



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: July 20, 2017
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT: Directors
Director Goodings, Meeting Chair
Director Rose
Director Sperling
Director Hiebert

Staff

Chris Cvik, Chief Administrative Officer
Shawn Dahlen, Deputy Chief Administrative Officer
Tyra Henderson, Corporate Officer
Christina Wards, Assistant Treasurer
Jill Rickert, Community Services Coordinator
Barb Coburn, Recording Secretary

Call to Order The Chair called the meeting to order at 1:13 p.m.

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting agenda for the July 20, 2017
meeting be adopted:

CALL TO ORDER - Director Goodings to Chair the Meeting

DIRECTORS NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

ADOPTION OF THE MINUTES:

M-1 Rural Budgets Administration Committee Meeting of June 15, 2017

BUSINESS ARISING FROM THE MINUTES:

DELEGATIONS:

CORRESPONDENCE:

C-1 June 26, 2017 – Thank you from Alicia Sorken – BC Girls Highschool Rugby

C-2 June 27, 2017 – Thank you from South Peace Community Arts Council

C-3 June 25, 2017 – Thank you from Goetz – Scholarship

C-4 July 5, 2017 – Thank you from Trevor Andres – Scholarship

C-5 July 5, 2017 – Thank you from Katie Dufresne - Bursary

C-6 July 7, 2017 – Thank you from Alexis Friesen – Scholarship

REPORTS:

R-1 June 5, 2017 – Report from Fran Haughian, Communications Mgr. – Electoral Area Communications

R-2 June 27, 2017 – Report from Kim Frech, CFO – Rural Economic Development Models

R-3 June 27, 2017 – Report from Kim Frech, CFO – Fair Share Commitments and Gas Tax Commitments

R-4 July 11, 2017 – Report from Jennifer Rudyk, FC – Financial Report – June 2017

R-5 July 12, 2017 – Report from Jill Rickert, CSC – Funding Amendment Request – Tupper Community Club 2017

GIA Allocation

R-6 July 13, 2017 – Report from Jill Rickert, CSC – Funding Amendment Request – Little Prairie Heritage Society

DIARY:

DI-1 July RBAC Diary

NEW BUSINESS:

NB-1 June 30, 2017 – Mr. Fraser, Natural Gas Extension Grant Application – Electoral Area D

NB-2 July 4, 2017 – Scott & Jessica Greenlees, Electrical Extension Grant Application – Electoral Area D

COMMUNICATIONS:

ADJOURNMENT:

CARRIED.

ADOPTION OF MINUTES:

M-1
RBAC Minutes

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting Minutes of June 15, 2017 be adopted with the following amendment:
that the R-4 report reflect that it is from Trish Morgan, General Manager of Community Services.

CARRIED.

REPORTS:

R-1
Electoral Area
Communications

MOVED by Director Rose, SECONDED by Director Sperling,
1. That the Electoral Area Directors provide direction to the Manager of Communications regarding future electoral area communications; and
2., That the Electoral Area Manager work with the Directors to update information on the Electoral Areas' Peace River Regional District web pages.

CARRIED.

R-5
Tupper Community Club
2017 GIA Allocations

MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve the funding amendment request from the Tupper Community Club and authorize the reallocation of \$5,500 from their 2017 Grants-in-Aid (GIA) to assist with the costs to seal their parking lot.

CARRIED.

R-6
Little Prairie Heritage
Society 2014 GIA

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee:
1. deny the funding amendment request from Little Prairie Heritage Society to reallocate \$4,355.16 of their remaining 2014 Grants-in-Aid (GIA) allocation to be used to pay off the outstanding amount payable from their 2015 GIA project to complete an outdoor all access washroom; and
2. authorize staff to meet with Little Prairie Heritage Society to assess the status of their GIA funding and their projects in order to support the Society to better manage their GIA and to recommend alternate methods and opportunities to acquire additional funding.

CARRIED.

R-6 (continued)
Little Prairie Heritage
Society 2014 GIA

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee amend the unused portion of the 2013 FairShare grant allocation, in the amount of \$18,910, to be used toward capital costs and projects associated with the operation of the Little Prairie Heritage Society museum with the condition that only \$4,355.16 be authorized to reimburse the final claim from their 2015 project to complete an outdoor all-accessible washroom and that no further reimbursement of claims be paid out until staff have assessed the Status of their GIA funding and the remaining projects to be completed.

CARRIED.

NEW BUSINESS:

NB-1
Fraser Natural Gas
Extension Grant

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Natural Gas Extension Grant application from Mr. Fraser for PID 026-116-928 be approved from Area D budget for \$872.25.

CARRIED.

NEW BUSINESS (continued):

NB-2 MOVED by Director Hiebert, SECONDED by Director Rose,
Greenlees Electrical That the Electrical Extension Grant application from Scott and Jessica Greenlees for Northeast
Extension Grant ¼ , Section 10, Township 77, Range 14, Peace River be approved from Area D budget for
\$4,000.

CARRIED.

ADJOURNMENT The meeting adjourned at 2:30 p.m.

Director Goodings, Meeting Chair

Barb Coburn, Recording Secretary