore max grant of \$6,250 Area E (Note Area D 75% is \$18,750) Note that a request has been received to have this as an annual grant rather than based on loss only, in hopes to be "self-sufficient" funded by regular donors - both Director Hiebert and Director Rose have indicated there support that this become an annual grant. PLUS \$10,750 for others = \$17K
- Grant to official Societies that assist with the recruitment of medical professionals (i.e. North Peace Division of Family Practice that received the funds through the PRRHD designated for Northern health's medical recruitment in 2014 and received the \$100K from here in 2015). There is a separate \$100K fund in the Hospital budget to provide to Northern Health to assist the funding of a "recruiter" for our area.

Applicable to All =		298,000	Budget less area surplus	
Less: Surplus applicable to all		-18,073	Area C +	8,600
Requisition applicable to all		279,927	Area D +	18,750
			Area E +	6,250
			Area B +	
			EA Only	33,600
			Total Req.	313,527

February 29, 2017

Grants - To Community Organizations

Category
1-1950

R-4

Basis of Apportionment: Area by area basis

Tax Rate or Other Limitations:
SLP 23 & 37

\$ 0.10 per \$1,000 taxable value

Max. Product \$ 1,465,257

Adopted March 24, 2016	Requisition Amount	Tax Rate Per 1000	Figures for Apportionment	Percent	Prior Year Adjustment	Adjusted Requisition
Tumbler Ridge	8,178	0.010	86,053,960	2.92%	(25)	8,153
Dawson Creek	24,100	0.010	253,588,120	8.61%	(162)	23,939
Hudson's Hope	3,660	0.010	38,510,683	1.31%	(1)	3,659
Fort St. John	53,155	0.010	559,306,501	18.99%	80	53,235
Taylor	4,114	0.010	43,289,497	1.47%	(34)	4,080
Pouce Coupe	1,036	0.010	10,906,068	0.37%	(3)	1,034
Chetwynd	6,088	0.010	64,055,122	2.17%	2	6,090
Area B	85,493	0.010	899,571,178	30.54%	45	85,537
Area C	32,504	0.013	251,526,749	8.54%	2	32,507
Area D	59,892	0.014	432,902,178	14.70%	156	60,048
Area E	35,306	0.012	305,732,888	10.38%	(60)	35,246
See Area E Jurisdiction Split Below						
Total	313,526		2,945,442,944	100.00%	(0)	313,527

Area E - Jurisdiction 759	34,887	302,102,411	98.81%	(59)	34,827
Area E - Jurisdiction 760	419	3,630,477	1.19%	(1)	419
	35,306	305,732,888	100%	(60)	35,246

Municipal Requisition:	100,189
Electoral Area Requisition:	213,338
Total Requisition:	313,527

After Prior Year Adj

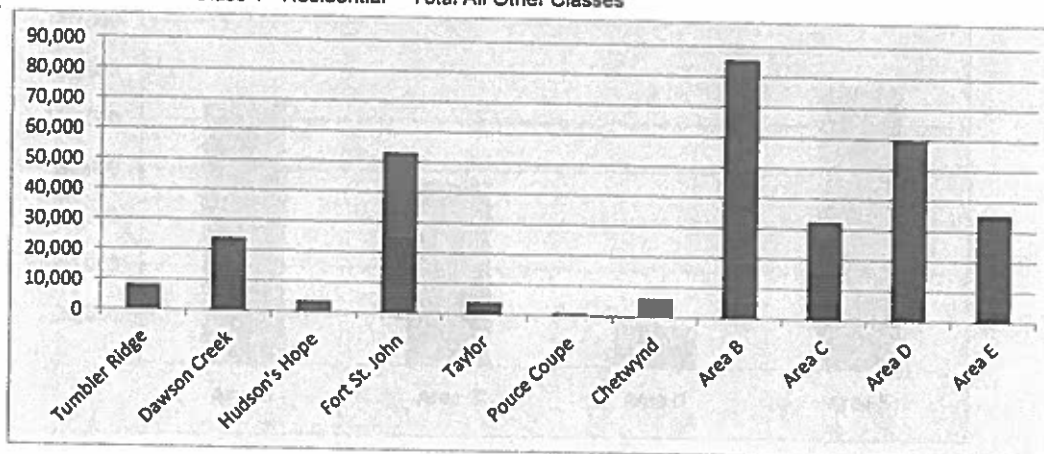
279,927 Requisition Applicable to All
 8,600 Plus: Area C
 18,750 Plus: Area D
 6,250 Plus: Area E
 - Plus: Area B

313,527

Last Year		Change %	Change \$
Requisition	293,813	6.7%	19,713
Assessment	2,763,680,024	6.6%	181,762,920
Tax Rate	0.011	0.1%	0.000

Average Rate

Class 1 - Residential Total All Other Classes





Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: June 27, 2017

From: Kim Frech, CFO

Subject: Fair Share Commitments and Gas Tax Commitments

FOR DIRECTORS' INFORMATION:

At the June 1, 2017 RBAC meeting there was direction to bring back a report on:

1. Fair Share commitments for Regional Parks for Electoral Areas C & D;
2. Fair Share Water & Sewer commitments for Electoral Area C; and
3. Gas Tax historical commitments.

Item #1 – Fair Share Commitments for Regional Parks in Electoral Areas C & D

In October 2011 there was a change to remove the “uncommitted” balances as the Province was concerned that there was a great deal of the funds not being spent or committed to future projects. At that meeting each director identified categories and “committed” funding to them, knowing that the amounts could be changed at any time by motion. After selecting various categories to place some of the “uncommitted” funds we then allocated the remainder to “Rural Development” in each EA, realizing this was the now “uncommitted” balance.

The funds committed to Regional Parks was for the potential future (although undetermined) development of the Peace Lookout in Area C (despite the Board resolving to discontinue the project in 2009) and Blackfoot Park in Area D.

Item #2 Fair Share Water & Sewer commitments for Electoral Area C

In October 2011 a large amount of the “uncommitted” funds were allocated to Water & Sewer, knowing that Area C would be facing some large funding requests for these type of projects.

Since allocating “uncommitted” funds to Rural Development projects, the report has been changed back to now show how much funds are “uncommitted”.

Item #3 Gas Tax Projects

See below

OPTIONS:

1) Reallocate; or 2) leave as is.

STRATEGIC PLAN RELEVANCE:

Water & Sewer are on Strategic Plan.

FINANCIAL CONSIDERATION(S):

Fund already received, no impact.

COMMUNICATIONS CONSIDERATION(S):

N/A until projects are started/completed

OTHER CONSIDERATION(S):

May have other pressing projects instead

Attachments:

- Listing of Gas Tax commitments

Staff Initials:

Dept. Head:

July 20, 2017
Kim Frech

CAO:

Ch. Birk

Page 1 of 2

Projects:	Date(s)	Committed	Paid	Outstanding
1 Highway Lighting & Signage (Min. of Transportation)	15-Feb-07 19-Jul-07 15-May-08	397,157.68	397,157.68	0.00
2 Clearview Arena Phase Conversion	27-May-09 19-Nov-09	199,652.19	199,652.19	0.00
3 Rural Sewage System Study (AECOM)	27-May-09 20-May-10	35,248.23	35,248.23	0.00
4 Energy & Emissions Climate Action Plan	17-Sep-09	128,137.00	93,012.40	35,124.60
5 Kiskatinaw Watershed Research Project	15-Apr-10; 21-Feb-13;	240,000.00	240,000.00	0.00
6 Harper Imperial Community Sewer	20-May-10; 18-Oct-12	70,499.66	70,499.66	0.00
7 Clearview Arena - Chiller	24-Jun-10	40,000.00	40,000.00	0.00
8 Charlie Lake Sewer Monitoring	19-Aug-10; 15-Sep-11	100,000.00	100,000.00	0.00
10 Rural Sewage System Pilot Project	27-Feb-11; 20-Feb-	0.00		0.00
11 Chet Rec Centre's Aquatic Ventilation System	27-Feb-11	350,000.00	350,000.00	0.00
13 Clearview Arena Variable Frequency Drive	20-Oct-11; 21-Jun-12	12,002.03	12,002.03	0.00
14 Clearview PAC Arena - Energy Efficient Lighting	16-Feb-12; 21-Jun-12	43,307.20	43,307.20	0.00
15 Rolla Swr - Lift Stn Pumps & Electrical	15-Mar-12	30,000.00	25,940.40	4,059.60
16 FSJ Airpt Sub-Upgrade Res. H2O Meters & Infrastructure	15-Mar-12	30,000.00		30,000.00
17 Charlie Lake Sewer Lagoon System Upgrading	17-May-12;24-Jul-14; 20-Nov-14; 01-Dec-16	1,554,144.29	1,554,144.29	0.00
18 Swan Lake Enhancement Watershed Study	17-May-12	57,200.00	57,200.00	0.00
19 Chet Communications Soc- Effic Windows & Doors	16-Aug-12	30,435.00	30,435.00	0.00
20 Electric Vehicle Charging Stations; Frmgnton & CL	15-Nov-12	4,000.00	2,000.00	2,000.00
21 Lake Point Golf & Country Club; Lighting Retrofit	16-May-13	11,000.00	11,000.00	0.00
22 Tupper Community Hall; Swr System Repair	16-May-13	13,949.25	13,949.25	0.00
23 Kelly Lake Community Centre; Upgrades	20-Jun-13	50,000.00	48,607.60	1,392.40
24 Buick Arena; Upgrades	17-Oct-13	19,240.56	19,240.56	0.00
25 Tomslake & Dist Fire Dept.; Natural Gas Furnace	20-Feb-14	20,000.00	20,000.00	0.00
26 Doe River Rec Comm; Septic Tank Upgrades	20-Feb-14	2,600.00	2,565.50	34.50
27 Little Prairie Heritage Soc.; Museum Lighting	20-Feb-14	6,160.00	5,783.85	376.15
28 Clearview Arena; Boiler and Water Heater	20-Feb-14	40,000.00	40,000.00	0.00
29 Clearview Arena; Water System Retrofit	17-Jul-14	7,768.26	7,768.26	0.00
30 Weather Station Purchase & 2yr Operation	16-Oct-14	18,660.00	18,660.00	0.00
31 Waste Water Truck Receiving Facility @ CL	27-Nov-14	3,500,000.00	3,428,999.04	71,000.96
32 Kelly Lake Community Centre; Furnace	17-Dec-15	7,337.40	7,337.40	0.00
33 Buick Creek Community Club; Arena Insulation	15-Sep-16	5,759.44		5,759.44
34 Chetwynd Arena; Floor, Condenser, Chiller, Ventilation	16-Mar-17	250,000.00		250,000.00
35 Clearview Arena; Refrigerant Valve & Brine Pump	27-Apr-17	11,298.00		11,298.00
36 Chetwynd; Water Treatment & Runway Upgrades	27-Apr-17	150,000.00		150,000.00
Total Projects		7,435,556.19	6,874,510.54	561,045.65



Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: July 11, 2017

From: Jennifer Rudyk, Finance Clerk

Subject: Financial Report – June 2017

Attached for your information is the monthly Rural Budgets Financial Report.
The report includes:

1. Grants-in-Aid (4 pages) - 2005 to 2016 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (1 page). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (first column after name of payee)
 - d. Previous Years Payments
 - e. Payments made this year (next 4 columns - column for each Area)
 - f. Balance remaining of the Commitment (last column)
 - g. Actual Balance
 - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (1 page).
This report is in a similar format to the Fair Share report.
4. BCR/PRA Money Market Fund (1 page). Includes revenue, expenditures and future commitments.
5. Reserve (Appropriated Surplus) Balances (2 pages). Includes all Regional District reserves.

Staff Initials: JR

Dept. Head:

CAO:

July 20, 2017

 Peace River Regional District Grants-In-Aid Summary of Payables		10-Jul-2017									
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			103,000.00	107,000.00	103,000.00	103,000.00	103,000.00	200,000.00	103,000.00	103,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
AREA B			103,000.00	107,000.00	103,000.00	103,000.00	94,608.17	189,845.00	103,000.00	4,500.00	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-	-
3,000.00	Buick Creek Community Club	-	-	-	-	-	-	-	-	3,000.00	3,000.00
	Cache Creek Community Club	-	-	-	-	-	-	-	-	-	-
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-	-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	-	-
-	Golata Creek Recreation Society	-	-	-	-	-	-	-	17,995.84	-	17,995.84
-	Goodlow Community Club	-	-	-	-	-	-	-	38,700.00	-	38,700.00
	Halfway Graham Community Club	-	-	-	-	-	-	874.96	-	-	874.96
24,963.00	King's Valley Christian Camp	-	-	-	-	-	-	-	-	24,963.00	24,963.00
18,582.00	Montney Rec. Commission	-	-	-	-	-	-	-	-	18,582.00	18,582.00
1,600.00	North Peace 4-H District Council	-	-	-	-	-	-	-	-	1,600.00	1,600.00
3,300.00	North Peace Fall Fair Society	-	-	-	-	-	-	-	-	3,300.00	3,300.00
11,000.00	North Peace Historical Society	-	-	-	-	-	-	-	-	11,000.00	11,000.00
	North Peace Light Horse Assn.	-	-	-	-	-	-	-	-	-	-
	North Peace Ride for Disabled	-	-	-	-	-	-	259.51	-	-	259.51
5,337.00	Osborn Community Club	-	-	-	-	-	-	8,026.34	1,656.42	5,337.00	15,019.76
18,498.00	Rose Prairie Curling Society	-	-	-	-	-	-	-	4,398.08	18,498.00	22,896.08
13,220.00	Wonowon Horse Club	-	-	-	-	-	-	1,500.00	-	13,220.00	14,720.00
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-	-	1,000.00	1,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	500.00	500.00
103,000.00	Total Area B	-	-	-	-	-	-	10,660.81	62,750.34	101,000.00	174,411.15
		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			100,000.00	100,000.00	100,000.00	100,000.00	112,025.88	100,000.00	80,000.00	80,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
AREA C			100,000.00	100,000.00	100,000.00	87,924.72	93,297.04	81,250.00	72,900.86	3,000.00	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-	-
-	Charlie Lake Community Club	-	-	-	-	-	4,920.40	9,510.41	15,736.11	-	30,166.92
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	-	-
31,019.11	Lake Point Golf Club	-	-	-	-	4,241.96	-	-	-	31,019.11	35,261.07
	North Peace 4H District Council	-	-	-	-	498.98	-	-	-	-	498.98
6,800.00	North Peace Fall Fair Society	-	-	-	-	-	-	3,322.13	2,634.75	6,800.00	12,756.88
12,000.00	North Peace Historical Society	-	-	-	-	-	470.75	3,426.16	6,122.21	12,000.00	22,019.12
	North Peace Light Horse Assn.	-	-	-	-	-	-	-	-	-	-
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-	-	1,000.00	1,000.00
1,000.00	Youth Travel	-	-	-	-	-	-	-	-	500.00	500.00
52,819.11	Total Area C	-	0.00	-	-	4,740.94	5,391.15	16,258.70	24,493.07	51,319.11	102,202.97
		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
			Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			102,000.00	102,000.00	102,000.00	111,610.00	103,150.00	102,000.00	102,000.00	102,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
AREA E			102,000.00	102,000.00	92,390.00	110,460.00	103,150.00	102,000.00	102,000.00	3,000.00	
	Camp Emile	-	-	-	-	-	13,924.54	-	-	-	13,924.54
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-	-	2,500.00	2,500.00
5,684.53	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	-	-	5,684.53	6,295.93
3,777.20	Chetwynd Gymkhana	-	-	-	-	-	-	-	1,821.16	3,777.20	5,598.36
13,185.00	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-	-	13,185.00	13,185.00
6,000.00	Chetwynd Social Planning Society	-	-	-	-	-	-	-	-	6,000.00	6,000.00
2,231.25	Chetwynd Horse Club Society	-	-	-	-	-	-	-	-	2,231.25	2,231.25
10,000.00	Foothills Team Roping Club	-	-	-	-	-	-	-	-	10,000.00	10,000.00
15,500.00	Jackfish Community Association	-	-	-	-	-	-	4,875.00	9,423.66	15,500.00	29,798.66
5,684.52	Little Giants Figure Skating Club	-	-	-	-	-	-	-	-	5,684.52	5,684.52
4,337.50	Little Prairie Heritage Society	-	-	-	-	-	4,355.16	(0.00)	3,703.68	4,337.50	12,396.34
5,000.00	Moberly Lake Community Assn.	-	-	-	-	-	-	-	4,119.33	5,000.00	9,119.33
21,000.00	Pine Valley Exhibition Park Soc.	-	-	-	-	-	-	-	-	21,000.00	21,000.00
	Pine Valley Motor Sports	-	-	-	-	-	-	-	-	-	-
4,100.00	Pine Valley Seniors Assn.	-	-	-	-	-	-	-	-	4,100.00	4,100.00
	Sagitawa Christian Camping Society	-	-	-	-	-	-	854.35	-	-	854.35
1,000.00	Area E West Bursary	-	-	-	-	-	-	-	500.00	1,000.00	1,500.00
2,000.00	Youth Travel	-	-	-	-	-	-	-	-	250.00	250.00
102,000.00	Total Area E	-	-	-	-	-	18,891.10	5,729.35	19,567.83	100,250.00	144,438.28

		2005-2009	2010	2011	2012	2013	2014	2015	2016	2017	GIA Remaining
SUB-REGIONAL		Budget		Budget	Budget	Budget	Budget	Budget	Budget	Budget	
		130,000.00	130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	150,000.00	150,000.00	
		Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
		130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,084.00	150,000.00	150,049.93	4,500.00	
9,472.72	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-	-	9,472.72	9,472.72
6,000.00	Bessborough Community Club	-	-	74.96	-	-	-	-	-	6,000.00	6,074.96
11,447.25	Cutbank Community Club	-	-	-	-	-	-	-	-	11,447.25	11,447.25
15,315.15	Dawson Creek Sportsman's Club	-	-	-	-	-	-	-	-	15,315.15	15,315.15
-	Doe River Gymkhana Club	-	-	-	-	-	-	-	4,047.05	-	4,047.05
12,333.28	Doe River Recreation Commission	-	-	-	-	-	-	-	-	12,333.28	12,333.28
8,315.15	Farmington Community Association	-	-	-	-	-	-	-	-	8,315.15	8,315.15
2,050.00	Groundbirch Rec. Commission	-	-	-	-	-	-	-	-	2,050.00	2,050.00
-	Hats n' Chaps Gymkhana	-	-	-	2,155.99	-	-	-	6,558.72	-	8,714.71
2,000.00	Kilkerran Recreation Commission	-	-	-	-	-	-	1,925.33	-	2,000.00	3,925.33
9,915.15	Kiskatinaw Fall Fair	-	-	-	-	-	-	-	4,365.49	9,915.15	14,280.64
13,667.97	McLeod Rec. & Social Services Society	-	-	-	-	-	-	-	-	13,667.97	13,667.97
8,215.15	Rolla Ratepayers	-	-	-	-	-	-	-	-	8,215.15	8,215.15
9,315.15	Sunset Prairie Recreation Commission	-	-	-	-	-	1,257.05	-	4,870.56	9,315.15	15,442.76
1,500.00	Swan Lake Enhancement Society	-	-	-	-	-	-	-	-	1,500.00	1,500.00
1,450.00	Sweetwater 905 Society	-	-	-	-	-	-	-	-	1,450.00	1,450.00
8,722.73	Tomslake Community Cultural Assn.	-	-	-	-	-	-	-	6,928.72	8,722.73	15,651.45
12,715.15	Tomslake & District Rec Commission	-	-	-	-	-	-	-	(0.00)	12,715.15	12,715.15
13,065.15	Tupper Community Club	-	-	-	-	-	-	-	-	13,065.15	13,065.15
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	-	-	-	3,000.00	3,000.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	-	-
150,000.00	Total Sub-Regional	0.00	0.00	74.96	2,155.99	-	1,257.05	1,925.33	26,770.54	148,500.00	180,683.87
407,819.11	COMBINED GRAND TOTALS	-	-	74.96	2,155.99	4,740.94	25,539.30	34,574.19	133,581.78	401,069.11	601,736.27
Prior Years Payable total =		32,511.19									
2015 Payable total =		34,574.19									
Total GIA Payable =		601,736.27									

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016	2017
Area B	Northern BC High School Rodeo	1,000	500			500				
	Northern BC Highschool Rodeo - Megan Smith	500					500			
	U18 Team Tremblay									250
	U18 Team Boorse									500
	Mixed Doubles Team Lawrence/Smith									250
	Team Tremblay Juvenile boys curling (PRA league)	500							500	
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500	1500
Area C			500	0	0	500	500	0	500	1000
	TOTAL used		500	0	0	500	500	0	500	1000
	BALANCE Remaining		0	0	0	0	0	0	0	500 *
Area C	Inconnu Swim Club	300		300						
	Northern BC High School Rodeo	2,000	500		500	500		500		
	U18 Predators Girls Hockey Team - Provincials									500
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	0	500
	BALANCE Remaining		0	0	0	0	0	0	0	500 *
			0	0	0	0	0	0	0	500 *
Area E	3 Nations Midget Hockey	650		350		300				
	Auroras Speed Skating Club	250		250						
	Chetwynd District Minor Hockey - Lonestar Tier 3 PeeWee Provincials									500
	Chet Girls Club Volleyball	1,050	250		500		300			
	Chet Scotiabank Bantam Giants Hockey	850	350		500					
	Chet Secondary Boys Wrestling	350	350							
	Chet Secondary Girls Volleyball	3,250	250		200	800		1000	1000	
	Chet Talisman Energy Pee Wee Giants Hockey	500			500					
	Electric Eels Swim Club	600		300	300					
	Chetwynd Secondary Highschool Golf Team	300				300				
	Dawson Creek Juvenile Girls Curling	500					500			
	Taylor Dutka - DC Curling U18 PRA Curling									250
	Chetwynd Midget Giants	500						500		
	Chetwynd U16 Club Volleyball - Chargers	500						500		
	U16 Girls Club VB Chetwynd Raiders	500							500	
	U14 CW Raiders Girls VB									500
	U17 CW Raiders Girl Club VB									500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	1500	1750
	BALANCE Remaining		0	0	0	0	0	0	0	250 *
Sub-Regional	Northern BC High School Rodeo	2,000			1,000	1,000				
	DC U14 Volleyball Team Dynamite	500							500	
	DCVC U17_18 Girls Volleyball	500							500	
	Juvenile Boys Curling Team (alberta league)	500							500	
	Ron Pettigrew Sr. Boy Basketball									500
	DC Volleyball Club u15, u16, u17_18									1000
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500	1500
Sub-Regional			0	0	1,000	1,000	0	0	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500	1500
	BALANCE Remaining		0	0	0	0	0	0	0	0 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2017	Brittney Hein	1,000	1,000	
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
	TOTAL	5,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2017	Justin Fehr	1,000	1000	
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	06-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
	TOTAL	5,000	0	

TRUE

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2017	Kaitlyn Dufresne	500	500	
2017	Trevor Andres	500	500	
2016	Courtney Auger	500	500	
2016	Regan Neuls	500	0	05-Dec-16
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	07-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
	TOTAL	1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2017	Taylor Schweitzer	1,500	1500	
2017	Nadia Richer	1,500	1500	
2016	Ashley Schweitzer	1,500	0	Jan-17
2016	Kalen Dorer	1,500	0	Sep-16
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
	TOTAL	16,500	0	

R4

Fair Share Commitments			June 2017		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2017 opening balance					1,947,683.78	1,851,583.55	3,170,638.37	2,793,443.91	9,763,349.61
Total interest earned to date					8,227.08	7,857.41	13,493.23	11,875.85	41,453.57
									-
COMMITMENTS			Commitment	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B									
Area B Municipal Facilities			13,200.00						13,200.00
Clearview Arena; Crawl Space R&M			75,000.00	74,020.42					979.58
Electrical Extension Grants			12,000.00						12,000.00
FSJ Library (annual payment)			31,300.00						31,300.00
NP Cultural Centre (pymt to 2017)			28,125.00		14,062.50				14,062.50
NP Fall Fair; Display Buildings			17,600.00	10,192.14	3,980.12				3,427.74
Rural Fire Protection Expansion Feasibility (CL)			10,000.00		44.54				9,955.46
Rural Gasification			680,000.00	32,367.25					647,632.75
Waste Water Receiving Facility (Operating Deficit 75%)			-						-
			867,225.00	116,579.81	18,087.16	-	-	-	732,558.03
Area C									
FSJ Airport Sub Communal H2O/Swr Fees			12,559.97	11,200.00					1,359.97
FSJ Airport Sub Water Metering Initiative			25,000.00	10,177.93					14,822.07
FSJ, City of; CL Boat Launch			50,000.00						50,000.00
FSJ Library (annual payment)			15,000.00						15,000.00
NPAS; Airport Swr Pumps & Maintenance			26,289.38	4,157.98					22,131.40
NP Cultural Centre (pymt to 2017)			14,062.00			7,031.00			7,031.00
Regional Parks Improvements			100,000.00						100,000.00
Rural Fire Protection Feasibility (CL)			20,000.00						20,000.00
Waste Water Receiving Facility (Operating Deficit 75%)			-						-
Water & Sewer			500,000.00						500,000.00
			762,911.35	25,535.91	-	7,031.00	-	-	730,344.44
Area D									
Bear Mnt Nordic Ski Assn; Ski Trails			10,000.00						10,000.00
Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair			30,000.00						30,000.00
Dawson Creek Gradfest Committee; Gradfest 2015			2,500.00	2,000.00					500.00
Dawson Creek Sportsman's Club; Indoor Range Expansion			80,000.00						80,000.00
Electrical Extension Grants									-
Hats 'n Chaps Gymkhana; Arena Rebuild			15,800.00	15,360.00					440.00
Northern Lights Recovery Centre			100,000.00						100,000.00
Regional Parks & Trails (Parks)			75,000.00						75,000.00
Regional Parks & Trails (Trails)			25,000.00						25,000.00
Rolla Sewer - Annual Oper. Grant			17,500.00						17,500.00
Rolla Sewer - Upgrades			20,000.00	17,429.53					2,570.47
Rural Fire Protection Expansion Feasibility (DC)			35,000.00						35,000.00
Rural Gasification			1,000,000.00	58,798.50					941,201.50
Rural Water Development; Tomslake, Farmington			125,032.17						125,032.17
Swan Lake Environmental Study			20,000.00	15,554.63					4,445.37
Swan Lake Weir Aluminum Gates			34,000.00	8,133.75					25,866.25
			1,589,832.17	117,276.41	-	-	-	-	1,472,555.76
Area E									
Bear Mnt Nordic Ski Assn; Ski Trails			4,000.00						4,000.00
Bear Mnt Nordic Ski Assn; Bissette Crk Culvert & Bridge Repair			10,000.00						10,000.00
Camp Sagitawa; Phase 1 Climbing Wall			20,000.00					1,102.50	18,897.50
Chetwynd & Dist. Rec Complex			1,325,000.00	1,269,278.08					55,721.92
Chetwynd (Dist of); Fire Apparatus			133,000.00	124,515.41					8,484.59
Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller			-						-
Chetwynd Seniors Housing Society			150,000.00						150,000.00
Dawson Creek Sportsman's Club; Indoor Range Expansion			20,000.00						20,000.00
Electrical Extension Grants			5,000.00	4,000.00					1,000.00
Hasler Tower Project			107,000.00	98,836.73					8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild			3,950.00	2,184.00					1,766.00
Little Prairie Heritage Soc; Engineering			25,000.00	6,090.00					18,910.00
Northern Lights Recovery Centre			100,000.00						100,000.00
Rural Gasification			700,000.00						700,000.00
Senior Assisted Living			30,000.00						30,000.00
South Peace SPCA; Aspen Estate Feral Cats			5,000.00	2,500.00					2,500.00
Sunset Pr Rec Comm; Fair Kitchen			58,000.00	38,005.49				2,085.91	17,908.60
			2,695,950.00	1,545,409.71	-	-	-	3,188.41	1,147,351.88
Total Fair Share Bank Balance at Month End					1,937,823.70	1,852,409.96	3,184,131.60	2,802,131.35	9,776,496.61
Total Remaining Commitment					732,558.03	730,344.44	1,472,555.76	1,147,351.88	4,082,810.11
Balance After Remaining Commitments					1,205,265.67	1,122,065.52	1,711,575.84	1,654,779.47	5,693,686.50

July 20, 2017

Peace River Agreement Commitments		June 2017			K. Goodings	B. Sperling	L. Hiebert	D. Rose	Total	
					Area B	Area C	Area D	Area E	Fair Share	
January 1, 2017 Opening Balance					696,692.84	740,422.88	708,628.91	727,937.93	2,873,682.56	
Total interest earned to date					4,064.18	4,512.95	4,244.76	4,409.02	17,230.91	
Subscription PRA \$				750,000.00	750,000.00	750,000.00	750,000.00	3,000,000.00		
COMMITMENTS		Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year			Remaining Commitment		
Area B										
Clearview Rec Facility; Property Assessment		50,000.00		2				50,000.00		
Buick Creek Arena; Insulation/Heating Upgrades		35,000.00	33,600.00	2				1,400.00		
PR Regional Cattlemen's Assoc; Livestock Protection Program		50,000.00		4	50,000.00			-		
Water Tank Loader Potable Feasibility; Rose Prairie & Buick Cr		390,160.00	1,962.87	1	85,643.31			302,553.82		
		525,160.00	135,643.31			-	-	353,953.82		
Area C										
								-		
CLFD; Road Rescue & Medical First Responder Service Feasibility		10,000.00		6				10,000.00		
FSJ Airport Sub Water Distribution Maintenance Initiative		15,000.00	12,000.00	1				3,000.00		
PR Regional Cattlemen's Assoc; Livestock Protection Program		50,000.00		4		50,000.00		-		
		75,000.00	50,000.00					13,000.00		
Area D										
*Dawson Creek; Kiskatinaw Watershed Stewardship (pyrmt to 2020)		30,000.00		4			30,000.00	-		
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion		54,150.00		3			1,445.55	52,704.45		
Hats & Chaps Gymkhana Club; Sea Can		18,750.00		3				18,750.00		
KL Community Centre Society; Security System Installation		5,798.00		3				5,798.00		
KL Sewer; Complete Pump & Alarm System Installation		10,000.00		9			2,236.54	7,763.46		
KL Sewer; Spare Pump		12,000.00	1,613.97	9				10,386.03		
PR Regional Cattlemen's Assoc; Livestock Protection Program		50,000.00		4			50,000.00	-		
SP Dist Crime Prevention Assn; Signs		4,375.00	3,517.15	4			392.00	465.85		
South Peace Mile 0 Park; Rotary Splash Park		2,250.00		3			2,250.00	-		
Rolla Sewer; Pump & Control Alarm Installation		40,000.00	8,396.29	9			16.05	31,587.66		
Rolla Sewer; Spare Pump		8,000.00		9				8,000.00		
Rolla Sewer; Treatment Equipment R&M		25,000.00		9				25,000.00		
Tomslake Cultural Comm Assn; Main H2O Cistern Repair/Replacement		5,000.00		4				5,000.00		
						86,340.14		165,455.45		
Area E										
Chetwynd Arena; floor, chiller, condenser, ventilation		500,000.00		2				500,000.00		
Chetwynd, District of; Water Treatment & Airport Runway Upgrading		150,000.00		1				150,000.00		
Chetwynd Public Library; Exterior Renovation		100,000.00		7				100,000.00		
*Dawson Creek; Kiskatinaw Watershed Stewardship (pyrmt to 2020)		10,000.00		4			10,000.00	-		
DC Ski & Rec Assn; Reservoir and Pipeline R&M/Expansion		18,050.00		3				18,050.00		
Hats & Chaps Gymkhana Club; Sea Can		6,250.00		3				6,250.00		
Mob Lk Comm Assn; Shoreline Condition Assessment		11,500.00	9,342.50	1			2,157.50	-		
PR Regional Cattlemen's Assoc; Livestock Protection Program		50,000.00		4			50,000.00	-		
Sagitawa Christian Camp; Canoes		22,000.00		3				22,000.00		
South Peace Mile 0 Park; Rotary Splash Park		750.00		3			750.00	-		
		845,800.00					62,907.50	796,300.00		
Total Peace River Agreement Bank Balance at Month End						1,315,113.71	1,444,935.83	1,376,533.53	1,419,439.45	5,556,022.52
Total Remaining Commitment						353,953.82	13,000.00	165,455.45	796,300.00	1,328,709.27
Balance available after remaining commitments						961,159.89	1,431,935.83	1,211,078.08	623,139.45	4,227,313.25
						Area B	Area C	Area D	Area E	
*Kiskatinaw Watershed Area D & E Commitments Replenished each year for 5 years to 2020										
Spending Item Numbers:										
1 Potable Water and Water Security/Studies										
2 Arenas										
3 Halls, Trails and Walking Paths										
4 Assistance to Other Organizations										
5 Dawson Creek Fire Training Centre										
6 Fire Protection										
7 Libraries, Museums and Art Galleries										
8 Year-Round Recreation Facility Upgrades										
9 PRRD Sewer Services Assistance										
10 Natural Gas										

July 20, 2017

Peace River Regional District
BCR/PRA
June 30, 2017

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening Balance	60,290.54	63,215.40	43,852.39	46,494.52	213,852.85
January	41.02	43.01	29.84	31.64	145.51
February	42.85	44.94	29.40	33.05	150.24
March	45.84	48.06	31.44	35.35	160.69
April	39.69	41.62	26.68	30.07	138.06
May	44.46	46.63	29.90	32.22	153.21
June	42.70	44.77	28.71	30.93	147.11
July					-
August					-
September					-
October					-
November					-
2017 Interest	256.56	269.03	175.97	193.26	894.82
Expenditures					
Price, Ken; World Championship Sheepdog Trial; Netherlands			1,500.00		1,500.00
Rotary Club; Interac Youth; Belize			1,000.00		
South Peace Arts Council; Circus Camp			825.00	825.00	1,650.00
PRRD; Ch Library mailout costs				2,000.00	2,000.00
Total Expenditures	-	-	3,325.00	2,825.00	6,150.00
Month End Bank Balance	60,547.10	63,484.43	40,703.36	43,862.78	208,597.67
Commitments					
Rollout Bins at Doe River Hall			6,000.00		
SD 59; A. Sorkin Travel; Rugby			100.00		
Balance available	60,547.10	63,484.43	34,703.36	43,862.78	202,597.67

All Regional District Appropriated Surplus Balances as of June 30, 2017

RESERVES	911 Emergency Capital Reserve	\$ 151,809.04	Green "Carbon" Project Reserve	\$ 23,726.13
	*BCR/PRA	\$ 208,597.67	Harp/Imp Sewer Capital Reserve	\$ 13,290.53
	Buick Creek Arena Capital Reserve	\$ 154,777.85	Harp/Imp Sewer Operating Reserve	\$ 13,290.53
	Buick Creek Arena Operating Res	\$ 73,685.10	Information System Plan Reserve	\$ 273,919.61
	Building Reserve	\$ 814,006.57	Insurance Reserve	\$ 478,287.43
	Charlie Lake Fire Capital Reserve	\$ 538,847.09	Kelly Lake Comm Ctr. Operating Reserve	\$ 22,630.59
	Charlie Lake Sewer Capital Reserve	\$ 127,472.76	Kelly Lake Comm Ctr. Capital Reserve	\$ 19,521.05
	Charlie Lake Sewer Operating Reserve	\$ 78,456.53	Kelly Lake Sewer Capital Reserve	\$ 11,478.08
	Charlie Lake Sewer Treatment/Disposal	\$ 50,386.59	Kelly Lake Sewer Operating Reserve	\$ 20,591.48
	Charlie Lk Waste Water Truck Facility Res	\$ 50,386.59	Landfill Closure Reserve	\$ 513,319.98
	Chetwynd Arena Capital Reserve	\$ 1,898,100.16	Medical Scholarship Residency Reserve	\$ 100,571.56
	Chetwynd Leis Cntr Capital Reserve	\$ 1,768,439.41	Moberly Lake Fire Capital Reserve	\$ 15,477.76
	Chilton Sewer Capital Reserve	\$ 31,082.93	North Pine TV Reserve	\$ 41,890.96
	Chilton Sewer Operating Reserve	\$ 26,680.24	NP Economic Development Commission	\$ -
	Chilton Sewer Debenture Reserve	\$ -	NPEDC Spark Conference Res	\$ -
	Clearview Arena Operating Reserve	\$ 82,038.64	NP Leisure Pool Building Repl Res	\$ 2,402,698.82
	CL DCC Reserve	\$ 185,220.54	NP Leisure Pool Capital Reserve	\$ 445,776.56
	CLFD Fundraising	\$ -	*Peace River Agreement	\$ 5,556,022.52
	CLFD Operating Reserve	\$ 25,506.66	Peace River Agreement Committee Reserve	\$ 1,012,644.37
	Comm Parks Water Capital Reserve	\$ -	Regional Parks Capital Reserve	\$ 51,332.09
	Comm Parks Water Operating Res	\$ -	Regional Parks Operating Reserve	\$ 41,254.76
	*Community Works (Gas Tax)	\$ 2,289,827.78	Rolla Creek Dyke Operating Reserve	\$ 6,847.14
	DC/PC Fire Capital Reserve	\$ 492,020.24	Rolla Sewer Capital Reserve	\$ 9,019.38
	Election Reserve	\$ 54,176.32	Rolla Sewer Operating Reserve	\$ 14,208.16
	Emergency Plan Reserve	\$ 277,273.69	*Rural (Loan Fund)	\$ 3,566,282.22
	*Fair Share	\$ 9,776,496.61	Rural Fringe	\$ 1,138,450.64
	Feasibility Reserve	\$ 261,862.02	Solid Waste Capital Reserve	\$ 3,337,210.75
	Friesen Sewer Capital Reserve	\$ 4,936.16	Solid Waste Operating Reserve	\$ 1,038,559.04
	Friesen Sewer Operating Reserve	\$ 17,205.46	Sub-Reg Recreation Insurance Reserve	\$ 114,142.23
	FSJ Airport Sewer Capital Reserve	\$ 34,030.24	Tomslake Fire Reserve	\$ 11,459.35
	FSJ Airport Sewer Operating Reserve	\$ 44,074.17	Vehicle (Admin) Reserve	\$ 164,171.74
	FSJ Airport Water Capital Reserve	\$ 12,382.18	Vehicle (BI) Reserve	\$ 42,478.17
	FSJ Airport Water Operating Reserve	\$ 26,217.64	Vehicle (SW) Reserve	\$ 99,072.59
			TOTAL	\$ 40,155,623.10

*Colour highlighted items are RBAC delegated and have corresponding worksheets attached.

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	55,000.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	100,000.00
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	255,000.00
Total	1,325,000.00	1,325,000.00	410,000.00

Loan Funds Available:	3,090,000.00
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"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	\$324,786.00
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Total RLF Loan & Grant Available:	\$3,414,786.00
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Community Works (Gas Tax) Commitments	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena; Insulation/Heating Upgrades	5,759.44			5,759.44
Chetwynd Arena; Capital Project	250,000.00			250,000.00
Chetwynd, Dist of; Water Treatment Plant & Runway	150,000.00			150,000.00
Clearview Arena; Refrigerant Valve and Brine Floor Pump	11,298.00			11,298.00
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airport Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	5,783.85		376.15
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Waste Water Receiving Facility at Charlie Lk	3,500,000.00	3,300,874.20	135,138.14	63,987.66
Weather Stations	18,660.00		18,660.00	-
Total	\$4,186,614.44	\$3,478,783.95	\$153,798.14	\$554,032.35

Gas Tax Funds Available:	\$1,735,795.43
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Peace River Regional District REPORT

To: Rural Budgets Administration Committee

Date: July 12, 2017

From: Jill Rickert, Community Services Coordinator

Subject: Funding Amendment Request – Tupper Community Club 2017 Grants-in-Aid Allocation

RECOMMENDATION(S):

That the Rural Budgets Administration Committee approve the funding amendment request from the Tupper Community Club and authorize the reallocation of \$5,500 from their 2017 Grants-in-Aid (GIA) to assist with the costs to seal their parking lot.

BACKGROUND/RATIONALE:

Tupper Community Club will not be able to move forward on the intended 2017 project to repair floor joists under the stage and storage areas of the community hall. This is due in part to the weather conditions, which has resulted in the ground being too wet to begin the work, but more importantly because the contractor is no longer available to complete the work due to the long term care needs of an ill family member. As a result of this, the Club has reviewed their planned projects for 2017 and made the decision to postpone this project to a future year.

In addition to this decision, members of the Club's Board approved a new project, to seal the parking lot, to go ahead for 2017. A recent opportunity presented itself to complete the work necessary for the parking lot and the Club's Board went ahead with this project not realizing GIA funding allocations have some limitations and are project specific. Hence, the reason for the funding amendment request submission post project completion. It is important to note that this request, if approved, could be perceived as authorizing the Club to pay off debt using GIA funds as they did not get prior approval; however, given the circumstances the Club would not have been able to utilize all of the funding allocated this year and would have been required to complete a funding amendment in the future anyway. Please see Section 14 of the attached GIA policy for further information on the circumstances for approval of funding amendments.

Tupper Community Club is a proactive society that completes its projects annually each year utilizing all of their allocated GIA funds.

OPTIONS:

1. RBAC could decide not to support the funding amendment request as this request could be considered paying off debt.

STRATEGIC PLAN RELEVANCE: None

FINANCIAL CONSIDERATION(S):

Tupper Community Club received a 2017 GIA allocation in the amount of \$13,065.15 to be used to assist with operational costs, and repairs and improvements to the floor joists under the stage and storage area.

Staff Initials:

J. Rickert

Dept. Head:

July 20, 2017

CAO:

Ch. Burk

Page 1 of 2

COMMUNICATIONS CONSIDERATION(S):

Tupper Community Club will be advised be sent written confirmation of the Committee's decision .

OTHER CONSIDERATION(S):

Attachments: Schedule D Funding Amendment Application – Tupper Community Club
 GIA Policy Statement



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "D" – Funding Amendment

APPLICANT INFORMATION		
Name of Organization: Tupper Community Club		June 13, 2017
Iva Tuttle		250 786-5348
PO Box 142 Tomslake BC V0C 2L0		
tuttle@xplornet.com		250 786-5533
PROJECT TO PROVIDE FUNDS		
Year Funds Granted: 2017	Have you completed this project? no	
Current Project Description: <i>(project for which funds were originally applied for)</i> Repair to floor joists under stage and storage area – dry rot has started to set in and we wanted to get ahead of it. Weather is prohibiting us from drying out the area enough to get into the crawl space in order to do the repair. As well, the main worker and supervisor of the project, Richard Buller, is unable to do the work or supervise because of family health/illness issues. As a result, this project will probably not be completed this year.		
Amount Granted: \$5500	Amount to Reallocate: \$5500	
PROJECT TO RECEIVE REALLOCATED FUNDS		
TOTAL Cost of New Project: \$13,000		
Proposed New Project/Operational Expense: <i>(reason for request and description of project, project budget)</i> Chip sealing parking lot. This was a project which we intended to apply for within the next two years. However, we had an excellent opportunity this year to do the work at about 20% less because the company was in the area doing other driveways and parking lots. Work has been approved by the Board of Directors of the Community Club. These directors were unaware of limitations of the Grants-in-Aid funding. Upon gaining knowledge of the project, I have contacted Jill Rickert and discussed details of the situation with her.		
FOR OFFICE USE ONLY		
Funds Remaining: <i>(showing last 3 years)</i>	Current Project Name: Improvements to Floor Joists, Operational	Amount Available = \$13,065.15
	<u>2016</u> Project Name: Project Completed	Amount Available = \$ 0
	<u>2015</u> Project Name: Project Completed	Amount Available = \$ 0
Total Unused Funds = \$13,065.15		
Notes:		

POLICY STATEMENT

Rural Recreational & Cultural Grants-in-Aid

1) Introduction

This policy is intended to supplement the operating and/or capital funds of the rural recreation and community associations in the Peace River Regional District (PRRD). Groups are expected to fundraise for alternate sources of funds.

2) Definitions

- a) Debt is defined as an amount owed to a person or organization for services, products or loans funds not yet paid for.
- b) Recreation and community organization is defined as any recreational, sporting, arts, cultural or community association.
- c) Rural organization is defined as any organization located within the boundaries of Electoral Areas B, C, D, and E.
- d) Wages is defined as any payment, stipend or honorarium made for labour or services to an employee or volunteer under the direction of an employer or organization.
- e) Capital improvement is defined as the addition of a permanent structural improvement or the restoration of some aspect of a property that will either enhance the property's overall value or increase its useful life.
- f) Capital equipment is defined as equipment valued at over \$5,000 and has an extended lifetime over more than one year.
- g) New applicant organizations are organizations that have not received Peace River Regional District Recreational and Cultural Grants-in-Aid prior to 2012.
- h) Operation funding is defined as funding provided for costs to ensure the day to day operation of a facility such as insurance, utilities, and supplies.

3) Recreational & Cultural Grants-in-Aid Eligibility

To be eligible for funding, recreation and community associations must meet the following criteria:

- a) Applicant organizations must be rural non-profit registered societies which provide recreation, arts, sports, and/or social activities for the community at large; and
- b) Applications must be submitted directly by the recreation organization or community association/club; and
- c) At least 75% of the applicants' membership must come from the rural areas which they serve.
- d) New applicant organizations located or operating within a municipality must provide proof that at least 75% of their membership comes from the electoral areas of the Regional District.

- e) Organizations who have received Recreational and Cultural Grants-in-Aid prior to 2012 will be grandfathered into the policy and will not be required to maintain a 75% rural membership.

4) Application Process

- a) Applicants must submit a formal application to the Regional District once per year on or before the last calendar day in January; said application to be substantially completed in the form attached hereto as Schedule 'A'.
- b) Applicants must provide year-end financial statements including an income statement and a balance sheet, plus project and operational budgets and quotes for any individual items valued at over \$3,000.
- c) New applicants must provide proof in the form of a membership list that at least 75% of their membership resides in the rural areas which they serve.
- d) At the pleasure of the Electoral Area Directors for the areas, organizations may apply to more than one area for funding if their recreation and/or community association services are provided to residents in more than one community and that their membership is reflective of this.
- e) Failure to provide adequate documentation during the application process and/or comply with the eligibility requirements for funding assistance may jeopardize funding eligibility.
- f) Late applications will not be accepted without the express written permission of the Electoral Area Director for the area in which the organization is making application to.
- g) Applications from new organizations will be accepted by the Regional District for consideration providing they meet the eligibility requirements as set forth in this policy.

5) Eligible Expenses

- a) In Electoral Areas B and C expenses for capital improvements and insurance (for the protection of the public) is permitted.
- b) In Electoral Area E West and the Sub-Regional funding areas, expenses for operations and capital improvements are permitted.
- c) Payment of debt and employee wages is not an eligible expense.
- d) At least three quotes (where available) must be provided for all eligible expenses valued at over \$3,000.

6) Annual Grant Allocations

- a) At the Directors' discretion, grant allocations for each area may be budgeted and provided for youth travel to which the guidelines are attached hereto as Schedule "E".
- b) At the Electoral Area B and C Directors' discretion, grant allocations from Area B and C may be budgeted and provided for the North Peace Regional Gradfest Society for the purpose of hosting safe graduation related events, to which the guidelines are attached hereto as Schedule "F".
- c) At the Electoral Area B Director's discretion grant allocations from Area B may be budgeted and provided for the North Peace 4-H District Council for the purpose of conducting 4-H activities to which the guidelines are attached hereto as Schedule "G".
- d) At the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries to which the guidelines are attached hereto as Schedules "H", "I" and "J".
- e) At the Directors' discretion, grant allocations for each area may be budgeted and provided for the rural recreation volunteer banquet to which the guidelines are attached hereto as Schedule "K".

7) Approval Process

- a) The Electoral Area Directors have the sole discretion to accept or reject any application. Applications may be rejected for the following reasons:
 - i. Incomplete or late applications;
 - ii. Failure to maintain society status;
 - iii. Failure to rationalize the need for funding;
 - iv. Failure to prove that the project is in the best interest of the community at large.
- b) Upon approved application by the Electoral Area Director, eligible recreation and community organizations, along with their Electoral Area Directors will meet in the spring of each year to allocate funding to the eligible organizations from the budgeted amount as per the current Financial Plan.
- c) At least one representative from each applicant organization must be in attendance at the adjudication meetings to be eligible to receive a grant-in-aid.
- d) If the total application amount exceeds the annual budget, then the annual budget will be distributed based on consensus of the eligible recreational and community organizations and the Electoral Area Director(s) in attendance at the adjudication meetings.
- e) All organizations that have made an application and have been approved to receive funding by the Regional District will be notified of the meeting date, time and location prior to the meeting.
- f) All applications will be adjudicated based on need and availability of funds in the fiscal year of the established service.

- g) All recommendations of Grant-in-Aid funding allocations must be ratified by the Rural Budgets Administration Committee. The Rural Budgets Administration Committee reserves the right to accept, reject or amend any application at its sole discretion.

8) Recreational and Cultural Grants-in-Aid Budgets

- a) On an annual basis the Directors for each area shall determine the annual budget amount for their area(s) to be included in the Peace River Regional District Financial Plan. This budget amount is subject to Board approval and must be in accordance with tax limitations set forth by bylaw or supplementary letters patent.
- b) A recreational and cultural grants-in-aid budget amount will be provided separately for each area as follows:
 - i. Electoral Area B
 - ii. Electoral Area C
 - iii. Electoral Area E West
 - iv. A defined portion of Electoral Area E and D known as South Peace Sub-Regional as shown on Schedule “L” to this policy and is combined with a service area including the City of Dawson Creek and the Village of Pouce Coupe

9) Unallocated Funds

- a) Any funds that are not allocated from the annual requisition for a funding area shall be utilized to reduce the tax requisition in the next calendar year.

10) Unspent Funds

- a) Organizations must utilize allocated funds within three years of ratification by the Rural Budgets Administration Committee and will not be permitted to carry over funds past three years.
- b) Any funds not claimed by an organization after three years will be returned to the funding area by resolution of the Rural Budgets Administration Committee and utilized to reduce the tax requisition in the next calendar year.

11) Claim Reimbursement

- a) Approved applications will receive funds by claim reimbursement after August 1st of each year once funding allocations are ratified by the Rural Budgets Administration Committee.
- b) Approved applications must provide proof of costs by submitting invoices and a completed claim form attached hereto as Schedule ‘B’.
- c) All invoices submitted for expense claim reimbursement must be from the same year or later that funds were approved. Claims may not be made for goods or services incurred in the years previous to the grant’s approval.
- d) In exceptional circumstances, organizations may request in advance the total or partial payment of the approved grant from the Regional District. If the funds are approved for release prior to August 1st in any year, Regional District interim financing costs will be charged. Organizations must make this request in writing to the Chief Financial Officer.

12) Sources of Revenue

- a) Organizations shall be responsible to raise supplementary funds for major capital projects and operations by seeking other funding sources including but not limited to donations, corporate sponsorships, applications to other government agencies or general fundraising.
- b) The Peace River Regional District shall not be a sole source of revenue for any recreation or community association.
- c) Organizations must show in their application all sources of revenue.

13) Annual Reports

- a) All organizations that receive Recreational and Cultural Grants-in-Aid must complete an Annual Report as attached hereto as Schedule “C” by the last calendar day in January to be submitted with their Grants-in-Aid application.
- b) Funds for the current year will not be reimbursed to an organization until any outstanding Annual Reports for that organization have been received by the Regional District.
- c) Photos must be provided showing capital projects completed with Recreational and Cultural Grants-in-Aid funds.

14) Funding Amendments

- a) Organizations may apply for funding amendments by completing the Funding Amendment Form attached hereto as Schedule ‘D’, and only in such circumstances that:
 - i. they have completed their project with the funds allocated and they have outstanding funds remaining; or,
 - ii. an emergency has arisen and failure to remediate the problem will result in an inability to operate.
- b) The Rural Budgets Administration Committee will have the sole discretion on whether to approve or deny any funding amendments.
- c) Funds cannot be amended to pay off debt.

15) General

- a) Recreational and Cultural Grants-in-Aid policies can only be made by the Rural Budgets Administration Committee and are subject to Board approval as set forth in Bylaw no. 1166, 1998.
- b) Organizations hosting annual recreational and Cultural Grants-in-Aid meetings will be paid a hosting stipend.

16) Limitations

- a) Tower Lake Community Association is not eligible to receive Recreational and Cultural Grants-in-Aid as they are outside of the existing service area.

17) Recognition

- a) Grant recipients will recognize the financial contributions of the Regional District by prominently displaying a certificate or plaque.
- b) Associations that maintain websites, social media sites and/or membership newsletters will provide Regional District with recognition in the form of prominently displaying a note of thanks next to the Regional District's logo.
- c) Grant recipients may be requested to issue a joint press release and photo with the Regional District from time to time.



Peace River Regional District REPORT

To: Rural Budget Administration Committee

Date: July 12, 2017

From: Jill Rickert, Community Services Coordinator

Subject: Funding Amendment Request - 2014 Grants-in-Aid Little Prairie Heritage Society

RECOMMENDATION(S):

1. That the Rural Budgets Administration Committee deny the funding amendment request from Little Prairie Heritage Society to reallocate \$4,355.16 of their remaining 2014 Grants-in-Aid (GIA) allocation to be used to pay off the outstanding amount payable from their 2015 GIA project to complete an outdoor all access washroom; and
2. That the Rural Budgets Administration Committee authorize staff to meet with Little Prairie Heritage Society to assess the status of their GIA funding and their projects in order to support the Society to better manage their GIA.

BACKGROUND/RATIONALE:

In 2015 Little Prairie Heritage Society (LPHS) applied for GIA to assist with their operating expenses and build an outdoor all access washroom (quoted at \$5,985). The work on the outdoor all access washroom was completed and a claim was submitted for reimbursement in the amount of \$8,085. The full amount could not be reimbursed due to insufficient funds remaining in the 2015 GIA allocation; however the remaining allocation of \$4,302.91 was reimbursement towards the expense. The Society has now indicated they are facing financial hardship trying to pay the contractor as they have no additional funding to contribute to the remaining amount of the bill; hence leading to the request to reallocate their 2014 GIA.

In discussions with staff, the Society has indicated they have very little funding available to them in addition to the GIA allocations and that they have become dependent solely on those funds each year to operate. Staff have discussed with the Society that intent of the GIA funding is to supplement their operations and that they should have other funds available to them, as explained in Section 12, Sources of Revenue of the GIA Policy. For these reasons, staff suggest that they work with the Society to support and ensure the proper management of the GIA funding.

Unfortunately, the GIA policy does not support the use of GIA funds to go to pay off a Societies debt; however, the Rural Budgets Administration Committee has the sole discretion on whether to approve or deny any funding amendments. Please see the highlighted Sections 2, 5, and 14 of the attached GIA policy.

OPTIONS:

1. That the Rural Budgets Administration Committee amend the unused portion of the 2013 Fair Share grant allocation, in the amount of \$18,910, and authorize that it be used towards capital costs and projects associated with the operation of the LPHS museum.

Staff Initials:

Jill Rickert

Dept. Head:

July 20, 2017

CAO:

Chris Birk

Page 1 of 2

Discussion: At its meeting on May 16, 2013 the Committee approved a Fair Share grant for LPHS to complete a feasibility study on the museum. The museum was in disrepair, in particular the footings and foundation, and it was in need of some major capital improvements. A grant (as per the resolution below) was approved in the amount of \$25,000 to complete the study. That study was completed under budget at a cost of \$6,090 resulting in \$18,910 remaining unclaimed.

MOVED by Director Schembri, SECONDED by Alternate Director Houley, that the Rural Budgets Administration Committee approve an Electoral Area E Fair Share Grant up to \$25,000 for the Little Prairie Heritage Society to get a feasibility study done by an engineer, regarding the work required to repair the museum building; and, that a report come back to the Rural Budgets Administration Committee for review.

If the Committee supports this options, it would allow for the Society to claim the remaining costs of the outdoor all access washroom and pay off the outstanding amount and would be supported as per the use of Fair Share funds under the Rural Budgets Administration Committee Funding Policies, Principles and Guidelines.

2. That the Rural Budgets approve the funding amendment and authorize the use of GIA funds to pay off debt, this one-time by exception to prevent LPHS from going into financial hardship for failing to pay their bills.

Discussion: If the Committee chooses this option, it could be supported by the GIA policy as per Section 14, Funding Amendments where it states that the Committee has the sole discretion to approve or deny any funding amendments. It is important to note, that by supporting Option 2, the Committee could be setting precedence for other Societies to request the same exception and reallocate funds to pay off debt.

STRATEGIC PLAN RELEVANCE:

None

FINANCIAL CONSIDERATION(S):

Remaining unclaimed funds for Little Prairie Heritage Society GIA are:

2014	\$4,355.15
2016	\$3,703.68
2017	\$4,337.50

As per the financial report attached, there is \$18,910 remaining in the allocation for LPHS from Fair Share Area E funds.

COMMUNICATIONS CONSIDERATION(S):

LPHS will be advised in writing as per the Committee's decision.

OTHER CONSIDERATION(S):

Attachments: Funding Amendment Application and Letter – LPHS, GIA Policy Statement



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid

Schedule "D" – Funding Amendment

APPLICANT INFORMATION		
Name of Organization: Little Prairie Heritage Society		Date: June 6, 2017
Contact: Julie Shaw		Phone: 250-401-3632
Mailing Address: PO Box 1777 Chetwynd, BC V0C1J0		
Email: jshaw@gochetwynd.com		Fax: 250-401-4101
PROJECT TO PROVIDE FUNDS		
Year Funds Granted: 2014		Have you completed this project? No
Current Project Description: (project for which funds were originally applied for) In spring of 2014, we applied for funding for general maintenance and repair of the outbuildings of the Little Prairie Heritage Society Museum. In the summer of 2014 after the renovation of the main building our operating season was shortened. The Little Prairie Heritage Society Museum was open with minimal workers to complete the general maintenance and repairs of the outbuilding that we were hoping to achieve. We did not use up this entire fund requested therefore leaving a remainder of \$4,365.16.		
Amount Granted: \$8,750		Amount to Reallocate: \$4,355.16
PROJECT TO RECEIVE REALLOCATED FUNDS		
TOTAL Cost of New Project: \$4,042.50		
Proposed New Project/Operational Expense: (reason for request and description of project, project budget) In 2015, we applied for funding for an outdoor handicapped accessible washroom. The original quote was for \$5,985. In 2017, we finally completed the washroom but it was over budget due to price increases and change in the design of the washroom. The new facility will last much longer than the two existing washrooms that were in a state of disrepair and needed to be replaced. The original washrooms had a plexi-glass roof to provide a natural light source in the facility but due to the acidic poplar leaves, the plexi-glass roofs were breaking up and the lighting was diminishing. The new handicapped accessible washroom with the plexi-glass roof had only had a 3 year warranty and need replacing every few years. Then it was decided to put a proper roof on the washroom with screened windows on the side of the building. By changing the design of this new washroom, it will be sustainable and maintenance free only requiring painting every couple of years. The total cost of the new outdoor handicapped accessible washroom was \$7,700, the difference was paid out of the 2015 GIA funds.		
FOR OFFICE USE ONLY		
Funds Remaining: (showing last 3 years)	Current Project Name: Operations & Maintenance of Museum	Amount Available = \$4,337.50
	<u>2016</u> Project Name: Operations & Maintenance of Museum	Amount Available = \$3,703.68
	<u>2014</u> Project Name: Operations & Maintenance of Museum	Amount Available = \$4,355.16
Total Unused Funds = \$12,396.34		

June 5, 2017

Thank you to the Peace River Regional District for continuing to help fund the operations and facilities of the Little Prairie Heritage Society Museum, without your help the Museum would no longer exist. The District of Chetwynd pays for BC Hydro bills which have been reduced since the installation of the new lighting thanks for the grant from PRRD. The District of Chetwynd also mows the grass at the Museum monthly. There is some moneys collected from the District sanidump that is provided to the Little Prairie Heritage Society (approximately \$300 per year).

The Little Prairie Heritage Society Museum has NO money but would like to keep the Museum affordable for families in our community. The admission charge for the Museum is \$2 per person or \$5 per family with children under 6 for free.

We do have volunteers that help out at the Museum when possible but with the increasing ages of the volunteers, this is greatly reduced. Our oldest volunteer is 91 years young and the average age is 60 years old. It's difficult to get younger participants for both the volunteering and board activities. Therefore, we try to do as much as we can with what we have. For example the new outdoor handicapped washroom is bigger and brighter than the old run down facilities that we had and will last for many more years. The new facility will have to be painted but not replaced for many years due to the concrete floor and tin roof construction.

The only things that need to be done are the painting of the inside and outside of the BC Rail Caboose. If this is not done in a timely manor, this building will not be useable and another artifact will be lost. It's important to make sure that all of our artifacts are looked after or we will loose parts of our community's heritage.

In 2014, the Little Prairie Heritage Society applied for PRRD Grants-In-Aid Funding. The outstanding amount of \$4,365.16 was to be allocated to wards General Repair & Maintenance. Most of our out buildings are in dire need of painting and maintenance but it is difficult to achieve with our aging members of our society. The remaining funds will be put towards an outdoor handicapped accessible washroom at the museum. In 2015, the PRRD Grants-In-Aid was applied towards an outdoor handicapped accessible washroom at the museum. Since the painting was not competed in 2014, the plans for the 2016 PRRD Grants-In-Aid painting the interior and exterior Caboose and a few other outbuildings exteriors. Also remove the carpet flooring /painting the floor in the "Long" building. With these projects completed, the Little Prairie Heritage Society Museum will not have any major projects to complete.

The Little Prairie Heritage Society has applied for a BC Community Gaming Grant for the 2018 year for summer students to operate the Museum. If we get funding, we can have a longer operating season therefore raise more funds so that the Museum may be sustainable. Also, the Little Prairie Heritage Society will rent out the Museum grounds for community functions / private functions. The Museum now rents out the tables and chairs for functions to help make some money to keep the Museum viable.

July 20, 2017

POLICY STATEMENT

Rural Recreational & Cultural Grants-in-Aid

1) Introduction

This policy is intended to supplement the operating and/or capital funds of the rural recreation and community associations in the Peace River Regional District (PRRD). Groups are expected to fundraise for alternate sources of funds.

2) Definitions

- a) Debt is defined as an amount owed to a person or organization for services, products or loans funds not yet paid for.
- b) Recreation and community organization is defined as any recreational, sporting, arts, cultural or community association.
- c) Rural organization is defined as any organization located within the boundaries of Electoral Areas B, C, D, and E.
- d) Wages is defined as any payment, stipend or honorarium made for labour or services to an employee or volunteer under the direction of an employer or organization.
- e) Capital improvement is defined as the addition of a permanent structural improvement or the restoration of some aspect of a property that will either enhance the property's overall value or increase its useful life.
- f) Capital equipment is defined as equipment valued at over \$5,000 and has an extended lifetime over more than one year.
- g) New applicant organizations are organizations that have not received Peace River Regional District Recreational and Cultural Grants-in-Aid prior to 2012.
- h) Operation funding is defined as funding provided for costs to ensure the day to day operation of a facility such as insurance, utilities, and supplies.

3) Recreational & Cultural Grants-in-Aid Eligibility

To be eligible for funding, recreation and community associations must meet the following criteria:

- a) Applicant organizations must be rural non-profit registered societies which provide recreation, arts, sports, and/or social activities for the community at large; and
- b) Applications must be submitted directly by the recreation organization or community association/club; and
- c) At least 75% of the applicants' membership must come from the rural areas which they serve.
- d) New applicant organizations located or operating within a municipality must provide proof that at least 75% of their membership comes from the electoral areas of the Regional District.

- e) Organizations who have received Recreational and Cultural Grants-in-Aid prior to 2012 will be grandfathered into the policy and will not be required to maintain a 75% rural membership.

4) Application Process

- a) Applicants must submit a formal application to the Regional District once per year on or before the last calendar day in January; said application to be substantially completed in the form attached hereto as Schedule 'A'.
- b) Applicants must provide year-end financial statements including an income statement and a balance sheet, plus project and operational budgets and quotes for any individual items valued at over \$3,000.
- c) New applicants must provide proof in the form of a membership list that at least 75% of their membership resides in the rural areas which they serve.
- d) At the pleasure of the Electoral Area Directors for the areas, organizations may apply to more than one area for funding if their recreation and/or community association services are provided to residents in more than one community and that their membership is reflective of this.
- e) Failure to provide adequate documentation during the application process and/or comply with the eligibility requirements for funding assistance may jeopardize funding eligibility.
- f) Late applications will not be accepted without the express written permission of the Electoral Area Director for the area in which the organization is making application to.
- g) Applications from new organizations will be accepted by the Regional District for consideration providing they meet the eligibility requirements as set forth in this policy.

5) Eligible Expenses

- a) In Electoral Areas B and C expenses for capital improvements and insurance (for the protection of the public) is permitted.
- b) In Electoral Area E West and the Sub-Regional funding areas, expenses for operations and capital improvements are permitted.
- c) **Payment of debt and employee wages is not an eligible expense.**
- d) At least three quotes (where available) must be provided for all eligible expenses valued at over \$3,000.

6) Annual Grant Allocations

- a) At the Directors' discretion, grant allocations for each area may be budgeted and provided for youth travel to which the guidelines are attached hereto as Schedule "E".
- b) At the Electoral Area B and C Directors' discretion, grant allocations from Area B and C may be budgeted and provided for the North Peace Regional Gradfest Society for the purpose of hosting safe graduation related events, to which the guidelines are attached hereto as Schedule "F".
- c) At the Electoral Area B Director's discretion grant allocations from Area B may be budgeted and provided for the North Peace 4-H District Council for the purpose of conducting 4-H activities to which the guidelines are attached hereto as Schedule "G".
- d) At the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries to which the guidelines are attached hereto as Schedules "H", "I" and "J".
- e) At the Directors' discretion, grant allocations for each area may be budgeted and provided for the rural recreation volunteer banquet to which the guidelines are attached hereto as Schedule "K".

7) Approval Process

- a) The Electoral Area Directors have the sole discretion to accept or reject any application. Applications may be rejected for the following reasons:
 - i. Incomplete or late applications;
 - ii. Failure to maintain society status;
 - iii. Failure to rationalize the need for funding;
 - iv. Failure to prove that the project is in the best interest of the community at large.
- b) Upon approved application by the Electoral Area Director, eligible recreation and community organizations, along with their Electoral Area Directors will meet in the spring of each year to allocate funding to the eligible organizations from the budgeted amount as per the current Financial Plan.
- c) At least one representative from each applicant organization must be in attendance at the adjudication meetings to be eligible to receive a grant-in-aid.
- d) If the total application amount exceeds the annual budget, then the annual budget will be distributed based on consensus of the eligible recreational and community organizations and the Electoral Area Director(s) in attendance at the adjudication meetings.
- e) All organizations that have made an application and have been approved to receive funding by the Regional District will be notified of the meeting date, time and location prior to the meeting.
- f) All applications will be adjudicated based on need and availability of funds in the fiscal year of the established service.

- g) All recommendations of Grant-in-Aid funding allocations must be ratified by the Rural Budgets Administration Committee. The Rural Budgets Administration Committee reserves the right to accept, reject or amend any application at its sole discretion.

8) Recreational and Cultural Grants-in-Aid Budgets

- a) On an annual basis the Directors for each area shall determine the annual budget amount for their area(s) to be included in the Peace River Regional District Financial Plan. This budget amount is subject to Board approval and must be in accordance with tax limitations set forth by bylaw or supplementary letters patent.
- b) A recreational and cultural grants-in-aid budget amount will be provided separately for each area as follows:
 - i. Electoral Area B
 - ii. Electoral Area C
 - iii. Electoral Area E West
 - iv. A defined portion of Electoral Area E and D known as South Peace Sub-Regional as shown on Schedule “L” to this policy and is combined with a service area including the City of Dawson Creek and the Village of Pouce Coupe

9) Unallocated Funds

- a) Any funds that are not allocated from the annual requisition for a funding area shall be utilized to reduce the tax requisition in the next calendar year.

10) Unspent Funds

- a) Organizations must utilize allocated funds within three years of ratification by the Rural Budgets Administration Committee and will not be permitted to carry over funds past three years.
- b) Any funds not claimed by an organization after three years will be returned to the funding area by resolution of the Rural Budgets Administration Committee and utilized to reduce the tax requisition in the next calendar year.

11) Claim Reimbursement

- a) Approved applications will receive funds by claim reimbursement after August 1st of each year once funding allocations are ratified by the Rural Budgets Administration Committee.
- b) Approved applications must provide proof of costs by submitting invoices and a completed claim form attached hereto as Schedule ‘B’.
- c) All invoices submitted for expense claim reimbursement must be from the same year or later that funds were approved. Claims may not be made for goods or services incurred in the years previous to the grant’s approval.
- d) In exceptional circumstances, organizations may request in advance the total or partial payment of the approved grant from the Regional District. If the funds are approved for release prior to August 1st in any year, Regional District interim financing costs will be charged. Organizations must make this request in writing to the Chief Financial Officer.

12) Sources of Revenue

- a) Organizations shall be responsible to raise supplementary funds for major capital projects and operations by seeking other funding sources including but not limited to donations, corporate sponsorships, applications to other government agencies or general fundraising.
- b) The Peace River Regional District shall not be a sole source of revenue for any recreation or community association.
- c) Organizations must show in their application all sources of revenue.

13) Annual Reports

- a) All organizations that receive Recreational and Cultural Grants-in-Aid must complete an Annual Report as attached hereto as Schedule “C” by the last calendar day in January to be submitted with their Grants-in-Aid application.
- b) Funds for the current year will not be reimbursed to an organization until any outstanding Annual Reports for that organization have been received by the Regional District.
- c) Photos must be provided showing capital projects completed with Recreational and Cultural Grants-in-Aid funds.

14) Funding Amendments

- a) Organizations may apply for funding amendments by completing the Funding Amendment Form attached hereto as Schedule ‘D’, and only in such circumstances that:
 - i. they have completed their project with the funds allocated and they have outstanding funds remaining; or,
 - ii. an emergency has arisen and failure to remediate the problem will result in an inability to operate.
- b) The Rural Budgets Administration Committee will have the sole discretion on whether to approve or deny any funding amendments.
- c) Funds cannot be amended to pay off debt.

15) General

- a) Recreational and Cultural Grants-in-Aid policies can only be made by the Rural Budgets Administration Committee and are subject to Board approval as set forth in Bylaw no. 1166, 1998.
- b) Organizations hosting annual recreational and Cultural Grants-in-Aid meetings will be paid a hosting stipend.

16) Limitations

- a) Tower Lake Community Association is not eligible to receive Recreational and Cultural Grants-in-Aid as they are outside of the existing service area.

17) Recognition

- a) Grant recipients will recognize the financial contributions of the Regional District by prominently displaying a certificate or plaque.
- b) Associations that maintain websites, social media sites and/or membership newsletters will provide Regional District with recognition in the form of prominently displaying a note of thanks next to the Regional District's logo.
- c) Grant recipients may be requested to issue a joint press release and photo with the Regional District from time to time.

ADMINISTRATIVE PROCEDURES

Rural Recreational & Cultural Grants-in-Aid

1) Application Packages:

- a) In December of each year all organizations that have received Recreational and Cultural Grants-in-Aid in the past three years will be mailed the following:
 - i. cover letter with the application deadline and the spring date allocation meeting dates and locations;
 - ii. a “Grants-in-Aid Application Form” and “Application Checklist”;
 - iii. a “Claim Form”;
 - iv. an “Annual Report Form; and
 - v. any additional information that may assist with the application process.
- b) Application information is to be provided on the Regional District’s website at www.prrd.bc.ca.

2) Receipt of Application Packages

- a) All applications will be provided electronically to the Community Services Department when they are received by the Regional District.

3) Review of Application Packages

- a) Applications will be reviewed by the Community Services Department staff to ensure:
 - i. that all documentation has been received;
 - ii. that organizations are current registered non-profit societies;
 - iii. that organizations meet the eligibility requirements set forth in the Grants-in-Aid policy;
 - iv. that organizations have submitted all required annual reports with pictures.
- b) Each director will receive a complete set of applications for their area prior to the spring allocation meetings. It is the directors’ responsibility to advise staff of which applications are approved to attend the spring allocation meetings.
- c) A copy of all applications will be saved electronically on the Regional District server.

4) Incomplete or Late Applications

- a) In the event that an application is incomplete, staff will review the initial application and contact the applicant once to request any missing or incomplete information.
- b) If the outstanding missing information has not been received within 30 days after the application deadline, staff will note what is missing on the front page of the application that is provided to the Electoral Area Directors.

5) Allocation Meetings

- a) Allocation meetings will take place once each year.
- b) At least 15 days prior to the allocation meeting, a letter will be sent to all eligible applicant organizations notifying them of allocation meeting dates and times.
- c) At the allocation meeting all organizations will be provided a document detailing the funding requests of all applicants in their area.
- d) Staff will record meeting minutes, those in attendance and recommended grant allocations.
- e) Staff will liaise with the meeting hosts to ensure that facilities are available and that expectations are clear on what is required for the meetings such as:
 - i. light snacks and beverages;
 - ii. seating requirements; and
 - iii. time and date.

6) Approval of Grant Allocations

- a) Upon ratification of funding recommendations from the spring allocation meetings by the Rural Budgets Administration Committee, all applicant organizations will receive a letter within 30 days confirming their grant amounts and any outstanding funds.

7) Claim Reimbursement

- a) All claims for reimbursement will be provided directly to the Finance Department where they will be coded and provided to the Manager of Community Services for review.
- b) Upon review of the claim and submitted invoices, the Manager of Community Services will approve or deny the claim for payment.
- c) If claim is denied or only partial payment is provided, staff will provide a letter back to the organization explaining the reason for denying their claim or providing a partial payment.

8) Funding Amendments

- a) All funding amendments received will be forwarded to the Rural Budgets Administration Committee for decision.
- b) Staff will provide the Committee with information on the amount of funds remaining, the details of previous projects and any other pertinent information needed for decision making.
- c) Community Services staff will provide organizations that have applied for funding amendments with a letter within 30 days of decision of the Rural Budgets Administration Committee.

9) Unspent Funds

- a) On an annual basis organizations with unspent funds will be notified in writing of any funds remaining.
- b) If funds are remaining after two and a half years a letter will be sent to the subject organization notifying them of three year time limit to utilize their funds.
- c) If the Rural Budgets Administration Committee resolves to reallocate an organization's unspent funds, staff will notify the organization of this decision in writing.

Updated: July 13, 2017

RURAL BUDGET ADMINISTRATION COMMITTEE

D I A R Y I T E M S

<u>Item</u>	<u>Status</u>	<u>Notes</u>	<u>Diarized</u>
1. Grant-in-Aid	on-going	- contact Kiskatinaw Fall Fair and Sunset Prairie Community Hall reps to discuss future GIA funding; - Camp Sagitawa funding - tightening policy for youth travel grants	March 16, 2017



PEACE RIVER REGIONAL DISTRICT
FAIR SHARE



NATURAL GAS EXTENSION GRANT APPLICATION

Applicant (Customer) Information	
Property Owner Name	fraser
Mailing Address	po box 22
	ARRAS BC
Telephone Number	(250) 219-3737
Legal Description	PID 026 116 928
Electoral Area served	D
By signing below, the applicant is confirming that his/her portion of the mainline extension costs is available for payment to the appropriate Natural Gas Distribution Company.	
Signature of Applicant (Customer)	<i>[Signature]</i>
Date	June 29/2017

Actual Cost of Mainline Extension

A	Actual Cost of Mainline Extension	\$	6,694.00
B	Less: Gas Company's Contribution	\$	5,531.00
C	Total Cost to Property	\$	1,163.00

Electoral Area Contribution:

D	75% of Total Cost to Property	\$	872.25
E	Less: Other Contributions	\$	
F	Remaining Balance	\$	872.25
G	Maximum Electoral Area Grant	\$	5,000.00

H	TOTAL GRANT PAYABLE (Lesser of F or G)	\$	872.25
---	--	----	--------

I	Cost to Property Owner	\$	290.75
J	(minimum 25%)	25	%

For Natural Gas Company Use Only	
Application completed by	
Gas Company Representative Name: PETER WOOLF	Phone Number: (250) 784-5744
For Regional District Use Only	
Date approved by Regional District	By:

July 20, 2017

	A	B	C	D	E	F	G	H	I
1		MAIN EXTENSION TEST - PNG - Dawson Creek							
2		Green cells require manual data entry for the Main Extension Test to work.				Values			
3		Blue cell data entry will override the pre-set default value in the purple cells.				Values			
4		Purple cells contain set values which are updated periodically by Vancouver Head Office.				Values			
5		Red cells are fixed formulas or text cells requiring no changes by the user.				Values			
6		To clear previous entries and reset default values execute the CLEAR macro.							
7		Main extension name	Fraser						
8		Location	10119 235Rd						
9		Market forecast prepared by	Shawn Petersen						
10		Main extension cost estimates prepared by	Shawn						
11		Year of extension installation	2016	NOTE: A year must be entered to operate the test.					
12		FORECAST YEAR-END CUSTOMER COUNT							
13			Residential	Commercial	Core Industrial	Other			
14			Note: Enter preceding year total if no new customers are forecast						
15		2016	1	0	0	0			
16		2017	1	0	0	0			
17		2018	1	0	0	0			
18		2019	1	0	0	0			
19		2020	1	0	0	0			
20		AVERAGE USE PER ACCOUNT							
21		NOTE: Enter the assumed per customer average for each rate class for the new customers added in the particular year. Leave as zero ("0") if no new customers are expected during the year.							
22			Residential	Commercial	Core Industrial	Other			
23		2016	100.6	468	0	0			
24		2017	0	0	0	0			
25		2018	0	0	0	0			
26		2019	0	0	0	0			
27		2020	0	0	0	0			
28		FIRST YEAR AS A PROPORTION OF FULL YEAR							
29			Residential	Commercial	Core Industrial	Other			
30			Default values (%)		No default value - field entry required				
31			30%	30%	0%	0%			
32			Field override (%)						
33		First year	0%	10%	0%				
34		FORECAST DELIVERIES (GJ)							
35			Residential	Commercial	Core Industrial	Other	Total		
36		2016	30	0	0	0	30		
37		2017	101	0	0	0	101		
38		2018	101	0	0	0	101		
39		2019	101	0	0	0	101		
40		2020	101	0	0	0	101		
41		2021	101	0	0	0	101		
42		DELIVERY CHARGE (\$/GJ)							
43		NOTE: Update first year per GJ rates to reflect the current approved tariff.							
44		NOTE: Enter per GJ rate for applicable rate class for "NGV".							
45			Residential	Commercial	Core Industrial	Other			
46		2016	\$3.681	\$2.579	\$1.605	\$0.000			
47		2017	\$3.681	\$2.579	\$1.605	\$0.000			
48		2018	\$3.681	\$2.579	\$1.605	\$0.000			
49		2019	\$3.681	\$2.579	\$1.605	\$0.000			
50		2020	\$3.681	\$2.579	\$1.605	\$0.000			
51		2021	\$3.681	\$2.579	\$1.605	\$0.000			
52		MONTHLY FIXED CHARGES							
53		NOTE: Update first fixed monthly charge or first block surcharge to reflect the current approved tariff.							
54		NOTE: Enter fixed monthly charge or first block surcharge applicable to rate class for "NGV".							
55			Residential	Commercial	Core Industrial	Other			
56			monthly	monthly	monthly	monthly			

July 20, 2017

[illegible]

	A	B	C	D	E	F	G	H	I
			Residential	Commercial	Core Industrial	Other			
178									
179		2021	\$6	\$0	\$0	\$0			
180		2022	\$14	\$0	\$0	\$0			
181		2023	\$0	\$0	\$0	\$0			
182		2024	\$0	\$0	\$0	\$0			
183		2025	\$0	\$0	\$0	\$0			
184		2026	\$0	\$0	\$0	\$0			
185									
186									
187		SERVICE CONNECTION UNIT COSTS							
188			Residential	Commercial	Core Industrial	Other			
189									
190									
191		Costs for permanent inclusion in rate base							
192		Average company paid costs (per customer)	\$0.00	\$0.00	\$0.00	\$0.00			
193		Non-routine company paid costs (per customer)	\$0.00	\$0.00	\$0.00	\$0.00			
194		Additional company-paid (total for main)	\$0.00	\$0.00	\$0.00	\$0.00			
195									
196		TOTAL SERVICE CONNECTION COSTS TO COMPANY							
197			Residential	Commercial	Core Industrial	Other			
198									
199									
200									
201									
202		2016	\$0	\$0	\$0	\$0			
203		2017	\$0	\$0	\$0	\$0			
204		2018	\$0	\$0	\$0	\$0			
205		2019	\$0	\$0	\$0	\$0			
206		2020	\$0	\$0	\$0	\$0			

A	B	C	D	E	F	G	H	I
207	ADDITIONAL OPERATING COSTS OF MAIN EXTENSION CUSTOMERS (unit costs per customer)							
208		Residential	Commercial	Core Industrial	Other			
209								
210								
211								
212		2016\$ terms (per customer)						
213								
214	Meter reading	\$10.00	\$21.00	\$21.00	\$21.00			
215	Billing	\$14.00	\$14.00	\$14.00	\$14.00			
216								
217	Meter testing (per test)	\$35.00	\$50.00	\$50.00	\$50.00			
218	Meter testing (lag years)	18	18	18	18			
219								
220	Meter testing annual annuity equivalent	\$2.63	\$3.76	\$3.76	\$3.76			
221								
222	Total non-fuel costs per customer	\$27.43	\$39.36	\$39.36	\$39.36			
223								
224		All Sectors						
225	Fuel gas (included in annual totals below)							
226	Proportion of deliveries (%)	1.56%					1.56%	
227	Fuel gas cost (\$/GJ)	\$1.90					\$1.898	
228								
229	TOTAL ADDITIONAL OPERATING COSTS							
230		Residential	Commercial	Core Industrial	Other			
231								
232	2016	\$28	\$0	\$0	\$0			
233	2017	\$30	\$0	\$0	\$0			
234	2018	\$30	\$0	\$0	\$0			
235	2019	\$30	\$0	\$0	\$0			
236	2020	\$30	\$0	\$0	\$0			
237	annually thereafter	\$30	\$0	\$0	\$0			
238								
239	NET PRESENT VALUE OF MAIN EXTENSION REVENUE							
240		Residential	Commercial	Core Industrial	Other	Total		
241								
242								
243	Net Present Value (15 years)	\$4,285	\$0	\$0	\$0	\$4,285		
244	Net Present Value (20 years)	\$5,137	\$0	\$0	\$0	\$5,137		
245								
246								
247	NET PRESENT VALUE OF COST OF SERVICE							
248		Total		Revenue Total	Difference			
249		(cost of service)		(from above)				
250	Net Present Value (15 years)	\$4,343		\$4,285	\$78			
251	Net Present Value (20 years)	\$5,137		\$5,137	\$0	\$0		
252								
253	DETERMINATION OF MAXIMUM COMPANY INVESTMENT IN MAIN EXTENSION							
254	INSTRUCTIONS:							
255	1. From main menu select "Tools" and "Goal Seek"							
256	2. In "Set cell" enter C250							
257	3. In "To value" enter the value from cell G245							
258	4. In "By changing cell" enter C260							
259								
260	MAXIMUM INVESTMENT IN MAIN EXTENSION	\$5,531						
261								
262								
263								
264	MAIN EXTENSION COST ESTIMATION							
265		Metres	@ \$/Metre	\$				
266		0						
267	Pipe: 1.25 inch	200	\$1.72	\$344.00				
268	Pipe: 2 inch	0	\$0.00	\$0.00				
269	Pipe: Other	0	\$0.00	\$0.00				
270	Installation	200	\$25.00	\$5,000.00				
271	Field charges	200	\$2.52	\$504.00				
272	Fittings, valves			\$34.40	10% of pipe cost			
273	Unallocated (per metre)	200	\$1.50	\$300.00				
274								
275								
276	Services	1	\$12.00	\$12.00				
277	Unallocated (per service)							
278	Total based on standard cost estimating factors			\$6,194.40				
279	Non-Standard Costs (Gravel, Brushing, Road Work, etc.)			500.00				
280	Lump Sum Estimate Prepared by PNG Staff			0.00				
281	Entries will override the total of cells E278 and E279 (enter total or 0)			\$6,694.40	Standard and Non-Standard Costing Recognized			
282	TOTAL MAIN EXTENSION COST							
283								
284	ALLOCATION OF MAIN EXTENSION COSTS BY SECTOR							
285		Residential	Commercial	Core Industrial	Other	Total		
286								
287								
288	NOTE: default based on proration of 20 year delivery volumes							
289	Default values (%)	100%	0%	0%	0%	100%		
290	NOTE: If field overrides are entered they must total 100 percent.							
291	Field override values (%)	0%	0%	0%	0%	0%		
292		0	0	0	0			
293		0	0	0	0			
294								
295	Total by sector	\$6,694	\$0	\$0	\$0	\$6,694		

July 20, 2017

	A	B	C	D	E	F	G	H	I
297		REQUIRED CUSTOMER CONTRIBUTIONS TO MAIN EXTENSION COSTS							
298									
299		Estimated main extension cost	\$6,624						
300		Maximum allowable company investment	\$5,531						
301		Shortfall requiring customer contribution	\$1,163						
302									
303		Allocation of shortfall by customer class	<u>Residential</u>	<u>Commercial</u>	<u>Core Industrial</u>	<u>Other</u>	<u>Total</u>		
304			\$1,163	\$0	\$0	\$0	\$1,163		
305									
306									
307		Required contribution per first year customer	\$1,163	#DIV/0!	#DIV/0!	#DIV/0!			
308									
309									
310									

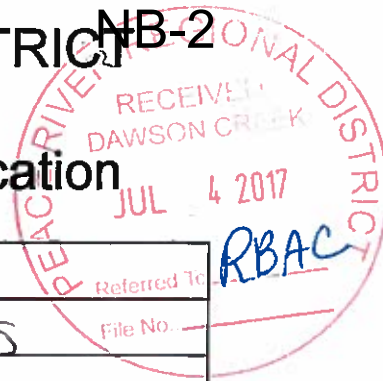
A	B	C	D	E	F	G	H	I
311	DETERMINATION OF REQUIRED MARGINS FROM MAIN EXTENSION CUSTOMERS							
312								
313	UTILITY PLANT ADDITIONS, DEPRECIATION AND BALANCE							
314								
315		2016	2017	2018	2019	2020	2021	2022
316								
317	Additions to land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0
318	Land and land rights (average balance)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
319	Beginning balance excluding land	\$0	\$5,531	\$5,397	\$5,262	\$5,127	\$4,992	\$4,864
320	Additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
321	Transmission capacity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
322	Distribution system improvements	\$0	\$0	\$0	\$0	\$0	\$7	\$16
323	Company share of main extension costs	\$5,531						
324	Company share of service connection costs	\$0	\$0	\$0	\$0	\$0	\$7	\$16
325	Total additions excluding land	\$5,531	\$0	\$0	\$0	\$0	\$7	\$16
326	Depreciation (see "Depreciation Development")	\$0	\$135	\$135	\$135	\$135	\$135	\$135
327	Ending balance excluding land	\$5,531	\$5,397	\$5,262	\$5,127	\$4,992	\$4,864	\$4,745
328	Average balance excluding land	\$2,766	\$5,464	\$5,329	\$5,194	\$5,059	\$4,928	\$4,804
329								
330	Depreciation Development							
331			Year of depreciation columns					
332	Year of addition column		2017	2018	2019	2020	2021	2022
333		blank column						
334	2016		\$135	\$135	\$135	\$135	\$135	\$135
335	2017			\$0	\$0	\$0	\$0	\$0
336	2018				\$0	\$0	\$0	\$0
337	2019					\$0	\$0	\$0
338	2020						\$0	\$0
339	2021							\$0
340	2022							
341	2023							
342	2024							
343	2025							
344	2026							
345	2027							
346								
347	Total depreciation in year		\$135	\$135	\$135	\$135	\$135	\$135
348								
349	CAPITAL COST DEPRECIATION FOR INCOME TAX PURPOSES							
350								
351	Beginning balance	\$0	\$5,366	\$5,044	\$4,741	\$4,457	\$4,189	\$3,944
352	Additions	\$5,531	\$0	\$0	\$0	\$0	\$7	\$16
353	C.C.A.	\$166	\$322	\$303	\$284	\$267	\$252	\$237
354	Ending balance	\$5,366	\$5,044	\$4,741	\$4,457	\$4,189	\$3,944	\$3,723
355								
356								
357	RATE BASE-RELATED REVENUE REQUIREMENT							
358								
359		2016	2017	2018	2019	2020	2021	2022
360	Depreciation of utility plant	\$0	\$135	\$135	\$135	\$135	\$135	\$135
361	Tax on depreciation	\$0	\$47	\$47	\$47	\$47	\$47	\$47
362	Interest on utility plant	\$47	\$92	\$90	\$88	\$85	\$83	\$81
363	Return on equity on utility plant	\$105	\$207	\$202	\$197	\$192	\$187	\$182
364	Tax on return on equity	\$37	\$73	\$71	\$69	\$67	\$66	\$64
365	Federal capital tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Tax on federal capital tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
367	Provincial capital tax @ 0.3%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
368	C.C.A. tax reduction	\$58	\$113	\$106	\$100	\$94	\$88	\$83
369	Tax in lieu @ 1%	\$1	\$4	\$4	\$4	\$4	\$4	\$4
370	Total rate-based requirement	\$131	\$446	\$443	\$441	\$437	\$434	\$431
371								
372	Operating costs	\$28	\$31	\$32	\$32	\$33	\$34	\$34
373								
374	TOTAL COST OF SERVICE	\$160	\$477	\$475	\$473	\$470	\$467	\$465
375								
376								
377								
378	FINANCIAL PARAMETERS							
379								
380	Predicted inflation rate		2.00%					
381								
382		2016	2017	2018	2019	2020	2021	2022
383	Inflation index	1.000	1.020	1.040	1.061	1.082	1.104	1.126
384								
385	Depreciation rate		2.44%					
386	Main extensions and new connections							
387								
388	Capital cost allowance		8.00%					
389	Main extensions and new connections							
390								
391	Capital Structure of Additions to Existing Rate Base and Main Extensions							
392								
393								
394	Common equity	41.00%	9.25%	7.108%	12.500%			
395	Debt (marginal long term)	59.00%	2.86%	0.843%	2.860%			
396	Average	<<<>>>	5.480%	3.412%	6.812%			
397								
398	Taxation rates							
399	Corporate income tax rate							

July 20, 2017

	A	B	C	D	E	F	G	H	I
400		Federal capital tax rate		0.00%					
401		Provincial capital tax rate		0.00%					
402		Tax in lieu rate		1.00%					
403									
404									
405									
406		MAIN EXTENSION TEST SUMMARY							
407		Main extension name	Fraser						
408		Location	10119 235Rd						
409		Market forecast prepared by	Shawn Petersen						
410		Year of extension installation	2016						
411									
412		Forecast customer attachments	Residential	Commercial	Small Industrial	NGV			
413		2016	1	0	0	0			
414		2017	1	0	0	0			
415		2018	1	0	0	0			
416		2019	1	0	0	0			
417		2020	1	0	0	0			
418									
419		Forecast use per account by customers added	Residential	Commercial	Small Industrial	NGV			
420		2016	100.6	468	0	0			
421		2017	0	0	0	0			
422		2018	0	0	0	0			
423		2019	0	0	0	0			
424		2020	0	0	0	0			
425									
426		Forecast 20 year delivery volume	Residential	Commercial	Small Industrial	NGV	Total		
427			1941.58	0	0	0	1941.58		
428									
429		Forecast 20 year revenue	Residential	Commercial	Small Industrial	NGV	Total		
430		(current dollars)	\$8,768	\$0	\$0	\$0	\$8,768		
431		(net present value)	\$5,137	\$0	\$0	\$0	\$5,137		
432									
433		Forecast costs	Residential	Commercial	Small Industrial	NGV			
434				2016\$ terms					
435		Transmission capacity	\$0.00	\$0.00	\$0.00	\$0.00			
436		Distribution system improvements	\$20.12	\$0.00	\$0.00	\$0.00			
437		Service connections	0.00	0.00	0.00	0.00			
438		Operating costs	\$608	\$0	\$0	\$0			
439									
440		NOTE: NPV test completed and balanced							
441									
442			Total						
443		Main extension costs	\$6,694						
444		Maximum allowable company investment	\$5,531						
445		Shortfall requiring customer contribution	\$1,163						
446			Residential	Commercial	Small Industrial	NGV			
447		Allocation of shortfall by customer class	\$1,163	\$0	\$0	\$0			
448		Required contribution per first year customer	\$1,163	#DIV/0!	#DIV/0!	#DIV/0!			
449									
450									



PEACE RIVER REGIONAL DISTRICT FAIR SHARE Electrical Extension Grant Application



Applicant (Customer) Information	
Property Owner Name	Scott + Jessica Greenlees
Mailing Address	401-95th Ave
	Dawson Creek BC V1G1H4
Telephone Number	250-784-7119
Legal Description	NE114-10-77-14 1w6m
Electoral Area served	Area D
By signing below, the applicant is confirming that his/her portion of the mainline extension costs is available for payment to BC Hydro.	
Signature of Applicant (Customer)	Greenlees
Date	July 4/17

Funding assistance will be limited to hydro main line extension costs (including HST) on public maintained roads to serve residential customers (excluding subdivisions).	\$ 45,771.60
Minus	\$ 1,000
Difference	44,771.60 A
Line A <u>44,771.60</u> x 50% =	<u>22,385.80</u> B
Maximum Grant	\$ 4,000 C
Lesser of B and C (Grant requested)	\$ <u>4,000.00</u> D

For BC Hydro Use Only Application completed by	
BC Hydro Representative name: KEIR LONDON	Phone Number: 250-219-7566
BC Hydro Reference No. 3935976	
Date: July 4, 2017	
For Regional District Use Only	
Approved by Electoral Area Director	Date Initials
Date cheque released to applicant (customer)	
Approved by RBAC	