



PEACE RIVER REGIONAL DISTRICT

RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING **MINUTES**

DATE: Thursday, December 19, 2019

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Sperling, Meeting Chair
Director Hiebert
Director Rose
Director Goodings

Staff

Shawn Dahlen, Chief Administrative Officer
Lyle Smith, Chief Financial Officer
Crystal Brown, Electoral Area Manager
Teri Vetter, Financial Services Manager
Trish Morgan, General Manager of Community Services
Kelsey Bates, Executive Assistant

Others

Call to Order The Chair called the meeting to order at 12:57 pm.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Rose	Synergy Alberta – Funding to Attend Regional Board Meeting
Director Goodings	Financial Assistance – Skate Shack at Upper Pine School
Director Goodings	Financial Assistance – Buick School Closure
Director Goodings	Railway Crossings
Director Goodings	Livestock Protection

ADOPTION OF AGENDA:

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee Agenda for the December 19,
2019 meeting be adopted as amended to include Directors' new business:

1. **CALL TO ORDER** - Director Sperling to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
NB-1 Synergy Alberta – Funding to Attend Regional Board Meeting
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
M-1 Rural Budgets Administration Committee Meeting Minutes of November 21,

2019

5. BUSINESS ARISING FROM THE MINUTES:

6. DELEGATIONS:

7. CORRESPONDENCE:

- C-1 November 14, 2019 – Letter from Judy Eagles, DCSS Athletic Director/Vice Principal – DCSS Grade 10 Girls Youth Travel Grant Request
- C-2 December 6, 2019 – Herman Dick – Electrical Extension Grant Application

8. REPORTS:

- R-1 December 10, 2019 – Report from Lyle Smith, CFO – Electoral Area Peace River Agreement Allocation Scenarios
- R-2 December 3, 2019 – Report from Lyle Smith, CFO – November 2019 Financial Report

9. DISCUSSION ITEMS:

- DI-1 2020 Federation of Canadian Municipalities Convention
- DI-2 Tomslake and Farmington Water
- DI-3 Wonowon Subdivision Request for Upgrades

10. NEW BUSINESS:

- NB-1 Director Rose: Synergy Alberta – Funding to Attend Regional Board Meeting
- NB-2 Director Goodings: Financial Assistance – Skate Shack at Upper Pine School
- NB-3 Director Goodings: Financial Assistance – Buick School Closure
- NB-4 Director Goodings: Railway Crossings
- NB-5 Director Goodings: Livestock Protection

11. COMMUNICATIONS:

12. DIARY:

- DIA-1 Diary Items

13. ADJOURNMENT:

CARRIED

ADOPTION OF MINUTES:

- M-1 Nov. 21/19 RBAC Minutes
MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee Meeting Minutes of November 21, 2019 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES: None.

DELEGATIONS:

None.

CORRESPONDENCE:

- C-1 Nov. 14/19 – Judy Eagles – DCSS Youth Travel Grant
MOVED by Director Hiebert, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee authorize a grant in the amount of \$250, to the Dawson Creek Secondary School's Grad 10 Girls Volleyball Team, payable from Area D Youth Travel – Sub Regional, pending verification that the students are in fact from the rural area.

CARRIED

- C-2 Dec. 6/19 – Electrical Extension Grant Application – Herman Dick

MOVED by Director Goodings, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee approve a grant in the amount of \$4,000, payable from Electoral Area E, Fair Share Funds, for the Fair Share Electrical Extension Grant Application of Herman Dick.

CARRIED

REPORTS:

R-1
Dec. 10/19 - Electoral
Area Peace River
Agreement Allocation
Scenarios

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Rural Budgets Administration Committee allow staff to withdraw the
December 10, 2019 report titled "Electoral Area Peace River Agreement Allocation
Scenarios"; further, that it be referred back to staff to be revised and submitted to a
future Committee Agenda.

CARRIED

R-2
Dec 3/19

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee receive the November 2019
Financial Report for discussion.

CARRIED

MOVED by Director Sperling, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee amend the Youth Travel Policy to
increase the amount granted per student from \$50 to \$75, and by increasing the
maximum amount per event/request from \$240 to \$375 (increase by \$125).

CARRIED

DISCUSSION ITEMS:

DI-1
2020 Federation of
Canadian
Municipalities
Convention

Director Hiebert advised that he may attend the 2020 Federation of Canadian
Municipalities Convention in Toronto. Staff will put a deposit on one hotel room at
the convention should he decide to attend.

DI-2
Tomslake and
Farmington Water

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Rural Budgets Administration Committee add Area D potable water to the
Diary.

CARRIED

DI-3
Wonowon Subdivision
Request for Upgrades

MOVED by Director Goodings, SECONDED by Director Rose,
That the Rural Budgets Administration Committee conduct a feasibility study for
Wonowon Subdivision in Wonowon for street lights and a trail, payable from Area B
PRA.

NEW BUSINESS:

NB-1
Synergy Alberta –
Funding to Attend
Regional Board
Meeting

MOVED Director Hiebert, SECONDED Director Rose,
That the Rural Budgets Administration Committee provide travel funding for
representatives from Synergy Alberta to attend a February 2020 Board Meeting as a
delegation, payable from the 2020 Legislative Electoral Area Budget.

CARRIED

NB-2
Financial Assistance –
Skate Shack at Upper
Pine School

The Committee discussed the Skate Shack at Upper Pine School that burnt down.
Director Goodings advised that she would bring replacement costs back to the
Committee for consideration of support.

NB-3
Financial Assistance –
Buick School Closure

The Committee discussed the closure at Buick School, which resulted from a lack of teachers. Options were discussed for supporting the community, who is providing education to the students at the arena. Director Goodings advised that she would investigate the matter further and bring the topic back to a future meeting.

NB-2
Financial Assistance –
Skate Shack at Upper
Pine School

The Committee discussed the Skate Shack at Upper Pine School, which burnt down. Director Goodings advised that she would bring replacement costs back to the Committee for consideration of support.

NB-4
Railway Crossings

The Committee discussed four railway crossings between Fort St. John and Prespatou that have very poor lines of sight. Director Goodings advised that she would bring up the issue at a Rural Roads Taskforce meeting.

Director Rose left at the meeting at 2:02 pm.

NB-5
Livestock Protection

This item was not discussed.

COMMUNICATIONS:

None.

DIARY:

DIA-1

No further changes were made to the Diary.

ADJOURNMENT

The Chair adjourned the meeting at 2:04 p.m.

Director Sperling, Meeting Chair

Kelsey Bates, Executive Assistant