



PEACE RIVER REGIONAL DISTRICT
SPECIAL RURAL BUDGETS ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE: Thursday, July 25, 2019

PLACE: Regional District Office Breakroom, Dawson Creek, BC

PRESENT: **Directors**
Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff
Shawn Dahlen, Chief Administrative Officer
Lyle Smith, Chief Financial Officer
Jill Rickert, Community Services Coordinator
Crystal Brown, Electoral Area Manager
Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 9:01 am.

ADOPTION OF AGENDA:

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Special Rural Budgets Administration Committee agenda for the July 25, 2019 meeting be adopted:

1. CALL TO ORDER - Director Goodings to Chair the Meeting

2. ADOPTION OF AGENDA:

3. ADOPTION OF MINUTES:

M-1 Rural Budgets Administration Committee Meeting Minutes of June 18, 2019

4. BUSINESS ARISING FROM THE MINUTES:

5. REPORTS:

R-1 May 13, 2019 – Report from Lyle Smith, CFO – Grant Request – Peace Region Internet Society

R-2 July 17, 2019 – Report from Lyle Smith, CFO – Grant Request – North Peace Cultural Society

R-3 July 19, 2019 – Report from Lyle Smith, CFO – Grant Request – Dawson Creek Society for Community Living

R-4 July 19, 2019 – Report from Lyle Smith, CFO – Grant Request – North Peace Fall Fair

R-5 July 19, 2019 – Report from Lyle Smith, CFO – Grant Request – South Peace Historical Society

R-6 July 22, 2019 – Report from Lyle Smith, CFO – Grant Request – Sagitawa Christian Camping Society

6. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

- M-1
June 18/19 RBAC
Minutes
- MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting Minutes of June 18, 2019 be adopted as amended by the following:
- Item R-2: Change the District of Chetwynd's grant request from \$5,393.31 to \$5,939.31 in both resolutions to reflect the actual grant application.
 - Item R-9: Change the Electoral Area E Grant-in-Aid allocation for Your Travel from \$3,000 to \$2,000 to reflect the correct allocation amount.

CARRIED

BUSINESS ARISING FROM THE MINUTES: None.

REPORTS:

- R-1
May 13/19 – Grant
Request – Peace
Region Internet
Society
- MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$15,000, payable from Community Works Gas Tax, to be issued to be issued to Peace River Internet Society, to support the Rolla Fiber project; and further,
- That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:
1. Increase Transfer from Reserves – Gas Tax Reserve revenue by \$15,000; and
 2. Increase General Grants, Rural Grants-in-Aid - Electoral Area D expense by \$15,000.

CARRIED

- R-2
July 17/19 - Grant
Request – North Peace
Cultural Society
- MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$20,000, payable from Area B PRA, to be issued to the North Peace Cultural Society to assist with the renovations project for the Lobby and Café in the North Peace Cultural Centre; and further,
- That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:
1. Increase Transfer from Reserves – Electoral Area B PRA revenue by \$20,000; and
 2. Increase General Grants - Rural Grants-in-Aid - Electoral Area B PRA expense by \$20,000.

CARRIED

- R-3
July 25/19 - Grant
Request – Dawson
Creek Society for
Community Living
- MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$100,000, payable from Area D PRA in the amount of \$50,000 and from Area E PRA in the amount of \$50,000, to the Dawson Creek Society for Community Living to complete a feasibility study and pilot project to examine providing services to seniors residing in the rural areas of Electoral Area D and Electoral Area E; further,
- That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:
1. Increase Transfer from Reserves – Electoral Area D PRA revenue by \$50,000;

2. Increase Transfer from Reserves – Area E PRA revenue by \$50,000;
 3. Increase General Grants - Rural Grants-in-Aid - Electoral Area D PRA expense by \$50,000; and
 4. Increase General Grants - Rural Grants-in-Aid - Electoral Area E PRA expense by \$50,000.
- CARRIED**

R-4
July 19/19 - Grant
Request – North Peace
Fall Fair

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$3,762.49, payable from Community Works Gas Tax, to be issued to the North Peace Fall Fair Society for the installation of a new pump for the facilities well; and further,

That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:

1. Increase Transfer from Reserves – Gas Tax Reserve revenue by \$3,762.49; and
 2. Increase General Grants, Rural Grants-in-Aid, Electoral Area B expense by \$3,762.49.
- CARRIED**

R-5
July 19/19 - Grant
Request – South Peace
Historical Society

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$15,000, payable from Area D PRA, to be issued to South Peace Historical Society for the L & T Locksmith Display Building – Pioneer Village project; and further,

That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:

1. Increase Transfer from Reserves – Electoral Area D PRA revenue by \$15,000; and
 2. Increase General Grants, Rural Grants-in-Aid - Electoral Area D PRA expense by \$15,000.
- CARRIED**

R-6
July 22/19 - Grant
Request – Sagitawa
Christian Camping
Society

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$8,300, payable from Electoral Area E, Peace River Agreement funds (Spending Item #4 – Assistance to Other Organizations) to be issued to Sagitawa Christian Camping Society to build an Outdoor Band Shell; and further that,

That the Rural Budgets Administration Committee amend the 2019 Grants to Community Organizations budget commitment to:

1. Increase Transfer from Reserves – Peace River Agreements by \$8,300; and
 2. Increase General Grants, Rural Grants-in-Aid - Electoral Area E by \$8,300.
- CARRIED**

ADJOURNMENT

The Chair adjourned the meeting at 9:09 a.m.