



PEACE RIVER REGIONAL DISTRICT
Rural Budgets Administration Committee Meeting

A G E N D A

Thursday, December 1, 2016
at the Regional District Office Boardroom, 1981 Alaska Avenue,
Dawson Creek, BC **following the EDAC Meeting**

1. CALL TO ORDER - Director Rose to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of October 20, 2016
5. BUSINESS ARISING FROM THE MINUTES:
BA-1 Area 'B' Water Advisory members – Resolution for payment – Karen Goodings
6. DELEGATIONS:
None
7. CORRESPONDENCE:
C-1 October 13, 2016 – North Peace 4 H District Council – Recreation and Cultural Grants-in-Aid Schedule 'D' Funding Amendment
C2 November 22, 2016 – Peace River Regional Cattlemen's Association – Response to RBAC letter dated October 4, 2016.
8. REPORTS:
R-1 November 17, 2016 –Jennifer Rudyk, Finance Clerk – Financial Report – October 2016
R-2 November 8, 2016 - Kim Frech, Chief Financial Officer - Cancel Commitment of Gas Tax Funds
R-3 November 8, 2016 – Trish Morgan, GM of Community and Electoral Area Services – Notice of Closed Meeting.
9. NEW BUSINESS:
NB-1 RBAC December 15, 2016 meeting
10. COMMUNICATIONS:
11. ADJOURNMENT:



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

DATE: October 20, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: Directors

Director Hiebert, Electoral Area D– Meeting Chair

Director Rose, Electoral Area E

Director Goodings, Electoral Area B

Director Sperling, Electoral Area C

Staff

Chris Cvik, Chief Administrative Officer

Shannon Anderson, Deputy Chief Administrative Officer

Trish Morgan, G.M. of Community and Electoral Area Services

Fran Haughian, Communications Manager/Commission Liaison

Ronda Wilkins, Executive Assistant

Absent

Kim Frech, Chief Financial Officer

Call to Order The Chair called the meeting to order at 3:05 p.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Three Phase Power

ADOPTION OF AGENDA:

RBAC 16/10/01

MOVED by Director Rose , SECONDED by Director Goodings,

“That the Rural Budgets Administration Committee agenda for the October 20, 2016 meeting approved

1. CALL TO ORDER

2. DIRECTORS NOTICE OF NEW BUSINESS:

Three phase power

3. ADOPTION OF AGENDA:

4. ADOPTION OF THE MINUTES:

M-1 Rural Budgets Administration Committee Meeting of September 15, 2016

5. BUSINESS ARISING FROM THE MINUTES:

6. DELEGATIONS:

7. CORRESPONDENCE:

C-1 September 22, 2016 - Kalen Dorer - Thank you letter for Scholarship

C-2 September 14, 2016 - City of Dawson Creek - Fire Training Facility

8. REPORTS:

R-1 October 14, 2016 - Trish Morgan, GM of Community and Electoral Area Services - Report on the Value of NCLA, UBCM and FCM Memberships

December 01, 2016

REPORTS CONTINUED:

- R-2 Shannon Anderson, Deputy CAO - Verbal report on Feasibility, Design and Costs Study for Area B.
- R-3 October 13, 2016 - Trish Morgan, GM of Community and Electoral Area Services - Notice of Closed Meeting.
- 9. NEW BUSINESS:
 - NB-1 Three Phased Power
- 10 COMMUNICATIONS:
- 11. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1 RBAC 16/10/02
RBAC Minutes, MOVED by Director Rose, SECONDED by Director Sperling,
September 15, 2016 "That the Rural Budgets Administration Committee Meeting Minutes of September 15, 2016 be adopted with the following amendments:
Remove Director Rose's name and replace with Alternate Director Houley's"

CARRIED

MOVED by Director Goodings, SECONDED by Director Rose,
That the following resolution within the minutes
"That the Rural Budgets Administration Committee approve a grant to the Buick Creek Community Club for up to \$35,000 from the Gas Tax, to fund the application of spray foam in the Buick Creek Arena to address issues around heating inefficiencies, user safety and comfort."

Be changed to

"That the Rural Budgets Administration Committee approve a grant to the Buick Creek Community Club for up to \$35,000 from Area B, PRA funds, to fund the application of spray foam in the Buick Creek Arena to address issues around heating inefficiencies, user safety and comfort."

CARRIED

BUSINESS ARISING
FROM THE
MINUTES:

RBAC 16/10/03
MOVED by Director Goodings, SECONDED by Director Rose,
That the following motion in the September 15, 2016 be rescinded:
"That the Rural Budgets Administration Committee approve that the Grant-in-Aid for the Wonowon Horse Club of \$1,500 be returned back into the Grant-in-Aid budget to reduce next year's requisition."

CARRIED

CORRESPONDENCE:

C-1 RBAC 16/10/04
Kale Dorer - Thank MOVED by Director Sperling, SECONDED by Director Rose,
you letter for "That the Rural Budget Administration Committee receive the letter from Kale Dorer,
Scholarship thanking the committee for the scholarship funding."

CARRIED

C-2 Staff reported that they are setting up a meeting with Dawson Creek to gather more
City of Dawson information on what Dawson Creek is proposing for a fire training facility and that
Creek Fire Training another meeting will be set up to find out if everyone is in favor of the facility. Staff are

Facility also looking at providing a grant through economic development as a regional function (except Fort St. John) as it will benefit everyone in the region. Staff will update the committee after the meetings have taken place.

REPORTS:

R-1 RBAC16/10/05
October 14, 2016 - MOVED by Director Rose, SECONDED by Director Sperling,
Trish Morgan, GM of "That the Rural Budgets Administration Committee refer the Value of the NCLGA, UBCM
CEAS - Value of and FCM Memberships report until after the NCLGA round table."
NCLGA, UBCM and
FCM Memberships CARRIED

R-2 RBAC16/10/06
Shannon Anderson, MOVED by Director Goodings, SECONDED by Director Sperling,
Deputy CAO - Verbal "That the Rural Budgets Administration Committee approve from the Peace River
report on Feasibility, Agreement Funds, Area B, Rural Utilities (C) \$230,000 to determine the feasibility, design
Design and Costs and cost of:
Study for Area B 1) upgrading existing water tank loader sites in Area B to a potable water standard;
and
2) developing potable water tank loader sites in Rose Prairie and Buick;

And that discussion on the water tank loader at Blackfoot Park by referred to a future meeting of the Rural Budgets Committee."

CARRIED

R-3
Trish Morgan, GM of The Committee recessed the regular meeting to go into Closed at 3:51 p.m. pursuant to
CEAS - Notice of Section 90(1) of the Community Charter which states that a part of a (Board) meeting
Closed Meeting may be closed to the public if the subject matter being considered relates to or is one or
more of the following:
(c) - labour relations or other employee relations;

The Committee meeting reconvened the meeting at 4:38 p.m.

NEW BUSINESS:

NB-1
Three Phase Power Three Phase Power was not discussed.

Director Goodings noted that Prespatou wants a meeting and information for November 18, 2016 meeting. Staff will endeavour to attend.

Director Goodings discussed the Health Communities Committee. She noted the good work that the Cariboo has done and that there is funding available.

COMMUNICATIONS: None to post

ADJOURNMENT: RBAC 15/09/10

MOVED by Director Goodings, SECONDED by Director Rose,
"That the Rural Budgets Administration Committee be adjourned at 4:45 p.m."

CARRIED

Director Hiebert, Meeting Chair

Ronda Wilkins, Executive Assistant

From: Chris Cvik
Sent: October-28-16 11:16 AM
To: Ronda Wilkins
Cc: Trish Morgan
Subject: FW: Area B - Water (follow-up)

RBAC agenda item please.

Chris

Chris Cvik
Direct: 250-784-3208
Cell: 250-784-4603
chris.cvik@prrd.bc.ca

From: Karen Goodings [<mailto:kgooding@pris.bc.ca>]
Sent: Friday, October 28, 2016 11:15 AM
To: Chris Cvik <Chris.Cvik@prrd.bc.ca>; Director Karen Goodings <karen.goodings@prrd.bc.ca>; Shannon Anderson <Shannon.Anderson@prrd.bc.ca>
Cc: Trish Morgan <Trish.Morgan@prrd.bc.ca>; Kim Frech <Kim.Frech@prrd.bc.ca>
Subject: RE: Area B - Water (follow-up)

Thanks, makes sense. Please put that forward as an agenda item.

From: Chris Cvik [<mailto:Chris.Cvik@prrd.bc.ca>]
Sent: October-28-16 8:42 AM
To: Director Karen Goodings; Shannon Anderson
Cc: Trish Morgan; Kim Frech
Subject: Area B - Water (follow-up)

I had a follow-up item around the payment of mileage for the advisory members who you want to pull in to discuss creating a water function in Area B.

I spoke with Kim and the best way is to pass a resolution at the next RBAC meeting that the advisory members on the Area B water function project will follow the same policy as committee members that are approved through the Board policy. This will allow them to claim mileage. In terms of meals, this would just get charged to the project and come out of the grant amount that Director Goodings is paying for the feasibility study.

Prior to the actual meeting, I would suggest connecting with Kim to go over the process, issue the claim forms, etc. and get general instructions on how the attendees are to submit the form.

Chris

Chris Cvik | Chief Administrative Officer
Direct: 250-784-3208 | Cell: 250-784-4603 | chris.cvik@prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8
Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca

IMPORTANT: The information transmitted herein is confidential and may contain privileged or personal information. It is intended solely for the person or entity to which it is addressed. Any review, re-transmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

December 01, 2016



PEACE RIVER REGIONAL DISTRICT

Recreation and Cultural Grants-in-Aid Schedule "D" – Funding Amendment

APPLICANT INFORMATION		
Name of Organization: North Peace 4_H District Council		Date: Oct 13, 2016
Contact: Kelly Ballard		Phone: 2502637378
Mailing Address: 10043 – 100th Street, Fort St. John, B.C., V1J 3Y5		
Email: ballard@fsjbc.com		Fax: Click here to enter text.
PROJECT TO PROVIDE FUNDS		
Year Funds Granted: 2013	Have you completed this project? Yes	
Current Project Description: <i>(project for which funds were originally applied for)</i> We have purchased the horse panels with our 2013 grant. Our costs came in lower than what we expected and we have \$498.98 remaining. We wish to request a re-allocation of the remaining \$498.98 for the bleacher project we are in the process of completing. The bleachers were built and paid for out of our 2015 grant; however, they were more money that expected and we need to make a few small adjustments to them for next year.		
Amount Granted: 2,415.92	Amount to Reallocate: \$498.98	
PROJECT TO RECEIVE REALLOCATED FUNDS		
TOTAL Cost of New Project: \$498.98		
Proposed New Project/Operational Expense: <i>(reason for request and description of project, project budget)</i> Bleacher enhancements for future use (hand rails; cover/roof modifications to stop rain from hitting people sitting underneath.		
FOR OFFICE USE ONLY		
Funds Remaining: <i>(showing last 3 years)</i>	Current Project Name: 2015 Bleachers, Seacans, Scale	Amount Available = \$0.00
	2014 Project Name: Cattle Pens	Amount Available = \$0.00
	2013 Project Name: Eavestrough, Structural Repairs, Panels	Amount Available = \$498.98
Total Unused Funds = \$498.98		
Recommendation: That the Rural Budgets Administration Committee approved the funding amendment request from North Peace 4H District Council (NP4H) to use their remaining 2013 Grants-In-Aid (GIA) funds in the amount of \$498.98 reallocating it towards enhancements to the bleachers.		

Background: The 2013 GIA funds for NP4H were originally allocated for an eavestrough and gutter project which was completed under budget resulting in an unused amount of \$2,415.92 which was reallocated in November 2015 towards the purchase of new light-weight panels; this project cost less than expected resulting in an unclaimed allocation of \$498.98 of 2013 GIA . All projects to date are complete and there are no other unclaimed amounts for NP4H, approval of this second Funding Amendment would allow the organization to use all of their unclaimed funding and improve their bleachers and is consistent with the GIA policy statement.

December 01, 2016

Peace River Regional Cattlemen's Association

C/o Bag 6017

Fort St. John, BC

V1J 4H6

November 15, 2016



Peace River Regional District

Box 810

Dawson Creek BC

V1G 4H8

ATTENTION PRRD RURAL DIRECTORS:

Dear Peace River Regional District Rural Directors

This letter is in response to the letter we received from Kim Frech regarding the two Livestock Protection programs financed by Fair Share funding and administered by the Peace River Regional Cattlemen's Association.

I have attached a copy of Kim's letter; a copy of the program information sheet made available to livestock producers; and a copy of details of the program administration.

In 2012 the Regional District Rural Directors asked our association if we would be interested in administering a livestock protection program funded by the Regional District. We were pleased to do so because of the significant benefit we could see, not just for our member's but for all livestock producers in the region. At that time the Rural Directors told us they wanted the program run in isolation from the Regional District and they would not require details regarding program administration. This position has apparently changed. Fortunately we have documentation that will enable us to answer the 12 questions Kim has asked.

I will answer these questions one at a time.

Question 1: Members of the Peace River Regional Cattlemen's Association were mailed a copy of the attached information sheet "Attention Peace River livestock producers". In addition this information was forwarded to the Forage Association and the Bison Producers and they were asked to notify their respective members. Following this, information about the program spread rapidly by word of mouth.

December 01, 2016

We are confident that all impacted livestock producers in the Peace River area are aware of the program.

Question 2: No alternative funding has been secured.

Question 3: We asked the Cattle Industry Development Council (CIDC) but they declined because this sort of regional program is outside their mandate. We have been reluctant to search widely for outside funding partners because of the sensitive nature of the program.

Question 4: Losses due to harassment, deaths and maiming have all been reduced. There remain areas or hotspots where heavy losses due to predation continue. Individual claims vary from one to five predators and many claimants have two or more claims. (Please refer to question 6 as well)

Question 5: This assessment is based on the information provided to facilitators by claimants. There was no reliable baseline information prior to our program and we did not collect data from claimants as we had been advised this was not necessary. If program funding is reinstated we are prepared to collect data on losses and harassment as part of the claim procedure.

Question 6: The Pilot program (2013 & 2014) was utilized by 144 claimants; most claimants had two or more claims. The 2015 program was utilized by 111 claimants; most had two or more claims. Of the 111 claimants in 2015, 54 had not claimed under the previous Pilot program.

Question 7: Accounting for monies received

Livestock Pilot Protection Program (2013 & 2014)

\$400,000 received in two stages of \$200,000 each in 2013 & 2014 - \$272.07 interest earned

Claim payments paid to producers - \$356,000

Verification and administration - \$41,175

Bank charges, cheques, postage, office supplies - \$245.08

Fund balance \$2851.99 was transferred to the new (2015) program

Livestock Protection Program (2015)

\$200,000 received in 2015 - \$105.91 interest earned

Claim payments made to producers - \$182,000

Verification and administration \$20,200

Bank charges, cheques, postage, office supplies - \$482.51

Current remaining funds in bank account providing all issued cheques are cashed - \$275.39. This amount is awaiting transfer to new project funding

Question 8: The \$275.39 remaining in the program funds is in the program bank account. If additional funding is received, the \$275.39 plus any accrued interest will be rolled over into the new funds. Alternatively we await instructions from the Rural Budgets committee.

Question 9: Industries such as oil & gas, mining and forestry have created road networks that make it much easier for predators to access both wildlife and domestic stock. The livestock industry bears the bulk of the impact in terms of reduced weaning weights, reduced conception rates and death loss. Members of our association have already contributed significant time to the benefit of all livestock producers in the area and we do not feel we should be expected to contribute further.

Question 10: The attachment, "BC Peace River Region Livestock Protection Pilot Program" describes in detail the implementation and administration of the Pilot program. The pilot concluded in 2014 and in 2015 payment was reduced to \$500 per targeted predator; \$60 per claim facilitated and \$20 per claim processed to make the available funds cover more claims. There was very little adverse reaction from claimants to the reduced compensation.

Question 11: We have not provided best management practices information as this is widely available from a number of sources. We do, however, expect claimants to follow best management practices and in the program outline we state, "A claimant may be required to demonstrate that the claimants' management of the owned livestock was in accordance with generally accepted production and management practices"

Question 12: The attachment, "BC Peace River Region Livestock Protection Pilot Program" provides a detailed written program guide

If you have any further questions please contact us and we look forward to scheduling a meeting to discuss the matter further with you.

Yours sincerely



J. David Harris

President

Peace River Regional Cattlemen's Association

Cc: Karen Goodings, Brad Sperling, Leonard Hiebert, Dan Rose – PRRD Rural Directors

Cc: Kim Frech, Chief Financial Officer PRRD

December 01, 2016



PEACE RIVER REGIONAL DISTRICT

4 October 2016

Peace River Regional Cattlemen's Association
Bag 6017
Fort St. John, BC V1J 4H6

Dear Cattlemen's Association:

RE Livestock Protection Program

The Rural Budgets Administration Committee (RBAC) have met with your organization over the past few years and have provided funding for your program. At a meeting held earlier this year, the Committee decided that prior to consideration of continuing to fund the program that they would like additional information and answers to questions.

1. How people are made aware of the program?
2. Has alternative funding been secured?
3. Who else have they approached to be a funding partner?
4. Has there been a reduction in the losses to the producers and are they the same producers?
5. How has this been documented?
6. Has the program been utilized by the same producers each year?
7. Provide a complete accounting on the past monies spent and the effectiveness of the program.
8. Where did the remainder of the funds go?
9. What are the Peace River Cattlemen's willing to contribute to the program?
10. Is there an outline describing implementation and administration of the program?
11. Are producers provided with best practices around predator mitigation?
12. Provide a detailed written program guide.

We look forward to receiving response to these questions which will be reviewed when received.

Yours truly,

Kim Frech,
Chief Financial Officer

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

M:\004\CORRESPONDENCE\CATTLEMEN'S LIVESTOCK PROTECTION PROGRAM DOCK

December 01, 2016

B.C. PEACE RIVER REGION LIVESTOCK PROTECTION PROGRAM

Objective:

The objective of this program is to reduce the economic impacts of wild predators on livestock producers by providing financial assistance for reducing livestock losses using preventative measures on targeted predators in the agricultural area of the BC Peace River Regional District. For the purposes of this program the term targeted predator does not include bear, the cat family or coyote. This program will be administered by the Peace River Regional Cattlemen's Association and funded by a grant from the Peace River Regional District.

Eligibility:

All ranchers or farmers who raise livestock in the B.C. Peace River Regional District area agricultural zone are eligible for assistance under the program. For the purpose of the program a claimant may be an individual, partnership, an incorporated company, or an unincorporated association of individuals who own, or have a leasehold interest in domestic livestock for commercial production.

For the purpose of this program, a claimant for compensation or a request for compensation may be required to demonstrate to the governing committee that the claimants' management of the owned livestock was in accordance with generally accepted production and management practices at the time of the predation problem. The governing committee may refuse to make a compensation payment, or may reduce the level of compensation payment otherwise payable, if the governing committee is of the opinion that the claimant did not meet the intent of the program guidelines.

Program Structure:

1. Compensation:

- 1.1. Payment of \$500.00 per targeted predator will be paid in compensation to the producer for the verified removal of targeted predators.
- 1.2. Payment of \$60 to authorized claims facilitator per application visit for compensation.
- 1.3. Mileage for claims facilitators as authorized by governing committee @ .50 /km capped to a total program value of \$500.00 per claims facilitator.
- 1.4. Payment of \$20 per compensation claim to program claims administrator for processing of documentation and payments.

Attention Peace River Livestock Producers

The Peace River Regional Cattlemen's Association is administering a Livestock Protection Program for livestock producers in the BC Peace River area to provide financial assistance to reduce livestock losses by targeted predators.

For the purpose of this program "livestock" is defined as any domestic livestock raised in the BC Peace River agricultural developed area.

Any livestock producer who has suffered financial losses from predation is eligible to apply for assistance to remove targeted predators. Assistance will be provided upon proof that a targeted predator has been removed.

Program facilitators have been appointed in the North and South Peace.

Livestock producers wishing to file a claim should contact one of these program facilitators. The facilitators have the required form and will assist livestock producers in submitting claims.

The start-up date of this program is from the completion date of the preceding pilot project (effective immediately) and the program will run until this final installment of grant money is expended.

North Peace program facilitators:

Renee Ardill	(250) 262-0184	ardillsranch@xplornet.com
Aron Collins	(250) 827-6878	aroncollins@gmail.com
Alternate Dave Harris	(250) 827-3503	dharris@pris.bc.ca

South Peace program facilitators

Darwin Dunbar	(250) 780-2372	don_dunbar@hotmail.com
Tom Krantz	(250) 219-1415	l-tkrantz@hotmail.com
Alternate Dan Stocking	(250) 793-7442	cowsox@gmail.com

Mike McConnell, president

Peace River Regional Cattlemen's Association



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

See page 3
Resolution 21/07/04

DATE: July 21, 2016

PLACE: Regional District Office, Dawson Creek, BC

PRESENT: Directors
Director Rose, Electoral Area E - Meeting Chair
Director Goodings, Electoral Area B
Director Sperling, Electoral Area C
Director Hiebert, Electoral Area D

Staff

Trish Morgan, General Manager of Community and Electoral Area Services
Fran Haughian, Communications Manager/Commission Liaison
Kari Bondaroff, Invasive Plant Program Manager
Ronda Wilkins, Executive Assistant

Others

Ester Habb, Executive Director, New Day in the Peace Ministries
Chris Habb, Maintenance Mgr., New Day in the Peace Ministries

Call to Order The Chair called the meeting to order at 10:14 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

RBAC 21/07/01

MOVED by Director Sperling , SECONDED by Director Hiebert,
"That the Rural Budgets Administration Committee agenda for the July 21, 2016 meeting,
be adopted:

1. CALL TO ORDER - Director Rose to Chair the Meeting
2. DIRECTORS NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. ADOPTION OF THE MINUTES:
M-1 Rural Budgets Administration Committee Meeting of July 21, 2016
5. BUSINESS ARISING FROM THE MINUTES:
BA – 1 June 8, 2016 report from Kari Bondaroff, Invasive Plant Program Manager -
Funding Request from Peace River Cattlemen's Association.

ADOPTION OF AGENDA: continued

6. DELEGATIONS:
D-1 New Day in the Peace Ministries (10:15 a.m.)
7. CORRESPONDENCE:
C-1 June 16, 2016 - North Peace Historical Society – Recreation and Cultural Grants-in-Aid funding Amendment
C-2 June 30, 2016 - Halfway Graham Community Club – Recreation and Cultural Grants-in-Aid funding Amendment
C-3 July 11, 2016 - South Peace Art Society – Grant request
C-4 July 14, 2016 – Thank you from Fort St. John Arts Council
8. REPORTS:
R-1 July 11, 2016 – Jill Rickert, Community Services Coordinator – Grant Request from Goodlow Community Club - Cemetery
R-2 July 13, 2016 – Kim French, Chief Financial Officer - North Pine Farmer's Institute Loan & Grant
9. NEW BUSINESS:
10. COMMUNICATIONS:
11. ADJOURNMENT:

ADOPTION OF MINUTES:

M-1 RBAC 21/07/02
RBAC Minutes, MOVED by Director Hiebert, SECONDED by Director Sperling,
June 21, 2016 "That the Rural Budgets Administration Committee Meeting Minutes of June 21, 2016 be adopted."

CARRIED

The agenda was varied to deal with the Delegation

DELEGATIONS:

D-1
New Day in the
Peace Ministries

New Day in the Peace Ministries representative Ester Habb, Executive Director and her Chris Habb, Maintenance Manager met with the Committee to ask for a grant to help with the construction of a new building. Ester described that a safe place and other services are offered to women and sometimes children at the facility. She noted that with more referrals being sent to the facility there is a need for more staff and room.

RBAC 21/07/03

MOVED by Director Goodings, SECONDED by Director Sperling,
"That the Rural Budgets Administration Committee have staff send a letter to New Day in the Peace Ministries requesting a grant application and further that the letter ask for the following information:

- 1) Where do their clients comes from? Are they from the North Peace, South Peace, rural, municipal or outside of our region?
- 2) What are their normal sources of revenue for operations and capital?
- 3) What is the budget for the expansion? Show sources of revenue, expenses, in-kind, short-fall. Please provides quotes.
- 4) Where have they applied for grants?

DELEGATIONSCON'T:

- 5) Are they non-denominational? Which church groups do they work with?
- 6) Copy of their constitution and bylaws
- 7) Building plans
- 8) Who will be doing the work? What does "at cost" mean?
- 9) Letters of support from other organizations

CARRIED

BUSINESS ARISING
FROM THE
MINUTES:
Livestock Protection
Program

Kari Bondaroff, Invasive Plant Program Manager, spoke to a report on the Livestock Protection Program that she provided to the Committee at the June 21, 2016 meeting in regards to the funding request from the Peace River Cattlemen's Association.

RBAC 21/07/04

MOVED by Director Sperling, SECONDED by Director Hiebert, That the Rural Budgets Administration Committee have staff verify that the Peace River Agreement funds are allowed to be allocated for funding of the Cattlemen's Livestock Protection program and further that if funds are allowed to be allotted that a letter be sent to the Peace River Cattlemen's Association asking the following questions:

How people are made aware of the program?

Has alternative funding been secured?

Who else have they approached to be a funding partner?

Has there been a reduction in the losses to the producers and are they the same producers? How has this been documented?

Has the program been utilized by the same producers each year?

To provide a complete accounting on the past monies spent and the effectiveness of the program.

Where did the remainder of the funds go?

What are the Peace River Cattlemen's willing to contribute to the program?

Is there an outline describing implementation and administration of the program? Do they provide producers with best practices around predator mitigation? Provide a detailed written program guide.

CARRIED

CORRESPONDENCE:

C-1

June 16, 2016
 North Peace
 Historical Society
 Recreation and
 Cultural GIA funding
 amendment

RBAC 21/07/05

MOVED by Director Goodings, SECONDED by Director Sperling,
 That the Rural Budgets Administration Committee approve the funding amendment from the North Peace Historical Society to reallocate \$4,749.16 of their remaining 2015 GIA allocation to sandblasting and painting of the sea cans and assisting with the costs to restore and relocate the Allen Homestead House in 2016."

CARRIED

C-2

June 30, 2016
 Halfway Graham
 Community Club
 Recreation and
 Cultural GIA funding
 Amendment

RBAC 21/07/06

MOVED by Director Goodings, SECONDED by Director Hiebert,
 "That the Rural Budgets Administration Committee approve the funding amendment request from Halfway Graham Community Club to reallocate the unclaimed 2015 GIA in the amount of \$2,959.19 towards the costs for a PA system, varathane for the gym floor and a hall sign."

CARRIED

CORRESPONDENCE CON'T:

C-3 RBAC 21/07/07
July 11, 2016 South MOVED by Director Hiebert, SECONDED by Director Sperling,
Peace Art Society That the Rural Budgets Administration Committee approve the grant request from South
Grant Request Peace Art Society in the amount of \$1,500 from Area D, BCR/PRA funds for their
Exhibition and Art Outreach Programs.”

C-4 RBAC 21/07/08
Thank you from Fort MOVED by Director Goodings, SECONDED by Director Sperling,
St. John Arts Council “That the Rural Budgets Administration Committee receive the thank you from the Fort
St. John Arts Council.”

CARRIED

REPORTS:

R-1 RBAC 21/07/09
July 11, 2016 MOVED by Director Goodings, SECONDED by Director Sperling,
Jill Rickert, CSC “That the Rural Budgets Administration Committee approve the grant request from the
Grant request – Goodlow Community Club in the amount of \$4,000 from Area B, Cemetery Funds and
Goodlow \$3,055 from the BCR/PRA, Area B funds for a new main entrance gate for the cemetery.”
Community Club - Cemetery

CARRIED

RBAC 21/07/10
MOVED by Director Goodings, SECONDED by Director Sperling,
“That the Rural Budgets Administration Committee refer back to staff the Grant Request
Application Form to update it by adding a section to show how many volunteers/in-kind
work has been provided.”

CARRIED

R-2 RBAC 21/07/11
July 13, 2016 MOVED by Director Goodings, SECONDED by Director Rose,
Kim Frech, CFO – “That the Rural Budgets Administration Committee ratifies the electronic approval to
North Pine Farmer’s provide to the North Pine Farmer’s Institute a \$300,000 Fair Share grant (\$200,000 from
Institute Loan & Area B; \$50,000 each from Areas C & D) ; and a \$300,000 loan from the Rural Loan Fund
Grant which will be registered against the property.”

CARRIED

NEW BUSINESS: None

COMMUNICATIONS: Communication Manager Fran Haughian noted that C-3, R-1 and R-2 would be included in
the monthly newsletter.

ADJOURNMENT: RBAC 21/07/12
MOVED by Director Sperling, SECONDED by Director Hiebert,
“That the meeting be adjourned at 11:31 a.m.”

CARRIED

Director Rose, Meeting Chair

Ronda Wilkins, Executive Assistant



Peace River Regional District

REPORT

To: Rural Budgets Administration Committee

Date: November 17, 2016

From: Jennifer Rudyk, Finance Clerk

Subject: Financial Report – October 2016

Attached for your information is the monthly Rural Budgets Financial Report.

The report includes:

1. Grants-in-Aid (4 pages) - 2005 to 2015 balances remaining
 - Page 1 - Area B, Area C, Area E
 - Page 2 - Sub-Regional
 - Page 3 - Youth Travel Recipient Listing
 - Page 4 - Scholarship/Bursary Recipient Information
2. Fair Share Money Market Fund (1 page). Report Includes:
 - a. Opening Balance
 - b. Revenues (interest, annual payment/subscription, etc.)
 - c. Commitment amount (first column after name of payee)
 - d. Previous Years Payments
 - e. Payments made this year (next 4 columns - column for each Area)
 - f. Balance remaining of the Commitment (last column)
 - g. Actual Balance
 - h. Total Remaining Commitment
3. Peace River Agreement Money Market Fund (1 page).
This report is in a similar format to the Fair Share report.
4. BCR/PRA Money Market Fund (includes revenue, expenditures and future commitments) (1 page).
5. Reserve (Appropriated Surplus) Balances (Includes all Regional District reserves) (2 pages).
6. Establishment Bylaw No. 1166, 1998 and most recent amendment Bylaw No. 1853, 2009.

If there is anything missing or something that is on the report(s) that needs to be researched, please let me know.

Staff Initials: JR

Dept. Head:

A handwritten signature in black ink, appearing to read 'Kim Frach', is written over the 'Dept. Head:' label.

CAO:

Page 1 of 1

December 01, 2016

Peace River Regional District Grants-In-Aid Summary of Payables - 2016										31-Oct-2016
Current Year Allocation		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
			Budget 103,000.00	Budget 107,000.00	Budget 103,000.00	Budget 103,000.00	Budget 103,000.00	Budget 200,000.00	Budget 103,000.00	
AREA B			Allocated 103,000.00	Allocated 107,000.00	Allocated 103,000.00	Allocated 103,000.00	Allocated 94,608.17	Allocated 189,845.00	Allocated 103,000.00	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-
	Buick Creek Community Club	-	-	-	-	-	-	-	-	-
	Cache Creek Community Club	0.00	-	-	-	-	-	-	-	0.00
	Cecil Lake Rec. Commission	-	-	-	-	-	-	-	-	-
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	-
17,995.84	Golata Creek Recreation Society	-	(0.00)	-	-	-	0.00	-	17,995.84	17,995.84
38,700.00	Goodlow Community Club	-	-	(0.00)	-	-	-	-	38,700.00	38,700.00
	Halfway Graham Community Club	-	-	-	-	-	-	874.96	-	874.96
	King's Valley Christian Camp	-	-	-	-	(0.00)	0.00	-	-	(0.00)
6,900.00	Montney Rec. Commission	-	-	(0.00)	-	-	-	6,597.92	6,900.00	13,497.92
1,000.00	North Peace 4-H District Council	-	-	-	-	-	-	0.00	-	0.00
1,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	-	-	-
12,162.61	North Peace Historical Society	-	-	-	-	-	-	-	-	-
	North Peace Light Horse Assn.	-	-	-	-	-	-	18,548.73	-	18,548.73
	North Peace Ride for Disabled	-	-	-	-	-	-	259.51	-	259.51
11,062.05	Osborn Community Club	-	-	(0.00)	(0.00)	-	-	8,315.09	4,513.48	12,828.57
10,679.50	Rose Prairie Curling Society	-	-	0.00	0.00	-	-	2,278.53	4,629.83	6,908.36
	Wonowon Horse Club	-	-	-	-	-	-	-	-	-
1,000.00	Area B Rural Bursary	-	-	-	-	-	-	-	-	-
1,500.00	Youth Travel	-	-	-	-	-	-	-	1,000.00	1,000.00
103,000.00	Total Area B	0.00	(0.00)	(0.00)	(0.00)	(0.00)	0.00	36,874.74	73,739.15	110,613.89
		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
			Budget 100,000.00	Budget 100,000.00	Budget 100,000.00	Budget 100,000.00	Budget 112,025.88	Budget 100,000.00	Budget 80,000.00	
AREA C			Allocated 100,000.00	Allocated 100,000.00	Allocated 100,000.00	Allocated 87,924.72	Allocated 93,297.04	Allocated 81,250.00	Allocated 72,900.86	
	Big Bam Ski Hill	-	-	-	-	-	-	-	-	-
25,125.86	Charlie Lake Community Club	-	-	127.46	-	-	4,920.40	18,000.00	25,125.86	48,173.72
1,000.00	Fort St. John Gradfest	-	-	-	-	-	-	-	-	-
	Lake Point Golf Club	-	-	-	-	4,241.96	-	-	-	4,241.96
	North Peace 4H Senior Council	-	-	-	-	498.98	-	-	-	498.98
20,000.00	North Peace Fall Fair Society	-	-	-	-	-	-	3,322.13	2,634.75	5,956.88
24,775.00	North Peace Historical Society	-	0.00	-	-	-	470.75	3,426.16	24,127.61	28,024.52
	North Peace Light Horse Assn.	-	-	-	0.00	-	-	34,000.00	-	34,000.00
1,000.00	*Area C Scholarship	-	-	-	-	-	-	-	-	-
1,000.00	Youth Travel	-	-	-	-	-	-	-	1,000.00	1,000.00
72,900.86	Total Area C	-	0.00	127.46	0.00	4,740.94	5,391.15	58,748.29	52,888.22	121,896.06
		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
AREA E			Budget 102,000.00	Budget 102,000.00	Budget 102,000.00	Budget 111,610.00	Budget 103,150.00	Budget 102,000.00	Budget 102,000.00	
			Allocated 102,000.00	Allocated 102,000.00	Allocated 92,390.00	Allocated 110,460.00	Allocated 103,150.00	Allocated 102,000.00	Allocated 102,000.00	
	Camp Emile	-	(0.00)	0.00	-	0.00	13,924.54	-	-	13,924.54
2,500.00	Chetwynd & Dist Rec. Centre	-	-	-	-	-	-	-	2,500.00	2,500.00
7,637.50	Chetwynd Electric Eels Swim Assn.	-	-	-	-	-	611.40	-	7,637.50	8,248.90
5,387.50	Chetwynd Gymkhana	-	-	-	-	0.00	(0.00)	-	5,387.50	5,387.50
22,768.25	Chetwynd Rod & Gun Club	-	-	-	-	-	-	-	-	-
5,000.00	Chewtynd Social Planning Committee	-	-	-	-	-	-	-	-	-
1,600.00	Foothills Team Roping Club	-	-	-	-	(0.00)	-	-	1,600.00	1,600.00
13,550.50	Jackfish Community Association	-	-	(0.00)	-	(0.00)	0.00	4,875.00	9,423.66	14,298.66
7,637.50	Little Giants Figure Skating Club	-	-	-	-	-	-	-	7,637.50	7,637.50
6,281.25	Little Prairie Heritage Society	-	-	(0.00)	0.00	1,932.69	4,355.16	4,302.91	3,970.12	14,560.88
6,707.50	Moberly Lake Community Assn.	-	-	-	0.00	-	-	-	4,481.54	4,481.54
16,417.50	Pine Valley Exhibition Park Soc.	-	-	(0.00)	-	1,849.62	-	-	2,019.90	3,869.52
	Pine Valley Motor Sports	-	-	-	-	-	-	-	-	-
3,512.50	Pine Valley Seniors Assn.	-	-	-	-	-	(0.00)	-	3,512.50	3,512.50
	Sagitawa Christian Camping Society	-	-	-	-	-	-	15,965.00	-	15,965.00
1,000.00	Area E West Bursary	-	-	-	-	-	-	-	1,000.00	1,000.00
2,000.00	Youth Travel	-	-	-	-	-	-	-	1,500.00	1,500.00
102,000.00	Total Area E	-	(0.00)	0.00	0.00	3,782.31	18,891.10	25,142.91	50,670.22	98,486.54

		2005-2009	2010	2011	2012	2013	2014	2015	2016	GIA Remaining
SUB-REGIONAL			Budget	Budget	Budget	Budget	Budget	Budget	Budget	
			130,000.00	130,000.00	130,000.00	150,000.00	150,084.00	150,000.00	150,000.00	
			Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	Allocated	
			130,000.00	130,000.00	130,000.00	149,916.11	150,084.00	150,000.00	150,049.93	
9,178.72	Ark - Dawson Creek Youth Centre Society	-	-	-	-	-	-	-	9,178.72	9,178.72
5,000.00	Bessborough Community Club	-	-	74.96	-	-	-	-	5,000.00	5,074.96
8,178.72	Cutbank Community Club	-	-	-	-	0.00	(0.00)	-	(0.00)	0.00
14,428.72	Dawson Creek Sportsman's Club	-	-	-	-	-	-	-	-	-
5,829.55	Doe River Gymkhana Club	-	-	-	-	-	-	-	5,829.55	5,829.55
8,044.08	Doe River Recreation Commission	-	-	-	-	-	-	-	8,044.08	8,044.08
8,178.72	Farmington Community Association	-	-	-	-	-	-	-	8,178.72	8,178.72
1,350.00	Groundbirch Rec. Commission	-	-	-	-	-	-	-	1,350.00	1,350.00
16,078.72	Hats n' Chaps Gymkhana	-	-	-	2,155.99	-	-	-	16,078.72	18,234.71
	Kilkerran Recreation Commission	-	-	-	-	0.00	-	1,925.33	-	1,925.33
11,724.22	Kiskatinaw Fall Fair	-	-	-	-	0.00	0.00	-	4,365.49	4,365.49
8,777.38	McLeod Rec. & Social Services Society	-	-	-	-	-	(0.00)	(0.00)	-	(0.00)
10,491.22	Rolla Ratepayers	-	-	-	-	-	-	-	10,491.22	10,491.22
7,028.72	Sunset Prairie Recreation Commission	-	-	0.00	(0.00)	0.00	1,257.05	0.00	7,028.72	8,285.77
825.00	Swan Lake Enhancement Society	-	-	-	-	-	-	-	-	-
6,928.72	Tomslake Community Cultural Assn.	-	-	-	-	-	-	-	6,928.72	6,928.72
12,828.72	Tomslake & District Rec Commission	-	-	-	-	(0.00)	0.00	1,452.22	12,828.72	14,280.94
10,678.72	Tupper Community Club	-	-	-	-	-	-	-	10,678.72	10,678.72
3,000.00	Post Secondary Trade Bursary & Scholarship	-	-	-	-	-	-	-	1,500.00	1,500.00
1,500.00	Youth Travel	-	-	-	-	-	-	-	-	-
150,049.93	Total Sub-Regional	0.00	0.00	74.96	2,155.99	0.00	1,257.05	3,377.55	107,481.38	114,346.93
427,950.79	COMBINED GRAND TOTALS	0.00	(0.00)	202.42	2,155.99	8,523.25	25,539.30	124,143.49	284,778.97	445,343.42
Prior Years Payable total =			36,420.96							
2015 Payable total =				124,143.49						
Total GIA Payable =					445,343.42					

Youth Travel Recipient Information

Area	Recipient	Total To-Date	2010	2011	2012	2013	2014	2015	2016
Area B									
	Northern BC High School Rodeo	1,000	500			500			
	Northern BC Highschool Rodeo - Megan Smith	500					500		
	Juvenile boys curling team (alberta league)	500							500
	TOTAL granted for year		500	1,500	0	1,500	1500	1500	1500
	TOTAL used		500	0	0	500	500	0	500
	BALANCE Remaining		0	0	0	0	0	0	1000 *
Area C									
	Inconnu Swim Club	300		300					
	Northern BC High School Rodeo	2,000	500		500	500		500	
	TOTAL granted for year		1,000	1,000	1,000	1,000	1000	1000	1000
	TOTAL used		500	300	500	500	0	500	
	BALANCE Remaining		0	0	0	0	0	0	1000 *
Area E									
	3 Nations Midget Hockey	650		350		300			
	Auroras Speed Skating Club	250		250					
	Chet Girls Club Volleyball	1,050	250		500		300		
	Chet Scotiabank Bantam Giants Hockey	850	350		500				
	Chet Secondary Boys Wrestling	350	350						
	Chet Secondary Girls Volleyball	1,250	250		200	800			
	Chet Talisman Energy Pee Wee Giants Hockey	500			500				
	Electric Eels Swim Club	600		300	300				
	Chetwynd Secondary Highschool Golf Team	300				300			
	Dawson Creek Juvenile Girls Curling	500					500		
	Chetwynd Midget Giants	500						500	
	Chetwynd U16 Club Volleyball - Chargers	500						500	
	Chetwynd Secondary Sr. Girls VB	1,000						1000	
	U16 Girls Club VB Chetwynd	500							500
	TOTAL granted for year		2,000	2,000	2,000	2,000	3005.26	2000	2000
	TOTAL used for year		1,200	900	2,000	1,400	800	2000	500
	BALANCE Remaining		0	0	0	0	0	0	1,500 *
Sub-Regional									
	Northern BC High School Rodeo	2,000			1,000	1,000			
	DC U14 Volleyball Team Dynamite	500							500
	DCVC U17_18 Girls Vollebay	500							500
	Juvenile Boys Curling Team (alberta league)	500							500
	TOTAL granted for year		1,500	1,500	1,500	1,500	1500	1500	1500
	TOTAL used for year		0	0	1,000	1,000	0	0	1500
	BALANCE Remaining		0	0	0	0	0	0	0 *

* Unused amounts returned to reduce next tax year

Scholarship/Bursary Recipient Information 2010 to Current

Area B Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Kelsey Young	1,000	0	11-Aug-16
2015	Robyn Bickford	1,000	0	25-Aug-15
2014	Rebecca Hedges	1,000	0	3-Sep-14
2013	Makayla MacLeod	1,000	0	13-Aug-13
2012	Eliza Li	1,000	0	2012
2011	Talia Miller	500	0	2011
2010	Kendra Young	500	0	2010
TOTAL		5,000	0	

Area C Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Rachel Kalkman	1,000	0	25-Aug-16
2015	Kevala Van Voilkenburg	1,000	0	06-Aug-15
2014	Dylan Kassian	1,000	0	23-Aug-14
2013	Daisy Petrucci	1,000	0	15-Aug-13
2012	Stephanie Sutherland	1,000	0	2012
2011	Hannah Leber	500	0	2011
2010	Tawny Hosker	500	0	2010
TOTAL		5,000	0	

Area E Bursary

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Courtney Auger	500	500	
2016	Regan Neuls	500	500	
2015	Kayla Sanford	500	0	13-Nov-15
2015	Dayton Waldie	500	0	07-Nov-15
2014	Sara Norris	500	0	27-Nov-14
2014	Brittany Andres	500	0	15-Jan-15
TOTAL		1,500	0	

Sub-Regional Bursary & Scholarship

Year	Name	Amount	Amount Remaining	Date Claimed
2016	Ashley Schweitzer	1,500	1500	
2016	Kalen Dorer	1,500	0	Sep-16
2015	Paula Chudley	1,500	0	31-Aug-15
2015	Ben Van Spronsen	1,500	0	14-Sep-15
2014	Theran Basset	1,500	0	15-Jan-15
2014	Landon Farrow Trades	1,500	0	16-Sep-14
2013	Brenna McCullough - Academic	1,500	0	25-Sep-13
2013	Brad Skytte - Trades	1,500	0	02-Jul-13
2012	Kole Pierce	1,500	0	2012
2012	Michaela Wandling (Deferred to 2013)	1,500	0	2013
2011	Anders Carlstad	1,500	0	2011
2011	Gary Gordon	1,500	0	2011
2010	Erica Woolf	1,500	0	2010
2010	Dusty Bruhs (Deferred to 2011)	1,500	0	2010
TOTAL		16,500	0	

Fair Share Commitments			October 2016		K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2016 opening balance					2,209,255.70	1,930,009.03	3,206,851.77	2,917,532.69	10,263,649.19
Total interest earned to date					13,589.44	12,279.58	20,639.83	18,671.75	65,180.60
									-
COMMITMENTS			Commitment	Previous Yrs. Payments	Fair Share Payments This Year				Remaining Commitment
Area B									
Area B Municipal Facilities			13,200.00						13,200.00
Clearview Arena; Crawl Space R&M			75,000.00	59,456.85	14,563.57				979.58
Electrical Extension Grants			12,000.00		4,000.00				8,000.00
FSJ Library (annual payment)			31,300.00		31,300.00				-
NP Cultural Centre (pymt to 2017)			28,125.00		28,125.00				-
NP Fall Fair; Display Buildings			17,600.00	10,192.14					7,407.86
NP Farmers Institute; Facility Upgrades			200,000.00		200,000.00				-
Rural Gasification			680,000.00	32,367.25					647,632.75
Sewage Rec Facility (Operating Deficit 25%)			-						-
			1,057,225.00	102,016.24	277,988.57	-	-	-	677,220.19
Area C									
FSJ Airport Sub Communal H2O/Swr Fees			12,559.97	11,200.00					1,359.97
FSJ Airport Sub Water Metering Initiative			25,000.00			2,762.85			22,237.15
FSJ Library (annual payment)			15,000.00			15,000.00			-
NPAS; Airport Swr Pumps & Maintenance			26,289.38			4,157.98			22,131.40
NP Cultural Centre (pymt to 2017)			14,062.00			14,062.00			-
NP Farmers Institute; Facility Upgrades			50,000.00			50,000.00			-
Regional Parks Improvements			100,000.00						100,000.00
Sewage Rec Facility (Operating Deficit 75%)			-						-
Water & Sewer			500,000.00						500,000.00
			742,911.35	11,200.00	-	85,982.83	-	-	645,728.52
Area D									
Bear Mnt Nordic Ski Assn; Ski Trails			10,000.00						10,000.00
Dawson Creek Gradfest Committee; Gradfest 2015			2,500.00	1,000.00			1,000.00		500.00
Dawson Creek Sportsman's Club; Indoor Range Exp			80,000.00						80,000.00
Electrical Extension Grants									-
Hats 'n Chaps Gymkhana; Arena Rebuild			15,800.00	15,360.00					440.00
Kelly Lk Swr; Upgrades (Lift Stn, Pump, Alarm Dialer)			30,000.00	19,544.37					10,455.63
Northern Lights Recovery Centre			100,000.00						100,000.00
NP Farmers Institute; Facility Upgrades			50,000.00				50,000.00		-
Regional Parks & Trails (Parks)			75,000.00						75,000.00
Regional Parks & Trails (Trails)			25,000.00						25,000.00
Rolla Sewer - Annual Oper. Grant			17,500.00	17,500.00					-
Rolla Sewer - Upgrades			20,000.00	17,429.53			10,455.63		(7,885.16)
Rural Gasification			1,000,000.00	58,798.50					941,201.50
Rural Water Dev-Tmik,Frmtg Const			125,032.17						125,032.17
Swan Lake Environmental Study			20,000.00	15,554.63					4,445.37
Swan Lake Weir Aluminum Gates			34,000.00	8,133.75					25,866.25
			1,604,832.17	153,320.78	-	-	61,455.63	-	1,390,055.76
Area E									
Bear Mnt Nordic Ski Assn; Ski Trails			4,000.00						4,000.00
Camp Sagitawa; Phase 1 Climbing Wall			20,000.00						20,000.00
Chetwynd & Dist. Rec Complex			1,325,000.00	1,269,278.08					55,721.92
Chetwynd (Dist of); Fire Apparatus			133,000.00					124,515.41	8,484.59
Chetwynd Rec Centre 2M Support; Flooring, Boards & Chiller;			-						-
Chetwynd Seniors Housing Society			150,000.00						150,000.00
Dawson Creek Sportsman's Club; Indoor Range Exp			20,000.00						20,000.00
Electrical Extension Grants			5,000.00					4,000.00	1,000.00
Hasler Tower Project			107,000.00	98,836.73					8,163.27
Hats 'n Chaps Gymkhana; Arena Rebuild			3,950.00	2,184.00					1,766.00
Little Prairie Heritage Soc; Engineering			25,000.00	6,090.00					18,910.00
Little Prairie Heritage Soc; Tables, Tents			8,300.00					8,300.00	-
Moberly Lk FD; Equipt & Training			10,000.00					10,000.00	-
Northern Lights Recovery Centre			100,000.00						100,000.00
Rural Gasification			700,000.00						700,000.00
Senior Assisted Living			30,000.00						30,000.00
South Peace SPCA; Aspen Estate Feral Cats			5,000.00	2,500.00					2,500.00
Sunset Pr Rec Comm; Fair Kitchen			58,000.00	38,005.49					19,994.51
			2,704,250.00	1,416,894.30	-	-	-	146,815.41	1,140,540.29
Total Fair Share Bank Balance at Month End					1,944,856.57	1,856,305.78	3,166,035.97	2,789,389.03	9,756,587.35
Total Remaining Commitment					677,220.19	645,728.52	1,390,055.76	1,140,540.29	3,853,544.76
Balance After Remaining Commitments					1,267,636.38	1,210,577.26	1,775,980.21	1,648,848.74	5,903,042.59
					Area B	Area C	Area D	Area E	
* Electoral Area 'E' Director has guanteed to cover funding shortfalls up to \$2,000,000 from Fair Share/Gas Tax or other available funding for the Chetwynd & District Rec Centre capital project upgrade scheduled to start in 2017 per the January 26, 2016 RBAC meeting motion.									
This commitment is not included in the above numbers									

December 01, 2016

Peace River Agreement Commitments	October 2016			K. Goodings Area B	B. Sperling Area C	L. Hiebert Area D	D. Rose Area E	Total Fair Share
January 1, 2016 Opening Balance				-	-	-	-	-
Total interest earned to date				2,968.18	3,055.68	2,850.36	2,948.78	11,823.00
Subscription PRA \$				750,000.00	750,000.00	750,000.00	750,000.00	3,000,000.00
COMMITMENTS	Commitment	Previous Yrs. Payments	Category Code	Peace Agreement Payments This Year				Remaining Commitment
Area B								
Buick Creek Arena; Insulation/Heating Upgrades	35,000.00		A					35,000.00
Prespatou School; Rink and Skate Shacks	20,000.00		A	20,000.00				-
NEAT; Rural School Foodsafe Program	1,725.00		E	1,725.00				-
Water Tank Loader Potable Feasibility; Rose Praire & Buick Cr	230,000.00		C					230,000.00
	251,725.00			21,725.00	-	-	-	265,000.00
Area C								
NEAT; Rural School Foodsafe Program	1,725.00		E		1,725.00			-
	1,725.00				1,725.00			-
Area D								
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)	30,000.00		C			30,000.00		-
KL Sewer; Complete Pump & Alarm System Installation	10,000.00		D					10,000.00
KL Sewer; Spare Pump	12,000.00		D					12,000.00
NEAT; Rural School Foodsafe Program	1,725.00		E			1,725.00		-
SP Dist Crime Prevention Assn; Signs	4,375.00		E			3,517.15		857.85
Rolla Sewer; Pump & Control Alarm Installation	40,000.00		D			8,396.29		31,603.71
Rolla Sewer; Spare Pump	8,000.00		D					8,000.00
	106,100.00					43,638.44		62,461.56
Area E								
Chetwynd Public Library; Exterior Renovation	100,000.00		B					100,000.00
*Dawson Creek; Kiskatinaw Watershed Stewardship (pymt to 2020)	10,000.00		C				10,000.00	-
NEAT; Rural School Foodsafe Program	1,725.00		E				1,725.00	-
Mob Lk Comm Assn; Water Sampling	5,000.00		E				5,000.00	-
Mob Lk Comm Assn; Shoreline Condition Assessment	11,500.00		E				9,342.50	2,157.50
	110,000.00						26,067.50	100,000.00
Total Peace River Agreement Bank Balance at Month End				731,243.18	751,330.68	709,211.92	726,881.28	2,918,667.06
Total Remaining Commitment				265,000.00	-	62,461.56	100,000.00	427,461.56
Balance available after remaining commitments				466,243.18	751,330.68	646,750.36	626,881.28	2,491,205.50
				Area B	Area C	Area D	Area E	
*Kiskatinaw Watershed Commitment Replenished each year for 5 years to 2020								
Funding Categories								
A Recreation & Cultural Facilities within Electoral Areas								
B Recreation & Cultural Facilities within Municipalities (assist with contributions on behalf of rural residents to operational costs and capital projects of facilities either owned by the municipality or a qualified organization)								
C Rural Utilities (including extension of mainlines for hydro, gas and telephone, repair of towers, etc.)								
D Rural Services and Functions (contributions to enhance and assist RD rural functions)								
E Other Rural Assistance (i.e. assist SPCA with special rural programs, travel assistance to groups representing PRRD-EA, specialty programs to assist rural residents livelihoods such as the Livestock Protection Program)								

December 01, 2016

Peace River Regional District
BCR/PRA
October 31, 2016

	Area B	Area C	Area D	Area E	Total MMF BCR Grants in lieu
Opening Balance	66,148.15	68,502.73	45,000.00	46,627.11	226,277.99
January	40.01	41.44	27.22	28.20	136.87
February	38.84	40.22	26.42	27.38	132.86
March	42.05	43.56	28.61	29.60	143.82
April	41.60	42.76	28.32	29.02	141.70
May	42.12	42.03	30.01	30.76	144.92
June	43.93	43.83	31.30	32.08	151.14
July	40.88	40.78	29.26	29.99	140.91
August	38.78	40.65	28.20	29.90	137.53
September	40.95	42.93	29.78	31.58	145.24
October	40.72	42.70	29.62	31.41	144.45
November					
December					
2016 Interest	409.88	420.90	288.74	299.92	1,419.44
Expenditures					
DCSS; Gradfest				500.00	
FSJ Public Library; Self Serve Checkout		5,000.00			
FSJ Comm Arts Council; 2016 Projects	500.00	500.00			
NP Justice Soc; Crime Prev/Alt Justice	2,500.00				
NP Cutlural Center; Bright Nights Event	300.00	300.00			
Peace Art Society; Exhibition & Art Prgm			1,500.00		
Goodlow Comm Club; Cemetery Gate	3,055.00				
Total Expenditures	6,355.00	5,800.00	1,500.00	500.00	14,155.00
Month End Bank Balance	60,203.03	63,123.63	43,788.74	46,427.03	213,542.43
Commitments					
Balance available	60,203.03	63,123.63	43,788.74	46,427.03	213,542.43

All Regional District Appropriated Surplus Balances as of October 31, 2016

RESERVES

911 Emergency Capital Reserve	\$ 150,946.31
*BCR/PRA	\$ 213,542.43
Buick Creek Arena Capital Reserve	\$ 153,898.24
Buick Creek Arena Operating Res	\$ 73,266.34
Building Reserve	\$ 809,380.53
Charlie Lake Fire Capital Reserve	\$ 535,784.78
Charlie Lake Sewer Capital Reserve	\$ 126,748.32
Charlie Lake Sewer Operating Reserve	\$ 78,010.65
Charlie Lake Sewer Treatment/Disposal	\$ 50,100.24
Charlie Lake Sewer WWTF Reserve	\$ 50,100.24
Chetwynd Arena Capital Reserve	\$ 1,887,313.12
Chetwynd Leis Cntr Capital Reserve	\$ 1,758,389.26
Chilton Sewer Capital Reserve	\$ 30,906.28
Chilton Sewer Operating Reserve	\$ 26,528.61
Chilton Sewer Debenture Reserve	\$ -
Clearview Arena Operating Reserve	\$ 81,572.41
CL DCC Reserve	\$ 158,591.45
CLFD Fundraising	\$ -
CLFD Operating Reserve	\$ 25,361.71
Comm Parks Water Capital Reserve	\$ 12,884.77
Comm Parks Water Operating Res	\$ 18,198.67
*Community Works (Gas Tax)	\$ 1,957,549.66
DC/PC Fire Capital Reserve	\$ 489,467.23
Election Reserve	\$ 53,868.42
Emergency Plan Reserve	\$ 275,697.91
*Fair Share	\$ 9,756,587.35
Feasibility Reserve	\$ 260,373.83
Friesen Sewer Capital Reserve	\$ 4,908.11
Friesen Sewer Operating Reserve	\$ 17,107.67
FSJ Airport Sewer Capital Reserve	\$ 33,836.85
FSJ Airport Sewer Operating Reserve	\$ 43,823.69
FSJ Airport Water Capital Reserve	\$ 12,311.82
FSJ Airport Water Operating Reserve	\$ 26,068.64

Green "Carbon" Project Reserve	\$ 23,591.31
Harp/Imp Sewer Capital Reserve	\$ 13,215.01
Harp/Imp Sewer Operating Reserve	\$ 13,215.01
Information System Plan Reserve	\$ 272,362.90
Insurance Reserve	\$ 475,569.28
Kelly Lake Comm Ctr. Operating Reserve	\$ 22,501.98
Kelly Lake Comm Ctr. Capital Reserve	\$ 19,410.10
Kelly Lake Sewer Capital Reserve	\$ 11,412.86
Kelly Lake Sewer Operating Reserve	\$ 20,474.47
Landfill Closure Reserve	\$ 510,402.75
Moberly Lake Fire Capital Reserve	\$ 15,389.78
North Pine TV Reserve	\$ 41,652.90
NP Economic Development Commission	\$ 69,127.95
NPEDC Spark Conference Res	\$ 16,245.50
NP Leisure Pool Building Repl Res	\$ 2,389,044.12
NP Leisure Pool Capital Reserve	\$ 443,243.19
*Peace River Agreement	\$ 2,918,667.06
Peace River Agreement Committee Reserve	\$ 1,006,889.46
Regional Parks Capital Reserve	\$ 51,040.37
Regional Parks Operating Reserve	\$ 41,020.32
Rolla Creek Dyking Operating Reserve	\$ 6,808.23
Rolla Sewer Capital Reserve	\$ 8,968.13
Rolla Sewer Operating Reserve	\$ 14,127.41
*Rural (Loan Fund)	\$ 3,515,013.31
*Rural Fringe	\$ 1,131,980.74
Solid Waste Capital Reserve	\$ 5,816,508.24
Solid Waste Operating Reserve	\$ 1,032,656.85
Sub-Reg Recreation Insurance Reserve	\$ 113,493.56
Tomslake Fire Reserve	\$ 11,394.23
Vehicle (Admin) Reserve	\$ 163,238.74
Vehicle (BI) Reserve	\$ 42,236.76
Vehicle (SW) Reserve	\$ 98,509.55
TOTAL	\$ 39,502,537.61

*Colour highlighted items are RBAC deligated and have corresponding worksheets attached.

Loans in Loan Fund	Loans Approved	Loans Issued	Outstanding Loan Balance
Chetwynd Communications Soc (2018)	275,000.00	275,000.00	55,000.00
FSJ New Fire Hall (2020)	750,000.00	750,000.00	100,000.00
NP Farmers Institute; Grain Elevator Upgrades (2021)	300,000.00	300,000.00	285,000.00
Total	1,325,000.00	1,325,000.00	440,000.00

Loan Funds Available:	3,060,000.00
-----------------------	--------------

"Grants" from Loan Fund Interest	Committed	Previous Years Paid	Current Year Paid	Remaining
Temporary Storage to Accept Domestic Sewage	600,000.00	448,503.78		151,496.22
Total	600,000.00	448,503.78	-	151,496.22

Interest Grant Funds Available:	\$303,517.09
---------------------------------	--------------

Total RLF Loan & Grant Available:	\$3,363,517.09
-----------------------------------	----------------

Rural Fringe Reserve Commitments	Committed	Previous Years Paid	Current Year Paid	Remaining
Dist. of Chet; Sewage Rec & Treatment Agreement	500,000.00	-	500,000.00	-
Total	500,000.00	-	500,000.00	-

Reserve Funds Available:	\$1,131,980.74
--------------------------	----------------

Community Works (Gas Tax) Commitments	Committed	Previous Years Paid	Current Year Paid	Remaining
Buick Creek Arena; Upgrades	19,240.56	19,240.56		0.00
Buick Creek Arena; Insulation/Heating Upgrades	5,759.44			5,759.44
Charlie Lk Sewer Lagoon Upgrades & Three Phase Power Ext. @ Treatment Plant	2,850,000.00	1,520,722.10	29,403.54	1,299,874.36
Doe River Rec Comm; Septic Tank Upgrades	2,600.00	2,565.50		34.50
Energy & Emissions Climate Action Plan	128,137.00	93,012.40		35,124.60
Electric Vehicle Charging Stations; Frmgton & CL	4,000.00	2,000.00		2,000.00
FSJ Airport Sub H2O Meters & Infrastructure	30,000.00			30,000.00
Kelly Lake Community Centre - Furnace	7,337.40	-	7,337.40	-
Kelly Lake Community Centre - Upgrades	50,000.00	48,607.60		1,392.40
Little Prairie Heritage Soc.; Museum Lighting	6,160.00	4,751.49	1,032.36	376.15
Rolla Sewer Lift Station Pumps & Electric	30,000.00	25,940.40		4,059.60
Sewage Receiving Facility (Domestic) at Charlie Lk	3,500,000.00	3,188,159.51	110,533.69	201,306.80
Weather Stations	18,660.00			18,660.00
Total	\$6,651,894.40	\$4,904,999.56	\$148,306.99	\$1,598,587.85

Gas Tax Funds Available:	\$358,961.81
--------------------------	--------------

PEACE RIVER REGIONAL DISTRICT**BY-LAW No. 1166, 1998**

A bylaw to establish a Standing Committee of the Board and
delegate administrative powers to the committee

WHEREAS the Regional District has signed a Memorandum of Understanding with the Province of British Columbia which contributes a share of oil and gas revenue to the Electoral Areas of the Regional District;

AND WHEREAS there are certain services which are provided in two or more Electoral Areas, and in no member municipalities;

AND WHEREAS pursuant to Section 795^{2 as per MS Feb 2001} of the Municipal Act the Chair of a regional district may appoint a standing committee;

AND WHEREAS pursuant to Section 176(1)(e) and Section 192(1) of the Municipal Act a Regional Board may, by by-law adopted by at least 2/3 of the votes cast, delegate its powers duties and functions not limited by Section 191(1) of the Municipal Act to, *inter alia*, its committees;

AND WHEREAS the Chair has appointed the electoral area directors to a standing committee;

NOW THEREFORE the Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Rural Budgets Administration Bylaw No. 1166, 1998".

Committee

2. The name of the committee appointed by the Chair is "Rural Budgets Administration Committee".

Membership

3. Membership in the committee is limited to the Electoral Director from each Electoral Area in the Peace River Regional District.

B-1

Duties

4. Schedule "A" is attached hereto and forms part of this by-law.
5. The committee is delegated the authority of the Peace River Regional District Board to administer the rural budgets identified in Schedule "A" in accordance with budgets, programs, plans, policies and guidelines adopted from time to time by the Regional Board.
6. The committee will rotate chairperson from meeting to meeting, starting with Electoral Area "B" and working in alphabetic order.
7. The committee must keep minutes of its activities which will be provided to the Board for information.

Dispute Resolution

8. Should the committee be deadlocked on an issue it must refer that matter to the Regional Board for resolution.
9. A person may appeal a decision of the committee in writing to the Regional Board.
10. The decision of the Regional Board under section 8. and 9. is binding.

READ A FIRST TIME THIS 26th day of November, 1998.

READ A SECOND TIME THIS 26th day of November, 1998.

READ A THIRD TIME THIS 26th day of November, 1998.

ADOPTED BY A 2/3 VOTE THIS 26th day of November, 1998.

CERTIFIED A TRUE AND CORRECT COPY of
"Rural Budget Administration Bylaw No. 1166,
1998".

Moray Stewart
Moray Stewart, Administrator

THE CORPORATE SEAL of the Peace River
Regional District was hereto affixed in the
presence of:

Karen Goodings
Karen Goodings, Chair

Moray Stewart
Moray Stewart, Administrator

B-1

Schedule "A"

Fair Share Memorandum of Understanding - Rural Allocation

B.C. Rail Grants-in-Lieu - Rural Allocation

Electoral Areas - Legislative (Elections, Conventions, Memberships and Information)

Grants to Community Organizations - Electoral Area Grants

Recreation and Cultural Services - Grants-in-Aid

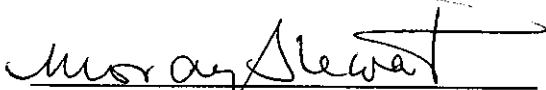
Sub-Regional Recreation and Cultural Services - Rural Allocations

Community Parks

Cemeteries

North Pine Television Re-broadcasting

CERTIFIED A TRUE AND CORRECT COPY
of Schedule "A" to "Rural Budget
Administration Bylaw No. 1166, 1998".



Moray Stewart
Administrator

(HM/W:\WPDocs\PRRD\Admin\By-Laws\1078-1178\BL-1166 Rural Budget Comm.wpd)

December 01, 2016

**PEACE RIVER REGIONAL DISTRICT
By-Law No. 1853, 2009**

A by-law to amend "Rural Budgets
Administration By-law No. 1166, 1998"

WHEREAS, the Regional Board of the Peace River Regional District did, pursuant to the Province of British Columbia Local Government Act, R.S.B.C. 1996, adopt "Rural Budgets Administration By-law No. 1166, 1998" and "Rural Budgets Amendment By-law No. 1617, 2006";

NOW THEREFORE the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

1. This by-law may be cited for all purposes as "Rural Budgets Administration Amendment By-Law No. 1853, 2009."
2. "Rural Budgets Administration Amendment By-law No. 1616, 2006" is hereby repealed in its entirety.
2. That Schedule 'A' to "Rural Budgets Administration By-law No. 1166, 1998" is hereby replaced with Schedule 'A' which is attached to and forms part of this by-law.

READ A FIRST TIME this 14th day of May, 2009.

READ A SECOND TIME this 14th day of May, 2009.

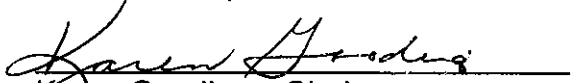
READ A THIRD TIME this 14th day of May, 2009.

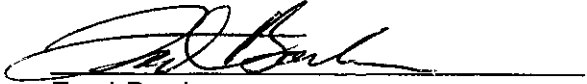
ADOPTED this 14th day of May, 2009.

CERTIFIED a true and correct copy of
"Rural Budgets Administration
Amendment By-law No. 1853, 2009."


Fred Banham,
Chief Administrative Officer

THE CORPORATE SEAL of the Peace
River Regional District was hereto
affixed in the presence of:


Karen Goodings, Chair


Fred Banham,
Chief Administrative Officer

Peace River Regional District
By-law No. 1853, 2009

Schedule 'A'

Fair Share Memorandum of Understanding – Rural Allocation

BC Rail Grants-in-Lieu – Rural Allocation

Electoral Areas – Legislative (Elections, Conventions, Membership and information)

Grants to Community Organizations - Electoral Area Grants
- Custodians of the Peace Country Society

Recreation and Cultural Services – Grants-in-Aid

Sub-Regional Recreation and Cultural Services – Rural Allocations

Community Parks

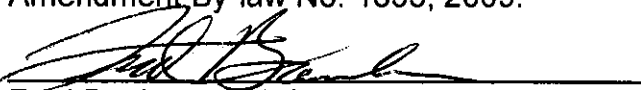
Cemeteries

North Pine Television Rebroadcasting

"New Deal" Funding Agreement – Rural Allocation

Other funding opportunities specific to Electoral Areas

CERTIFIED A TRUE and CORRECT COPY
of Schedule 'A' to "Rural Budgets Administration
Amendment By-law No. 1853, 2009."


Fred Banham, Chief Administrative Officer



Rural Budgets Administration Committee

R-2

REPORT

To: Chair and Directors

Date: 8 November 2016

From: Kim Frech, CFO
Shannon Anderson, DCAO

Subject: Cancel Commitment of Gas Tax Funds

RECOMMENDATION(S):

THAT the Rural Budgets Administration Committee (RBAC) cancels the balance remaining of the Gas Tax commitment to the Charlie Lake Sewer Lagoon Upgrades & 3-Phase Power Extension & Treatment Plant (approximately \$1.3M).

BACKGROUND/RATIONALE:

RBAC originally provided Gas Tax commitments of two amounts for various projects relating to the installation of a Sewage Treatment Facility in Charlie Lake due to the access to the Fort St. John facility ceasing to provide service to non-residents at the end of 2014. It was quickly determined that something has to be available to the rural residents and therefore a temporary then permanent facility was constructed. The two commitments were:

1. \$3.5M for the "Sewage Receiving Facility (Domestic) at Charlie Lake of which there is still a remaining balance of approximately \$200,000 to complete the capital projects remaining in 2017; and
2. \$2,850,000 of which the motion above is removing the commitment of the remaining funds that are not expected to be required.

November 17, 2016

Staff Initials:

Dept. Head: **December 01, 2016**

CAO:

Page 1 of 1



Peace River Regional District

R-3

REPORT

To: Rural Budgets Administration Committee

Date: November 17, 2016

From: Trish Morgan, General Manager of Community & Electoral Area Services

Subject: Permission for Closed Session

RECOMMENDATION(S):

RECOMMENDATION(S):

That permission be granted to resolve to a closed meeting, pursuant to Section 90(1) of the Community Charter which states that a part of a (Board) meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

“(c) labour relations or other employee relations;”

November 17, 2016

Staff Initials:

Dept. Head: *Trish Morgan* December 01, 2016

CAO: *[Signature]*

Page 1 of 1