



PEACE RIVER REGIONAL DISTRICT

Solid Waste Management Plan

Monitoring and Advisory Committee Meeting Minutes

DATE: Friday, January 5, 2018

PLACE: Regional District Offices, Dawson Creek, BC

PRESENT: Ryan Nelson, District of Taylor
Abe Wall, Excel Transportation
Kevin Henderson, City of Dawson Creek
Rob Henry, Member at Large - Electoral Area E
Wayne Hiebert, Member at Large - Electoral D

Staff

Paulo Eichelberger, General Manager of Environmental Services
Phillip Kovacs, Manager of Solid Waste
Loryn Day, Solid Waste Coordinator
Suzanne Garrett, Corporate Services Coordinator

- 1) Call to Order The meeting was called to order at 10:20 am
- 2) Election of Chair As there were no volunteers to assume the position of Chair for the Committee, Mr. Eichelberger assumed the Chair.

ADOPTION OF THE AGENDA

- 3) Adoption of the Agenda MOVED by Kevin Henderson, SECONDED by Rob Henry, that the Solid Waste Management Plan Monitoring and Advisory Committee Agenda for the January 5, 2018 meeting including New Business and additional items for the agenda, be adopted:
- Call to Order
Introductions
Election of Chair
Minutes:
M-1 SWMP Monitoring and Advisory Committee (PMAC) Meeting Minutes of January 19, 2016.
M-2 PMAC and Solid Waste Committee Joint Meeting Notes of January 5, 2017.
Notice of New Business
NB-1 Return of antifreeze containers
Topics for Discussion
- Overview of Amendments to the Regional Solid Waste Management Plan
- Adoption of the revised Terms of Reference
- Representation from the construction, demolition and renovation industry
New Business
Adjournment

CARRIED.

ADOPTION OF MINUTES

- 5) M-1 PMAC Mtg. Min. of Jan 19, 2016 MOVED by Wayne Hiebert, SECONDED by Rob Henry, that the Plan Monitoring and Advisory Committee Meeting Minutes of January 19, 2016 be adopted.

CARRIED.

6) M-2 PMAC
& SWC Mtg Min of
Jan 5, 2017

MOVED by Kevin Henderson, SECONDED by Wayne Hiebert,
that the Plan Monitoring and Advisory Committee Meeting Minutes and Solid
Waste Joint Meeting Notes of January 5, 2017 be received.

CARRIED.

Discussion:

7) Topic 1

Overview of Amendments to the Regional Solid Waste Management Plan
- proposed changes are a result of the Solid Waste Committee's review of
the Plan
- intent to the Plan has not been changed
- revisions more accurately reflect current operating procedures
- dollar values have been updated to reflect inflation and current operations
- address comments received from PMAC and SWC
- future capital projects have been identified in the revisions

Concern was expressed with respect to access to the recycling bins at the new
transfer station sites. Committee members were advised that the design of the
new transfer stations has been changed to allow for better access to the
recycling bins.

MOVED by Kevin Henderson, SECONDED by Wayne Hiebert,
That the Plan Monitoring and Advisory Committee recommend to the Solid
Waste Committee that the Amendments to the Regional Solid Waste
Management Plan, as presented, be approved.

CARRIED.

8) Topic 2 and
Topic 3

Revised Terms of Reference / Industry representation

At the August 25, 2016 meeting the Regional Board amended the Terms of
Reference for the Plan Monitoring and Advisory Committee with the addition of
the following clause under Rules of Procedure:

6. Conflict of Interest: Contractors sitting as Committee members shall
exclude themselves from meetings that may place them in conflict of
interest.

It was noted that in keeping with the Plan, the current Committee will be
expanded to include representatives from the construction, demolition and
renovation industries in the region. The purpose is to develop options for
disposal or diversion of materials such as gyproc, lumber, etc.

MOVED by Wayne Hiebert, SECONDED by Ryan Nelson,

- a) That the Plan Monitoring and Advisory Committee recommend to the Solid
Waste Committee that the Terms of Reference, as amended with the
addition of Item #6 Conflict of Interest "Contractors sitting as Committee
members shall exclude themselves from meetings that may place them in
conflict of interest" be approved; and
- b) That the Plan Monitoring and Advisory Committee be expanded to include
representatives from the construction, demolition and renovation industry.

CARRIED.

8) Topic 2
continued

MOVED by Wayne Hiebert, SECONDED by Kevin Henderson,
That the Plan Monitoring and Advisory Committee recommends to the Solid
Waste Committee that the Committee Terms of Reference be amended as
follows:

Under Meetings of the Plan Monitoring and Advisory Committee:

1. Scheduled Meetings:

- b. Annual meetings will be tentatively scheduled for Fall 2016 to resolve
any potential outstanding items from the initial meeting and to refine
SWMP objectives for 2017"

Change "Annual meeting" to quarterly meetings, and remove the rest of
the outdated clause ", to read as follows:

- "b. Meetings of the Plan Monitoring and Advisory Committee will
take place on a quarterly basis."

CARRIED.

New Business:

9) NB-1 re:
Anti-freeze
containers

Concern was expressed that there are no facilities that will take back empty
anti-freeze containers. A brief overview of the BCUOMA (BC Used Oil
Management Association) website was undertaken to familiarize members with
what types of recycling options for anti-freeze containers are available in their
communities.

10) Committee
Report

MOVED by Wayne Hiebert, SECONDED by Kevin Henderson,
that the recommendations from the Solid Waste Management Plan Monitoring
and Advisory Committee Meeting of January 5, 2018 be recommended to the
Solid Waste Committee for approval.

CARRIED.

11) Adjournment

The meeting adjourned at 12:25 pm

Paulo Eichelberger,
Meeting Chair

S. Garrett,
Corporate Services Coordinator